



Annual Report 2022

Medway West Branch
Charity No: 209192

This year we held our first summer table top sale since the COVID pandemic hit, we raised an incredible £1358.05!
Helped in no small part by Vader's Raider's, a local Star Wars cosplay group, whose appearance caused a bit of a social media frenzy.



Branch Accounts for the last financial year will be available for viewing at the AGM and copies are also available to Branch members, free of charge, from:

RSPCA The Parsons Memorial Clinic, 174 Walderslade Road,
Chatham, Kent. ME5 0PQ

**R S P C A
MEDWAY WEST BRANCH**

ANNUAL GENERAL MEETING

You are cordially invited to attend the Annual General Meeting of
RSPCA – Medway West Branch

On
Tuesday 9th May 2023 at 7:30pm

**At The Parsons Memorial Clinic, 174 Walderslade Road, Chatham, Kent ME5
0PQ**

AGENDA

- 1 Chairman's Address and Welcome
- 2 Apologies for Absence
- 3 Adoption of Minutes of Last AGM
- 4 Matters Arising
- 5 Adoption of Branch AGM Report and Accounts
- 6 Kent Inspectorate Group Report
- 7 Election of Committee Members
- 8 Election of Auditors
- 9 Any Other Business

**PLEASE LET THE BRANCH KNOW (when returning the attendance slip)
IF YOU CAN SUGGEST ANY ADDITIONAL ITEMS FOR THE AGENDA.**

Soft drinks and light refreshments will be available together with a selection of RSPCA goods for sale. You are welcome to bring guests but only members will be able to vote and, in order to help us organize refreshments, please complete and return the enclosed attendance slip, which also gives you the opportunity to nominate Committee Members if you wish.

PLEASE NOTE:

It is VITAL that members make every effort to attend the AGM as, if not enough members are present, we will be unable to hold the Meeting and, to comply with Charity regulations, the AGM will have to be re-organized. This means using even more precious funds on administration that we would much rather spend on the animals.

Chairman's Report for 2022

The beginning of 2022 saw our committee meetings still on Zoom due to COVID, but life goes on and we closed our shop on January 3rd-16th so that essential electrical work could go ahead – we reopened on January 18th.

In April we learnt that our Branch Partnership Manager Marie, who we never actually met face to face was to be replaced by Amanda Rooney. Amanda has since been to some of our meetings and has been very supportive.

Days in July were so hot that clinic staff had to bring our animals inside, out of the heat and where they could keep an eye on them. We also said goodbye to Sarah, our long standing Honorary Minutes secretary as she decided to move to Wales to be near her sister.

September saw us paying our respects to our Queen who had sadly passed, we closed both Clinic and Shop on 19th September, the day of her funeral.

It was also in September that we discovered that we had a leak in the flat roof above the kitchen, which needed to be replaced before we could go ahead with replacing the kitchen as we had agreed to do in July – these matters are both in hand.

Monthly committee meetings were resumed.

October saw our new Honorary Minutes secretary Shellie revamp our committee meeting minutes into a new format that is much better, so well-done Shellie.

In a year where we had problems with neighbours cutting back our trees, the PDSA refusing to see clients, notably the case of a dog with pyometra where our vet Tanith stepped in to save its life, and a dog with a broken leg that was given pain relief at the Clinic until arrangements could be made with the Celia Hammond Clinic to fix the leg.

The one thing that stands out is the dedication of all our staff.

So, a big thank you to Michele, Chantal and Kevin, who has done really well in his first year and all the reception staff for keeping our Clinic running sometimes under difficult circumstances, to all our volunteer animal care assistants for all their hard work and of course to Emma, Wendy and all their volunteers at the shop for their continued support

To each of you – Thank you

D.Downard

Honorary Chairman

Treasurers/Trustees Report

Treasurers Report

Treasurer's Annual Report for 2022

2022 was a far better year with things beginning to get back to normal after what seemed like a lifetime of restrictions due to COVID.

In March we were fortunate enough to be left a quite substantial legacy by a Mrs Allison, we were also supported by the Howard School again who donated to us in January and in July when they held a bake sale.

Fundraising comes in many forms, some large, like our door to door money, organised by the national society, to small donations from the public. We are grateful to have our shop which gives us a steady income throughout the year, plus they hold half price sales to boost funds as well as raffles and of course their dog collection box.

At the Clinic we have our reception corner shop and our counter donation box that does us proud. We have our online donation sites thanks to Chantal and Kevin. We also sell online, cages, carriers etc that are donated to us, many in new condition. This year we were able to hold our popular table top sale in August supported by 'Vader's Raiders' a Star Wars troop and not forgetting our Christmas Table.

However, two young fundraisers that deserve a mention are Sophie B who in October raised £61.03 by doing a sponsored scooter ride and Leon (Emma's Grandson) who raised £113.15 by holding a cake sale at the shop in November.

Well done to these youngsters, hopefully we could encourage more to do the same, but, however the funds come in, we are extremely grateful to everybody that supports us.

Thank you.

Lois Warren

Hon. Treasurer

Trustees Report

Organisational Structure

The Society for the Prevention of Cruelty to Animals was founded on the 16th June 1824 and granted the "Royal" prefix by Queen Victoria in 1840. The current constitution of the RSPCA was created with the adoption of the Royal Society for the Prevention of Cruelty to Animals Act 1932. The work of the society is governed by the RSPCA Act and by the Rules of the Society. Membership of the Society is by subscription and may be on a life, annual or junior basis.

The Society is managed by an elected Council who, subject to the rules, control the affairs, funds, property and proceedings of the Society. They are assisted in the administration of the Society by a central organisation, headquarters and branches.

The Branch is governed by a committee who are trustees of the Branch. They have individual and collective responsibility for the management of the Branch and its funds. Subject to the overall supervision of the Society, the committee controls and monitors all the fundraising and animal welfare initiatives of the Branch including the work of The Parsons Memorial Clinic and Rehoming centre.

Objectives and public benefit statement

The RSPCA Medway West Branch is an unincorporated charitable association and a separately registered branch of the Royal Society for the Prevention of Cruelty to Animals (the Society), carrying out its direct animal welfare work in the areas of Chatham, Rochester, Gillingham and the Isle of Grain.

