

Charity Registration No. 210163

Company Registration No. 361505 (England and Wales)

**PARKHAVEN TRUST**  
**ANNUAL REPORT AND FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2021**

# PARKHAVEN TRUST

## LEGAL AND ADMINISTRATIVE INFORMATION

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Trustees	J Clark	
	C J Flynn	
	E R Kitt	
	J Williams	
	N Adshead	(Appointed 1 December 2020)
	M Copple	(Appointed 9 October 2020)
	K Henderson	(Appointed 1 December 2020)
Secretary	K Randall	
Charity number	210163	
Company number	361505	
Auditor	Mitchell Charlesworth LLP	
	3rd Floor	
	5 Temple Square	
	Temple Street	
	Liverpool	
	Merseyside	
	L2 5RH	
Bankers	Lloyds Bank plc	
	Station House	
	Mercury Court	
	Tithebarn Street	
	Liverpool	
	Merseyside	
	L2 2QP	
Solicitors	DLA Piper UK LLP	
	Walker House	
	Exchange Flags	
	Liverpool	
	Merseyside	
	L2 3YL	

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# PARKHAVEN TRUST

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# PARKHAVEN TRUST

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

### FOR THE YEAR ENDED 31 MARCH 2021

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The trustees (who are also the directors for the purposes of company law) present their report and financial statements for the year ended 31 March 2021. The trustees have adopted the provision of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" (FRS102) in preparing the annual report and financial statements of the charity.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)".

#### Objectives and activities

The Trust strategic objectives are given below with progress made during 2020-21 highlighted in the report.

- **Be a centre of excellence and leaders in dementia care services, from at home support to end of life care**
- **Operate with a surplus and be financially strong**
- **Have an excellent reputation for diversity and innovation**
- **Attract and retain the best staff**

Parkhaven Trust was established over a hundred years ago when it was called the Maghull Homes for the Epileptics. In 1997, it changed its name to Parkhaven Trust.

The charity's objects are:

***To relieve the needs of older people and people with epilepsy, learning, physical and other disabilities by the provision of community homes, residential care, nursing home care and a range of day and domiciliary care. Also, to provide training opportunities for staff service users and their carers.***

Parkhaven Trust's mission statement is "***to be a centre of excellence and leaders in dementia care***".

The services provided :

#### Residential care

- James Page Nursing Home provides nursing care for up to 36 older people. Demand fell during 2020-21 due to COVID-19
- The Beeches provides residential care for up to 30 people with dementia and provides EMI nursing care for up to 15 people with dementia. Demand fell for this service during the year due to COVID-19 but is beginning to improve. There is currently a waiting list of people who are in discussion with the service about a date to be admitted.

#### Support services

- The Willow Centre provides a day service for up to 30 older people with dementia. The Willow Centre reopened in September 2020 with a maximum number of 15 service users attending each day due to COVID-19 restrictions. Attendance averaged 45 places per week out of 75 places available.
- Parkhaven@home is a registered domiciliary service which enables the Trust to provide care in people's own homes. Demand for home care is increasing with 85 hours per week being delivered in quarter 1 2021-22. Domiciliary care is also provided for 9 people living at The White House and tenants living in Parkhaven Court, an extra care housing scheme. Parkhaven Court was awarded a two year contract by Sefton with the potential for a further year. Discussions are ongoing with the Extra Care strategic lead at Sefton regarding potential development of a further service.

# **PARKHAVEN TRUST**

## **TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)**

### **FOR THE YEAR ENDED 31 MARCH 2021**

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#### **Public benefit statement**

The Trust is a provider of care for people in need. These services offer an excellent environment, standard and flexibility of care and are open to everyone either directly or through Social Services. The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

#### **Achievements and performance**

2020/21 has been a challenging time for everyone associated with Parkhaven Trust, our service users and their families, our staff and their families, our commissioners and our suppliers. Every aspect of what we do has been impacted in some way by the pandemic. Trustees are immensely proud of the way that staff adapted to a new “normal”, in how they care for service users and each other in very challenging times and for the support they have given to families. The Trust continues to follow government guidance to ensure all of our service users and staff remain safe during this time.

The focus for the Trust continues to be on the improvement and development of existing services and support systems. Our estate was upgraded, including internal and external decorations and improvements where it was safe to do so.

During the year the Trust became a member of the NCF Digital Hubble programme and was asked to host visits to the Beeches to share our experience of introducing digital solutions to improve care. Given the pandemic this was delivered via webinars. The weekly Digital Hubble sessions ran from September through to November and included attendees from many care providers and commissioners, CQC and NHS Digital. Involvement in the Hubble project, our presentation at the virtual Care Show and at a meeting of the CQC Intelligence and Digital directorate has raised the profile of the Trust significantly.

Continuing with our strategy to use digital solutions to provide better care the Trust implemented electronic care planning at James Page following the successful implementation at The Beeches and Parkhaven Court. The Family Gateway is being trialled at Parkhaven Court, which will allow next of kin to access some areas of the care record. If successful, access will be given to next of kin in all services using electronic care planning.

The Trust continues to engage an outside company to carry out the role of advisors to the Trust in their approach to Health and Safety. The company carries out a review of policy, risk assessments for fire, premises and grounds, kitchen audits, delivered fire safety training programmes and advised on incident reporting issues.

The Quality Strategy continued to improve quality across the Trust. Infection control was emphasised in response to the pandemic and CQC fundamental standards were used to ensure that services were compliant despite the lack of formal CQC inspections. The Trust continued to be a member of the National Care Forum, which has been invaluable during 2020-21 with timely access to support and guidance on a number of issues.

Our internal audit processes were not as robust as we had planned for due to operational issues managing the pandemic. This is being addressed in the 2021-22 Business Plan. Trustee support calls to services took place in quarter 4 and service user/family feedback was gathered during the year to assess how the Trust was performing.

A staff survey was undertaken and once more produced very positive results with the majority of staff agreeing that Parkhaven is a good place to work.

Most services are rated as “Good” by CQC with the exception of the Beeches which is awaiting a first full inspection.

The workforce development plan enabled the Trust to meet its strategic objectives and support the workforce to provide the highest standards of care to service users. A full review of the HR service was undertaken and issues addressed to ensure that the service continues to deliver. Parkhaven Trust Catering team was announced as National Care Home’s Catering Team of the Year and the Community Services Manager won the Best use of technology award in the Randar Healthcare Software awards.

# **PARKHAVEN TRUST**

## **TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)**

### **FOR THE YEAR ENDED 31 MARCH 2021**

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The Trust endeavours to be excellent in all that it does and was once again awarded the Investors in People Gold standard in 2020. This is external recognition of the Trust's commitment to the development, investment and involvement of its staff. The excellence of the services is only possible because of the excellence of its staff. The Trust also maintains the Workplace Wellbeing Award which was awarded in March 2016 in recognition of the Trust's commitment to staff wellbeing. There has been an increased interest in working for Parkhaven Trust and staff turnover reduced to 24.5% during 2020-21 which is below the industry norm of 27.9%.

#### **Financial review**

The Trust has been supported by generous gifts and legacies, for which the Trust is most grateful with £5,166 received in donations and fundraising during the year. In addition the Trust received a grant of £58,500 from The Big Lottery fund which supported the provision of care at the Willow Day Centre during the pandemic and secured a bank loan to support financial pressures during 20/21. Additional income from commissioners was also received to support additional COVID-19 costs.

2020/21 has been a very difficult year financially for the Trust. Once again, a small uplift of fees was awarded by the Local Authorities for residential care placements and by the CCG for the funded nursing care rate. The Trust has seen an increase in financial pressures from the increase in usage and costs of PPE and the increased Infection Control measures. This includes adapting our Information Technology to allow service users and their families to remain in contact throughout the pandemic as well as the Trust keeping in regular contact with clinicians, commissioners, Public Health and other outside agencies. The Trust remains clear that full cost recovery must be achieved for all services, and it is working very hard towards this. Where services do not balance income with expenditure, plans have been put in place to address the situation. The Trust aims to minimise its management overheads as far as possible with overheads representing 11% of fee income at the year-end. Each department across the Trust is set a budget for the year. The actual results are discussed with the department heads on a monthly basis which promotes a sense of ownership for the managers and a focus on cost savings (where required) and value for money. The 2021-22 budget has been drafted to include 3% surplus in line with Trust strategy.

