

Charity Registration No. 209535

Company Registration No. 00363004 (England and Wales)

EAST SUSSEX VISION SUPPORT
FORMERLY EAST SUSSEX ASSOCIATION OF BLIND AND PARTIALLY
SIGHTED PEOPLE
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

**EAST SUSSEX VISION SUPPORT
FORMERLY EAST SUSSEX ASSOCIATION OF BLIND AND PARTIALLY
SIGHTED PEOPLE
LEGAL AND ADMINISTRATIVE INFORMATION**

Trustees	Mr I G Fletcher-Price - Chairman Mrs C A Borowski - Vice Chairman (until 30 September 2020) Mr C D Dowling Mr P F Gillett - Vice Chairman (from 30 September 2020) Mr R Johnston - Treasurer Mr G Lawson Ms S L H Slade
Secretary	Mr D Brookbank
Charity number	209535
Company number	00363004
Registered office	13 Vicarage Field Hailsham East Sussex BN27 1BD
Independent examiner	Knill James LLP One Bell Lane Lewes East Sussex BN7 1JU
Bankers	Barclays Bank Plc The Old Bank High Street Lewes East Sussex BN7 2JP
Investment advisors	UBS AG Wealth Management 1 Finsbury Avenue London EC2M 2PP

**EAST SUSSEX VISION SUPPORT
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**EAST SUSSEX VISION SUPPORT
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SIGHTED PEOPLE
TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)
*FOR THE YEAR ENDED 31 MARCH 2021***

The trustees present their report and financial statements for the year ended 31 March 2021.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charitable company's Memorandum and Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)".

Objectives and activities

The principal activities of the charity are to promote the physical and general welfare of blind and partially sighted people and the prevention of blindness, preference being given to those ordinarily resident in the county of East Sussex and in the Unitary Authority of Brighton and Hove.

East Sussex Association of Blind and Partially Sighted People aims to enhance the lives of people with vision impairment.

Its objectives are to:

- Provide support in adjusting to vision impairment
- Promote independence
- Empower and enable people with vision impairment
- Prevent social isolation
- Maximise opportunities for people with vision impairment
- Promote understanding of vision impairment
- Promote equal access to services

The strategies for achieving those objectives are contained in the 5 Year Business Strategy Dated June 2019. Services, delivered to more than 1,650 people locally, include:

- Low Vision Support Workers who work on a one-to-one basis with members providing advice, assistance and signposting to services and opportunities
- Mobility training with long cane and orientation in and around the home and local community
- Two Aids and Equipment centres with the latest specialist products available to view and try, coupled with a specialist trained Aids and Equipment Officer
- 14 social groups around the county including three dedicated to younger people, one especially for deaf/blind people and 10 for older members of the community
- A range of training opportunities including skills training, IT training, including using tablet computers and smart phones and vision awareness training for carers and those working with or related to a person with sight loss
- Sound Tennis Sussex, a group of active members who play sound tennis in Brighton and Hove. At present they are extending their reach to cover the entire county
- An indoor bowls team
- A theatre group that attends Devonshire Park Theatre on a regular basis and has the advantage of audio description for every performance
- A volunteer visiting scheme in Brighton and Hove that is being rolled out to the whole of East Sussex
- An Outreach Vehicle that visits rural communities and hard to reach places to promote our services
- A telephone helpline available to anyone who is affected by sight loss
- General advice, support, and assistance.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charitable company should undertake.

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TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2021**

Significant new areas of work started in 2020/2021

This year has been unprecedented for many charities, including ESAB. The staff and the work of the charity continued during both lockdowns with a severely restricted service. ESAB provided the following services during the year:

- An emergency 'help' service to members who were in dire need
- A remote low vision service during lockdown, resuming face to face visits when lockdown eased
- A remote Aids and Equipment service during lockdown, resuming face to face visits when lockdown eased
- A telephone helpline to support any members who needed it
- Regular telephone social contact from the volunteers to the members
- Some conference calls for the social groups
- Re-designed our IT systems to enable staff to work from home.

