



*"You have helped my family when we were at our lowest point. I can never thank you enough for the kindness you have shown us. You gave us hope during a very dark time. We will be forever grateful" (Parent)*

## **The Catholic Children's Society (Westminster)**

### **Annual Report and Financial Statements**

31 March 2021

Company Limited by Guarantee

Registration Number: 00085235 (England and Wales)

Charity Registration Number: 210920



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## Reference and administrative details of the charity, its trustees and advisers

<b>President</b>	The Cardinal Archbishop of Westminster
<b>Vice President</b>	Archbishop John Wilson of Southwark
<b>Board of Trustees</b>	Fr Michael Daley (Chairman) Ben Andradi Dr Anne Burnage John Gibbs (Treasurer) Frances McCarthy John O'Donnell Anthony O'Halloran Maureen Roe Mgr Phelim Rowland Pamela Singh (Vice Chairman)
<b>Chief Executive Officer and Secretary</b>	Dr Rosemary Keenan
<b>Deputy Chief Executive Officer</b>	Greg Brister
<b>Principal address and registered office</b>	73 St Charles Square London W10 6EJ
<b>Telephone</b>	020 8969 5305
<b>E-mail</b>	<a href="mailto:info@cathchild.org.uk">info@cathchild.org.uk</a>
<b>Website</b>	<a href="http://www.cathchild.org.uk">www.cathchild.org.uk</a>
<b>Company registration number</b>	00085235 (England and Wales)
<b>Charity registration number</b>	210920
<b>Hon. Medical Adviser</b>	Dr Mary McHugh
<b>Hon. Education Adviser</b>	Peter Ward
<b>Auditor</b>	Buzzacott LLP 130 Wood Street London EC2V 6DL

## Reference and administrative details of the charity, its trustees and advisers

**Bankers** Royal Bank of Scotland plc  
Old Brompton Road Branch  
29 Old Brompton Road  
London  
SW7 3JE

**Investment managers** Charles Stanley & Co Limited  
25 Luke Street  
London  
EC2A 4AR

Killik & Co LLP  
46 Grosvenor Street  
Mayfair  
London  
W1K 3HN

**Solicitors** Bates Wells Braithwaite LLP  
20 Queen Street Place  
London  
EC4R 1BE

**Surveyors** Pinders Professional and Consultancy Services  
Limited  
Pinder House  
Central Milton Keynes  
MK9 1DS

## **Chairman's introduction** Year to 31 March 2021

The Catholic Children's Society (Westminster) ("CCS") is a registered charity offering a range of services for children and families in need. We make a difference to those with relationship and mental health difficulties through the provision of counselling, play therapy and creative arts therapies on-site in primary, secondary and special schools. We help isolated children and families, living in material poverty and in need of support, through our family and parent and toddler services as well as our Crisis Funds which help children and parents needing emergency assistance. We also seek to raise awareness and empathy amongst children and young people by increasing their understanding of the Common Good and the needs of children and families affected by poverty in its many forms.

In addition, we provide post adoption services to those birth parents, adoptive parents and adopted people whose adoptions we were responsible for. We also have an after-care service for those adults who were in our residential care as children.

### **ACHIEVEMENTS DURING THE YEAR**

- ◆ Supported 8,091 individuals.
- ◆ Transformed our services to ensure we could continue offering support for thousands of disadvantaged children throughout the Coronavirus pandemic.
- ◆ Worked with 80 schools to provide counselling and therapy services for pupils experiencing mental health difficulties; these services supporting 2,394 individuals (a 13% increase compared with 2019/20).
- ◆ Delivered our mental health services throughout successive lockdowns by rapidly training staff in the delivery of online counselling and therapy. Over 80% of counsellors/therapists achieved merits/distinctions in the Certificate in Online Therapy (Academy for Online Counselling and Psychotherapy). We are now one of the only organisations in the country to have the majority of our staff qualified in this field.
- ◆ Provided emergency grants via our Crisis Funds, as well as material support, for 3,548 individuals who were experiencing significant hardship due to the Coronavirus pandemic.
- ◆ Secured funding to provide laptops for 258 individuals, ensuring disadvantaged children did not suffer from digital exclusion and were able to engage with online learning during the lockdowns.
- ◆ Delivered online mental health training for 752 school staff, enhancing their skills to identify and support pupils with mental health needs. This included developing strategies for supporting children impacted by the pandemic.
- ◆ Trained 453 staff from across 53 schools in the Rainbows Bereavement Support Programme, helping these schools provide early intervention support for pupils experiencing bereavement and loss.
- ◆ Continued to offer services across the dioceses of Westminster and Arundel & Brighton and the Archdiocese of Southwark.
- ◆ Delivered our Post Adoption service throughout the pandemic, supporting 523 individuals.

**Chairman's introduction** Year to 31 March 2021

I am indebted to my predecessor, Mgr Phelim Rowland as Chairman of the Catholic Children's Society (Westminster) for his leadership of the Society during the first six months of the COVID-19 pandemic. By September 2020, when I was appointed as Chairman to replace him at his retirement, the Society was well on its course of adapting to the challenges of meeting growing need. This meant rapidly reconfiguring services and resources to overcome the restrictions that our face to face services were under when working with those in greatest need. During what has been one of the most challenging years in our history, I can honestly say that despite such adversity our very generous supporters, together with our Trustees, senior management team and staff have really risen to the challenge and excelled at transforming the way we transform the lives of children and parents!

Key to this success has been the support we have received for the digital and electronic transformation that has taken place in the last year. The extent of this success can be measured in the recognition we received in 2021 by winning the Catholic Charities Conference prize for Digital Transformation. The pandemic has required all of us to change the way we live, work and relate to each other. No doubt there will be more changes over the coming year. Pope Francis recently said, "Prepare **the** Future." The post pandemic world will be different. We are confident that we have the passion, skills, knowledge and experience to work in partnership with our amazing supporters and partners to prepare the future. In terms of the wider society in which we live, we will not be going back to the way we were. We want to grasp this opportunity to reimagine a better future for all of us, particularly children and families, and we are ready to play our part in this.

DocuSigned by:  
  
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Father Michael Daley  
Chairman

## **Trustees' report** Year to 31 March 2021

### **INTRODUCTION**

The trustees, who are the directors for the purposes of company law, present their statutory report, including the Strategic Report, together with the financial statements of The Catholic Children's Society (Westminster) ("CCS") for the year ended 31 March 2021.

The report has been prepared in accordance with the Charities Act 2011 and Part 15 of the Companies Act 2006.

The financial statements have been prepared in accordance with the accounting policies set out on pages 35 to 40. They comply with the charitable company's Memorandum and Articles of Association, applicable laws and the requirements of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

#### **Constitution**

CCS is a company limited by guarantee (Company No. 00085235) and a registered charity (Charity No. 210920). The company was incorporated on 13 July 1905 and its governing documents are the Memorandum and Articles of Association. The company registered as a charity with the Charity Commission on 24 September 1963.

#### **Trustees and senior management**

The present Board consists of ten members, six of whom are male and four of whom are female. Two members of the Board are BAME. New members are recruited on the basis of contacts and knowledge of potential recruits from within the Board's existing membership and senior executive staff.

There is an induction programme for new members and regular training events for the Board. In line with the Charity Governance Code, there is an annual review conducted by the Board of its membership, means of recruitment, appointment, induction and training. An external independent review of Board governance is scheduled to take place every three years.

The full Board meets at least four times each year as does its Finance Committee. Since August 2020 the Articles of Association have enabled Board meetings to be held in person, electronically or a mix of both. There is a Remuneration Committee which meets as and when required. There is also an Executive Committee with delegated powers which meets when appropriate to consider longer term strategic matters with the CEO if required. The Chief Executive Officer of CCS is answerable to the Board and acts under authority delegated by the Board.

**Trustees' report** Year to 31 March 2021**STRUCTURE, GOVERNANCE AND MANAGEMENT** (continued)**Trustees and senior management** (continued)

The following trustees were in office throughout the period (except where indicated):

**Trustees**

Mgr Phelim Rowland (Chairman)	Retired as Chairman 23 September 2020
Fr Michael Daley (Chairman)	Appointed as Chairman 23 September 2020
Ben Andradi	
Dr Anne Burnage*	
John Gibbs (Treasurer)	
Frances McCarthy*	
John O'Donnell	
Anthony O'Halloran*	
Maureen Roe	
Pamela Singh (Vice Chairman)*	

In accordance with the CCS constitution, the trustees marked \* retired by rotation at the 2020 Annual General Meeting and were nominated for re-election and re-elected.

**Company Secretary**

Dr Rosemary Keenan

**Senior management team**

<b>Name</b>	<b>Position</b>
Dr Rosemary Keenan	Chief Executive Officer
Pauline Brady	Head of Finance
Gregory Brister	Deputy Chief Executive Officer
Marie Kissane	Head of Resources
Suzanna K Waring	Head of Partnerships and Communications

The Chief Executive Officer plays an active role with the Caritas Social Action Network (CSAN). This umbrella organisation within the Bishops' Conference of England and Wales brings together Catholic welfare agencies. She is a member of the CSAN Directors Forum and their Women's Leadership Forum. She is also a member of the Institute of Directors and a Fellow of the Royal Society of Arts.

During 2020-21 the Chief Executive Officer continued to represent the voluntary sector on the Local Safeguarding Children Partnership Board (LSCPB) of the Royal Borough of Kensington and Chelsea.

In 2020, having come to the limit of terms of office for which she might serve, the Chief Executive Officer retired as a Trustee of St Vincent's Family Project in the City of Westminster.



**Trustees' report** Year to 31 March 2021**STRUCTURE, GOVERNANCE AND MANAGEMENT** (continued)**Remuneration of key management personnel**

CCS has a Remuneration Committee, which meets as and when required and is comprised of the CCS Treasurer and a co-opted member who is a qualified CIPD HR specialist. This Committee sets the pay for all staff. The CEO, Head of Resources and Head of Finance are also in attendance for the meeting, but do not participate in discussions regarding their own remuneration.

In determining CCS's remuneration policy, the Remuneration Committee takes into account all factors which are deemed necessary. The objective of the policy is to ensure that the Chief Executive Officer and staff team are provided with appropriate incentives to encourage enhanced performance and are, in a fair and responsible manner, rewarded for their individual contributions to the success of the Charity. The appropriateness and relevance of the remuneration policy is reviewed annually including reference to comparisons with other charities ensuring CCS remains sensitive to the broader issues e.g. pay and employment conditions elsewhere.

The trustees consider that they, together with the Chief Executive Officer, Deputy Chief Executive Officer, Head of Finance, Head of Partnerships and Communications, and Head of Resources comprise the key management of the charity in charge of directing and controlling, running and operating the charity on a day-to-day basis.

None of the trustees received any remuneration from the charity in respect of their services during the year (2019/20 – £nil). There were no out of pocket travelling expenses reimbursed to trustees during the year (2019/20 – £nil). The Chief Executive Officer of CCS received remuneration in accordance with her contract of employment as well as a car mileage allowance. Further details of the remuneration payable to the key management personnel are provided within note 13 to the attached financial statements.

The charity has purchased insurance to protect it from any loss arising from the neglect or defaults of its directors and officers and to indemnify the directors or other officers against the consequences of any neglect or default on their part. The insurance premium paid by the charity during the period totalled £100 (2019/20 – £100) and provides cover of up to a maximum of £5 million (2019/20 – £5 million).

**Safeguarding Children and Vulnerable Adults**

The trustees recognise the importance of safeguarding all those with whom CCS works. To this end, all trustees, staff and volunteers undergo Disclosure and Barring Service clearance before appointment and thereafter every three years. In addition, up to date written references are also required as are original copies of certificates and qualifications. CCS employs appropriately qualified staff for all posts and provides them with regular training. It follows the child protection procedures produced by the London Safeguarding Children Board and the Hertfordshire Safeguarding Children Board.

In addition, and when relevant, it also follows the national Catholic safeguarding policies and procedures but these never replace statutory procedures and regulatory requirements.

