

# THE NORMANSFIELD AND RICHMOND FOUNDATION

England & Wales · Charity number 210144

## Details

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Other names	FRIENDS OF NORMANSFIELD, LEAGUE OF FRIENDS OF NORMANSFIELD KNOWN AS FRIENDS OF NORMANSFIELD
Status	Registered
Legal form	Other
Registered	1962-09-22
Register	<a href="#">View on the Charity Commission register</a>

## Contact

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Address	7 Jordans Mews Twickenham TW2 5UA
Phone	02082880042
Email	<a href="mailto:denisecarr2@virginmedia.com">denisecarr2@virginmedia.com</a>

## Activities

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**Objects:** THE RELIEF OF PEOPLE WITH A LEARNING DISABILITY WHO WERE PREVIOUSLY RESIDENTS OF NORMANSFIELD OR ARE CURRENTLY LIVING WITHIN THE LONDON BOROUGH OF RICHMOND UPON THAMES, IN PARTICULAR, BY THE PROVISION OF HELP AND SUPPORT FOR THEM AND FOR THEIR FAMILIES, DEPENDANTS AND CARERS.

**Activities:** The object of the charity is to provide grants to and/or for the benefit of people with learning disabilities formerly living in Normansfield and for others living in the borough of Richmond Upon Thames or having strong connections with the borough.

## Classification

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- **How:** Makes Grants To Individuals, Makes Grants To Organisations, Provides Advocacy/advice/information
- **What:** Education/training, The Advancement Of Health Or Saving Of Lives, Disability
- **Who:** Children/young People, Elderly/old People, People With Disabilities, Other Charities Or Voluntary Bodies

## Geography

- **Area of benefit:** TEDDINGTON
- Richmond Upon Thames
- Surrey

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-06-30	£58,744	£51,279	-	-
2024-06-30	£64,459	£84,363	-	-
2023-06-30	£57,997	£94,298	-	-
2022-06-30	£57,053	£44,725	-	-
2021-06-30	£102,328	£71,614	-	-

## Trustees

Name	Role	Appointed
Caroline Kay Barrett		2019-01-19
DENISE CARR		
DIANA MARGARET BIDWELL		2013-03-21
Deborah Carr-Hill		2018-01-20
FELICITY BUTTERWORTH		
Ian Guy Jones-Healey		2025-01-20
LYDIA RHIAN HANSBURY		
NICOLA RAYNER		
Richard John Poxton		2021-01-22
Susanne Louise Rowan		2025-01-20

**THE NORMANSFIELD AND RICHMOND FOUNDATION**

England & Wales - Charity number 210144

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# Accounts

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# **NORMANSFIELD AND RICHMOND FOUNDATION**

## **ANNUAL REPORT FOR THE YEAR ENDED 31<sup>ST</sup> DECEMBER 2025 from Lydia Hansbury, Chair**

### **Management**

Our registered Charity address continues to be the Richmond Mencap office, 342 Richmond Road, Twickenham TW1 2DU and our registered Charity number remains 210144.

Our Management Committee (trustees) comprises:

Lydia Hansbury - Chair  
Denise Carr - Treasurer  
Caroline Barrett  
Di Bidwell  
Pip Butterworth  
Deb Carr-Hill  
Ian Jones-Healy  
Richard Poxton  
Nicky Rayner  
Susie Rowan

The Foundation held four Management Committee meetings during the year. In addition, the Treasurer and I have consulted on grant applications as and when received and, where appropriate, either made a decision (reported back to the next Committee meeting for ratification) or referred the application to the full Committee prior to an award being made. This system enables us to release funds in a timely manner to the people in need.

### **Finance**

I am very pleased to report that our finances remain in a very strong position. This is due in no small measure to our Treasurer's stewardship of the Investment Portfolio. She provides clear reports and analysis to the Committee, enabling the trustees to make appropriate decisions regarding finances throughout the year.

### **Grants Agreed**

During the financial year to 30 June 2025 the Management Committee awarded grants totalling £50,476.

The grants to organisations included Crossroads Care, Horse Rangers Association, the United Response Tuesday Club, Richmond Mencap, the Otakar Kraus Music Trust and United Response Dukes Place.

Grants to individuals were £25,601, being £16,850 for furniture/furnishings; £6,301 for holidays; and £2,450 for leisure. The range of items, equipment and activities being supported has been more varied.

**General**

It has been a real pleasure to work with my colleagues on the Committee. I am particularly grateful to Ian for the wealth of knowledge, expertise and advice he has brought to the development of our new website.

It was a joy to present the Butterfly awards to 9 worthy winners at the Learning Disability Awareness Week event in June. We will continue to work closely with Richmond Mencap to ensure that the information about the annual Butterfly Award nomination process reaches as many people as possible.

I am, as always, indebted to my fellow trustees for their time, good humour and continued commitment to the Foundation, and I look forward to working with them in the coming year.

Lydia Hansbury,  
Chair  
30 December 2025

## NORMANSFIELD & RICHMOND FOUNDATION

### STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR TO 30 JUNE 2025

	<b>2025</b>	<b>2024</b>
	£	£
Income: Donations	3,875	3,875
Investments	54,869	60,499
Other	-	85
<b><u>Total Income</u></b>	<b><u>58,744</u></b>	<b><u>64,459</u></b>
<b><u>Direct Charitable Expenditure:</u></b>		
Grants to Individuals	25,601	34,707
Crossroads Care	8,000	8,000
Horse Rangers Association	6,200	-
Otakar Kraus Music Trust	5,310	5,220
Richmond Mencap	1,840	11,000
United Response: Tuesday Group	1,500	-
Butterfly Awards: 2024 & 2025	1,500	-
United Response: Dukes Place	500	-
Royal Society Mencap	25	25
The People Hive	-	9,670
Gateway Club	-	6,941
Disability Challengers	-	3,500
Downs Syndrome Association	-	3,500
Chirpy Cheeps	-	1,000
Shared Lives	-	500
Sub-total	50,476	84,063
Winters Webb: website	399	-
Richmond Mencap: Admin Expenses	300	300
AGM: refreshments & postage	104	-
<b><u>Total Expenditure</u></b>	<b><u>51,279</u></b>	<b><u>84,363</u></b>
Net surplus (deficit) for the year	7,465	(19,904)
Plus Fund Balance at start of year	1,721,546	1,682,052
Increase (decrease) in investments	81,808	59,398
<b><u>Fund Balance at year end</u></b>	<b><u>1,810,819</u></b>	<b><u>1,721,546</u></b>