The objectives of the Branch are to promote the work and objectives of the Society – to promote kindness and to prevent or suppress cruelty to animals by all lawful means – with particular reference to the area of the Branch, in accordance with the policies of the Society.

The trustees have reviewed the outcomes and achievements of our objectives and activities for the year, to ensure they remain focused on our charitable aims, and continue to deliver benefits to the public. **We have complied with the duty under the charities act 2006 to have due regard to public benefit guidance published by the Commission.**

Advancement of animal welfare

Under the Charities Act 2006, the advancement of animal welfare is recognised as a distinct statutory charitable purpose. This legislation and the Animal Welfare Act of the same year indicate an acceptance by society that treating living creatures with compassion has a moral benefit for the public as a whole. Whilst this public benefit is clear, it is sometimes difficult to quantify and must be balanced against any detriment.

The Branch's animal welfare work, although local in nature, benefits society at large, and also aims to help people in need with the care of their animals. The next section of this report highlights the Branch's main activities and demonstrates the benefit provided to the public (*in italics*). All our charitable activities, as described in more detail in the following pages of this report, focus on promoting kindness and preventing or suppressing cruelty to animals and are undertaken to further these purposes for the public benefit.

Charitable activities pursued for the public benefit

Details of the Medway West Branch activities can be found within the individual Trustees reports.

We support our local Inspector[s] by *[taking in, free of charge, mistreated or abandoned animals, including pets whose owners suffer ill health or financial difficulties or pass away]. The Society's Inspectorate (as well as providing education, information and advice) rescues animals in distress and enforces laws against the cruel mistreatment of animals in England and Wales by bringing prosecutions. This work is key to 'the prevention or suppression of cruelty' part of the RSPCA objectives and promotes humane sentiments towards animals which involves moral benefit to humankind as a whole.*

We provide subsidised veterinary treatment for animals which are sick or injured and belong to local people on low incomes. We do this through our Branch Clinic. *This work benefits those on means tested benefits by giving them financial help to obtain care for companion animals in need of veterinary treatment.* During 2022 we treated 612 animals.

We provide subsidised neutering and microchipping of companion animals for those in the Branch area on low incomes. We do this through our Branch Clinic. *This work helps to control dog/cat populations through neutering and benefits those on means tested benefits by giving them financial help to neuter and microchip companion animals, thereby promoting responsible pet ownership.*

Animals in our care receive veterinary treatment, vaccination, neutering, micro-chipping and are assessed for rehoming. *This work helps to control the incidence and spread of disease and suffering through vaccination and neutering.*

We rehome animals in need at low cost to people willing and able to have a companion animal. *Whilst we recognise that companion animals provide measurable benefits to people's physical and mental health, we consider the provision of pets as subsidiary to the main charitable aim of this service, which is to reduce animal suffering. Our policy to charge a reasonable adoption fee for animals aims to highlight the ongoing personal and financial commitment of pet ownership. It would not be in the best interests of animals, and therefore would fall outside our objectives to rehome to those who could not afford them.*

We take in, free of charge, lost animals and take steps to reunite them with owners. *This works benefits our local community (including local authorities) by preventing animals straying and posing a risk to themselves and to people through road traffic accidents.*

We respond to enquiries (both direct and via the Society's national call centre) from the public about animals locally. *The public benefits from knowing that we can intervene to assist animals in need.*

We offer free animal care advice at our clinic and on our website. *The public benefits through the promotion of responsible pet ownership.*

Within the terms of our governing document, we support the National Society, other RSPCA branches and other local animal welfare charities by taking in and rehoming animals from other Branch areas and boarding case animals for the National Society if required.

We provide volunteering opportunities for those who wish to support our work, including trusteeship, fundraising, providing work experience placements for schools, colleges and back to work initiatives. *This benefits local people and companies by providing the possibility of doing work which is compassionate and rewarding.*

The cost of maintaining the Clinic, providing appropriate levels of care for animals awaiting rehoming and undertaking pro-active animal welfare in the local community meant that the Branch spent £140,400.00 during the year.

The Branch funded this activity from incoming resources of £166,541.00 this included over the counter income from the clinic itself, adoption donations, fund raising, legacies and interest.

Risk Analysis

The Branch has carried out a review to identify major risks and has taken steps to mitigate them. (Original copies of the Risk Management Policies and Reserves may be viewed at The Parsons Memorial Clinic)

The major risks identified are:

1. Loss of reputation through error or fraud.
2. Loss of income through error or fraud.
3. Insufficient trustees for the Branch to continue.
4. Insufficient volunteers for fundraising and animal care activities.
5. Insufficient funds to cover the costs of the clinic and other animal welfare activities.

It is the opinion of the Trustees that the Branch's policies, procedures and controls are adequate to mitigate financial and reputation loss through error or fraud to maintain the future financial viability of the Branch. Steps are to be taken to address the issues of the recruitment of further trustees and volunteers.

Reserves Policy

The Branch holds reserves in order that levels of service provided for animal welfare may be maintained should there be a reduction in incoming resources. The Branch has designated funds of £15,000 for shop and clinic repairs and computer upgrades.

Reserves in this context mean funds that are freely available for the Branch's general purposes after all commitments have been met.

The Branch has unrestricted reserves of £135,685.00.

Such reserves represent approximately 11 months expenditure based on gross expenditure, minus funds spent on repairs and upgrading.

It is the opinion of the Trustees that the existing reserves are sufficient to meet any reduction in incoming resources.

Investment Policy

As of 31st December 2022 the Branch investment policy was:

1. That the higher rate account balances should not fall below the reserves level.
2. That current account balances should not fall below £35,000.00 (£30,000 for the Branch account and £5,000.00 for the clinic account)

The Trustees recognise that this policy should be reviewed on an annual basis following the publication of the audited annual accounts for the previous year.

Statement of Trustees Responsibilities

Under the Charities Act 1993, the Trustees are required to prepare a statement of accounts for each financial year which gives a true and fair view of the state of affairs of the Medway West Branch at the end of the year and of its incoming resources and the application of such resources during the year. In preparing the statement, the Trustees are required to:

1. Select suitable accounting policies and apply them consistently.
2. Make judgements and estimates that are prudent and reasonable.
3. State whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the statement of accounts.
4. Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue its operations.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity at that time and enable the Trustees to ensure that any statement of account prepared by them complies with the regulation under section 42(1) of the Charities Act 1993.