Sadly, all ESAB's social groups were forced to cease for the entire year and we were not able to run our Outreach Vehicle.

During the year ESAB decided to close our Brighton Office down and we were forced to move our Head Office to new premises.

The Board of Trustees decided that for the 100th Anniversary a Zoom celebration would be held, and 75 supporters and members attended.

It was also decided to rebrand and refresh the charity, so the name of East Sussex Vision Support was adopted. The formal change came after the 31 March 2021.

Achievements and performance

Key Performance indicators are recorded for many areas of ESAB's work, below are the main ones for the year 1 April 2020 to 31 March 2021:

- Average number of clients on the database – 1509
- New referrals received - 404
- Certificate of Visual Impairment received and processed - 112
- Members who accessed Aids and Equipment - 698
- Number of active volunteers – 227

COVID-19

As with all businesses and charities, ESAB has been hit by the COVID-19 Pandemic. The staff continued to work during the period of lockdown, with only one being furloughed. ESAB saw a continued draw on its services throughout the period with staff providing emergency help and assistance. ESAB kept in continual communication with its members and provided regular updates and bulletins. Sadly, all the social activities had to cease for the time being.

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TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)
*FOR THE YEAR ENDED 31 MARCH 2021***

Financial review

The following pages summarise the trading accounts of the Association for the 12-month period ending 31 March 2021. Detailed accounts are available, on request, from the Association Head Office.

The Trustees planned to break even in this financial year, however, significant funding from Legacies and additional emergency funding, along with the restructuring plan that took place in 2019 led to a surplus.

Income for the year was £414,830.

The Trustees have reviewed our strategy for the next five years to determine a clear direction financially for ESAB.

Expenses for the year were £283,581.

Continued vigilance and control of our expenses will be vital in future.

Despite the very many challenges we faced during the year, we must acknowledge the tremendous contribution made by our staff and volunteers who worked extremely hard to maintain a high quality of service to members and clients.

Reserves policy

The trustees monitor the reserves of the charity. This process considers the nature of all income and expenditure streams, commitments, and the nature of the reserves. The trustees have examined the minimum requirements for free reserves which are unrestricted funds not invested in fixed assets or otherwise committed. The trustees consider that these should be equivalent to six months expenditure.

Investment Policy

Discretionary investment powers are delegated to the charity's investment managers UBS AG Wealth Management. The trustees consider the income requirements and the risk profile together with the investment managers view of the market. There are no restrictions on the charity's power to invest.

Risk management

The trustees actively review the major risks which the charity faces on a regular basis and believe that maintaining free reserves at the levels stated later in this report, combined with our annual review of the controls over key financial systems carried out through an internal audit programme, will provide sufficient resources in the event of adverse conditions. The trustees have also examined other operational and business risks and confirm that they have established systems to mitigate the significant risks.

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TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2021**

Plans for the future

The charity plans to continue the activities outlined above in the forthcoming year subject to satisfactory funding arrangements and in accordance with the five-year business strategy, published June 2019.

As the covid Pandemic reduces East Sussex Vision Support (ESVS) plans to:

- Fully re-open its new Aids and Equipment Centre in Hailsham
- Enable the staff to return to the office
- Launch a new 'Higher Intervention Service' to work with people with complex needs. We have recruited three new members of staff
- Re-launch the Outreach Service
- Re-launch all the social groups
- Adopt a positive approach to assisting our clients based on the question, 'What do you want from us, how can we help you?'

The East Sussex County Council contract continues to be in place until September 2024. The contract has been renewed for a further 5.5 years from 1 October 2019. ESAB plans to continue working with ESVC to provide these services.

The Brighton City Council contract was renewed in April 2021 for a further year until March 2022.

ESAB HQ will remain at 13 Vicarage Field, Hailsham for the foreseeable future.

