

# SALTERTON DRAMA CLUB (CIO)

Registered Charity Number: 209536

## UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2025

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## Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	1	April	2024		31	March	2025

### Section A Reference and administration details

Charity name

Salterton Drama Club

Other names charity is known by

Budleigh Salterton Drama Club , Salterton Theatre and Arts Club (Previous Names)

Registered charity number (if any)

209536

Charity's principal address

2 Redhills

Budleigh Salterton

Devon

Postcode

EX9 6JW

#### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Penelope Dawn Hill	Chair		
2	Sharon Travis			
3	Paul Turner			
4	Timothy Alsford			
5	Leigh Christopher Steedman			
6	Phillip Barry Rogers			
7	Dianne Nicholls			
8	Kenneth Elvy			
9	Richard Jeffery Gomm			
10	Judith Stewart-Young			
11				
12				
13				
14				
15				
16				
17				
18				

**Names of the trustees for the charity, if any, (for example, any custodian trustees)**

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address
Independent Examiner	Thompson Jenner LLP	1 Colleton Crescent
		Exeter
		Devon
		EX2 4DG

**Name of chief executive or names of senior staff members (Optional information)**

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## Section B      Structure, governance and management

**Description of the charity's trusts**

Type of governing document (eg. trust deed, constitution)	CONSTITUTION AND RULES ADOPTED 20TH MAY 1970 AS REVISED ON 24TH MAY 1972 AMENDED 25TH JULY 1977, FURTHER AMENDED 19 JUNE 1997
How the charity is constituted (eg. trust, association, company)	Theatre Production Company
Trustee selection methods (eg. appointed by, elected by)	Nominated and elected at AGM

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

No additional relationships or particular procedures in place beyond the general running of the charity.

**Summary of the objects of the charity set out in its governing document**

TO PROMOTE THE ADVANCEMENT AND IMPROVEMENT OF GENERAL EDUCATION IN RELATION TO ALL ASPECTS OF THE ARTS OF DRAMA MUSIC AND OTHER ARTS AND THE DEVELOPMENT OF PUBLIC APPRECIATION AND INTEREST IN SUCH ARTS.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

Production of 4x theatre plays a year, generally run during the first week of March, June, September and December. Ran in accordance with licensing agreement from Concord Theatricals Limited.

Hosting external groups/acts to expand our community engagement and bring in audiences of different interests

## Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

We are exploring the feasibility of fundraising to rebuild the theatre in the town of Budleigh Salterton. This has included seeking the advice of architects, building companies, and local councils.

The premises is becoming in more of a dilapidated state, and further plans for public announcement and fundraising options will open up further during the 2025/2026 financial year.

**Summary of the main achievements of the charity during the year**

**Receipts & Income** This year, the club saw healthy income from various sources. Membership subscriptions totalled £1,080.46, an increase from last year's £664. Donations amounted to £476, including £200 from the Literary Festival for use of the theatre and a donation from the Lodge of Harmony of £250.00. Other sources included the sale of props on Facebook Marketplace (£245) and miscellaneous income (£62.50) - £5 from Phil & £57.50 paid in 21 November.

Four club productions—

*When We Were Married* (profit of £5,911.28)

*Something Narsty* (profit of £5,200.27),

*Murder on the Nile* (profit of £5,839.06),

and *Taking Steps* (profit of £4,658.33)—

Additional funds came from club events, such as the monthly quizzes (£331.78), and the barn dance in Gala Week (£1,254.14), Concerts (£2,080.41) – so this would include our one night events; Exmouth Shanty Men, Over The Rainbow, A Midsummer Nights Dream, etc. and club nights (£93.18) – which will be from the final quiz night and bar receipts from a play reading.

Interest earned from our NatWest reserve account was £424.10.

**Payments & Expenses** The club invested significantly in production costs, with a total spend of £7,948 on the four main plays, as you can see from the breakdown of total costs for each of the four plays.

Additionally, general expenses were incurred for maintaining and improving the Playhouse (£1,136.47) – This would be primarily the work to the kitchen/bar refurb rent and utilities (£3,785.89), insurance (£1,756.30), and licensing fees (£523.48).

Publicity and website maintenance required £3,102.47 – so this would include posters, business cards and programmes for production, and also the costs so far for our new and improved website.

Advance payments were made for upcoming plays scheduled for June and September 2025 (£1,736.70 in total). – So obviously we had some payments towards these productions in the previous financial year, which would primarily be licensing and scripts.

Equipment purchases amounted to £2,677.43 – these would be items that could be linked to a production, but also have further use beyond that production at the theatre; stage bulbs, carpet, also primarily the cost of bar equipment; drinks and wine fridge, shelving.

**Financial Position.** At the end of the year, total cash funds stood at £37,223.34, up from £29,107.72 last year. These are held across two NatWest accounts:

- Small Business Account: £5,151.22
- Business Reserve Account: £32,072.12

2025/2026 so far

I would like to give a brief update on the events held so far this financial year;

- Present Laughter (profit of £5,602.89)
- Murder Mystery for Gala Week (profit of £2,624.25)
- Zandra Rhodes, last Saturday, where all proceeds have come back to the theatre, so a big thank you to Claire for her time and for hosting such an interesting and fun evening (profit of £877.70)

Conclusion The club currently stands in its most financially stable position it has ever been, and all of us as members should be incredibly proud as this highlights the continuous high quality content that this club produces and is known for.

