

## THE SHEN PLACE ALMSHOUSES

### Trustees Report for the year ended 30<sup>th</sup> June 2024

The trustees present their report together with the financial statements for the year ended 30<sup>th</sup> June 2024. The legal and administrative information as set out on page 1 forms part of this report.

### STRUCTURE, GOVERNANCE AND MANAGEMENT

The Shen Place Alms Houses is a registered charity, number 210106 and is also a Registered Social Landlord, number A3666. It is governed by the Trust Deed dated 29<sup>th</sup> June 1911 under which it was established, a Charity Commission Scheme dated 16<sup>th</sup> July 1981, a Charity Commission Order dated 15<sup>th</sup> July 2003, a Charity Commission Scheme dated 26<sup>th</sup> June 2014, a Supplemental Deed dated 24<sup>th</sup> May 2010 and a Deed of Amendment dated 29<sup>th</sup> July 2014.

Trustees, who are honorary, may be elected by a resolution of existing trustees. The trustees met four times in the past year. The board of trustees is responsible for all decision making with day to day business undertaken by trustees as necessary. The trustees are satisfied that the charity meets the guidance issued by the Charity Commission on public benefit.

### OBJECTIVES AND ACTIVITIES

The object of the charity is to provide almshouse accommodation for poor people resident in or having a connection to Brentwood and to maintain the almshouses in good repair and condition.

### ACHIEVEMENTS AND PERFORMANCE

All six almshouses were occupied for the whole year.

The residents as at 30<sup>th</sup> June 2024 were:

1.	Mr N Cory	from 2021
2.	Mr D Corver	from 1999
3.	Miss M Sherringham	from 2012
4.	Miss M Kios	from 2009
5.	Mrs E Dundrow	from 2022
6.	Mrs D Furzer	from 2005

During 2014, at the Trustees' request, the Charity Commission issued a new Scheme which broadened and expanded the criteria by which applicants are judged when applying to become residents of the Alms Houses. The Trustees also prepared a Trust Deed of amendment updating the administrative arrangements of the Charity.

### FINANCIAL REVIEW

Maintenance contributions have been held at the same level as the previous year. The annual operating costs were £36,348, resulting in a slight deficit of £ (1,408) to the General Fund. The Extraordinary Repair Fund now stands at £41,434 (2023: £37,154), showing a slight rise from the previous year which reflects the return to normal market conditions post-pandemic.

### PLANS FOR FUTURE PERIODS

The Trustees intend to continue with the ongoing programme of upkeep and maintenance of the property and to build on the reserves of the Charity.

T J Falers (Chairman)



# THE SHEN PLACE ALMSHOUSES

## Notes to the Financial Statements for the year ended 30th June 2024

	2023	2023
<b>2 Debtors and Prepayments</b>		
Rents	1,741	2,616
Other debtors	-	-
Prepayments	-	1,591
	<u>1,741</u>	<u>4,207</u>
<b>3 Creditors falling due within one year</b>		
Other creditors	1,604	1,895
Accruals	2,300	1,700
	<u>3,904</u>	<u>3,595</u>
<b>4 Trustees' Expenses</b>		
During the year no expenses were drawn by trustees.		
<b>5 Accomodation in management</b>		
The number of units of accomodation in use at the beginning and end of the year was six (6).		
<b>6 Commitments</b>		
There are no commitments as at the end of the year.		

# THE SHEN PLACE ALMSHOUSES

## Independent Examiner's Report to the Trustees for the year ended 30<sup>th</sup> June 2024

I have examined the financial statements on pages 4 to 7, which have been prepared under the historical cost convention.

### Respective responsibilities of Trustees and Independent Examiner

The Charity's Trustees are responsible for the preparation of financial statements. The Charity's Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 act) and that an Independent Examination is needed.

It is my responsibility is to:

- Examine the accounts under section 145 of the 2011 Act.
- To follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 act.
- To state whether particular matters have come to my attention.

### Basis of Independent Examiner's report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

### Independent Examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
  - a). to keep accounting records in accordance with section 130 of the 2011 Act.  
and
  - b). to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act  
have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Christopher E Sullivan  
5, The Paddocks,  
Ingatestone,  
Essex. CM4 0BQ