The Trustees are responsible for safeguarding the assets of the Charity and for taking reasonable steps for prevention and detection of fraud and other irregularities.

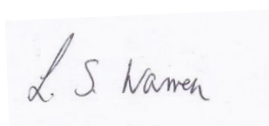
Signed on behalf of The Medway West Branch

Hon. Chairman



Dave Downard

Hon. Treasurer



Lois Warren

Date: 6/4/23

Clinic Annual Report for 2022

During 2022, 612 owned animals were treated at the clinic (394 dogs, 200 cats, 5 rabbits and 13 miscellaneous). 220 animals were referred to the Manor Veterinary Centre for emergency treatments, operations, dentals and x-rays (152 dogs, 62 cats, 1 rabbit and 5 miscellaneous)

The Branch paid for a further 20 animals to be treated at other veterinary practices at the request of the inspectorate (6 dogs and 14 cats)

14 dogs, 2 cats and 6 rabbits were identichipped and 16 dogs, 13 cats and 16 rabbits were neutered.

We have continued the practice of not allowing clients into the consulting room as required during Covid restrictions for two reasons. The first being that as it is a small totally enclosed room and as there are still many Covid cases locally we wanted to maintain a safe environment for both staff and clients alike, the second being that we found that the animals appear less stressed and behave better without the owners present, This system has been working extremely well overall, however in sensitive cases or where the animal is too stressed without the owner we do make exceptions. Some owners have even expressed relief by waiting in reception as they either get nervous when their animal is examined or they suffer from 'needle' phobias. I would like to thank our attending vet Tanith Wells for her patience and professionalism throughout the year.

Kevin Morton completed his first full year as Assistant Manager and is definitely an asset both to the running of the clinic and to the Branch in general. He has made great improvements in both his animal handling and people management skills.

We have continued to run our pet food bank which is used by the general public and the Inspectorate.

Chantal Morton returned to us after her maternity leave although she still retained a hands-on approach during this period and both Chantal and Kevin work extremely hard and well together on reception and maintaining our various social media sites between them. Both of them have explored and perfected new sources of income for the Branch, to which we are extremely grateful.

As in previous years I would also like to thank Dave Downard, Jill Watts and Lois Warren for helping out on reception and to Dave especially for his unwavering support as Branch Chairman.

Finally, my thanks go to all our committee members and our Branch Partnership Manager Amanda Rooney for their support and guidance and to all our supporters who help us in so many ways.

Michele Carr

Branch, Clinic and Animal Centre Manager

Rehoming Annual Report for 2022

During 2022 the Branch admitted 137 domestic animals (4 dogs, 22 cats, 45 rabbits (including 6 born in care) and 66 miscellaneous) The 66 miscellaneous animals comprised of guinea pigs, hamsters, zebra finches, gerbils, musk turtles, cockatiels and a tortoise.

We rehomed 106 animals (45 rabbits and 61 miscellaneous) The 61 miscellaneous animals comprised of guinea pigs, hamsters, musk turtles, budgies, zebra finches, a cockatiel, a tortoise and a fan tailed pigeon.

18 cats and 4 dogs were relocated to other rescue centres.

Sadly 2 cats were euthanised on veterinary advice and 1 hamster, 2 budgies and a rabbit passed away.

1 cat was safely returned to its owner, and 1 cat was returned to the location in which it was found where local people continue to monitor its welfare.

I would like to thank both Canterbury and Ashford Branches for housing cats from our area and to Happy Endings for their help with the dogs.

Once again thanks go to Alan Smart and Dave Coveney for keeping us supplied with hay, straw, shaving and reedgrass for the animals. Over many, many years Alan has braved the elements to travel to the farm for hay and straw but has now decided to hand this over to Kevin although he is still willing to help out in emergencies and both the staff and animals are extremely grateful for his dedication over the years.

2022 brought the return of our volunteers after the Covid restrictions and some new faces from Mid-Kent College carrying out work experience as part of their animal management courses.

Jake Morton came to us at short notice for a week's work experience from school after being let down by his intended placement. Although it wasn't his placement of choice he embraced the purpose of the week and has volunteered at the centre every Saturday since then and has become a valued member of the team.

Brenda Coveney, Sandy Smart, Nic Banham and Suzy Bale have all continued many years of outstanding service to the Branch and without their support hundreds of animals would not have had the chance of finding their forever homes. Sincerest thanks to you all.

Michele Carr

Branch, Clinic and Animal Centre Manager

Wildlife Annual Report for 2022

During 2022 the Branch admitted 57 wild animals and birds (1 gull, 11 feral pigeons, 4 collared doves, 1 frog, 7 ducklings, 1 fox cub, 13 woodpigeons, 5 starlings, 2 wild mice, 2 robins, 2 goldfinches, 3 magpies, 2 hedgehogs and 3 sparrows)

28 animals and birds were successfully treated and released back to the wild (8 feral pigeons, 2 collared doves, 4 woodpigeons, 3 starlings, 2 mice, 2 robins, 2 goldfinches, 1 magpie, 1 hedgehog and 3 sparrows)

15 sadly died due to their injuries, age or sickness (2 feral pigeons, 1 collared dove, 1 frog, 7 woodpigeons, 2 starlings, 1 magpie and 1 hedgehog)

All of the woodpigeons that passed away were victims of car collisions. Of all the birds they have a habit of walking on roads and leave it too late to fly off when a car approaches them.

1 gull, 7 ducklings and a fox cub were relocated to larger wildlife facilities and 1 gull, 1 woodpigeon, 1 magpie and 1 hedgehog were euthanised on veterinary advice.

The outbreak of Avian Flu nationally had an impact on the birds we could admit to the centre although thankfully most of the restrictions imposed we already had in place as part of our normal protocol, like keeping all birds under cover and isolation provisions.

For clarification, we are often asked why sometimes the numbers of casualties released, relocated etc differ from the animals admitted. This is because some of the animals may already have been in care at the end of the previous year but have not been ready for release etc until the start of this year.



Michele Carr

Branch, Clinic and Animal Centre Manager

Charity Shop Annual Report for 2022

At the start of the year our Charity Shop at Well's Rd, Strood was closed for a couple of weeks for major electrical works to be carried out.

