



**RSPCA Kent-North
West Branch**

Registered Charity No. 210633

Trustees' Report and Financial Statements for the year ending 31 December 2022



Helping even more animals in 2022 thanks to Emma, our brand-new ACE!
(Animal Welfare, Community Engagement and Education Officer)

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Reference and administrative details of the charity, its trustees and advisers for the year ended 31 December 2022

Charity Registered Number; 210633

Names of charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole of year	Method of appointment
Mr B Charman	Chair	From 22/6/22	Elected
Mr E Grover	Chair Treasurer	To 22/6/22 From 22/6/22	Elected
Mr J Bowley			Elected
Mrs J Allen		From 22/6/22 to 1/7/22	Elected
Mr T Maddison			Elected
Ms K Maycock			Elected
Ms H Taylor			Elected
Mrs P Wood		From 22/6/22 to 27/7/22	Elected
Mr D Wordsworth			Elected
Miss L Cartwright		To 22/6/22	Elected
Miss K Hargreaves		To 22/6/22	Elected
Mr C Ireland		To 22/6/22	Elected

Independent Examiner; Jack Fryer, ACA, Hedley Dunk Ltd, Trinity House, 3 Bullace Lane, Dartford DA1 1BB

Bankers; Nat West Bank Plc, 12 High Street, Dartford DA1 1DD

HR and health and safety advisers; Acton Jennings

Charity's principal address; 37 Gordon Road, Dartford DA1 2LG

Note; Correspondence can be addressed to the principal address or info@rspca-kentnorthwest.org.uk

Branch helpline; 01322 286720 Website; www.rspca-kentnorthwest.org.uk

Branch Shops	2/3 Market Place	161 Windmill Street
Shop Managers	DARTFORD DA1 1EX	GRAVESEND DA12 1AH
	Voluntary Management	Mrs V Oakman

Branch Chairman's Statement

As I come to the end of my first year as Chairman of the RSPCA Kent North West branch, I am pleased to present our annual impact report, highlighting the significant progress we have made over the past year. In the face of numerous challenges, our dedicated team of volunteers and staff have worked tirelessly to increase our charitable activities and reach even more animals in need.


My goal is to help guide us towards a prosperous future where we enjoy a significant local presence while delivering wide-reaching impact for animals and their owners within our branch area. I would like to see us become more ambitious, identifying opportunities for bigger projects, while ensuring that our growth is sustainable and financially responsible. Thanks to the careful stewardship of my predecessor, we remain in a robust financial position, with total assets exceeding £1.1million and income of more than £180,000. Over the past year, we have begun to invest more in our animal welfare work, with total spending on animal welfare activities rising by 92% from £22,323 in 2021 to £42,867 in 2022. The result has been that we have been able to help 60% more animals, a total of 535 in 2022. In the process, we have grown in confidence and we're now eager to replicate and build on that success in the year ahead. In particular, we want to ensure that our support evolves to respond to the changing needs of our uncertain world, such as our initiatives to mitigate the effects of the cost-of-living crisis. We will also seek to identify needs which, without us, would otherwise not be met – as we have done very successfully with rabbits.

I would like to personally applaud the efforts of Becky, our branch manager, Emma, our animal welfare (ACE) officer, and John, our animal welfare administrator, without whom we would have been unable to deliver our important animal welfare services. All of the work that we do depends on being able to raise the necessary funds, and for that we owe a debt of gratitude to every one of our charity shop staff and volunteers, who I would name individually if space allowed. Special thanks also to our trustees, who over the past year, have united under a common goal which I hope to continue pursuing together. Finally, I thank Eric, our branch treasurer and former chair, for his unrivalled energy and continuing dedication to our charity.



Ben Charman, Branch Chair RSPCA – Kent North West Branch

IN 2022 WE HAVE...

Spent
£63K 
on helping animals
(an increase of over
50%
on 2021)

Employed our **first ever**

ANIMAL WELFARE OFFICER

to rescue animals locally and educate
children about animal welfare.



£20K
spent on **vet bills**
including helping
170 **owners** who were struggling



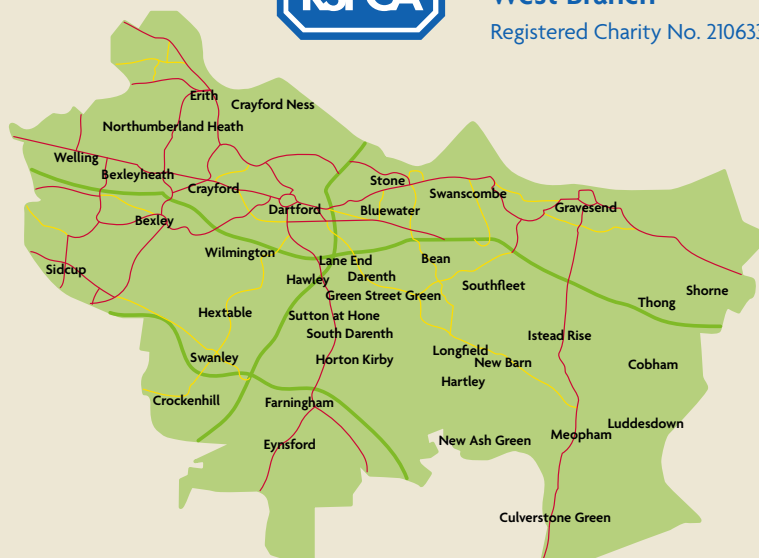
Worked with

**18 VETS &
4 OTHER
LOCAL
CHARITIES**



**Kent-North
West Branch**

Registered Charity No. 210633



Last year we helped

535



animals including hamsters, fish, birds, rabbits, cats and dogs.

Rescued **185** abandoned,
abused and neglected animals
(up over **40%** on 2021)



Started to rehome rabbits and
found great homes for over

50 **OF THEM IN
OUR FIRST YEAR**

Our Branch has **neutered**

61 ANIMALS



Royal Society for the Prevention of Cruelty to Animals

Wilberforce Way, Southwater, Horsham, West Sussex RH13 9RS

0300 1234 999 www.rspca.org.uk

facebook.com/RSPCA twitter.com/RSPCA_official

The RSPCA helps animals in England and Wales.

Registered charity no. 219099.

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rspca-kentnorthwest.org.uk

Trustees' report for the year ending 31 December 2022

The Trustees present their annual report together with the financial statements for the year ended 31 December 2022

Structure, governance and management

The charity is constituted as an unincorporated association. The charity operates as an autonomous Branch of the National RSPCA subject to its rules for Branches (as updated in 2012). In the normal course of business, Committee members are elected at every Annual General Meeting from the members of the Branch, to carry on the work for the ensuing year. Candidates must receive 50% of the votes of the members present. The elected Branch Committee can co-opt not more than three members onto the committee until the next annual general meeting. All Committee members must be Society members for a minimum of three months on appointment.

The Committee members are Trustees of the Branch and are briefed on their responsibilities as trustees prior to their acceptance of the role. The trustees hold regular meetings at which decisions are made and conveyed to the Branch Manager and other staff for action. The day-to-day running of the shops is delegated to the Shop Managers or the lead team of volunteers.

Aims and objectives, public benefit statement and principle activities

The object of the charity is to promote kindness and good care and prevent or suppress cruelty to animals by all lawful means with particular reference to the area of the Branch, in accordance with the policies of the Society. Our area of benefit is all DA postcodes plus BR8 postcodes. Any animal that can have a quality of life and can be found a home will not be abandoned by our Branch. Our activities to achieve the objectives include the following activities which are always available:

- To provide veterinary welfare assistance for those on low incomes. This work benefits pet owners who cannot assist their pets themselves and are distressed to witness their pet suffering.
- To provide neutering and microchipping facilities for those on low incomes. This work benefits those members of the public on low income by giving them financial help and promoting responsible pet ownership. Neutering has both behavioural and health benefits for the animal which in turn benefits the owner.
- To support the Society's inspectorate in their work providing financial assistance and emergency accommodation for mistreated or abandoned animals, including pets whose owners suffer ill health or financial difficulties or pass away. The Society's Inspectorate, as well as providing education, information, and advice, rescues animals in distress and enforces laws against the cruel mistreatment of animals in England and Wales by bringing prosecutions. This work is key to 'the prevention or suppression of cruelty' part of the RSPCA objects and promotes humane sentiments

towards animals which involves moral benefit to humankind as a whole. The National Call Centre accepts complaints about animals in distress every day of the year and the public benefits by being able to call in for help when an animal is suffering, which can be very distressing for humans to witness and feel powerless to help.

