

THE LEAGUE OF FRIENDS OF ST MARGARET'S HOSPITAL AND COMMUNITY

Charity Number 210012

ACCOUNTS

For the Year ending 30 June 2021

Receipts	Notes (overleaf)	2020-2021	2019-2020
Subscriptions and donations		1,270.57	965.50
Legacies/In Memoriam	2	21,850.56	Nil
Gift Aid /VAT		187.57	299.80
Fundraising (inc. caddy sales and EFDC grant)	2/3	1,335.00	3,024.39
On-line donations/Sponsorship		3,752.84	202.50
Dividends and Bank interest		2,665.04	3,117.93
		31,061.58	7,610.12
Payments			
Printing, postage, stationery		30.96	11.72
Insurance		176.41	219.20
Fundraising	3	Nil	455.74
Xmas Tree Festival/publicity		Nil	15.50
Bank Charges		79.00	60.00
Donations			
Ward and clinical equipment	6	1,306.57	765.49
Ward Christmas donations	6	2,250.00	1,650.00
		3,842.94	3,177.65
Balance Sheet			
Funds brought forward 1 July 2020		85,469.88	81,037.41
(Deficit) / Surplus		27,218.64	4,432.47
Funds carried forward 30 June 2021		112,688.52	85,469.88
Assets at 30 June 2021			
CAF Bank current account		35,276.94	10,921.17
CAF Bank deposit account		16,411.58	13,548.71
M&G Charifund (at cost)	4	33,000.00	33,000.00
M&G Charibond (at cost)	5	28,000.00	28,000.00
		112,688.52	85,469.88

Signed:

Jan Zuckingham

Honorary Treasurer

The Trustees declare that they have approved the above Annual Report & Statement of Financial Activity.

Signed on behalf of the Trustees

AMunro

Name & role:

ANNE MUNRO (SECRETARY)

Date:

28/09/21

**THE LEAGUE OF FRIENDS OF ST MARGARET'S HOSPITAL AND
COMMUNITY**

Charity Number 210012

**NOTES TO THE ACCOUNTS
For the Year Ended 30 June 2021**

1 Accounting Conventions

1.1 The accounts are prepared in accordance with The Charities Act 2011 Section 133, using the receipts and payments basis available to small charities and the charity's own spread sheet.

1.2 Subscriptions are included in the accounts when received.

1.3 Equipment purchased is written off at the time of purchase.

1.4 Legacies, unless otherwise specified by the testator, are included in the General Fund in the year of receipt.

2. Exceptional items

2.1 A bequest of £20,800.56 was received in April 2021 from the will of Maureen Clarke.

2.2 A grant of £1,250.00 was received from Epping Forest District Council as a contribution to the Christmas on the Ward funding.

3 Member Fundraising

Individual members only	60
Summer Lunch	nil
Spring Lunch	nil

Fundraising has been curtailed due to COVID

4 M&G Charifund - Income Units

	30 June 2021	30 June 2020
Holding	2,990.564	2,990.564
Cost	£33,000.00	£33,000.00
Market Value	£45,808.56	£38,275.93

5 M&G Charibond - Income Units

	30 June 2021	30 June 2020
Holding	21,995.287	21,995.287
Cost	£28,000.00	£28,000.00
Market Value	£27,117.99	£27,542.50

6 General overview of donations and spending

Donations to the hospital have been curtailed during the whole financial year due to the COVID pandemic.

There were no major grants to the hospital for equipment as staff were coping with nursing COVID patients. Grants were made to support the hospital during this difficult year, £1,000 was given to Radio Forest to provide the hospital radio service.

£2,250.00 was given to the wards to fund presents and treats for patients who were in hospital over Christmas which was especially needed this year as visitors were not allowed. Smaller grants were made for snacks to be provided for staff on the wards during the pandemic and to cover the amount spent on maintaining the Beech Ward garden.

Independent examiner's report to the trustees of

The League of Friends of St. Margaret's Hospital and Community

I report to the trustees on my examination of the accounts of The League of Friends of St. Margaret's Hospital and Community (The League of Friends) for the year ended 30 June 2021.

Responsibilities and basis of report

As the charity trustees of The League of Friends you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of The League of Friends' accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of The League of Friends as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Name: ELIZABETH HALSTEAD

Address: 4 HARTLAND ROAD, EPPING, ESSEX CM16 4PE

Date: 31/8/2021



The League of Friends of the St. Margaret's Hospital and Community

Registered Charity, No: 210012

Trustees' Annual Report & Statement of Financial Activity

for the Year Ended 30 June 2021

Trustees

Brenda Ballard

Delia Ball

Jan Buckingham

Carol Burrows

Christine Gardner

Liz Jones

Val Lal

Paul Meader

Anne Munro

Sue Savage

Georgina Smith

Trustees Annual Report & Statement of Financial Activity for the Year Ended 30 June 2021

1 Reference and Administration Details

1.1 Charity Name & Registration

The League of Friends of the St. Margaret's Hospital and Community

The charity was registered with the Charity Commission (number 210012) on 2nd October 1962.

The charity is registered with HM Revenue & Customs.