Our popular jumble rumbles at the shop have had to be put on hold for a while and have been replaced for now with periodic half price sales. These have proved to be very popular and have generated much needed income as well as helping to reduce stock levels. The shop has always been well supported with large numbers of donations received on a regular basis and the half price sales provide space for new items to be displayed.

Other events held at the shop were an Easter Raffle and a cake sale. Our shop manager's young grandson Leon, wanted to help the animals and held a cake sale which raised £113.15. It was lovely to see someone of the younger generation wanting to be actively involved and Leon was presented with a certificate, a 'I've helped the RSPCA' badge and an animal colouring book for his wonderful effort.



Thanks to the superb efforts of Emma Smith, Wendy Medhurst and their very dedicated team of volunteers 2022 brought us the second highest yearly takings since we opened in 2013 so a huge, well deserved thank you to you all.

Michele Carr

Branch, Clinic and Animal Centre Manager



Kent Annual Branch Report

Branch Report 2022 - Inspectorate Group Kent

Chief Inspector Nick Wheelhouse

ARO Lisa Miller 16142

ARO Brian Milligan 11516

ARO Lynn White 6833

Inspector Dave Grant 173

Inspector Grace Harris-Bridge 15085

Inspector Clive Hopwood 16768

Inspector Tina Nash 10608

Inspector Kirsten Ormerod 16741

Inspector Rosie Russon 723

Inspector Rosie Wren 14023

Inspector Deborah Rutherford 15892

Welcome to the 2022 Kent Group annual branch report.

A few team changes in 2022 saw Inspector Rosie Wren join us following the conclusion of her maternity leave in the Spring of 2022, following her transfer from the London South Group. We also welcomed ARO Lisa Miller, also from London South. Lisa joined our group whilst at the beginning of her maternity leave and we look forward to welcoming her back on the road in 2023! Rosie Russon was successful in her application for the secondment to the Wilberforce team at the end of 2022 and will be working on this ever changing project throughout 2023. We wish her the best of luck for her 12 month secondment.

As always, the start of the year 2022 gave us the opportunity to catch up on essential Health & Safety and mandatory training to prepare us for the year ahead and officers setting their own priorities for the year, including equine training, small animal care and completing developmental courses.

2022 continued to be a year of change and we continued to battle the aftermath of Covid, seeing an increase of abandoned animals or households where owners were struggling to continue to meet the needs of pets that were gained during the coronavirus lockdowns of 2020 & 2021. Although this was predicted, it was a real challenge and towards the end of 2022 it was particularly difficult to cope with the extra intake of animals into our branch & headquarter centres - putting extra strain on our committed officers when desperately needing to remove animals from a dire situation.

The unexpected cost of living crisis which developed in 2022 also had an impact and we saw more genuine need in people who may have owned pets for a long time but then started to struggle as the year progressed and many found their circumstances had taken a downward turn. A number of branches were able to assist with veterinary care and supplying pet food to those in need, for which we are very grateful.

Throughout the year avian influenza kept a tight hold on both wild and domestic bird populations and the group had many calls for ill and stricken birds, particularly swans / geese and seabirds which fall into the highest risk category. We were particularly saddened to see first hand the way the disease decimated the wild gannet population along the coast in Kent and the swan population on lakes in the Swindon area of the group. Although the group is glad that they do carry the means to end suffering humanely - it still takes its toll when dealing with and seeing such vast numbers of suffering wildlife - and for their extra hard work and professionalism dealing with this disease, I am grateful.

2022 also saw the roll out of the 'Cancel out Cruelty' Campaign in the summer - in August our National Control centre took more neglect and cruelty complaints as a priority and signposted / diverted some wildlife collection calls to other wildlife charities.

Kent has continued to see a huge number of calls relating to puppy farming following the boom of breeding and selling during COVID. Working alongside our Police colleagues, the group has assisted with a number of Police led warrants which has been disrupting the illegal trade and the unscrupulous breeders.

Without the support of the Regional Board and Branch networks, we would simply not be as effective in rescuing animals in all sorts of predicaments. The field officers are under significant pressure and your continued patience and support is very much appreciated. Your work in supporting members of the public with funding, helping rehome unwanted animals, and caring for the sick and traumatised is to be commended. It can be a thankless task but I can assure you my team and I fully appreciate the hard work you and your teams put in.

In Kent we helped rescue, collect and rehabilitate thousands more animals from situations that would have resulted in severe injury and suffering. Within the Kent group you have officers who specialise in wildlife and care, specialist flood rescue, Inland boat rescue, and equine rescue to name but a few.

We wish to offer our thanks to Kent Police for their invaluable assistance in exercising their powers of entry, search, seizure and occasionally arrest of people who mistreat their

animals. Our thanks also goes to Kent Fire and Rescue Service for the many occasions that they have helped with rescues of animals that have got themselves trapped or in difficulty and we have needed their equipment and manpower to resolve the situation.