**Trustees' report** Year to 31 March 2021**STRUCTURE, GOVERNANCE AND MANAGEMENT** (continued)**Charity Governance Code**

The CCS trustees recognise the significance of good governance and are broadly in compliance with the seven principles of the Charity Governance Code outlined in the Code for larger charities. In line with this an independent external review of Board Governance is scheduled for 2022.

**Fundraising statement**

CCS seeks to secure funds from a range of sources including charitable trusts, local authorities and individuals through our in-house team. We do not contract external professional fundraisers to conduct this function, nor do we have a commercial participator.

We are registered with the Fundraising Regulator and adhere to their Code of Fundraising Practice. There has been no failure to comply with this Code. Our Deputy CEO is also a member of the Chartered Institute of Fundraising and both he and the Head of Partnerships and Communications have the Diploma in Fundraising from the Chartered Institute of Fundraising.

Whenever individual supporters conduct fundraising activities on our behalf a dedicated member of staff within the Partnerships and Communications team monitors these activities, regularly communicating with the supporter (via phone, email and mail) to provide advice and support. Neither CCS, nor any individual acting on our behalf, has received any complaints about fundraising.

We recognise it is vital to ensure that our fundraising activities and approaches are reasonable and only targeted at those who are sympathetic to our work and want to hear from us. It is also essential we protect vulnerable people from feeling pressured into giving. To achieve this:

- ◆ All our fundraising communications provide information on how, via one simple step, individuals can opt out of future communications or manage their communication preferences.
- ◆ We immediately action any requests to cease receiving fundraising communications.
- ◆ We have adapted our Donor Strategy database to enable supporters to choose how often they hear from us.
- ◆ We do not undertake street, door-to-door or telephone fundraising.

**Statement of trustees' responsibilities**

The trustees (who are also directors of The Catholic Children's Society (Westminster) for the purposes of company law) are responsible for preparing the trustees' report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the income and expenditure of the charity for that period.

**Trustees' report** Year to 31 March 2021**STRUCTURE, GOVERNANCE AND MANAGEMENT** (continued)**Statement of trustees' responsibilities** (continued)

In preparing these financial statements, the trustees are required to:

- ◆ Select suitable accounting policies and then apply them consistently;
- ◆ Observe the methods and principles in Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102);
- ◆ Make judgements and estimates that are reasonable and prudent;
- ◆ State whether applicable United Kingdom Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- ◆ Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Each of the trustees confirms that:

- ◆ So far as the trustee is aware, there is no relevant audit information of which the charity's auditor is unaware; and
- ◆ The trustee has taken all the steps that he/she ought to have taken as a trustee in order to make himself/herself aware of any relevant audit information and to establish that the charity's auditor is aware of that information.

This confirmation is given and should be interpreted in accordance with the provisions of s418 of the Companies Act 2006.

The trustees are responsible for the maintenance and integrity of the charity and financial information included on the charity's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

**EMPLOYEES**

The charity is an equal opportunities employer and continues to apply objective criteria to assess merit. In line with employment legislation and the Equality Act 2010 it aims to ensure that no job applicant or employee receives less favourable treatment on the grounds of age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, sex or sexual orientation. In addition, the above applies to the issue of religion or belief except in respect of the post of Chief Executive Officer, which, by decision of the Board, is to be filled by someone practising the Roman Catholic faith.

**Trustees' report** Year to 31 March 2021**STRUCTURE, GOVERNANCE AND MANAGEMENT** (continued)**EMPLOYEES** (continued)

Selection criteria and procedures are reviewed regularly to ensure that individuals are selected, promoted and treated on the basis of their relevant merits and abilities. All employees are given equal opportunity and, where appropriate and possible, special training to enable them to progress both within and outside the organisation.

CCS pays its staff at least the London Living Wage.

**VOLUNTEERS**

The trustees very much value the contribution made by our volunteers to the work of CCS. A great amount of time, the value of which is impossible to quantify for the purpose of these financial statements (and is therefore excluded), was donated by 19 (2019/20 – 28) volunteers throughout the period. Activities undertaken included assisting with community fundraising and Christmas card sales.

**PUBLIC BENEFIT: OBJECTIVES AND ACTIVITIES**

The trustees confirm that in setting the objectives and planning the work of the charity for the year, they have given careful and serious consideration to the Charity Commission's general guidance on public benefit.

**The Charity's Objects**

The objectives for which CCS is established are: to promote in such charitable ways as shall seem fit the material, mental and spiritual welfare of children, young persons, adults who were beneficiaries of CCS as children or young persons, adults who were (or who have family members who were) in foster, adoptive or residential care as children or young persons, and families with children and/or persons in the Roman Catholic Diocese of Westminster and elsewhere and whether or not of the Roman Catholic faith and in particular (but without in any way limiting the generality of the foregoing) to provide and assist in providing for such persons accommodation (whether in property belonging to CCS or otherwise and whether or not in the United Kingdom) and also clothing, education and training, advice and counselling.

CCS seeks to further the objects of material, mental and spiritual welfare in children and families through the activities of Post Adoption and After Care and the following Community Services:

- ◆ St Mark's Stay and Play Parent and Toddler Drop In
- ◆ St Francis Family Centre and Nursery
- ◆ Crisis Funds to help poor children and their parents, for use by Head Teachers and Parish Priests
- ◆ Counselling and Therapeutic Services
- ◆ Mental Health Training
- ◆ Rainbows Bereavement Support Programme
- ◆ Pastoral Awareness

**Trustees' report** Year to 31 March 2021**PUBLIC BENEFIT: OBJECTIVES AND ACTIVITIES** (continued)**The Charity's Objects** (continued)

These activities and achievements are outlined on the next page. A summary of achievements during the year can be found on page 3 of this Annual Report.

**The Charity's Activities*****Post Adoption and After Care Services***

These comprise the undertakings of an adoption support agency. The Post Adoption and After Care Team works with adult adoptees who are seeking help, advice or counselling in relation to their adoption. This service extends to the person's adopters and birth family. In addition, this team offers a similar range of services in respect of those formerly in our care and their families. The aim of this work is to help adopted adults, and former residents of our children's homes, achieve a greater understanding of their origins and reasons for separation, using the sensitivity, skills and knowledge of the workers and the records which CCS holds.

***Community Services***

We deliver services which operate at neighbourhood level to offer a range of family-based support in particularly deprived parts of London. These neighbourhood services comprise of one family centre, located in the East End of London and a parent and toddler drop-in service in Kensington Memorial Park, North Kensington. To significantly broaden the scope of the community support offered, Crisis Funds exist. These funds help disadvantaged families from across the Diocese of Westminster, the Archdiocese of Southwark and the Diocese of Arundel & Brighton who require direct and immediate financial assistance. Following on from the fire at Grenfell Tower, North Kensington, on 14 June 2017 a further Crisis Fund was established to assist children and their families affected by the disaster.

***St Mark's Stay and Play***

This parent and toddler drop-in, located in North Kensington, is funded by the Royal Borough of Kensington and Chelsea. It supports parents and their young children living in or near Dalgarno Ward (formerly St Charles Ward), an area of high economic deprivation bordering the Grenfell Tower.

Through this work we aim to provide a stimulating range of educational play activities for children aged 0-5 and their parents.

***St Francis' Family Centre***

St Francis' Family Centre (St Francis) is located in Poplar Ward within the London Borough of Tower Hamlets. This borough has one of the highest rates of child poverty in the country (Indices of Deprivation 2019). Through our nursery, after school group and family activity programme we provide vital support for deprived and socially excluded children and families.

Our aim at St Francis is to enhance disadvantaged children's cognitive, language and social skills ensuring they are able to make a successful transition to school, progress well and achieve their full potential. We also support parents, helping them to become rooted in the local community and more empowered to embrace their role as their children's first and most important educators.

**Trustees' report** Year to 31 March 2021**OBJECTIVES AND ACTIVITIES** (continued)**The Charity's Activities** (continued)***Community Services*** (continued)***Crisis Funds***

In response to the growing levels of poverty experienced by families across the Diocese of Westminster, the Archdiocese of Southwark and the Diocese of Arundel & Brighton we operate three Crisis Funds. These funds provide direct material assistance for families facing a crisis. We aim to respond to requests for support (made by a Head Teacher or Parish Priest on behalf of a family that is known to them) within 24 hours. Through this initiative we are able to help alleviate the suffering experienced by many children and families who often have nowhere else to turn. Every penny donated to these funds goes directly to families in need. In addition, a fourth Crisis Fund was established in 2017 to assist those families affected by the Grenfell Tower fire. This fund has enabled counselling and therapy to children and families as well as financial assistance and holiday activities for children and their parents.

***ConnectEd Counselling and Therapeutic Services***

ConnectEd is the delivery arm of the mental health services CCS provides in schools. In 2020 the NHS digital survey of children and young people's mental health in England found that one in six children aged 5-16 years were identified as having a probable mental disorder.

These challenges at such an early age can negatively impact children's educational attainment, their ability to form healthy relationships with their peers and the quality of their family relationships. Mental ill-health during childhood and adolescence can go on to dramatically impact outcomes later in life, affecting future earnings, physical health and even life expectancy.

The aim of our ConnectEd service is to provide early intervention and prevention through professional therapeutic support for children and young people who experience mental health and wellbeing difficulties.

We differentiate ourselves from other organisations by only employing qualified and experienced mental health professionals to deliver this work. This means our staff can conduct clinical assessments and work with complex cases. As a result, children and young people, as well as parents and school staff, benefit from expert support which can make a lasting difference to children's lives.

To complement this we also have a ConnectEd website ([www.ccsconnected.org.uk](http://www.ccsconnected.org.uk)) which provides resources for school staff and parents on mental health issues.

***School Counselling and Play Therapy Service***

Working with schools, CCS supports children and young people experiencing a range of social, emotional and behavioural issues. By providing professional early intervention counselling and therapy we help these pupils come to terms with the sources of their distress and develop greater emotional resilience. This ensures they are in a much stronger position to engage with learning and achieve their full potential.

**Trustees' report** Year to 31 March 2021**OBJECTIVES AND ACTIVITIES** (continued)**The Charity's Activities** (continued)*Mental Health Training*

We deliver bespoke training sessions for schools. Through these sessions we aim to equip school staff with new insights and skills, helping them to more effectively support vulnerable pupils with mental health needs.

*Rainbows Bereavement Support*

We have continued our successful partnership with Rainbows Bereavement Support Great Britain. Our Rainbows 'Registered Director' provides training for school staff, enabling them to deliver support groups for vulnerable pupils who have experienced a significant loss in their lives. This initiative represents another way in which we aim to enhance the ability of school staff to identify and support vulnerable pupils, ensuring these children and young people are able to thrive at school and achieve their full potential.

**Pastoral Awareness**

CCS produces a range of materials and teaching resources for schools, as well as coordinating events. These help children develop an understanding of what it means to promote the common good and enhance pastoral awareness. In so doing we fulfil part of CCS's objectives.

**Partnerships and Communications**

The Partnerships and Communications Department is responsible for generating income for both existing and new projects as well as overseeing CCS's marketing, branding and events.

**STRATEGIC REPORT****Achievements and Performance****Post Adoption and Aftercare Services**

During 2020/21 we had 510 referrals (2019/20 – 513 referrals), and as a result supported 523 individuals through our Post Adoption and Aftercare Service. Although due to the COVID-19 lockdown staff were unable to meet people face to face from 23 March 2020, the Pathways team continued to provide services, using video meetings, e-mails and telephones, and thus continued to provide information and support to service users.

Feedback from these service users has been very positive:

- ◆ *"Very supportive... went above and beyond to ensure I could follow up any further information about my family."*
- ◆ *"I will always be grateful for your help... You do a priceless job."*
- ◆ *"You have been absolutely wonderful to me throughout this 'journey'. You have supported me in such a kind, caring and empathetic way that made it so easy for me. You were also so professional and yet it felt like you were a long-time friend.... I can't thank you enough for everything you have done."*

**Trustees' report** Year to 31 March 2021**STRATEGIC REPORT** (continued)**Achievements and Performance** (continued)**Community Services***St Mark's Stay and Play*

Due to the pandemic we were unable to facilitate on-site sessions at our St Mark's Stay and Play in North Kensington. However, we provided weekly telephone check-ins with families to help reduce the anxiety and sense of isolation many experienced. This included signposting to other support services as well as providing ideas and resources to support children's development at home. 79 children and parents/carers were supported in this way over the course of the year.