**NORMANSFIELD & RICHMOND FOUNDATION**  
**BALANCE SHEET AS AT 30 JUNE 2025**

	<b>2025</b>	<b>2024</b>
	£	£
Fixed Assets:		
Investment Portfolio	1,770,658	1,720,571
Current Assets:		
Current Account	44,701	15,945
Current Liabilities:		
Uncleared cheques	4,540	14,970
<b>TOTAL ASSETS</b>	<b>1,810,819</b>	<b>1,721,546</b>
<b>FUND BALANCE</b>	<b>1,810,819</b>	<b>1,721,546</b>

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1. Changes to the Investment Portfolio during the year:

	£
Portfolio valuation as at 1 July 2024	1,720,571
Plus acquisitions:	Nil
Less sales: United Utilities £19,251	
Land Securities £7,703	
M&G £4,767	31,721
	<b>£1,688,850</b>

Portfolio valuation as at 30 June 2025 (see overleaf)	£1,770,658
Net increase (decrease) in value during the year	£81,808

2. Trustees Expenses – No members of the Committee nor any person connected with them received or are due any remuneration for the year directly or indirectly from the charity’s funds.

**Approved by the Trustees on: 19 January 2026**

**Signed on their behalf by: Denise Carr, Treasurer**

## **NORMANSFIELD & RICHMOND FOUNDATION**

### **INVESTMENT PORTFOLIO AS AT 30 JUNE 2025**

		£
274,416	Newton Growth & Income Fund for Charities	504,074
60,208	Family Investments: Family Charities Ethical Trust	393,099
234,119	Charities Property Fund	282,629
163,813	Diversified Property Fund for Charities	243,262
94,554	Newton Ethically Screened Fund for Charities	190,374
30,519	EdenTree Responsible & Sustainable European Equity Fund	123,509
2,500	Prudential shares of 5p	22,795
996	WH Smith ordinary shares of 20p	10,916

**TOTAL PORTFOLIO VALUE AS AT 30 JUNE 2025 £1,770,658**

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#### Changes to the Investment Portfolio during the year:

		£
Portfolio valuation as at 1 July 2024		1,720,571
Plus acquisitions:		Nil
Less sales: United Utilities	£19,251	
Land Securities	£7,703	
M&G	£4,767	
		31,721
		£1,688,850
Portfolio valuation as at 30 June 2025		£1,770,658
Net increase (decrease) in value during the year		£81,808

# **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE NORMANSFIELD AND RICHMOND FOUNDATION ON THE ACCOUNTS FOR THE YEAR ENDED 30 JUNE 2025**

I report on the accounts of the charity for the year ended 30 June 2025, which are attached.

## **Respective Responsibilities of Trustees and Examiner**

The charity's trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is sufficient.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- follow the procedures laid down in the General Directions given by the Charity Commissioner under section 145(5)(b) of the 2011 Act
- state whether any particular matters have come to my attention.

## **Basis of Independent Examiner's Report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

## **Independent Examiner's Statement**

In connection with my examination, no matter has come to my attention:

- which gives me reasonable cause to believe that in any material respect the requirement to keep accounting records in accordance with the 2011 Act and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
- to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signature:

Brian Spencer  
25 Saville Road,  
Twickenham TW1 4BQ

Date: 18 August 2025

**THE NORMANSFIELD AND RICHMOND FOUNDATION**

England & Wales - Charity number 210144

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# Accounts

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# **NORMANSFIELD AND RICHMOND FOUNDATION**

## **ANNUAL REPORT FOR THE YEAR ENDED 31<sup>ST</sup> DECEMBER 2024 from Lydia Hansbury, Chair**

### **Management**

Our registered Charity address continues to be the Richmond Mencap office, 342 Richmond Road, Twickenham TW1 2DU and our registered Charity number remains 210144.

Our Management Committee (trustees) comprises:

Lydia Hansbury - Chair  
Denise Carr - Treasurer  
Caroline Barrett  
Di Bidwell  
Pip Butterworth  
Deb Carr-Hill  
Richard Poxton  
Nicky Rayner

The Foundation held four Management Committee meetings during the year. In addition, the Treasurer and I have consulted on grant applications as received and, where appropriate, either made a decision (reported back to the next Committee meeting for ratification) or referred the application to the full Committee. This system continues to operate well as it enables us to release funds in a timely manner to the people in need – especially as there is a wait of three months between formal Committee meetings. This approach has been fully endorsed by all trustees, but will be reviewed again if anything changes in the level and/or type of requests being received.

### **Finance**

I am very pleased to report that our finances remain in a strong position. The value of our investment portfolio at the year-end was £1,720,571 – an increase of £59,398 on the previous year. The income from our investments was £60,499.

I am very grateful to our Treasurer, Denise Carr, for continuing to manage our Investment Portfolio with such skill and professionalism. She always provides clear reports and analysis to every Committee meeting, enabling the trustees to make appropriate decisions regarding our finances throughout the year. Towards the end of 2024 we agreed to sell some of our smaller equity holdings which released just over £30,000 to add to our income for the coming year, thus maximising the funds available for grant giving in 2025.

### **Grants Agreed**

During the financial year to 30 June 2024 the Management Committee awarded grants totalling £84,363.