#### **Reserves policy**

The free reserves of Parkhaven Trust should be sufficient to cover any anticipated running costs for 3 months in order to ensure continuity of service should the Trust experience difficulties with income streams. This is reviewed annually and considered in conjunction with the risk register.

#### **Investment policy**

The investment policy of Parkhaven Trust aims to minimise risk and maintain liquidity. Funds are diversified across banking institutions on short to medium term deposits, which can be easily accessed in line with the Trust's Reserves policy. Interest rates are reviewed to ensure the most competitive rates are sourced. Trustees are briefed on the status of investment values and interest rates on a quarterly basis or more frequently if significant changes arise.

#### **Risk policy**

At all times the charity is aware of the need to minimise the risk that it faces. Risks and the risk register are reviewed quarterly by the Trust Board. This is then used to inform the work and priorities of the Trust for the coming months.

#### **Summary**

The primary aim of the Trust is to ensure that service users receive high quality services that they want and need, in a safe and excellent environment. The Trust is determined to build on the history and sustainability that it has demonstrated for more than a century. Those that set up the charity showed foresight and generosity in establishing the Trust. It now serves different but no less important functions in affording domiciliary, day and residential care for older people, people with dementia and people with learning disabilities. The Trustees are keen that the Trust continues to demonstrate a real commitment to providing excellent and innovative services that meet the needs of those that require services now and in the future.

# PARKHAVEN TRUST

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2021

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#### Structure, governance and management

The charity is a company limited by guarantee, incorporated on 29th May 1940 and is therefore governed by a Memorandum and Articles of Association which have been subject to revision and were formally adopted in September 2008.

#### Trustees

The trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

J Clark

C J Flynn

A S Keith (Resigned 18 November 2020)

E R Kitt

R McDonnell (Resigned 18 November 2020)

J S Parry (Resigned 26 February 2021)

J Williams

N Adshead (Appointed 1 December 2020)

M Copple (Appointed 9 October 2020)

K Henderson (Appointed 1 December 2020)

# PARKHAVEN TRUST

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2021

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#### Trustee appointment, induction and training

Trustees are appointed for a fixed tenure with the possibility of renewal. Trustees are appointed following an open recruitment process which comprises advertising in the local press, online and interviews. The Trust is keen to ensure it has an appropriate skill mix to reflect the needs and focus of the Trust.

All new Trustees receive a comprehensive induction pack and programme. The induction programme includes a meeting with the CEO and visits to all the Trusts' services. All Trustees have an enhanced DBS check and an annual review with the Chair of the Trust.

The Trust Audit Schedule requires a Trustee to visit every service within the Trust twice per year. Reports on the visits are then completed and forwarded to the Trust Administrator who circulates them to the CEO and relevant managers.

#### Organisation

A Board of Trustees administers the charity. The Board of Trustees met virtually four times during the twelve month period April 2020 to March 2021. The purpose of the Board is to ensure a clear strategic direction and to hold the organisation to account. The agendas of the meetings reflect these objectives. In addition three sub-committees meet on a regular basis, these include:

- The Finance and Investment Committee which is responsible for reviewing the financial results and position of the Trust including reviewing and monitoring investment strategy and performance. This Committee met twice during the year.
- The Remuneration Committee sets the pay and conditions of the Chief Executive and Senior Management Team. This Committee met once during the year.
- The Development Committee, which is responsible for agreeing the development strategy of the Trust., did not meet during the year.

#### The Senior Management Team

Day to day management of the Trust is delegated to the senior managers. The senior management team for 2020/21 was:

Mrs K Crowe  
Mrs M O'Reilly  
Mr M Worden (resigned August 2020)  
Mrs K Randall  
Mr J McGee  
Ms S Butterworth (appointed January 2020)  
Ms K Whitemoss  
Ms R Incledon

The remuneration for each post is considered on the basis of the responsibilities of the post, the market rate for similar positions and experience of the post holder.

# PARKHAVEN TRUST

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

**FOR THE YEAR ENDED 31 MARCH 2021**

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### Statement of trustees' responsibilities

The trustees, who are also the directors of Parkhaven Trust for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

### Auditor

In accordance with the company's articles, a resolution proposing that Mitchell Charlesworth LLP be reappointed as auditor of the company will be put at a General Meeting.

### Disclosure of information to auditor

Each of the trustees has confirmed that there is no information of which they are aware which is relevant to the audit, but of which the auditor is unaware. They have further confirmed that they have taken appropriate steps to identify such relevant information and to establish that the auditor is aware of such information.

The trustees' report was approved by the Board of Trustees.



**K Randall**

Company Secretary

Dated: 28 July 2021

# PARKHAVEN TRUST

## INDEPENDENT AUDITOR'S REPORT

### TO THE MEMBERS OF PARKHAVEN TRUST

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#### Opinion

We have audited the financial statements of Parkhaven Trust (the 'charity') for the year ended 31 March 2021 which comprise the statement of financial activities, the balance sheet, the statement of cash flows and the notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2021 and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

#### Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

#### Other information

The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

# **PARKHAVEN TRUST**

## **INDEPENDENT AUDITOR'S REPORT (CONTINUED)**

### **TO THE MEMBERS OF PARKHAVEN TRUST**

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#### **Opinions on other matters prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of our audit:

- the information given in the trustees' report, which includes the directors' report prepared for the purposes of company law, for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the directors' report included within the trustees' report has been prepared in accordance with applicable legal requirements.

#### **Matters on which we are required to report by exception**

In the light of the knowledge and understanding of the charity and its environment obtained in the course of the audit, we have not identified material misstatements in the directors' report included within the trustees' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the trustees' report and from the requirement to prepare a strategic report.

#### **Responsibilities of trustees**

As explained more fully in the statement of trustees' responsibilities, the trustees, who are also the directors of the charity for the purpose of company law, are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error. In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

#### **Auditor's responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at <http://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below.

# PARKHAVEN TRUST

## INDEPENDENT AUDITOR'S REPORT (CONTINUED)

### TO THE MEMBERS OF PARKHAVEN TRUST

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#### **Extent to which the audit was considered capable of detecting irregularities, including fraud**

We identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and then design and perform audit procedures responsive to those risks, including obtaining audit evidence that is sufficient and appropriate to provide a basis for our opinion.

#### **Identifying and assessing potential risks related to irregularities**

In identifying and assessing risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, we considered the following:

the nature of the industry and sector, control environment and business performance;

the charity's own assessment of the risks that irregularities may occur either as a result of fraud or error;

the results of our enquiries of management and members of the Board of Trustees of their own identification and assessment of the risks of irregularities;

any matters we identified having obtained and reviewed the charity's documentation of their policies and procedures relating to:

identifying, evaluating and complying with laws and regulations and whether they were aware of any instances of non-compliance;

detecting and responding to the risks of fraud and whether they have knowledge of any actual, suspected or alleged fraud; and

the internal controls established to mitigate risks of fraud or non-compliance with laws and regulations; and

the matters discussed among the audit engagement team regarding how and where fraud might occur in the financial statements and any potential indicators of fraud.

As a result of these procedures, we considered the opportunities and incentives that may exist within the organisation for fraud and identified the greatest potential for fraud in the following areas:

(i) The presentation of the charity's Statement of Financial Activities, (ii) the charity's accounting policy for revenue recognition (iii) the overstatement of salary and other costs (iv) the assumptions used in the calculation of the valuation of the surplus or deficit on the defined benefit pension scheme and the movements for the year. In common with all audits under ISAs (UK), we are also required to perform specific procedures to respond to the risk of management override.

We also obtained an understanding of the legal and regulatory framework that the charity operates in, focusing on provisions of those laws and regulations that had a direct effect on the determination of material amounts and disclosures in the financial statements. The key laws and regulations we considered in this context included the UK Companies Act and the Statement of Recommended Practice - 'Accounting and Reporting by Charities' issued by the joint SORP making body .

In addition, we considered provisions of other laws and regulations that do not have a direct effect on the financial statements but compliance with which may be fundamental to the charity's ability to operate or to avoid a material penalty. These included the registration with the Care Quality Commission and Data Protection Regulations.