- To accept stray and owned animals for rehoming or facilitate this by working in partnership with other RSPCA Branches. Animals in our care receive veterinary treatment, vaccination, neutering, microchipping and are assessed for rehoming. This work helps to control the incidence and spread of disease and suffering through vaccination and neutering. The work benefits our local community including local authorities as it reduces the incidence of abandonment and cruelty, and the public knows that we assist animals in need. Whilst we are primarily an animal charity, the service we offer pet owners who cannot assist their pets themselves in times of crisis can relieve much distress for the owner as well as the pet. We take steps to reunite stray animals with their owners which benefits our local community (including local authorities) by preventing animals straying and posing a risk to themselves and to people through road traffic accidents.

- The above activities are largely carried out by John Bowley our volunteer animal Welfare Officer and Emma Byrne a part time member of staff, working in partnership with RSPCA staff, local veterinary practices and other organisations working in the field of animal welfare. In addition, John Bowley runs our busy Branch Helpline which is of great help to the public.

- We provide many volunteering opportunities for those who wish to support our work, including fostering, fundraising and retail opportunities. This benefits local people and companies by providing the possibility of doing work which is both compassionate and rewarding and offers experience which may assist participants in finding paid work. It is not possible to quantify the financial value of our volunteers but in 2022 we had the benefit of over 3,500 hours of volunteer work. Our two charity shops provide a valuable source of low cost, good quality recycled goods to the benefit of the public and the environment.

The Trustees have reviewed the outcomes and achievements for the year to ensure they remain focused on our charitable aims and continue to deliver benefits to the public. We have complied with this duty under the Charities Act 2006 to have due regard to public benefit guidance published by the Charity Commission.

Achievements and performance

The Branch Trustees have much pleasure in presenting to the Branch Membership, the Annual Report together with the Annual Accounts, Financial Report and Balance Sheet of the Branch. Members can be confident that the Branch remains in a very strong financial position. Thanks to the Trustees activities, at the end of the year the Branch assets increased from the sum of £1,121,487.22 at the conclusion of trading in 2021 to Emma has hit the ground running. £1,137,213.40 at the end of 2022. With

an income of £184,810.54 and expenditure of £173,589.90, we end the year with a surplus of £11,220.64.

After the restrictions on the pandemic the Branch was finally able to move forward with plans and aspirations in 2022. Our primary focus for the period was to increase our charitable activities. We smashed our target of increasing animal welfare activity by 40% and actually achieved a 60% increase. This is a testament to the hard work of a great many Branch volunteers and our small team of staff.

Number of Animals Helped in 2022

	Animals coming into Branch	Animals Rehomed	Neuters	Help with vet bills	Microchips	TOTALS	
2021	131	19	44	119	20	333	60% increase
2022	185	57	61	176	56	535	

We helped 60% more animals and our charitable expenditure rose accordingly

Animal Welfare Expenditure	2021	2022	
Veterinary fees	£11,318	£13,439	
Branch Neutering Scheme	£1,166	£3,215	
Drugs and Medicine	£3,753	£6,037	
Care of animals	£5,869	£19,802	
Chipping and rehoming	£126	£374	
TOTAL	£22,323	£42,867	Up 92%

In addition to rescuing and rehoming more animals, we were also able to diversify our activities thanks to our new employee Emma Byrne (see Emma's Report below). Emma brings to the Branch twenty years' experience working for the national RSPCA in a variety of different roles. The Trustees created this new role to rescue animals but also to educate young people and to increase engagement with the local community.

The cost-of-living increase was already starting to bite in the latter half of 2022. More pet owners needed help with vet costs and even the basics such as buying pet food. In response we started reaching out to local food banks to make sure they had pet supplies and passed on our details to pet owners needing further support such as help with vet bills.

As a Branch we always want to be ready to respond to new emerging animal welfare issues and 2022 certainly challenged us to do this in ways we had not anticipated. On New Years Eve 2021 ten rabbits were abandoned in Sandringham Drive in a

collection of pet carriers. All but one survived the chilly night and fireworks and were discovered and rescued by the RSPCA on New Years Day. As a Branch we had never taken in and cared for rabbits before but this was the impetus we needed to start. We soon discovered that thousands of rabbits, acquired as lockdown pets, were now being abandoned or neglected. We located a private boarding establishment with excellent experience of caring for rescue rabbits and started what has proved to be a very fruitful working relationship with *Paws By the Coast* private boarding establishment. Once we started, we found that the flood gates opened and to our amazement we needed to rescue fifty rabbits in 2022. These rabbits were neutered and microchipped and by the end of the year most of them had gone to lovely new homes. Demand is still high, so we are carrying on with this new area of work. We have even been able to assist a couple of our local rescues such as Spirits Rest and New Hope by taking rabbits for them. We even helped the national RSPCA with a group of rabbits they had had in their care for almost a year, finding them excellent new homes.



Brothers Eric and Ernie were two of the original group of 10 rabbits abandoned in Dartford on New Years Eve who went off to a new home together.

Animal Welfare Officer Report – John Bowley

Our volunteer Animal Welfare Officer, John Bowley works very closely with national society staff, and we pride ourselves on being always available to assist our local RSPCA Inspectors and Animal Rescue Officers. 57% of the animals that we were involved in the rescue of in 2022 came directly from our national society colleagues. Of the 185 animals there were 121 cats, 9 dogs, 52 rabbits and there were also fish, hamsters and terrapins. Mr Bowley acts as principal liaison officer between members of the public, veterinary practices, RSPCA Inspectorate, Logistics, RSPCA Centres and very occasionally police, fire brigade etc. The public help line is fairly constant with perhaps anything between fifteen and twenty calls per day. Nature of the calls varies but would include; worries concerning mistreatment of an animal, financial assistance in respect of veterinary treatment for their pet, seeking to adopt an RSPCA animal, seeking to rehome their pet, seeking general advice in respect of a lost pet.

Animal Welfare, Community Engagement and Education Officer (ACE) Annual Report – Emma Byrne

Having been in post for 6 months now, I am starting to get a better picture of the needs of the region that we cover. As a diverse area, covering both rural and urban areas, we are called on to address a variety of animal welfare needs and I have seen our impact and reach steadily grow over the second half of 2022 since my role was created.

Direct Animal Welfare

As an ACE I have been directly involved in helping around 40 individual animals within our branch area, many of whom were cats but also assisting dogs, rabbits, hamsters and even koi carp. Some of the ways we have helped include, sign over of animals from owners who can no longer cope, stray animals either via vets or the public, abandoned animals and, encouragingly, those few that the owners want to keep but were struggling with either financially or otherwise.

I have also been involved with the adoption of our animals, conducting home visits and delivering animals to their new homes when we have been lucky enough to have applicants from outside our area.

In addition to this I have assisted Inspectors with cases and warrants and dealt with a number of wild animals. Unfortunately, people still seem unsure if we can assist with wildlife so this is an area I hope to grow for the following year.

I have now completed microchip training and, with the impending change in the law regarding the microchipping of cats, this will be a really useful tool for our branch to get as many animals compliant with the law as possible, leading to a reduction in some of the problems listed above.



Harry the stray cat needed surgery on both his ears and eyes before he was ready to find his new home

Bobby the 16-year-old Border Terrier came to us after his owner died. Like Harry he needed very expensive surgery but was otherwise in good health for his age. We got him the help he needed and now he is spending his days extremely happy in a foster home.



Community

As a direct response to the current cost of living crisis, I have done my best to forge relationships with both potential donors of pet food and food banks.

