

CHAIRS ANNUAL REPORT 2024/25

1. Welcome and Introduction

Welcome everyone and thank you for your participation and engagement throughout the year.

A brief overview of our objective from the original trust document: “The Hall is held in trust for the purposes of a Village Hall for the use of the inhabitants of Bramford and the neighbourhood without distinction sex or of political religious or other opinions and in particular for use for meetings lectures and classes and for other forms of recreation and leisure-time occupation with the object of improving the conditions of life for the said inhabitants.”

2. Key Achievements and Successes

Further enhancement of solar power system.

Increase in number bookings over previous year

New energy contract with Smart Meter technology

Charities Commission Registration updated with website access

Fire Evacuation, Health and Safety and Safeguarding Policies updated and added to website

CCTV notices installed near cameras

Transfer of treasurer responsibilities

Rural Coffee Mornings third Monday of month

Winter warm space sessions funded by East Suffolk Council

3. Challenges for the coming year

Fire risk assessment recommended that kitchen hatch, kitchen door and storeroom door should be changed to fire doors and a fire sensor and evacuation system be installed.

Live feed CCTV for safety reasons

4. Acknowledgments

Caroline Wolton for all her hard work with bookings and hall management and maintenance

Amanda Critchlow for taking on the role as Treasurer and looking after finances

Kirsty Schartau for assistance with the treasurers handover and secretary work

Don Goulding for looking after health and safety, CCTV, charity commission issues and energy/smart meter issues

5. Future Plans

Outside power supply for events on the field

Removal of old gas heaters and brick up vents

Fencing between field and car park to reduce safety risk

Apply for 25/26 “Winter Warm Space” grant

6. Closing Remarks

We need to try and get more people involved, to support the committee and contribute their skills.

Finally thank you for your attendance.

Lorraine Victory Hall, Bramford
Statement of Affairs, Receipts and Payments for the year ending 31st May 2025

Receipts	2024/2025	2023/2024
Hall Hire	29835.30	23785.00
Donations	0.00	0.00
Feed in Tariff	0.00	580.74
Grants Received	6113.71	18350.00
Bank Interest (Savings)	57.52	56.54
Share Dividends	1005.02	703.12
Share Re-evaluation	-701.78	282.76
Miscellaneous	10.00	0.00
Total Receipts	36319.77	43758.16

Payments	2024/2025	2023/2024
Managers & Cleaning Fees	11511.51	8350.00
Deposit Returned	3655.0	2060.00
Building/Fixture/Fittings Expenses	12544.32	2920.35
Administration/Licenses	953.69	463.47
Utilities	4966.25	3886.18
Broadband (included in Utilities 24/25)	N/A	409.20
Gifts	0	0.00
Manager's Telephone	0	0.00
Property Insurance	1340.06	1225.69
Bank Account Charges	13.25	0.00
Total Payments	34984.08	19314.89

Total Loss/Profit	1335.69	24443.27
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Statement of Assets & Liabilities

	Balances at 31/05/2025	Balances at 31/05/2024
Lloyds Current Account	99001.79	97021.84
Lloyds Deposit Account	5000.95	4948.71
Cash	360	360
COIF Shares	25146.29	25655.53
COIF Ethical Shares	9720.5	9913.04
Unpresented Cheques	0	0
Total Net Assets	139229.53	137899.12

The above statement represents fairly the financial position of the charity at 31/05/25 and reflects the receipts

Amanda Critchlow (Treasurer).....

Independent Examiners Report of the Accounts

Report to the Management Committee (trustees) of Loraine Victory Hall Trust - Bramford on the accounts for the Financial Year June 2024 - May 2025

As the independent examiner, it is my responsibility to:

Examine the accounts (under section 43 (3) (a) of the act

Follow the procedures laid down in the general directions given by the Charity Commissioners (under section 43 (7) (b) of the act

State if any matters come to my attention

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the general directions given by the Charity commissioners and examination includes a review of the accounting records kept by the charity and comparison of the accounts presented with those records.

It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the management committee concerning any such matters.

The procedures undertaken do not provide all the evidence that would be required in a full audit and consequently I do not express an audit opinion on the accounts.

Independent Examiner's Statement

My examination of the accounts requires comment on both the accounting and more importantly the attention to preparation detail. Therefore, in my opinion

1) I believe that in any material the requirements to keep the accounting records and prepare accounts have been met. On examination the accounts do not warrant a further and full audit.

2) Spreadsheets are reconciled to bank statements and booking form show a clear paperwork trail for audit purposes.

3) All bank transactions reconciled to hall bookings

In conclusion: I consider the Treasurers report is a true record of the LVH accounts for 2024 / 2025

Signed: 

Date: 21.1.26

Julie Ponton 7 The Street, Stonham Aspal, Suffolk, IP14 6AG