As at today, our combined cash funds in the bank stand at £43,061.61

These funds enable continued productions, improvements, and future plans, where as you all will be aware of the clubs theatre rebuild plans as Penny would have talked about in her Chairman's report.

Due to these upcoming plans, we as the Trustees have agreed to set up a new club savers account purely for the fund raising purposes of the charity.

Also, we have been very grateful to the volunteered services of Gill Laver over the years reviewing our annual accounts, but due to the nature of the anticipated fund raising and extra work required managing the accounts, it has been discussed we will seek to employ the professional services of an Accountant moving forward.

I will be doing some research in to this over the coming months and will feed back my findings to the Trustees.

So still a lot of work to do for us to achieve our plans, but I think we can all agree, we're definitely going in the right direction.

**Brief statement of the charity's policy on reserves**

We currently hold one current account used for the charity's running expenses, and one savings/reserve account towards larger projects.

**Details of any funds materially in deficit**

N/A

**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Primary source of funds is via ticket sales on productions, also including bar sales and raffles.



We have also in the past been able to source some grant funding for required repairs and improvements, as well as National Lottery funding.

**Section F Other optional information**

**Section G Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Leigh Christopher Steedman	Penelope Dawn Hill
Position (eg Secretary; Chair, etc)	Treasurer	Chair
Date	19.01.2026	19/1/2026



Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
Salterton Drama Club

On accounts for the year  
ended

31 March 2025

Charity no  
(if any)

209536

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Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 03 / 2025.

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

Signed:

Date: 22 January 2026

Name:

Jonathan Westley

Relevant professional  
qualification(s) or body  
(if any):

Address:

Thompson Jenner LLP

1 Colleton Crescent

Exeter

Devon

EX2 4DG



**Section B****Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

# Receipts & payments

## SALTERTON DRAMA CLUB

Registered Charity No 209536

Accounting Statement for the Year ended 31st March 2025

		2025		Total	2024
		Unrestricted	Designated		
<b><u>Receipts</u></b>					
Subscriptions		1,080.46		1,080.46	664
<b><u>Donations:</u></b>					
	Sundry	276.00		276.00	
	Literary Festival for use of Playhouse	200.00		200.00	109
<b><u>Other income:</u></b>					
	Sale of props	245.00			
	Other	62.50			
		307.50		307.50	202
<b><u>Play receipts</u></b>					
	When we Were Married (Profit £5,911.28)	7,358.00		Receipt	
	Something Nasty (Profit £5,200.27)	6,734.64			
	Murder on the Nile (Profit £5,839.06)	8,695.80			
	Taking Steps (Profit £4,658.33)	6,633.70	29,422.14	29,422.14	26,432
<b><u>Other Events</u></b>					
	Quizzes	331.78			
	Barn Dance	1,254.14			
	Concerts	2,080.41			
	Club Nights	93.18	3,759.51	3,759.51	3,488
<b><u>Interest:</u></b>					
	NatWest Reserve Account		424.10	424.10	148
				0.00	47
<b><u>TOTAL RECEIPTS</u></b>		35,469.71	0.00	35,469.71	31,090
<b><u>Payments</u></b>					
Plays	When we Were Married (£679.81 last year)	1,446.72			
	Something Nasty	1,534.37			
	Murder on the Nile	2,856.74			
	Taking Steps	1,975.37	7,813.20	7,813.20	7,948
<b><u>General payments</u></b>					
	Improvements to Playhouse	1,136.47			92
	General Maintenance & testing	2,582.26			1,660
	Rent & Water	804.38			1,073
	Electricity	1,926.14			1,617
	Gas	1,055.37			680
	Insurance	1,756.30			1,902
	Licence & fees	523.48	9,784.40		696
Sundry payments	Publicity & website	3,102.47			144
	Bar supplies				385
	Admin				12
	Other	478.37	3,580.84	13,365.24	56
<b><u>Other payments</u></b>					
	Bar supplies		1,761.52	1,761.52	
<b><u>Advance payments</u></b>					
	Payments for June 25 play	1,192.84			720
	Payments for Sept 25 play	543.86	1,736.70	1,736.70	
	Equipment		2,677.43	2,677.43	573
<b><u>TOTAL PAYMENTS</u></b>		27,354.09	0.00	27,354.09	17,558
Profit for the year				8,115.62	13,532
Cash funds last year end				29,107.72	15,576
Cash funds this year end				37,223.34	29,108

# Statement of assets

Registered Charity No 209536

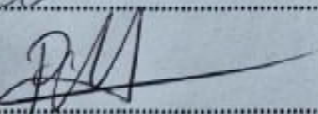
## Statement of Assets and Liabilities as at year ended 31st March 2025

Assets	2025	2024
	Total Funds	Total Funds
	£	£
Bank Funds		
NatWest Small Business Account No. 72667095	5,151.22	2,459.70
NatWest Business Reserve Account No. 72681675	32,072.12	26,648.02
Total Assets	37,223.34	29,107.72
Less Liabilities	0.00	0.00
Net Assets	37,223.34	29,107.72
Represented by:-		
General Fund (unrestricted)	37,223.34	29,107.72
	37,223.34	29,107.72

### Assets Retained for the Charity's Own Use

Theatre building (1970)	No commercial value
Chairs (purchased 2014)	No commercial value
Curtains (purchased 2013)	No commercial value
Black curtains (purchased 2009)	No commercial value
Lighting & sundry items	No commercial value

Signed  Treasurer 22.01.2026 Date

Signed  Chairman 22/1/26 Date