# PARKHAVEN TRUST

## INDEPENDENT AUDITOR'S REPORT (CONTINUED)

### TO THE MEMBERS OF PARKHAVEN TRUST

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#### Audit response to risks identified

As a result of performing the above, we identified the presentation of the charity's Statement of Financial Activities, revenue recognition and overstatement of wages and other costs as the key audit matters related to the potential risk of fraud. The key audit matters section of our report explains the matters in more detail and also describes the specific procedures we performed in response to those key audit matters.

In addition to the above, our procedures to respond to risks identified included the following:

- reviewing the financial statement disclosures and testing to supporting documentation to assess compliance with relevant laws and regulations described above as having a direct effect on the financial statements;
- enquiring of management and members of the Board of Trustees concerning actual and potential litigation and claims;
- performing analytical procedures to identify any unusual or unexpected relationships that may indicate risks of material misstatement due to fraud;
- reading minutes of meetings of those charged with governance and reviewing correspondence with relevant authorities where matters identified were significant;
- in addressing the risk of fraud through management override of controls, testing the appropriateness of journal entries and other adjustments; assessing whether the judgements made in making accounting estimates are indicative of a potential bias; and evaluating the business rationale of any significant transactions that are unusual or outside the normal course of business.

We also communicated relevant identified laws and regulations and potential fraud risks to all engagement team members and remained alert to any indications of fraud or non-compliance with laws and regulations throughout the audit.

#### Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

*Mitchell Charlesworth*

**Philip Griffiths (Senior Statutory Auditor)**  
for and on behalf of Mitchell Charlesworth LLP

28 July 2021

**Chartered Accountants**  
**Statutory Auditor**

3rd Floor  
5 Temple Square  
Temple Street  
Liverpool  
Merseyside  
L2 5RH

# PARKHAVEN TRUST

## STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

**FOR THE YEAR ENDED 31 MARCH 2021**

### Current financial year

		Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £	Total 2020 £
	Notes				
<b><u>Income and endowments from:</u></b>					
Donations and legacies	3	261,956	58,598	320,554	107,897
Charitable activities	4	4,374,587	-	4,374,587	3,642,273
Investments	5	2	-	2	2,767
Other income	6	147,554	-	147,554	1,046,809
<b>Total income</b>		<b>4,784,099</b>	<b>58,598</b>	<b>4,842,697</b>	<b>4,799,746</b>
<b><u>Expenditure on:</u></b>					
Charitable activities	7	4,801,834	58,598	4,860,432	4,182,671
<b>Net (expenditure)/income for the year/ Net (outgoing)/incoming resources</b>		<b>(17,735)</b>	<b>-</b>	<b>(17,735)</b>	<b>617,075</b>
<b><u>Other recognised gains and losses</u></b>					
Actuarial (loss)/gain on defined benefit pension schemes		(37,901)	-	(37,901)	1,806
<b>Net movement in funds</b>		<b>(55,636)</b>	<b>-</b>	<b>(55,636)</b>	<b>618,881</b>
Fund balances at 1 April 2020		11,294,993	422,870	11,717,863	11,098,982
<b>Fund balances at 31 March 2021</b>		<b>11,239,357</b>	<b>422,870</b>	<b>11,662,227</b>	<b>11,717,863</b>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

# PARKHAVEN TRUST

## STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED) INCLUDING INCOME AND EXPENDITURE ACCOUNT

**FOR THE YEAR ENDED 31 MARCH 2021**

Comparative information at 31 March 2020

		Unrestricted funds 2020 £	Restricted funds 2020 £	Total 2020 £
	Notes			
<b><u>Income and endowments from:</u></b>				
Donations and legacies	3	7,897	100,000	107,897
Charitable activities	4	3,642,273	-	3,642,273
Investments	5	2,767	-	2,767
Other income	6	1,046,809	-	1,046,809
<b>Total income</b>		<b>4,699,746</b>	<b>100,000</b>	<b>4,799,746</b>
<b><u>Expenditure on:</u></b>				
Charitable activities	7	4,182,671	-	4,182,671
<b>Net (expenditure)/income for the year/ Net (outgoing)/incoming resources</b>		<b>517,075</b>	<b>100,000</b>	<b>617,075</b>
<b>Other recognised gains and losses</b>				
Actuarial (loss)/gain on defined benefit pension schemes		1,806	-	1,806
<b>Net movement in funds</b>		<b>518,881</b>	<b>100,000</b>	<b>618,881</b>
Fund balances at 1 April 2019		10,776,112	322,870	11,098,982
<b>Fund balances at 31 March 2020</b>		<b>11,294,993</b>	<b>422,870</b>	<b>11,717,863</b>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

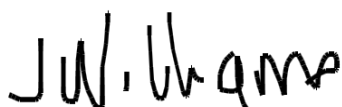
# PARKHAVEN TRUST

## BALANCE SHEET

AS AT 31 MARCH 2021

	Notes	2021 £	£	2020 £	£
<b>Fixed assets</b>					
Tangible assets	12	11,850,837		11,494,961	
Investments	13	2		2	
		<u>11,850,839</u>		<u>11,494,963</u>	
<b>Current assets</b>					
Debtors	15	651,799		587,788	
Cash at bank and in hand		561,976		245,550	
		<u>1,213,775</u>		<u>833,338</u>	
<b>Creditors: amounts falling due within one year</b>	16	(894,887)		(610,438)	
Net current assets		<u>318,888</u>		<u>222,900</u>	
<b>Total assets less current liabilities</b>		<u>12,169,727</u>		<u>11,717,863</u>	
<b>Creditors: amounts falling due after more than one year</b>	17	(507,500)		-	
<b>Net assets</b>		<u>11,662,227</u>		<u>11,717,863</u>	
<b>Income funds</b>					
Restricted funds	21	422,870		422,870	
<u>Unrestricted funds</u>					
Designated funds	22	189,013		577,265	
General unrestricted funds		11,050,344		10,717,728	
		<u>11,239,357</u>		<u>11,294,993</u>	
		<u>11,662,227</u>		<u>11,717,863</u>	

The financial statements were approved by the Trustees on 28 July 2021



J Williams

Trustee

Company Registration No. 361505

# PARKHAVEN TRUST

## STATEMENT OF CASH FLOWS

**FOR THE YEAR ENDED 31 MARCH 2021**

	Notes	2021 £	£	2020 £	£
<b>Cash flows from operating activities</b>					
Cash generated from/(absorbed by) operations	27		168,788		(356,422)
<b>Investing activities</b>					
Purchase of tangible fixed assets		(420,756)		(2,620,444)	
Proceeds on disposal of tangible fixed assets		60,892		1,058,745	
Investment income received		2		2,767	
<b>Net cash used in investing activities</b>			(359,862)		(1,558,932)
<b>Financing activities</b>					
Proceeds of new bank loans		507,500		-	
<b>Net cash generated from/(used in) financing activities</b>			507,500		-
<b>Net increase/(decrease) in cash and cash equivalents</b>			316,426		(1,915,354)
Cash and cash equivalents at beginning of year			245,550		2,160,904
<b>Cash and cash equivalents at end of year</b>			561,976		245,550

# PARKHAVEN TRUST

## NOTES TO THE FINANCIAL STATEMENTS

### FOR THE YEAR ENDED 31 MARCH 2021

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#### 1 Accounting policies

##### Charity information

Parkhaven Trust is a private company limited by guarantee incorporated in England and Wales. The address of the registered office is given in the legal and administrative information in these financial statements. The nature of the charity's operations and principal activities are described in the Trustees' Report on pages 2 and 3.

##### 1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's Memorandum and Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The charity is a Public Benefit Entity as defined by FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

##### 1.2 Going concern

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties, including those arising from Covid-19, exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

##### 1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity where they have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

##### 1.4 Income

All incoming resources are included in the Statement of Financial Activities (SoFA) when the charity is legally entitled to the income after any performance conditions have been met, the amount can be measured reliably and it is probable that the income will be received.

For donations to be recognised the charity will have been notified of the amounts and the settlement date in writing. If there are conditions attached to the donation and this requires a level of performance before entitlement can be obtained then income is deferred until those conditions are fully met or the fulfilment of those conditions is within the control of the charity and it is probable that they will be fulfilled.

# PARKHAVEN TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2021

---

#### 1 Accounting policies

(Continued)

For legacies, entitlement is the earlier of the charity being notified of an impending distribution or the legacy being received. At this point income is recognised. On occasion legacies will be notified to the charity but it is not possible to measure the amount expected to be distributed. On these occasions, the legacy is treated as a contingent asset and disclosed.