Structure, governance and management

The charitable company is a company limited by guarantee and is governed by its Memorandum and Articles of Association dated 27 August 1940 as amended 10 November 2004.

The trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

Mr I G Fletcher-Price - Chairman

Mrs C A Borowski - Vice Chairman (until 30 September 2020)

Mr C D Dowling

Mr P F Gillett - Vice Chairman (from 30 September 2020)

Mr R Johnston - Treasurer

Mr G Lawson

Ms S L H Slade

Ms J C Wood

(Resigned 29 October 2020)

Appointment, induction, and training of trustees

Most trustees are already familiar with the practical work of the charity. New trustees are invited and encouraged to attend training and induction as appropriate to familiarise themselves with the charity, the context in which it operates and their obligations as a trustee. All trustees undergo a standard DBS check.

None of the trustees has any beneficial interest in the company. All the trustees are members of the company and guarantee to contribute £1 in the event of a winding up.

East Sussex Association of Blind and Partially Sighted People is a User Led Organisation.

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TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2021**

Organisation

East Sussex Association of Blind and Partially Sighted People has a Board of Trustees currently consisting of 7 trustees, 3 of whom are visually impaired. They meet quarterly and are responsible for the strategic direction and policy of the charity.

Day to day responsibility for the provision of services rests with the Chief Executive, Mr Daniel Brookbank, along with other officers to whom work is delegated as appropriate. The Chief Executive is responsible for ensuring that the charity delivers the services specified and the key performance indicators are met.

Asset cover for funds

Note 19 sets out an analysis of the assets attributable to the various funds. These assets are sufficient to meet the charity's obligations on a fund-by-fund basis.

Message from the Chairman - Ian Fletcher-Price

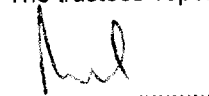
My second address to you comes in our 100th year! What an outstanding contribution the Charity has made to so many members in the last Century. As current custodians it is our responsibility to make sure the foundations are in place to provide support for the long term future of current and future members. With this in mind, we have changed our name to more accurately reflect what we do and freshened up our logo. Of course, it is not just cosmetic changes that make us tick. We have relocated to new premises in the middle of Hailsham and hope the upgrade will inspire everyone to be the best they can be in the pursuit of helping our membership.

East Sussex Vision Support (ESVS) empowers our members to lead active fulfilling lives and this is in the forefront of our minds when allocating our resources. Daniel continues to lead an excellent team and I believe we are very lucky to retain him as our CEO.

At the time of writing we appear to be extending lockdown further but this small extension will hopefully prove to be beneficial and allow us to return to normal service, safely, sooner.

Finally, the revised date for the dinner is Saturday 5 March 2022 so please pop that in your diaries with more info to follow in due course.

The trustees' report was approved by the Board of Trustees.



Mr D Brookbank

Chief Executive

Dated: 25/10/21

**EAST SUSSEX VISION SUPPORT
FORMERLY EAST SUSSEX ASSOCIATION OF BLIND AND PARTIALLY
SIGHTED PEOPLE
INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF EAST SUSSEX VISION SUPPORT**

I report to the trustees on my examination of the financial statements of East Sussex Vision Support (the charitable company) for the year ended 31 March 2021.

Responsibilities and basis of report

As the trustees of the charitable company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the charitable company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charitable company's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

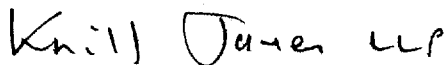
Independent examiner's statement

Since the charitable company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the ICAEW, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charitable company as required by section 386 of the 2006 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



Knill James LLP

Chartered Accountants
One Bell Lane
Lewes
East Sussex
BN7 1JU

Dated: 2 November 2021

**EAST SUSSEX VISION SUPPORT
FORMERLY EAST SUSSEX ASSOCIATION OF BLIND AND PARTIALLY
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STATEMENT OF FINANCIAL ACTIVITIES
INCLUDING INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2021**