This is a simple solution to remove one cost associated with pet care from those most in need and insure as many pets as possible can stay in loving homes. Morrisons have been very accommodating allowing us to conduct pet food drives in their stores and from that we have a regular donation of food from Sidcup store. In addition, Jollyes the pet people also make regular donations of pet food and accessories they can no longer sell and they also hold a low-cost clinic on a Tuesday afternoon that we can signpost people to. Not forgetting of course, the wonderful work of both of our shops continuing to collect pet food and accessories in their stores.

St Edmunds Church and the Dartford food bank are the most regular beneficiaries of our collections, but we have reached out to all the food banks in the area and have also supplied Bexley food bank and Riverside Community centre in Gravesend on occasion. I keep in constant contact with them in case they need more, they often have limited storage space, so it is a bit of a balancing act.

Another way we work within the community is offering educational talks to schools and other groups. So far, I have conducted 4 school talks and one to the police cadets reaching almost 2000 young people. The talks to primary schools have been focusing on the needs of our pets and improving their lives and I have taken rabbits as an example species given our branches expertise in the area. The police cadets received a bespoke talk on the ways in which the RSPCA and police work together

and has yielded a request for us to provide talks to other branches of the cadets and to the Kent control centre. Here I am on a school visit....



Partnership Working

I am in regular contact with up to 20 veterinary practices in our Branch area. I have forged relationships with many organisations, businesses and charities in the area, including pet food stores, supermarkets, other rescue centres, food banks and schools and this will continue to grow over time.

In 2022 we worked with the following RSPCA Rehoming Centres; Ashford Garden Cattery, Canterbury and District Animal Centre, Bluebell Ridge in Hastings and Isle of Thanet RSPCA Centre. We extend our thanks to them for assisting with our Branch animals. Our Equine Rehoming Facility which is based at Leybourne RSPCA Centre rehabilitated and rehomed 29 horses which had been rescued from appalling situations.

I hope this gives some idea of the kinds of ways we have helped local animals in the last 6 months and I look forward to reporting back in the future as our reach grows.

Charity Shops Report

The Trustees extend our sincere thanks to the shop staff, volunteers, customers and those who donate. Thanks to you Dartford Shop generated a profit of £17,377 and The Gravesend shop £27,080 in 2022.

SHOP PROFITS

		Income	Expenditure	Profit
2022	Dartford	51,332	33,955	17k
	Gravesend	67,828	40,748	27k
2021	Dartford	38k + COVID grant of 12k = total 50k	28,912	£21k
	Gravesend	46k + COVID grant of 16k = total 62k	31,197	£31k
2020	Dartford	26k + COVID Grant 27k = total 54k	51,718	£2k
	Gravesend	33k + COVID Grant 11k = total 44k	25,519	£20k
2019	Dartford	65,857	62,126	£4k
	Gravesend	71,398	31,504	£40k
2018	Dartford	66,481	65,827	£1k
	Gravesend	72,776	30,720	£42k
2017	Dartford	67,437	61,199	£6k
	Gravesend	73,174	31,699	£41k

Shop totals for the last 6-year period

Over the last six years our Dartford Charity Shop has raised an average of £8,000 per annum. An upturn resulted when the current team of volunteers took over the running of the shop in 2020. Over the same period our Gravesend Shop has raised an average of £36,000 per annum (we own the freehold for this premises so that no rent is paid.)

A report on our performance in 2022 against the Branch Strategic Plan which we shared with you in our 2021 Report

ANIMAL WELFARE

- Increase our core animal welfare activity by 40% in 2022, 2023 and 2024.
Exceeded up 60%

- *Run 6 additional animal welfare initiatives each year aimed at new beneficiaries. Despite ongoing communication with all of the vet practices in our area, this proved impossible due to staff shortages and lack of capacity at all practices. Our efforts continue.*
- *Design a new role and recruit the correct person to assist in development and provision of local animal welfare services by April 2022. Our new ACE (Animal Welfare, Community and Education Officer) joined us in June*

FINANCIAL

- *Commitment to utilise all of our annual income in 2022 and 2023. To be reviewed for 2024 depending upon our financial situation then. We had a surplus of £15,726 in 2022 which is a lower level than previous year.*
- *65% of our annual expenditure to be on charitable activities. It was only 36%*
- *Produce a Fundraising Strategy for 2022 to 2025 to ensure diversification of income and increase income streams. Not achieved - rolled over*
- *Review of all assets by end of 2022. Achieved*

EXTERNAL RELATIONSHIPS

- *Conduct analysis of awareness of our Branch and our Services to establish a benchmark and implement a programme to raise awareness. Not achieved*
- *Develop a Communication Strategy. Rolled over to 2023*
- *Attend at least six local events each year to raise our profile. We did attend a few events but 6 was not possible due to the delay in appointing our ACE*
- *Increase the number of vet practices and local Charities that we work with each year. In 2022 we began collaborating with local food banks and other community groups. We were in contact with all of the local vet practices*

GOVERNANCE

- *Add three new Trustees to the Committee, selected for their skills based upon a skills audit. Following on from our trustee skills audit, we recruited two excellent new Trustees. However, three members of the Committee chose not to re-stand at our AGM. Like many small to medium size charities, trustee recruitment is an ongoing challenge.*
- *Aim for a Committee which is twelve strong as the norm. Not yet achieved*
- *Have three Officers (Chair, Secretary and Treasurer) in post by the end of 2022. Ben Charman took the Chair allowing Eric Grover is to focus solely on the Treasurer role. The Branch Manager continues to carry out most of the Secretary duties*
- *Develop tailored Trustee Training. Thanks to HQ staff we provided induction training to our new Trustees which was delivered at our Trustee Away Day*




Kent Annual Branch Report

Branch Report 2022 - Inspectorate Group Kent

Chief Inspector Nick Wheelhouse
ARO Lisa Miller 16142
ARO Brian Milligan 11516
ARO Lynn White 6833
Inspector Dave Grant 173
Inspector Grace Harris-Bridge 15085
Inspector Clive Hopwood 16768
Inspector Tina Nash 10608
Inspector Kirsten Ormerod 16741
Inspector Rosie Russon 723
Inspector Rosie Wren 14023
Inspector Deborah Rutherford 15892

Welcome to the 2022 Kent Group annual branch report.

A few team changes in 2022 saw Inspector Rosie Wren join us following the conclusion of her maternity leave in the Spring of 2022, following her transfer from the London South Group. We also welcomed ARO Lisa Miller, also from London South. Lisa joined our group whilst at the beginning of her maternity leave and we look forward to welcoming her back on the road in 2023! Rosie Russon was successful in her application for the secondment to the Wilberforce team at the




end of 2022 and will be working on this ever changing project throughout 2023. We wish her the best of luck for her 12 month secondment.

As always, the start of the year 2022 gave us the opportunity to catch up on essential Health & Safety and mandatory training to prepare us for the year ahead and officers setting their own priorities for the year, including equine training, small animal care and completing developmental courses.

2022 continued to be a year of change and we continued to battle the aftermath of Covid, seeing an increase of abandoned animals or households where owners were struggling to continue to meet the needs of pets that were gained during the coronavirus lockdowns of 2020 & 2021. Although this was predicted, it was a real challenge and towards the end of 2022 it was particularly difficult to cope with the extra intake of animals into our branch & headquarter centres - putting extra strain on our committed officers when desperately needing to remove animals from a dire situation.

The unexpected cost of living crisis which developed in 2022 also had an impact and we saw more genuine need in people who may have owned pets for a long time but then started to struggle as the year progressed and many found their circumstances had taken a downward turn. A number of branches were able to assist with veterinary care and supplying pet food to those in need, for which we are very grateful.

Throughout the year avian influenza kept a tight hold on both wild and domestic bird populations and the group had many calls for ill and stricken birds, particularly swans / geese and seabirds which fall into the highest risk category. We were particularly saddened to see first hand the way the disease decimated the wild gannet population along the coast in Kent and the swan population on lakes in the Swindon area of the group. Although the group is glad that they do carry the means to end suffering humanely - it still takes its toll when dealing with and seeing such vast numbers of suffering wildlife - and for their extra hard work and professionalism dealing with this disease, I am grateful.