The grants to organisations included Richmond Mencap, Richmond Gateway Club, Chirpy Cheeps, Crossroads Care, The People Hive, Disability

Challengers, Shared Lives, The Down's Syndrome Association and the Otakar Kraus Music Trust. It has been very pleasing to receive applications from organisations – we know they provide vital services and support to our local learning disabled community. It is also gratifying to know that many of them work closely together to ensure that they minimise duplication and strive to provide services that complement each other and reach as many people as possible.

Grants to individuals increased to £34,707, being £20,592 for furniture/furnishings; £10,335 for holidays; and £3780 for leisure. Most of the individual grants were for £800 - £1,500, but we have seen an increase in these amounts in recent years and it is not uncommon for us to receive requests for £2,500+ - often for furniture and flooring, but also for holidays. If this trend continues, it may not be possible for us to pay the full amount requested each time, but we will always endeavour to provide as much support as possible to those people in most need.

### **General**

I am very pleased to welcome two new members to the Committee this year – Ian Jones-Healey and Susie Rowan. They both live in Richmond and are actively involved with people with learning disabilities locally. They have already made a significant contribution to our work – Ian in particular has brought his IT experience to bear on the development of our new website. Both are standing for election as trustees at our AGM on 20 January.

It is going to be another exciting year for the Foundation. As always, I am indebted to my fellow trustees for their time, good humour and continued commitment to this charity, and I look forward to working with them on the next phase of the Foundation's development.

Lydia Hansbury,  
Chair  
30 December 2024

## NORMANSFIELD & RICHMOND FOUNDATION

### STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR TO 30 JUNE 2024

	<b>2024</b>	<b>2023</b>
	£	£
Income: Donations	3,875	3,875
Investments	60,499	54,102
Other	85	20
<b><u>Total Income</u></b>	<b><u>64,459</u></b>	<b><u>57,997</u></b>
<b><u>Direct Charitable Expenditure:</u></b>		
Grants to Individuals	34,707	34,439
Richmond Mencap	11,000	10,000
The People Hive	9,670	10,000
Crossroads Care	8,000	8,000
Gateway Club	6,941	8,300
Otakar Kraus Music Trust	5,220	5,840
Disability Challengers	3,500	3,500
Down's Syndrome Association	3,500	-
Chirpy Cheeps	1,000	700
Shared Lives	500	-
Horse Rangers Association	-	5,000
Friends of Ferry Road	-	3,800
9 Fairlawns	-	3,500
Butterfly Awards	-	450
23 Hampton Road	-	345
Royal Society Mencap	25	25
Sub-total	84,063	93,899
Administration Expenses	300	300
AGM: refreshments	-	99
<b><u>Total Expenditure</u></b>	<b><u>84,363</u></b>	<b><u>94,298</u></b>
Net surplus (deficit) for the year	(19,904)	(36,301)
Plus Fund Balance at start of year	1,682,052	1,774,586
Increase (decrease) in investments	59,398	(56,233)
<b><u>Fund Balance at year end</u></b>	<b><u>1,721,546</u></b>	<b><u>1,682,052</u></b>

**NORMANSFIELD & RICHMOND FOUNDATION**  
**BALANCE SHEET AS AT 30 JUNE 2024**

	<b>2024</b>	<b>2023</b>
	£	£
Fixed Assets:		
Investment Portfolio	1,720,571	1,661,173
Current Assets:		
Current Account	15,945	11,508
Debtor (M&S share sale)	-	11,291
Current Liabilities:		
Uncleared cheques	14,970	1,920
<b>TOTAL ASSETS</b>	<b>1,721,546</b>	<b>1,682,052</b>
<b>FUND BALANCE</b>	<b>1,721,546</b>	<b>1,682,052</b>

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1. Changes to the Investment Portfolio during the year:

	£	
Portfolio valuation as at 1 July 2023		1,661,173
Plus acquisitions:		Nil
Less sales:		Nil
		£1,661,173
Portfolio valuation as at 30 June 2024 (see overleaf)		£1,720,571
Net increase (decrease) in value during the year		£59,398

2. Trustees Expenses – No members of the Committee nor any person connected with them received or are due any remuneration for the year directly or indirectly from the charity’s funds.

**Approved by the Trustees on: 20 January 2025**

**Signed on their behalf by: Denise Carr, Treasurer**

## **NORMANSFIELD & RICHMOND FOUNDATION**

### **INVESTMENT PORTFOLIO AS AT 30 JUNE 2024**

		£
274,416	Newton Growth & Income Fund for Charities	486,155
60,208	Family Investments: Family Charities Ethical Trust	373,472
234,119	Charities Property Fund	275,956
163,813	Diversified Property Fund for Charities	225,652
94,554	Newton SRI Fund for Charities	188,871
30,519	EdenTree Responsible & Sustainable European Equity Fund	109,104
1,922	United Utilities shares of 5p	18,886
2,500	Prudential shares of 5p	17,960
996	WH Smith ordinary shares of 20p	11,275
1,312	Land Securities ordinary shares of 10 2/3p	8,128
2,500	M&G plc ordinary shares of .05p	5,112

**TOTAL PORTFOLIO VALUE AS AT 30 JUNE 2024    £1,720,571**

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Changes to the Investment Portfolio during the year:

	£
Portfolio valuation as at 1 July 2023	1,661,173
Plus acquisitions:	Nil
Less sales:	Nil
	£1,661,173
Portfolio valuation as at 30 June 2024	£1,720,571
Net increase (decrease) in value during the year	£59,398

# **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE NORMANSFIELD AND RICHMOND FOUNDATION ON THE ACCOUNTS FOR THE YEAR ENDED 30 JUNE 2024**

I report on the accounts of the charity for the year ended 30 June 2024, which are attached.

## **Respective Responsibilities of Trustees and Examiner**

The charity's trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is sufficient.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- follow the procedures laid down in the General Directions given by the Charity Commissioner under section 145(5)(b) of the 2011 Act
- state whether any particular matters have come to my attention.