Current financial year

		Unrestricted funds general 2021 £	Unrestricted funds designated 2021 £	Restricted funds 2021 £	Total 2021 £	Total 2020 £
	Notes					
<u>Income and endowments from:</u>						
Donations and legacies	2	165,406	-	16,726	182,132	160,919
Incoming resources from charitable activities	3	128,729	-	78,464	207,193	97,406
Investments	4	21	-	-	21	1,537
Other income	5	21,653	-	3,831	25,484	10,009
Total income		315,809	-	99,021	414,830	269,871
<u>Expenditure on:</u>						
Raising funds	6	13,928	-	-	13,928	12,095
Charitable activities	7	177,671	-	91,982	269,653	372,747
Total resources expended		191,599	-	91,982	283,581	384,842
Net gains/(losses) on investments	11	-	-	-	-	1,354
Net incoming/(outgoing) resources before transfers		124,210	-	7,039	131,249	(113,617)
Gross transfers between funds		7,547	(3,716)	(3,831)	-	-
Net income/(expenditure) for the year/ Net movement in funds		131,757	(3,716)	3,208	131,249	(113,617)
Fund balances at 1 April 2020		117,592	9,774	105,943	233,309	346,926
Fund balances at 31 March 2021		249,349	6,058	109,151	364,558	233,309

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

**EAST SUSSEX VISION SUPPORT
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STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED)
INCLUDING INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2021**

Prior financial year

		Unrestricted funds general 2020 £	Unrestricted funds designated 2020 £	Restricted funds 2020 £	Total 2020 £
	Notes				
<u>Income and endowments from:</u>					
Donations and legacies	2	37,908	-	123,011	160,919
Incoming resources from charitable activities	3	37,274	-	60,132	97,406
Investments	4	1,537	-	-	1,537
Other income	5	5,934	-	4,075	10,009
Total income		82,653	-	187,218	269,871
<u>Expenditure on:</u>					
Raising funds	6	12,095	-	-	12,095
Charitable activities	7	186,880	-	185,867	372,747
Total resources expended		198,975	-	185,867	384,842
Net gains/(losses) on investments	11	1,354	-	-	1,354
Net incoming/(outgoing) resources before transfers		(114,968)	-	1,351	(113,617)
Gross transfers between funds		(3,952)	(13,425)	17,377	-
Net income/(expenditure) for the year/ Net movement in funds		(118,920)	(13,425)	18,728	(113,617)
Fund balances at 1 April 2019		236,512	23,199	87,215	346,926
Fund balances at 31 March 2020		117,592	9,774	105,943	233,309

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

**EAST SUSSEX VISION SUPPORT
FORMERLY EAST SUSSEX ASSOCIATION OF BLIND AND PARTIALLY
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BALANCE SHEET**

AS AT 31 MARCH 2021

	Notes	2021 £	£	2020 £	£
Fixed assets					
Tangible assets	13		20,792		25,990
Current assets					
Debtors	14	33,715		28,594	
Cash at bank and in hand		322,581		187,721	
		<u>356,296</u>		<u>216,315</u>	
Creditors: amounts falling due within one year	15	<u>(12,530)</u>		<u>(8,996)</u>	
Net current assets			343,766		207,319
Total assets less current liabilities			<u>364,558</u>		<u>233,309</u>
Income funds					
Restricted funds	17		109,151		105,943
<u>Unrestricted funds</u>					
Designated funds	18	6,058		9,774	
General unrestricted funds		<u>249,349</u>		<u>117,592</u>	
			255,407		127,366
			<u>364,558</u>		<u>233,309</u>

**EAST SUSSEX VISION SUPPORT
FORMERLY EAST SUSSEX ASSOCIATION OF BLIND AND PARTIALLY
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BALANCE SHEET (CONTINUED)**

AS AT 31 MARCH 2021

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006 relating to small companies, for the year ended 31 March 2021.