Donated facilities and donated professional services are recognised in income at their fair value when their economic benefit is probable, can be measured reliably and the charity has control over the items. Fair value is determined on the basis of the value of the gift to the charity. For example the amount the charity would be willing to pay in the open market for such facilities and services. A corresponding amount is recognised in expenditure.

No amount is included in the financial statements for volunteer time in line with the SORP. Further detail is given in the Trustees' Annual Report.

The charity receives grants in respect of staff training. Income from government and other grants is recognised at fair value when the charity has entitlement after any performance conditions have been met, it is probable that the income will be received and the amount can be measured reliably. If the charity does not have entitlement the amounts are deferred.

Voluntary income is only deferred when:

the donor specifies that the grant or donation must only be used in future accounting years; or

the donor has imposed conditions which must be met before the charity has unconditional entitlement.

Income from charitable activity incorporating care fees is deferred until entitlement to the income has passed when received in advance.

Investment income is earned through holding assets for investment purposes such as shares and property. It includes interest and rent. Interest income is recognised using the effective interest method and rent income is recognised as the charity's right to receive payment is established.

Other income includes gains on disposals of tangible fixed assets.

#### 1.5 Expenditure

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Expenditure is recognised where there is a legal or constructive obligation to make payments to third parties, it is probable that the settlement will be required and the amount of the obligation can be measured reliably. It is categorised under the following headings:

- Expenditure on charitable activities includes costs associated with the operation and management of residential accommodation and welfare support services.
- Other expenditure represents those items not falling into the categories above.

Irrecoverable VAT is charged as an expense against the activity for which expenditure arose.

# PARKHAVEN TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2021

---

#### 1 Accounting policies

(Continued)

Support costs are those that assist the work of the charity but do not directly represent charitable activities and include office costs, governance costs and administrative payroll costs. They are incurred directly in support of expenditure on the objects of the charity and include project management carried out at Headquarters. Where support costs cannot be directly attributed to particular headings they have been allocated to cost of raising funds and expenditure on charitable activities on a pro-rata basis consistent with use of the resources.

The analysis of these costs is included in note 7.

##### 1.6 Tangible fixed assets

Tangible fixed assets are stated at cost (or deemed cost) or valuation less accumulated depreciation and accumulated impairment losses. Cost includes costs directly attributable to making the asset capable of operating as intended. Individual assets are capitalised on the balance sheet where their cost exceeds £500.

Depreciation is provided on all tangible fixed assets, at rates calculated to write off the cost, less estimated residual value, of each asset on a systematic basis over its expected useful life as follows:

Freehold land and buildings	Not depreciated
Fixtures and fittings	10% / 20% per annum
Motor vehicles	10% / 20% per annum

Depreciation is not provided on freehold land and buildings as they are maintained to a high standard and have such a long expected useful life that any depreciation charge is not considered material.

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

##### 1.7 Fixed asset investments

Fixed asset investments are initially measured at transaction price excluding transaction costs, and are subsequently measured at fair value at each reporting date. Changes in fair value are recognised in net income/(expenditure) for the year. Transaction costs are expensed as incurred.

Investments in subsidiaries are measured at cost less impairment.

##### 1.8 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

##### 1.9 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

# PARKHAVEN TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2021

---

#### 1 Accounting policies

(Continued)

##### 1.10 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

##### **Basic financial assets**

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

##### **Impairment of financial assets**

Financial assets, other than those held at fair value through income and expenditure, are assessed for indicators of impairment at each reporting date. Financial assets are impaired where there is objective evidence that, as a result of one or more events that occurred after the initial recognition of the financial asset, the estimated future cash flows have been affected.

If an asset is impaired, the impairment loss is the difference between the carrying amount and the present value of the estimated cash flows discounted at the asset's original effective interest rate. The impairment loss is recognised in net income/(expenditure) for the year.

If there is a decrease in the impairment loss arising from an event occurring after the impairment was recognised, the impairment is reversed. The reversal is such that the current carrying amount does not exceed what the carrying amount would have been, had the impairment not previously been recognised. The impairment reversal is recognised in net income/(expenditure) for the year.

##### **Derecognition of financial assets**

Financial assets are derecognised only when the contractual rights to the cash flows from the asset expire or are settled, or when the charity transfers the financial asset and substantially all the risks and rewards of ownership to another entity, or if some significant risks and rewards of ownership are retained but control of the asset has transferred to another party that is able to sell the asset in its entirety to an unrelated third party.

# PARKHAVEN TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2021

---

#### 1 Accounting policies

(Continued)

##### **Basic financial liabilities**

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

##### **Derecognition of financial liabilities**

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

#### 1.11 Taxation

The charity is an exempt charity within the meaning of schedule 3 of the Charities Act 2011 and is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore meets the definition of a charitable company for UK corporation tax purposes.

#### 1.12 Employee benefits

When employees have rendered service to the charity, short-term employee benefits to which the employees are entitled are recognised at the undiscounted amount expected to be paid in exchange for that service.

Redundancy pay is payable when the employment of an individual who has been with the charity for more than two years is terminated.

#### 1.13 Retirement benefits

The charity operates a defined contribution plan for the benefit of its employees. Contributions are expensed as they become payable.

#### 2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

# PARKHAVEN TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

### 3 Donations and legacies

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £	Unrestricted funds 2020 £	Restricted funds 2020 £	Total 2020 £
Donations and gifts	5,166	-	5,166	7,897	-	7,897
Grants receivable	256,790	58,598	315,388	-	100,000	100,000
	<u>261,956</u>	<u>58,598</u>	<u>320,554</u>	<u>7,897</u>	<u>100,000</u>	<u>107,897</u>

### 4 Charitable activities

	Care and support services 2021 £	Care and support services 2020 £
Care fees	<u>4,374,587</u>	<u>3,642,273</u>

### 5 Investments

	Unrestricted funds 2021 £	Unrestricted funds 2020 £
Interest receivable	<u>2</u>	<u>2,767</u>

### 6 Other income

	Unrestricted funds 2021 £	Unrestricted funds 2020 £
Net gain on disposal of tangible fixed assets	30,446	1,046,809
Other income	<u>117,108</u>	<u>-</u>
	<u>147,554</u>	<u>1,046,809</u>

# PARKHAVEN TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

**FOR THE YEAR ENDED 31 MARCH 2021**

### 7 Charitable activities

	Care and support services 2021 £	Care and support services 2020 £
Staff costs	3,120,372	2,601,826
Depreciation and impairment	51,536	34,075
Agency costs	464,891	352,396
Other staff costs	93,110	112,640
Rent, rates and water	187,655	176,062
Heat, light and power	192,653	121,389
Cleaning, maintenance and medical supplies	154,170	121,730
Catering	90,631	82,556
Activity costs	7,883	22,715
Travel	5,572	6,727
Equipment costs	15,836	13,063
Insurance	60,011	53,463
Telephone and communications	15,127	14,860
Bad and doubtful debts	-	19,205
Fees and licences	24,150	20,541
Loss on disposal of tangible fixed assets	7,332	9,936
	<u>4,490,929</u>	<u>3,763,184</u>
Share of support costs (see note 8)	325,727	398,367
Share of governance costs (see note 8)	43,776	21,120
	<u>4,860,432</u>	<u>4,182,671</u>
<b>Analysis by fund</b>		
Unrestricted funds	4,801,834	4,182,671
Restricted funds	58,598	-
	<u>4,860,432</u>	<u>4,182,671</u>

# PARKHAVEN TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

### 8 Support costs

	Support costs	Governance costs	2021	Support costs	Governance costs	2020
	£	£	£	£	£	£
Staff costs	232,332	-	232,332	314,127	-	314,127
Depreciation	6,014	-	6,014	7,337	-	7,337
Operating lease charges	17,007	-	17,007	14,002	-	14,002
Office costs	15,373	-	15,373	7,836	-	7,836
Legal and professional	25,373	-	25,373	26,164	-	26,164
Information technology	9,063	-	9,063	15,989	-	15,989
Advertising and marketing	17,842	-	17,842	12,912	-	12,912
Loan interest	2,723	-	2,723	-	-	-
Audit fees	-	7,214	7,214	-	6,500	6,500
Trustees' indemnity insurance	-	1,400	1,400	-	1,400	1,400
Pension scheme advisory	-	35,162	35,162	-	13,220	13,220
	<u>325,727</u>	<u>43,776</u>	<u>369,503</u>	<u>398,367</u>	<u>21,120</u>	<u>419,487</u>
Analysed between						
Charitable activities	<u>325,727</u>	<u>43,776</u>	<u>369,503</u>	<u>398,367</u>	<u>21,120</u>	<u>419,487</u>

### 9 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

The trustees did not have any expenses reimbursed during the current or preceding year.