Feedback has included:

- ◆ *"[Staff were] great during the pandemic... kept in contact with me to make sure everything was going well with my pregnancy checks, how my birth went and how I've been coping during the lockdown."*
- ◆ *"Made me feel like I was not alone and that I had some sort of support. I shared experiences about housing and I was shown where to go for help."*
- ◆ *"[Staff] always checked on me every week... very supportive with our chats, not just about the kids but also about me which I found helped with my mental health."*

*St Francis' Family Centre*

St Francis is a second home for many families, delivering comprehensive family support alongside Ofsted rated 'outstanding' early years education. As we approached lockdown, we worked to reassure our families that we would continue to support them through the uncertain months ahead. We have been acutely aware of the importance of continuing to support children's educational development during lockdown and as UNICEF have highlighted:

*"Both the immediate and long-term negative effects of the pandemic on children's health and development are likely to disproportionately affect families in communities with high concentrations of poverty...the ongoing crisis is likely only to exacerbate the situation of children living in home environments characterized by a lack of access to developmentally appropriate resources, such as toys and books, [and] low levels of stimulation and responsive care" (April 2020).*

We directly addressed this need to ensure the children we work with were not left behind. Our staff carried out regular telephone/video check-ins with children and parents and created activity packs to support home learning, including providing families with books, arts/crafts material, toys and colouring packs. In doing so we have ensured they have access to the resources they need to continue their educational development throughout the lockdowns.



**Trustees' report** Year to 31 March 2021**Achievements and Performance** (continued)**Community Services** (continued)

Our regular phone calls with parents/carers have also ensured children benefit from 'responsive care'. Parents have had the opportunity to discuss ideas for activities as well as receive support and guidance with difficult parenting issues (behavioural issues, boundaries, sleep routines, potty training, exercise etc.). All this has ensured that these disadvantaged children have had parents who are empowered to provide the best possible support, as well as stimulating educational activities, despite the challenges of lockdown.

As the pandemic developed we adapted our work and have offered both on-site sessions for children as well as continuing to provide online support for parents and children who were not comfortable attending the centre due to ongoing concerns about the pandemic.

St Francis receives funding from the London Borough of Tower Hamlets to increase nursery access for children from low-income families who may be at risk of not achieving in the education system. We have also received generous funding from charitable trusts and grant making bodies to support this work.

Parents regularly provide feedback on the difference our service makes. Feedback has included:

- ◆ *"I had just moved to the area before lockdown and knew nobody except staff at the centre. I had no family or friends and was very much on my own. I was very scared and worried. Staff at the centre phoned and reassured me, they helped me with activities for my child, made phone calls to housing and the council tax office for me. They made sure we were ok. If I had any worries, I could always phone them, they would talk to me for hours, they were there all the time which really made me feel safe. If I did not have them phoning me, I would not have spoken to anyone. They helped me every day and I could not have got through this on my own." (Parent)*
- ◆ *"I could not have coped with lockdown without the staff at the centre... When the children needed things to do, they sent me lots of things and explained how to sit and play with them. [It] was a life saver... they would listen to me [and] help me with any problems I was having. When the children's beds broke, I really did not know what to do as I could not replace them. Unbelievably they got me two beds, paid for them arranged for them to be delivered with quilts & pillows. I could not believe it and neither could the girls and this was all during lockdown, just amazing." (Parent)*

**Trustees' report** Year to 31 March 2021**Achievements and Performance** (continued)**Community Services** (continued)*Crisis Fund (Westminster)*

Our Crisis Fund has continued to be a very effective way of working with Head Teachers and Parish Priests in the Diocese of Westminster to help those most in need.

*Crisis Fund (Southwark)*

A separately ring-fenced fund has been established for use within the Archdiocese of Southwark. Money for this is raised from fundraising activities that have taken place in parishes and schools in Southwark itself, ensuring income raised in Southwark is spent on beneficiaries from the same area.

*Crisis Fund (Arundel & Brighton)*

CCS established a separately ring-fenced fund for use within the Diocese of Arundel & Brighton. Money for this is raised from fundraising activities that have taken place in parishes and schools within the Diocese of Arundel & Brighton itself, ensuring income raised in Arundel & Brighton is spent on beneficiaries from the same area.

During 2020/21 the need for this support has been very high and we have focused on helping extremely vulnerable families. We are particularly grateful to the Albert Gubay Charitable Foundation, who have generously supported our Crisis Funds in response to the pandemic.

Over the course of the year we helped 2,804 individuals from across Westminster, Southwark and Arundel & Brighton (2019/20 – 4,770). This figure is lower than 2019/20 due to a significant campaign we launched during March 2020 to help families struggling with food costs (due to the significant expected delays with the Government's Free School Meals voucher scheme). However, the average amount of funding provided per family during 2020/21 has been higher in response to the acute hardship many have faced.

Feedback has included:

- ◆ *"Not only has the support you provided helped improve the families' lives at a time of greatest need, but actually strengthened their faith (not only in God, but in humanity) – we will be forever grateful to you for the support you've arranged for them"*  
(Headteacher)
- ◆ *"2020 has been a very difficult year for me. The grant from the Catholic Children's Society has come at the most difficult time in my adult life. After getting this help I feel like I can finally breathe. It has been the push I needed to keep me going."* (Parent)
- ◆ *"The Catholic Children Society has helped my family in so many ways that I am grateful for. It's wonderful to have such caring and generous people in our community. Your support put a smile on my children's faces."* (Parent)

**Trustees' report** Year to 31 March 2021**Achievements and Performance** (continued)**Community Services** (continued)*Grenfell Crisis Fund*

This special Crisis Fund created in 2017 in the aftermath of the Grenfell Tower Fire is ring-fenced to provide services and funds to those affected by this tragedy. As well as those who were in the Tower on the night of the fire, there were hundreds of local residents who witnessed first-hand the events which unfolded and whose lives have, as a consequence, been affected. The shell of the tower remains a constant reminder not only of the fire itself but of the lasting impact it will have on a generation of children and young people who live with it every day. The fund has helped families financially and also helped support our counselling services delivered in four schools in North Kensington impacted by the fire.

Alongside our Crisis Funds, at Christmas we were able to support 721 children and parents/carers by providing food and gift vouchers donated by our supporters. We also secured grant funding to provide laptops for 258 individuals, enabling disadvantaged children to access online learning during school closures. These initiatives further ensured we could address the significant hardship and disadvantage faced by many families living in poverty.

**ConnectEd Counselling and Therapeutic Services**

In total CCS's counselling and therapeutic services worked with 2,394 individuals. Outcomes achieved for the children and young people included:

- ◆ Improved emotional wellbeing.
- ◆ Less disruptive, anti-social and aggressive behaviour.
- ◆ A reduction in depression and anxiety.
- ◆ Improved social skills and peer relationships.
- ◆ Improved confidence and self-esteem.
- ◆ Stronger family relationships.
- ◆ Enhanced ability to engage with learning.

Over the course of the year we delivered therapeutic services for pupils in 80 schools (both faith based and community) across the Diocese of Westminster and Archdiocese of Southwark (2019/20 – 86). These included primary, secondary, special schools and alternative provisions. Although the number of schools has reduced slightly compared to the previous year, we have actually increased the number of days per week these services are delivered in schools to meet the growing demand.

In response to the COVID-19 outbreak and the closure of schools we rapidly reconfigured our services so we could offer remote support via telephone/video link for vulnerable children, parents and school staff. This has ensured we can offer consistent and sustainable support for families at this very challenging time. All our staff also received training from the Academy for Online Counselling and Psychotherapy to ensure best practice and maintain high quality provision. Over 80% of counsellors/therapists achieved merits/distinctions in the Certificate in Online Therapy. We are now one of the only organisations in the country to have the majority of our staff with a qualification in this particular field.

**Trustees' report** Year to 31 March 2021**STRATEGIC REPORT** (continued)**Achievements and Performance** (continued)**ConnectEd Counselling and Therapeutic Services** (continued)

Alongside this we also launched a new online Case Management System, ensuring we have robust digital systems in place to support remote working, capture clinical notes and record and monitor safeguarding concerns. This will greatly enhance our service for many years to come and provide a strong platform to support the ongoing expansion of our mental health service to schools.

Feedback on this service has been very positive and is a key element in understanding achievement and performance:

- ◆ *"This support is immensely appreciated... We are so very grateful for the therapy service our children and families receive... it has made such a difference."* (Headteacher)
- ◆ *"Please could I take this opportunity to let you know how wonderful our therapist has been during this period of lockdown. She quickly made contact with all her children and has been working hard to support both the pupils and families. In addition to her usual caseload, she has been supporting other parents and pupils who have been seriously affected by the current situation. She always works hard but her dedication and gentle care at this difficult time is to be applauded. She has been so supportive to me personally and the whole school community."* (Inclusion Leader)
- ◆ *"I have seen big improvements in my child's confidence... We are very appreciative for your brilliant and devoted work with our child and the support we have received as parents."* (Parent)
- ◆ *"It really helped having someone who listened to me... I could let out all my problems and become less stressed... It made me feel happy."* (Child)

Over the last year we have successfully delivered training for 752 school staff. This was delivered on-line and much was focused on supporting schools to help children impacted by the pandemic. Our training on 'Adapting to loss and transitioning out of lockdown' was particularly popular, as was our Mental Health First Aid training.

All training courses are evaluated and feedback from those attending them is essential in monitoring achievements and performance. Feedback from teachers on this training continues to show it is providing a valuable service, enhancing the abilities of school staff to identify and support pupils with mental health needs:

- ◆ *"Really helped me to understand and identify those children experiencing anxiety... good strategies and great session, very helpful."* (Teacher)
- ◆ *"I can now help children to deal with their worries and understand the different ways to address them... I loved the tips on breathing exercises."* (Teacher)
- ◆ *"An excellent insight into what coping mechanisms can support children with different mental health issues."* (Teacher)

## **Trustees' report** Year to 31 March 2021

### **STRATEGIC REPORT** (continued)

#### **Achievements and Performance** (continued)

##### ***Rainbows Bereavement Support***

We have provided Rainbows training for 53 schools in total and 453 school staff. This is a significant increase on the previous year and we have rapidly scaled up this training in response to the pandemic.

The training has enabled these schools to run support groups for vulnerable pupils who have experienced a significant loss in their lives, helping them come to terms with their grief and feel less alone. This has been particularly important in the wake of the pandemic.

Feedback from the school staff we trained has been very positive:

- ◆ *"Very interesting and useful training; it gave me the deep understanding of how to support for pupils who have experienced a bereavement or other significant loss in their lives."*
- ◆ *"Very informative and good emphasis on how to manage bereavement with children of all ages."*
- ◆ *"An amazing trainer... so glad I took part in the Rainbow course...I'm sure will make a great impact in many lives."*

##### ***Pastoral Awareness***

Through our work with schools we seek to encourage children and young people to show concern for and support local children and families in need. In this way we help children gain a better understanding of Catholic Social Teaching and what it means to promote the Common Good.

When the COVID-19 'lockdown' occurred we went into a collaboration with the World Community for Christian Meditation to produce a YouTube channel broadcasting meditation videos for primary and secondary aged pupils; meditation being a way of supporting their spiritual well-being and reducing stress and anxiety.

We also developed an online Nativity Service (in lieu of our two annual carol services at Westminster Cathedral). This was downloaded over 1,000 times and was a wonderful way for our community of schools to join together to hear the Christmas message of joy and hope.

**Trustees' report** Year to 31 March 2021**STRATEGIC REPORT** (continued)***Achievements and Performance*** (continued)***Partnerships and Communications***

During 2020/21 income from both parishes and schools was negatively impacted due to the pandemic. However, our Partnerships and Communications team successfully increased income across a number of key areas. Gross income from trusts, grant making bodies and statutory sources in 2020/21 was £993,697 as against £688,696 in 2019/20, an increase of 44%. In line with the SORP accounting requirements the income has been included either as part of the income from donations and legacies, or as part of the income from charitable activities (services to schools and local authorities) within the Statement of Financial Activities.

