ROYAL SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS MEDWAY WEST BRANCH

England & Wales · Charity number 209192

Details

Other names	RSPCA - MEDWAY WEST BRANCH, RSPCA KENT CHATHAM BRANCH, RSPCA MEDWAY WEST BRANCH
Status	Registered
Legal form	Other
Registered	1962-10-29
Register	View on the Charity Commission register

Contact

Address	174 Walderslade Road Chatham ME5 0PQ
Phone	01634681187
Email	reception@rspcamedway.co.uk
Website	www.rspcamedway.co.uk

Activities

Objects: THE OBJECTS OF THE BRANCH ARE TO PROMOTE THE WORK AND OBJECTS OF THE SOCIETY [ROYAL SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS (219099)], WITH PARTICULAR REFERENCE TO THE AREA OF THE BRANCH, IN ACCORDANCE WITH THE POLICIES OF THE SOCIETY.

Activities: We provide subsidised veterinary treatment for animals owned by local people on low income. We take in and rehome unwanted, abandoned and stray animals.We respond to enquires from the public on a whole range of animal welfare issues. We also provide volunteering opportunities for those who wish to support our work, including trusteeship, fundraising and providing work experience placements.

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Classification

- **How:** Provides Human Resources, Provides Services, Provides Advocacy/advice/information
- **What:** General Charitable Purposes, Education/training, Animals, Economic/community Development/employment
- **Who:** Children/young People, Elderly/old People, People With Disabilities, People Of A Particular Ethnic Or Racial Origin, Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- **Area of benefit:** ROCHESTER, CHATHAM, AND GILLINGHAM DISTRICTS.
- Kent

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£159,620	£164,323	-	-
2023-12-31	£166,526	£154,734	-	-
2022-12-31	£166,541	£140,400	-	-
2021-12-31	£134,579	£114,494	-	-
2020-12-31	£135,100	£109,213	-	-

Trustees

Name	Role	Appointed
Helen Charlotte Thomas	Chair	2020-03-10
Brenda Ann Coveney		2022-05-10
Gillian Watts		2025-11-11
Jacqueline Hazelden		2022-07-12
Lois Stephanie Warren		2017-05-30

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ROYAL SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS MEDWAY WEST BRANCH

England & Wales - Charity number 209192

Accounts

RSPCA MEDWAY WEST

Annual Report 2024

In 2024 the RSPCA celebrated its 200th anniversary, from its humble beginnings in a London coffee house to the largest and oldest animal welfare charity in the world!

RSPCA 200

Branch Accounts for the last financial year will be available for viewing at the AGM and copies are also available to Branch members, free of charge, from:

RSPCA The Parsons Memorial Clinic, 174 Walderslade Road, Chatham, Kent. ME5 OPQ

R S P C A

MEDWAY WEST BRANCH

ANNUAL GENERAL MEETING

You are cordially invited to attend the Annual General Meeting of

RSPCA – Medway West Branch

On

Tuesday 13th May 2025 at 6:00pm

At Hartlip Village Hall, The Street, Hartlip, Kent. ME9 7TH

AGENDA

1 Chairman's Address and Welcome
2 Apologies for Absence
3 Adoption of Minutes of Last AGM
4 Matters Arising
5 Adoption of Branch AGM Report and Accounts
6 Kent Inspectorate Group Report
7 Election of Committee Members
8 Election of Auditors
9 Any Other Business

PLEASE LET THE BRANCH KNOW (when returning the attendance slip)
IF YOU CAN SUGGEST ANY ADDITIONAL ITEMS FOR THE AGENDA.

Soft drinks and light refreshments will be available together with a selection of RSPCA goods for sale. You are welcome to bring guests but only members will be able to vote and, in order to help us organize refreshments, please complete and return the enclosed attendance slip, which also gives you the opportunity to nominate Committee Members if you wish.

PLEASE NOTE:

It is VITAL that members make every effort to attend the AGM as, if not enough members are present, we will be unable to hold the Meeting and, to comply with Charity regulations, the AGM will have to be re-organized. This means using even more precious funds on administration that we would much rather spend on the animals.

Chairman AGM Report 2024

This year has been a tough one but with the continuation of everyone's hard work and commitment we are moving forward.

At the last AGM we sadly said goodbye to Shellie Hyde the Minutes Secretary, we thank her for all her hard work and wish her well with her future endeavours. Thank you, Jackie Hazelden, for taking on this role and tackling this task this year.

Unfortunately, at the end of 2024 we have had to say goodbye to Tanith, our vet once again, as she takes on her own adventure of setting up her own clinic. While we are re-evaluating our clinic services to the community and animal welfare, we thank the Manor Veterinary Centre who are continuing to support our clients. In September the committee focused on their governance training supported by our Branch Partnership Manager Amanda Rooney. Committee members have embraced the charity toolkit and come together regarding their responsibilities. I would like to thank the committee for their continued hard work and commitment.

November saw an upsetting time in our timeline where the animals were relocated to other Branches. Following a meeting with Jema Harrison the new Field Officer we were informed that some of our procedures needed reviewing. We have taken on board all the action points and are planning a way forward for the Branch.

Moving forward the committee and branch strive for CIO status.

H. Thomas

Honorary Chair

Treasurers/Trustees Report

Treasurers Report

Treasurer's Report 2024

It's been an unusual year for the clinic, there have been extra fundraising events that have been added to our usual successful events and the continuing achievements of our shop in Strood.

Our shop in Strood continues to be a great asset. They made £101,739.25 this year! This is an increase of £2,551.48 from the previous year!!!!
Thanks go out to the dedicated team who keep the shop going, and to Dave and Maureen who are very much involved too.
Kevin and Chantal teamed up with shop staff to do fundraising days at the shop. These events were the One Day Fun Day which was to celebrate 200 years of the RSPCA, Chantal applied for free new merchandise with the new branding and carefully chose merchandise that we have been able to sell at each event. This idea continued with a Halloween themed event and a Christmas Grinch's Grotto. In total these events made an extra £461.05. Well done to everyone who volunteered to help over these events!

We are very grateful for more than one legacy this year, but sad to hear the passing of Jennifer Ann Hillam who kindly left our Branch £200 that was received on 11th December. We were also informed that we will be receiving a very large legacy from June Finch in the region of £78,000.00, but that is likely to be processed at the start of 2025. These legacies will have a huge impact on our future, and we can't thank these special people and their families enough.

Thanks go to Marc Carr and Sue Smith who have hosted more quiz nights this year for us, it takes a lot of planning to make these evenings a success. The pair held 2 quizzes this year and raised a total of £1762.55.

Our summer open day was great fun and well attended by the public, this year we put on various games as well as the usual Bric 'n' Brac and toy stalls. The takings were up on last year's figures and together we made £1071.74 this year, well done to all, and thanks to the Kent and Medway Cosplay Group who made people smile, they once again helped to attract passersby to come and buy a few bargains. Thanks also to all those who gave up their time to make it such a success.

The Christmas Table that Dave organizes remains very popular with visitors to the clinic and brought in another £232.25 for the Branch.
We truly appreciate it when our supporters take the time to donate while at the clinic or charity shop, any spare change into one of our donation pots soon mounts up, and every penny truly counts!

This year we have targeted social media and created a Saturday Special which encourages donations.
Social media has brought us a further £1750.69 in donations. Thus, fundraising has gone to help support the animals in our care and clients that have needed support with their pets.

We have had a difficult ending to this year with the termination of our animal licence and the closing of the clinic.
But I would like to thank everyone for their hard work and support in looking towards next year and moving things forward for animal welfare.

Please remember that if you know of a friend/colleague or even yourself who has a passion for animal welfare we would love to hear from them/you. Maybe they/you would consider joining our committee? For more information, please email trustees@rspcamedway.co.uk

L Warren

Honorary Treasurer

Trustees Report

Organisational Structure

The Society for the Prevention of Cruelty to Animals was founded on the 16th June 1824 and granted the "Royal" prefix by Queen Victoria in 1840. The current constitution of the RSPCA was created with the adoption of the Royal Society for the Prevention of Cruelty to Animals Act 1932. The work of the society is governed by the RSPCA Act and by the Rules of the Society. Membership of the Society is by subscription and may be on a life, annual or junior basis.
The Society is managed by an elected Council who, subject to the rules, control the affairs, funds, property and proceedings of the Society. They are assisted in the administration of the Society by a central organisation, headquarters and branches.

The Branch is governed by a committee who are trustees of the Branch. They have individual and collective responsibility for the management of the Branch and its funds. Subject to the overall supervision of the Society, the committee controls and monitors all the fundraising and animal welfare initiatives of the Branch including the work of The Parsons Memorial Clinic and Rehoming centre.

Objectives and public benefit statement

The RSPCA Medway West Branch is an unincorporated charitable association and a separately registered branch of the Royal Society for the Prevention of Cruelty to Animals (the Society), carrying out its direct animal welfare work in the areas of Chatham, Rochester, Gillingham and the Isle of Grain.

The objectives of the Branch are to promote the work and objectives of the Society – to promote kindness and to prevent or suppress cruelty to animals by all lawful means – with particular reference to the area of the Branch, in accordance with the policies of the Society.

The trustees have reviewed the outcomes and achievements of our objectives and activities for the year, to ensure they remain focused on our charitable aims, and continue to deliver benefits to the public. **We have complied with the duty under the charities act 2006 to have due regard to public benefit guidance published by the Commission.**

Advancement of animal welfare

Under the Charities Act 2006, the advancement of animal welfare is recognised as a distinct statutory charitable purpose. This legislation and the Animal Welfare Act of the same year indicate an acceptance by society that treating living creatures with compassion has a moral benefit for the public as a whole. Whilst this public benefit is clear, it is sometimes difficult to quantify and must be balanced against any detriment.

The Branch's animal welfare work, although local in nature, benefits society at large, and also aims to help people in need with the care of their animals. The next section of this report highlights the Branch's main activities and demonstrates the benefit provided to the public *(in italics)*. All our charitable activities, as described in more detail in the following pages of this report, focus on promoting kindness and preventing or suppressing cruelty to animals and are undertaken to further these purposes for the public benefit.

Charitable activities pursued for the public benefit

Details of the Medway West Branch activities can be found within the individual Trustees reports.

We support our local Inspector[s] by [*taking in, free of charge, mistreated or abandoned animals, including pets whose owners suffer ill health or financial difficulties or pass away*]. *The Society's Inspectorate (as well as providing education, information and advice) rescues animals in distress and enforces laws against the cruel mistreatment of animals in England and Wales by bringing prosecutions. This work is key to 'the prevention or suppression of cruelty' part of the RSPCA objectives and promotes humane sentiments towards animals which involves moral benefit to humankind as a whole.*

We provide subsidised veterinary treatment for animals which are sick or injured and belong to local people on low incomes. We do this through our Branch Clinic. *This work benefits those on means tested benefits by giving them financial help to obtain care for companion animals in need of veterinary treatment.* During 2024 we treated 581 animals.

We provide subsidised neutering and microchipping of companion animals for those in the Branch area on low incomes. We do this through our Branch Clinic. *This work helps to control dog/cat populations through neutering and benefits those on means tested benefits by giving them financial help to neuter and microchip companion animals, thereby promoting responsible pet ownership.*

Animals in our care receive veterinary treatment, vaccination, neutering, micro-chipping and are assessed for rehoming. *This work helps to control the incidence and spread of disease and suffering through vaccination and neutering.*

We rehome animals in need at low cost to people willing and able to have a companion animal. *Whilst we recognise that companion animals provide measurable benefits to people's physical and mental health, we consider the provision of pets as subsidiary to the main charitable aim of this service, which is to reduce animal suffering. Our policy to charge a reasonable adoption fee for animals aims to highlight the ongoing personal and financial commitment of pet ownership. It would not be in the best interests of animals, and therefore would fall outside our objectives to rehome to those who could not afford them.*

We take in, free of charge, lost animals and take steps to reunite them with owners. *This works benefits our local community (including local authorities) by preventing animals straying and posing a risk to themselves and to people through road traffic accidents.*

We respond to enquiries (both direct and via the Society's national call centre) from the public about animals locally. *The public benefits from knowing that we can intervene to assist animals in need.*

We offer free animal care advice at our clinic and on our website. *The public benefits through the promotion of responsible pet ownership.*

Within the terms of our governing document, we support the National Society, other RSPCA branches and other local animal welfare charities by taking in and rehoming animals from other Branch areas and boarding case animals for the National Society if required.

We provide volunteering opportunities for those who wish to support our work, including trusteeship, fundraising, providing work experience placements for schools, colleges and back to work initiatives. *This benefits local people and companies by providing the possibility of doing work which is compassionate and rewarding.*

The cost of maintaining the Clinic, providing appropriate levels of care for animals awaiting rehoming and undertaking pro-active animal welfare in the local community meant that the Branch spent £164,323.00 during the year.
The Branch funded this activity from incoming resources of £159,620.00 this included over the counter income from the clinic itself, adoption donations, fund raising, legacies and interest.

Risk Analysis

The Branch has carried out a review to identify major risks and has taken steps to mitigate them. (Original copies of the Risk Management Policies and Reserves may be viewed at The Parsons Memorial Clinic)
The major risks identified are:

1. Loss of reputation through error or fraud.

2. Loss of income through error or fraud.

3. Insufficient trustees for the Branch to continue.

4. Insufficient volunteers for fundraising and animal care activities.

5. Insufficient funds to cover the costs of the clinic and other animal welfare activities.

It is the opinion of the Trustees that the Branch's policies, procedures and controls are adequate to mitigate financial and reputation loss through error or fraud to maintain the future financial viability of the Branch. Steps are to be taken to address the issues of the recruitment of further trustees and volunteers.

Reserves Policy

The Branch holds reserves in order that levels of service provided for animal welfare may be maintained should there be a reduction in incoming resources. The Branch has designated funds of £37,000 for shop and clinic repairs, computer upgrades and for our welfare and veterinary assistance.
Reserves in this context mean funds that are freely available for the Branch's general purposes after all commitments have been met.
The Branch has unrestricted reserves of £212,603.00.
Such reserves represent approximately 16 months expenditure based on gross expenditure, minus funds spent on repairs and upgrading.
It is the opinion of the Trustees that the existing reserves are sufficient to meet any reduction in incoming resources.

Investment Policy

As of 31st December 2024 the Branch investment policy was:

That the higher rate account balances should not fall below the reserves level.
That current account balances should not fall below £35,000.00 (£30,000 for the Branch account and £5,000.00 for the clinic account)

The Trustees recognise that this policy should be reviewed on an annual basis following the publication of the audited annual accounts for the previous year.

Statement of Trustees Responsibilities

Under the Charities Act 1993, the Trustees are required to prepare a statement of accounts for each financial year which gives a true and fair view of the state of affairs of the Medway West Branch at the end of the year and of its incoming resources and the application of such resources during the year. In preparing the statement, the Trustees are required to:

1. Select suitable accounting policies and apply them consistently.

2. Make judgements and estimates that are prudent and reasonable.

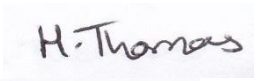
3. State whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the statement of accounts.

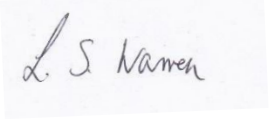
4. Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue its operations.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity at that time and enable the Trustees to ensure that any statement of account prepared by them complies with the regulation under section 42(1) of the Charities Act 1993.

The Trustees are responsible for safeguarding the assets of the Charity and for taking reasonable steps for prevention and detection of fraud and other irregularities.

Signed on behalf of The Medway West Branch

Hon. Chairman  Helen Thomas

Hon. Treasurer  Lois Warren

Date: 8/4/24

Clinic Annual Report for 2024

During 2024, 581 owned animals were treated at the clinic (379 dogs, 182 cats, 15 rabbits and 5 miscellaneous)

178 animals were referred to The Manor Veterinary Centre for emergency treatments, operations, dentals, x-rays and blood tests (120 dogs, 54 cats and 4 miscellaneous)

The Branch also provided financial assistance for 8 cats and 2 rabbits to be treated at the request of the Inspectorate.

2 dogs, 57 cats and 33 rabbits were identichipped and 8 dogs, 14 cats, 25 rabbits and 1 guinea pig were neutered.

In February this year The Manor Veterinary Centre informed us they could no longer supply us with a vet for our weekly clinics as due to the shortage of vets nationally they were struggling to cover both their own practice and our clinic, but they would still continue to see our clients at a discounted rate. Even at a discounted rate many of our clients faced huge increases especially on monthly repeat prescriptions for heart, liver and kidney diseases so we desperately needed to find a vet. Thankfully our much-loved vet Tanith Wells who left both us and The Manor Veterinary Centre in 2023 came to the rescue and offered to cover our weekly clinics. This was a great relief for all concerned and we cannot thank her enough for her support.

However, at the end of the year the decision was made to temporarily suspend the weekly clinics. The temporary closure meant that the Branch would be able to upgrade the facilities and services we could offer to the community and ensure that all changes complied with current legislation. Through this transition period clients will still be able to access discounted veterinary services in conjunction with The Manor Veterinary Centre and also through the Branch Welfare assistance scheme where applicable.

As in previous years we have continued to run our pet food bank to help the general public and the Inspectorate.

Our assistant Manager Kevin Morton successfully completed a Health and Safety Course and a PAT testing course this year and is currently studying towards a SQP certificate.

Our Admin assistant Chantal Morton has as always worked extremely hard in keeping the website, Facebook and Instagram pages up to date, alongside her day-to-day admin. duties and covering reception. Chantal has been with us since 1998 first as a voluntary animal care assistant and then since 2002 as our Admin assistant, and we are greatly indebted to her for her outstanding contribution to the Branch.

Chantal is supported on reception by Kevin Morton, Dave Downard and Jill Watts who all contribute greatly to the smooth running of the Branch and clinic, a truly wonderful team.

Thanks also go to our Chairperson Helen Thomas for promoting our Saturday Specials.

Finally, I would like to thank all our committee members (trustees), our Branch Partnership Manager Amanda Rooney, our amazing Inspectorate team led by Chief Inspector Nick Wheelhouse and to all our members and supporters who help us in so many ways.

Michele Carr

Branch, Clinic and Animal Centre Manager

Rehoming Annual Report for 2024

During 2024 the Branch admitted 88 domestic animals (2 dogs, 21 cats, 31 rabbits and 34 miscellaneous) The miscellaneous comprised of guinea pigs, hamsters, 2 racing pigeons, 1 cockatiel and a bearded dragon.

1 rabbit was returned to the centre, and 3 kittens were born in care.

We rehomed 78 animals (1 dog, 7 cats, 32 rabbits and 38 miscellaneous)

Sadly 1 rabbit and 7 miscellaneous died, and 1 cat and 1 rabbit euthanised on veterinary advice.

I dog and 1 miscellaneous were transferred to other non- RSPCA establishments and 17 cats, 14 rabbits and 7 guinea pigs transferred to other RSPCA accommodation.

At the beginning of November all remaining animals on site which were the 14 rabbits, and 7 guinea pigs mentioned above were moved to other RSPCA centres to enable the Branch to upgrade the existing animal accommodation and clear the site for essential tree and other general maintenance.

During the year the animals have been cared for by our permanent team of volunteers Brenda Coveney, Sandy Smart, Nic Banham, Suzy Bale, Jake Morton, and Katie Attwood assisted by students on animal management course placements from various colleges and the occasional members of public who kindly donate a few hours of their spare time. To all of the above we are extremely grateful for their time and dedication.

Our thanks also go to Dave Coveney and Kevin Morton for keeping us supplied with shavings, hay, straw and readigrass.

Although Dave and Maureen Downard only foster birds for us occasionally now they have continued to help with fundraising activities by sorting donated goods from home which are then either sent to our charity shop or stored for events like our Tabletop Sale with unwanted and unopened gifts being put aside for our raffle prizes and our Christmas Table. Maureen also donates a lot of time and effort baking a huge selection of cakes for our cake stalls which always go down well.

We are extremely grateful for all their hard work as the funds they help to generate go towards the care and veterinary treatment for the animals in care. Continuing to raise funds is a huge priority especially as veterinary costs are at an all-time high. With the discounts given by our veterinary partners including Fern Cottage Vets this enables us to get all our rabbits neutered before rehoming and we can make sure that all monies raised are put to good purpose.

Michele Carr

Branch, Clinic and Animal Centre Manager

Wildlife Annual Report for 2024

During 2024 the Branch admitted 49 Wildlife casualties comprising of blackbirds, woodpigeons, feral pigeons, collared doves, starlings, swifts, robins, magpies, thrushes, gulls, crows, sparrows, 1 goldfinch, 1 fox and wild mice.

37 were treated and successfully released and 3 transferred to other wildlife establishments.

Sadly 9 died due to illness or the result of their injuries and 2 put to sleep on veterinary advice.

Charity Shop Annual Report for 2024

Our charity shop in Strood once again managed to increase their takings from the previous year thanks to Emma, Wendy, Jan, Paula, Amy, Tina, Laura, Nick, Jo, Deborah and Michelle and their numerous supporters.

The Branch is extremely grateful to all of them for their hard work and dedication.

Although the shop was opened not only to provide funds for the animals in our care but also to benefit the local community, sadly some certain individuals do not share our vision, at the beginning of the year there was an attempted break in at the rear of the shop and then a few weeks later the large shop front window was deliberately smashed with a brick. With the Kent Messenger covering the story coupled with an appeal online our wonderful supporters donated enough to cover the huge cost of a new window.

Along with the popular half price sales throughout the year the shop also held a Halloween event in October and a Christmas event in December where the Grinch paid us a visit, all a lot of fun.

We would like to thank our regular customers and donors for their continuing support and to anyone who has not had a chance to visit us yet please pop in and grab a bargain.

Michele Carr

Branch, Clinic, and Animal Centre Manager

RSPCA. Kent Annual Branch Report

Branch Report 2024 - Inspectorate Group Kent

Chief Inspector Nick Wheelhouse 12709

Deputy Chief Inspector Tina Nash 10608

ARO Wayne Baker 18586

ARO May Bell 18856

ARO Brian Milligan 11516

ARO Georgia Shelton 18860

ARO Adam Tasker 17473

ARO Poppy Turk 18583

ARO Becca Wilkie 18857

Inspector Clive Hopwood 16768

Inspector Kirsten Ormerod 16741

Inspector Rosie Russon 723

Inspector Deborah Rutherford 15892

Welcome to the 2024 Kent Group annual branch report.