### 10 Employees

The average monthly number of employees during the year was:

	2021 Number	2020 Number
Care and ancillary services	172	181
Support	10	9
Total	<u>182</u>	<u>190</u>

# PARKHAVEN TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2021

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10	Employees	(Continued)	
	Employment costs	2021 £	2020 £
	Wages and salaries	3,093,080	2,687,883
	Social security costs	200,867	175,927
	Other pension costs	58,757	52,143
		<u>3,352,704</u>	<u>2,915,953</u>

The average number of full time equivalents was 149 (2019 150).

Total redundancy payments amount to £9,209 and relate to administrative staff (£8,276) and a gardener (£933).

The number of employees whose annual remuneration was £60,000 or more were:

	2021 Number	2020 Number
£70,001 - £80,000	<u>1</u>	<u>1</u>

### 11 Interest payable and similar expenses

Interest on bank loans totalling £2,723 was paid during the year.

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**  
***FOR THE YEAR ENDED 31 MARCH 2021***

	Freehold land and buildings	Fixtures and fittings	Motor vehicles	Total
	£	£	£	£
<b>Cost</b>				
At 1 April 2020	11,088,848	984,603	45,801	12,119,252
Additions	388,252	32,504	-	420,756
Disposals	-	(395,933)	-	(395,933)
At 31 March 2021	11,477,100	621,174	45,801	12,144,075
<b>Depreciation and impairment</b>				
At 1 April 2020	-	578,489	45,801	624,290
Depreciation charged in the year	-	57,549	-	57,549
Eliminated in respect of disposals	-	(388,601)	-	(388,601)
At 31 March 2021	-	247,437	45,801	293,238
<b>Carrying amount</b>				
At 31 March 2021	11,477,100	373,737	-	11,850,837
At 31 March 2020	11,088,848	406,113	-	11,494,961

	Other investments
<b>Cost or valuation</b>	
At 1 April 2020 & 31 March 2021	2
<b>Carrying amount</b>	
At 31 March 2021	2
At 31 March 2020	2

		2021	2020
	Notes	£	£
Other investments comprise:			
Investments in subsidiaries		2	2

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# PARKHAVEN TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

14	Financial instruments		2021 £	2020 £
	<b>Carrying amount of financial assets</b>			
	Debt instruments measured at amortised cost		1,121,011	750,937
	<b>Carrying amount of financial liabilities</b>			
	Measured at amortised cost		843,399	355,730
15	Debtors		2021 £	2020 £
	<b>Amounts falling due within one year:</b>			
	Trade debtors		386,644	409,806
	Other debtors		21,474	4,200
	Prepayments and accrued income		243,681	173,782
			651,799	587,788
16	Creditors: amounts falling due within one year		2021 £	2020 £
		Notes		
	Other taxation and social security		369,595	36,392
	Deferred income	19	-	1,634
	Payments received on account		124,610	216,682
	Trade creditors		207,889	249,892
	Other creditors		47,677	26,846
	Accruals and deferred income		145,116	78,992
			894,887	610,438
17	Creditors: amounts falling due after more than one year		2021 £	2020 £
		Notes		
	Bank loans	18	507,500	-

# PARKHAVEN TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2021

#### 18 Loans and overdrafts

	2021 £	2020 £
Bank loans	507,500	-
Payable after one year	507,500	-
Amounts included above which fall due after five years:		
Payable other than by instalments	507,500	-

On 7th October 2020 the charity received a loan of £507,500 from Lloyds Bank. The loan is interest only and is repayable by a single instalment in October 2022. Interest is charged annually at a rate of 1.17% above LIBOR.

The loan is secured by way of legal charges dated 19th October 2020 over the properties at James Page House and Kyffin Taylor House.

#### 19 Deferred income

	2021 £	2020 £
Other deferred income	-	1,634

#### 20 Retirement benefit schemes

##### Defined contribution schemes

The charity operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the charity in an independently administered fund.

The charge to profit or loss in respect of defined contribution schemes was £56,657 (2020 - £50,337).

##### Defined benefit schemes

The charity operates a defined benefit pension plan for qualifying employees providing benefits based upon final pensionable pay. The pension plan is funded by the payment of contributions in accordance with the advice of the scheme actuary and assets of the plan are held in a separately administered fund.

The most recent comprehensive actuarial valuation of pension plan assets and the present value of the defined benefit obligation was carried out at 31st March 2020.

# PARKHAVEN TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2021

#### 20 Retirement benefit schemes

(Continued)

##### Key assumptions

	2021 %	2020 %
Discount rate	1.86	2.31
Expected rate of inflation	3.44	2.75
Pension increases (RPI max 5.0%)	3.34	2.73
Pension increases (RPI max 5.0%, min 3.0%)	3.72	3.42

##### Mortality assumptions

The assumed life expectations on retirement at age 65 are:

	2021 Years	2020 Years
Retiring today		
- Males	21.7	21.7
- Females	24	24
Retiring in 20 years		
- Males	22.7	22.7
- Females	25.2	25.2

Amounts recognised in the profit and loss account:

	2021 £	2020 £
Other costs and income	2,100	1,806

Amounts taken to other comprehensive income:

	2021 £	2020 £
Actual return on scheme assets	(464,127)	234,161
Less: calculated interest element	65,326	77,577
Return on scheme assets excluding interest income	(398,801)	311,738
Actuarial changes related to obligations	456,203	(385,675)
Effects of changes in the amount of surplus that is not recoverable	(19,501)	72,131
Total costs/(income)	37,901	(1,806)

# PARKHAVEN TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2021

#### 20 Retirement benefit schemes

(Continued)

The amounts included in the balance sheet arising from the charity's obligations in respect of defined benefit plans are as follows:

	2021 £	2020 £
Present value of defined benefit obligations	3,291,226	2,886,271
Fair value of plan assets	(3,488,961)	(3,103,507)
	<hr/>	<hr/>
Surplus in scheme	(197,735)	(217,236)
	<hr/>	<hr/>
Restriction on scheme assets	197,735	217,236
	<hr/>	<hr/>
Total liability recognised	-	-
	<hr/> <hr/>	<hr/> <hr/>

Movements in the present value of defined benefit obligations:

	2021 £
Liabilities at 1 April 2020	2,886,271
Benefits paid	(116,574)
Actuarial gains and losses	456,203
Interest cost	65,326
	<hr/>
At 31 March 2021	3,291,226
	<hr/> <hr/>

The defined benefit obligations arise from plans funded as follows:

	2021 £
Wholly unfunded obligations	-
Wholly or partly funded obligations	3,291,226
	<hr/>
	3,291,226
	<hr/> <hr/>

# PARKHAVEN TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2021

#### 20 Retirement benefit schemes

(Continued)

Movements in the fair value of plan assets:

	2021 £
Fair value of assets at 1 April 2020	3,103,507
Interest income	65,326
Return on plan assets (excluding amounts included in net interest)	398,801
Benefits paid	(116,574)
Contributions by the employer	40,001
Other	(2,100)
At 31 March 2021	3,488,961

The fair value of plan assets at the reporting period end was as follows:

	2021 £	2020 £
Equities and property	1,491,765	1,143,990
Fixed interest bonds	1,210,287	1,182,259
Cash and other	296,955	291,667
Annuities	489,954	485,591
	3,488,961	3,103,507

# PARKHAVEN TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2021

#### 21 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Movement in funds		Movement in funds			
	Balance at 1 April 2019	Income	Balance at 1 April 2020	Income	Expenditure	Balance at 31 March 2021
	£	£	£	£	£	£
Big Lottery Grant Fund	7,870	-	7,870	-	-	7,870
Sefton Social Services	140,000	-	140,000	-	-	140,000
Garfield Weston	50,000	-	50,000	-	-	50,000
Dunhill Medical Centre	85,000	-	85,000	-	-	85,000
Clothworkers Foundation	40,000	-	40,000	-	-	40,000
The Wolfson Foundation	-	100,000	100,000	-	-	100,000
The National Lottery Community Fund	-	-	-	58,598	(58,598)	-
	<u>322,870</u>	<u>100,000</u>	<u>422,870</u>	<u>58,598</u>	<u>(58,598)</u>	<u>422,870</u>

Big Lottery Fund provided a grant as a contribution towards a new Cricket Pavilion.

