

# **LYDNEY TOWN HALL TRUST**

## **TRUSTEE ANNUAL REPORT FOR THE YEAR ENDED**

### **31 MARCH 2025**

#### **1.Reference and Administrative Information**

Lydney Town Hall Trust is a registered charity (number 210628) whose address is The Town Hall, High Street, Lydney, Gloucestershire, GL15 5DY

The current management of the Trust at the time of the preparation of the report and accounts for 31.3.2025 are described below:

##### **Trustees**

Paul Trevatt  
Colin Knight  
Natasha Saunders  
Janet Hyde  
Geoffrey Hyde  
Nicholas Wood

##### **Managing Committee Officers**

Chair: Liam Saunders  
Vice Chair: A Nardecchia  
Treasurer: Paul Trevatt  
Secretary: Angela Pitura  
Licensee/Bar Manager: Liam Saunders  
Social Media Manager: Natasha Saunders

#### **2.Structure, Governance and Management**

The charity's governing document is a Declaration of Trust dated 20 September 1957 and a scheme of 19 February 1968 as amended by a scheme sealed on 7th October 1993.  
The current governance is based on a declaration of Trust Deed made 22nd May 2012 when new Trustees were appointed.

On 9th February 2021 an amended Trust Deed of Appointment and Retirement of Trustees was affirmed to establish the current position of the Charitable Trust and recognising all the changes made since 22nd May 2012 that had not been recognised by an amended Trust Deed.

Trustees are appointed or resign annually according to the rules of the Trust. Appointments are usually at the AGM and are subject to approval of the existing Trustees.

The day-to-day activities of the Trust are managed by a management committee which comprises the Trustees and volunteers as elected. Meetings of the management committee are held regularly.

### 3.Objectives and Activities

The objectives of the charity as set out in the Declaration of Trust Deed 2012 are the provision and maintenance of the Lydney Town Hall Building and to provide public benefit for the benefit of the residents of Lydney and surrounding areas through community use.

Main Activities in the Year:

- Hiring out the hall for community events, meetings, and private functions
- Supporting the provision of music concerts, theatre performances, and cultural events
- Supporting local authorities, groups and charities by providing affordable venue space

Public Benefit:

The trustees confirm that they have complied with the duty in section 17 of the Charities Act 2011 to have due regard to public benefit guidance published by the Charity Commission. The charity has continued to provide and maintain the Town Hall, in furtherance of the public benefit given by the Charity's charitable activities.

### 4. Achievements

Successfully hosted over 150 community and private function events and 35 public entertainment performances.

Renewed curtains and chairs for main hall.

Upgraded hall electrics including circuits, lighting and systems to latest regulations to improve event quality and public safety.

The Trustees have complied with their duty to have regard to the guidance on "Public Benefit" published by the Charity Commission in exercising their powers and duties. The charity has continued to provide and maintain the Town Hall, in furtherance of the public benefit given by the Charity's charitable activities.

### 5.Financial review

- Income: £138,173
- Expenditure: £131,257
- Reserves Policy: The Trust reserves of £61,064 are unrestricted and will be used partly against future operating costs to ensure financial stability and also to fund future improvement projects for the building.

The principal funding sources for the charitable trusts are:

- Venue hire fees
- Ticket sales from events
- Grants from local authorities and community funds
- Donations and fundraising activities

Investment Policy:

The charity does not hold any investments beyond cash reserves.

The Trustees believe that the charity has adequate reserves to finance its activities for the immediate future and have approved the financial statements for the year ended 31 March 2025

There are no funds in deficit. All creditors and loans (Covid Bounce Back Loan) are covered by liquid assets.

The Year ending 31st March 2025 saw the Hall run by the Trust increase its income by +2.5% Community use, through hall hire and weekend music and theatre events, remained popular.

This enabled the Trust to cover the increased costs of its activities (+3.6%)

The Trust was able to add £6,916 to its reserves for the year ended 31.3.2025 retaining 5% of its gross income for the year bringing a fund of £61,064 going forward to meet future costs and maintain and improve the infrastructure of the Town Hall.