2022 also saw the roll out of the 'Cancel out Cruelty' Campaign in the summer - in August our National Control centre took more neglect and cruelty complaints as a priority and signposted / diverted some wildlife collection calls to other wildlife charities.

Kent has continued to see a huge number of calls relating to puppy farming following the boom of breeding and selling during COVID. Working alongside our Police colleagues, the group has assisted with a number of Police led warrants which has been disrupting the illegal trade and the unscrupulous breeders.

Without the support of the Regional Board and Branch networks, we would simply not be as effective in rescuing animals in all sorts of predicaments. The field officers are under significant pressure and your continued patience and support is very much appreciated. Your work in supporting members of the public with funding, helping rehome unwanted animals, and caring for the sick and traumatised is to be commended. It can be a thankless task but I can assure you my team and I fully appreciate the hard work you and your teams put in.

In Kent we helped rescue, collect and rehabilitate thousands more animals from situations that would have resulted in severe injury and suffering. Within the Kent group you have officers who specialise in wildlife and care, specialist flood rescue, Inland boat rescue, and equine rescue to name but a few.

We wish to offer our thanks to Kent Police for their invaluable assistance in exercising their powers of entry, search, seizure and occasionally arrest of people who mistreat their animals. Our thanks also goes to Kent Fire and Rescue Service for the many occasions that they have helped with rescues of animals that have got themselves trapped or in difficulty and we have needed their equipment and manpower to resolve the situation.

We are also supported by Veterinary Practices from all across Kent. The support they provide helps us bring justice for animals, and support for the sick & injured. We work with other charities such as World Horse Welfare, The British Horse Society, Folly Wildlife Hospital and numerous more. We are most grateful to them all.

Finally, on behalf of everyone in the Kent group, a big thank you to all of the Branches, members and volunteers for making us feel so welcome at your meetings and for all the difficult and invaluable work you have done throughout 2022. Without you dedicating your time and efforts we would not be able to achieve all that we do.

In North West Kent we have rescued wildlife including swans, snakes, foxes and owls. Farm animals including lambs and chickens as well as rescuing horses, cats, ferrets and dogs with the support of Kent North West Branch as well as providing financial aid to a number of domestic animals and neutering

We rescued Milo the cat from a fox hole in Greenhithe, having been seen running down there following being hit by a car. Kent Fire and Rescue assisted with the rescued and he was reunited with his owner.



2022



Chief Inspector's Annual Report - 2022 London South Group

Chief Inspector Mark Miles 468

Personnel:

DCI Lynn Serrano
Inspector Harriet Dalliday
Inspector Emily Buckett
ARO Mat Hawkins
ARO Rodney Kenny
ARO Emma Haines
ARO Portia Mearns
ARO Sidonie Smith
ARO Chloe Sutton
ARO Latia Pennant

Branches covered :

London South East Branch
South London Branch
Bromley & District Branch
Purley, Caterham & District Branch
Kent North West Branch
Wimbledon, Wandsworth & Sutton District Branch

Welcome to the 2022 Chief Inspector's report for London South group

2022 proved yet again to be a difficult year for the Group but we were finally starting to see an improvement in the staffing levels this year which had an obvious knock on effect to the animal welfare service we were able to provide as well as the morale of all the officers. I would like to thank the group once more for rising to all challenges that faced us and their motivation, resilience and dedication to all the animals they dealt with throughout the year.

In terms of staff changes, we once more said goodbye to a couple of officers. Inspector Natasha Wallis our 2nd most experienced officer and my Deputy moved to new pastures in Hampshire after 14 years loyal service. ARO Lisa Miller also moved to Kent group prior to maternity.

In April our new recruits from the previous year started their time out on their own. I am pleased to say they are all doing well. Emily Buckett returned from Maternity in June. We also recruited 3 new Animal Rescue officers; Chloe Sutton, Latia Pennant and Sidonie Smith. They completed the training course and are also now out on their own having hit the ground running in October. So for the first year in a long time we ended the year with more staff than we started which is very very welcome.

In addition to the paid staff we have recruited a number of Animal Rescue Volunteers (ARV) who we are currently in the process of giving all the necessary training and equipment needed to support the frontline work, collecting and transferring animals . As time progresses it is hoped that these volunteers will become more and more beneficial.

Once again we wish to offer our thanks to the Metropolitan Police, Kent Police and Surrey Police for their invaluable assistance in exercising their powers of entry, search, seizure and occasionally arrest of people who mistreat their animals. Our thanks also goes to London Fire Brigade and Kent Fire and Rescue Service for the many occasions that they have helped with rescues of animals that have got themselves trapped or in difficulty and we have needed their equipment and manpower to resolve the situation (as evidenced in the stories that follow below!).

Of course we have not forgotten the RSPCA animal centres that take in our animals, care for them and eventually re-home them. Our sincere thanks to the Branch catteries and kennels that board, care for and rehome our animals, usually at very short notice and at the most inconvenient times, and to the experts who care for our sick and injured wildlife until they have been rehabilitated and are able to be released back into the wild.

Finally, on behalf of everyone in the London South Group, a big thank you to all of the London and Kent Branches, members and volunteers for making us feel so welcome at your meetings and for all the difficult and invaluable work you have done throughout 2022 and into this year already. Without you dedicating your time and efforts we would not be able to achieve all that we do.

In terms of stats to give you an idea of the volume of work carried out by officers in London South during 2022, we:

Attended 7931 Incidents

Gave out 228 Welfare notices advising on improvements needed and Warning notices which are recommendations of a more serious nature
Picked up 13 cases that were sent in to the prosecutions department with a view to a possible cruelty conviction.

We hope you enjoy this Annual Report where we've put together our best selection of collections, rescues and complaints from your branch areas. Apologies in advance for all the puns!!

Sincerely,
London South Team

Inspector Lynn Serrano was called to a rescue of a duckling stuck under a Jetty in Sidcup. She was unable to get it by herself so called LFB to assist. Between them they were able to rescue the duckling. It was checked over by a vet and then released.

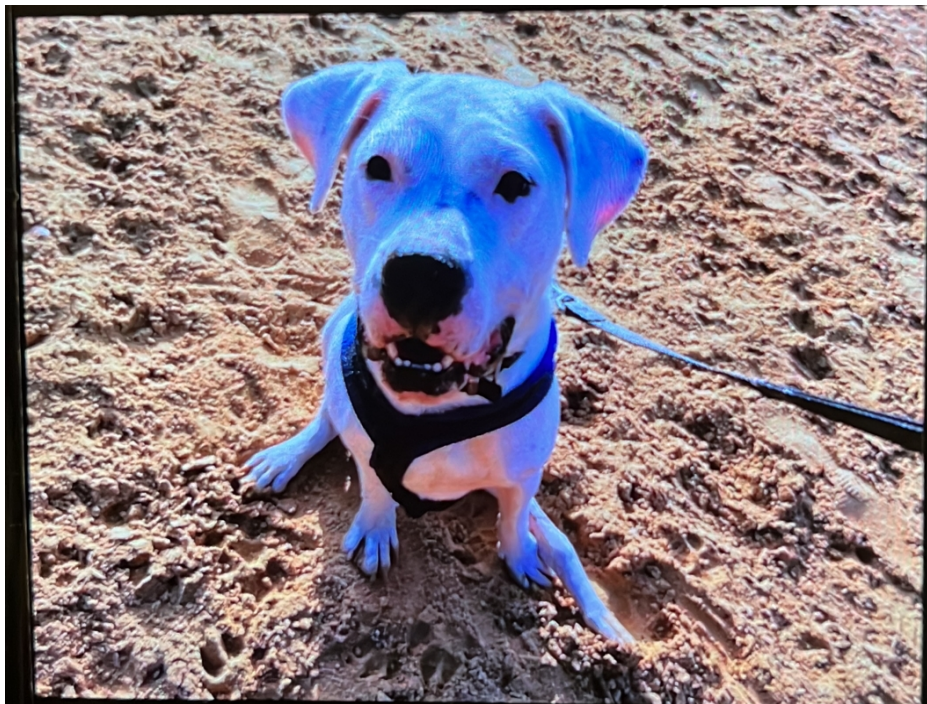


Inspector Lynn Serrano was called to an address where it was alleged a puppy had been subject to a road traffic collision. She found a poor dog with a broken back leg which was clearly suffering having not been taken to a vet...