## **Basis of Independent Examiner's Report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

## **Independent Examiner's Statement**

In connection with my examination, no matter has come to my attention:

- which gives me reasonable cause to believe that in any material respect the requirement to keep accounting records in accordance with the 2011 Act and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
- to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signature:

Brian Spencer  
25 Saville Road,  
Twickenham TW1 4BQ

Date: 9 September 2024

**THE NORMANSFIELD AND RICHMOND FOUNDATION**

England & Wales - Charity number 210144

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# Accounts

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# **NORMANSFIELD AND RICHMOND FOUNDATION**

## **ANNUAL REPORT FOR THE YEAR ENDED 31<sup>ST</sup> DECEMBER 2023 from Lydia Hansbury, Chair**

### **Management**

It is a delight to report that life for our learning disabled community has returned to normal this year following the restrictions placed on the whole of society during the pandemic. However, the effects of the various lockdowns, with the imposed restricted access to activities and social gatherings, cannot be overstated. Many people have needed additional support and reassurance to help them rebuild their confidence so that they can re-engage with their friends and to pick up their lives post-Covid. It is a testament to the staff working locally that they have been proactive in adapting and directing their services to meet this challenge. This is born out in the increased number and variety of grant applications we have received this year.

Our registered Charity address continues to be the Richmond Mencap office, 342 Richmond Road, Twickenham TW1 2DU and our registered Charity number remains 210144.

Our Management Committee (trustees) comprises:

Lydia Hansbury - Chair  
Denise Carr - Treasurer  
Caroline Barrett  
Di Bidwell  
Pip Butterworth  
Deb Carr-Hill  
Richard Poxton  
Nicky Rayner

### **Finance**

I am very pleased to report that our finances remain in a strong position. The value of our investment portfolio at the year-end was £1,661,173, down by £56,233 which was anticipated given the uncertainty in the markets with the escalating conflict in Ukraine, the cost of living crisis at home and the rise in inflation, both here and abroad. The income from our investments however was £54,102, an increase of £3,363 on 2021-22.

I am very grateful to our Treasurer for continuing to manage our Investment Portfolio with such skill and providing clear reports to every Committee meeting, thus enabling the trustees to make appropriate decisions regarding our finances throughout the year. We will endeavour to maximise the funds available in 2024 to support as many people as possible.

### **Grants Agreed**

During the financial year to 30 June 2023 the Management Committee awarded grants totalling £93,899, an increase of £49,494 on 2021-22, largely made up of grants to organisations now back to running full activity programmes.

The grants to organisations included Richmond Mencap, Richmond Gateway Club, Chirpy Cheeps, Crossroads Care, Friends of Ferry Road, The People Hive, Fairlawns, Disability Challengers, the Horse Rangers Association and the Otakar Kraus Music Trust. It has been very gratifying to receive applications this year from organisations we have supported in the past – showing that they are now back to running their group activities and support services. We have also been able to support several new organisations this year that are providing services to young people – especially those moving through the transition process into adulthood. This is an area that the Foundation is keen to support.

This was the second year of the Richard Jeffries Butterfly Award for individual achievement and we were delighted to give three people awards of £150 each

Grants to individuals increased from £30,900 to £34,439, being £16,924 for furniture/furnishings; £13,750 for holidays; £2,120 for leisure and £1,645 for equipment. Of particular note is the increase in the amounts being requested for furniture/ furnishings for people moving into supported living: the average request is £2,000+, and can be higher (£3,000-£4,000 if carpets and flooring is required). While the Foundation is keen to provide support whenever we can, we must also be vigilant in the distribution of our funds so that we can support as many people as possible. Each application is assessed individually and grants allocated on need and subject to the funds available.

### **General**

The Foundation ends the year in a strong position despite the small fall in the value of our investments. We will continue to monitor market trends and although we do expect fluctuations in value, we will adjust our investments if it is judged necessary to do so.

For the past several years I have been functioning as both Chair and Administrator of the Foundation and, as agreed by Committee, I and the Treasurer have been assessing grant applications for individuals as they are received and reporting back to the Committee for ratification. This system has worked very well and has enabled us to respond quickly to requests and to get the money to the individual in a timely way. All the larger organisational applications are considered by the full Committee

Our grants are paid by cheque, both to individuals and to organisations, but with the closure of many local bank branches it is becoming more difficult for people to receive grants in this way. Accordingly, in the year ahead we will be looking at what changes can be made, taking advice from RCVS (Richmond Council for Voluntary Services). I am happy to continue as Chair through this process, but would like to step down by the next AGM.

It is going to be an exciting year for the Foundation. As always, I am indebted to my fellow trustees for their time, good humour and continued commitment to this charity, and I look forward to working with them on the next phase of the Foundation's development.

## NORMANSFIELD & RICHMOND FOUNDATION

### STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR TO 30 JUNE 2023

	<b>2023</b>	<b>2022</b>
	£	£
Income: Donations	3,875	3,875
Investments	54,102	50,739
Other	20	2,439
<b><u>Total Income</u></b>	<b><u>57,997</u></b>	<b><u>57,053</u></b>
 <b><u>Direct Charitable Expenditure:</u></b>		
Grants to Individuals	34,439	30,900
Richmond Mencap	10,000	10,000
The People Hive	10,000	-
Gateway Club	8,300	-
Crossroads Care	8,000	-
Otakar Kraus Music Trust	5,840	-
Horse Rangers Association	5,000	-
Friends of Ferry Road	3,800	-
9 Fairlawns	3,500	-
Disability Challengers	3,500	-
Chirpy Cheeps	700	-
Butterfly Awards	450	980
23 Hampton Road	345	-
Royal Society Mencap	25	25
Park Lane Stables	-	2,500
Sub-total	93,899	44,405
Administration Expenses	300	300
AGM: refreshments	99	20
<b><u>Total Expenditure</u></b>	<b><u>94,298</u></b>	<b><u>44,725</u></b>
Net surplus (deficit) for the year	(36,301)	12,328
Plus Fund Balance at start of year	1,774,586	1,685,480
Increase (decrease) in investments	(56,233)	76,778
<b><u>Fund Balance at year end</u></b>	<b><u>1,682,052</u></b>	<b><u>1,774,586</u></b>