The trustees acknowledge their responsibilities for ensuring that the charity keeps accounting records which comply with section 386 of the Act and for preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its incoming resources and application of resources, including its income and expenditure, for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on 28/10/21



Mr I G Fletcher-Price - Chairman
Trustee

Company Registration No. 00363004

**EAST SUSSEX VISION SUPPORT
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SIGHTED PEOPLE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2021**

1 Accounting policies

(Continued)

Legacies are recognised on receipt or otherwise if the charitable company has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

Grants received are credited to the Statement of Financial Activities when received unless they relate to a future specified period, in which case they are deferred.

1.5 Resources expended

Expenditure is recognised when a liability is incurred. Contractual arrangements and performance grants are recognised as goods and services are provided.

- Costs of generating funds are those costs associated with attracting voluntary income.

- Charitable activities expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

- Governance costs include those costs associated with the governance of the charity and are primarily associated with constitutional and statutory requirements.

- Support costs include central functions and have been allocated to activity costs categories on a basis consistent with the use of the resource, e.g. by staff ratio, floor areas or estimated usage.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Computers	33 1/3% straight line
Fixtures, fittings & equipment	20% straight line
Motor vehicles	20% reducing balance

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

1.7 Fixed asset investments

Fixed asset investments are initially measured at transaction price excluding transaction costs, and are subsequently measured at fair value at each reporting date. Changes in fair value are recognised in net income/(expenditure) for the year. Transaction costs are expensed as incurred.

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

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NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2021**

1 Accounting policies

(Continued)

1.9 Financial instruments

The Company has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised when the charitable company becomes party to the contractual provisions of the instrument.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

1.10 Retirement benefits

The charity contributes to a defined contribution pension scheme for its staff. The scheme provides money purchase and lump sum benefits payable to members on their retirement or to their dependants on death before retirement. The assets of the scheme are held separately from those of the charity in an independently administered fund. Contributions charged to the defined contribution scheme are charged to the statement of financial activities when they become payable.

1.11 Leases

Rentals payable under operating leases, including any lease incentives received, are charged as an expense on a straight line basis over the term of the relevant lease.

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NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2021

2 Donations and legacies

	Unrestricted funds general 2021 £	Restricted funds 2021 £	Total 2021 £	Unrestricted funds general 2020 £	Restricted funds 2020 £	Total 2020 £
Donations and gifts	29,706	16,726	46,432	35,230	123,011	158,241
Legacies receivable	109,048	-	109,048	2,678	-	2,678
Government grants	26,652	-	26,652	-	-	-
	<u>165,406</u>	<u>16,726</u>	<u>182,132</u>	<u>37,908</u>	<u>123,011</u>	<u>160,919</u>

3 Incoming resources from charitable activities

	Grants receivable 2021 £	Grants receivable 2020 £
Performance related grants	<u>207,193</u>	<u>97,406</u>
Analysis by fund		
Unrestricted funds - general	128,729	37,274
Restricted funds	78,464	60,132
	<u>207,193</u>	<u>97,406</u>

4 Investments

	Unrestricted funds general 2021 £	Unrestricted funds general 2020 £
Income from listed investments	-	1,352
Interest receivable	21	185
	<u>21</u>	<u>1,537</u>

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NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2021

5 Other income

	Unrestricted funds general 2021 £	Restricted funds 2021 £	Total 2021 £	Unrestricted funds general 2020 £	Restricted funds 2020 £	Total 2020 £
Other income	21,653	3,831	25,484	5,934	4,075	10,009
	<u>21,653</u>	<u>3,831</u>	<u>25,484</u>	<u>5,934</u>	<u>4,075</u>	<u>10,009</u>

6 Raising funds

	Unrestricted funds general 2021 £	Unrestricted funds general 2020 £
<u>Fundraising and publicity</u>		
Fundraising expenses	-	108
Staff costs	13,928	11,987
	<u>13,928</u>	<u>12,095</u>