The Wolfson Foundation has provided a grant of £100,000 to support the cost of The Beeches.

All of the remainder have provided grants to support the cost of building the Willow Centre.

The above funds are represented by tangible fixed assets and as the charity has a policy of not depreciating its freehold property, these funds will remain until such time as the properties are disposed.

The National Lottery Community Fund provided a grant of £58,598 as part of the Coronavirus Community Support Fund programme. This funding was provided to assist the charity in paying operational costs during the Covid 19 pandemic.

# PARKHAVEN TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2021

#### 22 Designated funds

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

	Movement in funds				
	Balance at 1 April 2019	New designations	Utilised/released	Balance at 1 April 2020	Utilised/released
	£	£	£	£	£
Buildings development fund	1,778,384	1,046,809	(2,247,928)	577,265	(388,252)
	<u>1,778,384</u>	<u>1,046,809</u>	<u>(2,247,928)</u>	<u>577,265</u>	<u>(388,252)</u>
	<u><u>1,778,384</u></u>	<u><u>1,046,809</u></u>	<u><u>(2,247,928)</u></u>	<u><u>577,265</u></u>	<u><u>(388,252)</u></u>

The trustees have set aside the proceeds from the sales of Westover Close and land at Liverpool Road as a buildings development fund.

#### 23 Analysis of net assets between funds

	Unrestricted funds 2021	Restricted funds 2021	Total 2021	Unrestricted funds 2020	Restricted funds 2020	Total 2020
	£	£	£	£	£	£
Fund balances at 31 March 2021 are represented by:						
Tangible assets	11,427,967	422,870	11,850,837	11,072,091	422,870	11,494,961
Investments	2	-	2	2	-	2
Current assets/(liabilities)	318,888	-	318,888	222,900	-	222,900
Long term liabilities	(507,500)	-	(507,500)	-	-	-
	<u>11,239,357</u>	<u>422,870</u>	<u>11,662,227</u>	<u>11,294,993</u>	<u>422,870</u>	<u>11,717,863</u>
	<u><u>11,239,357</u></u>	<u><u>422,870</u></u>	<u><u>11,662,227</u></u>	<u><u>11,294,993</u></u>	<u><u>422,870</u></u>	<u><u>11,717,863</u></u>

#### 24 Operating lease commitments

##### Lessee

The total future minimum lease payments under non-cancellable operating losses are as follows:

	2021 £	2020 £
Within one year	5,337	5,370
Between two and five years	13,341	18,796
	<u>18,678</u>	<u>24,166</u>
	<u><u>18,678</u></u>	<u><u>24,166</u></u>

# PARKHAVEN TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2021

#### 25 Capital commitments

There were no capital commitments at 31st March 2021 (2020 £Nil).

#### 26 Related party transactions

##### Remuneration of key management personnel

The remuneration of key management personnel is as follows.

	2021 £	2020 £
Aggregate compensation	267,390	257,109

The key management personnel of the Trust comprise the Chief Executive, Operations Manager, Finance Manager, Human Resources Manager, Estates Manager, Marketing Manager and Community Services Manager..

Mr R McDonnell, a trustee of the charity, is also a director and shareholder of Cavalry Healthcare Ltd. During the year staff agency fees totaling £Nil were paid to Cavalry Healthcare Ltd (2020 £157,162). In the opinion of the trustees there is no ultimate controlling party.

#### 27 Cash generated from operations

	2021 £	2020 £
(Deficit)/surplus for the year	(17,735)	617,075
Adjustments for:		
Investment income recognised in statement of financial activities	(2)	(2,767)
Gain on disposal of tangible fixed assets	(23,116)	(1,046,809)
Depreciation and impairment of tangible fixed assets	57,550	41,412
Other recognised gain(loss) on pension scheme	(37,901)	1,806
Movements in working capital:		
(Increase) in debtors	(64,011)	(251,116)
Increase in creditors	286,083	296,727
(Decrease) in deferred income	(1,634)	(12,750)
<b>Cash generated from/(absorbed by) operations</b>	<b>199,234</b>	<b>(356,422)</b>

# PARKHAVEN TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2021

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#### 28 Analysis of changes in net funds

	At 1 April 2020 £	Cash flows £	At 31 March 2021 £
Cash at bank and in hand	245,550	316,426	561,976
Loans falling due after more than one year	-	(507,500)	(507,500)
	<u>245,550</u>	<u>(191,074)</u>	<u>54,476</u>
	<u><u>245,550</u></u>	<u><u>(191,074)</u></u>	<u><u>54,476</u></u>



**Parkhaven Trust**

*Established 1888*

Mitchell Charlesworth LLP  
5 Temple Square  
Temple Street  
Liverpool  
L2 5RH

28 July 2021

Dear Sirs

The following representations are made on the basis of enquiries of management and staff with relevant knowledge and experience such as we consider necessary in connection with your audit of the charitable company's financial statements for the year ended 31 March 2021. These enquiries have included inspection of supporting documentation where appropriate and are sufficient to satisfy ourselves that we can make each of the following representations. All representations are made to the best of our knowledge and belief.

#### **General**

We have fulfilled our responsibilities as trustees, as set out in the terms of your engagement letter dated 25 May 2021 under the Companies Act 2006, for preparing financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), for being satisfied that they give a true and fair view and for making accurate representations to you.

All the transactions undertaken by the charitable company have been properly reflected and recorded in the accounting records.

All the accounting records have been made available to you for the purpose of your audit. We have provided you with unrestricted access to all appropriate persons within the charitable company, and with all other records and related information requested, including minutes of all management and trustee meetings and correspondence with The Charity Commission.

The financial statements are free of material misstatements, including omissions.

The effects of uncorrected misstatements are immaterial both individually and in total.

[www.parkhaven.org.uk](http://www.parkhaven.org.uk)

Registered Office: Liverpool Road South, Maghull, Liverpool L31 8BS  
Tel: 0151 526 4133 • Email: [care@parkhaven.org.uk](mailto:care@parkhaven.org.uk) • Fax: 0151 526 3207

Company No: 361505 • Registered Charity No: 210163

**Internal Control and Fraud**

We acknowledge our responsibility for the design, implementation and maintenance of internal control systems to prevent and detect fraud and error. We have disclosed to you the results of our assessment of the risk that the financial statements may be misstated as a result of fraud.

We have disclosed to you all instances of known or suspected fraud affecting the entity involving management, employees who have a significant role in internal control, or others that could have a material effect on the financial statements.

We have also disclosed to you all information in relation to allegations of fraud, or suspected fraud affecting the entity's financial statements communicated by current or former employees, analysts, regulators or others.

**Assets and Liabilities**

The charitable company has satisfactory title to all assets, and there are no liens or encumbrances on the charitable company's assets, except for those that are disclosed in the notes to the financial statements.

All actual liabilities, contingent liabilities and guarantees given to third parties have been recorded or disclosed as appropriate.

We have no plans or intentions that may materially alter the carrying value and, where relevant, the fair value measurements or classification of assets and liabilities reflected in the financial statements.

In particular, no impairment is required in respect of the value at which the freehold properties are recorded in the financial statements.

**Accounting Estimates**

The methods, data and significant assumptions used by us in making accounting estimates, and their related disclosures, are appropriate to achieve recognition, measurement and disclosure that is reasonable in the context of the applicable financial reporting framework.

**Loans and Arrangements**

The charitable company has not granted any advances or credits to, or made guarantees on behalf of, trustees other than those disclosed in the financial statements.

**Legal Claims**

We have disclosed to you all claims in connection with litigation that have been, or are expected to be, received and such matters, as appropriate, have been properly accounted for and disclosed in the financial statements.

**Laws and Regulations**

We have disclosed to you all known instances of non-compliance or suspected non-compliance with laws and regulations whose effects should be considered when preparing the financial statements.