**NORMANSFIELD & RICHMOND FOUNDATION**  
**BALANCE SHEET AS AT 30 JUNE 2023**

	<b>2023</b>	<b>2022</b>
	£	£
Fixed Assets:		
Investment Portfolio	1,661,173	1,728,697
Current Assets:		
Current Account	11,508	48,009
Debtor (M&S share sale)	11,291	-
Current Liabilities:		
Uncleared cheques	1,920	2,120
<b>TOTAL ASSETS</b>	<b>1,682,052</b>	<b>1,774,586</b>
<b>FUND BALANCE</b>	<b>1,682,052</b>	<b>1,774,586</b>

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1. Changes to the Investment Portfolio during the year:

	£	
Portfolio valuation as at 1 July 2022		1,728,697
Plus acquisitions:		Nil
Less sales: M&S (4.4.23)		11,291
		<b>£1,717,406</b>
portfolio valuation as at 30 June 2023 (see overleaf)		£1,661,173
Net increase (decrease) in value during the year		(£56,233)

2. Trustees Expenses – No members of the Committee nor any person connected with them received or are due any remuneration for the year directly or indirectly from the charity’s funds.

**Approved by the Trustees on: 27 January 2024**

**Signed on their behalf by: Denise Carr, Treasurer**

**NORMANSFIELD & RICHMOND FOUNDATION**

**INVESTMENT PORTFOLIO AS AT 30 JUNE 2023**

	£	
274,416	Newton Growth & Income Fund for Charities	444,499
234,119	Charities Property Fund	292,344
60,208	Family Investments: Family Charities Ethical Trust	345,475
163,813	Diversified Property Fund for Charities	226,013
94,554	Newton SRI Fund for Charities	174,470
108,671	EdenTree, Amity Balanced Fund	104,541
2,500	Prudential shares of 5p	27,713
1,922	United Utilities shares of 5p	18,482
996	WH Smith ordinary shares of 20p	15,318
1,312	Land Securities ordinary shares of 10 2/3p	7,533
2,500	M&G plc ordinary shares of .05p	4,785

**TOTAL PORTFOLIO VALUE AS AT 30 JUNE 2023     £1,661,173**

.....  
Changes to the Investment Portfolio during the year:

	£
Portfolio valuation as at 1 July 2022	1,728,697
Plus acquisitions:	Nil
Less sales: M&S shares	11,291
	£1,717,406
Portfolio valuation as at 30 June 2023	£1,661,173
Net increase (decrease) in value during the year	(£56,233)

# **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE NORMANSFIELD AND RICHMOND FOUNDATION ON THE ACCOUNTS FOR THE YEAR ENDED 30 JUNE 2023**

I report on the accounts of the charity for the year ended 30 June 2023, which are attached.

## **Respective Responsibilities of Trustees and Examiner**

The charity's trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is sufficient.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- follow the procedures laid down in the General Directions given by the Charity Commissioner under section 145(5)(b) of the 2011 Act
- state whether any particular matters have come to my attention.

## **Basis of Independent Examiner's Report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

## **Independent Examiner's Statement**

In connection with my examination, no matter has come to my attention:

- which gives me reasonable cause to believe that in any material respect the requirement to keep accounting records in accordance with the 2011 Act and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
- to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signature:

Brian Spencer  
25 Saville Road,  
Twickenham TW1 4BQ

Date: 4 October 2023

**THE NORMANSFIELD AND RICHMOND FOUNDATION**

England & Wales - Charity number 210144

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# Accounts

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# **NORMANSFIELD AND RICHMOND FOUNDATION**

## **ANNUAL REPORT FOR THE YEAR ENDED 31<sup>ST</sup> DECEMBER 2022 from Lydia Hansbury**

### **Management**

Although this year has been easier than 2021, the whole country has still been impacted by the continuing effects of the Covid pandemic. Although group activities and social events were permitted again during 2022 they often had restrictions imposed on them to minimise the continuing spread of Covid. Within our local learning disability community there has been a very cautious approach to re-starting group activities. Many people have been understandably uncertain and anxious about being in close contact with larger groups of people so the approach has been to limit such activities and to continue mainly with on-line activities and carefully managed support to individuals and small friendship groups. This has been a difficult situation for the individual people concerned but also for the staff and family members who support them. Everyone has worked extremely hard to continue to provide their vital services during the pandemic. We recognise their huge efforts and wish to place on record our sincerest thanks for all their hard work.

I am pleased to report that despite the continuing restrictions, our Foundation has received grant applications and been able to award financial assistance to everyone who has applied during these difficult times. With the agreement of the Committee, I and the Treasurer (Denise Carr) have considered applications as they have been received. In this way, we have been able to respond quickly and provide immediate support to individuals and their families. We have reported to our trustees every grant award we have made and received their full support for all the decisions made. We were happily able to meet in person for all of our Committee meetings during the year.

Our registered Charity address continues to be the Richmond Mencap office, 342 Richmond Road, Twickenham TW1 2DU and our registered Charity number remains 210144.

### **Our Management Committee (trustees) comprises:**

Lydia Hansbury - Chair  
Denise Carr - Treasurer  
Caroline Barratt  
Pip Butterworth  
Di Bidwell  
Deb Carr-Hill  
Richard Poxton  
Nicky Rayner

### **Finance**

I am pleased to report that our finances are in a very strong position. The value of our investment portfolio at the year-end was £1,728,697 – an increase on last year of £76,778. This has been very positive given the instability of the financial markets, though we are aware that the developing

crises in Europe, the increasing fuel costs, rising inflation and the cost-of-living crisis at home may have an adverse effect on our income in the coming year. We hope that the strength of our portfolio and the spread of our investments will help us to ride through any significant changes in the markets. It is not our intention to make any changes to our portfolio in 2023 unless it becomes absolutely necessary to do so. The income from our investments was £50,739, which was up by £7,111 on the previous year.