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NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2021

7 Charitable activities

	2021	2020
	£	£
Staff costs	104,739	152,058
Depreciation and impairment	5,198	6,606
Staff training	-	665
Rates, light, heat, cleaning and insurance	7,884	11,979
Printing, postage, stationery and telephone	11,030	12,203
Travel expenses	3,583	13,924
Friend of ESAB	12,356	11,730
Social activities	6,213	42,309
Repairs and maintenance	15,133	75
Rent	19,517	18,315
Resource centre	10,329	10,471
Professional fees	304	1,107
Sundry expenses	647	1,171
	<u>196,933</u>	<u>282,613</u>
Share of governance costs (see note 8)	72,720	90,134
	<u>269,653</u>	<u>372,747</u>
Analysis by fund		
Unrestricted funds - general	177,671	186,880
Restricted funds	91,982	185,867
	<u>269,653</u>	<u>372,747</u>

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NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2021

8 Support costs

	Support costs £	Governance costs £	2021 £	Support costs £	Governance costs £	2020 £
Staff costs	-	61,531	61,531	-	82,847	82,847
Legal and professional	-	-	-	-	635	635
Repairs and maintenance	-	1,220	1,220	-	1,199	1,199
Professional fees	-	9,607	9,607	-	4,957	4,957
Management charges	-	362	362	-	483	483
Sundry expenses	-	-	-	-	13	13
	-	72,720	72,720	-	90,134	90,134
Analysed to Charitable activities	-	72,720	72,720	-	90,134	90,134

Included within professional fees above is the Independent Examiners fee of £3,250 (2020 - £3,150).

9 Trustees

None of the trustees (or any persons connected with them) received any remuneration during the year. No trustee claimed travel expenses in the period (2020: Trustees claimed travel expenses totalling £Nil). All of the expenses were donated to the Association.

The members of the charity are the trustees as outlined on page 1 and are considered to be the controlling party. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member.

10 Employees

The average monthly number employees during the year was:

	2021 Number	2020 Number
Management and administration of the charity	8	12
Employment costs	2021 £	2020 £
Wages and salaries	159,762	223,698
Social security costs	12,282	13,454
Other pension costs	8,154	9,740
	180,198	246,892

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10 Employees

(Continued)

There were no employees whose annual remuneration was £60,000 or more.

11 Net gains/(losses) on investments

	Total	Unrestricted funds general
	2021	2020
	£	£
Gain/(loss) on sale of investments	-	1,354

12 Taxation

The company is a registered charity and under section 505(1) of the Income and Corporation Taxes Act 1988 is exempt from taxation.

13 Tangible fixed assets

	C mputers	Fixtures, fittings & equipment	Motor vehicles	Total
	£	£	£	£
Cost				
At 1 April 2020	47,156	5,613	99,142	151,911
At 31 March 2021	47,156	5,613	99,142	151,911
Depreciation and impairment				
At 1 April 2020	47,156	5,613	73,152	125,921
Depreciation charged in the year	-	-	5,198	5,198
At 31 March 2021	47,156	5,613	78,350	131,119
Carrying amount				
At 31 March 2021	-	-	20,792	20,792
At 31 March 2020	-	-	25,990	25,990

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14 Debtors

	2021	2020
	£	£
Amounts falling due within one year:		
Other debtors	1,093	1,094
Prepayments and accrued income	32,622	27,500
	<u>33,715</u>	<u>28,594</u>

15 Creditors: amounts falling due within one year

	2021	2020
	£	£
Other taxation and social security	5,332	3,041
Other creditors	4,545	3,300
Accruals and deferred income	2,653	2,655
	<u>12,530</u>	<u>8,996</u>

16 Retirement benefit schemes

Defined contribution schemes

The charitable company operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the charitable company in an independently administered fund.

The charge to surplus or deficit in respect of defined contribution schemes was £8,154 (2020 - £9,740).