The owner was prosecuted, found guilty and given a 12 months community order with 200 hrs unpaid work and was banned from keeping animals for 10 years.

The dog made a full recovery and is pictured here very happy in its loving new forever home:



**THE ROYAL SOCIETY FOR THE
PREVENTION OF CRUELTY TO ANIMALS**

KENT NORTH - WEST BRANCH
(Registered Charity No. 210633)

ANNUAL ACCOUNTS

and

BALANCE SHEET

- for the year ended -

31st DECEMBER 2022

**ROYAL SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS.
KENT, NORTH-WEST BRANCH
(Registered Charity No: 210633)**

ANNUAL REPORT FOR THE YEAR ENDED 31st DECEMBER 2022

The Royal Society for the Prevention of Cruelty to Animals is incorporated under an Act of Parliament and each Branch is governed by the rules of the Society. The Kent, North-West Branch is an incorporated and a registered Charity No. 210633. The Administrative Office of the Branch is at 37, Gordon Road Dartford Kent DA1 2LG.

The day to day affairs of the Branch are managed by a Branch Committee. During 2022 the members of the Branch Committee were:

Mr B. Charman	Branch Trustee (To 22 nd June 2022)
Mr B. Charman	Branch Chairman(wef 22 nd June 2022)
Mr. E.J. Grover.	Branch Chairman. (To 23 rd March 2022)
Mr E.J. Grover.	Branch Treasurer. (wef 23 rd March 2022)
Mrs J. Allen	Branch Trustee (From 22 nd June to 1 st July 2022)
Mr. J. A. Bowley.	Branch Animal Welfare Administrator.
Miss L. A. Cartwright	Branch Trustee (To 22 nd June 2022)
Miss K. Hargreaves	Branch Trustee (To 22 nd June 2022)
Mr C. Ireland	Branch Trustee (To 22 nd June 2022)
Mr T. Maddison	Branch Trustee
Mrs K. Maycock	Branch Trustee (wef 22 nd June 2022)
Mrs H.Taylor	Branch Trustee (wef 22 nd June 2022)
Miss K. Ward	Branch Trustee (To 22 nd June 2022)
Mr D. Wordsworth	Branch Trustee

During the year, the Branch operated two Charity Shops. At Dartford the Charity Shop, with effect from 1st October 2020 the shop has been under the Management of a Voluntary Management Committee of four volunteers approved by the Branch Trustees.

A Full Time Manager and Part Time Deputy Manager (who retired on 30th June 2022) were employed at the Branch Charity Shop at 161, Windmill Street, Gravesend The Manager has been supported by casual part time deputy managers since 1st August 2022
Also, during the year, the Branch employed a part time Branch Manager. The role of Branch Treasurer was filled during the year and the role of Branch Secretary is being held in abeyance until such times as a suitable candidate can be appointed. The average number of persons employed by the charity during the year was five.

The object of the Charity is to promote kindness and prevent or suppress cruelty to animals, and to do all such lawful acts as the Society may consider to be conducive or incidental to the attainment of those objectives.

The Charity is dependent on donations and fund raising to pay for its activities. The Branch also receives part of the subscriptions paid by members. The Branch constitution is approved by the National RSPCA umbrella body, Charity No.219099, which is considered a related party for accounting purposes. During the financial year, the Branch received a total of £23,218.00p (Door to Door Campaign) grant funding from the National RSPCA for the Branch's purposes, and also received grants of £1,000 in support of Rabbit care and a sum of £3,098 for the provision of additional Rabbit Accommodation. The Branch also receives a number of umbrella body services, including legacy administration under the Branch Legacy Scheme, membership administration and practical guidance and assistance from a Branch Partnership Manager (formerly Branch Support Specialist) employed by the National Society. The charity operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the charity in an independently administered fund. The pension cost charge paid by the charity during the year was £1431.24p.

Details of the Charity's activities are disclosed in the accounts. There have been no significant activities during the year requiring a report to the Charity Commissioners. Legacies and In Memoriam donations to the value of £407.50p were received during the year. Details of assets held by the Branch are disclosed in the accounts. There have been no material post balance sheet events.

E.J. Grover,
Branch Chairman.
20th March 2023.

ROYAL SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS

KENT NORTH-WEST BRANCH

BALANCE SHEET AS AT 31st DECEMBER 2022

ACCUMULATED FUNDS

	<u>2022</u>	<u>2021</u>
Balance brought forward	1,121,487.22	1,078,631.48
Property Revaluations in Year	-	-
Surplus for the Year	15,726.08	42,855.74
	<u>1,137,213.30</u>	<u>1,121,487.22</u>
	=====	=====

BRANCH RESTRICTED FUNDS:

L.C.Croucher Legacy for Equipt.	23,222.66	33,167.01
	23,222.66	33,167.01

BRANCH GENERAL FUNDS:


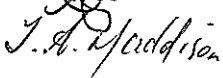
Fixed Assets(Note1)		
Property 158,Parrock Street Gravesend.	263,000.00	263,000.00
Property 37,Gordon Road,Dartford	205,000.00	205,000.00
Property 10 Miskin Road,Dartford	196,870.33	196,870.33
Property 161,Windmill Street,Gravesend	168,749.50	168,749.50
Branch Vehicle	8,096.00	Nil
Plant and Equipment (Rabbit Accomodation)	3,221.86	Nil
	<u>844,937.69</u>	<u>833,619.83</u>

Current Assets

Nat West Capital Reserve Account	203,886.50	203,443.89
Debtors & Prepayments	4,035.67	10,100.39
Branch Pay Pal Account	713.43	713.43
Cash at Bank & In Hand	72,363.65	53,667.50

	280,999.25	267,925.21
less Creditors	(6,471.30)	(7,749.83)
Balance Rabbit Awareness Projects	(2,000.00)	(2,000.00)
Balance Staffie Matched Funding	(1,575.00)	(1,575.00)
Balance Female Cat Spaying Project	(1,900.00)	(1,900.00)

Net Current Assets	269,052.95	254,700.38
TOTAL BRANCH GENERAL FUNDS	<u>1,113,990.64</u>	<u>1,088,320.21</u>
TOTAL ACCUMULATED FUNDS	<u>1,137,213.30</u>	<u>1,121,487.22</u>
	=====	=====

E.J.Grover.