A few team changes in 2024 we said goodbye to three officers: Inspector Grace Harris-Bridge, who left to retrain as a veterinary surgeon and Inspector Dave Grant and ARO Lynn White who have both retired from the Society. We thank them for their hard work in 2024 and wish them our best! Rosie Russon continued her secondment within the Wilbefore team in 2024, providing vital training packages and face to face training for officers on the changes to the Wilberforce system and has since returned to the group at the beginning of 2025. We also saw the start of the recruitment of three new AROs to the Kent group, who completed their training during Spring and Summer and fully joined the group at the end of 2024, welcoming AROs Wayne Baker, Adam Tasker and Poppy Turk to the group, who have all hit the ground running. We also welcomed three more new AROs, whose training started in November 2024, to the group - AROs May Bell, Georgia Shelton and Becca Wilkie who are currently completing their training and will be fully up and running just in time for Summer 2025.

As always, the start of the year 2024 gave us the opportunity to catch up on essential Health & Safety and mandatory training to prepare us for the year ahead and officers setting their own priorities for the year, including equine training, small animal care and completing developmental courses.

The cost of living crisis still is ever so present in the area. The food banks are continually being used and we have brought more pet food to pet owners in the area who have fallen on difficult times. We have been able to utilise various funds from branches and the Regional Inspectorate Welfare Fund. This has been able to help many people over the years which has been greatly appreciated by most we have helped. But the main thing it has helped the lives of the pets they had and improved their lives as well as the owners.

Unfortunately whilst seeing an increase in support for owned pets and providing support through vouchers and foodbanks etc we still saw case investigations maintaining numbers into 2024, with some cases coming from neighbouring groups, which we have continued to support. Dealing with case investigations is not an easy part of the job faced by the Inspectorate and the decision to progress to a case investigation is not something that is taken lightly. Officers will always do what they can to keep an animal in situ and support the owners to make improvements, particularly with the cost of living crisis continuing, however the increase in cases has shown that, although the cost of living is affecting more and more pet owners in the community, there is still an increase in serious cases of neglect and cruelty.

Throughout the year avian influenza kept a tight hold on both wild and domestic bird populations and the group had many calls for ill and stricken birds, particularly swans / geese and seabirds which fall into the highest risk category. We were particularly saddened to see first hand the way the disease decimated the wild gannet population along the coast in Kent. Although the group is glad that they do carry the means to end suffering humanely - it still takes its toll when dealing with and seeing such vast numbers of suffering wildlife - and for their extra hard work and professionalism dealing with this disease, I am grateful. As we progressed towards the end of 2024 this eased, with Mallydams Wildlife centre continuing to increase their intake of wildlife.

Without the support of the Regional Board and Branch networks, we would simply not be as effective in rescuing animals in all sorts of predicaments. The field officers are under significant pressure and your continued patience and support is very much appreciated. Your work in supporting members of the public with funding, helping rehome unwanted animals, and caring for the sick and traumatised is to be commended. It can be a thankless task but I can assure you my team and I fully appreciate the hard work you and your teams put in.

In Kent we helped rescue, collect and rehabilitate thousands more animals from situations that would have resulted in severe injury and suffering. Within the Kent group you have officers who specialise in wildlife and care, specialist flood rescue, Inland boat rescue, and equine rescue to name but a few.

Our thanks goes out to our team of Animal Rescue Volunteers, who continue to provide support to the Inspectorate Group, Branch Network and Animal Centres. They will often travel huge distances to move animals to new homes or other centres. Their work is

invaluable in supporting the Inspectorate group, allowing officers time to continue to work on incidents of cruelty and neglect and allowing us to respond quicker to these calls.

We wish to offer our thanks to Kent Police for their invaluable assistance in exercising their powers of entry, search, seizure and occasionally arrest of people who mistreat their animals. Our thanks also goes to Kent Fire and Rescue Service for the many occasions that they have helped with rescues of animals that have got themselves trapped or in difficulty and we have needed their equipment and manpower to resolve the situation.

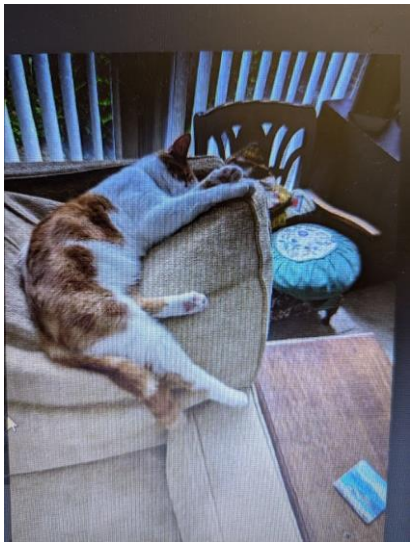
Of course we have not forgotten the RSPCA animal centres that take in our animals, care for them and eventually rehome them. Our sincere thanks to the Branch catteries and kennels that board, care for and rehome our animals, usually at very short notice and at the most inconvenient times, and to the experts who care for our sick and injured wildlife until they have been rehabilitated and are able to be released back into the wild.

We are also supported by Veterinary Practices from all across Kent. The support they provide helps us bring justice for animals, and support for the sick & injured. We work with other charities such as World Horse Welfare, The British Horse Society, Folly Wildlife Hospital and numerous more. We are most grateful to them all.

Finally, on behalf of everyone in the Kent group, a big thank you to all of the Branches, members and volunteers for making us feel so welcome at your meetings and for all the difficult and invaluable work you have done throughout 2024. Without you dedicating your time and efforts we would not be able to achieve all that we do.

Here are some of the many jobs we dealt with in 2024 in your branch areas...

Ashford, Tenterden and District



Deputy Chief Inspector Tina Nash successfully resolved a multi-cat household in New Romney where over 30 cats were removed with the majority being rehomed via RSPCA Ashford. Some of the cats were extremely nervous but here is one of them successfully settling into their new home.

Inspector Dave Grant came to the rescue of this beautiful male Devon Rex cat who was signed over after being found in an unsuitable environment. He was cared for by RSPCA Ashford and was affectionately named ‘Dave’.

Canterbury and District

Animal Rescue Officer Adam Tasker rescued this juvenile gannet who was found injured in Dover Docks. Once caught he was found to have abrasions to his wing so may have crash landed in recent storms. Adam transferred the gannet to RSPCA Mallydams for further assessment and treatment.

Inspector Deb Rutherford attended a field in Canterbury late in the evening to rescue a sheep caught up in brambles. Thankfully the sheep was unharmed and the farmer notified and the sheep was checked over the following morning.

Isle of Thanet

Inspector Deb Rutherford went to the abandoned Subway building in Ramsgate High Street and successfully released around 20 pigeons unharmed from the building!

Inspector Kirsten Ormerod and Animal Rescue Officer Adam Tasker rescued 21 pigeons from the same location in Broadstairs where sadly a house clearance disturbed a number of nests. The pigeons of various sizes and ages all appeared unharmed. They were all transferred to RSPCA Mallydams for further care until old enough to be released.

Medway West

Inspector Kirsten Ormerod attended a property in Gillingham for reports of a collapsed cat. On arrival she met ‘Mougins’ who was clearly an elderly boy who had seemingly lost his way and moved into a member of the public's garden after going on an adventure across 2 very busy main roads.. Thanks to his microchip he was successfully reunited with his thankful owner who advised Kirsten he had been missing for 4 days and they were starting to fear the worst.

Deputy Chief Inspector Tina Nash attended a property in Gillingham where 2 foxes were found in a flat having fallen through skylights and then they couldn't get back out. Tina managed to catch both feisty foxes, gave them both a good check over and they were thankfully re-released in a park nearby unharmed

Kent North West

Inspector Kirsten Ormerod rescued 2 german shepherds and a cat from a property in Gravesend where sadly their owner had moved out and left them behind. The dogs named Sheba and Keira who are mother and daughter were especially terrified and in poor condition and had clearly not been outside or on a lead in a long time. They were initially taken to a private boarding establishment for veterinary care and TLC. They are an extremely bonded pair and it became clear they needed to stay together.

Thanks to RSPCA Kent North West Branch the decision was made to sign them over to the breed specific charity German Shepherd Rescue Elite where they went straight into foster care. A special thank you goes to the branch for supporting Kirsten with this. The first 2 photos were the day they were rescued and the 2nd is a much happier and healthier pair now!

Folkestone and District

Inspector Kirsten Ormerod responded to reports of a small oil spill on the south coast in Folkestone. Kirsten managed to rescue 3 guillemots who were lethargic and covered in oil. They were transferred to RSPCA Mallydams. A further 2 more were rescued in Broadstairs and also transferred to RSPCA Mallydams.

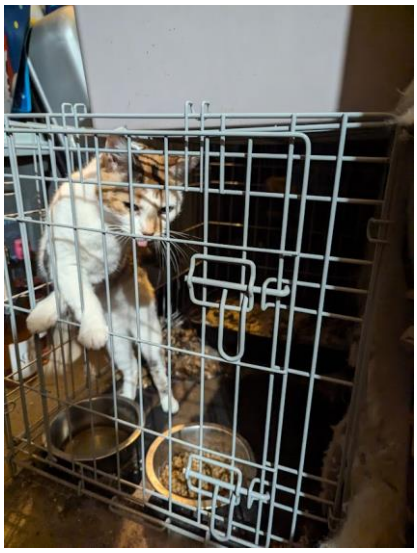
Inspector Clive Hopwood responded to reports of a gull caught on netting on a flat roof section of a townhouse. Fire and Rescue cut it out and brought it down. A quick check over and rest of netting removed and the gull was happily released nearby unharmed.

Kent West, Sevenoaks and Tonbridge

Animal Rescue Officer Adam Tasker investigated reports of a cockerel being abandoned in an overturned supermarket container in a field next to the A21 in Tonbridge. After making enquiries Adam was able to rescue him and transfer him to a private boarding facility into much more appropriate accommodation! He has now been named Hovis and since been rehomed.

Inspector Kirsten Ormerod collected this fledgling jackdaw that she found in a cage in a member of the public's front room in Tonbridge surrounded by dogs and cats. She was advised that a member of the public rescued it a week ago and was attempting to rehab it herself. Kirsten took it to Folly Wildlife who said it was extremely skinny but would hopefully make a full recovery.

Tunbridge Wells and Maidstone



Animal Rescue Officer Adam Tasker rescued poor 7 month old Lola the cat who Adam found living in filthy conditions in a dog crate in a dark room in Tunbridge Wells. Thankfully Lola was signed over to Adam immediately and removed from the property and taken in by Maidstone Branch to find a new, loving home.

Inspector Kirsten Ormerod investigated reports of 6 hamsters (mixture of male and female) that were approximately 8-10 weeks old found in a cardboard box at a bus stop on South Park Road in Maidstone. They were brought in to RSPCA Leybourne. Although understandably stressed they were physically ok but the females were pregnant and babies soon arrived. They have now all been successfully rehomed.

RSPCA MEDWAY WEST BRANCH

UPCOMING EVENTS

Bingo night - June TBC**

Table Top - 9th August

Quiz October - TBC**

Halloween Event - TBC**

Christmas Event - TBC**

Christmas table - Early Nov - Late Dec.

**** Please keep an eye on our social media channels for dates and further information.**

www.facebook.com/rspcamedwaywestbranch

www.instagram.com/rspcamedway

RSPCA – MEDWAY WEST BRANCH

COMMITTEE MEMBERS

2024-2025

Elected at AGM held on 14th May 2024 (In alphabetical order)

Ms Taryn Chambers
109 Patrixbourne Avenue, Gillingham, ME8 6TY

Mrs Brenda Coveney
6 Juniper Close, Chatham, ME5 0NX

Mr Dave Downard (Hon. Vice Chairman)
26 The Ridgeway, Chatham. ME4 6PD

Mrs Maureen Downard
26 The Ridgeway, Chatham. ME4 6PD

Mrs Jackie Hazelden
60 Harptree Drive, Chatham, ME5 0TF

Mrs Helen Thomas (Hon. Chairman)
Greenborough House, Warren Lane, Hartlip. ME9 7XL

Mrs Lois Warren (Hon. Treasurer)
260 Walderslade Road, Chatham. ME5 0PA

<u>STAFF MEMBERS</u>

Ms Michele Carr (Branch, Clinic and Animal Centre Manager)

Mr Kevin Morton (Assistant Manager)

Mrs Chantal Morton (Branch and Clinic General Administrative Assistant)

Mrs Emma Smith (Shop Manager)

Mrs Wendy Medhurst (Shop Assistant)

FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2024
FOR
RSPCA KENT – MEDWAY WEST

CHARITY NO: 209192

RSPCA KENT – MEDWAY WEST

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FOR THE YEAR ENDED 31 DECEMBER 2024

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INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF RSPCA KENT – MEDWAY WEST BRANCH

We report on the accounts of the Trust (Medway West Branch) for the year ended 31st December 2024, which are set out on pages 2 to 11.

Respective Responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required this year under section 144 (2) of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is our responsibility to:

- examine the accounts under section 145 of the 2011 act;
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the Charities Act and
- to state whether particular matters have come to our attention.

Basis of Independent Examiner's Report

Our examination was carried out in accordance with the general Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with our examination, no matter has come to our attention:

1. which gives us reasonable cause to believe that in any material respect, the requirements:
   - to keep accounting records in accordance with section 130 of the Charities Act; and
   - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

   have not been met; or

2. to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed ..Thompson Elphick.....

Thompson Elphick
Chartered Certified Accountants,
The Corner House,
2 High Street,
Aylesford,
Kent
ME20 7BG

Date 4 April 2025.....

RSPCA KENT - Medway West

Statement of Financial Activities

For the year ended 31st December 2024

	Notes	31/12/2024 Unrestricted Funds £	31/12/2023 Unrestricted Funds £
Incoming Resources	3		
Income and endowments from			
Donations and legacies		33,520	40,151
Charitable activities		21,208	23,091
Trading activities		103,485	102,080
Investment income		969	709
Other income		438	494
Total		**159,620**	**166,526**
Resources Expended	4		
Expenditure on			
Raising funds		44,329	41,506
Charitable activities		119,994	113,228
Total		**164,323**	**154,734**
Net movement of funds		**(4,703)**	**11,792**
Reconciliation of funds:			
Total funds brought forward		364,939	353,147
Total funds carried forward		**360,236**	**364,939**

RSPCA KENT - Medway West
Balance Sheet as at 31 December 2024

	Notes	31/12/2024 Unrestricted Funds £	31/12/2023 Unrestricted Funds £
Fixed assets	7	96,400	98,485
Current assets			
Stock	8	5,768	6,731
Debtors	9	13,141	4,111
Cash at bank and in hand	11	249,603	260,540
Total Current Assets		**268,512**	**271,382**
Liabilities:			
Creditors : amounts falling due within one year	10	4,676	4,928
Net Current Assets		**263,836**	**266,454**
Total net assets		**360,236**	**364,939**
FUNDS OF THE CHARITY			
Unrestricted income funds	12	360,236	364,939
Total Funds		**360,236**	**364,939**

Approved by the trustees and signed on their behalf by:

H Thomas ..... Mrs H Thomas (Chair)

4 April 2025 Date

RSPCA KENT - Medway West
Notes to the Accounts
For the year ended 31st December 2024

Note 1. Basis of preparation

1.1 Basis of preparation and assessment of going concern

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.
The accounts have been prepared in accordance with:
the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and with:
the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011 and applicable regulations.

1.2 Going concern

These accounts have been prepared on a going concern basis and there are no material uncertainties related to events or conditions that cast significent doubt on the charity's ability to continue as a going concern.

1.3 Change of accounting policy

The accounts present a true and fair view and the accounting policies adopted are those outlined in note 2.

1.4 Changes to accounting estimates

No changes to accounting estimates have occurred in the reporting period (3.46 FRS 102 SORP).

1.5 Material prior year errors

No material prior year error have been identified in the reporting period (3.47 FRS 102 SORP).

Note 2 Accounting policies

2.1 Income

This standard list of accounting policies has been applied by the charity. Where a different or additional policy has been adopted then this is detailed in the box below.

Recognition of income	These are included in the Statement of Financial Activities (SoFA) when: · the charity becomes entitled to the resources; · it is more likely than not that the trustees will receive the resources; and · the monetary value can be measured with sufficient reliability.
Offsetting	There has been no offsetting of assets and liabilities, or income and expenses, unless required orpermitted by the FRS 102 SORP or FRS 102.
Grants and donations	Grants and donations are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS102 SORP).
Legacies	Legacies are included in the SOFA when receipt is probable, that is, when there has been grant of probate, the executors have established that there are sufficient assets in the estate and any conditions attached to the legacy are either within the control of the charity or have been met.
Tax reclaims on donations and gifts	Gift Aid receivable is included in income when there is a valid declaration from the donor. Any Gift Aid amount recovered on a donation is considered to be part of that gift and is treated as an addition to the same fund as the initial donation unless the donor or the terms of the appeal have specified otherwise.
Donated goods	Donated goods are measured at fair value (the amount for which the asset could be exchanged) unless impractical to do so. The cost of any stock of goods donated for distribution to beneficiaries is deemed to be the fair value of those gifts at the time of their receipt and they are recognised on receipt. In the reporting period in which the stocks are distributed, they are recognised as an expense at the carrying amount of the stocks at distribution. Donated goods for resale are measured at fair value on initial recognition, which is the expected proceeds from sale less the expected costs of sale, and recognised in 'Income from other trading activities' with the corresponding stock recognised in the balance sheet. On its sale the value of stock is charged against 'Income from other trading activities' and the proceeds from sale are also recognised as 'Income from other trading activities'. Goods donated for on-going use by the charity are recognised as tangible fixed assets and included in the SoFA as incoming resources when receivable. Gifts in kind for use by the charity are included in the SoFA as income from donations when receivable.
Donated services and facilities	Donated services and facilities are included in the SOFA when received at the value of the gift to the charity provided the value of the gift can be measured reliably. Donated services and facilities that are consumed immediately are recognised as income with an equivalent amount recognised as an expense under the appropriate heading in the SOFA
Support costs	The charity has incurred expenditure on support costs.
Volunteer help	The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.
Income from interest, royalties and dividends	This is included in the accounts when receipt is probable and the amount receivable can be measured reliably.

2.3 Expenditure and liabilities

Liability recognition Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

Governance and support costs Support costs have been allocated between governance costs and other support. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice.

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, eg allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

Redundancy cost The charity made no redundancy payments during the reporting period.

Deferred income No material item of deferred income has been included in the accounts.

Creditors The charity has creditors which are measured at settlement amounts less any trade discounts

Provisions for liabilities A liability is measured on recognition at its historical cost and then subsequently measured at the best estimate of the amount required to settle the obligation at the reporting date

Basic financial instruments The charity accounts for basic financial instruments on initial recognition as per paragraph 10.7 FRS102 SORP. Subsequent measurement is as per paragraphs 11.17 to 11.19, FRS102 SORP.

2.4 ASSETS

Tangible fixed assets for use by charity These are capitalised if they can be used for more than one year, and cost at least £1,000

The depreciation rates currently in use for fixed assets held for use by the charity are as follows:-

Freehold Property	2% on the reducing balance
Fixtures and Equipment	25% on the reducing balance
Motor Vehicle	25% on the reducing balance
Computer Equipment	25% on the reducing balance

Stocks and work in progress Stocks held for sale as part of non-charitable trade are measured at the lower or cost or net realisable value.

Goods or services provided as part of a charitable activity are measured at net realisable value based on the service potential provided by items of stock.

Work in progress is valued at cost less any foreseeable loss that is likely to occur on the contract.

Debtors Debtors (including trade debtors and loans receivable) are measured on initial recognition at settlement amount after any trade discounts or amount advanced by the charity. Subsequently, they are measured at the cash or other consideration expected to be received.