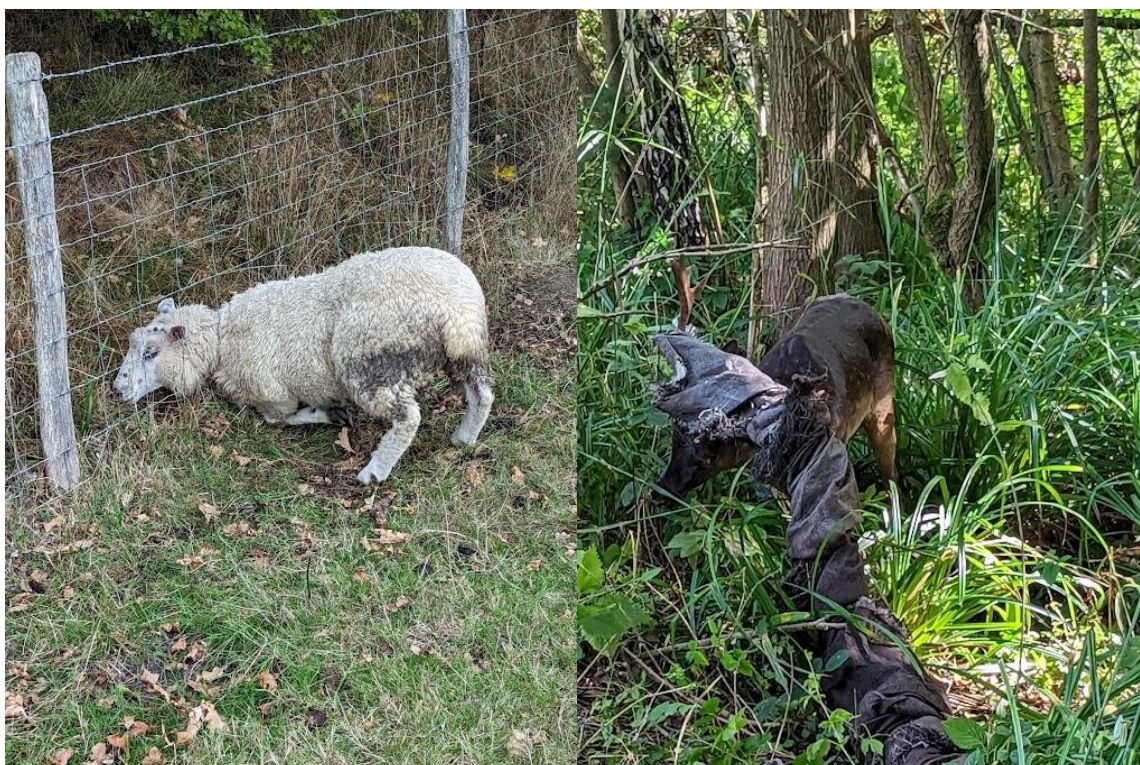
Of course we have not forgotten the RSPCA animal centres that take in our animals, care for them and eventually rehome them. Our sincere thanks to the Branch catteries and kennels that board, care for and rehome our animals, usually at very short notice and at the most inconvenient times, and to the experts who care for our sick and injured wildlife until they have been rehabilitated and are able to be released back into the wild.

We are also supported by Veterinary Practices from all across Kent. The support they provide helps us bring justice for animals, and support for the sick & injured. We work with other charities such as World Horse Welfare, The British Horse Society, Folly Wildlife Hospital and numerous more. We are most grateful to them all.

Finally, on behalf of everyone in the Kent group, a big thank you to all of the Branches, members and volunteers for making us feel so welcome at your meetings and for all the difficult and invaluable work you have done throughout 2022. Without you dedicating your time and efforts we would not be able to achieve all that we do.

Here are some of the many jobs we dealt with in 2022 in your branch areas...

Ashford, Tenterden and District



In Ashford and the surrounding areas we have rescued animals including sheep, and wildlife including badgers, snakes, buzzards, peacocks, swans and ducklings. With the support of Ashford branch we have collected injured and stray cats and provided financial aid to a number of domestic animals needed veterinary treatment.

We also assisted on the British Horse Society's equine neutering clinic at Ashford Market again in 2022, following the success of the 2021 event. The photos show two rescues from the Ashford area.

Canterbury and District

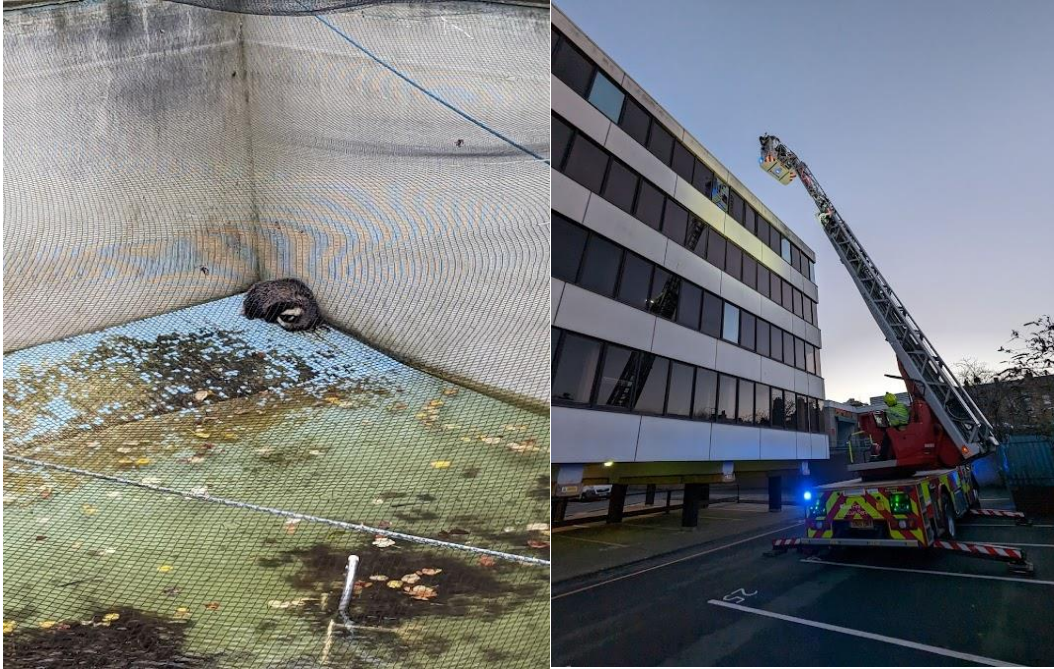


In the Canterbury area we have rescued wildlife including seals, swans, hedgehogs, herons and woodpeckers. The Canterbury branch have helped us rescue a number of stray cats as well as financial aid to many owned cats in need of veterinary treatment and neutering.

The branch has assisted with taking in cats not only from their own area, but from other branch areas, showing the power of excellent networking between the Inspectorate and the branch network in Kent.

In October these kittens were picked up having been initially abandoned by the mum, were cared for until we could catch mum and reunite them all. The badger cub was collected from Dover and cared for at Mallydams before being released.

Isle of Thanet



In Thanet we have rescued wildlife including foxes, many many gulls, pigeons and kestrels. Thanet branch have supported the Inspectorate with taking in wildlife throughout the Spring and Summer seasons also supported us rescuing and rehoming a number of abandoned cockerels and provided financial aid to a number of domestic animals including cats.

In December we had two chickens dumped in a skip at the recycling centre. They are looked after by the branch and then transferred to RSPCA Millbrook for rehoming! Also, amongst many other rescues, a badger in a swimming pool and Kent Fire and Rescue assisted with a large platform to attempt a rescue.