I am very grateful to our Treasurer Denise Carr who keeps a very close eye on the markets in relation to our investment portfolio and provides the trustees with the necessary information required to ensure that our finances are protected from risk to give us the best returns possible. We will endeavour to maximise the funds we have available in 2023 to support as many people as possible.

### **Grants Agreed**

During the financial year to 30 June 2022 the Management Committee awarded grants totalling £44,405 (a reduction on last year of £26,909, due largely to the one-off grant of £30,000 to Park Lane Stables).

The grants to organisations included Richmond Mencap and the new Butterfly Award. No applications were received from the Gateway Club, Chirpy Cheeps, The People Hive or United Responses, due to the continuing Covid restrictions on the usual activities. But the first year of the Richard Jeffries Butterfly Awards received 21 very worthy nominations – all of whom received individual recognition in the form of 7 awards of £100 each and 14 runner-up awards of £20 each. These were presented by Anne Jeffries (Richard's widow) at a special event at Richmond Adult College to celebrate Learning Disability Awareness Week in June. Despite the rail strike, attendance was good and everyone enjoyed the day, with the Chirpy Cheeps providing the entertainment.

Grants to individuals increased from £23,189 to £30,900, including £18,845 for furniture/furnishings; £5,975 for holidays; £3,800 for equipment; and £2,280 for leisure. We were pleased to see an increase in the number of individuals taking holidays, enjoying some limited leisure activities and moving into supported accommodation. We anticipate that more requests for support will be received when organisations can restart their activity programmes on a more secure and sustainable basis.

### **General**

The Foundation ends the year in a very strong position with a robust investment portfolio and cash in the bank. We continue to encourage applications, in particular from organisations supporting young learning disabled people in or approaching transition. During this year several approaches have been made by individual trustees to local homes, organisations and social work teams to encourage them to apply for funds, and a publicity drive is planned for 2023. I am indebted to my fellow trustees for their continued commitment to the Foundation and I look forward to working with them in 2023.

## NORMANSFIELD & RICHMOND FOUNDATION

### STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR TO 30 JUNE 2022

	<b>2022</b>	<b>2021</b>
	£	£
Income: Donations	3,875	3,875
Investments	50,739	43,628
Doreen Smallbone Trust	-	53,000
Other	2,439	1,825
<b><u>Total Income</u></b>	<b>57,053</b>	<b>102,328</b>
 <u>Direct Charitable Expenditure:</u>		
Grants to Individuals	30,900	23,189
Richmond Mencap	10,000	-
Park Lane Stables	2,500	30,000
Butterfly Awards	980	-
Otakar Kraus Music Trust	-	8,000
United Response: Media Suite	-	7,100
True Access	-	3,000
Royal Society Mencap	25	25
Sub-total	44,405	71,314
Administration Expenses	300	300
AGM: refreshments	20	-
<b><u>Total Expenditure</u></b>	<b>44,725</b>	<b>71,614</b>
Net surplus (deficit) for the year	12,328	30,714
Plus Fund Balance at start of year	1,685,480	1,488,483
Increase (decrease) in investments	76,778	166,283
 <b><u>Fund Balance at year end</u></b>	 <b><u>1,774,586</u></b>	 <b><u>1,685,480</u></b>

**NORMANSFIELD & RICHMOND FOUNDATION**  
**BALANCE SHEET AS AT 30 JUNE 2022**

	<b>2022</b>	<b>2021</b>
	£	£
Fixed Assets:		
Investment Portfolio	1,728,697	1,611,919
Current Assets:		
Current Account	48,009	74,582
Current Liabilities:		
Uncleared cheques	2,120	1,021
<b>TOTAL ASSETS</b>	<b>1,774,586</b>	<b>1,685,480</b>
<b>FUND BALANCE</b>	<b>1,774,586</b>	<b>1,685,480</b>

.....

1. Changes to the Investment Portfolio during the year:

	£
Portfolio valuation as at 1 July 2021	1,611,919
Plus acquisitions: Edentree (25.5.22)	40,000
Less sales:	Nil
	£1,651,919
portfolio valuation as at 30 June 2022 (see overleaf)	£1,728,697
Net increase (decrease) in value during the year	£76,778

2. Trustees Expenses – No members of the Committee nor any person connected with them received or are due any remuneration for the year directly or indirectly from the charity's funds.

**Approved by the Trustees on: 21 January 2023**

**Signed on their behalf by: Denise Carr, Treasurer**

**NORMANSFIELD & RICHMOND FOUNDATION**

**INVESTMENT PORTFOLIO AS AT 30 JUNE 2022**

	£
274,416 Newton Growth & Income Fund for Charities	422,024
234,119 Charities Property Fund	349,961
60,208 Family Investments: Family Charities Ethical Trust	329,640
163,813 Diversified Property Fund for Charities	263,968
94,554 Newton SRI Fund for Charities	168,769
108,671 EdenTree, Amity Balanced Fund	112,039
2,500 Prudential shares of 5p	25,400
1,922 United Utilities shares of 5p	19,605
996 WH Smith ordinary shares of 20p	14,392
6,880 Marks & Spencer ordinary shares of 25p	9,322
1,312 Land Securities ordinary shares of 10 2/3p	8,712
2,500 M&G plc ordinary shares of .05p	4,865
<b>TOTAL PORTFOLIO VALUE AS AT 30 JUNE 2022</b>	<b>£1,728,697</b>

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Changes to the Investment Portfolio during the year:

	£
Portfolio valuation as at 1 July 2021	1,611,919
Plus acquisitions: Edentree (25.5.22)	40,000
Less sales:	Nil
	£1,651,919
Portfolio valuation as at 30 June 2022	£1,728,697
Net increase (decrease) in value during the year	£76,778

# **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE NORMANSFIELD AND RICHMOND FOUNDATION ON THE ACCOUNTS FOR THE YEAR ENDED 30 JUNE 2022**

I report on the accounts of the charity for the year ended 30 June 2022, which are attached.