Note 3 Analysis of income		31/12/2024	31/12/2023
		Unrestricted funds £	Unrestricted funds £
Donations and legacies:	Donations and gifts	33,520	37,653
	Gift Aid	-	-
	Legacies	-	2,498
	General grants provided by government/other charities	-	-
	Membership subscriptions and sponsorships which are in substance donations	-	-
	Donated goods, facilities and services	-	-
	Other	-	-
		33,520	40,151
Charitable activities:	Consultations, vaccines, operations and drugs	17,308	19,191
	Rent received	3,900	3,900
		21,208	23,091
Other trading activities:	Sale of goods	103,485	102,080
	100 club	-	-
		103,485	102,080
Income from investments:	Interest income	969	709
		969	709
Other:	Other	438	494
		438	494
TOTAL INCOME		**159,620**	**166,526**

Note 4 Analysis of expenditure

		31/12/2024	31/12/2023
		Unrestricted funds £	Unrestricted funds £
Expenditure on raising funds:	Incurred seeking donations	18,818	18,368
	Operating membership schemes and social lotteries	-	-
	Staging fundraising events	-	-
	Operating charity shops	12,506	11,714
	Advertising, marketing, direct mail and publicity	996	567
	Other trading activities	1,846	1,661
	Rent collection, property repairs and maintenance charges	10,164	9,196
		44,329	41,506
Expenditure on charitable activities	RSPCA HQ	-	-
	Veterinary Accounts	10,076	13,892
	Drugs ,ID chips & Clinic consumables	15,653	14,152
	Governance costs	94,265	85,184
		119,994	113,228
TOTAL EXPENDITURE		**164,323**	**154,734**

Note 5 Details of certain items of expenditure

5.1 Fees for examination of the accounts

	31/12/2024	31/12/2023
	£	£
Independent examiner's fees	2,000	1,775
Other legal & professional fees paid to the independent examiner	3,188	3,105
	5,188	4,880

Note 6 Paid employees

6.1 Staff Costs

	31/12/2024	31/12/2023
	£	£
Salaries and wages	89,078	80,305
Social security costs	-	-
Total staff costs	89,078	80,305

No employees received employee benefits (excluding employer pension costs) for the reporting period of more than £60,000

6.2

		31/12/2024	31/12/2023
		Number	Number
The parts of the charity in which the employees work			
	Charitable Activities	4	4
	Total	4	4

Note 7 Tangible fixed assets

7.1 Cost or valuation

	Freehold land & buildings	Computer Equipment	Plant, machinery and motor vehicles	Fixtures, fittings and equipment	Total
	£	£	£	£	£
1st January 2024	169,172	9,083	9,041	11,769	199,064
Additions	-	-	-	-	-
Revaluations	-	-	-	-	-
Disposals	-	-	-	-	-
31st December 2024	169,172	9,083	9,041	11,769	199,064
7.2 Depreciation and impairments					
1st January 2024	71,207	9,042	8,659	11,672	100,580
Disposals	-	-	-	-	-
Depreciation	1,959	9	95	22	2,085
31st December 2024	73,166	9,051	8,754	11,694	102,665
7.3 Net book value					
Net book value at 1st January 2024	97,965	41	382	97	98,485
Net book value at 31st December 2024	96,006	32	287	75	96,400

Note 8 Stocks

8.1 Analysis of stocks held

	31/12/2024	31/12/2023
	£	£
Stock of medicines and drugs	5,367	6,046
Stock of goods in shop	401	685
	5,768	6,731

Note 9 Debtors and prepayments

9.1 Analysis of debtors

	31/12/2024	31/12/2023
	£	£
Trade debtors	9,679	604
Prepayments and accrued income	2,484	2,174
Other debtors	979	1,333
	13,141	4,111

Note 10 Creditors and accruals

10.1 Analysis of creditors

	Amounts falling due within one year	
	31/12/2024	31/12/2023
	£	£
Accruals and deferred income	2,606	2,991
Taxation and social security	2,070	1,937
Other creditors	-	-
	4,676	4,928

Note 11 Cash at bank and in hand

	31/12/2024	31/12/2023
	£	£
Short term deposits	49,955	48,985
Cash at bank and on hand	199,649	211,555
	249,603	260,540

RSPCA KENT - Medway West
Notes to the Accounts
For the year ended 31st December 2024

Note 12 Charity funds

12.1 Details of material funds held and movements during the CURRENT reporting period

Fund names	Type	Purpose and Restrictions	Fund balances 1st January 2024	Income	Expenditure	Transfers	Gains and losses	Fund balances 31st December 2024
			£	£	£	£	£	£
General purpose fund	Unrestricted fund	N/a	364,939	159,620	(164,323)	-	-	360,236
		Total Funds	364,939	159,620	(164,323)	-	-	360,236

12.2 Details of material funds held and movements during the PREVIOUS reporting period

Fund names	Type	Purpose and Restrictions	Fund balances 1st January 2023	Income	Expenditure	Transfers	Gains and losses	Fund balances 31st December 2023
			£	£	£	£	£	£
General purpose fund	Unrestricted fund	N/a	353,147	166,526	(154,734)	-	-	364,939
	Total Funds		353,147	166,526	(154,734)	-	-	364,939

FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2024
FOR
RSPCA KENT – MEDWAY WEST

CHARITY NO: 209192

RSPCA KENT – MEDWAY WEST

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FOR THE YEAR ENDED 31 DECEMBER 2024

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INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF RSPCA KENT – MEDWAY WEST BRANCH

We report on the accounts of the Trust (Medway West Branch) for the year ended 31st December 2024, which are set out on pages 2 to 11.

Respective Responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required this year under section 144 (2) of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is our responsibility to:

- examine the accounts under section 145 of the 2011 act;
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the Charities Act and
- to state whether particular matters have come to our attention.

Basis of Independent Examiner's Report

Our examination was carried out in accordance with the general Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with our examination, no matter has come to our attention:

1. which gives us reasonable cause to believe that in any material respect, the requirements:
   - to keep accounting records in accordance with section 130 of the Charities Act; and
   - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

   have not been met; or

2. to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed ..Thompson Elphick.....

Thompson Elphick
Chartered Certified Accountants,
The Corner House,
2 High Street,
Aylesford,
Kent
ME20 7BG

Date 4 April 2025.....

RSPCA KENT - Medway West

Statement of Financial Activities

For the year ended 31st December 2024

	Notes	31/12/2024 Unrestricted Funds £	31/12/2023 Unrestricted Funds £
Incoming Resources	3		
Income and endowments from			
Donations and legacies		33,520	40,151
Charitable activities		21,208	23,091
Trading activities		103,485	102,080
Investment income		969	709
Other income		438	494
Total		**159,620**	**166,526**
Resources Expended	4		
Expenditure on			
Raising funds		44,329	41,506
Charitable activities		119,994	113,228
Total		**164,323**	**154,734**
Net movement of funds		**(4,703)**	**11,792**
Reconciliation of funds:			
Total funds brought forward		364,939	353,147
Total funds carried forward		**360,236**	**364,939**

RSPCA KENT - Medway West
Balance Sheet as at 31 December 2024

	Notes	31/12/2024 Unrestricted Funds £	31/12/2023 Unrestricted Funds £
Fixed assets	7	96,400	98,485
Current assets			
Stock	8	5,768	6,731
Debtors	9	13,141	4,111
Cash at bank and in hand	11	249,603	260,540
Total Current Assets		**268,512**	**271,382**
Liabilities:			
Creditors : amounts falling due within one year	10	4,676	4,928
Net Current Assets		**263,836**	**266,454**
Total net assets		**360,236**	**364,939**
FUNDS OF THE CHARITY			
Unrestricted income funds	12	360,236	364,939
Total Funds		**360,236**	**364,939**

Approved by the trustees and signed on their behalf by:

H Thomas ..... Mrs H Thomas (Chair)

4 April 2025 Date

RSPCA KENT - Medway West
Notes to the Accounts
For the year ended 31st December 2024

Note 1. Basis of preparation

1.1 Basis of preparation and assessment of going concern

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.
The accounts have been prepared in accordance with:
the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and with:
the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011 and applicable regulations.

1.2 Going concern

These accounts have been prepared on a going concern basis and there are no material uncertainties related to events or conditions that cast significent doubt on the charity's ability to continue as a going concern.

1.3 Change of accounting policy

The accounts present a true and fair view and the accounting policies adopted are those outlined in note 2.

1.4 Changes to accounting estimates

No changes to accounting estimates have occurred in the reporting period (3.46 FRS 102 SORP).

1.5 Material prior year errors

No material prior year error have been identified in the reporting period (3.47 FRS 102 SORP).

Note 2 Accounting policies

2.1 Income

This standard list of accounting policies has been applied by the charity. Where a different or additional policy has been adopted then this is detailed in the box below.

Recognition of income	These are included in the Statement of Financial Activities (SoFA) when: · the charity becomes entitled to the resources; · it is more likely than not that the trustees will receive the resources; and · the monetary value can be measured with sufficient reliability.
Offsetting	There has been no offsetting of assets and liabilities, or income and expenses, unless required orpermitted by the FRS 102 SORP or FRS 102.
Grants and donations	Grants and donations are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS102 SORP).
Legacies	Legacies are included in the SOFA when receipt is probable, that is, when there has been grant of probate, the executors have established that there are sufficient assets in the estate and any conditions attached to the legacy are either within the control of the charity or have been met.
Tax reclaims on donations and gifts	Gift Aid receivable is included in income when there is a valid declaration from the donor. Any Gift Aid amount recovered on a donation is considered to be part of that gift and is treated as an addition to the same fund as the initial donation unless the donor or the terms of the appeal have specified otherwise.
Donated goods	Donated goods are measured at fair value (the amount for which the asset could be exchanged) unless impractical to do so. The cost of any stock of goods donated for distribution to beneficiaries is deemed to be the fair value of those gifts at the time of their receipt and they are recognised on receipt. In the reporting period in which the stocks are distributed, they are recognised as an expense at the carrying amount of the stocks at distribution. Donated goods for resale are measured at fair value on initial recognition, which is the expected proceeds from sale less the expected costs of sale, and recognised in 'Income from other trading activities' with the corresponding stock recognised in the balance sheet. On its sale the value of stock is charged against 'Income from other trading activities' and the proceeds from sale are also recognised as 'Income from other trading activities'. Goods donated for on-going use by the charity are recognised as tangible fixed assets and included in the SoFA as incoming resources when receivable. Gifts in kind for use by the charity are included in the SoFA as income from donations when receivable.
Donated services and facilities	Donated services and facilities are included in the SOFA when received at the value of the gift to the charity provided the value of the gift can be measured reliably. Donated services and facilities that are consumed immediately are recognised as income with an equivalent amount recognised as an expense under the appropriate heading in the SOFA
Support costs	The charity has incurred expenditure on support costs.
Volunteer help	The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.
Income from interest, royalties and dividends	This is included in the accounts when receipt is probable and the amount receivable can be measured reliably.

2.3 Expenditure and liabilities

Liability recognition Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

Governance and support costs Support costs have been allocated between governance costs and other support. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice.

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, eg allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

Redundancy cost The charity made no redundancy payments during the reporting period.

Deferred income No material item of deferred income has been included in the accounts.

Creditors The charity has creditors which are measured at settlement amounts less any trade discounts

Provisions for liabilities A liability is measured on recognition at its historical cost and then subsequently measured at the best estimate of the amount required to settle the obligation at the reporting date

Basic financial instruments The charity accounts for basic financial instruments on initial recognition as per paragraph 10.7 FRS102 SORP. Subsequent measurement is as per paragraphs 11.17 to 11.19, FRS102 SORP.

2.4 ASSETS

Tangible fixed assets for use by charity These are capitalised if they can be used for more than one year, and cost at least £1,000

The depreciation rates currently in use for fixed assets held for use by the charity are as follows:-

Freehold Property	2% on the reducing balance
Fixtures and Equipment	25% on the reducing balance
Motor Vehicle	25% on the reducing balance
Computer Equipment	25% on the reducing balance

Stocks and work in progress Stocks held for sale as part of non-charitable trade are measured at the lower or cost or net realisable value.

Goods or services provided as part of a charitable activity are measured at net realisable value based on the service potential provided by items of stock.

Work in progress is valued at cost less any foreseeable loss that is likely to occur on the contract.

Debtors Debtors (including trade debtors and loans receivable) are measured on initial recognition at settlement amount after any trade discounts or amount advanced by the charity. Subsequently, they are measured at the cash or other consideration expected to be received.

Note 3 Analysis of income		31/12/2024	31/12/2023
		Unrestricted funds £	Unrestricted funds £
Donations and legacies:	Donations and gifts	33,520	37,653
	Gift Aid	-	-
	Legacies	-	2,498
	General grants provided by government/other charities	-	-
	Membership subscriptions and sponsorships which are in substance donations	-	-
	Donated goods, facilities and services	-	-
	Other	-	-
		33,520	40,151
Charitable activities:	Consultations, vaccines, operations and drugs	17,308	19,191
	Rent received	3,900	3,900
		21,208	23,091
Other trading activities:	Sale of goods	103,485	102,080
	100 club	-	-
		103,485	102,080
Income from investments:	Interest income	969	709
		969	709
Other:	Other	438	494
		438	494
TOTAL INCOME		**159,620**	**166,526**

Note 4 Analysis of expenditure

		31/12/2024	31/12/2023
		Unrestricted funds £	Unrestricted funds £
Expenditure on raising funds:	Incurred seeking donations	18,818	18,368
	Operating membership schemes and social lotteries	-	-
	Staging fundraising events	-	-
	Operating charity shops	12,506	11,714
	Advertising, marketing, direct mail and publicity	996	567
	Other trading activities	1,846	1,661
	Rent collection, property repairs and maintenance charges	10,164	9,196
		44,329	41,506
Expenditure on charitable activities	RSPCA HQ	-	-
	Veterinary Accounts	10,076	13,892
	Drugs ,ID chips & Clinic consumables	15,653	14,152
	Governance costs	94,265	85,184
		119,994	113,228
TOTAL EXPENDITURE		**164,323**	**154,734**

Note 5 Details of certain items of expenditure

5.1 Fees for examination of the accounts

	31/12/2024	31/12/2023
	£	£
Independent examiner's fees	2,000	1,775
Other legal & professional fees paid to the independent examiner	3,188	3,105
	5,188	4,880

Note 6 Paid employees

6.1 Staff Costs

	31/12/2024	31/12/2023
	£	£
Salaries and wages	89,078	80,305
Social security costs	-	-
Total staff costs	89,078	80,305

No employees received employee benefits (excluding employer pension costs) for the reporting period of more than £60,000

6.2

		31/12/2024	31/12/2023
		Number	Number
The parts of the charity in which the employees work			
	Charitable Activities	4	4
	Total	4	4

Note 7 Tangible fixed assets

7.1 Cost or valuation

	Freehold land & buildings	Computer Equipment	Plant, machinery and motor vehicles	Fixtures, fittings and equipment	Total
	£	£	£	£	£
1st January 2024	169,172	9,083	9,041	11,769	199,064
Additions	-	-	-	-	-
Revaluations	-	-	-	-	-
Disposals	-	-	-	-	-
31st December 2024	169,172	9,083	9,041	11,769	199,064
7.2 Depreciation and impairments					
1st January 2024	71,207	9,042	8,659	11,672	100,580
Disposals	-	-	-	-	-
Depreciation	1,959	9	95	22	2,085
31st December 2024	73,166	9,051	8,754	11,694	102,665
7.3 Net book value					
Net book value at 1st January 2024	97,965	41	382	97	98,485
Net book value at 31st December 2024	96,006	32	287	75	96,400

Note 8 Stocks

8.1 Analysis of stocks held

	31/12/2024	31/12/2023
	£	£
Stock of medicines and drugs	5,367	6,046
Stock of goods in shop	401	685
	5,768	6,731

Note 9 Debtors and prepayments

9.1 Analysis of debtors

	31/12/2024	31/12/2023
	£	£
Trade debtors	9,679	604
Prepayments and accrued income	2,484	2,174
Other debtors	979	1,333
	13,141	4,111

Note 10 Creditors and accruals

10.1 Analysis of creditors

	Amounts falling due within one year	
	31/12/2024	31/12/2023
	£	£
Accruals and deferred income	2,606	2,991
Taxation and social security	2,070	1,937
Other creditors	-	-
	4,676	4,928

Note 11 Cash at bank and in hand

	31/12/2024	31/12/2023
	£	£
Short term deposits	49,955	48,985
Cash at bank and on hand	199,649	211,555
	249,603	260,540

RSPCA KENT - Medway West
Notes to the Accounts
For the year ended 31st December 2024

Note 12 Charity funds

12.1 Details of material funds held and movements during the CURRENT reporting period

Fund names	Type	Purpose and Restrictions	Fund balances 1st January 2024	Income	Expenditure	Transfers	Gains and losses	Fund balances 31st December 2024
			£	£	£	£	£	£
General purpose fund	Unrestricted fund	N/a	364,939	159,620	(164,323)	-	-	360,236
		Total Funds	364,939	159,620	(164,323)	-	-	360,236

12.2 Details of material funds held and movements during the PREVIOUS reporting period

Fund names	Type	Purpose and Restrictions	Fund balances 1st January 2023	Income	Expenditure	Transfers	Gains and losses	Fund balances 31st December 2023
			£	£	£	£	£	£
General purpose fund	Unrestricted fund	N/a	353,147	166,526	(154,734)	-	-	364,939
	Total Funds		353,147	166,526	(154,734)	-	-	364,939

ROYAL SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS MEDWAY WEST BRANCH

England & Wales - Charity number 209192

Accounts

Kent Annual Branch Report

Branch Report 2023 - Inspectorate Group Kent

Chief Inspector Nick Wheelhouse
ARO Lisa Miller 16142
ARO Brian Milligan 11516
ARO Lynn White 6833
ARO Emily Hoad 18091
Inspector Dave Grant 173
Inspector Grace Harris-Bridge 15085
Inspector Clive Hopwood 16768
Inspector Tina Nash 10608
Inspector Kirsten Ormerod 16741
Inspector Rosie Russon 723
Inspector Rosie Wren 14023
Inspector Deborah Rutherford 15892

Welcome to the 2023 Kent Group annual branch report.

A few team changes in 2023 we said goodbye to two officers: Inspector Rosie Wren and ARO Lisa Miller who have both moved on from the Society. We thank them for their hard work in 2023 and wish them the best of luck in their new ventures. Rosie Russon continued her secondment within the Wilbefore team, providing vital training packages and face to face training for officers on the changes to the Wilberforce system. We also saw a transfer of ARO Emily Hoad to the group from London East, who was a welcome addition to the Kent Group. Emily settled in well with the team and took on board the training provided by the

team. Emily put in a transfer request to move to Hertfordshire at the end of 2023 and was successful in her application. We will see Emily move on to the Herts/Beds Group in early January 2024. We thank Emily for her hard work during her time in the Kent Group and wish her the best for her move in January. We also saw the start of the recruitment of three new AROs to the Kent group, which we will be interviewing and welcoming to the group in 2024.

As always, the start of the year 2023 gave us the opportunity to catch up on essential Health & Safety and mandatory training to prepare us for the year ahead and officers setting their own priorities for the year, including equine training, small animal care and completing developmental courses.

The unexpected cost of living crisis which developed in 2022 and continued throughout 2023 continued to impact the community and we saw more genuine need in people who may have owned pets for a long time but then started to struggle as the year progressed and many found their circumstances had taken a downward turn. A number of branches were able to assist with veterinary care and supplying pet food to those in need, for which we are very grateful.

We saw a jump in case investigations completed by the Inspectors in the group to 35 submitted cases in 2023, with some cases coming from neighbouring groups, which we have continued to support. Dealing with case investigations is not an easy part of the job faced by the Inspectorate and the decision to progress to a case investigation is not something that is taken lightly. Officers will always do what they can to keep an animal in situ and support the owners to make improvements, particularly with the cost of living crisis continuing, however the increase in cases has shown that, although the cost of living is affecting more and more pet owners in the community, there is still an increase in serious cases of neglect and cruelty.

Throughout the year avian influenza kept a tight hold on both wild and domestic bird populations and the group had many calls for ill and stricken birds, particularly swans / geese and seabirds which fall into the highest risk category. We were particularly saddened to see first hand the way the disease decimated

the wild gannet population along the coast in Kent. Although the group is glad that they do carry the means to end suffering humanely - it still takes its toll when dealing with and seeing such vast numbers of suffering wildlife - and for their extra hard work and professionalism dealing with this disease, I am grateful. As we progressed towards the end of 2023 this eased, with Mallydams Wildlife centre continuing to increase their intake of wildlife.

Without the support of the Regional Board and Branch networks, we would simply not be as effective in rescuing animals in all sorts of predicaments. The field officers are under significant pressure and your continued patience and support is very much appreciated. Your work in supporting members of the public with funding, helping rehome unwanted animals, and caring for the sick and traumatised is to be commended. It can be a thankless task but I can assure you my team and I fully appreciate the hard work you and your teams put in.

In Kent we helped rescue, collect and rehabilitate thousands more animals from situations that would have resulted in severe injury and suffering. Within the Kent group you have officers who specialise in wildlife and care, specialist flood rescue, Inland boat rescue, and equine rescue to name but a few.

Our thanks goes out to our team of Animal Rescue Volunteers, who continue to provide support to the Inspectorate Group, Branch Network and Animal Centres. They completed a whopping 123 tasks in 2023. They will often travel huge distances to move animals to new homes or other centres. Their work is invaluable in supporting the Inspectorate group, allowing officers time to continue to work on incidents of cruelty and neglect and allowing us to respond quicker to these calls.

We wish to offer our thanks to Kent Police for their invaluable assistance in exercising their powers of entry, search, seizure and occasionally arrest of people who mistreat their animals. Our thanks also goes to Kent Fire and Rescue Service for the many occasions that they have helped with rescues of animals that have got themselves trapped or in difficulty and we have needed their

equipment and manpower to resolve the situation.

Of course we have not forgotten the RSPCA animal centres that take in our animals, care for them and eventually rehome them. Our sincere thanks to the Branch catteries and kennels that board, care for and rehome our animals, usually at very short notice and at the most inconvenient times, and to the experts who care for our sick and injured wildlife until they have been rehabilitated and are able to be released back into the wild.

We are also supported by Veterinary Practices from all across Kent. The support they provide helps us bring justice for animals, and support for the sick & injured. We work with other charities such as World Horse Welfare, The British Horse Society, Folly Wildlife Hospital and numerous more. We are most grateful to them all.

Finally, on behalf of everyone in the Kent group, a big thank you to all of the Branches, members and volunteers for making us feel so welcome at your meetings and for all the difficult and invaluable work you have done throughout 2023. Without you dedicating your time and efforts we would not be able to achieve all that we do.

Here are some of the many jobs we dealt with in 2023 in your branch areas...

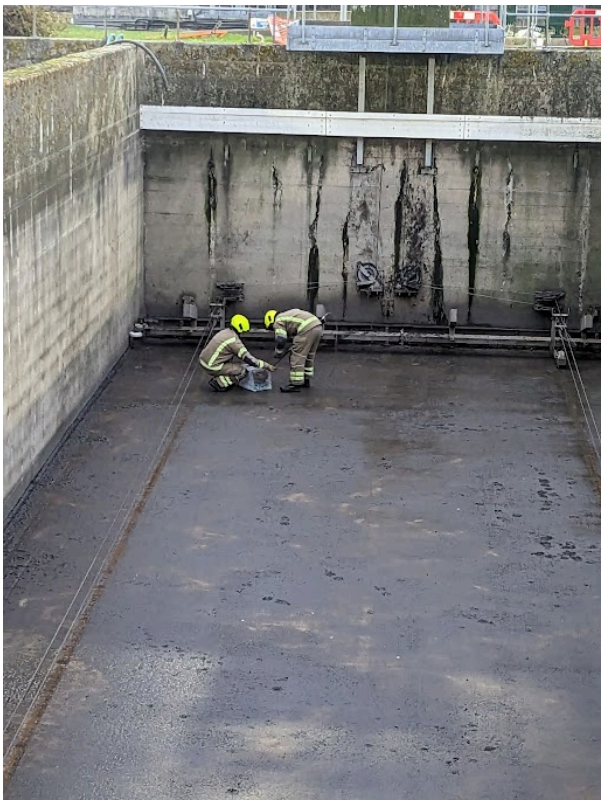
Ashford, Tenterden and District

In Ashford and the surrounding areas we have rescued animals including sheep, and wildlife including badgers, snakes, buzzards, peacocks, swans and ducklings. With the support of Ashford branch we have collected injured and stray cats and provided financial aid to a number of domestic animals needed veterinary treatment.