**Related Parties**

Related party relationships and transactions have been appropriately accounted for and disclosed in the financial statements. We have disclosed to you all relevant information concerning such relationships and transactions and are not aware of any other matters that require disclosure in order to comply with legislative and accounting standards requirements.

**Subsequent Events**

All events subsequent to the date of the financial statements which require adjustment or disclosure have been properly accounted for and disclosed.

**Going Concern**

We believe that the charitable company's financial statements should be prepared on a going concern basis on the grounds that the current and future sources of funding or support will be more than adequate for the charitable company's needs having due regard to the impact of Covid-19. We also confirm our plans for future action required to enable the charitable company to continue as a going concern are feasible. We have considered a period of twelve months from the date of approval of the financial statements.

We believe that no further disclosures relating to the charitable company's ability to continue as a going concern need to be made in the financial statements.

**Grants and donations**

All grants, donations and other income, the receipt of which is subject to specific terms or conditions, have been notified to you. There have been no breaches of terms or conditions in the application of such income.

**Regulatory matters**

We are not aware of any matters of material significance that should be reported to the Charity Commission.

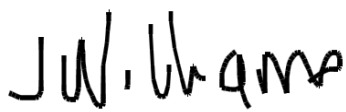
There have been no other communications with the Charity Commission or other regulatory bodies during the year or subsequently concerning matters of non-compliance with any legal duty.

We acknowledge our legal responsibilities regarding disclosure of information to you as auditors and confirm that so far as we are aware, there is no relevant audit information needed by you in connection with preparing your audit report of which you are unaware.

Each trustee has taken all the steps that he or she ought to have taken as a trustee in order to make him or herself aware of any relevant audit information and to establish that you are aware of that information.

Yours faithfully

Signed on behalf of the board of trustees by:

A handwritten signature in black ink, appearing to read 'J Williams', written over a dotted line.

J Williams  
Trustee



## Your Company Tax Return

If we send the company a 'Notice' to deliver a Company Tax Return it has to comply by the filing date or we charge a penalty, even if there is no tax to pay.

A return includes a Company Tax Return form, any supplementary pages, accounts, computations and any relevant information. The CT600 Guide tells you how the return must be formatted and delivered. It contains general information you may need to deliver your return, links to more detailed advice and box-by-box guidance for this form and the supplementary pages.

The forms in the CT600 series set out the information we need and provide a standard format for calculations.

## Company information

1	Company name	Parkhaven Trust									
2	Company registration number			3	6	1	5	0	5		
3	Tax reference	2	4	5	1	6	0	7	8	2	2
4	Type of company									8	

## Northern Ireland

Put an 'X' in the appropriate box(es) below			
5	NI trading activity <input type="checkbox"/>	6	SME <input type="checkbox"/>
7	NI employer <input type="checkbox"/>	8	Special circumstances <input type="checkbox"/>

## About this return

This is the above company's return for the period			
30	from DD MM YYYY	35	to DD MM YYYY
	0 1 0 4 2 0 2 0		3 1 0 3 2 0 2 1
Put an 'X' in the appropriate box(es) below			
40	A repayment is due for this return period		<input type="checkbox"/>
45	Claim or relief affecting an earlier period		<input type="checkbox"/>
50	Making more than one return for this company now		<input type="checkbox"/>
55	This return contains estimated figures		<input type="checkbox"/>
60	Company part of a group that is not small		<input type="checkbox"/>
65	Notice of disclosable avoidance schemes		<input type="checkbox"/>
Transfer Pricing			
70	Compensating adjustment claimed		<input type="checkbox"/>
75	Company qualifies for SME exemption		<input type="checkbox"/>

## About this return - continued

### Accounts and computations

**80** I attach accounts and computations for the period to which this return relates

☒

**85** I attach accounts and computations for a different period

☐

**90** If you are not attaching the accounts and computations, say why not

Computations: Not within charge to CT

### Supplementary pages enclosed

**95** Loans and arrangements to participators by close companies - form CT600A

☐

**100** Controlled foreign companies and foreign permanent establishment exemptions - form CT600B

☐

**105** Group and consortium - form CT600C

☐

**110** Insurance - form CT600D

☐

**115** Charities and Community Amateur Sports Clubs (CASCs) - form CT600E

☒

**120** Tonnage Tax - form CT600F

☐

**125** Northern Ireland - form CT600G

☐

**130** Cross-border Royalties - form CT600H

☐

**135** Supplementary charge in respect of ring fence trades - form CT600I

☐

**140** Disclosure of Tax Avoidance Schemes - form CT600J

☐

**141** Restitution Tax - form CT600K

☐

**142** Research and Development - form CT600L

☐

## Tax calculation

### Turnover

**145** Total turnover from trade

£                      4 8 4 2 6 9 7 •

**150** Banks, building societies, insurance companies and other financial concerns -

put an 'X' in this box if you do not have a recognised turnover and have not made an entry in box 145

☐

### Income

**155** Trading profits

£                      •

**160** Trading losses brought forward set against trading profits

£                      •

**165** Net trading profits - box 155 minus box 160

£                      •

**170** Bank, building society or other interest, and profits from non-trading loan relationships

£                      •

**172** Put an 'X' in box 172 if the figure in box 170 is net of carrying back a deficit from a later accounting period

☐

## Income - continued

<b>175</b>	Annual payments not otherwise charged to Corporation Tax and from which Income Tax has not been deducted	£	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	•	<input type="text"/>	<input type="text"/>	<input type="text"/>
<b>180</b>	Non-exempt dividends or distributions from non-UK resident companies	£	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	•	<input type="text"/>	<input type="text"/>	<input type="text"/>
<b>185</b>	Income from which Income Tax has been deducted	£	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	•	<input type="text"/>	<input type="text"/>	<input type="text"/>
<b>190</b>	Income from a property business	£	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	•	<input type="text"/>	<input type="text"/>	<input type="text"/>
<b>195</b>	Non-trading gains on intangible fixed assets	£	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	•	<input type="text"/>	<input type="text"/>	<input type="text"/>
<b>200</b>	Tonnage Tax profits	£	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	•	<input type="text"/>	<input type="text"/>	<input type="text"/>
<b>205</b>	Income not falling under any other heading	£	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	•	<input type="text"/>	<input type="text"/>	<input type="text"/>

## Chargeable gains

<b>210</b>	Gross chargeable gains	£	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	•	<input type="text"/>	<input type="text"/>	<input type="text"/>
<b>215</b>	Allowable losses including losses brought forward	£	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	•	<input type="text"/>	<input type="text"/>	<input type="text"/>
<b>220</b>	Net chargeable gains - box 210 minus box 215	£	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	•	<input type="text"/>	<input type="text"/>	<input type="text"/>

## Profits before deductions and reliefs

<b>225</b>	Losses brought forward against certain investment income	£	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	•	<input type="text"/>	<input type="text"/>	<input type="text"/>
<b>230</b>	Non-trade deficits on loan relationships (including interest) and derivative contracts (financial instruments) brought forward set against non-trading profits	£	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	•	<input type="text"/>	<input type="text"/>	<input type="text"/>
<b>235</b>	Profits before other deductions and reliefs - net sum of boxes 165 to 205 and 220 minus sum of boxes 225 and 230	£	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	•	<input type="text"/>	<input type="text"/>	<input type="text"/>

## Deductions and reliefs

<b>240</b>	Losses on unquoted shares	£	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	•	<input type="text"/>	<input type="text"/>	<input type="text"/>
<b>245</b>	Management expenses	£	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	•	<input type="text"/>	<input type="text"/>	<input type="text"/>
<b>250</b>	UK property business losses for this or previous accounting period	£	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	•	<input type="text"/>	<input type="text"/>	<input type="text"/>
<b>255</b>	Capital allowances for the purposes of management of the business	£	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	•	<input type="text"/>	<input type="text"/>	<input type="text"/>
<b>260</b>	Non-trade deficits for this accounting period from loan relationships and derivative contracts (financial instruments)	£	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	•	<input type="text"/>	<input type="text"/>	<input type="text"/>

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## Coronavirus support schemes and overpayments (see CT600 guide for definitions)