Medway West



In Medway we have rescued wildlife including foxes, hedgehogs, pigeons and peregrine falcons. With the support of Medway branch we have rescued many stray and injured cats as well as provided financial support for dogs and cats with skin conditions and neutering.

This cat was rescued from a tree with the assistance of Kent Fire and Rescue and reunited with a relieved owner. The rabbits were collected from a house full of Myxomatosis, Insp Nash took them home following treatment and they were rehomed by RSPCA Leybourne.

Kent North West



In North West Kent we have rescued wildlife including swans, snakes, foxes and owls. Farm animals including lambs and chickens as well as rescuing horses, cats, ferrets and dogs with the support of Kent North West Branch as well as providing financial aid to a number of domestic animals and neutering

We rescued Milo the cat from a fox hole in Greenhithe, having been seen running down there following being hit by a car. Kent Fire and Rescue assisted with the rescued and he was reunited with his owner.

Folkestone and District



In Folkestone and the surrounding areas we have rescued wildlife including seals, gulls, pigeons and foxes. We also had the unusual rescue of a stray iguana from the rooftops of Folkestone with the help from Kent Fire and Rescue and a rescue of a trapped gull, who was released from the netting by some passing kayakers.

Miss Peahen who was picked up in July and whose treatment and boarding was paid for by Folkestone Branch was rehomed in at the end of the year off to her new home.

We also saw AWQO Lucy Smith join our team as a Animal Rescue Volunteer, here is Lucy during her face mask fitting, required for bird collections during Avian Flu.

Kent West, Sevenoaks and Tonbridge



In Kent west areas of Tonbridge and Sevenoaks we have rescued wildlife including foxes, swans, ducks and badgers. We have rescued cats up trees and with the support of Kent West branch we have provided financial aid to dogs needed emergency veterinary treatment

This Ganet was picked up in an orchard in Tonbridge miles away from the coast. He was taken to the vets for a check up.

This deer was found following an RTC, found to have no injuries and was transferred to a deer specialist.

Tunbridge Wells and Maidstone



In Tunbridge Wells and Maidstone we have rescued wildlife including deer, coots, swans, birds of prey, foxes, badgers and pigeons. We have rescued horses, trapped, injured and stray cats, cockerels and hens and with the support of Tunbridge Wells and Maidstone branch we have provided financial aid to domestic animals including cats and dogs

In November, we had 3 puppies dumped inside a food waste bin at Leybourne Lakes and found by a member of the public. Two of the three puppies survived and were looked after by RSPCA Leybourne.

This Western Hognose was collected in Larkfield and transferred to South Essex Wildlife Hospital who rehomed the snake from there.

**RSPCA – MEDWAY WEST BRANCH
COMMITTEE MEMBERS
2022-2023**

Elected at AGM held on 10th May 2022 (In alphabetical order)

Ms Sarah Campbell
16 Kings Avenue, Rochester. ME1 3DS

Mrs Brenda Coveney
6 Juniper Close, Chatham, ME5 0NX

Mr Dave Downard (Hon. Chairman)
26 The Ridgeway, Chatham. ME4 6PD

Mrs Maureen Downard
26 The Ridgeway, Chatham. ME4 6PD

Mrs Shellie Hyde (Hon. Minutes Secretary)
16 Priestfields, Rochester. ME1 3AG

Mrs Veronica Mitchell
14 Norah Lane, Higham, Rochester, ME3 7EP

Mrs Helen Thomas (Hon. Vice Chairman)
Greenborough House, Warren Lane, Hartlip. ME9 7XL

Mrs Lois Warren (Hon. Treasurer)
260 Walderslade Road, Chatham. ME5 0PA

CO-OPTED MEMBERS

Mrs Jackie Hazelden
60 Harptree Drive, Chatham, ME5 0TF

STAFF MEMBERS

Ms Michele Carr (Branch, Clinic and Animal Centre Manager)

Mr Kevin Morton (Assistant Manager)

Mrs Chantal Morton (Branch and Clinic General Administrative Assistant)

Mrs Emma Smith (Shop Manager)

Mrs Wendy Medhurst (Shop Assistant)

Charity

**FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2022
FOR
RSPCA KENT – MEDWAY WEST**

CHARITY NO: 209192

These financial statements were approved by the trustees on 15th March 2023

Independent Examiner's Report

Statement of Financial Activities

Balance Sheet

Notes to the accounts

RSPCA KENT – MEDWAY WEST

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FOR THE YEAR ENDED 31 DECEMBER 2022**

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INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF RSPCA KENT – MEDWAY WEST BRANCH

We report on the accounts of the Trust (Medway West Branch) for the year ended 31st December 2022, which are set out on pages 2 to 11.

Respective Responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required this year (under section 144 (2) of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is our responsibility to:

- examine the accounts under section 145 of the 2011 act;
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the Charities Act and
- to state whether particular matters have come to our attention.

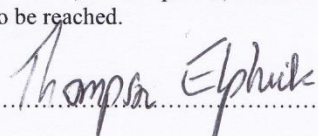
Basis of Independent Examiner's Report

Our examination was carried out in accordance with the general Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with our examination, no matter has come to our attention:

1. which gives us reasonable cause to believe that in any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Acthave not been met; or
2. to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed 

Thompson Elphick
Chartered Certified Accountants,
The Corner House,
2 High Street,
Aylesford,
Kent
ME20 7BG

Date 6 April 2023.....

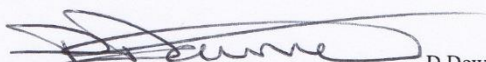
RSPCA KENT - Medway West
Statement of Financial Activities
For the year ended 31st December 2022

		<u>31/12/2022</u>	<u>31/12/2021</u>
	Notes	Unrestricted Funds	Unrestricted Funds
Incoming Resources	3		
Income and endowments from			
Donations and legacies		71,707	57,582
Charitable activities		19,871	20,011
Trading activities		74,594	56,664
Investment income		70	5
Other income		299	317
Total		<u>166,541</u>	<u>134,579</u>
 Resources Expended	 4		
Expenditure on			
Raising funds		47,678	32,076
Charitable activities		92,722	82,418
 Total		<u> 140,400</u>	<u> 114,494</u>
 Net movement of funds		 26,140	 20,085
Reconciliation of funds:			
Total funds brought forward		327,007	306,922
Total funds carried forward		<u>£353,147</u>	<u>£327,007</u>