Income from donations totalled £397,245 as against £363,364 in 2019/20, an increase of 9.4%. Income from appeals also did well with £268,913 raised against £244,138 in 2019/20, an increase of 10%. The total income for grants increased by 136% and totalled £583,813, as against £247,317 in 2019/20.

This additional income has been crucial in enabling us to respond to the pandemic and ensure our services could adapt and grow. It is only thanks to the generosity of our supporters that we have been able to help so many vulnerable children and families at this time of great need.

**Financial Review*****Results for the year***

The total income for the year to 31 March 2021 was £3,149,944 (2019/20 – £2,803,432). The principal funding sources were donations and grants and income from charitable activities. Grant income increased by £336,496. The total expenditure for the year to 31 March 2021 was £2,540,371 (2019/20 – £2,520,636). The principal areas of charitable expenditure were in Community Services and Counselling and Therapeutic services.

In 2020/21 a surplus of £609,573 was achieved before realised and unrealised gains and losses on investments (2019/20 – surplus of £282,796). There were unrealised gains on our investments amounting to £877,360 (2019/20 – losses £681,164) and realised gains of £132,439 (2019/20 – gains £4,371).

***Reserves policy and financial position***

The Board's reserves policy is to have general funds, which it terms "free reserves" sufficient to meet one year's unrestricted expenditure. At the end of 2020/21 this sum stood at £2,626,547 (2019/20 – £1,585,519) which is based on total funds of £6,452,102 (2019/20 – £4,832,730) less the restricted and designated funds of £915,738 (2019/20 – £697,129) and £2,909,817 (2019/20 – £2,550,082) respectively.

**Trustees' report** Year to 31 March 2021**STRATEGIC REPORT** (continued)***Reserves policy and financial position (continued)***

The Society's free reserves at the year-end were the equivalent to approximately 17 months' unrestricted expenditure based on the forecast for 2021/2022. This represents a considerable increase over the trustees' target of 12 months and is largely the result of legacies of £445,000 received during the year and a very strong performance by investments. However, income from investments and property rentals have both fallen sharply, as has fundraising income from parishes and schools. In view of this, and uncertainties generally as a result of the pandemic, the trustees regard this surplus of free reserves as a necessary buffer against the undoubted headwinds facing CCS going forward.

In determining the appropriate level of reserves the trustees have taken into account the need to provide a degree of security for direct charitable activities. Not least of these are the long term functions of the Post Adoption and After Care Team. CCS is not alone in being unsuccessful in securing grant funding for this work which, in essence, involves helping adopted adults, their birth families and adopters and those who were in our care explore their past, learn reasons why decisions were made and increasingly to bring parted relatives together.

This work is demanding of skilled resources and heavy in terms of caseload. 2019/20 saw us involved in supporting 523 individuals and has, in law, to be an enduring commitment. This refers to the need for adoption agencies to keep records for between 75 years and 100 years and to offer a post adoption service for any of those involved in the adoption process throughout their lives.

The Royal Borough of Kensington and Chelsea contributes to the cost of the statutory component of our Post Adoption service. To help meet the non-statutory component of this service CCS has created a designated fund of £1,500,000. This designated fund generates an income of approximately £60,000 per year to help meet the costs of the service delivered by the Post Adoption and After Care Team going forward for decades to come. Details of designations can be found in note 20 to the financial statements.

Most of the administrative and support costs needed to enable this service to function effectively are not funded from statutory income and would thus have to be met from CCS's own funds. The continued cost of our Post Adoption and After Care Service in 2020/21 was £181,415 (2019/20 – £206,672).

**Trustees' report** Year to 31 March 2021**STRATEGIC REPORT** (continued)**Financial Review** (continued)***Investment policy and performance***

The Trustees have adopted a general statement of an ethical investment policy.

The Charity's ethical investment policy is based on Catholic teaching and reflects a number of Papal encyclicals including *Laudato Si'* and more recently *Fratelli Tutti* both from Pope Francis. Essentially this means respect for life, respect for the dignity of the person, Catholic teaching on war and peace, economic justice and protecting the environment. Increasingly there is scrutiny of corporate responsibility in all these areas including ESG (environmental, social and governance) screening.

Under Charity Law and Church teaching CCS's investments are managed in accordance with CCS's ethical investment policy on a discretionary basis by Charles Stanley & Co Limited and Killik & Co. The trustees must seek to obtain the best financial return possible whilst also maintaining CCS's ethical investment policy which is based on not having substantial holdings in companies that are involved in the sale of tobacco, armaments, and artificial means of contraception, gambling, or the artificial creation of human life. The judgement and decisions to invest or disinvest reflect the Church's teaching which promotes the dignity and sanctity of human life and the importance of society in general.

The Board has a Finance Committee comprising five members of the Board who monitor the performance of the charity's funds and receive regular valuations and updates of the portfolios which are reviewed at each committee meeting. This Committee meets at regular intervals and once a year with representatives of the investment management companies. The Board, which is fully informed of the Finance Committee's deliberations, is content to maintain the holdings to allow for flexibility in meeting the charitable demands of CCS

The market value of investments held was £4,906,157 at 31 March 2021 (2020 – £3,451,819). The investment yield on listed investments is about 4% based on the average market value, which is considered satisfactory in the light of current interest rates. The unrealised gains on listed investments were £877,360 and realised gains were £132,439. The trustees regularly review our portfolio of investments with our investment managers.

***The charity's fixed assets***

Acquisitions and disposals of fixed assets during the year are recorded in notes to the financial statements.

**Plans for the future*****Introduction***

There is a budgeted deficit of £267,395 planned for the 2021/22 financial year which will be met through free reserves.

We have already invested in our people, with over forty therapists having completed training on working remotely with children and families. We will continue to invest in training, particularly to enhance staff IT skills in the expectation that we will need to ensure service continuity in the event of further waves of COVID-19. We will continue to make further investments in cyber security to ensure our digital systems are as secure as possible.



**Trustees' report** Year to 31 March 2021**STRATEGIC REPORT** (continued)**Plans for the future** (continued)***Introduction*** (continued)

CCS will continue working to implement its Strategic Plan for 2020 – 2023 to ensure that it addresses its objects which are the promotion of material, mental and spiritual well-being of children and young people. We will seek wherever possible to build and work in partnership with others to achieve this.

***Post Adoption and After Care Services***

We will ensure the service is compliant with the National Minimum Standards for Adoption Support Agencies 2011, (updated 2014) as required by Ofsted. We will also strive to offer service users high quality provision, in keeping with our 'Outstanding' Ofsted rating.

***Community Services******St Mark's Stay and Play***

As Coronavirus restrictions begin to lift we hope to begin a phased reopening of our Stay & Play in North Kensington. Many children in the local area live in very cramped accommodation with no outdoor space and have struggled with feelings of isolation. We hope to offer a full range of fun indoor and outdoor activities as soon as it is safe to do so. This includes resuming the silver award for Healthy Eating and working with statutory services to hold speech and language support sessions for parents.

***St Francis' Family Centre***

We will continue to offer both on-site and remote support for families. Our nursery is already providing on-site sessions and we hope to increase the number of children accessing this support over the year ahead. Many of our families have never left inner London and our usual programme of family day trips has not been possible. We hope these can recommence later in the year once the vaccination rollout is more advanced. We recognise that the development of many children in their early years will have been impacted by the pandemic, particularly children from low-income families. We are determined to support local families, so these children are able to thrive and make a successful transition to school. We will also be preparing for our next Ofsted inspection which will be in August 2022 at the latest.

***Crisis Funds***

Disadvantaged families have faced unprecedented pressure due to COVID-19 and our Crisis Funds have offered a lifeline during this time. Over the coming year we will work to ensure that the Crisis Funds in Westminster Diocese, the Southwark Archdiocese and the Diocese of Arundel & Brighton continue to benefit vulnerable children and families throughout these areas. Every penny donated to our Crisis Funds will be given out via emergency grants.

## **Trustees' report** Year to 31 March 2021

### **STRATEGIC REPORT** (continued)

#### **Plans for the future** (continued)

The Grenfell Crisis Fund will continue to assist families and children affected by the Grenfell Tower fire.

#### ***ConnectEd Counselling and Therapeutic Services***

##### ***School Counselling and Therapy Service***

Children's mental health has been a growing concern, even before the pandemic. The full impact of COVID-19 is yet to be seen but we anticipate a significant increase in the demand for our counselling and therapy services over the year ahead. We will invest in this service to ensure we have the capacity within our team to meet this demand. We will also invest in an ongoing programme of training and professional development for our staff to maintain and support the continuous improvement of this service.

##### ***Mental Health Training***

Promoting a Whole School Approach to mental health and emotional wellbeing is a core objective for our service; mental health training for school staff will play a vital role in this. We plan to incorporate mental health training into the role of our ConnectEd Service Managers so we have more staff available to promote and deliver this training for schools. This will ensure more key adults in children's lives have the knowledge, strategies and skills to provide effective early intervention support for vulnerable children and have a clear understanding of how and when to access more specialist services.

##### ***Rainbows Bereavement Support***

We anticipate significant demand for our Rainbows training will continue due to the tragic increase in the number of pupils who have been impacted by bereavement and loss. We will continue to train as many schools as possible, so they are equipped to provide appropriate support for these children.

##### ***Pastoral Awareness***

We will seek to engage with more schools across Westminster Diocese, Arundel & Brighton Diocese and the Archdiocese of Southwark. Developing engaging and differentiated teaching resources will be a key part of this work, encouraging pupils to learn more about Catholic Social Teaching and inspiring them to work together to promote the Common Good.

We hope that we will also be able to hold services at both Westminster Cathedral and St George's Cathedral over the coming year.

##### ***Partnerships and Communications***

We will continue to build on our success in securing income from a diverse range of income streams. Implementing a new Customer Relationship Management (CRM) system will help support these efforts and we hope to launch this during 2021/22. This will enable us to manage our relationships with our supporter base more effectively and as well as creating significant efficiency savings. This will allow our very small fundraising team to focus their efforts on key income generation activities and maximise our return on investment.

**Trustees' report** Year to 31 March 2021**STRATEGIC REPORT** (continued)**Plans for the future** (continued)***Partnerships and Communications*** (continued)

Community fundraising in schools and parishes has been extremely limited during the pandemic and we hope to restart these activities as soon as it is safe to do so.

Income from trusts, grant making bodies and statutory sources has contributed significantly to the expansion of our services in recent years. We will continue to develop relationships with new and existing funders to ensure we can deliver more services to children and families in need.

**Principal risks and uncertainties**

In compliance with The Charities Act 2011, CCS's Trustees undertake an annual risk assessment. In line with 'The Companies Act 2006 (Strategic Report and Directors' Report) Regulations 2013', this Strategic Report includes the following information on the principal risks the charity faces and how they might affect future prospects.

The trustees, in assessing risk, consider the following risk areas: governance and management; operational; financial; and external and compliance with laws and regulations. These are assessed using a scoring system for severity of impact and likelihood of occurrence. An overall gross risk score is calculated and established ranging from 1-8: (Low), 9-17 (Medium) and 18-25 (High). The 2020/21 risk assessment identified no high retained risks. There were 14 medium retained risks, most exacerbated by the impact of the pandemic, spread across:

- ◆ Governance and Management Risks, in particular the loss of key managers;
- ◆ Operational Risks concerning damage to or destruction of IT systems, breach of Data Protection or GDPR non-compliance; the impact of COVID-19 on staffing;
- ◆ Financial Risks e.g. income targets not being met or a fall in value of investments, and loss of rental income;
- ◆ External Risks such as allegations concerning historical abuse or past practice and public perceptions of the Catholic Church;
- ◆ Compliance with Laws and Regulations including those related to increased use of IT e.g. data protection breaches.

In all risk areas, policies and procedures are in place which are monitored and reviewed continuously to mitigate potential risk to the charity.

## Trustees' report Year to 31 March 2021

### STRATEGIC REPORT (continued)

At the end of the 2019/2020 financial year a new risk was identified, the COVID-19 pandemic, which resulted in a substantial fall in the value of investments. These have subsequently largely recovered but we are mindful of this potential volatility in the wake of the pandemic. Our current level of free reserves will help mitigate some of this risk. The CCS Finance Committee reviews its investments on a regular basis and meets once a year with our investment managers who provide the Committee with performance reports every three months.