1.2 Charity's Address

Enquiries should be addressed to the Secretary, Anne Munro, Bell Lodge, 25 Bell Common, Epping CM16 4DY

1.3 Names of the Trustees Who Manage the Charity

<i>Role</i>	<i>Appointed</i>	<i>Resigned</i>
Chair Vacant		
Secretary, Anne Munro	14 October 2020	
Membership Secretary, Georgina Smith	14 October 2020	
Vice Chair, Val Lal	14 October 2020	
Treasurer, Jan Buckingham	14 October 2020	

Committee members, all re-elected 14 October 2020:- Brenda Ballard , Delia Ball, Carol Burrows, Christine Gardner, Liz Jones, Paul Meader, Sue Savage.

1.4 Names of Advisors & Senior Members of Staff

None

1.5 Bank

CAF Bank, 25 Kings Hill Avenue, Kings Hill, West Malling, Kent ME19 4JQ.

2 Structure, Governance & Management

2.1 Type of Governing Document

Constitution

2.2 Charitable Objects

As defined by the Constitution (Governing Document) of The League of Friends of the St. Margaret's Hospital and Community:

The charity's object is to relieve patients and former patients of the Hospital and other invalids in the community who are sick, convalescent, disabled, handicapped, infirm or in need of financial assistance and, generally, to support the charitable work of the said Hospital.

2.3 Trustee Selection Methods

All members of the Committee are Trustees of the charity. The Committee shall consist of the Treasurer and not less than eight nor more than twenty other persons. No person shall be a member of the Committee who is not a member of the League. At the conclusion of each AGM, one third of the members for the time being of the Committee, or if their number is not three or a multiple of three, then the nearest to one third, shall retire from office. Those to retire in each year shall be those who have been longest in office since their last election, but as between persons who became members of the Committee on the same day those to retire shall be determined by lot. Retiring members of the Committee shall be eligible for re-election.

3 Activities

3.1 Statutory Declaration

The Trustees of The League of Friends of the St. Margaret's Hospital and Community confirm that they have paid due regard to the guidance issued by the Charity Commission on public benefit in deciding what activities the charity should undertake.

4 Achievements & Performance

4.1 Outputs and outcomes for the Charity's beneficiaries

Due to the pandemic both fundraising opportunities and the ability to meet to discuss projects have been affected. Nevertheless, the charity has continued to support the hospital wards at Christmas as well as the nursing staff who have worked so hard over the last 18 months. A contribution was made to the hospital radio station to enable it to provide a vital service to patients and small items of equipment have helped those with mobility problems.

4.2 How the Public Have Benefitted

St Margaret's Hospital serves the community of Epping and the surrounding area. By providing additional items not provided by the NHS the charity seeks to help the wider public who use the hospital.

4.3 Contributing to Activities Run by Other Organisations

Radio Forest provides a valuable service to the Hospital patients but they have found their funding hit by the pandemic. It was decided to donate £1,000 to support this important service.

5 Financial Review

5.1 Details of Any Funds Materially in Deficit

The Charity has no funds which are materially in deficit.

5.2 Policy on Reserves

The Charity's policy on reserves is to generate and maintain a balance which is sufficient:

- a) to preserve the financial viability of the Charity in the event that unforeseen and/or unavoidable circumstance precipitate a short-term fall in its income;
- b) to have sufficient funds to meet requests for hospital equipment which may cost many thousands of pounds.

Where possible large bequests will be allocated to fund hospital requests within 24 months of receipt into the Charity bank account.

5.3 Principal Sources of Funding and Outgoings

The League of Friends have been unable to undertake their normal fundraising activities in the reporting period, in particular the annual Spring and Summer lunches, due to COVID 19 restrictions. Membership fees and donations have increased, however, to £1,252 and members have been asked to collect spare change in jam jars and this has provided a further £290 of income. Online giving has been a valuable source of income contributing £3,752 in the period, and the charity has benefitted substantially from a legacy from Maureen Clarke who bequeathed £20,800. The Charity's invested funds continue to provide a steady income from dividends which amounted to £2,665. Consequently, income overall is approximately £24,000 higher than the previous year.

£2,250 was donated to the Hospital wards to provide Christmas gifts for patients spending the festive period in hospital. This was of particular benefit this year as Covid 19 risks meant that no visitors were permitted.

The Hospital also asked for a donation of snacks and drinks to support the nursing staff working during the pandemic which amounted to £58.

Landscaping materials were provided for the Hospital community garden which cost £141 and leg lifters and Zimmer frame caddies were purchased to assist patients with mobility problems at a cost of £108.

In addition, £1,000 was donated to Radio Forest to help them maintain their vital service to the hospital.

5.4 Remuneration of Trustees

All Trustees act in a voluntary capacity and receive no remuneration or other material benefits from their services to the Charity.

Out-of-pocket expenses necessarily and reasonably incurred by Trustees in promoting the purposes of the Charity are reimbursed at cost.

5.5 Financial Status

Though modest, The League of Friends of the St. Margaret's Hospital and Community's current resources from unrestricted donations are more than sufficient to meet its outgoings for at least the next year.

All the indications are that this will remain the case for the foreseeable future.

5.6 Statutory Statements on Liabilities

The Trustees declare that:

- ✓ The charity has given no guarantees where potential liability under the guarantee is outstanding at the date of this statement
- ✓ The charity has no debt outstanding at the date of this statement which is owed by the charity and which is secured by an express charge on any assets of the charity

Approved by the Trustees and signed on their behalf,

Name: *V. Lal . (VALLIE LAL)*

Date: *28-9-21*

Role: *Vice chairman*