RSPCA KENT - Medway West
Balance Sheet as at 31 December 2022

		31/12/2022	31/12/2021
	Notes	£ Unrestricted Funds	£ Unrestricted Funds
Fixed assets	7	<u>100,547</u>	<u>102,779</u>
Current assets			
Stock	8	5,166	4,943
Debtors	9	3,550	2,720
Cash at bank and in hand	11	<u>247,213</u>	<u>219,665</u>
Total Current Assets		<u>255,930</u>	<u>227,327</u>
Liabilities:			
Creditors : amounts falling due within one year	10	3,329	3,099
Net Current Assets		<u>252,600</u>	<u>224,228</u>
Total net assets		<u><u>£353,147</u></u>	<u><u>£327,007</u></u>
FUNDS OF THE CHARITY			
Unrestricted income funds	12	353,147	327,007
Total Funds		<u><u>£353,147</u></u>	<u><u>£327,007</u></u>

Approved by the trustees and signed on their behalf by:


..... D Downard (Chairman)

6 April 2023

Date

RSPCA KENT - Medway West
Notes to the Accounts
For the year ended 31st December 2022

Note 1. Basis of preparation

1.1 Basis of preparation and assessment of going concern

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with:

the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and with:

the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011 and applicable regulations.

1.2 Going concern

These accounts have been prepared on a going concern basis and there are no material uncertainties related to events or conditions that cast significant doubt on the charity's ability to continue as a going concern.

1.3 Change of accounting policy

The accounts present a true and fair view and the accounting policies adopted are those outlined in note 2.

1.4 Changes to accounting estimates

No changes to accounting estimates have occurred in the reporting period (3.46 FRS 102 SORP).

1.5 Material prior year errors

No material prior year error have been identified in the reporting period (3.47 FRS 102 SORP).

RSPCA KENT - Medway West
Notes to the Accounts
For the year ended 31st December 2022

Note 2 Accounting policies
2.1 Income

This standard list of accounting policies has been applied by the charity. Where a different or additional policy has been adopted then this is detailed in the box below.

Recognition of income	<p>These are included in the Statement of Financial Activities (SoFA) when:</p> <ul style="list-style-type: none"> • the charity becomes entitled to the • it is more likely than not that the • the monetary value can be measured
Offsetting	<p>There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by the FRS 102 SORP or FRS 102.</p>
Grants and donations	<p>Grants and donations are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS102 SORP).</p>
Legacies	<p>Legacies are included in the SOFA when receipt is probable, that is, when there has been grant of probate, the executors have established that there are sufficient assets in the estate and any conditions attached to the legacy are either within the control of the charity or have been met.</p>
Tax reclaims on donations and gifts	<p>Gift Aid receivable is included in income when there is a valid declaration from the donor. Any Gift Aid amount recovered on a donation is considered to be part of that gift and is treated as an addition to the same fund as the initial donation unless the donor or the terms of the appeal have specified otherwise.</p>
Donated goods	<p>Donated goods are measured at fair value (the amount for which the asset could be exchanged) unless impractical to do so.</p> <p>The cost of any stock of goods donated for distribution to beneficiaries is deemed to be the fair value of those gifts at the time of their receipt and they are recognised on receipt. In the reporting period in which the stocks are distributed, they are recognised as an expense at the carrying amount of the stocks at distribution.</p> <p>Donated goods for resale are measured at fair value on initial recognition, which is the expected proceeds from sale less the expected costs of sale, and recognised in 'Income from other trading activities' with the corresponding stock recognised in the balance sheet. On its sale the value of stock is charged against 'Income from other trading activities' and the proceeds from sale are also recognised as 'Income from other trading activities'.</p> <p>Goods donated for on-going use by the charity are recognised as tangible fixed assets and included in the SoFA as incoming resources when receivable.</p> <p>Gifts in kind for use by the charity are included in the SoFA as income from donations when receivable.</p>
Donated services and facilities	<p>Donated services and facilities are included in the SOFA when received at the value of the gift to the charity provided the value of the gift can be measured reliably.</p> <p>Donated services and facilities that are consumed immediately are recognised as income with an equivalent amount recognised as an expense under the appropriate heading in the SOFA.</p>
Support costs	<p>The charity has incurred expenditure on support costs.</p>
Volunteer help	<p>The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.</p>
Income from interest, royalties and dividends	<p>This is included in the accounts when receipt is probable and the amount receivable can be measured reliably.</p>

RSPCA KENT - Medway West
Notes to the Accounts
For the year ended 31st December 2022

2.3 Expenditure and liabilities

Liability recognition Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

Governance and support costs Support costs have been allocated between governance costs and other support. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice.

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, eg allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

Redundancy cost The charity made no redundancy payments during the reporting period.

Deferred income No material item of deferred income has been included in the accounts.

Creditors The charity has creditors which are measured at settlement amounts less any trade discounts

Provisions for liabilities A liability is measured on recognition at its historical cost and then subsequently measured at the best estimate of the amount required to settle the obligation at the reporting date

Basic financial instruments The charity accounts for basic financial instruments on initial recognition as per paragraph 10.7 FRS102 SORP. Subsequent measurement is as per paragraphs 11.17 to 11.19, FRS102 SORP.

2.4 ASSETS

Tangible fixed assets for use by charity These are capitalised if they can be used for more than one year, and cost at least £1,000

The depreciation rates currently in use for fixed assets held for use by the charity are as follows:-

Freehold Property	2% on the reducing balance
Fixtures and Equipment	25% on the reducing balance
Motor Vehicle	25% on the reducing balance
Computer Equipment	25% on the reducing balance

Stocks and work in progress Stocks held for sale as part of non-charitable trade are measured at the lower of cost or net realisable value.

Goods or services provided as part of a charitable activity are measured at net realisable value based on the service potential provided by items of stock.

Work in progress is valued at cost less any foreseeable loss that is likely to occur on the contract.

Debtors Debtors (including trade debtors and loans receivable) are measured on initial recognition at settlement amount after any trade discounts or amount advanced by the charity. Subsequently, they are measured at the cash or other consideration expected to be received.