The Trustees' Report including the Strategic Report was approved by the trustees and signed on their behalf by:

Chairman  F5358DF61E194B5... 05/07/2021  
Approved by the trustees on:

## **Independent auditor's report** Year to 31 March 2021

### **Independent auditor's report to the members of The Catholic Children's Society (Westminster)**

#### **Opinion**

We have audited the financial statements of The Catholic Children's Society (Westminster) (the 'charitable company') for the year ended 31 March 2021 which comprise the statement of financial activities, the balance sheet, the statement of cash flows, the principal accounting policies, and the notes to the financial statements. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- ◆ give a true and fair view of the state of the charitable company's affairs as at 31 March 2021 and of its income and expenditure for the year then ended;
- ◆ have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- ◆ have been prepared in accordance with the requirements of the Companies Act 2006.

#### **Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### **Conclusions relating to going concern**

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

## **Independent auditor's report** Year to 31 March 2021

### **Other information**

The trustees are responsible for the other information. The other information comprises the information included in the Annual Report and Financial Statements other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information; we are required to report that fact. We have nothing to report in this regard.

### **Opinions on other matters prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of the audit:

- ◆ the information given in the trustees' report, which is the directors' report for the purposes of company law, including the strategic report, for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- ◆ the trustees' report, which is the directors' report for the purposes of company law, including the strategic report, has been prepared in accordance with applicable legal requirements.

### **Matters on which we are required to report by exception**

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the trustees' report, including the strategic report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- ◆ adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- ◆ the financial statements are not in agreement with the accounting records and returns; or
- ◆ certain disclosures of trustees' remuneration specified by law are not made; or
- ◆ we have not received all the information and explanations we require for our audit.

### **Responsibilities of trustees**

As explained more fully in the trustees' responsibilities statement, the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

## **Independent auditor's report** Year to 31 March 2021

### **Responsibilities of trustees** (continued)

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

### **Auditor's responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

#### *How the audit was considered capable of detecting irregularities including fraud*

Our approach to identifying and assessing the risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, was as follows:

- ◆ the Senior Statutory Auditor ensured that the engagement team collectively had the appropriate competence, capabilities and skills to identify or recognise non-compliance with applicable laws and regulations;
- ◆ we identified the laws and regulations applicable to the charitable company through discussions with management, and from our knowledge and experience of the sector;
- ◆ we focused on specific laws and regulations which we considered may have a direct material effect on the financial statements or the operations of the charitable company, including the Charities Act 2011, Companies Act 2006, data protection legislation, anti-bribery, safeguarding, employment, health and safety legislation;
- ◆ we assessed the extent of compliance with the laws and regulations identified above through making enquiries of management and inspecting legal correspondence; and
- ◆ identified laws and regulations were communicated within the audit team regularly and the team remained alert to instances of non-compliance throughout the audit.

## Independent auditor's report Year to 31 March 2021

### Auditor's responsibilities for the audit of the financial statements (continued)

We assessed the susceptibility of the company's financial statements to material misstatement, including obtaining an understanding of how fraud might occur, by:

- ◆ making enquiries of management as to where they considered there was susceptibility to fraud, their knowledge of actual, suspected and alleged fraud; and
- ◆ considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations.

To address the risk of fraud through management bias and override of controls, we:

- ◆ performed analytical procedures to identify any unusual or unexpected relationships;
- ◆ tested journal entries to identify unusual transactions;
- ◆ assessed whether judgements and assumptions made in determining the accounting estimates set out in the accounting policies were indicative of potential bias; and
- ◆ used data analytics to identify any significant or unusual transactions and identify the rationale for them.

In response to the risk of irregularities and non-compliance with laws and regulations, we designed procedures which included, but were not limited to:

- ◆ agreeing financial statement disclosures to underlying supporting documentation;
- ◆ reading the minutes of trustee meetings;
- ◆ enquiring of management as to actual and potential litigation and claims; and
- ◆ reviewing any available correspondence with HMRC and the company's legal advisors (although none was noted as being received by the charitable company).

There are inherent limitations in our audit procedures described above. The more removed that laws and regulations are from financial transactions, the less likely it is that we would become aware of non-compliance. Auditing standards also limit the audit procedures required to identify non-compliance with laws and regulations to enquiry of the directors and other management and the inspection of regulatory and legal correspondence, if any.

Material misstatements that arise due to fraud can be harder to detect than those that arise from error as they may involve deliberate concealment or collusion.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our auditor's report.



## **Independent auditor's report** Year to 31 March 2021

### **Use of our report**

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

A handwritten signature in black ink, appearing to read 'Mark Worsey'.

Mark Worsey (Senior Statutory Auditor)  
For and on behalf of Buzzacott LLP, Statutory Auditor  
130 Wood Street  
London  
EC2V 6DL  
6 July 2021

**Statement of financial activities** Year to 31 March 2021

	Notes	Un-restricted funds £	Restricted funds £	2021 Total funds £	Un-restricted funds £	Restricted funds £	2020 Total funds £
<b>Income and expenditure</b>							
<b>Income from:</b>							
Donations and legacies	1	1,011,413	684,152	1,695,565	817,225	515,409	1,332,634
Charitable activities	2	753,146	230,928	984,074	766,949	217,282	984,231
Investments	3	134,499	4,628	139,127	182,154	6,250	188,404
Other trading activities	4	45,275	—	45,275	37,108	—	37,108
Other sources	5	285,903	—	285,903	261,055	—	261,055
<b>Total income</b>		<b>2,230,236</b>	<b>919,708</b>	<b>3,149,944</b>	<b>2,064,491</b>	<b>738,941</b>	<b>2,803,432</b>
<b>Expenditure on:</b>							
Raising funds	6	236,430	739	237,169	190,455	—	190,455
Charitable activities							
· Post adoption and after care services	7	181,415	—	181,415	206,672	—	206,672
· Community services	8	228,033	206,930	434,963	248,132	319,288	567,420
· Counselling and therapeutic services	9	1,088,352	526,594	1,614,946	1,047,108	400,453	1,447,561
· Pastoral awareness	10	71,878	—	71,878	95,485	13,042	108,527
		<b>1,569,678</b>	<b>733,524</b>	<b>2,303,202</b>	<b>1,597,397</b>	<b>732,783</b>	<b>2,330,180</b>
<b>Total expenditure</b>		<b>1,806,108</b>	<b>734,263</b>	<b>2,540,371</b>	<b>1,787,852</b>	<b>732,783</b>	<b>2,520,636</b>
<b>Net income (expenditure) before investment gains (losses)</b>		<b>424,128</b>	<b>185,445</b>	<b>609,573</b>	<b>276,639</b>	<b>6,158</b>	<b>282,797</b>
Realised gains (losses) on the disposal of listed investments	16	127,804	4,635	132,439	4,218	153	4,371
Unrealised gains (losses) on the revaluation of listed investments	16	848,831	28,529	877,360	(660,760)	(20,404)	(681,164)
<b>Net income (expenditure) and net movement in funds for the year</b>	12	<b>1,400,763</b>	<b>218,609</b>	<b>1,619,372</b>	<b>(379,903)</b>	<b>(14,093)</b>	<b>(393,996)</b>
<b>Reconciliation of funds:</b>							
Total funds brought forward at 1 April 2020		<b>4,135,601</b>	<b>697,129</b>	<b>4,832,730</b>	<b>4,515,504</b>	<b>711,222</b>	<b>5,226,726</b>
Total funds carried forward at 31 March 2021		<b>5,536,364</b>	<b>915,738</b>	<b>6,452,102</b>	<b>4,135,601</b>	<b>697,129</b>	<b>4,832,730</b>

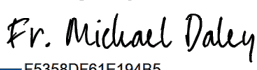
All recognised gains and losses are included in the above statement of financial activities.

All of the charity's activities derived from continuing operations during the above two financial periods.

**Balance sheet** 31 March 2021

	Notes	2021 £	2021 £	2020 £	2020 £
<b>Fixed assets</b>					
Tangible assets	15		<b>954,011</b>		915,722
Investments	16		<b>4,948,437</b>		3,458,094
			<b>5,902,448</b>		4,373,816
<b>Current assets</b>					
Debtors	17	<b>285,178</b>		361,126	
Cash at bank and in hand		<b>740,792</b>		524,833	
		<b>1,025,970</b>		885,959	
<b>Creditors:</b> amounts falling due within one year	18	<b>(476,316)</b>		(427,045)	
<b>Net current assets</b>			<b>549,654</b>		458,914
<b>Total net assets</b>			<b>6,452,102</b>		4,832,730
<b>The funds of the charity:</b>					
Restricted funds	19		<b>915,738</b>		697,129
Unrestricted funds	20				
. General funds		<b>2,626,547</b>		1,585,519	
. Designated funds		<b>2,909,817</b>		2,550,082	
			<b>5,536,364</b>		4,135,601
			<b>6,452,102</b>		4,832,730

Approved by the trustees of The Catholic Children's Society (Westminster), Company Registration Number 085235 (England and Wales) and Charity Registration Number 210920, and signed on their behalf by:

DocuSigned by:  
  
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Chairman

Approved on: 05/07/2021

**Statement of cash flows** Year to 31 March 2021

	Notes	2021 £	2020 £
<b>Cash flows from operating activities:</b>			
Net cash provided by operating activities	A	<b>658,707</b>	46,155
<b>Cash flows from investing activities:</b>			
Dividends and interest from investments		<b>136,134</b>	192,236
Purchase of tangible fixed assets		<b>(98,338)</b>	(17,821)
Proceeds from the disposal of investments		<b>594,647</b>	413,500
Purchase of investments		<b>(1,039,186)</b>	(650,788)
<b>Net cash used by investing activities</b>		<b>(406,743)</b>	(62,873)
<b>Change in cash and cash equivalents in the year</b>		<b>251,964</b>	(16,718)
<b>Cash and cash equivalents at 1 April 2020</b>	B	<b>531,108</b>	547,826
<b>Cash and cash equivalents at 31 March 2021</b>	B	<b>783,072</b>	531,108

**Notes to the statement of cash flows for the year ended 31 March 2021****A Reconciliation of net expenditure to net cash flow from operating activities**

	2021 £	2020 £
<b>Net income (expenditure) for the year (as per the statement of financial activities)</b>	<b>1,619,372</b>	(393,996)
<b>Adjustments for:</b>		
Depreciation charge	<b>60,049</b>	45,251
Realised (gains) losses on disposal of listed investments	<b>(132,439)</b>	(4,371)
Unrealised (gains) losses on the revaluation of listed investments	<b>(877,360)</b>	681,164
Dividends and interest from investments	<b>(139,127)</b>	(188,404)
Decrease (increase) in debtors	<b>78,941</b>	(124,656)
Increase in creditors	<b>49,271</b>	31,167
<b>Net cash provided by operating activities</b>	<b>658,707</b>	46,155

**B Analysis of cash and cash equivalents**

	2021 £	2020 £
Cash at bank and in hand	<b>740,792</b>	524,833
Cash held by investment managers	<b>42,280</b>	6,275
<b>Total cash and cash equivalents</b>	<b>783,072</b>	531,108

The Catholic Children's Society (Westminster) does not have any borrowings or lease obligations. Net debt consists therefore of the cash at bank and in hand.

## Principal accounting policies 31 March 2021

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are laid out below.

### Basis of preparation

These financial statements have been prepared for the year to 31 March 2021 with comparative information presented in respect of the year to 31 March 2020.

The financial statements have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant accounting policies below or the notes to these financial statements.

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their financial statements in accordance with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (Charities SORP FRS 102) issued on 16 July 2014, the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), the Companies Act 2006 and the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

The financial statements are presented in sterling and are rounded to the nearest pound.

### Critical accounting estimates and areas of judgement

Preparation of the financial statements requires the trustees and senior management to make significant judgements and estimates.

The items in the financial statements where these judgements and estimates have been made include:

- ◆ the estimation of the useful economic life of tangible fixed assets;
- ◆ the estimation of the amount receivable in respect to legacies where the charity has been notified of its entitlement; and
- ◆ the basis on which the support costs are allocated across the various categories of charitable expenditure.