This brown long ear bat was collected by Inspector Clive Hopwood after being found in someone's living room. Although cold and lethargic the bat did not have any obvious injuries and Clive transferred it to the Kent Bat Trust for further assessment and specialist care. It is thought the bat may have been disturbed during hibernation.

Inspector Deborah Rutherford attended a garden and found this poor juvenile fox caught up in yet more netting! Thankfully uninjured and the netting was not tight around the body so Deb managed to cut the fox free and it ran off happily unharmed! The owner of the netting removed it from their garden.

Canterbury and District



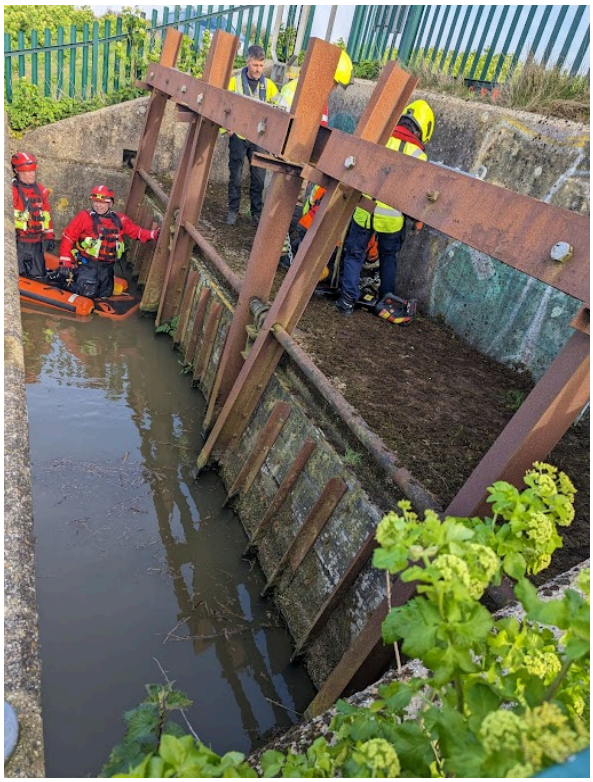
In the Canterbury area we have rescued wildlife including seals, swans, hedgehogs, herons and woodpeckers. The Canterbury branch have helped us rescue a number of stray cats as well as financial aid to many owned cats in need of veterinary treatment and neutering.

The branch has assisted with taking in cats not only from their own area, but from other branch areas, showing the power of excellent networking between the Inspectorate and the branch network in Kent.

Inspector Grace Harris Bridge collected these 2 teeny tiny kittens from Canterbury where there was no sign of their mother. They were taken to RSPCA Canterbury to be hand reared.

Inspector Tina Nash went to Canterbury and found a fox that had fallen into an enclosed concrete area and was unable to escape. With the help of the fire brigade the fox was thankfully caught, checked over and re-released in a safer location!

Isle of Thanet



In Thanet we have rescued wildlife including foxes, many many gulls, pigeons and kestrels. Thanet branch have supported the Inspectorate with taking in wildlife throughout the Spring and Summer seasons also supported us rescuing and rehoming a number of abandoned cockerels and provided financial aid to a number of domestic animals including cats.

Inspector Tina Nash helped this gull that was seen tangled in netting on the roof of a Macdonald's in Thanet. Tina successfully rescued and released him unharmed!

Inspector Tina Nash responded to a report of a trapped dog down a sluice. Fire and Rescue attended after a member of the public reportedly heard barking. After extensive manpower and specialist equipment it turned out to be a moorhen that was unharmed and released!!

Medway West

In Medway we have rescued wildlife including foxes, hedgehogs, pigeons and peregrine falcons. With the support of Medway branch we have rescued many stray and injured cats as well as provided financial support for dogs and cats with skin conditions and neutering.

Inspector Deboarah Rutherford rescued this swan that was found to have been getting bullied and chased by 3 other swans for over a week at Chatham Maritime Marina so the staff moved him to the other side but he was still getting attacked

Inspector Kirsten Ormerod collected a long term very feral stray cat 'Keith' from Gillingham after he had a fight with the foxes and needed treatment and neutering. With thanks to RSPCA Medway Keith was assessed at a local vet and neutered before being returned to his patch and will be fed and monitored by members of public in the area.

Kent North West

In North West Kent we have rescued wildlife including swans, snakes, foxes and owls. Farm animals including lambs and chickens as well as rescuing horses, cats, ferrets and dogs with the support of Kent North West Branch as well as providing financial aid to a number of domestic animals and neutering

Inspector Kirsten Ormerod went to this poor fox in Swanley that got his head stuck in someone's fence! Kirsten carefully managed to lift the fox out of the fencing. After monitoring the fox was found to be unharmed and healthy so was released back in the area.

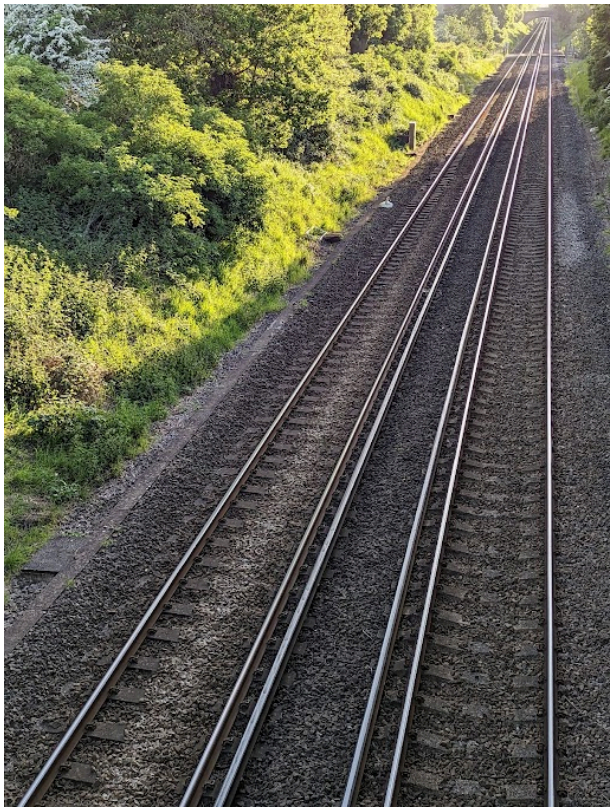
Animal Rescue Officer Brian Milligan rescued this swan that had a hook in its beak in Swanley. Brian took the swan to RSPCA Mallydams and after a week of assessment and treatment Inspector Tina Nash released it back to the lake happily.

Folkestone and District

In Folkestone and the surrounding areas we have rescued wildlife including seals, gulls, pigeons and foxes.

Inspector Grace Harris Bridge found an adult gull caught in netting on the roof of Folkestone job centre. As you can see Grace found a nest up there with eggs in it! Grace managed to cut the gull free uninjured and the eggs were left in situ. Grace cut a large hole in the netting so the gull could safely get back to the nest without getting caught up in netting again!

Kent West, Sevenoaks and Tonbridge



In Kent west areas of Tonbridge and Sevenoaks we have rescued wildlife including foxes, swans, ducks and badgers. We have rescued cats up trees and with the support of Kent West branch we have provided financial aid to dogs needed emergency veterinary treatment

Inspector Clive Hopwood was sent to Sevenoaks to help this stag that was found caught up by the antlers on some discarded rope wrapped around a tree. Clive managed to calm the deer down by placing a towel on his head in order to safely cut all the rope off his antlers and check for injuries. Thankfully the deer was unharmed and he ran off immediately.

Inspector Dave Grant attended reports of a swan on the railway line near Edenbridge, causing trains to slow. A train driver called it in, trains had to be stopped and power shut off to be able to catch and remove swan to a safer place.

Tunbridge Wells and Maidstone

In Tunbridge Wells and Maidstone we have rescued wildlife including deer, coots, swans, birds of prey, foxes, badgers and pigeons. We have rescued horses, trapped, injured and stray cats, cockerels and hens and with the support of Tunbridge Wells and Maidstone branch we have provided financial aid to domestic animals including cats and dogs

A cockerel and a hen were found abandoned in a box outside Manor Country Park in West Malling. They were brought in to RSPCA Leybourne by one of the park rangers who found them at the front gate when he arrived in the morning. They were affectionately named 'Kim KardasHEN' and 'Kanye Nest'

Inspector Clive Hopwood rescued this poor deer In Cranbrook that got himself in some trouble when trying to navigate a garden fence in someone's garden. Clive used his car jack to successfully release the deer immediately unharmed. One Xmas lunch too many!

FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2023
FOR
RSPCA KENT – MEDWAY WEST

CHARITY NO: 209192

RSPCA KENT – MEDWAY WEST

INDEX TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022

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Balance Sheet	3
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INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF RSPCA KENT – MEDWAY WEST BRANCH

We report on the accounts of the Trust (Medway West Branch) for the year ended 31st December 2023, which are set out on pages 2 to 11 .

Respective Responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required this year (under section 144 (2) of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is our responsibility to:

- examine the accounts under section 145 of the 2011 act;
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the Charities Act and
- to state whether particular matters have come to our attention.

Basis of Independent Examiner's Report

Our examination was carried out in accordance with the general Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with our examination, no matter has come to our attention:

1. which gives us reasonable cause to believe that in any material respect, the requirements:
   - to keep accounting records in accordance with section 130 of the Charities Act; and
   - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

   have not been met; or

2. to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed ..... Thompson Elphick .....

Thompson Elphick
Chartered Certified Accountants,
The Corner House,
2 High Street,
Aylesford,
Kent
ME20 7BG

Date 16 April 2024.....

RSPCA KENT - Medway West

Statement of Financial Activities

For the year ended 31st December 2023

	Notes	31/12/2023 Unrestricted Funds	31/12/2022 Unrestricted Funds
Incoming Resources	3		
Income and endowments from			
Donations and legacies		40,151	71,707
Charitable activities		23,091	19,871
Trading activities		102,080	74,594
Investment income		709	70
Other income		494	299
Total		**166,526**	**166,541**
Resources Expended	4		
Expenditure on			
Raising funds		41,506	47,678
Charitable activities		113,228	92,722
Total		**154,734**	**140,400**
Net movement of funds		**11,792**	**26,140**
Reconciliation of funds:			
Total funds brought forward		353,147	327,007
Total funds carried forward		**£364,939**	**£353,147**

RSPCA KENT - Medway West
Balance Sheet as at 31 December 2023

	Notes	31/12/2023 £ Unrestricted Funds	31/12/2022 £ Unrestricted Funds
Fixed assets	7	**98,485**	**100,547**
Current assets			
Stock	8	6,731	5,166
Debtors	9	4,111	3,550
Cash at bank and in hand	11	260,540	247,213
Total Current Assets		**271,382**	**255,929**
Liabilities:			
Creditors : amounts falling due within one year	10	4,928	3,329
Net Current Assets		**266,454**	**252,600**
Total net assets		**£364,939**	**£353,147**
FUNDS OF THE CHARITY			
Unrestricted income funds	12	364,939	353,147
Total Funds		**£364,939**	**£353,147**

Approved by the trustees and signed on their behalf by:

H Thomas ..... Mrs H Thomas (Chair)

16 April 2023 Date

RSPCA KENT - Medway West
Notes to the Accounts
For the year ended 31st December 2023

Note 1. Basis of preparation

1.1 Basis of preparation and assessment of going concern

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.
The accounts have been prepared in accordance with:
the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and with:
the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011 and applicable regulations.

1.2 Going concern

These accounts have been prepared on a going concern basis and there are no material uncertainties related to events or conditions that cast significent doubt on the charity's ability to continue as a going concern.

1.3 Change of accounting policy

The accounts present a true and fair view and the accounting policies adopted are those outlined in note 2.

1.4 Changes to accounting estimates

No changes to accounting estimates have occurred in the reporting period (3.46 FRS 102 SORP).

1.5 Material prior year errors

No material prior year error have been identified in the reporting period (3.47 FRS 102 SORP).

Note 2 Accounting policies

2.1 Income

This standard list of accounting policies has been applied by the charity. Where a different or additional policy has been adopted then this is detailed in the box below.

Recognition of income	These are included in the Statement of Financial Activities (SoFA) when: • the charity becomes entitled to the • it is more likely than not that the • the monetary value can be measured
Offsetting	There has been no offsetting of assets and liabilities, or income and expenses, unless required orpermitted bv the FRS 102 SORP or FRS 102.
Grants and donations	Grants and donations are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS102 SORP).
Legacies	Legacies are included in the SOFA when receipt is probable, that is, when there has been grant of probate, the executors have established that there are sufficient assets in the estate and any conditions attached to the legacy are either within the control of the charity or have been met.
Tax reclaims on donations and gifts	Gift Aid receivable is included in income when there is a valid declaration from the donor. Any Gift Aid amount recovered on a donation is considered to be part of that gift and is treated as an addition to the same fund as the initial donation unless the donor or the terms of the appeal have specified otherwise.
Donated goods	Donated goods are measured at fair value (the amount for which the asset could be exchanged) unless impractical to do so. The cost of any stock of goods donated for distribution to beneficiaries is deemed to be the fair value of those gifts at the time of their receipt and they are recognised on receipt. In the reporting period in which the stocks are distributed, they are recognised as an expense at the carrying amount of the stocks at distribution. Donated goods for resale are measured at fair value on initial recognition, which is the expected proceeds from sale less the expected costs of sale, and recognised in 'Income from other trading activities' with the corresponding stock recognised in the balance sheet. On its sale the value of stock is charged against 'Income from other trading activities' and the proceeds from sale are also recognised as 'Income from other trading activities'. Goods donated for on-going use by the charity are recognised as tangible fixed assets and included in the SoFA as incoming resources when receivable. Gifts in kind for use by the charity are included in the SoFA as income from donations when receivable.
Donated services and facilities	Donated services and facilities are included in the SOFA when received at the value of the gift to the charity provided the value of the gift can be measured reliably. Donated services and facilities that are consumed immediately are recognised as income with an equivalent amount recognised as an expense under the appropriate heading in the SOFA.
Support costs	The charity has incurred expenditure on support costs.
Volunteer help	The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.
Income from interest, royalties and dividends	This is included in the accounts when receipt is probable and the amount receivable can be measured reliably.

2.3 Expenditure and liabilities

Liability recognition Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

Governance and support costs Support costs have been allocated between governance costs and other support. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice.

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, eg allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

Redundancy cost The charity made no redundancy payments during the reporting period.

Deferred income No material item of deferred income has been included in the accounts.

Creditors The charity has creditors which are measured at settlement amounts less any trade discounts

Provisions for liabilities A liability is measured on recognition at its historical cost and then subsequently measured at the best estimate of the amount required to settle the obligation at the reporting date

Basic financial instruments The charity accounts for basic financial instruments on initial recognition as per paragraph 10.7 FRS102 SORP. Subsequent measurement is as per paragraphs 11.17 to 11.19, FRS102 SORP.

2.4 ASSETS

Tangible fixed assets for use by charity These are capitalised if they can be used for more than one year, and cost at least £1,000

The depreciation rates currently in use for fixed assets held for use by the charity are as follows:-

Freehold Property	2% on the reducing balance
Fixtures and Equipment	25% on the reducing balance
Motor Vehicle	25% on the reducing balance
Computer Equipment	25% on the reducing balance

Stocks and work in progress Stocks held for sale as part of non-charitable trade are measured at the lower or cost or net realisable value.

Goods or services provided as part of a charitable activity are measured at net realisable value based on the service potential provided by items of stock.

Work in progress is valued at cost less any foreseeable loss that is likely to occur on the contract.

Debtors Debtors (including trade debtors and loans receivable) are measured on initial recognition at settlement amount after any trade discounts or amount advanced by the charity. Subsequently, they are measured at the cash or other consideration expected to be received.

RSPCA KENT - Medway West
Notes to the Accounts
For the year ended 31st December 2023

Note 3 Analysis of income		31/12/2023 Unrestricted funds £	31/12/2022 Unrestricted funds £
Donations and legacies:	Donations and gifts	37,653	32,361
	Gift Aid	-	-
	Legacies	2,498	39,346
	General grants provided by government/other charities	-	-
	Membership subscriptions and sponsorships which are in substance donations	-	-
	Donated goods, facilities and services	-	-
	Other	-	-
		40,151	71,707
Charitable activities:	Consultations,vaccines,operations & Drugs	19,191	15,971
	Rent received	3,900	3,900
		23,091	19,871
Other trading activities:	sale of goods	102,080	74,594
	100 club	-	-
		102,080	74,594
Income from investments:	Interest income	709	70
		709	70
Other:	Other	494	299
		494	299
TOTAL INCOME		166,526	166,541

RSPCA KENT - Medway West
Notes to the Accounts
For the year ended 31st December 2023

Note 4 Analysis of expenditure		31/12/2023 Unrestricted funds £	31/12/2022 Unrestricted funds £
Expenditure on raising funds:	Incurred seeking donations	18,368	16,200
	Operating membership schemes and social lotteries	-	-
	Staging fundraising events	-	-
	Operating charity shops	11,714	11,751
	Advertising, marketing, direct mail and publicity	567	153
	Other trading activities	1,661	916
	Rent collection, property repairs and maintenance charges	9,196	18,658
		41,506	47,678
Expenditure on charitable activities	RSPCA HQ	-	-
	Veterinary Accounts	13,892	6,856
	Drugs ,ID chips & Clinic consumables	14,152	11,429
	Governance costs	85,184	74,437
		113,228	92,722
TOTAL EXPENDITURE		154,734	140,400

RSPCA KENT - Medway West
Notes to the Accounts
For the year ended 31st December 2023

Note 5 Details of certain items of expenditure

5.1 Fees for examination of the accounts

	31/12/2023	31/12/2022
	£	£
Independent examiner's fees	1,775	1,750
Other legal & professional fees paid to the independent examiner	3,105	2,158
	4,880	3,908

Note 6 Paid employees

6.1 Staff Costs

	31/12/2023	31/12/2022
	£	£
Salaries and wages	80,305	70,529
Social security costs	-	-
Total staff costs	80,305	70,529

No employees received employee benefits (excluding employer pension costs) for the reporting period of more than £60,000

6.2

		31/12/2023	31/12/2022
		Number	Number
The parts of the charity in which the employees work			
	Charitable Activities	4	3
	Total	4	3

Note 7 Tangible fixed assets

7.1 Cost or valuation

	Freehold land & buildings	Computer Equipment	Plant, machinery and motor vehicles	Fixtures, fittings and equipment	Total
	£	£	£	£	£
1st January 2023	169,172	9,083	9,041	11,661	198,956
Additions	-	-	-	108	108
Revaluations	-	-	-	-	-
Disposals	-	-	-	-	-
31st December 2023	169,172	9,083	9,041	11,769	199,064
7.2 Depreciation and impairments					
1st January 2023	69,207	9,030	8,532	11,641	98,410
Disposals	-	-	-	-	-
Depreciation	2,000	12	127	30	2,170
31st December 2023	71,207	9,042	8,659	11,672	100,579
7.3 Net book value					
Net book value at 1st January 2023	99,965	54	509	19	100,547
Net book value at 31st December 2023	97,965	41	382	97	98,485

Note 8 Stocks

8.1 Analysis of stocks held

	31/12/2023	31/12/2022
	£	£
Stock of medicines and drugs	6,046	4,723
Stock of goods in shop	685	443
	6,731	5,166

Note 9 Debtors and prepayments

9.1 Analysis of debtors

	31/12/2023	31/12/2022
	£	£
Trade debtors	604	479
Prepayments and accrued income	2,174	1,972
Other debtors	1,333	1,100
Total	4,111	3,550

Note 10 Creditors and accruals

10.1 Analysis of creditors

	Amounts falling due within one year	
	31/12/2023	31/12/2022
	£	£
Accruals and deferred income	2,991	1,706
Taxation and social security	1,937	1,623
Other creditors		
Total	4,928	3,329

Note 11 Cash at bank and in hand

	31/12/2023	31/12/2022
	£	£
Short term deposits	48,985	48,276
Cash at bank and on hand	211,555	198,937
Total	260,540	247,213

RSPCA KENT - Medway West
Notes to the Accounts
For the year ended 31st December 2023

Note 12 Charity funds

12.1 Details of material funds held and movements during the CURRENT reporting period

Fund names	Type	Purpose and Restrictions	Fund balances 1st January 2023	Income	Expenditure	Transfers	Gains and losses	Fund balances 31st December 2023
			£	£	£	£	£	£
General purpose fund	Unrestricted fund	N/a	353,147	166,526	(154,734)	-	-	364,939
		Total Funds	353,147	166,526	(154,734)	-	-	364,939

12.2 Details of material funds held and movements during the PREVIOUS reporting period

Fund names	Type	Purpose and Restrictions	Fund balances 1st January 2022	Income	Expenditure	Transfers	Gains and losses	Fund balances 31st December 2022
			£	£	£	£	£	£
General purpose fund	Unrestricted fund	N/a	327,007	166,541	(140,400)	-	-	353,147
	Total Funds		327,007	166,541	(140,400)	-	-	353,147

FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2023
FOR
RSPCA KENT – MEDWAY WEST

CHARITY NO: 209192

RSPCA KENT – MEDWAY WEST

INDEX TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022

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Balance Sheet	3
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INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF RSPCA KENT – MEDWAY WEST BRANCH

We report on the accounts of the Trust (Medway West Branch) for the year ended 31st December 2023, which are set out on pages 2 to 11 .

Respective Responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required this year (under section 144 (2) of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is our responsibility to:

- examine the accounts under section 145 of the 2011 act;
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the Charities Act and
- to state whether particular matters have come to our attention.

Basis of Independent Examiner's Report

Our examination was carried out in accordance with the general Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with our examination, no matter has come to our attention:

1. which gives us reasonable cause to believe that in any material respect, the requirements:
   - to keep accounting records in accordance with section 130 of the Charities Act; and
   - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

   have not been met; or

2. to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed ..... Thompson Elphick .....

Thompson Elphick
Chartered Certified Accountants,
The Corner House,
2 High Street,
Aylesford,
Kent
ME20 7BG

Date 16 April 2024.....