The outlook for 2025/2026 is to maintain the level of activity in 2024/2025 and meet the increased costs of energy and maintenance despite challenging economic conditions from a cost-of-living challenge for many regular users of the Hall

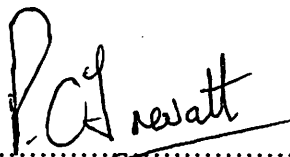
#### Independent Examiner of Lydney Town Hall Trust Accounts

The Charity's financial statements as filed have been independently examined by Ian Starfield, Chartered Certified Accountant.

## 6.Serious Incidents

There are no serious incidents to report for the year to 31<sup>st</sup> March 2025

Annual Report approved by the Trustees



.....  
Paul Trevatt

Trustee

19.11.2025

Charity Reg No. **210628**

**FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 MARCH 2025**

**FOR**

**LYDNEY TOWN HALL TRUST**

**Lydney Town Hall Trust**  
**Contents of the Financial Statements**  
**For the year ended 31<sup>st</sup> March 2025**

	Page
<b>Independent Examiner's Report on the Accounts</b>	<b>1 - 2</b>
<b>Statement of Financial Activities</b>	<b>3</b>
<b>Balance Sheet</b>	<b>4</b>
<b>Notes to the Accounts</b>	<b>5 - 8</b>



CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees

LYDNEY TOWN HALL TRUST

On accounts for the year  
ended

31.3.2025

Charity no  
(if any)

210628

Set out on pages

1 - 8

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [ ] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

I. A. Roy Starfield

Date:

11 Jan 2026

Name:

IAN ROY STARFIELD

Relevant professional  
qualification(s) or body

FCCA

(if any):

Address:

THE P.I. PARTNERSHIP

BATH BREWERY TOLLBRIDGE ROAD

BATH BA1 7AE

## Section B

### Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

**Lydney Town Hall Trust**

**Statement of Financial Activities**

**For the year ended 31<sup>st</sup> March 2025**

	Year ended 31 Mar 25 £	Year ended 31 Mar 24 £
<b>Incoming Resources</b>		
Voluntary Income: Donations	2,244	3,282
Grants	7,000	10,711
Incoming Resources from charitable activities	128,929	120,713
<b>Total Incoming Resources</b>	<b>138,173</b>	<b>134,706</b>
 <b>Resources Expended</b>		
Cost of generating funds	52,459	61,076
Facilities Expenditure	78,798	65,557
Governance Expenditure	0	0
<b>Total Resources Expended</b>	<b>131,257</b>	<b>126,633</b>
 <b>Net Incoming Resources</b>	<b>6,916</b>	<b>8,073</b>
Other Recognised Gains and Losses	-	-
Net Movement in Funds	6,916	8,073
Total Funds at start of year	54,148	46,075
 <b>Total Funds at Year End</b>	<b>61,064</b>	<b>54,148</b>



**Lydney Town Hall Trust**

**Balance Sheet**

**As at 31<sup>st</sup> March 2025**

	Year ended 31 Mar 25	Year ended 31 Mar 24
	£	£
<b>Fixed Assets</b>		
Tangible Assets	<b>10,846</b>	<b>7,546</b>
<b>Current Assets</b>		
Debtors	798	1,334
Cash at bank and in hand	64,828	57,398
Stock	<u>4,687</u>	<u>4,596</u>
	<u>70,313</u>	<u>63,328</u>
Less		
Creditors: amounts falling		
Due within one year	15,965	12,881
Accruals	2,413	1,000
<u>Loans and provisions</u>		
Loan – Bounce Back re Covid	<u>1,717</u>	<u>2,845</u>
	<u>20,095</u>	<u>16,726</u>
<b>Net Current Assets</b>	<b>50,218</b>	<b>46,602</b>
<b>Total Assets</b>	<b>61,064</b>	<b>54,148</b>

The financial statements set out on pages 3 to 8 were approved by the Trustees at a meeting  
19th November 2025

**Lydney Town Hall Trust**  
**Notes to the Accounts**  
**For the Year Ended 31<sup>st</sup> March 2025**

**1. Accounting Policies**

**Basis of preparation of financial statements**

The financial statements are prepared under the historical cost convention.