In addition to the above, the full impact of the global coronavirus pandemic. It is therefore still not currently possible to evaluate all the potential implications for the charity's activities, beneficiaries, funders, suppliers and the wider economy. Estimates used in the accounts, particularly with respect to the value of listed investments (see note 16) are subject to a greater degree of uncertainty and volatility.

## Principal accounting policies 31 March 2021

### **Assessment of going concern**

The trustees have assessed whether the use of the going concern assumption is appropriate in preparing these financial statements. The trustees have made this assessment in respect to a period of one year from the date of approval of these financial statements.

The trustees of the charity have concluded that there are no material uncertainties related to events or conditions that may cast significant doubt on the ability of the charity to continue as a going concern and will have sufficient resources to meet its liabilities as they fall due. In making this assessment, the trustees have considered the impact of the coronavirus pandemic on the charity and the adequacy of its reserves and have concluded that although there may be some negative consequences, it is appropriate for the charity to continue to prepare its accounts on the going concern basis. This is based on our plans to seek funding from grant making trusts to assist in new infrastructure and systems and to continue to enhance staff's ability to work remotely in the event of further waves of the coronavirus.

### **Income**

Income is recognised in the period in which the charity has entitlement to the income, the amount of income can be measured reliably and it is probable that the income will be received. Income is deferred only when the charity has to fulfil conditions before becoming entitled to it or where the donor or funder has specified that the income is to be expended in a future accounting period.

### *Donations*

Donations are recognised when the charity has confirmation of both the amount and settlement date. In the event of donations pledged but not received, the amount is accrued where the receipt is considered probable. In the event that a donation is subject to conditions that require a level of performance before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that those conditions will be fulfilled in the reporting period.

### *Legacies*

Legacies are included in the statement of financial activities when the charity is entitled to the legacy, the executors have established that there are sufficient surplus assets in the estate to pay the legacy and any conditions attached to the legacy are within the control of the charity.

## Principal accounting policies 31 March 2021

### **Income** (continued)

Entitlement is taken as the earlier of the date on which either: the charity is aware that probate has been granted, the estate has been finalised and notification has been made by the executor to the charity that a distribution will be made, or when a distribution is received from the estate. Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the charity has been notified of the executor's intention to make a distribution. Where legacies have been notified to the charity or the charity is aware of the granting of probate, but the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed if material. In the event that the gift is in the form of an asset other than cash or a financial asset traded on a recognised stock exchange, recognition is subject to the value of the gift being reliably measurable with a degree of reasonable accuracy and the title of the asset having been transferred to the charity.

### *Gifts in kind*

Donated goods are recognised at fair value unless it is impractical to measure this reliably in which case a derived value, being the cost of the item to the donor, is used. An equivalent amount is included as expenditure except where the donated good is a fixed asset in which case the corresponding amount is included in the appropriate fixed asset category and depreciated over the useful economic life in accordance with the charity's accounting policies.

In accordance with the Charities SORP FRS 102 the value of volunteer time is not recognised.

### *Grant and fee income*

Grants and fee income from government and other agencies have been included as income from charitable activities where these amount to a contract for services, but as donations where the money is given in response to an appeal or with greater freedom of use, for example monies for core funding.

### *Furlough income*

Coronavirus Job Retention Scheme grants are credited to the statement of financial activities when the Society has entitlement to the income and when the amount receivable has been quantified.

### *Investment income*

Dividends are recognised once the dividend has been declared and notification has been received of the dividend due.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

## Principal accounting policies 31 March 2021

### Expenditure

Expenditure is recognised as soon as there is a legal or constructive obligation committing the charity to make a payment to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. All expenditure is stated inclusive of irrecoverable VAT.

Expenditure comprises direct costs and support costs. All expenses, including support costs, are allocated or apportioned to the applicable expenditure headings. The classification between activities is as follows:

- ◆ Expenditure on raising funds includes all expenditure associated with raising funds for the charity. This includes investment management fees, staff costs associated with fundraising, and an allocation of support costs.
- ◆ Expenditure on charitable activities includes all costs associated with furthering the charitable purposes of the charity through the provision of its charitable activities. Such costs include direct and support costs in respect of the provision of post-adoption and after care services, community services, counselling and therapeutic services and pastoral awareness.

#### *Allocation of support and governance costs*

The majority of costs are directly attributable to specific activities. Office costs and property-related costs are apportioned by staff members, staff time or usage. Governance costs (which comprise the costs associated with the public accountability of the charity (including audit costs) and costs in respect of its compliance with regulation and good practice) are split across the expenditure headings in the same ratio as for the remainder of the support costs.

### Tangible fixed assets

All assets costing more than £2,000 for computers and £1,000 for other assets, and with an expected useful life exceeding one year, are capitalised at cost.

#### *Functional freehold property*

Freehold properties used for the direct charitable work of the charity are included in these financial statements at cost at the date of acquisition together with the cost of additions and improvements to date. Functional freehold properties are depreciated at a rate of 2.5% per annum on a straight line basis in order to write the buildings off over their estimated useful economic life to the charity.

No depreciation is provided on freehold land.

#### *Functional leasehold property*

Property leases used for the direct charitable work of the charity are included in these financial statements at their cost at the date of acquisition and are depreciated over the term of the lease on a straight line basis in order to write the lease off over its term.



## Principal accounting policies 31 March 2021

### Tangible fixed assets (continued)

#### *Other tangible fixed assets*

Other tangible fixed assets are capitalised at cost and depreciated at the following annual rates in order to write them off over their estimated useful lives:

- ♦ Equipment 10-20% per annum based on cost
- ♦ Computers 33.3% per annum based on cost

### Fixed asset investments

Listed investments are a form of basic financial instrument and are initially recognised at their transaction value and subsequently measured at their fair value as at the balance sheet date using the closing quoted market price.

The charity does not acquire put options, derivatives or other complex financial instruments.

The main form of financial risk faced by the charity is that of volatility in equity markets and investment markets due to wider economic conditions, the attitude of investors to investment risk, and changes in sentiment concerning equities and within particular sectors or sub sectors.

Realised gains (or losses) on investment assets are calculated as the difference between disposal proceeds and their opening carrying value or their purchase value where the investment is acquired subsequent to the first day of the financial year. Unrealised gains and losses are calculated as the difference between the fair value at the year end and their carrying value at that date. Realised and unrealised investment gains (or losses) are combined in the statement of financial activities and are credited (or debited) in the year in which they arise.

Cash held by the investment manager for re-investment is included as a component of fixed asset investments.

### Debtors

Debtors are recognised at their settlement amount, less any provision for non-recoverability. Prepayments are valued at the amount prepaid. They have been discounted to the present value of the future cash receipt where such discounting is material.

## Principal accounting policies 31 March 2021

### Cash at bank and in hand

Cash at bank and in hand represents such accounts and instruments that are available on demand or have a maturity of less than three months from the date of acquisition. This excludes cash held by the investment manager for re-investment which is included as a component of fixed asset investments as noted above.

Deposits for more than three months but less than one year have been disclosed as short term deposits. Cash placed on deposit for more than one year is disclosed as a fixed asset investment.

### Creditors and provisions

Creditors and provisions are recognised when there is an obligation at the balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Creditors and provisions are recognised at the amount the charity anticipates it will pay to settle the debt. They have been discounted to the present value of the future cash payment where such discounting is material.

### Fund structure

General funds represent those monies which are freely available for application towards achieving any purpose that falls within the charity's charitable objects.

Designated funds comprise monies set aside out of unrestricted general funds for specific future purposes or projects and funds which represent the value of fixed assets which cannot be realised without compromising the ongoing activities of the charity.

Restricted funds comprise monies raised for, or their use restricted to, a specific purpose, or contributions subject to donor imposed conditions.

### Leased assets

Rentals applicable to operating leases where substantially all of the benefits and risks of ownership remain with the lessor are charged to the statement of financial activities on a straight-line basis over the term of the lease.

### Pension costs

Contributions to the group personal pension scheme are charged to the statement of financial activities when they become payable.

## Notes to the financial statements 31 March 2021

### 1 Income from donations and legacies

	Unrestricted funds £	Restricted funds £	2021 Total £	Unrestricted funds £	Restricted funds £	2020 Total £
Grants	—	583,813	583,813	10,000	237,317	247,317
Donations	334,795	62,450	397,245	228,404	134,960	363,364
Appeals	250,995	17,918	268,913	201,006	43,132	244,138
Legacies	425,623	19,971	445,594	377,815	100,000	477,815
<b>Total funds</b>	<b>1,011,413</b>	<b>684,152</b>	<b>1,695,565</b>	<b>817,225</b>	<b>515,409</b>	<b>1,332,634</b>

The charity received gifts in kind totalling £11,666 (2019/20 – £45,322) which have been included within unrestricted donations above. These include donated goods for use by the charity such as gift vouchers.

### 2 Income from charitable activities

	Unrestricted funds £	Restricted funds £	2021 Total £	Unrestricted funds £	Restricted funds £	2020 Total £
Services to schools and local authorities	753,146	230,928	984,074	766,949	217,282	984,231
<b>Total funds</b>	<b>753,146</b>	<b>230,928</b>	<b>984,074</b>	<b>766,949</b>	<b>217,282</b>	<b>984,231</b>

Nursery Education Grant fees of £25,107 (2019/20 – £45,163) were received from London Borough of Tower Hamlets.

### 3 Income from investments

	Unrestricted funds £	Restricted funds £	2021 Total £	Unrestricted funds £	Restricted funds £	2020 Total £
Listed investments	134,393	4,444	138,837	181,092	6,084	187,176
Bank interest receivable	106	184	290	1,062	166	1,228
<b>Total funds</b>	<b>134,499</b>	<b>4,628</b>	<b>139,127</b>	<b>182,154</b>	<b>6,250</b>	<b>188,404</b>

### 4 Income from other trading activities

	Unrestricted funds £	Restricted funds £	2021 Total £	Unrestricted funds £	Restricted funds £	2020 Total £
Sales of Christmas cards and gifts	45,275	—	45,275	37,108	—	37,108
<b>Total funds</b>	<b>45,275</b>	<b>—</b>	<b>45,275</b>	<b>37,108</b>	<b>—</b>	<b>37,108</b>

## Notes to the financial statements 31 March 2021

### 5 Income from other sources

	Unrestricted funds £	Restricted funds £	2021 Total £	Unrestricted funds £	Restricted funds £	2020 Total £
Rents receivable from functional properties	223,239	—	223,239	257,005	—	257,005
Recoverable utility costs	912	—	912	1,041	—	1,041
Other	7,972	—	7,972	3,009	—	3,009
Coronavirus job retention scheme	53,780	—	53,780	—	—	—
<b>Total funds</b>	<b>285,903</b>	<b>—</b>	<b>285,903</b>	<b>261,055</b>	<b>—</b>	<b>261,055</b>

### 6 Expenditure on raising funds

	Unrestricted funds £	Restricted funds £	2021 Total £	Unrestricted funds £	Restricted funds £	2020 Total £
Staff costs (note 13)	77,313	—	77,313	62,258	—	62,258
Appeals	17,368	—	17,368	19,203	—	19,203
Advertising and promotion	12,079	—	12,079	12,634	—	12,634
Depreciation	2,606	—	2,606	2,435	—	2,435
Investment manager's fees	30,708	739	31,447	25,783	—	25,783
Professional fees	13	—	13	422	—	422
Other trading activities	37,723	—	37,723	36,224	—	36,224
Other direct costs	27,776	—	27,776	13,891	—	13,891
Allocated support costs (note 11)	30,844	—	30,844	17,605	—	17,605
<b>Total funds</b>	<b>236,430</b>	<b>739</b>	<b>237,169</b>	<b>190,455</b>	<b>—</b>	<b>190,455</b>