RSPCA KENT - Medway West

Statement of Financial Activities

For the year ended 31st December 2023

	Notes	31/12/2023 Unrestricted Funds	31/12/2022 Unrestricted Funds
Incoming Resources	3		
Income and endowments from			
Donations and legacies		40,151	71,707
Charitable activities		23,091	19,871
Trading activities		102,080	74,594
Investment income		709	70
Other income		494	299
Total		**166,526**	**166,541**
Resources Expended	4		
Expenditure on			
Raising funds		41,506	47,678
Charitable activities		113,228	92,722
Total		**154,734**	**140,400**
Net movement of funds		**11,792**	**26,140**
Reconciliation of funds:			
Total funds brought forward		353,147	327,007
Total funds carried forward		**£364,939**	**£353,147**

RSPCA KENT - Medway West
Balance Sheet as at 31 December 2023

	Notes	31/12/2023 £ Unrestricted Funds	31/12/2022 £ Unrestricted Funds
Fixed assets	7	**98,485**	**100,547**
Current assets			
Stock	8	6,731	5,166
Debtors	9	4,111	3,550
Cash at bank and in hand	11	260,540	247,213
Total Current Assets		**271,382**	**255,929**
Liabilities:			
Creditors : amounts falling due within one year	10	4,928	3,329
Net Current Assets		**266,454**	**252,600**
Total net assets		**£364,939**	**£353,147**
FUNDS OF THE CHARITY			
Unrestricted income funds	12	364,939	353,147
Total Funds		**£364,939**	**£353,147**

Approved by the trustees and signed on their behalf by:

H Thomas ..... Mrs H Thomas (Chair)

16 April 2023 Date

RSPCA KENT - Medway West
Notes to the Accounts
For the year ended 31st December 2023

Note 1. Basis of preparation

1.1 Basis of preparation and assessment of going concern

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.
The accounts have been prepared in accordance with:
the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and with:
the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011 and applicable regulations.

1.2 Going concern

These accounts have been prepared on a going concern basis and there are no material uncertainties related to events or conditions that cast significent doubt on the charity's ability to continue as a going concern.

1.3 Change of accounting policy

The accounts present a true and fair view and the accounting policies adopted are those outlined in note 2.

1.4 Changes to accounting estimates

No changes to accounting estimates have occurred in the reporting period (3.46 FRS 102 SORP).

1.5 Material prior year errors

No material prior year error have been identified in the reporting period (3.47 FRS 102 SORP).

Note 2 Accounting policies

2.1 Income

This standard list of accounting policies has been applied by the charity. Where a different or additional policy has been adopted then this is detailed in the box below.

Recognition of income	These are included in the Statement of Financial Activities (SoFA) when: • the charity becomes entitled to the • it is more likely than not that the • the monetary value can be measured
Offsetting	There has been no offsetting of assets and liabilities, or income and expenses, unless required orpermitted bv the FRS 102 SORP or FRS 102.
Grants and donations	Grants and donations are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS102 SORP).
Legacies	Legacies are included in the SOFA when receipt is probable, that is, when there has been grant of probate, the executors have established that there are sufficient assets in the estate and any conditions attached to the legacy are either within the control of the charity or have been met.
Tax reclaims on donations and gifts	Gift Aid receivable is included in income when there is a valid declaration from the donor. Any Gift Aid amount recovered on a donation is considered to be part of that gift and is treated as an addition to the same fund as the initial donation unless the donor or the terms of the appeal have specified otherwise.
Donated goods	Donated goods are measured at fair value (the amount for which the asset could be exchanged) unless impractical to do so. The cost of any stock of goods donated for distribution to beneficiaries is deemed to be the fair value of those gifts at the time of their receipt and they are recognised on receipt. In the reporting period in which the stocks are distributed, they are recognised as an expense at the carrying amount of the stocks at distribution. Donated goods for resale are measured at fair value on initial recognition, which is the expected proceeds from sale less the expected costs of sale, and recognised in 'Income from other trading activities' with the corresponding stock recognised in the balance sheet. On its sale the value of stock is charged against 'Income from other trading activities' and the proceeds from sale are also recognised as 'Income from other trading activities'. Goods donated for on-going use by the charity are recognised as tangible fixed assets and included in the SoFA as incoming resources when receivable. Gifts in kind for use by the charity are included in the SoFA as income from donations when receivable.
Donated services and facilities	Donated services and facilities are included in the SOFA when received at the value of the gift to the charity provided the value of the gift can be measured reliably. Donated services and facilities that are consumed immediately are recognised as income with an equivalent amount recognised as an expense under the appropriate heading in the SOFA.
Support costs	The charity has incurred expenditure on support costs.
Volunteer help	The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.
Income from interest, royalties and dividends	This is included in the accounts when receipt is probable and the amount receivable can be measured reliably.

2.3 Expenditure and liabilities

Liability recognition Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

Governance and support costs Support costs have been allocated between governance costs and other support. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice.

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, eg allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

Redundancy cost The charity made no redundancy payments during the reporting period.

Deferred income No material item of deferred income has been included in the accounts.

Creditors The charity has creditors which are measured at settlement amounts less any trade discounts

Provisions for liabilities A liability is measured on recognition at its historical cost and then subsequently measured at the best estimate of the amount required to settle the obligation at the reporting date

Basic financial instruments The charity accounts for basic financial instruments on initial recognition as per paragraph 10.7 FRS102 SORP. Subsequent measurement is as per paragraphs 11.17 to 11.19, FRS102 SORP.

2.4 ASSETS

Tangible fixed assets for use by charity These are capitalised if they can be used for more than one year, and cost at least £1,000

The depreciation rates currently in use for fixed assets held for use by the charity are as follows:-

Freehold Property	2% on the reducing balance
Fixtures and Equipment	25% on the reducing balance
Motor Vehicle	25% on the reducing balance
Computer Equipment	25% on the reducing balance

Stocks and work in progress Stocks held for sale as part of non-charitable trade are measured at the lower or cost or net realisable value.

Goods or services provided as part of a charitable activity are measured at net realisable value based on the service potential provided by items of stock.

Work in progress is valued at cost less any foreseeable loss that is likely to occur on the contract.

Debtors Debtors (including trade debtors and loans receivable) are measured on initial recognition at settlement amount after any trade discounts or amount advanced by the charity. Subsequently, they are measured at the cash or other consideration expected to be received.

RSPCA KENT - Medway West
Notes to the Accounts
For the year ended 31st December 2023

Note 3 Analysis of income		31/12/2023 Unrestricted funds £	31/12/2022 Unrestricted funds £
Donations and legacies:	Donations and gifts	37,653	32,361
	Gift Aid	-	-
	Legacies	2,498	39,346
	General grants provided by government/other charities	-	-
	Membership subscriptions and sponsorships which are in substance donations	-	-
	Donated goods, facilities and services	-	-
	Other	-	-
		40,151	71,707
Charitable activities:	Consultations,vaccines,operations & Drugs	19,191	15,971
	Rent received	3,900	3,900
		23,091	19,871
Other trading activities:	sale of goods	102,080	74,594
	100 club	-	-
		102,080	74,594
Income from investments:	Interest income	709	70
		709	70
Other:	Other	494	299
		494	299
TOTAL INCOME		166,526	166,541

RSPCA KENT - Medway West
Notes to the Accounts
For the year ended 31st December 2023

Note 4 Analysis of expenditure		31/12/2023 Unrestricted funds £	31/12/2022 Unrestricted funds £
Expenditure on raising funds:	Incurred seeking donations	18,368	16,200
	Operating membership schemes and social lotteries	-	-
	Staging fundraising events	-	-
	Operating charity shops	11,714	11,751
	Advertising, marketing, direct mail and publicity	567	153
	Other trading activities	1,661	916
	Rent collection, property repairs and maintenance charges	9,196	18,658
		41,506	47,678
Expenditure on charitable activities	RSPCA HQ	-	-
	Veterinary Accounts	13,892	6,856
	Drugs ,ID chips & Clinic consumables	14,152	11,429
	Governance costs	85,184	74,437
		113,228	92,722
TOTAL EXPENDITURE		154,734	140,400

RSPCA KENT - Medway West
Notes to the Accounts
For the year ended 31st December 2023

Note 5 Details of certain items of expenditure

5.1 Fees for examination of the accounts

	31/12/2023	31/12/2022
	£	£
Independent examiner's fees	1,775	1,750
Other legal & professional fees paid to the independent examiner	3,105	2,158
	4,880	3,908

Note 6 Paid employees

6.1 Staff Costs

	31/12/2023	31/12/2022
	£	£
Salaries and wages	80,305	70,529
Social security costs	-	-
Total staff costs	80,305	70,529

No employees received employee benefits (excluding employer pension costs) for the reporting period of more than £60,000

6.2

		31/12/2023	31/12/2022
		Number	Number
The parts of the charity in which the employees work			
	Charitable Activities	4	3
	Total	4	3

Note 7 Tangible fixed assets

7.1 Cost or valuation

	Freehold land & buildings	Computer Equipment	Plant, machinery and motor vehicles	Fixtures, fittings and equipment	Total
	£	£	£	£	£
1st January 2023	169,172	9,083	9,041	11,661	198,956
Additions	-	-	-	108	108
Revaluations	-	-	-	-	-
Disposals	-	-	-	-	-
31st December 2023	169,172	9,083	9,041	11,769	199,064
7.2 Depreciation and impairments					
1st January 2023	69,207	9,030	8,532	11,641	98,410
Disposals	-	-	-	-	-
Depreciation	2,000	12	127	30	2,170
31st December 2023	71,207	9,042	8,659	11,672	100,579
7.3 Net book value					
Net book value at 1st January 2023	99,965	54	509	19	100,547
Net book value at 31st December 2023	97,965	41	382	97	98,485

Note 8 Stocks

8.1 Analysis of stocks held

	31/12/2023	31/12/2022
	£	£
Stock of medicines and drugs	6,046	4,723
Stock of goods in shop	685	443
	6,731	5,166

Note 9 Debtors and prepayments

9.1 Analysis of debtors

	31/12/2023	31/12/2022
	£	£
Trade debtors	604	479
Prepayments and accrued income	2,174	1,972
Other debtors	1,333	1,100
Total	4,111	3,550

Note 10 Creditors and accruals

10.1 Analysis of creditors

	Amounts falling due within one year	
	31/12/2023	31/12/2022
	£	£
Accruals and deferred income	2,991	1,706
Taxation and social security	1,937	1,623
Other creditors		
Total	4,928	3,329

Note 11 Cash at bank and in hand

	31/12/2023	31/12/2022
	£	£
Short term deposits	48,985	48,276
Cash at bank and on hand	211,555	198,937
Total	260,540	247,213

RSPCA KENT - Medway West
Notes to the Accounts
For the year ended 31st December 2023

Note 12 Charity funds

12.1 Details of material funds held and movements during the CURRENT reporting period

Fund names	Type	Purpose and Restrictions	Fund balances 1st January 2023	Income	Expenditure	Transfers	Gains and losses	Fund balances 31st December 2023
			£	£	£	£	£	£
General purpose fund	Unrestricted fund	N/a	353,147	166,526	(154,734)	-	-	364,939
		Total Funds	353,147	166,526	(154,734)	-	-	364,939

12.2 Details of material funds held and movements during the PREVIOUS reporting period

Fund names	Type	Purpose and Restrictions	Fund balances 1st January 2022	Income	Expenditure	Transfers	Gains and losses	Fund balances 31st December 2022
			£	£	£	£	£	£
General purpose fund	Unrestricted fund	N/a	327,007	166,541	(140,400)	-	-	353,147
	Total Funds		327,007	166,541	(140,400)	-	-	353,147

ROYAL SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS MEDWAY WEST BRANCH

England & Wales - Charity number 209192

Accounts

Annual Report 2022

Medway West Branch
Charity No: 209192

This year we held our first summer table top sale since the COVID pandemic hit, we raised an incredible £1358.05!
Helped in no small part by Vader's Raider's, a local Star Wars cosplay group, whose appearance caused a bit of a social media frenzy.

Branch Accounts for the last financial year will be available for viewing at the AGM and copies are also available to Branch members, free of charge, from:

RSPCA The Parsons Memorial Clinic, 174 Walderslade Road,
Chatham, Kent. ME5 0PQ

R S P C A
MEDWAY WEST BRANCH

ANNUAL GENERAL MEETING

You are cordially invited to attend the Annual General Meeting of
RSPCA – Medway West Branch

On
Tuesday 9th May 2023 at 7:30pm

At The Parsons Memorial Clinic, 174 Walderslade Road, Chatham, Kent ME5 0PQ

AGENDA

1 Chairman's Address and Welcome
2 Apologies for Absence
3 Adoption of Minutes of Last AGM
4 Matters Arising
5 Adoption of Branch AGM Report and Accounts
6 Kent Inspectorate Group Report
7 Election of Committee Members
8 Election of Auditors
9 Any Other Business

PLEASE LET THE BRANCH KNOW (when returning the attendance slip) IF YOU CAN SUGGEST ANY ADDITIONAL ITEMS FOR THE AGENDA.

Soft drinks and light refreshments will be available together with a selection of RSPCA goods for sale. You are welcome to bring guests but only members will be able to vote and, in order to help us organize refreshments, please complete and return the enclosed attendance slip, which also gives you the opportunity to nominate Committee Members if you wish.

PLEASE NOTE:
It is VITAL that members make every effort to attend the AGM as, if not enough members are present, we will be unable to hold the Meeting and, to comply with Charity regulations, the AGM will have to be re-organized. This means using even more precious funds on administration that we would much rather spend on the animals.

Chairman's Report for 2022

The beginning of 2022 saw our committee meetings still on Zoom due to COVID, but life goes on and we closed our shop on January 3rd-16th so that essential electrical work could go ahead – we reopened on January 18th.

In April we learnt that our Branch Partnership Manager Marie, who we never actually met face to face was to be replaced by Amanda Rooney. Amanda has since been to some of our meetings and has been very supportive.

Days in July were so hot that clinic staff had to bring our animals inside, out of the heat and where they could keep an eye on them. We also said goodbye to Sarah, our long standing Honorary Minutes secretary as she decided to move to Wales to be near her sister.

September saw us paying our respects to our Queen who had sadly passed, we closed both Clinic and Shop on 19th September, the day of her funeral.

It was also in September that we discovered that we had a leak in the flat roof above the kitchen, which needed to be replaced before we could go ahead with replacing the kitchen as we had agreed to do in July – these matters are both in hand.

Monthly committee meetings were resumed.

October saw our new Honorary Minutes secretary Shellie revamp our committee meeting minutes into a new format that is much better, so well-done Shellie.

In a year where we had problems with neighbours cutting back our trees, the PDSA refusing to see clients, notably the case of a dog with pyometra where our vet Tanith stepped in to save its life, and a dog with a broken leg that was given pain relief at the Clinic until arrangements could be made with the Celia Hammond Clinic to fix the leg.

The one thing that stands out is the dedication of all our staff.

So, a big thank you to Michele, Chantal and Kevin, who has done really well in his first year and all the reception staff for keeping our Clinic running sometimes under difficult circumstances, to all our volunteer animal care assistants for all their hard work and of course to Emma, Wendy and all their volunteers at the shop for their continued support

To each of you – Thank you

D.Downard

Honorary Chairman

Treasurers/Trustees Report

Treasurers Report

Treasurer's Annual Report for 2022

2022 was a far better year with things beginning to get back to normal after what seemed like a lifetime of restrictions due to COVID.

In March we were fortunate enough to be left a quite substantial legacy by a Mrs Allson, we were also supported by the Howard School again who donated to us in January and in July when they held a bake sale.

Fundraising comes in many forms, some large, like our door to door money, organised by the national society, to small donations from the public. We are grateful to have our shop which gives us a steady income throughout the year, plus they hold half price sales to boost funds as well as raffles and of course their dog collection box.

At the Clinic we have our reception corner shop and our counter donation box that does us proud. We have our online donation sites thanks to Chantal and Kevin. We also sell online, cages, carriers etc that are donated to us, many in new condition. This year we were able to hold our popular table top sale in August supported by 'Vader's Raiders' a Star Wars troop and not forgetting our Christmas Table.

However, two young fundraisers that deserve a mention are Sophie B who in October raised £61.03 by doing a sponsored scooter ride and Leon (Emma's Grandson) who raised £113.15 by holding a cake sale at the shop in November.

Well done to these youngsters, hopefully we could encourage more to do the same, but, however the funds come in, we are extremely grateful to everybody that supports us.

Thank you.

Lois Warren

Hon. Treasurer

Trustees Report

Organisational Structure

The Society for the Prevention of Cruelty to Animals was founded on the 16th June 1824 and granted the "Royal" prefix by Queen Victoria in 1840. The current constitution of the RSPCA was created with the adoption of the Royal Society for the Prevention of Cruelty to Animals Act 1932. The work of the society is governed by the RSPCA Act and by the Rules of the Society. Membership of the Society is by subscription and may be on a life, annual or junior basis.

The Society is managed by an elected Council who, subject to the rules, control the affairs, funds, property and proceedings of the Society. They are assisted in the administration of the Society by a central organisation, headquarters and branches.

The Branch is governed by a committee who are trustees of the Branch. They have individual and collective responsibility for the management of the Branch and its funds. Subject to the overall supervision of the Society, the committee controls and monitors all the fundraising and animal welfare initiatives of the Branch including the work of The Parsons Memorial Clinic and Rehoming centre.

Objectives and public benefit statement

The RSPCA Medway West Branch is an unincorporated charitable association and a separately registered branch of the Royal Society for the Prevention of Cruelty to Animals (the Society), carrying out its direct animal welfare work in the areas of Chatham, Rochester, Gillingham and the Isle of Grain.

The objectives of the Branch are to promote the work and objectives of the Society – to promote kindness and to prevent or suppress cruelty to animals by all lawful means – with particular reference to the area of the Branch, in accordance with the policies of the Society.

The trustees have reviewed the outcomes and achievements of our objectives and activities for the year, to ensure they remain focused on our charitable aims, and continue to deliver benefits to the public. **We have complied with the duty under the charities act 2006 to have due regard to public benefit guidance published by the Commission**.

Advancement of animal welfare

Under the Charities Act 2006, the advancement of animal welfare is recognised as a distinct statutory charitable purpose. This legislation and the Animal Welfare Act of the same year indicate an acceptance by society that treating living creatures with compassion has a moral benefit for the public as a whole. Whilst this public benefit is clear, it is sometimes difficult to quantify and must be balanced against any detriment.

The Branch's animal welfare work, although local in nature, benefits society at large, and also aims to help people in need with the care of their animals. The next section of this report highlights the Branch's main activities and demonstrates the benefit provided to the public *(in italics)*. All our charitable activities, as described in more detail in the following pages of this report, focus on promoting kindness and preventing or suppressing cruelty to animals and are undertaken to further these purposes for the public benefit.

Charitable activities pursued for the public benefit

Details of the Medway West Branch activities can be found within the individual Trustees reports.

We support our local Inspector[s] by [*taking in, free of charge, mistreated or abandoned animals, including pets whose owners suffer ill health or financial difficulties or pass away*]. *The Society's Inspectorate (as well as providing education, information and advice) rescues animals in distress and enforces laws against the cruel mistreatment of animals in England and Wales by bringing prosecutions. This work is key to 'the prevention or suppression of cruelty' part of the RSPCA objectives and promotes humane sentiments towards animals which involves moral benefit to humankind as a whole.*

We provide subsidised veterinary treatment for animals which are sick or injured and belong to local people on low incomes. We do this through our Branch Clinic. *This work benefits those on means tested benefits by giving them financial help to obtain care for companion animals in need of veterinary treatment.* During 2022 we treated 612 animals.

We provide subsidised neutering and microchipping of companion animals for those in the Branch area on low incomes. We do this through our Branch Clinic. *This work helps to control dog/cat populations through neutering and benefits those on means tested benefits by giving them financial help to neuter and microchip companion animals, thereby promoting responsible pet ownership.*

Animals in our care receive veterinary treatment, vaccination, neutering, micro-chipping and are assessed for rehoming. *This work helps to control the incidence and spread of disease and suffering through vaccination and neutering.*

We rehome animals in need at low cost to people willing and able to have a companion animal. *Whilst we recognise that companion animals provide measurable benefits to people's physical and mental health, we consider the provision of pets as subsidiary to the main charitable aim of this service, which is to reduce animal suffering. Our policy to charge a reasonable adoption fee for animals aims to highlight the ongoing personal and financial commitment of pet ownership. It would not be in the best interests of animals, and therefore would fall outside our objectives to rehome to those who could not afford them.*

We take in, free of charge, lost animals and take steps to reunite them with owners. *This works benefits our local community (including local authorities) by preventing animals straying and posing a risk to themselves and to people through road traffic accidents.*

We respond to enquiries (both direct and via the Society's national call centre) from the public about animals locally. *The public benefits from knowing that we can intervene to assist animals in need.*

We offer free animal care advice at our clinic and on our website. *The public benefits through the promotion of responsible pet ownership*.

Within the terms of our governing document, we support the National Society, other RSPCA branches and other local animal welfare charities by taking in and rehoming animals from other Branch areas and boarding case animals for the National Society if required.

We provide volunteering opportunities for those who wish to support our work, including trusteeship, fundraising, providing work experience placements for schools, colleges and back to work initiatives. *This benefits local people and companies by providing the possibility of doing work which is compassionate and rewarding.*

The cost of maintaining the Clinic, providing appropriate levels of care for animals awaiting rehoming and undertaking pro-active animal welfare in the local community meant that the Branch spent £140,400.00 during the year.

The Branch funded this activity from incoming resources of £166,541.00 this included over the counter income from the clinic itself, adoption donations, fund raising, legacies and interest.

Risk Analysis

The Branch has carried out a review to identify major risks and has taken steps to mitigate them. (Original copies of the Risk Management Policies and Reserves may be viewed at The Parsons Memorial Clinic)

The major risks identified are:

1. Loss of reputation through error or fraud.
2. Loss of income through error or fraud.
3. Insufficient trustees for the Branch to continue.
4. Insufficient volunteers for fundraising and animal care activities.
5. Insufficient funds to cover the costs of the clinic and other animal welfare activities.