**Incoming Resources**

Grants and Donations receivable are included in full in the Statement of Financial Activities in the year in which they are received.

Rental income and investment income is included in the Statement of Financial Activities in the year in which it is received. There is no investment income in 2024/25 (nil 2023/24)

The value of services provided by volunteers is not included in the accounts.

**Tangible fixed assets are stated at cost less depreciation**

Depreciation is provided at rates calculated to write off costs of fixed assets less their estimated residual value over their expected useful lives on the following basis

Equipment, fixtures and fittings : 20% on a reducing balance basis

**Restricted funds**

Restricted funds are used for specific purposes as laid down by the donor. Expenditure which meets these criteria is charged to this fund.

**Unrestricted funds**

Unrestricted funds are incoming resources receivable or generated for the objects of the charity without further specified purposes and are available as general funds.

## Resources expended

Resources expended are recognised in the period in which they are incurred on the accruals basis.

## 2. Net Incoming Resources For the year

	Year ended 31 Mar 25 £	Year ended 31 Mar 24 £
This is stated after charging :		
Gross Salaries	6,153	6,153
Depreciation	3,615	1,886
Independent Examiners Fees	0	0

## 3. Tangible Fixed assets

	Equipment	Fixtures & Fittings	Total
Cost			
As at 1 <sup>st</sup> April 2024	28,337	5,737	34,074
Additions	4,594	2,321	6,915
As at 31 <sup>st</sup> March 2025	32,931	8,058	40,989
Accumulated Depreciation			
At 1 <sup>st</sup> April 2024	23,460	3,068	26,528
Charge for the year	2,484	1,131	3,615
As at 31 <sup>st</sup> March 2025	25,944	4,199	30,143
Net Book Value			
As at 31 <sup>st</sup> March 2024	4,877	2,669	7,546
As at 31 <sup>st</sup> March 2025	6,987	3,859	10,846

#### 4. Debtors

	Year ended 31 Mar 25 £	Year ended 31 Mar 24 £
Accounts Receivable	798	188
Other Debtors	934	1,146

#### 5. Creditors : Amounts falling due within one year

	Year ended 31 Mar 25 £	Year ended 31 Mar 24 £
Accounts payable	12,055	8,750
Accruals and deferred income	6,323	4,009
PAYE, Tax		122
Total	<b>18,378</b>	<b>13,881</b>

#### 6. Loans

A Covid support Loan (Bounce back) was received by The Trust in 2020 of £6,000 repayable in 60 instalments from 2021 to 2026 (Balance owing 31.3.2025 £1,717 )

#### 7. Analysis of net assets between funds

	Unrestricted General Funds £	Designated Funds £	Restricted Funds £	2025 Total £	2024 Total £
Tangible assets	0	10,846	0	10,846	7,546
Current Assets	70,313	0	0	70,313	63,328
Current liabilities	-20,095	0	0	-20,095	16,726
Net Assets	<b>50,218</b>	<b>10,846</b>	<b>0</b>	<b>61,064</b>	<b>54,148</b>

**8. Net Movement in Funds**

	At 1 <sup>st</sup> April 2024 £	Incoming £	Outgoing £	At 31 <sup>st</sup> March 2025 £
Designated Funds	7,546	6,915	3,615	10,846
Restricted Funds	0	0	0	0
Unrestricted Funds net	46,602	3,616	0	50,218
<b>Total Funds</b>	<b>54,148</b>	<b>9,960</b>	<b>1,887</b>	<b>61,064</b>



CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

Section A

Independent Examiner's Report

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11 Jan 2026

Name:

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Relevant professional  
qualification(s) or body

FCCA

(if any):

Address:

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