### 7 Expenditure on charitable activities: Post-adoption and after care services

	Unrestricted funds £	Restricted funds £	2021 Total £	Unrestricted funds £	Restricted funds £	2020 Total £
Staff costs (note 13)	104,001	—	104,001	115,022	—	115,022
Programme costs	155	—	155	345	—	345
Staff training and welfare	222	—	222	1,069	—	1,069
Premises costs, equipment and utilities	12,501	—	12,501	10,902	—	10,902
Depreciation	1,686	—	1,686	1,520	—	1,520
Professional fees	(19,195)	—	(19,195)	704	—	704
Other direct costs	2,160	—	2,160	5,283	—	5,283
Allocated support costs (note 11)	79,885	—	79,885	71,827	—	71,827
<b>Total funds</b>	<b>181,415</b>	<b>—</b>	<b>181,415</b>	<b>206,672</b>	<b>—</b>	<b>206,672</b>

## Notes to the financial statements 31 March 2021

### 8 Expenditure on charitable activities: Community services

	Unrestricted funds £	Restricted funds £	2021 Total £	Unrestricted funds £	Restricted funds £	2020 Total £
Staff costs (note 13)	70,556	77,577	148,133	61,902	101,671	163,573
Programme costs	4,119	122,172	126,291	13,332	214,795	228,127
Staff training and welfare	553	—	553	460	13	473
Premises costs, equipment and utilities	16,913	—	16,913	21,558	—	21,558
Depreciation	12,576	3,313	15,889	13,840	1,480	15,320
Professional fees	309	3,819	4,128	264	755	1,019
Other direct costs	337	49	386	511	574	1,085
Allocated support costs (note 11)	122,670	—	122,670	136,265	—	136,265
<b>Total funds</b>	<b>228,033</b>	<b>206,930</b>	<b>434,963</b>	<b>248,132</b>	<b>319,288</b>	<b>567,420</b>

### 9 Expenditure on charitable activities: Counselling and therapeutic service

	Unrestricted funds £	Restricted funds £	2021 Total £	Unrestricted funds £	Restricted funds £	2020 Total £
Staff costs (note 13)	279,860	362,486	642,346	324,606	290,051	614,657
Programme costs	19,423	47,339	66,762	39,940	69,956	109,896
Staff training and welfare	20,809	32,324	53,133	22,528	21,543	44,071
Premises costs, equipment and utilities	38,342	56,455	94,797	13,950	9,560	23,510
Depreciation	7,483	2,356	9,839	593	—	593
Professional fees	11,508	2,595	14,103	2,084	4,566	6,650
Other direct costs	3,850	23,039	26,889	3,358	4,778	8,136
Allocated support costs (note 11)	707,077	—	707,077	640,049	—	640,049
<b>Total funds</b>	<b>1,088,352</b>	<b>526,594</b>	<b>1,614,946</b>	<b>1,047,108</b>	<b>400,454</b>	<b>1,447,562</b>

### 10 Expenditure on charitable activities: Pastoral awareness

	Unrestricted funds £	Restricted funds £	2021 Total £	Unrestricted funds £	Restricted funds £	2020 Total £
Staff costs (note 13)	46,041	—	46,041	55,962	13,042	69,004
Advertising and promotion	612	—	612	16,370	—	16,370
Staff training and welfare	85	—	85	259	—	259
Premises costs, equipment and utilities	4,565	—	4,565	4,538	—	4,538
Depreciation	415	—	415	328	—	328
Professional fees	325	—	325	48	—	48
Other direct costs	181	—	181	2,179	—	2,179
Allocated support costs (note 11)	19,654	—	19,654	15,801	—	15,801
<b>Total funds</b>	<b>71,878</b>	<b>—</b>	<b>71,878</b>	<b>95,485</b>	<b>13,042</b>	<b>108,527</b>

## Notes to the financial statements 31 March 2021

### 11 Support costs

	Basis of allocation	Raising funds £	Post adoption and after care services £	Community services £	Counselling and therapeutic services £	Pastoral awareness £	Total funds £
Finance, human resources and general office	Staff no's	7,389	29,552	33,246	295,513	3,695	369,395
Management	Staff time	19,547	10,336	30,227	59,200	13,532	132,842
Direct administrative support	Staff time	—	29,276	36,020	251,959	—	317,255
Legal and professional fees	Usage	1,001	3,271	4,204	34,514	653	43,643
Depreciation	Usage	732	1,814	10,314	16,005	385	29,250
Governance costs	Support costs ratio	2,175	5,636	8,659	49,886	1,389	67,745
<b>2021 Total funds</b>		<b>30,844</b>	<b>79,885</b>	<b>122,670</b>	<b>707,077</b>	<b>19,654</b>	<b>960,130</b>
Finance, human resources and general office	Staff no's	7,226	28,905	43,358	274,602	7,226	361,317
Management	Staff time	8,279	10,605	29,847	94,934	6,623	150,288
Direct administrative support	Staff time	—	23,250	40,798	191,634	—	255,682
Legal and professional fees	Usage	414	1,831	2,614	15,941	414	21,214
Depreciation	Usage	323	1,679	9,108	13,449	317	24,876
Governance costs	Support costs ratio	1,363	5,557	10,540	49,489	1,221	68,170
<b>2020 Total funds</b>		<b>17,605</b>	<b>71,827</b>	<b>136,265</b>	<b>640,049</b>	<b>15,801</b>	<b>881,547</b>

**Notes to the financial statements** 31 March 2021**12 Net income (expenditure) and net movement in funds**

This is stated after charging:

	Unrestricted funds £	Restricted funds £	2021 Total £	Unrestricted funds £	Restricted funds £	2020 Total £
Staff costs (note 13)	<b>1,290,997</b>	<b>440,062</b>	<b>1,731,059</b>	1,277,150	401,187	1,678,337
Auditor's remuneration (including VAT)						
. Statutory audit services	<b>15,200</b>	—	<b>15,200</b>	13,900	—	13,900
. Other advisory support	—	—	—	1,800	—	1,800
. GDPR and cybersecurity support	—	—	—	5,370	—	5,370
Depreciation	<b>54,381</b>	<b>5,668</b>	<b>60,049</b>	43,770	1,481	45,251

**13 Staff costs and remuneration of key management personnel**

Staff costs during the year were as follows:

	2021 Total £	2020 Total £
Wages and salaries	<b>1,448,082</b>	1,400,077
Social security costs	<b>123,638</b>	117,447
Other pension costs	<b>118,752</b>	111,798
	<b>1,690,472</b>	1,629,322
Recruitment costs	<b>18,408</b>	17,228
Agency staff costs	<b>14,671</b>	31,787
Redundancy costs	<b>7,508</b>	—
	<b>1,731,059</b>	1,678,337

Payments to agency staff during the year reflect the need to cover nursery nurses' vacant posts and staff sickness.

The average number of employees during the year, analysed by function, was as follows:

	2021 Number	2021 FTE	2020 Number	2020 FTE
Raising funds	1	1	1	2
Charitable activities				
. Post adoption and after care services	5	3	5	3
. Community services	6	6	8	6
. Counselling and therapeutic services	50	23	45	21
. Pastoral awareness	1	1	1	1
Indirect support	9	7	10	8
	<b>72</b>	<b>41</b>	<b>70</b>	<b>41</b>

FTE = Full time equivalents

**Notes to the financial statements** 31 March 2021**13 Staff costs and remuneration of key management personnel** (continued)

In addition to the above, a great amount of time, the value of which is impossible to quantify for the purpose of these financial statements, was donated by 19 volunteers throughout the period (2019/20 – 28). Activities undertaken included assisting at events, fundraising, general office duties and packing Christmas cards.

The number of employees who earned more than £60,000 during the year (including taxable benefits but excluding employer pension contributions) was as follows:

	2021	2020
£60,001 to £70,000	2	—
£70,001 to £80,000	1	1

Employer contributions to money purchase schemes in respect of these employees during the year amounted to £22,157 (2019/20 – £8,151).

The key management personnel of the charity in charge of directing and controlling, running and operating the charity on a day to day basis comprise the trustees, the Chief Executive Officer and the Senior Management Team. The total remuneration (including taxable benefits and employer's pension contributions) of the key management personnel for the year was £403,430 (2019/20 – £375,319).

No trustee received any remuneration in respect of their services during the period (2019/20 – £nil).

No out of pocket travelling expenses were reimbursed to trustees during the year (2019/20 – £nil).

**14 Taxation**

The company is a charity under the Finance Act 2010 (schedule 6, paragraph 1) definition. Accordingly, the company is potentially exempt from taxation in respect of income or capital gains within categories covered by the Corporation Tax Act 2010 (part 11, chapter 3) or the Taxation of Chargeable Gains Act 1992 (section 256), to the extent that such income or gains are applied exclusively to charitable purposes.

No tax charge arose in the period.



**Notes to the financial statements** 31 March 2021**15 Tangible fixed assets**

	Freehold land, buildings and leases £	Equipment unrestricted £	Equipment restricted £	<b>Total £</b>
<b>Cost</b>				
At 1 April 2020	1,095,326	247,142	17,826	<b>1,360,294</b>
Additions	—	53,640	44,698	<b>98,338</b>
Disposals	—	(24,849)	—	<b>(24,849)</b>
At 31 March 2021	<u>1,095,326</u>	<u>275,933</u>	<u>62,524</u>	<b><u>1,433,783</u></b>
<b>Depreciation</b>				
At 1 April 2020	220,685	211,225	12,662	<b>444,572</b>
Charge for year	31,788	22,593	5,668	<b>60,049</b>
Disposals	—	(24,849)	—	<b>(24,849)</b>
At 31 March 2021	<u>252,473</u>	<u>208,969</u>	<u>18,330</u>	<b><u>479,772</u></b>
<b>Net book values</b>				
At 31 March 2021	<u>842,853</u>	<u>66,964</u>	<u>44,194</u>	<b><u>954,011</u></b>
At 31 March 2020	<u>874,641</u>	<u>35,917</u>	<u>5,164</u>	<b><u>915,722</u></b>

It is likely that the open market values of the charity's freehold land and buildings are substantially higher than their book values based on cost. The amounts of such differences cannot be ascertained without incurring significant cost, which, in the opinion of the trustees, is not justified in terms of the benefits to the users of the financial statements.

**16 Investments**

	<b>2021 £</b>	<b>2020 £</b>
<b>Listed investments</b>		
Market value at 1 April	<b>3,451,819</b>	3,891,324
Additions at cost	<b>1,039,186</b>	650,788
Disposals at book value (proceeds: £594,647; gain £132,439)	<b>(462,208)</b>	(409,129)
Net unrealised investment gains	<b>877,360</b>	(681,164)
Market value at 31 March	<b>4,906,157</b>	3,451,819
<b>Cash held by investment managers for re-investment</b>	<b>42,280</b>	6,275
<b>Total</b>	<b><u>4,948,437</u></b>	<u>3,458,094</u>
 Cost of listed investments excluding cash held by investment managers	 <b><u>4,153,793</u></b>	 <u>3,683,311</u>

Listed investments held at 31 March comprised the following:

	<b>2021 £</b>	<b>2020 £</b>
UK fixed interest	<b>981,644</b>	657,957
UK equities	<b>3,050,674</b>	2,274,640
UK unit trusts	<b>404,796</b>	184,517
Property	<b>361,851</b>	197,684
Overseas unit trusts	<b>107,192</b>	137,021
	<b><u>4,906,157</u></b>	<u>3,451,819</u>

**Notes to the financial statements** 31 March 2021**17 Debtors**

	<b>2021</b>	2020 £
Fees from schools and local authorities	<b>88,586</b>	145,720
Other debtors	<b>17,556</b>	11,551
Investment income due	<b>32,549</b>	29,556
Loans to employees from the Canon Flood Trust Fund	<b>4,628</b>	15,310
Legacies receivable	<b>118,000</b>	140,000
Prepayments and accrued income	<b>23,859</b>	18,989
	<b>285,178</b>	361,126

**18 Creditors: amounts falling due within one year**

	<b>2021 £</b>	2020 £
PAYE	<b>17,776</b>	13,387
National insurance	<b>17,856</b>	16,279
Other creditors	<b>129,984</b>	103,569
Accruals	<b>24,228</b>	50,131
Deferred income	<b>286,472</b>	243,679
	<b>476,316</b>	427,045

Deferred income consists of monies received for the next financial year for school counselling and a donation totalling £254,280 (2019/20 – £234,929) and rental income for the first quarter of 2020/21 for three tenants (2019/20 – one tenant) amounting to £32,193 (2019/20 – £8,750).