BRANCH TREASURER

T.A.Maddison

BRANCH TRUSTEE

ROYAL SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS

KENT NORTH-WEST BRANCH

INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31st DECEMBER 2022

BRANCH GENERAL FUNDS							
SHOPS	BRANCH	INCOME:	2022	2021	BRANCH	SHOPS	
			TOTALS	TOTALS			
246.62	1,388.32	Collecting Boxes	1,634.94	1,509.74	1,203.90	305.84	
		Coronavirus Grants		27,487.43		27,487.43	
589.08	851.57	Donations & Grants	1,465.65	971.22	712.35	258.87	
	50.00	Donations via ACE	50.00	-			
	23,218.00	Door to Door Campaign	23,218.00	24,134.00	24,134.00		
	493.26	Dividends and Interest	493.26	19.55	19.55		
332.90		Goods Sold	332.90	133.42		133.42	
	2,947.50	Microchipping & Rehoming	2,947.50	847.50	847.50		
1,744.31		Rags and Recycling	1,744.31	1,044.60	40.40	1,004.20	
	36,658.00	Rent Received	36,658.00	37,451.00	37,451.00		
115,325.11		Shops Gravesend & Dartfor	115,325.11	82,122.81		82,122.81	
377.27	129.93	Special Events****	507.20	1,375.97	1,070.13	305.84	
	514.50	Subscriptions	514.50	555.00	555.00		
	32.21	Sundry Income	32.21	43.49	43.49		
118,615.29	66,283.29	TOTAL BRANCH INCOME		177,695.73	66,077.32	111,618.41	177,695.73
	184,898.58						
EXPENDITURE:							
Shops	Branch	CHARITABLE EXPENDITURE	2022	2021	BRANCH	SHOPS	
	3,403.27	Branch Neut.Scheme	3,214.89	1,272.37	1,272.37		
	19,801.89	Care of Animals	19,801.89	9,223.29	9,223.29		
	5,849.02	Drugs and Medicines	6,037.40	4,369.79	4,369.79		
	374.33	Microchipping & Rehoming	374.33	126.48	126.48		
	618.12	Printing and Stationery	618.12	247.00	247.00		
	10,722.41	Staff Costs:Branch Manage	10,722.41	9,299.88	9,299.88		
	4,078.18	Staff Costs:Branch ACE	4,078.18				
	1,191.72	Telephone services	1,191.72	978.09	978.09		
	2,320.80	Vehicle costs A/Welfare	2,320.80				
	13,428.59	Veterinary Fees	13,428.59	12,627.74	12,627.74		
	1,352.49	Irrecoverable VAT	1,352.49	2504.16	2504.16		
		TOTAL CHARITABLE EXPENDITURE		40,648.80	40,648.80		
	63,140.82			63,140.82			
Shops	Branch	NON CHARITABLE EXPENDITURE					
	2,704.46	Depreciation & Write Offs	2,704.46				
5438.01	557.95	Heat, Light & Water	5,995.96	3,374.85	382.55	2,992.30	
1166.85	2,474.67	Insurance/Security	3,641.52	2,713.11	1,996.51	716.60	
160.80		Goods for Resale	160.80	212.30		212.30	
7714.11	4,631.11	Maintenance and Repairs.	12,345.22	11,470.70	6,181.12	5,289.58	
329.35	171.47	Meetings	500.82	290.83	290.83		
290.50	613.80	Motor Vehicle & Travelling	904.30	243.00	70.20	172.80	
	340.92	Motor Vehicle Costs	340.92				
1504.23	119.36	Postage and Telephone	1,623.59	1,644.45	616.93	1,027.52	
203.14	1,495.40	Printing and Stationery	1,698.54	684.37	657.17	27.20	
2241.02	6,118.51	Bank & Professional Fees	8,359.53	8,742.91	7,523.79	1,219.12	
24080.00	-	Rent & Rates	24,080.00	21,745.92	6.63	21,739.29	
673.49		Shop Equipment	673.49	756.00		756.00	
28,555.72		Staff Costs:Shops	28,555.72	22,567.35		22,567.35	
	10,722.42	Staff Costs:Branch Manager	10,722.42	9,299.88	9,299.88		
	2,039.09	Staff Costs:Branch ACE	2,039.09	4,370.58		4,370.58	
1320.74	1,888.18	Sundry Expenses	3,208.92	1,010.61	290.00	720.61	
2076.38		Waste Disposal	2,076.38	2,618.88		2,618.88	
	817.50	Irrecoverable VAT	817.50	1,156.89	1156.89		
		TOTAL NON CHARITABLE EXPENDITURE		92,902.63	28,472.50	64,430.13	92,902.63
75754.34	34694.84						
	110,449.18	TOTAL EXPENDITURE		133,551.43			
		Surplus/(Deficit) before Legacies	11,333.58	44,144.30			
		Legacies and In Memoriam donations	407.50	13,102.66			
		Add REGIONAL GRANT FOR RABBIT SUPPORT	1,000.00	1103.78			
		Add REGIONAL GRANT FOR RABBIT ACCOMMODATION	2,985.00	(15,495.00)			
		Surplus after Legacies & other items	15,726.08	42,855.74			

REFUND BEF
DON EQUINE CENTRE

ROYAL SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS
KENT NORTH-WEST BRANCH
(Registered Charity No: 210633)

NOTES TO THE ACCOUNTS.

1. ACCOUNTING POLICIES.

The principal accounting policies of the Branch are set out below. The policies have remained unchanged from the previous year.

(a) Basis of Accounting.

The financial statements have been prepared under historical cost conventions and in accordance with applicable accounting standards.

(b) Income.

Income is accounted for when received.

(c) Depreciation of Tangible assets.

During 2005 the Branch Trustees conducted a review of the methods used to depreciate Capital Expenditure. It was concluded that the use of a 10% reducing balance gave an unrealistic value of the items over a long term. In future all tangible capital assets would be written off over a determined period with each case of expenditure to be determined at the time of purchase. Details of the period of write off would be recorded in the Branch Asset Register.

As a result of the trustees revised policies the following items were written off at the following rates:

Freehold Buildings.

Nil. During 2013 the Trustees arranged for the revaluation of some of the Branch Property. During 2018 a further revaluation of the property at 158, Parrock Street, Gravesend, was carried out. The results of that revaluations are shown in the Balance Sheet. The valuations were prepared on an open market basis by McConnells, Chartered Surveyors.

Shop Fixtures and Fittings.

All of the original assets held at the Branch Shops have now been written off.

The conversion costs for the development of the Dartford Shop Premises are to be written off over the ten year period of the lease, and were finally depreciated during 2020.

Furniture, Plant and Equipment. The use of a 10% reducing balance was reviewed during the year and it was agreed that the Branch Vehicle and Rabbit Accommodation, purchased during the year should be written off over a five year period. All previous items under this heading have now been written off.

(d) Irrecoverable VAT

It is the Branch's policy to write off irrecoverable VAT through the Income & Expenditure account when incurred.

2. FIXED ASSETS.

	Freehold Property.	Branch Shops Fix & Fitt.	Furniture Plant and Equipment.	TOTAL
Balance at 1st Jan. 2022.	833,619.83	Nil	Nil	833,619.83
Additions			13,666.32	13,666.32
Add Revaluation in year.	Nil	Nil	Nil	000.00
Less Depreciation and Write offs for year.	Nil	Nil	(2,704.46)	(2,704.46)
<hr/>				
Balance at 31st Dec 2022	833,619.83	00.00	10961.86	844,581.69
833,619.83				
<hr/>				
Made up of:				
Original cost.	836,242.71	51,045.13	18,181.78	905,469.62
Less Accumulated Depreciation	(2,622.88)	(51,045.13)	(7,219.92)	(60,887.93)
<hr/>				
	833,619.83	00.00	10,961.86	844,581.69
<hr/>				

3. BRANCH (formerly the REGIONAL) NEUTERING SCHEME.

During 2022 the Branch continued to offer all of its established services including the well-established Branch Neutering Scheme. The expenditure on this service increased by 153%, occasioned by the tremendous impact of the number of

needs of these and other rabbits in a similar plight, was able to establish a specialty in the system of acceptance, fostering and care, the Branch soon became adept in the acceptance fostering care and rehoming in the care of these most maligned animals. Since the inception of the Staffie Neutering Scheme the Branch dealt with 233 animals, in 2022 no call was made on the retained fund. The service will remain available during 2023.

During the year, the Branch continued to offer to spay female cats from the age of four months and originally conducted jointly from 2015 with Cat Protection however from 2020 the Branch has continued to offer the service bearing the whole of the cost, as the funding from Cats Protection ceased in 2018.

During 2022 only two cats were treated under this project. No application was made for support to this service from the Regional Joint Funding funds held for this purpose. The funds will be available in 2022 should the need arise.