## **Respective Responsibilities of Trustees and Examiner**

The charity's trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is sufficient.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- follow the procedures laid down in the General Directions given by the Charity Commissioner under section 145(5)(b) of the 2011 Act
- state whether any particular matters have come to my attention.

## **Basis of Independent Examiner's Report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

## **Independent Examiner's Statement**

In connection with my examination, no matter has come to my attention:

- which gives me reasonable cause to believe that in any material respect the requirement to keep accounting records in accordance with the 2011 Act and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
- to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signature:

Brian Spencer  
25 Saville Road,  
Twickenham TW1 4BQ

Date:

**THE NORMANSFIELD AND RICHMOND FOUNDATION**

England & Wales - Charity number 210144

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# Accounts

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# **NORMANSFIELD AND RICHMOND FOUNDATION**

## **ANNUAL REPORT FOR THE YEAR ENDED 31<sup>ST</sup> DECEMBER 2021**

### **Management**

This year has been another very difficult year for the whole country with the continuing impact of Covid 19 affecting every section of society. We are very grateful for the amazing work achieved by the scientists in rolling out the vaccination programme which has enabled parts of our daily lives to return to some sort of normality. However, restrictions remain in place for many people – not least for our local learning disabled citizens who continue to receive most of their support either on-line or at a distance, with little or no opportunity for meeting with their friends. We have heard from our colleagues working directly in the sector that although the situation has been very difficult, their clients have generally coped extremely well with the restrictions and have risen to the challenges of living their lives in a very different way.

I am pleased to report that despite the continuing restrictions, our Foundation has continued to receive grant applications and award financial assistance to everyone who has approached us during these difficult times. With the full agreement of the committee, myself and the Treasurer (Denise Carr) have considered each application as they have been submitted to us rather than confining the decisions to our usual four set meeting dates during the year. In this way, we have been able to respond quickly and provide immediate support to individuals and their families during very uncertain times. We have reported to our trustees every grant award we have agreed and received their full support for all the decisions we have made. We conducted two of our committee meetings on Zoom (in March and May 2021) and with the easing of restrictions we were happily able to meet in person for our two committee meetings in June and September 2021.

Our registered Charity address continues to the Richmond Mencap Office, 342 Richmond Road, Twickenham TW1 2DU and our registered Charity Number remains 210144.

The composition of our Management Committee currently comprises:

Lydia Hansbury – Chair

Denise Carr – Treasurer

Di Bidwell – Trustee

Nicky Rayner – Trustee

Deb Carr-Hill - Trustee

Pip Butterworth - Trustee

Caroline Barratt - Trustee

It is with great sadness that I report the death in May of our much admired and respected colleague Richard Jeffries. He had been a long serving member of the committee including holding the chairmanship for many years. In recognition of the huge contribution he made to NRF (and the wider learning disability community in Richmond) the committee decided to make an annual award of £500 in his name. The award will be known as The Richard Jeffries Butterfly Award for Achievement and given to someone who has achieved something significant in their life during the year. (The achievement might be for someone getting a job or moving into their own independent accommodation, but it could also be for someone who has learnt to brush

their teeth or make a sandwich for the first time). If there are several worthy winning

applications, then the committee will consider splitting the award e.g. £150 to each of three winners. The theme of the first award(s) will be achievements that have helped people to cope with Covid. Applications will open for nominations in March 2022 with the winners being decided by the committee. The award(s) will be presented at a local event during Learning Disability Awareness Week in June 2022.

### **Finance**

I am pleased to report that our finances are in a strong position. The value of our investment portfolio at year end was £1,611,919 - an increase on last year of £166,283. Unsure of the effects of Brexit and the pandemic on financial markets, we have been pleasantly surprised at the growth of our investments during the year. However we are aware that the global financial situation is still very uncertain and the real impact of both Brexit and Covid may not be fully realised for some time. Accordingly, it is not our intention to make any changes to our portfolio in 2022 unless it becomes absolutely necessary to do so. The income from our investments was £43,628 which was down on the previous year largely due to the impact of Covid on the financial markets but we did receive a very large donation of £53,000 from The Doreen Smallbone Trust which resulted in an unexpected growth in the amount of money we had immediately available for distribution. However, because services and activities were curtailed due to the pandemic we received fewer grant applications. Accordingly, we decided to hold this cash in the bank (rather than reinvesting it) so that we have it readily available to respond when activities can be restarted.

I am very grateful to our Treasurer Denise Carr who keeps a very close eye on the markets in relation to our Investment Portfolio and provides the trustees with the necessary information required to ensure that our finances are protected from risk to give us the best returns possible. We will endeavour to maximise the funds we have available in 2022 to support as many people as possible.

### **Grants Agreed**

During the financial year to June 30<sup>th</sup> 2021 the Management Committee awarded grants totaling £71,614 – an increase on last year of £52,513. This was made up as follows (and includes £300 admin fee to Richmond Mencap for use of their offices):

#### **Grants to Organisations**

Park Lane Stables Otakar Music Trust United Response : Media Suite True Access Royal Society Mencap	£48,125
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We have not received applications this year from the organisations we regularly support i.e. Richmond Mencap, Gateway Club, Chirpy Cheeps etc but we understand that this is entirely

due to the enforced restrictions on their usual group and social activity programmes due to Covid and so they have not required funds to pay for venue hire, purchasing of equipment and materials, activity and staff costs. However we have provided funds for a number of new initiatives – Park Lane Stables who needed funds to purchase the stables when their lease expired so that they could continue to provide their services for local disabled children and young people, Otakar Music Trust who provide community and individual music therapy sessions and United Response who are developing a media suite for use by individuals and to provide training in the creative and safe use of technology.