It is the opinion of the Trustees that the Branch's policies, procedures and controls are adequate to mitigate financial and reputation loss through error or fraud to maintain the future financial viability of the Branch. Steps are to be taken to address the issues of the recruitment of further trustees and volunteers.

Reserves Policy

The Branch holds reserves in order that levels of service provided for animal welfare may be maintained should there be a reduction in incoming resources. The Branch has designated funds of £15,000 for shop and clinic repairs and computer upgrades.

Reserves in this context mean funds that are freely available for the Branch's general purposes after all commitments have been met.

The Branch has unrestricted reserves of £135,685.00.

Such reserves represent approximately 11 months expenditure based on gross expenditure, minus funds spent on repairs and upgrading.

It is the opinion of the Trustees that the existing reserves are sufficient to meet any reduction in incoming resources.

Investment Policy

As of 31st December 2022 the Branch investment policy was:

1. That the higher rate account balances should not fall below the reserves level.

2. That current account balances should not fall below £35,000.00 (£30,000 for the Branch account and £5,000.00 for the clinic account)

The Trustees recognise that this policy should be reviewed on an annual basis following the publication of the audited annual accounts for the previous year.

Statement of Trustees Responsibilities

Under the Charities Act 1993, the Trustees are required to prepare a statement of accounts for each financial year which gives a true and fair view of the state of affairs of the Medway West Branch at the end of the year and of its incoming resources and the application of such resources during the year. In preparing the statement, the Trustees are required to:

1. Select suitable accounting policies and apply them consistently.

2. Make judgements and estimates that are prudent and reasonable.

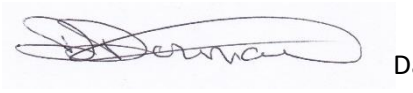
3. State whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the statement of accounts.

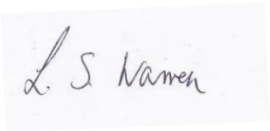
4. Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue its operations.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity at that time and enable the Trustees to ensure that any statement of account prepared by them complies with the regulation under section 42(1) of the Charities Act 1993.

The Trustees are responsible for safeguarding the assets of the Charity and for taking reasonable steps for prevention and detection of fraud and other irregularities.

Signed on behalf of The Medway West Branch

Hon. Chairman  Dave Downard

Hon. Treasurer  Lois Warren

Date: 6/4/23

Clinic Annual Report for 2022

During 2022, 612 owned animals were treated at the clinic (394 dogs, 200 cats, 5 rabbits and 13 miscellaneous). 220 animals were referred to the Manor Veterinary Centre for emergency treatments, operations, dentals and x-rays (152 dogs, 62 cats, 1 rabbit and 5 miscellaneous)

The Branch paid for a further 20 animals to be treated at other veterinary practices at the request of the inspectorate (6 dogs and 14 cats)

14 dogs, 2 cats and 6 rabbits were identichipped and 16 dogs, 13 cats and 16 rabbits were neutered.

We have continued the practice of not allowing clients into the consulting room as required during Covid restrictions for two reasons. The first being that as it is a small totally enclosed room and as there are still many Covid cases locally we wanted to maintain a safe environment for both staff and clients alike, the second being that we found that the animals appear less stressed and behave better without the owners present, This system has been working extremely well overall, however in sensitive cases or where the animal is too stressed without the owner we do make exceptions. Some owners have even expressed relief by waiting in reception as they either get nervous when their animal is examined or they suffer from 'needle' phobias. I would like to thank our attending vet Tanith Wells for her patience and professionalism throughout the year.

Kevin Morton completed his first full year as Assistant Manager and is definitely an asset both to the running of the clinic and to the Branch in general. He has made great improvements in both his animal handling and people management skills.

We have continued to run our pet food bank which is used by the general public and the Inspectorate.

Chantal Morton returned to us after her maternity leave although she still retained a hands-on approach during this period and both Chantal and Kevin work extremely hard and well together on reception and maintaining our various social media sites between them. Both of them have explored and perfected new sources of income for the Branch, to which we are extremely grateful.

As in previous years I would also like to thank Dave Downard, Jill Watts and Lois Warren for helping out on reception and to Dave especially for his unwavering support as Branch Chairman.

Finally, my thanks go to all our committee members and our Branch Partnership Manager Amanda Rooney for their support and guidance and to all our supporters who help us in so many ways.

Michele Carr

Branch, Clinic and Animal Centre Manager

Rehoming Annual Report for 2022

During 2022 the Branch admitted 137 domestic animals (4 dogs, 22 cats, 45 rabbits (including 6 born in care) and 66 miscellaneous) The 66 miscellaneous animals comprised of guinea pigs, hamsters, zebra finches, gerbils, musk turtles, cockatiels and a tortoise.

We rehomed 106 animals (45 rabbits and 61 miscellaneous) The 61 miscellaneous animals comprised of guinea pigs, hamsters, musk turtles, budgies, zebra finches, a cockatiel, a tortoise and a fan tailed pigeon.

18 cats and 4 dogs were relocated to other rescue centres.

Sadly 2 cats were euthanised on veterinary advice and 1 hamster, 2 budgies and a rabbit passed away.

1 cat was safely returned to its owner, and 1 cat was returned to the location in which it was found where local people continue to monitor its welfare.

I would like to thank both Canterbury and Ashford Branches for housing cats from our area and to Happy Endings for their help with the dogs.

Once again thanks go to Alan Smart and Dave Coveney for keeping us supplied with hay, straw, shaving and readigrass for the animals. Over many, many years Alan has braved the elements to travel to the farm for hay and straw but has now decided to hand this over to Kevin although he is still willing to help out in emergencies and both the staff and animals are extremely grateful for his dedication over the years.

2022 brought the return of our volunteers after the Covid restrictions and some new faces from Mid-Kent College carrying out work experience as part of their animal management courses.

Jake Morton came to us at short notice for a week's work experience from school after being let down by his intended placement. Although it wasn't his placement of choice he embraced the purpose of the week and has volunteered at the centre every Saturday since then and has become a valued member of the team.

Brenda Coveney, Sandy Smart, Nic Banham and Suzy Bale have all continued many years of outstanding service to the Branch and without their support hundreds of animals would not have had the chance of finding their forever homes. Sincerest thanks to you all.

Michele Carr

Branch, Clinic and Animal Centre Manager

Wildlife Annual Report for 2022

During 2022 the Branch admitted 57 wild animals and birds (1 gull, 11 feral pigeons, 4 collared doves, 1 frog, 7 ducklings, 1 fox cub, 13 woodpigeons, 5 starlings, 2 wild mice, 2 robins, 2 goldfinches, 3 magpies, 2 hedgehogs and 3 sparrows)

28 animals and birds were successfully treated and released back to the wild (8 feral pigeons, 2 collared doves, 4 woodpigeons, 3 starlings, 2 mice, 2 robins, 2 goldfinches, 1 magpie, 1 hedgehog and 3 sparrows)

15 sadly died due to their injuries, age or sickness (2 feral pigeons, 1 collared dove, 1 frog, 7 woodpigeons, 2 starlings, 1 magpie and 1 hedgehog)

All of the woodpigeons that passed away were victims of car collisions. Of all the birds they have a habit of walking on roads and leave it too late to fly off when a car approaches them.

1 gull, 7 ducklings and a fox cub were relocated to larger wildlife facilities and 1 gull, 1 woodpigeon, 1 magpie and 1 hedgehog were euthanised on veterinary advice.

The outbreak of Avian Flu nationally had an impact on the birds we could admit to the centre although thankfully most of the restrictions imposed we already had in place as part of our normal protocol, like keeping all birds under cover and isolation provisions.

For clarification, we are often asked why sometimes the numbers of causalities released, relocated etc differ from the animals admitted. This is because some of the animals may already have been in care at the end of the previous year but have not been ready for release etc until the start of this year.

Michele Carr

Branch, Clinic and Animal Centre Manager

Charity Shop Annual Report for 2022

At the start of the year our Charity Shop at Well's Rd, Strood was closed for a couple of weeks for major electrical works to be carried out.

Our popular jumble rumbles at the shop have had to be put on hold for a while and have been replaced for now with periodic half price sales. These have proved to be very popular and have generated much needed income as well as helping to reduce stock levels. The shop has always been well supported with large numbers of donations received on a regular basis and the half price sales provide space for new items to be displayed.

Other events held at the shop were an Easter Raffle and a cake sale. Our shop manager's young grandson Leon, wanted to help the animals and held a cake sale which raised £113.15. It was lovely to see someone of the younger generation wanting to be actively involved and Leon was presented with a certificate, a 'I've helped the RSPCA' badge and an animal colouring book for his wonderful effort.

Thanks to the superb efforts of Emma Smith, Wendy Medhurst and their very dedicated team of volunteers 2022 brought us the second highest yearly takings since we opened in 2013 so a huge, well deserved thank you to you all.

Michele Carr

Branch, Clinic and Animal Centre Manager

Kent Annual Branch Report

Branch Report 2022 - Inspectorate Group Kent

Chief Inspector Nick Wheelhouse

ARO Lisa Miller 16142

ARO Brian Milligan 11516

ARO Lynn White 6833

Inspector Dave Grant 173

Inspector Grace Harris-Bridge 15085

Inspector Clive Hopwood 16768

Inspector Tina Nash 10608

Inspector Kirsten Ormerod 16741

Inspector Rosie Russon 723

Inspector Rosie Wren 14023

Inspector Deborah Rutherford 15892

Welcome to the 2022 Kent Group annual branch report.

A few team changes in 2022 saw Inspector Rosie Wren join us following the conclusion of her maternity leave in the Spring of 2022, following her transfer from the London South Group. We also welcomed ARO Lisa Miller, also from London South. Lisa joined our group whilst at the beginning of her maternity leave and we look forward to welcoming her back on the road in 2023! Rosie Russon was successful in her application for the secondment to the Wilberforce team at the end of 2022 and will be working on this ever changing project throughout 2023. We wish her the best of luck for her 12 month secondment.

As always, the start of the year 2022 gave us the opportunity to catch up on essential Health & Safety and mandatory training to prepare us for the year ahead and officers setting their own priorities for the year, including equine training, small animal care and completing developmental courses.

2022 continued to be a year of change and we continued to battle the aftermath of Covid, seeing an increase of abandoned animals or households where owners were struggling to continue to meet the needs of pets that were gained during the coronavirus lockdowns of 2020 & 2021. Although this was predicted, it was a real challenge and towards the end of 2022 it was particularly difficult to cope with the extra intake of animals into our branch & headquarter centres - putting extra strain on our committed officers when desperately needing to remove animals from a dire situation.

The unexpected cost of living crisis which developed in 2022 also had an impact and we saw more genuine need in people who may have owned pets for a long time but then started to struggle as the year progressed and many found their circumstances had taken a downward turn. A number of branches were able to assist with veterinary care and supplying pet food to those in need, for which we are very grateful.

Throughout the year avian influenza kept a tight hold on both wild and domestic bird populations and the group had many calls for ill and stricken birds, particularly swans / geese and seabirds which fall into the highest risk category. We were particularly saddened to see first hand the way the disease decimated the wild gannet population along the coast in Kent and the swan population on lakes in the Swindon area of the group. Although the group is glad that they do carry the means to end suffering humanely - it still takes its toll when dealing with and seeing such vast numbers of suffering wildlife - and for their extra hard work and professionalism dealing with this disease, I am grateful.

2022 also saw the roll out of the ‘Cancel out Cruelty’ Campaign in the summer - in August our National Control centre took more neglect and cruelty complaints as a priority and signposted / diverted some wildlife collection calls to other wildlife charities.

Kent has continued to see a huge number of calls relating to puppy farming following the boom of breeding and selling during COVID. Working alongside our Police colleagues, the group has assisted with a number of Police led warrants which has been disrupting the illegal trade and the unscrupulous breeders.

Without the support of the Regional Board and Branch networks, we would simply not be as effective in rescuing animals in all sorts of predicaments. The field officers are under significant pressure and your continued patience and support is very much appreciated. Your work in supporting members of the public with funding, helping rehome unwanted animals, and caring for the sick and traumatised is to be commended. It can be a thankless task but I can assure you my team and I fully appreciate the hard work you and your teams put in.

In Kent we helped rescue, collect and rehabilitate thousands more animals from situations that would have resulted in severe injury and suffering. Within the Kent group you have officers who specialise in wildlife and care, specialist flood rescue, Inland boat rescue, and equine rescue to name but a few.

We wish to offer our thanks to Kent Police for their invaluable assistance in exercising their powers of entry, search, seizure and occasionally arrest of people who mistreat their

animals. Our thanks also goes to Kent Fire and Rescue Service for the many occasions that they have helped with rescues of animals that have got themselves trapped or in difficulty and we have needed their equipment and manpower to resolve the situation.

Of course we have not forgotten the RSPCA animal centres that take in our animals, care for them and eventually rehome them. Our sincere thanks to the Branch catteries and kennels that board, care for and rehome our animals, usually at very short notice and at the most inconvenient times, and to the experts who care for our sick and injured wildlife until they have been rehabilitated and are able to be released back into the wild.

We are also supported by Veterinary Practices from all across Kent. The support they provide helps us bring justice for animals, and support for the sick & injured. We work with other charities such as World Horse Welfare, The British Horse Society, Folly Wildlife Hospital and numerous more. We are most grateful to them all.

Finally, on behalf of everyone in the Kent group, a big thank you to all of the Branches, members and volunteers for making us feel so welcome at your meetings and for all the difficult and invaluable work you have done throughout 2022. Without you dedicating your time and efforts we would not be able to achieve all that we do.

Here are some of the many jobs we dealt with in 2022 in your branch areas...

Ashford, Tenterden and District

In Ashford and the surrounding areas we have rescued animals including sheep, and wildlife including badgers, snakes, buzzards, peacocks, swans and ducklings. With the support of Ashford branch we have collected injured and stray cats and provided financial aid to a number of domestic animals needed veterinary treatment.

We also assisted on the British Horse Soceity's equine neutering clinic at Ashford Market again in 2022, following the success of the 2021 event. The photos show two rescues from the Ashford area.

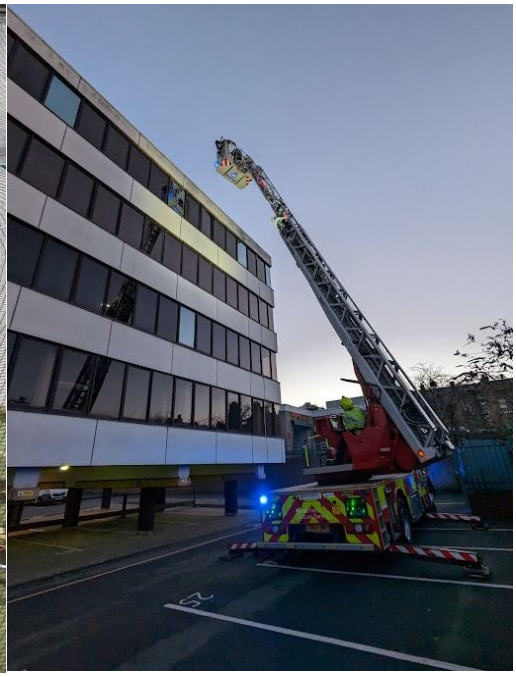
Canterbury and District

In the Canterbury area we have rescued wildlife including seals, swans, hedgehogs, herons and woodpeckers. The Canterbury branch have helped us rescue a number of stray cats as well as financial aid to many owned cats in need of veterinary treatment and neutering.

The branch has assisted with taking in cats not only from their own area, but from other branch areas, showing the power of excellent networking between the Inspectorate and the branch network in Kent.

In October these kittens were picked up having been initially abandoned by the mum, were cared for until we could catch mum and reunite them all. The badger cub was collected from Dover and cared for at Mallydams before being released.

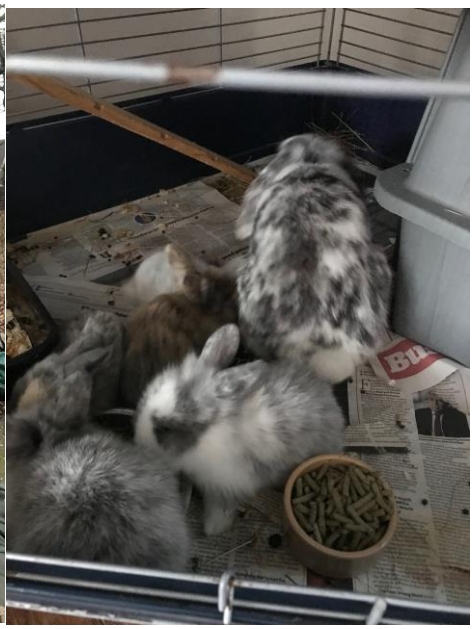
Isle of Thanet



In Thanet we have rescued wildlife including foxes, many many gulls, pigeons and kestrels. Thanet branch have supported the Inspectorate with taking in wildlife throughout the Spring and Summer seasons also supported us rescuing and rehoming a number of abandoned cockerels and provided financial aid to a number of domestic animals including cats.

In December we had two chickens dumped in a skip at the recycling centre. They are looked after by the branch and then transferred to RSPCA Millbrook for rehoming! Also, amongst many other rescues, a badger in a swimming pool and Kent Fire and Rescue assisted with a large platform to attempt a rescue.

Medway West



In Medway we have rescued wildlife including foxes, hedgehogs, pigeons and peregrine falcons. With the support of Medway branch we have rescued many stray and injured cats as well as provided financial support for dogs and cats with skin conditions and neutering.

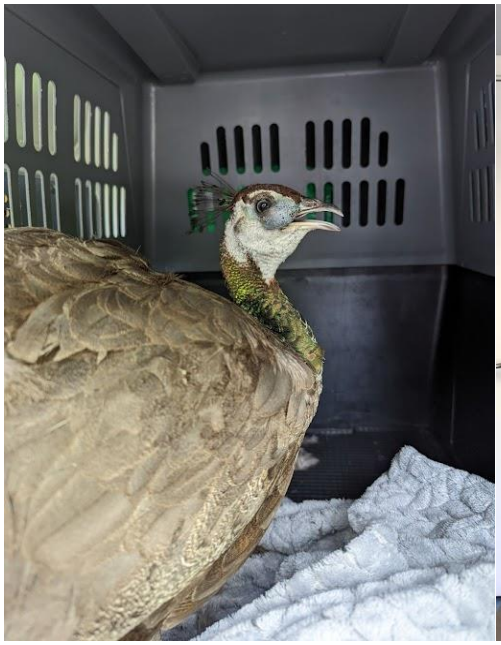
This cat was rescued from a tree with the assistance of Kent Fire and Rescue and reunited with a relieved owner. The rabbits were collected from a house full of Myxomatosis, Insp Nash took them home following treatment and they were rehomed by RSPCA Leybourne.

Kent North West

In North West Kent we have rescued wildlife including swans, snakes, foxes and owls. Farm animals including lambs and chickens as well as rescuing horses, cats, ferrets and dogs with the support of Kent North West Branch as well as providing financial aid to a number of domestic animals and neutering

We rescued Milo the cat from a fox hole in Greenhithe, having been seen running down there following being hit by a car. Kent Fire and Rescue assisted with the rescued and he was reunited with his owner.

Folkestone and District



In Folkestone and the surrounding areas we have rescued wildlife including seals, gulls, pigeons and foxes. We also had the unusual rescue of a stray iguana from the rooftops of Folkestone with the help from Kent Fire and Rescue and a rescue of a trapped gull, who was released from the netting by some passing kayakers.

Miss Peahen who was picked up in July and whose treatment and boarding was paid for by Folkestone Branch was rehomed in at the end of the year off to her new home.

We also saw AWQO Lucy Smith join our team as a Animal Rescue Volunteer, here is Lucy during her face mask fitting, required for bird collections during Avian Flu.

Kent West, Sevenoaks and Tonbridge

In Kent west areas of Tonbridge and Sevenoaks we have rescued wildlife including foxes, swans, ducks and badgers. We have rescued cats up trees and with the support of Kent West branch we have provided financial aid to dogs needed emergency veterinary treatment

This Ganet was picked up in an orchard in Tonbridge miles away from the coast. He was taken to the vets for a check up.

This deer was found following an RTC, found to have no injuries and was transferred to a deer specialist.

Tunbridge Wells and Maidstone

In Tunbridge Wells and Maidstone we have rescued wildlife including deer, coots, swans, birds of prey, foxes, badgers and pigeons. We have rescued horses, trapped, injured and stray cats, cockerels and hens and with the support of Tunbridge Wells and Maidstone branch we have provided financial aid to domestic animals including cats and dogs

In November, we had 3 puppies dumped inside a food waste bin at Leybourne Lakes and found by a member of the public. Two of the three puppies survived and were looked after by RSPCA Leybourne.

This Western Hognose was collected in Larkfield and transferred to South Essex Wildlife Hospital who rehomed the snake from there.

RSPCA – MEDWAY WEST BRANCH
COMMITTEE MEMBERS
2022-2023

Elected at AGM held on 10th May 2022 (In alphabetical order)

Ms Sarah Campbell
16 Kings Avenue, Rochester. ME1 3DS

Mrs Brenda Coveney
6 Juniper Close, Chatham, ME5 0NX

Mr Dave Downard (Hon. Chairman)
26 The Ridgeway, Chatham. ME4 6PD

Mrs Maureen Downard
26 The Ridgeway, Chatham. ME4 6PD

Mrs Shellie Hyde (Hon. Minutes Secretary)
16 Priestfields, Rochester. ME1 3AG

Mrs Veronica Mitchell
14 Norah Lane, Higham, Rochester, ME3 7EP

Mrs Helen Thomas (Hon. Vice Chairman)
Greenborough House, Warren Lane, Hartlip. ME9 7XL

Mrs Lois Warren (Hon. Treasurer)
260 Walderslade Road, Chatham. ME5 0PA

CO-OPTED MEMBERS

Mrs Jackie Hazelden
60 Harptree Drive, Chatham, ME5 0TF

STAFF MEMBERS

Ms Michele Carr (Branch, Clinic and Animal Centre Manager)

Mr Kevin Morton (Assistant Manager)

Mrs Chantal Morton (Branch and Clinic General Administrative Assistant)

Mrs Emma Smith (Shop Manager)

Mrs Wendy Medhurst (Shop Assistant)

Charity

FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2022
FOR
RSPCA KENT – MEDWAY WEST

CHARITY NO: 209192

RSPCA KENT – MEDWAY WEST

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FOR THE YEAR ENDED 31 DECEMBER 2022

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INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF RSPCA KENT – MEDWAY WEST BRANCH

We report on the accounts of the Trust (Medway West Branch) for the year ended 31st December 2022, which are set out on pages 2 to 11 .