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17 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Balance at 1 April 2019 £	Movement in funds			Balance at 1 April 2020 £	Movement in funds			Transfers £	Balance at 31 March 2021 £
		Incoming resources £	Resources expended £	Transfers £		Incoming resources £	Resources expended £	Transfers £		
Social groups funds	73,286	41,458	(40,355)	-	74,389	10,687	(6,213)	-	-	78,863
Duplicating equipment	-	4,075	-	(4,075)	-	3,831	-	(3,831)	-	-
Bowls Club	(1,308)	-	-	1,308	-	-	-	-	-	-
East Sussex Vision Care	-	56,844	(78,485)	21,641	-	6,039	-	-	-	6,039
Charitable Trusts	15,237	40,100	(23,783)	-	31,554	-	(7,305)	-	-	24,249
Brighton & Hove City Council	-	41,352	(43,244)	1,892	-	-	-	-	-	-
Local government grants	-	3,389	-	(3,389)	-	78,464	(78,464)	-	-	-
	<u>87,215</u>	<u>187,218</u>	<u>(185,867)</u>	<u>17,377</u>	<u>105,943</u>	<u>99,021</u>	<u>(91,982)</u>	<u>(3,831)</u>	<u>109,151</u>	

Social Groups - this represents miscellaneous income and expenditure relating to 16 groups throughout East Sussex whose activities are operated within East Sussex Association of Blind and Partially Sighted People.

Duplicating Equipment - this fund consists of contributions received towards aid equipment in the work place.

Bowls Club - funding to enable visually impaired people to play Bowls, e.g. transport costs to club.

East Sussex Vision Care - funding from East Sussex County Council to provide low vision services for the county including, training, aids and equipment, mobility and low vision support.

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17 Restricted funds

(Continued)

Charitable Trusts - a number of charitable trusts have provided funds to cover expenditure on printing, computer equipment and training room expenditure.

Brighton and Hove City Council - providing low vision services to members in the Unitary Authority of Brighton and Hove.

Local government grants - funding for projects from local authorities.

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18 Designated funds

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

	Balance at 1 April 2019 £	Transfers £	Balance at 1 April 2020 £	Transfers £	Balance at 31 March 2021 £
Mobile vehicle	14,419	(4,645)	9,774	(3,716)	6,058
Legacy strategy	2,879	(2,879)	-	-	-
IT updates and database work	5,901	(5,901)	-	-	-
	<u>23,199</u>	<u>(13,425)</u>	<u>9,774</u>	<u>(3,716)</u>	<u>6,058</u>

The trustees have taken the decision to designate certain funds to provide a vehicle for the use of beneficiaries.

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19 Analysis of net assets between funds

Fund balances at 31 March 2021 are represented by:

Tangible assets
Current assets/(liabilities)

	Unrestricted funds 2021 £	Designated funds 2021 £	Restricted funds 2021 £	Total 2021 £	Unrestricted funds 2020 £	Designated funds 2020 £	Restricted funds 2020 £	Total 2020 £
	14,734	6,058	-	20,792	16,216	9,774	-	25,990
	234,615	-	109,151	343,766	101,376	-	105,943	207,319
	<u>249,349</u>	<u>6,058</u>	<u>109,151</u>	<u>364,558</u>	<u>117,592</u>	<u>9,774</u>	<u>105,943</u>	<u>233,309</u>

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20 Operating lease commitments

At the reporting end date the charitable company had outstanding commitments for future minimum lease payments under non-cancellable operating leases, which fall due as follows:

	2021	2020
	£	£
Within one year	17,358	12,903
Between two and five years	21,741	23,655
	<u>39,099</u>	<u>36,558</u>

21 Related party transactions

There were no disclosable related party transactions during the year (2020 - none).

Remuneration of key management personnel

The remuneration of key management personnel is as follows.

	2021	2020
	£	£
Aggregate compensation	<u>61,244</u>	<u>60,020</u>