RSPCA KENT - Medway West
Notes to the Accounts
For the year ended 31st December 2022

Note 3	Analysis of income	31/12/2022 Unrestricted funds £	31/12/2021 Unrestricted funds £
Donations and legacies:	Donations and gifts	32,361	32,155
	Gift Aid	-	-
	Legacies	39,346	-
	General grants provided by government/other charities	-	25,427
	Membership subscriptions and sponsorships which are in substance donations	-	-
	Donated goods, facilities and services	-	-
	Other	-	-
		<u>71,707</u>	<u>57,582</u>
Charitable activities:	Consultations,vaccines,operations & Drugs	15,971	16,111
	Rent received	3,900	3,900
		<u>19,871</u>	<u>20,011</u>
Other trading activities:	sale of goods	74,594	56,660
	100 club	-	4
		<u>74,594</u>	<u>56,664</u>
Income from investments:	Interest income	70	5
		<u>70</u>	<u>5</u>
Other:	Other	299	317
		<u>299</u>	<u>317</u>
TOTAL INCOME		<u>166,541</u>	<u>134,579</u>

RSPCA KENT - Medway West
Notes to the Accounts
For the year ended 31st December 2022

Note 4 Analysis of expenditure

		31/12/2022	31/12/2021
		Unrestricted	Unrestricted
		funds	funds
		£	£
Expenditure on raising funds:			
	Incurring seeking donations	16,200	17,443
	Operating membership schemes and social lotteries	-	-
	Staging fundraising events	-	-
	Operating charity shops	11,751	11,256
	Advertising, marketing, direct mail and publicity	153	201
	Other trading activities	916	832
	Rent collection, property repairs and maintenance charges	18,658	2,343
		<u>47,678</u>	<u>32,076</u>
Expenditure on charitable activities			
	RSPCA HQ	-	-
	Veterinary Accounts	6,856	6,455
	Drugs ,ID chips & Clinic consumables	11,429	12,561
	Governance costs	74,437	63,402
		<u>92,722</u>	<u>82,418</u>
TOTAL EXPENDITURE		<u>140,400</u>	<u>114,495</u>

RSPCA KENT - Medway West
Notes to the Accounts
For the year ended 31st December 2022

Note 5 Details of certain items of expenditure
5.1 Fees for examination of the accounts

	31/12/2022	31/12/2021
	£	£
Independent examiner's fees	1,750	1,750
Other legal & professional fees paid to the independent examiner	2,158	2,719
	<u>3,908</u>	<u>4,469</u>

Note 6 Paid employees

6.1 Staff Costs

	31/12/2022	31/12/2021
	£	£
Salaries and wages	70,529	58,933
Social security costs	-	-
Total staff costs	<u>70,529</u>	<u>58,933</u>

No employees received employee benefits (excluding employer pension costs) for the reporting period of more than £60,000

6.2

The parts of the charity in which the employees work

	31/12/2022	31/12/2021
	Number	Number
Charitable Activities	3	3
Total	<u>3</u>	<u>3</u>

Note 7 Tangible fixed assets

7.1 Cost or valuation

	Freehold land & buildings	Computer Equipment	Plant, machinery and motor vehicles	Fixtures, fittings and equipment	Total
	£	£	£	£	£
1st January 2022	169,172	9,083	9,041	11,661	198,957
Additions	-	-	-	-	-
Revaluations	-	-	-	-	-
Disposals	-	-	-	-	-
31st December 2022	<u>169,172</u>	<u>9,083</u>	<u>9,041</u>	<u>11,661</u>	<u>198,957</u>

7.2 Depreciation and impairments

1st January 2022	67,167	9,013	8,362	11,636	96,177
Disposals	-	-	-	-	-
Depreciation	2,040	17	170	6	2,232
31st December 2022	<u>69,207</u>	<u>9,030</u>	<u>8,532</u>	<u>11,641</u>	<u>98,410</u>

7.3 Net book value

Net book value at 1st January 2022	102,005	70	679	25	102,779
Net book value at 31st December 2022	<u>99,965</u>	<u>54</u>	<u>509</u>	<u>20</u>	<u>100,547</u>

RSPCA KENT - Medway West
Notes to the Accounts
For the year ended 31st December 2022

Note 8 Stocks

8.1 Analysis of stocks held

	31/12/2022	31/12/2021
	£	£
Stock of medicines and drugs	4,723	4,611
Stock of goods in shop	443	332
	<u>5,166</u>	<u>4,943</u>

Note 9 Debtors and prepayments

9.1 Analysis of debtors

	31/12/2022	31/12/2021
	£	£
Trade debtors	479	-
Prepayments and accrued income	1,972	1,730
Other debtors	1,100	990
Total	<u>3,550</u>	<u>2,720</u>

Note 10 Creditors and accruals

10.1 Analysis of creditors

	Amounts falling due within one year	
	31/12/2022	31/12/2021
	£	£
Accruals and deferred income	1,706	2,225
Taxation and social security	1,623	874
Other creditors		
Total	<u>3,329</u>	<u>3,099</u>

Note 11 Cash at bank and in hand

	31/12/2022	31/12/2021
	£	£
Short term deposits	48,276	48,206
Cash at bank and on hand	198,937	171,459
Total	<u>247,213</u>	<u>219,665</u>

RSPCA KENT - Medway West
Notes to the Accounts
For the year ended 31st December 2022

Note 12 Charity funds

12.1 Details of material funds held and movements during the CURRENT reporting period

Fund names	Type	Purpose and Restrictions	Fund balances 1st January 2022 £	Income £	Expenditure £	Transfers £	Gains and losses £	Fund balances 31st December 2022 £
General purpose fund	Unrestricted fund	N/a	327,007	166,541	(140,400)	-	-	353,147
Total Funds			<u>327,007</u>	<u>166,541</u>	<u>(140,400)</u>	<u>-</u>	<u>-</u>	<u>353,147</u>

12.2 Details of material funds held and movements during the PREVIOUS reporting period

Fund names	Type	Purpose and Restrictions	Fund balances 1st January 2021 £	Income £	Expenditure £	Transfers £	Gains and losses £	Fund balances 31st December 2021 £
General purpose fund	Unrestricted fund	N/a	306,922	134,579	(114,494)	-	-	327,007
Total Funds			<u>306,922</u>	<u>134,579</u>	<u>(114,494)</u>	<u>-</u>	<u>-</u>	<u>327,007</u>