Respective Responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required this year (under section 144 (2) of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is our responsibility to:

- examine the accounts under section 145 of the 2011 act;
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the Charities Act and
- to state whether particular matters have come to our attention.

Basis of Independent Examiner's Report

Our examination was carried out in accordance with the general Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with our examination, no matter has come to our attention:

1. which gives us reasonable cause to believe that in any material respect, the requirements:
   - to keep accounting records in accordance with section 130 of the Charities Act; and
   - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

   have not been met; or

2. to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed ..... Thompson Elphick .....

Thompson Elphick
Chartered Certified Accountants,
The Corner House,
2 High Street,
Aylesford,
Kent
ME20 7BG

Date 6 April 2023.....

RSPCA KENT - Medway West

Statement of Financial Activities

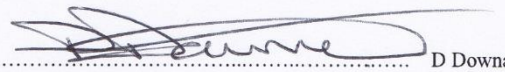
For the year ended 31st December 2022

	Notes	31/12/2022 Unrestricted Funds	31/12/2021 Unrestricted Funds
Incoming Resources	3		
Income and endowments from			
Donations and legacies		71,707	57,582
Charitable activities		19,871	20,011
Trading activities		74,594	56,664
Investment income		70	5
Other income		299	317
Total		**166,541**	**134,579**
Resources Expended	4		
Expenditure on			
Raising funds		47,678	32,076
Charitable activities		92,722	82,418
Total		**140,400**	**114,494**
Net movement of funds		**26,140**	**20,085**
Reconciliation of funds:			
Total funds brought forward		327,007	306,922
Total funds carried forward		**£353,147**	**£327,007**

RSPCA KENT - Medway West
Balance Sheet as at 31 December 2022

	Notes	31/12/2022 £ Unrestricted Funds	31/12/2021 £ Unrestricted Funds
Fixed assets	7	**100,547**	**102,779**
Current assets			
Stock	8	5,166	4,943
Debtors	9	3,550	2,720
Cash at bank and in hand	11	247,213	219,665
Total Current Assets		**255,930**	**227,327**
Liabilities:			
Creditors : amounts falling due within one year	10	3,329	3,099
Net Current Assets		**252,600**	**224,228**
Total net assets		**£353,147**	**£327,007**
FUNDS OF THE CHARITY			
Unrestricted income funds	12	353,147	327,007
Total Funds		**£353,147**	**£327,007**

Approved by the trustees and signed on their behalf by:



..... D Downard (Chairman)

6 April 2023 Date

RSPCA KENT - Medway West
Notes to the Accounts
For the year ended 31st December 2022

Note 1. Basis of preparation

1.1 Basis of preparation and assessment of going concern

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.
The accounts have been prepared in accordance with:
the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and with:
the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011 and applicable regulations.

1.2 Going concern

These accounts have been prepared on a going concern basis and there are no material uncertainties related to events or conditions that cast significent doubt on the charity's ability to continue as a going concern.

1.3 Change of accounting policy

The accounts present a true and fair view and the accounting policies adopted are those outlined in note 2.

1.4 Changes to accounting estimates

No changes to accounting estimates have occurred in the reporting period (3.46 FRS 102 SORP).

1.5 Material prior year errors

No material prior year error have been identified in the reporting period (3.47 FRS 102 SORP).

Note 2 Accounting policies

2.1 Income

This standard list of accounting policies has been applied by the charity. Where a different or additional policy has been adopted then this is detailed in the box below.

Recognition of income	These are included in the Statement of Financial Activities (SoFA) when: • the charity becomes entitled to the • it is more likely than not that the • the monetary value can be measured
Offsetting	There has been no offsetting of assets and liabilities, or income and expenses, unless required orpermitted bv the FRS 102 SORP or FRS 102.
Grants and donations	Grants and donations are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS102 SORP).
Legacies	Legacies are included in the SOFA when receipt is probable, that is, when there has been grant of probate, the executors have established that there are sufficient assets in the estate and any conditions attached to the legacy are either within the control of the charity or have been met.
Tax reclaims on donations and gifts	Gift Aid receivable is included in income when there is a valid declaration from the donor. Any Gift Aid amount recovered on a donation is considered to be part of that gift and is treated as an addition to the same fund as the initial donation unless the donor or the terms of the appeal have specified otherwise.
Donated goods	Donated goods are measured at fair value (the amount for which the asset could be exchanged) unless impractical to do so. The cost of any stock of goods donated for distribution to beneficiaries is deemed to be the fair value of those gifts at the time of their receipt and they are recognised on receipt. In the reporting period in which the stocks are distributed, they are recognised as an expense at the carrying amount of the stocks at distribution. Donated goods for resale are measured at fair value on initial recognition, which is the expected proceeds from sale less the expected costs of sale, and recognised in 'Income from other trading activities' with the corresponding stock recognised in the balance sheet. On its sale the value of stock is charged against 'Income from other trading activities' and the proceeds from sale are also recognised as 'Income from other trading activities'. Goods donated for on-going use by the charity are recognised as tangible fixed assets and included in the SoFA as incoming resources when receivable. Gifts in kind for use by the charity are included in the SoFA as income from donations when receivable.
Donated services and facilities	Donated services and facilities are included in the SOFA when received at the value of the gift to the charity provided the value of the gift can be measured reliably. Donated services and facilities that are consumed immediately are recognised as income with an equivalent amount recognised as an expense under the appropriate heading in the SOFA.
Support costs	The charity has incurred expenditure on support costs.
Volunteer help	The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.
Income from interest, royalties and dividends	This is included in the accounts when receipt is probable and the amount receivable can be measured reliably.

2.3 Expenditure and liabilities

Liability recognition Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

Governance and support costs Support costs have been allocated between governance costs and other support. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice.

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, eg allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

Redundancy cost The charity made no redundancy payments during the reporting period.

Deferred income No material item of deferred income has been included in the accounts.

Creditors The charity has creditors which are measured at settlement amounts less any trade discounts

Provisions for liabilities A liability is measured on recognition at its historical cost and then subsequently measured at the best estimate of the amount required to settle the obligation at the reporting date

Basic financial instruments The charity accounts for basic financial instruments on initial recognition as per paragraph 10.7 FRS102 SORP. Subsequent measurement is as per paragraphs 11.17 to 11.19, FRS102 SORP.

2.4 ASSETS

Tangible fixed assets for use by charity These are capitalised if they can be used for more than one year, and cost at least £1,000

The depreciation rates currently in use for fixed assets held for use by the charity are as follows:-

Freehold Property	2% on the reducing balance
Fixtures and Equipment	25% on the reducing balance
Motor Vehicle	25% on the reducing balance
Computer Equipment	25% on the reducing balance

Stocks and work in progress Stocks held for sale as part of non-charitable trade are measured at the lower or cost or net realisable value.

Goods or services provided as part of a charitable activity are measured at net realisable value based on the service potential provided by items of stock.

Work in progress is valued at cost less any foreseeable loss that is likely to occur on the contract.

Debtors Debtors (including trade debtors and loans receivable) are measured on initial recognition at settlement amount after any trade discounts or amount advanced by the charity. Subsequently, they are measured at the cash or other consideration expected to be received.

RSPCA KENT - Medway West
Notes to the Accounts
For the year ended 31st December 2022

Note 3 Analysis of income		31/12/2022 Unrestricted funds £	31/12/2021 Unrestricted funds £
Donations and legacies:	Donations and gifts	32,361	32,155
	Gift Aid	-	-
	Legacies	39,346	-
	General grants provided by government/other charities	-	25,427
	Membership subscriptions and sponsorships which are in substance donations	-	-
	Donated goods, facilities and services	-	-
	Other	-	-
		71,707	57,582
Charitable activities:	Consultations,vaccines,operations & Drugs	15,971	16,111
	Rent received	3,900	3,900
		19,871	20,011
Other trading activities:	sale of goods	74,594	56,660
	100 club	-	4
		74,594	56,664
Income from investments:	Interest income	70	5
		70	5
Other:	Other	299	317
		299	317
TOTAL INCOME		166,541	134,579

RSPCA KENT - Medway West
Notes to the Accounts
For the year ended 31st December 2022

Note 4 Analysis of expenditure

		31/12/2022 Unrestricted funds £	31/12/2021 Unrestricted funds £
Expenditure on raising funds:	Incurred seeking donations	16,200	17,443
	Operating membership schemes and social lotteries	-	-
	Staging fundraising events	-	-
	Operating charity shops	11,751	11,256
	Advertising, marketing, direct mail and publicity	153	201
	Other trading activities	916	832
	Rent collection, property repairs and maintenance charges	18,658	2,343
		47,678	32,076
Expenditure on charitable activities	RSPCA HQ	-	-
	Veterinary Accounts	6,856	6,455
	Drugs ,ID chips & Clinic consumables	11,429	12,561
	Governance costs	74,437	63,402
		92,722	82,418
TOTAL EXPENDITURE		140,400	114,495

Note 5 Details of certain items of expenditure

5.1 Fees for examination of the accounts

	31/12/2022	31/12/2021
	£	£
Independent examiner's fees	1,750	1,750
Other legal & professional fees paid to the independent examiner	2,158	2,719
	3,908	4,469

Note 6 Paid employees

6.1 Staff Costs

	31/12/2022	31/12/2021
	£	£
Salaries and wages	70,529	58,933
Social security costs	-	-
Total staff costs	70,529	58,933

No employees received employee benefits (excluding employer pension costs) for the reporting period of more than £60,000

6.2

		31/12/2022	31/12/2021
		Number	Number
The parts of the charity in which the employees work			
	Charitable Activities	3	3
	Total	3	3

Note 7 Tangible fixed assets

7.1 Cost or valuation

	Freehold land & buildings	Computer Equipment	Plant, machinery and motor vehicles	Fixtures, fittings and equipment	Total
	£	£	£	£	£
1st January 2022	169,172	9,083	9,041	11,661	198,957
Additions	-	-	-	-	-
Revaluations	-	-	-	-	-
Disposals	-	-	-	-	-
31st December 2022	169,172	9,083	9,041	11,661	198,957
7.2 Depreciation and impairments					
1st January 2022	67,167	9,013	8,362	11,636	96,177
Disposals	-	-	-	-	-
Depreciation	2,040	17	170	6	2,232
31st December 2022	69,207	9,030	8,532	11,641	98,410
7.3 Net book value					
Net book value at 1st January 2022	102,005	70	679	25	102,779
Net book value at 31st December 2022	99,965	54	509	20	100,547

Note 8 Stocks

8.1 Analysis of stocks held

	31/12/2022	31/12/2021
	£	£
Stock of medicines and drugs	4,723	4,611
Stock of goods in shop	443	332
	5,166	4,943

Note 9 Debtors and prepayments

9.1 Analysis of debtors

	31/12/2022	31/12/2021
	£	£
Trade debtors	479	-
Prepayments and accrued income	1,972	1,730
Other debtors	1,100	990
Total	3,550	2,720

Note 10 Creditors and accruals

10.1 Analysis of creditors

	Amounts falling due within one year	
	31/12/2022	31/12/2021
	£	£
Accruals and deferred income	1,706	2,225
Taxation and social security	1,623	874
Other creditors		
Total	3,329	3,099

Note 11 Cash at bank and in hand

	31/12/2022	31/12/2021
	£	£
Short term deposits	48,276	48,206
Cash at bank and on hand	198,937	171,459
Total	247,213	219,665

RSPCA KENT - Medway West
Notes to the Accounts
For the year ended 31st December 2022

Note 12 Charity funds

12.1 Details of material funds held and movements during the CURRENT reporting period

Fund names	Type	Purpose and Restrictions	Fund balances 1st January 2022	Income	Expenditure	Transfers	Gains and losses	Fund balances 31st December 2022
			£	£	£	£	£	£
General purpose fund	Unrestricted fund	N/a	327,007	166,541	(140,400)	-	-	353,147
		Total Funds	327,007	166,541	(140,400)	-	-	353,147

12.2 Details of material funds held and movements during the PREVIOUS reporting period

Fund names	Type	Purpose and Restrictions	Fund balances 1st January 2021	Income	Expenditure	Transfers	Gains and losses	Fund balances 31st December 2021
			£	£	£	£	£	£
General purpose fund	Unrestricted fund	N/a	306,922	134,579	(114,494)	-	-	327,007
	Total Funds		306,922	134,579	(114,494)	-	-	327,007

ROYAL SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS MEDWAY WEST BRANCH

England & Wales - Charity number 209192

Accounts

Annual Report 2021

Medway West Branch
Charity No: 209192

This year we set up a Just Giving page to help raise money for the animal's in our care, if you would like to donate, or know anyone who would like to, please scan the QR code below or visit: www.justgiving.com/campaign/rspcamedwaywest

JustGiving

Branch Accounts for the last financial year will be available for viewing at the AGM and copies are also available to Branch members, free of charge, from:

RSPCA The Parsons Memorial Clinic, 174 Walderslade Road,
Chatham, Kent. ME5 0PQ

R S P C A

MEDWAY WEST BRANCH

ANNUAL GENERAL MEETING

You are cordially invited to attend the Annual General Meeting of

RSPCA – Medway West Branch

On

Tuesday 10th May 2022 at 7:30pm

At The Parsons Memorial Clinic, 174 Walderslade Road, Chatham, Kent ME5 0PQ

AGENDA

1 Chairman's Address and Welcome
2 Apologies for Absence
3 Adoption of Minutes of Last AGM
4 Matters Arising
5 Adoption of Branch AGM Report and Accounts
6 Kent Inspectorate Group Report
7 Election of Committee Members
8 Election of Auditors
9 Any Other Business

PLEASE LET THE BRANCH KNOW (when returning the attendance slip)

IF YOU CAN SUGGEST ANY ADDITIONAL ITEMS FOR THE AGENDA.

Soft drinks and light refreshments will be available together with a selection of RSPCA goods for sale. You are welcome to bring guests but only members will be able to vote and, in order to help us organize refreshments, please complete and return the enclosed attendance slip, which also gives you the opportunity to nominate Committee Members if you wish.

PLEASE NOTE:

It is VITAL that members make every effort to attend the AGM as, if not enough members are present, we will be unable to hold the Meeting and, to comply with Charity regulations, the AGM will have to be re-organized. This means using even more precious funds on administration that we would much rather spend on the animals.

Chairman's Report for 2021

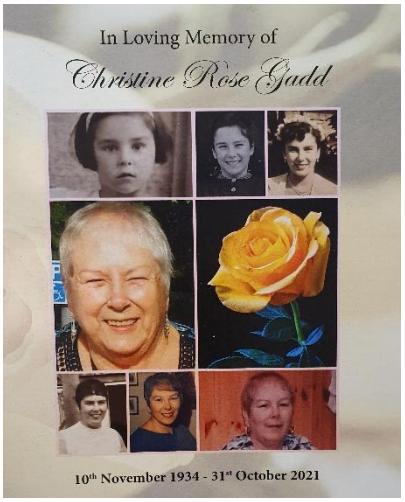
2021 was still a year where we were under COVID Restrictions for most of the time, however it was not quite as scary as people had become used to masks, sanitizers and of course testing.

Sadly, by our first committee meeting in January we had said goodbye to Becky Blackmore our Branch Support Specialist who moved on to pastures new. She was replaced by Marie Thackaberry our new Branch Partnership Manager, who we have yet to meet in person, because our meetings with her so far have been on Zoom or Google Meet.

As we moved on in the year Michele finally won her battle with British Gas over our Shop's electricity bill, all was resolved by March – well done Michele.

We had to postpone our AGM from May to August, but it was in September that the committee was asked by Michele for help as her and Chantal were at breaking point after the last two years. We decided that we would employ an Assistant Manager and Kevin Morton joined our team on 1st November and so far, is doing well.

November also brought us the sad news that out very first ever client, Mrs Gadd had passed away.



But new life springs forward and on the 27th November Chantal gave birth to a beautiful baby girl "Brida Rose" Congratulations to her and Kevin.

So, at the end of another trying year we the committee must extend our heartfelt thanks to Michele and Chantal who both have worked hard to keep our Branch running. Also of course massive thanks to our outside staff, our shop staff and all our wonderful volunteers for all their hard work and dedication to our Branch.

Thank you to each and every one of you.

Dave Downard

Branch Chairman

Treasurers/Trustees Report

Treasurers Report

Treasurer's Annual Report for 2021

This year was again a difficult one with COVID restrictions still in place, fundraising was impossible and the fact that the shop was closed for a good part of the year meant no income.

While the shop was closed, Emma and Wendy were furloughed and the Branch paid the extra 20% to make up their full wages. Fortunately, we were able to claim Business grants from the Government/Medway Council, and we were lucky enough to receive the door to door money from RSPCA Headquarters, so financially we could have been a lot worse off than we were, however it was tough.

At this point I would like to thank our accountants Thompson Elphick Ltd for their help and advice through what has been another rough year.

The Clinic has of course remained open throughout with Michele manning the phones for a good part of the time and Chantal working from home for some time. Our outside staff Brenda, Nic and Kayleigh did a great job and their loyalty is much appreciated. Emma and Wendy and their band of volunteers got back into the shop when allowed and much needed funds started to return. A sincere thank you must go to each of these ladies for their continued support.

In November Kevin joined our staff as Assistant Manager, his skills on the computer and his keenness to learn will be an asset to Michele as he takes on some of the workload that she has been coping with on her own, so welcome Kevin.

Finally, I hope that we can all look forward and try to get back to some sort of normality in 2022.

Lois Warren

Hon. Treasurer

Trustees Report

Organisational Structure

The Society for the Prevention of Cruelty to Animals was founded on the 16th June 1824 and granted the "Royal" prefix by Queen Victoria in 1840. The current constitution of the RSPCA was created with the adoption of the Royal Society for the Prevention of Cruelty to Animals Act 1932. The work of the society is governed by the RSPCA Act and by the Rules of the Society. Membership of the Society is by subscription and may be on a life, annual or junior basis.

The Society is managed by an elected Council who, subject to the rules, control the affairs, funds, property and proceedings of the Society. They are assisted in the administration of the Society by a central organisation, headquarters and branches.

The Branch is governed by a committee who are trustees of the Branch. They have individual and collective responsibility for the management of the Branch and its funds. Subject to the overall supervision of the Society, the committee controls and monitors all the fundraising and animal welfare initiatives of the Branch including the work of The Parsons Memorial Clinic and Rehoming centre.

Objectives and public benefit statement

The RSPCA Medway West Branch is an unincorporated charitable association and a separately registered branch of the Royal Society for the Prevention of Cruelty to Animals (the Society), carrying out its direct animal welfare work in the areas of Chatham, Rochester, Gillingham and the Isle of Grain.

The objectives of the Branch are to promote the work and objectives of the Society – to promote kindness and to prevent or suppress cruelty to animals by all lawful means – with particular reference to the area of the Branch, in accordance with the policies of the Society.

The trustees have reviewed the outcomes and achievements of our objectives and activities for the year, to ensure they remain focused on our charitable aims, and continue to deliver benefits to the public. **We have complied with the duty under the charities act 2006 to have due regard to public benefit guidance published by the Commission**.

Advancement of animal welfare

Under the Charities Act 2006, the advancement of animal welfare is recognised as a distinct statutory charitable purpose. This legislation and the Animal Welfare Act of the same year indicate an acceptance by society that treating living creatures with compassion has a moral benefit for the public as a whole. Whilst this public benefit is clear, it is sometimes difficult to quantify and must be balanced against any detriment.

The Branch's animal welfare work, although local in nature, benefits society at large, and also aims to help people in need with the care of their animals. The next section of this report highlights the Branch's main activities and demonstrates the benefit provided to the public *(in italics)*. All our charitable activities, as described in more detail in the following pages of this report, focus on promoting kindness and preventing or suppressing cruelty to animals and are undertaken to further these purposes for the public benefit.

Charitable activities pursued for the public benefit

Details of the Medway West Branch activities can be found within the individual Trustees reports.

We support our local Inspector[s] by [*taking in, free of charge, mistreated or abandoned animals, including pets whose owners suffer ill health or financial difficulties or pass away*]. *The Society's Inspectorate (as well as providing education, information and advice) rescues animals in distress and enforces laws against the cruel mistreatment of animals in England and Wales by bringing prosecutions. This work is key to 'the prevention or suppression of cruelty' part of the RSPCA objectives and promotes humane sentiments towards animals which involves moral benefit to humankind as a whole.*

We provide subsidised veterinary treatment for animals which are sick or injured and belong to local people on low incomes. We do this through our Branch Clinic. *This work benefits those on means tested benefits by giving them financial help to obtain care for companion animals in need of veterinary treatment.* During 2021 we treated 601 animals.

We provide subsidised neutering and microchipping of companion animals for those in the Branch area on low incomes. We do this through our Branch Clinic. *This work helps to control dog/cat populations through neutering and benefits those on means tested benefits by giving them financial help to neuter and microchip companion animals, thereby promoting responsible pet ownership.*

Animals in our care receive veterinary treatment, vaccination, neutering, micro-chipping and are assessed for rehoming. *This work helps to control the incidence and spread of disease and suffering through vaccination and neutering.*

We rehome animals in need at low cost to people willing and able to have a companion animal. *Whilst we recognise that companion animals provide measurable benefits to people's physical and mental health, we consider the provision of pets as subsidiary to the main charitable aim of this service, which is to reduce animal suffering. Our policy to charge a reasonable adoption fee for animals aims to highlight the ongoing personal and financial commitment of pet ownership. It would not be in the best interests of animals, and therefore would fall outside our objectives to rehome to those who could not afford them.*

We take in, free of charge, lost animals and take steps to reunite them with owners. *This works benefits our local community (including local authorities) by preventing animals straying and posing a risk to themselves and to people through road traffic accidents.*

We respond to enquiries (both direct and via the Society's national call centre) from the public about animals locally. *The public benefits from knowing that we can intervene to assist animals in need.*

We offer free animal care advice at our clinic and on our website. *The public benefits through the promotion of responsible pet ownership*.