**Notes to the financial statements** 31 March 2021**19 Restricted funds**

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trusts to be applied for specific purposes:

	<b>At 1 April 2020 £</b>	<b>Income £</b>	<b>Expenditure £</b>	<b>Transfers, gains and losses £</b>	<b>At 31 March 2021 £</b>
Big Lottery Fund Grant	6,012	72,262	(50,302)	—	27,972
Bishop Harvey Memorial Garden	12,514	3	—	—	12,517
Canon Flood Trust	203,515	4,456	(764)	33,164	240,371
Crisis Fund Arundel & Brighton	115,658	47,481	(17,691)	—	145,448
Crisis Fund Southwark	32,304	32,528	(20,158)	—	44,674
Crisis Fund Westminster	22,537	171,389	(84,324)	—	109,602
Crisis Fund Grenfell	133,697	63,632	(73,568)	—	123,761
North London Schools	4,014	9,978	(10,046)	—	3,946
East London Schools	2,344	39,876	(35,404)	—	6,816
Meditation with Children	18,005	203	(6,620)	—	11,588
National Lottery Community Fund (Coronavirus Community Support Fund)	—	71,289	(71,289)	—	—
Operational	—	31,904	(16,371)	—	15,533
Rainbows	3,807	16,034	(3,975)	—	15,866
School Counselling	47,242	165,872	(161,369)	—	51,745
St Francis' Family Centre	43,793	35,987	(34,430)	—	45,350
West London Schools	51,687	156,814	(147,952)	—	60,549
	<b>697,129</b>	<b>919,708</b>	<b>(734,263)</b>	<b>33,164</b>	<b>915,738</b>
	<b>At 1 April 2019 £</b>	<b>Income £</b>	<b>Expenditure £</b>	<b>Transfers, gains and losses £</b>	<b>At 31 March 2020 £</b>
Big Lottery Fund Grant	4,276	57,123	(55,387)	—	6,012
Bishop Harvey Memorial Garden	12,511	3	—	—	12,514
Canon Flood Trust	218,490	6,150	(875)	(20,250)	203,515
Crisis Fund Arundel & Brighton	41,915	116,048	(42,305)	—	115,658
Crisis Fund Southwark	59,450	42,962	(70,108)	—	32,304
Crisis Fund Westminster	32,713	90,586	(100,762)	—	22,537
Crisis Fund Grenfell	216,508	65,624	(148,435)	—	133,697
North London Schools	997	9,123	(6,106)	—	4,014
East London Schools	—	24,326	(21,982)	—	2,344
Meditation with Children	—	18,005	—	—	18,005
Pastoral Awareness	13,042	—	(13,042)	—	—
Rainbows	250	9,493	(5,936)	—	3,807
School Counselling	34,708	136,092	(123,558)	—	47,242
St Francis' Family Centre	49,871	43,773	(49,851)	—	43,793
West London Schools	26,491	119,633	(94,437)	—	51,687
	<b>711,222</b>	<b>738,941</b>	<b>(732,784)</b>	<b>(20,250)</b>	<b>697,129</b>

## Notes to the financial statements 31 March 2021

### 19 Restricted funds (continued)

The specific purposes for which the funds are to be applied are as follows:

**(a) *Big Lottery Fund***

These are funds received for staff costs of the nursery nurses based at St Francis Family Centre.

**(b) *Bishop Harvey Memorial Garden***

This fund consists of monies received towards a memorial garden, its upkeep and maintenance in memory of Bishop Harvey, former Administrator and Chairman of the Catholic Children's Society (Westminster).

**(c) *Canon Flood Trust***

This fund (also known as the Charles Bernard Flood Trust) was established in 1964 with the object of providing financial assistance to employees and former employees of CCS or their dependants.

**(d) *Crisis Fund Arundel & Brighton***

This fund is used to support children and families in poverty within the Diocese of Arundel & Brighton. Funding was received from the Albert Gubay Charitable Foundation towards the fund.

**(e) *Crisis Fund Southwark***

This fund is used to support children and families in poverty within the Archdiocese of Southwark. Funding was received from the Albert Gubay Charitable Foundation towards the fund.

**(f) *Crisis Fund Westminster***

This fund is used to support children and families in poverty within the Diocese of Westminster. Funding was received from the Albert Gubay Charitable Foundation towards the fund.

**(g) *Crisis Fund Grenfell***

This fund is used to support children and families affected by the Grenfell Tower Fire, including delivering mental health services in four schools. These mental health services are part-funded by the Royal Borough of Kensington & Chelsea (RBKC). RBKC's funding is set to reduce significantly over the next three years and we will use this fund to meet any shortfall and ensure we can maintain provision at the appropriate level. Funding was also received from the Albert Gubay Charitable Foundation towards the fund.

**(h) *North London Schools***

This fund consisted of monies received for school counselling and therapy work. Funds were received from BBC Children in Need towards school counselling and therapy.

**(i) *East London Schools***

This fund consisted of monies received for school counselling and therapy work in a cluster of schools in the London Borough of Tower Hamlets. Funds were received from St James's Place Charitable Foundation towards school counselling and therapy.

**(j) *Meditation with Children***

This fund is used to promote meditation with children, in the tradition of John Main OSB.

**(k) *National Lottery Community Fund (Coronavirus Community Support Fund)***

This fund consisted of monies towards the implementation of a CRM and payment of a licence fee to enable staff to continue providing services during the pandemic lockdown.

## Notes to the financial statements 31 March 2021

### **(l) Operational**

This fund consisted of monies from London Funders, Genesis and others to provide training, laptops and therapy resources for schools. £5,424 was expended on IT equipment, but capitalised on the balance sheet and is thus represented as part of the tangible fixed assets.

### **(m) Rainbows**

This fund consists of monies towards the cost of a Rainbows Registered Director who will deliver training workshops to teachers on how to support children with behaviour and mental health needs. Funds were received from Hillingdon Community Trust and the Assumption Legacy Fund towards this.

### **(n) School Counselling**

This fund consists of monies from Westminster Amalgamated Charity for school counselling and play therapy services. We have also worked with seven schools in Harrow and five schools in Pinner to access funding from John Lyon's Charity and deliver therapeutic services on-site at these schools. Funds were also received from the Assumption Legacy Fund towards this.

### **(o) St Francis' Family Centre**

This fund consists of monies which are to be applied to meet the cost of play equipment for the Toy Library, special needs toys, holidays and training costs. Funds were received in 2020/21 towards staff costs of the centre Co-ordinator from the Sir Harold Hood's Charitable Trust. Funds were also received from BBC Children in Need towards the staff cost of a nursery nurse.

### **(p) West London Schools**

This fund comprises funding received from Hillingdon Community Trust for school counselling and therapy. We have also worked in partnership with six schools in Ealing to access funding from John Lyon's Charity to provide on-site therapy services. Funds were also received from Kensington & Chelsea Foundation to run an after-school homework club, including providing laptops and dongles for disadvantaged students.

**Notes to the financial statements** 31 March 2021**20 Unrestricted funds**

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

	At 1 April 2020 £	Income and investment losses £	Expenditure £	Transfers between funds £	At 31 March 2021 £
<b>Designated funds</b>					
Tangible fixed assets fund	910,558	—	(54,381)	53,640	909,817
Property repairs fund	139,524	—	(33,069)	393,545	500,000
After Care and Non-Statutory Post Adoption Fund	1,500,000	107,307	(181,415)	74,108	1,500,000
	2,550,082	107,307	(268,865)	521,293	2,909,817
<b>General funds</b>	1,585,519	3,099,564	(1,537,243)	(521,293)	2,626,547
	4,135,601	3,206,871	(1,806,108)	—	5,536,364

	At 1 April 2019 £	Income and investment losses £	Expenditure £	Transfers between funds £	At 31 March 2020 £
<b>Designated funds</b>					
Tangible fixed assets fund	936,507	—	(43,769)	17,820	910,558
Property repairs fund	216,215	—	(80,266)	3,575	139,524
After Care and Non-Statutory Post Adoption Fund	1,500,000	108,518	(206,672)	98,154	1,500,000
	2,652,722	108,518	(330,707)	119,549	2,550,082
<b>General funds</b>	1,862,782	1,299,431	(1,457,145)	(119,549)	1,585,519
	4,515,504	1,407,949	(1,787,852)	—	4,135,601

The purposes for which the funds have been set aside are as follows:

**(a) Tangible fixed assets fund**

The tangible fixed assets fund represents the net book value of the charity's unrestricted tangible fixed assets. A decision was made to separate this fund from the general fund of the charity in recognition of the fact that the tangible fixed assets are essential to the day to day work of the charity and as such their value should not be regarded as funds that would be realisable with ease, in order to meet future contingencies.

**(b) Property repairs fund**

The property repairs fund has been established to provide funds to help meet the cost of major repairs to CCS's properties. During the year CCS spent £18,052 on general property repairs and maintenance (2019/20 – £8,697). Further expenditure of £15,017 was spent on completing the renovation and redevelopment to St Charles Square (2019/20 – £71,568).

**(c) After Care and Non-Statutory Post Adoption Fund**

The trustees have created a designated fund of £1,500,000 to help meet the costs of the non-statutory component of our Post Adoption work; the statutory component of this service is funded by the Royal Borough of Kensington and Chelsea. CCS has committed itself to this work as part of the contract with the Royal Borough of Kensington and Chelsea which, as stated, funds the statutory component of our Post Adoption Service. The designated fund contributes to the cost of our Post Adoption and After Care Service Team.

**Notes to the financial statements** 31 March 2021**21 Analysis of net assets between funds**

	General fund £	Designated funds £	Restricted funds £	Total £
<b>Fund balances at 31 March 2021 are represented by:</b>				
Tangible fixed assets	—	909,817	44,194	954,011
Investments	2,809,375	2,000,000	139,062	4,948,437
Current assets	60,112	—	965,858	1,025,970
Creditors: amounts falling due within one year	(242,940)	—	(233,376)	(476,316)
	<b>2,626,547</b>	<b>2,909,817</b>	<b>915,738</b>	<b>6,452,102</b>
<b>Unrealised gains included above:</b>				
On investment assets	335,782	345,454	71,128	752,364
<b>Reconciliation of movements in unrealised gains on investment assets</b>				
Unrealised losses at 1 April 2020	(116,746)	(157,345)	42,599	(231,492)
Less in respect of disposals in year	50,522	55,974	—	106,496
	(66,224)	(101,371)	42,599	(124,996)
Add: net gains arising on revaluation in the year	402,006	446,825	28,529	877,360
Unrealised gains at 31 March 2021	<b>335,782</b>	<b>345,454</b>	<b>71,128</b>	<b>752,364</b>
	General fund £	Designated funds £	Restricted funds £	Total £
<b>Fund balances at 31 March 2020 are represented by:</b>				
Tangible fixed assets	—	910,557	5,165	915,722
Investments	1,712,672	1,639,525	105,897	3,458,094
Current assets	58,820	—	827,139	885,959
Creditors: amounts falling due within one year	(185,973)	—	(241,072)	(427,045)
	<b>1,585,519</b>	<b>2,550,082</b>	<b>697,129</b>	<b>4,832,730</b>
<b>Unrealised losses included above:</b>				
On investment assets	(116,746)	(157,345)	42,599	(231,492)
<b>Reconciliation of movements in unrealised losses on investment assets</b>				
Unrealised gains at 1 April 2019	210,081	368,272	63,003	641,356
Less in respect of disposals in year	(73,492)	(118,192)	—	(191,684)
	136,589	250,080	63,003	449,672
Less: net losses arising on revaluation in the year	(253,335)	(407,425)	(20,404)	(681,164)
Unrealised losses at 31 March 2020	<b>(116,746)</b>	<b>(157,345)</b>	<b>42,599</b>	<b>(231,492)</b>

**22 Liability of members**

The charity is constituted as a company limited by guarantee. In the event of the charity being wound up members are required to contribute an amount not exceeding £10.

**23 Related party transactions**

During the financial year 2020/21 six trustees donated a total of £1,593 (2019/20 – £523) which included £155 (2019/20 – £136) of purchases from the Charity's shop.