A summary of the total expenditure in respect of the three services is as follows:

Branch Neutering Scheme:

Cats	(14)	£ 540.28p
Rabbits	(29)	£1860.98p
Dogs	(5)	£ 625.57p
Total:		£3026.83p

Female Cat Spaying Project:

Expenditure in respect of Cat Spaying £ 188.06 (3)

Total: £ 188.06p

Total as per accounts: £3214.89p

4. DONATIONS/GRANTS.

Where appropriate included in the heading Donation/Grants for 2022 would be the contribution made to the Branch in the form of Regional Matched Funding Grants. No Matched funding Grants were applied in 2022 The figure in the Accounts is therefore summarised as follows:

General Donations.	£1,465.65p
Donations via Branch ACE	£ 50.00p
TOTAL.	£1,515.65p

5. SPECIAL EVENTS.

The Branch Trustees are pleased to report that in 2022 several events were held raising a sum of £ 507.20p. and the Trustees are truly grateful for the efforts made in raising such an impressive sum. Details of these events is as follows:

Danson Park Stall	£ 90.00p
Pets at Home Week:	£ 39.93p
Dartford Shop Tombola (Easter)	£ 114.10p

Dartford Shop Tombola (Easter)	£ 114.10p
Dartford Shop Fashion Show	£ 23.17p
Dartford Shop Tombola (Jubilee)	£ 75.50p
Donated Hand Made Poppies.	£ 13.00p
Dartford Shop Tombola (Christmas)	£ 151.50p
Total	<u>£ 507.20p</u>

6. HEAT, LIGHT, WATER & RATES.

Payments made in respect of the items included within this heading are summarised as follows:

	<u>Electricity.</u>	<u>Gas.</u>	<u>Water.</u>	<u>Total</u>
Dartford Shop	£ 3389.59p		£ 429.03p	£3,818.62p
Gravesend Shop	£ 873.43p	£508.86p	£2237.10p	£1,619.39p
Branch.	£ 142.14p	£ 225.05p	£ 190.76p	£ 557.95p
		TOTAL		<u>£5,995.96p</u>

7. PROFESSIONAL FEES

Professional fees include the following amounts for the Independent Examination of the Branch's Accounts:

<u>2022.</u>	<u>2021</u>
£650.	£650.

8. CREDITORS.

	<u>2022</u>	<u>2021</u>
Trade.	£5,271.20p	£ 6,984.83p
Accruals	£1,200.00p	£ 765.00p
	<u>£ 6,471.20p</u>	<u>£ 7,749.83p</u>

9. TRUSTEES REMUNERATION & EXPENSES.

No Trustee or connected person received any remuneration during the year.

10. CAPITAL COMMITMENTS.

The Branch had no Capital Commitments at the end of the year.

R.S.P.C.A. KENT NORTH WEST BRANCH.

ANNUAL ACCOUNTS 2022

STATEMENT OF FINANCIAL ACTIVITIES (PAGE 1 of 2)

INCOMING RESOURCES:

Incoming resources from generated funds				
		<u>2022</u>		<u>2021</u>
(i) Donations, legacies and other incoming resources:				
General Donations		1,440.65		971.22
Donations via ACE		50.00		0.00
Collecting Boxes		1,634.94		1,509.74
Door to Door Campaign		23,218.00		24,134.00
Income from Legacies & In Memoriam donations		407.50		13,102.66
Rabbit Support Grants from RSPCA		4,098.00		0.00
Grants from HMRC iro Coronavirus		0.00		27,487.43
Sundry Income		32.21	30,881.30	43.49
				67,248.54
(ii) Activities for generating funds.				
Sale of donated items Dartford Shop		48,703.70		36,778.46
Sale of donated items Gravesend Shop		66,621.41		45,344.35
Sale of Rags Dartford Shop		976.57		496.60
Sale of Rags Gravesend Shop		767.74		507.60
Income from Recycling		0.00		40.40
Sale of RSPCA Logoed Items		307.40		133.42
Sale of non RSPCA Logoed Items		25.50		
Income from Rehoming Fees		2,947.50		847.50
Special Events		507.20	120,857.02	1,375.97
				85,524.30
(iii) Investment Income				
Income from renting of Gravesend Property		14,880.00		14,700.00
Income from renting of Dartford Properties		21,778.00		22,751.00
Interest Bank A/cs		493.26	37,151.26	19.55
				37,470.55
(iv) Incoming resources from charitable activities				
Subscription Income		426.50		555.00
Refund of Branch Emergency Fund		0.00	426.50	1103.78
				1658.78
Total Incoming Resources:		189,316.08		191,902.17

R.S.P.C.A. KENT NORTH WEST BRANCH.

ANNUAL ACCOUNTS 2022

STATEMENT OF FINANCIAL ACTIVITIES (PAGE 2 of 2)

RESOURCES EXPENDED:

	<u>2022</u>		<u>2021</u>	
(i) Costs of generating Funds				
Staff Costs at Shops	28,555.72		22,567.35	
Covis Grants to Staff costs (JRS)	0.00		4,370.58	
Staff Costs Branch Manager	21,444.83		18,599.76	
Staff Costs ACE	6,117.27		0.00	
Shop Equipment			756.00	
Rent Dartford Shop	23,500.00		21,494.26	
Rates Gravesend Shop	580.00		245.03	
Rates 37 Gordon Road	0.00		6.63	
Cost of Goods for Resale	160.80		212.30	
Shop Overheads	22,628.37	102,986.99	14,784.61	83,036.52
(ii) Charitable activities				
(a) resources granted in furtherance of the Branch's objectives				
Care of Animals	19,801.89		9,223.29	
Regional Quota/Branch Contribution	551.00		115.00	
Microchipping	374.33		126.48	
Grant to Leybourne Equine Rehoming Centre	0.00		15,495.00	
Branch Neutering Scheme	3,214.89	23,942.11	1,272.37	26,232.14
(b) costs of activities in furtherance of the Branch's objectives				
Veterinary Fees Dartford Clinic	0.00		Nil	
Veterinary Fees Gravesend Clinic	0.00		Nil	
Veterinary Fees Emergency and other cases	13,428.59		12,627.74	
Drugs and Medicines	6,037.40		4,369.79	
		19,465.99		16,997.53
(c) support costs for (a) and (b).				
Travelling Expenses	1,002.69		70.20	
Branch Vehicle costs	2,272.83			
Printing and Stationery	2,113.52		904.17	
Postage and Telephone	1,311.08		1595.02	
Electricity Gas and water	557.95		382.55	
Insurance and Security Costs	2,474.67		1996.51	
Maintenance & Repairs	4,631.11		6181.12	
Waste Disposal Costs	0.00	Shop O/heads	-	Shop O/heads
Depreciation of Fixed Assets	2,704.46		-	
Professional fees (Properties/Bank)	5,523.51		6873.79	
Sundry Expenditure	1,337.18		175.00	
Irrecoverable VAT	2,169.99	26,098.99	3661.05	21,839.41
(d) Governance costs.				
Meetings	500.82	1,095.82	290.83	940.83
Professional fees (Audit)	595.00		650.00	
Total Resources Expended:		173,589.90		149,046.43

RSPCA, KENT,NORTH WEST BRANCH

ANNUAL ACCOUNTS 2022

STATEMENT OF CASH FLOWS DURING THE YEAR

	<u>2022</u>	<u>2021</u>
TABLE ONE: STATEMENT OF CASH FLOWS		
<i>Net Cash provided by (used in) operating activities</i>	14,150	48,065
<i>Cash Flows from investing activities</i>		
Purchase of property,plant and equipment	-	
<i>Net Cash Provided by (used in) investing activities</i>	14,150	48,065
<i>Cash Flows from financing activities:</i>		
Repayments of borrowing		
<i>Net Cash Provided by (used in) financing activities</i>		
<i>Change in cash and cash equivalents in the reporting period</i>	14,150	48,065
<i>Cash and cash equivalents at the beginning of the reporting period</i>	292,497	244,432
<i>Cash and cash equivalents at the end of the reporting period</i>	227,176	292,497
TABLE TWO: RECONCILIATION ON NET INCOME/(EXPENDITURE) TO NET CASH FLOW FROM OPERATING ACTIVITIES		
<i>Net Income for the reporting period (as per the statement of financial activities)</i>	15,694	42,856
<i>Adjustments for :</i>		
Depreciation charges	2,704	Nil
Transfer of Funds		Nil
(Increase)/decrease in debtors	7,172	1007
Increase/(decrease) in creditors	2,924	4202
<i>Net cash provided by operating activities</i>	28,494	48,065
TABLE THREE : ANALYSIS OF CASH AND CASH EQUIVALENTS		
Cash in Hand	227,176	292,497

STATEMENT OF THE BRANCH COMMITTEE'S RESPONSIBILITIES.