#### **Grants to Individuals**

Holidays	£5,127
Leisure	£6,828
Furniture	£9,234
Equipment	£2,000

The amounts awarded to individuals has increased this year from £13,296 to £23,189. Last year we noted a decline in the number of applications due to Covid but this year we happily saw an increase when restrictions were eased and people were once again able to start taking holidays, enjoying some limited leisure activities and moving into supported accommodation. We have publicised through the local Partnership Board that we are able to accept applications throughout the pandemic and have approached a number of local organisations to encourage them to apply for funds. We understand that more requests for support will be made when the organisations can restart their activity programmes on a more secure and sustainable basis.

#### **General**

The Foundation ends the year in a very strong position with a robust investment portfolio and cash in the bank. The Committee have decided in the coming year to encourage more young people with learning disabilities in transition, their families and/or the organisations that support them to apply for funding from NRF. This will be promoted through our web site and via direct contact with organisations involved in transition work. It is unclear what the financial demands might be or the nature of the support required. This will only become known over time but if the demand is greater than the funds we have available, then as a committee we may have to re-visit the scope of our criteria. However our intention is always to make the best use of our funds for as many people with learning disabilities as possible who are in the greatest need who either live within the Richmond borough or have strong family ties with the borough.

I am indebted to my fellow trustees for their continued commitment to the Foundation and I look forward to working with them in 2022.

Lydia Hansbury – Chair  
December 30<sup>th</sup> 2021

## NORMANSFIELD & RICHMOND FOUNDATION

### STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR TO 30 JUNE 2021

	<b>2021</b>	<b>2020</b>
	£	£
Income: Donations	3,875	3,885
Investments	43,628	54,746
Doreen Smallbone Trust	53,000	-
Other	1,825	-
<b><u>Total Income</u></b>	<b>102,328</b>	<b>58,631</b>
 <u>Direct Charitable Expenditure:</u>		
Grants to Individuals	23,189	13,296
Park Lane Stables	30,000	-
Otakar Kraus Music Trust	8,000	-
United Response: Media Suite	7,100	-
True Access	3,000	2,250
Gateway Club	-	1,400
UR Monday Art Group	-	1,000
Chirpy Cheeps	-	630
Shared Lives	-	500
Royal Society Mencap	25	25
Sub-total	71,314	19,101
Administration Expenses	300	300
AGM: refreshments	-	56
<b><u>Total Expenditure</u></b>	<b>71,614</b>	<b>19,457</b>
Net surplus (deficit) for the year	30,714	(39,174)
Plus Fund Balance at start of year	1,488,483	1,577,523
Increase (decrease) in investments	166,283	(128,214)
<b><u>Fund Balance at year end</u></b>	<b><u>1,685,480</u></b>	<b><u>1,488,483</u></b>

**NORMANSFIELD & RICHMOND FOUNDATION**  
**BALANCE SHEET AS AT 30 JUNE 2021**

	<b>2021</b>	<b>2020</b>
	£	£
Fixed Assets:		
Investment Portfolio	1,611,919	1,445,636
Current Assets:		
Current Account	74,582	43,616
Current Liabilities:		
Uncleared cheques	1,021	769
<b>TOTAL ASSETS</b>	<b>1,685,480</b>	<b>1,488,483</b>
<b>FUND BALANCE</b>	<b>1,685,480</b>	<b>1,488,483</b>

.....

- Changes to the Investment Portfolio during the year:

	£
Portfolio valuation as at 1 July 2020	1,445,636
Plus acquisitions:	Nil
Less sales:	Nil
portfolio valuation as at 30 June 2021 (see overleaf)	1,611,919
Net increase (decrease) in value during the year	166,283
- Trustees Expenses – No members of the Committee nor any person connected with them received or are due any remuneration for the year directly or indirectly from the charity's funds.

**Approved by the Trustees on: 22 January 2022**

**Signed on their behalf by: Denise Carr, Treasurer**

**NORMANSFIELD & RICHMOND FOUNDATION**

**INVESTMENT PORTFOLIO AS AT 30 JUNE 2021**

	£
274,416 Newton Growth & Income Fund for Charities	430,092
60,208 Family Investments: Family Charities Ethical Trust	317,357
234,119 Charities Property Fund	295,388
163,813 Diversified Property Fund for Charities	217,642
94,554 Newton SRI Fund for Charities	175,681
71,770 EdenTree, Amity Balanced Fund	81,172
2,500 Prudential shares of 5p	34,338
1,922 United Utilities shares of 5p	18,728
996 WH Smith ordinary shares of 20p	16,862
6,880 Marks & Spencer ordinary shares of 25p	10,076
1,312 Land Securities ordinary shares of 10 2/3p	8,861
2,500 M&G plc ordinary shares of .05p	5,722
<b>TOTAL PORTFOLIO VALUE AS AT 30 JUNE 2021</b>	<b>£1,611,919</b>

.....

Changes to the Investment Portfolio during the year:

	£
Portfolio valuation as at 1 July 2020	1,445,636
Plus acquisitions:	Nil
Less sales:	Nil
Portfolio valuation as at 30 June 2021	1,611,919
Net increase (decrease) in value during the year	166,283

# **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE NORMANSFIELD AND RICHMOND FOUNDATION ON THE ACCOUNTS FOR THE YEAR ENDED 30 JUNE 2021**

I report on the accounts of the charity for the year ended 30 June 2021, which are attached.

## **Respective Responsibilities of Trustees and Examiner**

The charity's trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is sufficient.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- follow the procedures laid down in the General Directions given by the Charity Commissioner under section 145(5)(b) of the 2011 Act
- state whether any particular matters have come to my attention.

## **Basis of Independent Examiner's Report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

## **Independent Examiner's Statement**

In connection with my examination, no matter has come to my attention:

- which gives me reasonable cause to believe that in any material respect the requirement to keep accounting records in accordance with the 2011 Act and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
- to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signature:

Brian Spencer  
25 Saville Road,  
Twickenham TW1 4BQ

Date: 15 November 2021