### Calculation of tax outstanding or overpaid

HMRC 04/21

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## Tax reconciliation

CT600(2021) Version 3



## Information about capital allowances and balancing charges

### Allowances and charges in calculation of trading profits and losses

Capital allowances		Balancing charges	
Annual investment allowance	690 £ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>		
Machinery and plant – special rate pool	695 £ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	700 £ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	
Machinery and plant – main pool	705 £ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	710 £ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	
Structures and buildings	711 £ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>		
Business premises renovation	715 £ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	720 £ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	
Other allowances and charges	725 £ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	730 £ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	
Capital allowances		Disposal value	
Electric charge-points	713 £ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	714 £ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	
Enterprise zones	721 £ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	722 £ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	
Zero emissions goods vehicles	723 £ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	724 £ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	
Zero emissions cars	726 £ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	727 £ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	

### Allowances and charges not included in calculation of trading profits and losses

Capital allowances		Balancing charges	
Annual investment allowance	735 £ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>		
Structures and buildings	736 £ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>		
Business premises renovation	740 £ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	745 £ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	
Other allowances and charges	750 £ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	755 £ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	
Capital allowances		Disposal value	
Electric charge-points	737 £ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	738 £ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	
Enterprise zones	746 £ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	747 £ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	
Zero emissions goods vehicles	748 £ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	749 £ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	
Zero emissions cars	751 £ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	752 £ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	

## Qualifying expenditure

<b>760</b>	Machinery and plant on which first year allowance is claimed	£	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	•	<input type="text"/>	<input type="text"/>	<input type="text"/>
<b>765</b>	Designated environmentally friendly machinery and plant	£	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	•	<input type="text"/>	<input type="text"/>	<input type="text"/>
<b>770</b>	Machinery and plant on long-life assets and integral features	£	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	•	<input type="text"/>	<input type="text"/>	<input type="text"/>
<b>771</b>	Structures and buildings	£	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	•	<input type="text"/>	<input type="text"/>	<input type="text"/>
<b>775</b>	Other machinery and plant	£	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	•	<input type="text"/>	<input type="text"/>	<input type="text"/>

## Losses, deficits and excess amounts

### Amount arising

	Amount		Maximum available for surrender as group relief
Losses of trades carried on wholly or partly in the UK	<b>780</b> £ <input type="text"/>		<b>785</b> £ <input type="text"/>
Losses of trades carried on wholly outside the UK	<b>790</b> £ <input type="text"/>		
Non-trade deficits on loan relationships and derivative contracts	<b>795</b> £ <input type="text"/>		<b>800</b> £ <input type="text"/>
UK property business losses	<b>805</b> £ <input type="text"/>		<b>810</b> £ <input type="text"/>
Overseas property business losses	<b>815</b> £ <input type="text"/>		
Losses from miscellaneous transactions	<b>820</b> £ <input type="text"/>		
Capital losses	<b>825</b> £ <input type="text"/>		
Non-trading losses on intangible fixed assets	<b>830</b> £ <input type="text"/>		<b>835</b> £ <input type="text"/>

### Excess amounts

	Amount		Maximum available for surrender as group relief
Non-trade capital allowances		<b>840</b> £ <input type="text"/>	
Qualifying donations		<b>845</b> £ <input type="text"/>	
Management expenses	<b>850</b> £ <input type="text"/>		<b>855</b> £ <input type="text"/>




## Bank details (for person to whom a repayment is to be made)

920	Name of bank or building society	<input type="text"/>
925	Branch sort code	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
930	Account number	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
935	Name of account	<input type="text"/>
940	Building society reference	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>

## Payments to a person other than the company

945	Complete the authority below if you want the repayment to be made to a person other than the company I, as (enter status - company secretary, treasurer, liquidator or authorised agent, etc)	<input type="text"/>
950	of (enter company name)	<input type="text"/>
955	authorise (enter name)	<input type="text"/>
960	of address (enter address)	<input type="text"/>
965	Nominee reference	<input type="text"/>
	to receive payment on company's behalf	
970	Name	<input type="text"/>

## Declaration

	<b>Declaration</b> I declare that the information I have given on this Company Tax Return and any supplementary pages is correct and complete to the best of my knowledge and belief. I understand that giving false information in the return, or concealing any part of the company's profits or tax payable, can lead to both the company and me being prosecuted.
975	Name K RANDALL 
980	Date DD MM YYYY 08/17/2021 <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
985	Status Secretary



## Guidance

Guidance about when and how to complete this supplementary page can be found in the CT600 Guide.

For further information read *What supplementary pages do I need to complete and include as part of the Company Tax Return?* to find out what supplementary pages you need to complete.

Also, read the *Important points about all supplementary pages* and *CT600E – Charities and Community Amateur Sports Clubs (CASCs)* for further guidance about completing this supplementary page.

## Company information

E1	Company name (name of charity or CASC)	Parkhaven Trust
E2	Tax reference	2 4 5 1 6 0 7 8 2 2
Period covered by this supplementary page (cannot exceed 12 months)		
E3	from DD MM YYYY	0 1 0 4 2 0 2 0
E4	to DD MM YYYY	3 1 0 3 2 0 2 1

## Claims to exemption (this section should be completed in all cases)

Charity/CASC repayment reference	E5	
Charity Commission registration number, or OSCR number (if applicable)	E10	210163
Put an 'X' in the relevant box if during the period covered by these supplementary pages:		
The company was a charity/CASC and is claiming exemption from all tax on all or part of its income and gains (Also put an 'X' in box E15 if the company was a charity/CASC but had no income or gains in the period)	E15	X
All income and gains are exempt from tax and have been, or will be, applied for charitable or qualifying purposes only	E20	X
Some of the income and gains may not be exempt or have not been applied for charitable or qualifying purposes only, and I have completed form CT600	E25	
I claim exemption from tax		
Name	E30	K RANDALL <i>K Randall</i>
Status	E35	Secretary
Date DD MM YYYY	E40	08/17/2021

## Repayments

To make a repayment claim for the period covered by these supplementary pages, please register and enrol to use the Charities Online service. See CT600 guide for further information.

Put an 'X' in the box if during the period covered by these supplementary pages you have over claimed tax.

E45

## Information required

Enter details of any income received from the following sources, claimed as exempt from tax in the hands of the charity/CASC. Enter the figure included in the charity's/CASC'S accounts for the period covered by this return.

Non-exempt amounts should be entered on form CT600 in the appropriate boxes.

Type of income	Amount
Enter total turnover from exempt charitable trading activities	E50 £ 4 3 7 4 5 8 7 • 0 0
Investment income - exclude any amounts included on form CT600	E55 £ 2 • 0 0
UK land and buildings - exclude any amounts included on form CT600	E60 £ • 0 0
Gift Aid - exclude any amounts included on form CT600	E65 £ • 0 0
From other charities - exclude any amounts included on form CT600	E70 £ • 0 0
Gifts of shares or securities received	E75 £ • 0 0
Gifts of real property received	E80 £ • 0 0
Other sources (not included above)	E85 £ 4 6 8 1 0 8 • 0 0
Total of boxes E50 to E85	E90 £ 4 8 4 2 6 9 7 • 0 0

Enter details of expenditure as shown in the charity's/CASC's accounts for the period covered by these supplementary pages

Type of expenditure	Amount
Trading costs in relation to exempt charitable activities (in box E50)	E95 £ 4 4 9 0 9 2 9 • 0 0
UK land and buildings costs in relation to exempt charitable activities (in box E60)	E100 £ • 0 0
All general administration/governance costs	E105 £ 3 6 9 5 0 3 • 0 0
All grants and donations made within the UK	E110 £ • 0 0
All grants and donations made outside the UK	E115 £ • 0 0
Other expenditure not included above, or not used in calculating figures entered on the form CT600	E120 £ • 0 0
Total of boxes E95 to E120	E125 £ 4 8 6 0 4 3 2 • 0 0

## Information required

### Charity/CASC assets

Disposals in period  
(total consideration received)

Held at the end of the period  
(use accounts figures)

Tangible fixed  
assets

E130 £        6 0 8 9 2

E135 £         1 1 8 5 0 8 3 7

UK investments  
(excluding  
controlled companies)

E140 £

E145 £

Shares in,  
and loans to,  
controlled companies

E150 £

E155 £            2

Overseas  
investments

E160 £

E165 £

Loans and non-trade debtors

E170 £

Other current assets

E175 £       1 2 1 3 7 7 5

Qualifying investments and loans

*Applies to charities only. See CT600 Guide*

E180

Value of any non-qualifying investments and loans

*Applies to charities only. See CT600 Guide*

E185 £

Number of subsidiary or associated companies the charity  
controls at the end of the period. Exclude companies that  
were dormant throughout the period

E190