Rule 3.3 of the R.S.P.C.A. Branch Rules (January 2003 edition) empowers the Branch, subject to certain conditions, to raise funds in the name of the Branch for the General or any special purposes of the Branch or for any purpose of the Society or another Branch but all fundraising must be authorised by and reported promptly to the Branch Committee.

Rule 7.1 provides that the Branch Committee as charity trustees have responsibility for the Branch and its property and funds.

Rule 11.1 requires that the Branch Committee must comply with the requirements of the Charities Act 2011 as to the keeping of financial records, the audit or independent examination of accounts and the preparation and transmission to the Charities Commission of:

annual reports.
annual returns; and
annual statements of account.

STATEMENT OF BRANCH RISKS MANAGEMENT POLICY

The Branch has identified the major risks to which it is exposed and has put into place systems and procedures to minimise the risks, as follows:

- (i) **Misappropriation of funds.** To prevent peculation of the Branch's assets, it has set up an internal control system which requires authorisation of all transactions by a person independent of the Branch Treasurer. Income at the Branch's Shops is monitored by the recording of receipts by an electronic till and a check of receipts is made at the end of each working day by the Duty Manager. The Branch also maintains an asset register for all Capital assets.
- (ii) **Monitoring of income to ensure that there are sufficient resources to meet commitments.** The Branch Officers regularly monitor resources to ensure that there are funds available to meet its commitments.
- (iii) **Reliance on Sources of income.** The Branch has in recent years, opened two Charity Shops to improve the income that is required to meet the demands on its services. In 2012 The Branch purchased a property with the purpose of renting to a tenant and producing additional income. During 2013 the Branch Trustees agreed to lease the ground floor of 158, Parrock Street Gravesend on a commercial basis. The lease was completed in 2014. A new lease in respect of the property was granted in 2017 for a period of 10 years. Also, during the year 2013 the Branch purchased the property 161 Windmill Street, Gravesend and this will in the longer term eliminate the liability to pay rent on the property. The Branch now rents a total of four properties which continue to produce additional income for the Branch.
- (iv) **A Commitment to fund Capital Projects.** The Branch has adopted a number of objectives to meet its service provision in the medium and long term. It has agreed that no progress can be made on these projects until

sufficient resources are in place to fund any project to arise from those objectives.

- (v) **Loss of Key Volunteers.** The Branch has adopted a policy of recruiting and training, where possible, additional volunteers to undertake various duties that participate in running a Branch of the size and character of the Kent, North West Branch of the RSPCA.
- (vi) **Security of Shops.** The Branch Trustees have improved the security of Shop Assets by the installation of CCTV units at each of the Branch Charity Shops. In addition, each Shop has arrangements with the Local Authority Shopping Security force and has radio contact with the Centre should the need arise.
Branch

STATEMENT OF BRANCH RESERVES POLICY.

The Branch Committee has reviewed the Branch Reserves Policy during the year and has considered that the steps taken to ensure a source of regular income are now adequate to be confident that the resources within the Branch are sufficient to meet its current commitments throughout the coming year and beyond if commitments are continued at the current rate of expenditure. It further considers that a Current Account balance in the range of £10,000.00 to £20,000.00 would be sufficient to meet all arising commitments. It resolved that the Branch reconsider the need for a Branch Development Fund, to accrue a reserve to meet the policy objectives set by the Branch in December 2001. The Branch Committee agreed to review its long-term objectives in the light of estimated requirements of the Branch in respect of the Branch Clinics and animal home facilities. During 2016 the Trustees agreed that the target for the Development Fund should remain at the figure of £1,000, 000.00p.and this would be reviewed in the light of any changing circumstances. During 2017 the Branch Trustees re-considered the retention of a Development Fund in the light of current financial conditions. The Trustees concluded that the aspirations of the Branch developing an Animal Centre in the light of the numbers of animals that come into its care and considering the continuing escalating costs of such a venture, the objective would be unsustainable and therefore concluded that the Development Fund should be dissolved, and the Funds recorded in the General Funds of the Branch.

During 2006, the Branch received a legacy from the estate of the late L.C. Croucher. The legacy has a stipulation that the money should only be expended on equipment to be used in the treatment of animals. The Branch Trustees have therefore agreed that the legacy should be maintained in a separately identifiable account within the Branch Funds and recorded as a Restricted Fund and should be available, only for the purchase of equipment required in connection with the meeting of the Branch's revised objectives. During 2018 the Branch Trustees agreed that some of the equipment costs of the Kent North West Branch, Equine Rehoming Centre could properly be appropriated to this account. Consequently, a sum of £12,545.00 of this fund has been expended on the said Branch Equine Rehoming Centre

R.S.P.C.A. - KENT NORTH WEST BRANCH - ANNUAL ACCOUNTS 2022
(Registered Charity 210633)
MEMORANDUM TRADING ACCOUNT FOR THE BRANCH CHARITY SHOPS
FOR THE PERIOD 1st JANUARY 2022 TO 31st DECEMBER 2022

(This account does not form part of the Branch Annual Accounts)

<u>INCOME</u>	<u>DARTFORD</u>	<u>GRAVESEND</u>	<u>TOTAL</u>	<u>EXPENDITURE</u>	<u>DARTFORD</u>	<u>GRAVESEND</u>	<u>TOTAL</u>
SALE OF DONATED ITEMS	48,703.70	66,621.41	115,325.11	<u>NON RECURRING COSTS</u>			
SALE OF RSPCA GOODS	307.40	0.00	307.40				0.00
SALE OF CARRIER BAGS	25.50	0.00	25.50				
DONATIONS VIA SHOP	588.08	0.00	588.08				
COLLECTING BOX(SHOP)	177.68	68.94	246.62	TOTAL N/R COSTS			
SALE OF RAGS	976.57	767.74	1,744.31				
SPECIAL EVENTS	382.22	0.00	382.22	<u>RECURRING COSTS</u>			
COLL.BOX(BRANCH A/c)	170.00	0.00	170.00	E BAY & PAYPAL FEES			
IN MEMORIUM DONS	0.00	370.00	370.00	BANK CHARGES (CREDIT CARDS)	874.96	1,366.06	2,241.02
				ACT. RENT & RATES	23,500.00	580.00	24,080.00
				TRAVEL COSTS		251.50	251.50
				STAFFING COSTS		29,625.54	29,625.54
				STAFFING COSTS JRS SUPPORT			0.00
				SHOP EQUIPMENT	158.06	515.43	673.49
				MAINT & REPAIRS	1,626.93	5,340.83	6,967.76
				WASTE DISPOSAL	1,450.35	318.50	1,768.85
				TELEPHONE/POSTAGE	957.40	446.83	1,404.23
				HEAT, LIGHT & WATER	3,818.62	1,457.23	5,275.85
				INSURANCE/SECURITY	916.85	250.00	1,166.85
				PRINT & STATIONERY	194.56	72.81	267.37
				GOODS FOR RESALE	160.80		160.80
				SUNDRY EXP.	296.71	523.15	819.86
				BANK & PROF.FEES			
				<u>TOTAL RECURRING COSTS</u>			
					33,955.24	40,747.88	74,805.27
TOTAL	51,332.15	67,828.09	119,160.24		33,955.24	40,747.88	74,805.27
<u>TRADING PROFIT ON SHOPS:</u>				<u>DARTFORD</u>			
				<u>GRAVESEND</u>	17,376.91		
				<u>OVERALL</u>	27,080.21		
					44,457.12		

INDEPENDENT EXAMINERS' UNQUALIFIED REPORT.

Independent Examiners Report to the Trustees of The Royal Society for the Prevention of Cruelty to Animals, Kent, North - West Branch.

I report on the accounts of the Trust for the year ended 31st December 2022 as set out on pages 23 to 31.

Respective responsibilities of trustees and examiner.

As the charity's trustees you are responsible for the preparation of accounts in accordance with the Charities Act 2011 (the Act).


I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying my examination I have followed all the applicable Directions given by the Charity Commission under section 145 (5) (b) of the Act.

Independent examiners' statement.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Jack Fryer ACA.,
Hedley Dunk Limited,
Trinity House,
3, Bullace Lane,
DARTFORD,
Kent DA1 1BB.

31 May 2023