Within the terms of our governing document, we support the National Society, other RSPCA branches and other local animal welfare charities by taking in and rehoming animals from other Branch areas and boarding case animals for the National Society if required.

We provide volunteering opportunities for those who wish to support our work, including trusteeship, fundraising, providing work experience placements for schools, colleges and back to work initiatives. *This benefits local people and companies by providing the possibility of doing work which is compassionate and rewarding.*

The cost of maintaining the Clinic, providing appropriate levels of care for animals awaiting rehoming and undertaking pro-active animal welfare in the local community meant that the Branch spent £114,494.00 during the year.

The Branch funded this activity from incoming resources of £134,579.00 this included over the counter income from the clinic itself, adoption donations, fund raising, legacies and interest.

Risk Analysis

The Branch has carried out a review to identify major risks and has taken steps to mitigate them. (Original copies of the Risk Management Policies and Reserves may be viewed at The Parsons Memorial Clinic)

The major risks identified are:

1. Loss of reputation through error or fraud.
2. Loss of income through error or fraud.
3. Insufficient trustees for the Branch to continue.
4. Insufficient volunteers for fundraising and animal care activities.
5. Insufficient funds to cover the costs of the clinic and other animal welfare activities.

It is the opinion of the Trustees that the Branch's policies, procedures and controls are adequate to mitigate financial and reputation loss through error or fraud to maintain the future financial viability of the Branch. Steps are to be taken to address the issues of the recruitment of further trustees and volunteers.

Reserves Policy

The Branch holds reserves in order that levels of service provided for animal welfare may be maintained should there be a reduction in incoming resources. The Branch has designated funds of £25,000 for shop and clinic repairs and computer upgrades.

Reserves in this context mean funds that are freely available for the Branch's general purposes after all commitments have been met.

The Branch has unrestricted reserves of £121,030.73.

Such reserves represent approximately 12 and a half months expenditure based on gross expenditure, minus funds spent on repairs and upgrading.

It is the opinion of the Trustees that the existing reserves are sufficient to meet any reduction in incoming resources.

Investment Policy

As of 31st December 2021 the Branch investment policy was:

1. That the higher rate account balances should not fall below the reserves level.
2. That current account balances should not fall below £25,000.00 (£20,000 for the Branch account and £5,000.00 for the clinic account)

The Trustees recognise that this policy should be reviewed on an annual basis following the publication of the audited annual accounts for the previous year.

Statement of Trustees Responsibilities

Under the Charities Act 1993, the Trustees are required to prepare a statement of accounts for each financial year which gives a true and fair view of the state of affairs of the Medway West Branch at the end of the year and of its incoming resources and the application of such resources during the year. In preparing the statement, the Trustees are required to:

1. Select suitable accounting policies and apply them consistently.

2. Make judgements and estimates that are prudent and reasonable.

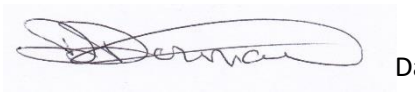
3. State whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the statement of accounts.

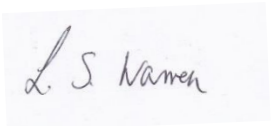
4. Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue its operations.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity at that time and enable the Trustees to ensure that any statement of account prepared by them complies with the regulation under section 42(1) of the Charities Act 1993.

The Trustees are responsible for safeguarding the assets of the Charity and for taking reasonable steps for prevention and detection of fraud and other irregularities.

Signed on behalf of The Medway West Branch

Hon. Chairman  Dave Downard

Hon. Treasurer  Lois Warren

Date: 5/4/22

Clinic Report for 2021

During 2021, 601 owned animals were treated at the clinic (406 dogs, 181 cats, 5 rabbits and 9 miscellaneous) 216 were referred to the Manor Veterinary Centre for emergency treatments, operations, dentals and x-rays (147 dogs, 65 cats and 4 miscellaneous)

The Branch paid for a further 19 unowned animals to be treated at other veterinary practices at the request of the inspectorate. (2 dogs and 17 cats)

1 dog and 5 cats were microchipped and 8 dogs, 14 cats and 24 rabbits were neutered.

Once again it was a difficult year due to COVID restrictions with only myself and Tanith Wells our attending vet from the Manor Veterinary Centre managing to keep the clinic running through lockdown periods. Once restrictions were lifted some reception staff were able to return to work, but clients still had to maintain restrictions and were unable to come into the consultation room with their pets. Unfortunately, this made consultations much slower as we had to go out to the car park to discuss the animal's problem with the owner, then bring the pet in for examination, then back out again afterwards to discuss the treatment etc. Appointments were spaced accordingly to cover the extra time needed and thankfully all of our clients were happy to comply with this and appreciated the necessity of it to enable us to keep both them and our staff as safe as possible.

This year we said goodbye to Miriam Davis, a member of the Branch Committee and a volunteer receptionist. Sadly, Miriam lost her dear husband Tony to COVID and she made the decision to leave Medway to move closer to her family. We are all grateful for the help and commitment she made to the Branch over the many years and wish her well for the future. Due to personal reasons and the effects of the pandemic and also to find a way to secure the future running of the clinic and rehoming centre, I approached the committee about employing an Assistant manager. The whole committee were extremely supportive and at the beginning of November Kevin Morton joined our team. Kevin had fitted in well, he is learning new skills daily and has already created ways in producing new income for the Branch.

We continued to run our successful pet food bank throughout the year with even more people needing our assistance. The food bank has helped to keep many animals from having to come into care and some of the people that we initially were able to help, now return to donate to the food bank now their circumstances have improved.

Pat Warren's support is greatly appreciated as he has continued to take funds to the bank and paperwork to and from our accountants.

Finally, I would like to thank Chantal Morton in helping to keep the admin up to date both from home and in the office before starting her maternity leave, and thanks to Dave Downard and Lois Warren for their help in reception.

Michele Carr

Branch, Clinic & Animal Centre Manager

Rehoming Annual Report for 2021

During 2021 the Branch admitted 166 domestic animals: 21 Cats, 47 Rabbits, 52 Guinea pigs, 16 Budgies, 15 Hamsters, 12 Gerbils and 3 fancy mice.

We rehomed 131 animals: 1 Cat, 40 Rabbits, 55 Guinea pigs, 1 Giant African land snail, 11 Budgies, 8 Gerbils, 12 Hamsters and 3 fancy mice.

14 Cats were relocated to other rescue centres.

Sadly 4 cats and 1 rabbit were euthanised on veterinary advice and 2 guinea pigs passed away.

2 cats and 1 budgie were safely returned to their owners.

Out of the 21 cats that came into care 19 were not microchipped and the 2 that had been, were reunited with their worried owners. This shows the importance of having cats microchipped, not only to be able to reunite much loved pets but also to be able to make owners more accountable for their animals especially as in some circumstances like when a cat has been involved in a road traffic accident an owner has come forward, but upon realising the costs involved to treat the animal suddenly realize they have made a 'mistake' and its not their cat. Without a microchip we cannot prove otherwise, which not only adds more of a burden to overstretched rescue centres in terms of space available but also in finding extra funds to be able to treat the poor animal. This also hinders the cat's recovery due to the extra stress caused by being in a rescue centre compared to being able to recover in familiar surroundings at home.

Unfortunately, many of the guinea pigs that came into care stayed longer with us than normal as the majority had mite and lice infestations on arrival, with some suffering from secondary trauma due to constantly scratching.

Due to COVID restrictions we again had to keep staffing levels to a minimum and I would like to thank Brenda Coveney and Nic Banham for their continuing support with the care of the animals when other volunteers were asked to stay at home. I would like to express my gratitude to all our other volunteers who were either 'stood down' or came in periodically between restrictions, for their understanding in the circumstances, and sincerely hope that in 2022 we are able to welcome all our wonderful volunteers back.

Alan Smart and Dave Coveney managed to continue with regular trips to get supplies of hay, straw, shavings and readigrass for the animals.

Chantal and Kevin Morton worked hard on photographing and creating short videos of the animals ready for rehoming for our website, Facebook and Instagram pages. The Instagram pages have definitely been a success in the rehoming process.

Michele Carr

Branch, Clinic and Animal Centre Manager

Wildlife Annual Report for 2021

During 2021 the Branch admitted 66 wild animals and birds: 1 Blackcap, 3 Gulls, 1 Crow, 2 Magpies, 1 Bat, 14 feral pigeons, 17 Woodpigeons, 4 Collared doves, 5 Blackbirds, 2 Hedgehogs, 1 Starling, 2 Thrushes, 1 Wandering banana spider, 1 Redwing, 1 Rabbit, 3 Sparrows, 6 wild mice and 1 Dunnock.

45 animals and birds were successfully treated and released back to the wild: 1 Blackcap, 2 Gulls, 2 Magpies, 1 Starling, 13 feral pigeons, 9 Woodpigeons, 3 Collared doves, 4 Blackbirds, 2 Thrushes, 2 Sparrows, 5 mice and 1 Dunnock.

15 sadly died due to their injuries, age or sickness: 8 Woodpigeons, 1 Blackbird, 1 Bat, 1 feral pigeon, 1 Redwing, 1 Mouse, 1 Sparrow and 1 Collared dove.

1 Wandering banana spider was transferred to another RSPCA wildlife facility and 1 Hedgehog, 1 Crow and 1 wild rabbit were transferred to other non-RSPCA wildlife facilities.

Of the 6 mice that came in they were identified as wood mice, and were approximately a week old. Sadly, one died within a few hours but the rest were hand reared. It was touch and go to start with as they were all dehydrated and hypothermic when they arrived but with round the clock care they slowly recovered and were eventually released in a disused barn on a private estate.

The Dunnock was a sweet little bird who arrived after flying into a window, suffering from head trauma and extensive bruising to its left wing and leg. Luckily it had no fractures just soft tissue injuries and a slight bleed behind one eye. For a bird so small it had plenty of character and attitude and was eventually released back into the garden from where it came from with the hope that it will avoid windows in the future.

Michele Carr

Branch, Clinic and Animal Centre Manager

Shop Annual Report for 2021

Due to COVID, the beginning of the year started badly for us with national and local restrictions being adhered to. This meant that our charity shop in Wells Road, Strood was closed from the 1st January to the 11th April. We started trading again on the 12th April and managed to stay open until 21st December when we had to close earlier than anticipated due to staff having to isolate.

Throughout the year both staff and customers continued to follow government guidelines on keeping everyone as safe as possible.

Despite the huge loss of income, thankfully we still managed to cover essential utility bills and rent.

Unfortunately for the second year running we have been unable to hold the popular 'jumble rumbles' but hope these will resume at some point in 2022.

Some members of the community are still causing issues for us by leaving bags and boxes of donations outside the shop despite large notices at the front of the shop requesting people not to do this. Not only is this illegal as it is 'Fly tipping' but sadly many of the well-intentioned donations are either stolen or the bags ripped open and exposed to the elements rendering the goods unsaleable.

Michele Carr

Branch, Clinic and Animal Centre Manager

Kent Annual Branch Report

Branch Report 2021 - Inspectorate Group Kent

Chief Inspector Nick Wheelhouse
ARO Emma Byrne 8654
ARO Brian Milligan 11516
ARO Lynn White 6833
Inspector Dave Grant 173
Inspector Grace Harris-Bridge 15085
Inspector Clive Hopwood 16768
Inspector Tina Nash 10608
Inspector Kirsten Ormerod 16741
Inspector Rosie Russon 723
Inspector Rosie Wren 14023
Inspector Deborah Rutherford 15892

Welcome to the 2021 Kent Group annual branch report.

2021 continued as 2020 finished in lockdown, living and working with Coronovirus. The team continued to respond to emergency complaints, collections & rescues.

The start of the year gave us the opportunity to catch up on essential Health & Safety and mandatory training to prepare us for the year ahead and officers setting their own priorities for the year, including equine training, small animal care and completing developmental courses.

The workload in the group increased during the Spring into the summer with the NCC taking and tasking out more calls, lockdown was eased in June, which saw the group return to pre covid workloads, these incidents included jobs, which were not tasked out during lockdown but did require a visit to provide advice.
On a positive note we were able to meet face to face as a group for a team meeting in the summer which was very welcome. When performing such a challenging and often exhausting job as lone workers it has been hard for all as the pandemic has increased everyone's sense of isolation. It was really nice to see the group together, as it was the first time the group had been able to meet up and see each other for nearly two years, and since the restructure the first time some had actually met face to face!

The end of 2021 saw the expansion of our team of Wildlife Casualty Volunteers, welcoming 5 new volunteers. Inspector Deborah Rutherford led the recruitment and training of the team and they are raring to go for fledgling season in 2022!

Like the other groups and equine charities, the winter months saw an increase in the number of complaints relating to horses. Muddy fields, the rising water table, poor weather including flooding and the rising cost of hay were the main issues being called about. This resulted in an increase in visits to horses, resulting in multiple advice notices issued and a handful of horses removed from a few locations across the county.

Kent has continued to see a huge number of calls relating to puppy farming and dog thefts. Working alongside our Police colleagues, the group has assisted with a number of Police led warrants which has been disrupting the illegal trade and the unscrupulous breeders.

The group has been working hard over 2021 supporting our neighbour groups who have suffered staff shortages. The Wilberforce system allows officers to be temporarily allocated to a group for the shift or it will task priority jobs to officers that are the nearest, so we saw a lot of shifts in which officers were crossing the M25 and heading into London, which really showed the borderless systems working well.

Without the support of the Regional Board and Branch networks, we would simply not be as effective in rescuing animals in all sorts of predicaments. The field officers are under significant pressure and your continued patience and support is very much appreciated. Your work in supporting members of the public with funding, helping rehome unwanted animals, and caring for the sick and traumatised is to be commended. It can be a thankless task but I can assure you my team and I fully appreciate the hard work you and your teams put in.

In Kent we helped rescue, collect and rehabilitate thousands more animals from situations that would have resulted in severe injury and suffering. Within the Kent group you have officers who specialise in wildlife and care, specialist flood rescue, Inland boat rescue, and equine rescue to name but a few.

We wish to offer our thanks to Kent Police for their invaluable assistance in exercising their powers of entry, search, seizure and occasionally arrest of people who mistreat their animals. Our thanks also goes to Kent Fire and Rescue Service for the many occasions that they have helped with rescues of animals that have got themselves trapped or in difficulty and we have needed their equipment and manpower to resolve the situation.

Of course we have not forgotten the RSPCA animal centres that take in our animals, care for them and eventually rehome them. Our sincere thanks to the Branch catteries and kennels that board, care for and rehome our animals, usually at very short notice and at the most inconvenient times, and to the experts who care for our sick and injured wildlife until they have been rehabilitated and are able to be released back into the wild.

We are also supported by Veterinary Practices from all across Kent. The support they provide helps us bring justice for animals, and support for the sick & injured. We work with other charities such as World Horse Welfare, The British Horse Society, Folly Wildlife Hospital and numerous more. We are most grateful to them all.

Finally, on behalf of everyone in the Kent group, a big thank you to all of the Branches, members and volunteers for making us feel so welcome at your meetings and for all the difficult and invaluable work you have done throughout 2021. Without you dedicating your time and efforts we would not be able to achieve all that we do.

Here are some of the many jobs we dealt with in 2021 in your branch areas...

Ashford, Tenterden and District

In Ashford and the surrounding areas we have rescued animals including sheep, and wildlife including badgers, snakes, buzzards, peacocks, swans and ducklings. With the support of Ashford branch we have collected injured and stray cats and provided financial aid to a number of domestic animals needed veterinary treatment.

Inspector Tina Nash's incredible rescue of a gull trapped in the front of a car made national news!

We also assisted on the British Horse Soceity's equine neutering clinic at Ashford Market in September 2021, where over 20 horses were "snipped and chipped". We also had a visit from Princess Anne to the event.

Canterbury and District

In the Canterbury area we have rescued wildlife including seals, swans, hedgehogs, herons and woodpeckers. The Canterbury branch have helped us rescue a number of stray cats as well as financial aid to many owned cats in need of veterinary treatment and neutering.

The branch has assisted with taking in cats not only from their own area, but from other branch areas, showing the power of excellent networking between the Inspectorate and the branch network in Kent.

Isle of Thanet

In Thanet we have rescued wildlife including foxes, many many gulls, pigeons and kestrels. Thanet branch have supported the Inspectorate with taking in wildlife throughout the Spring and Summer seasons also supported us rescuing and rehoming a number of abandoned cockerels and provided financial aid to a number of domestic animals including cats.

We saw lots of collections and rescues, including a call to a stray beaver on the beach in Ramsgate (!) and the fantastic rescue of a cat at Ramsgate Tunnel with Kent Fire and Rescue.

Medway West

In Medway we have rescued wildlife including foxes, hedgehogs, pigeons and peregrine falcons. With the support of Medway branch we have rescued many stray and injured cats as well as provided financial support for dogs and cats with skin conditions and neutering.

We saw the lovely George abandoned outside Medway Clinic, who we were able to collect, provide treatment for his skin condition and successfully rehome a short while later

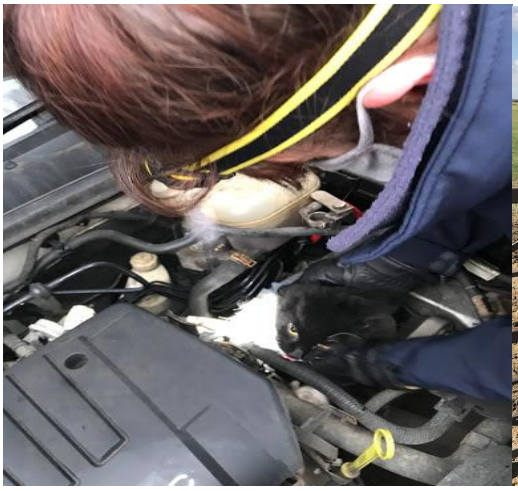
Kent North West

In North West Kent we have rescued wildlife including swans, snakes, foxes and owls. Farm animals including lambs and chickens as well as rescuing horses, cats, ferrets and dogs with the support of Kent North West Branch as well as providing financial aid to a number of domestic animals and neutering

Folkestone and District

In Folkestone and the surrounding areas we have rescued wildlife including seals, gulls, pigeons and foxes. We also had the unusual rescue of a stray iguana from the rooftops of Folkestone with the help from Kent Fire and Rescue and a rescue of a trapped gull, who was released from the netting by some passing kayakers.

Isle of Sheppey



On the Isle of Sheppey we have rescued wildlife including gulls, foxes, swans, pigeons, rabbits and hedgehogs. With the support of Isle of Sheppey branch we have supported people after house fires and provided financial aid for veterinary treatment for domestic pets

Rescues included a cat stuck inside a car engine bay and the rescue of Big Shack who had managed to get himself stuck on top of a 5 bar gate! Kent Fire and Rescue assisted with their specialist equipment and Big Shack was safely removed from the predicament. .

Kent West, Sevenoaks and Tonbridge

In Kent west areas of Tonbridge and Sevenoaks we have rescued wildlife including foxes, swans, ducks and badgers. We have rescued cats up trees and with the support of Kent West branch we have provided financial aid to dogs needed emergency veterinary treatment

We saw the rescue and rehabilitation of Lotty, the terrier, first highlighted to us from the branch. We were able to get Lotty signed over and transported to Finsbury Park Animal Hospital (formerly Harmsworth) where she had the require veterinary care and she was successfully rehomed in the branch area.

Tunbridge Wells and Maidstone

In Tunbridge Wells and Maidstone we have rescued wildlife including deer, coots, swans, birds of prey, foxes, badgers and pigeons. We have rescued horses, trapped, injured and stray cats, cockerels and hens and with the support of Tunbridge Wells and Maidstone branch we have provided financial aid to domestic animals including cats and dogs

RSPCA – MEDWAY WEST BRANCH
COMMITTEE MEMBERS
2021-2022

Elected at AGM held on 10th August 2021 (In alphabetical order)

Ms Sarah Campbell (Hon. Minutes Secretary)
16 Kings Avenue, Rochester. ME1 3DS

Mrs Miriam Davis
77 Dove Close, Chatham ME5 7PS

Mr Dave Downard (Hon. Chairman)
26 The Ridgeway, Chatham. ME4 6PD

Mrs Maureen Downard
26 The Ridgeway, Chatham. ME4 6PD

Mrs Shellie Hyde
16 Priestfields, Rochester. ME1 3AG

Mrs Veronica Mitchell
14 Norah Lane, Higham, Rochester, ME3 7EP

Mrs Helen Thomas
Greenborough House, Warren Lane, Hartlip. ME9 7XL

Mrs Lois Warren (Hon. Treasurer)
260 Walderslade Road, Chatham. ME5 0PA

<u>CO-OPTED MEMBERS</u>

Mrs Brenda Coveney
6 Juniper Close, Chatham, ME5 0NX

<u>STAFF MEMBERS</u>

Ms Michele Carr (Branch, Clinic and Animal Centre Manager)

Mr Kevin Morton (Assistant Manager)

Mrs Chantal Morton (Branch and Clinic General Administrative Assistant)

Mrs Emma Smith (Shop Manager)

Mrs Wendy Medhurst (Shop Assistant)

FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2021
FOR
RSPCA KENT – MEDWAY WEST

CHARITY NO: 209192

RSPCA KENT – MEDWAY WEST

INDEX TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021

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INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF RSPCA KENT – MEDWAY WEST BRANCH

We report on the accounts of the Trust (Medway West Branch) for the year ended 31st December 2021, which are set out on pages 2 to 11 .

Respective Responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required this year (under section 144 (2) of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is our responsibility to:

- examine the accounts under section 145 of the 2011 act;
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the Charities Act and
- to state whether particular matters have come to our attention.

Basis of Independent Examiner's Report

Our examination was carried out in accordance with the general Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with our examination, no matter has come to our attention:

1. which gives us reasonable cause to believe that in any material respect, the requirements:
   - to keep accounting records in accordance with section 130 of the Charities Act; and
   - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

   have not been met; or

2. to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed ..... Thompson Elphick .....

Thompson Elphick
Chartered Certified Accountants,
The Corner House,
2 High Street,
Aylesford,
Kent
ME20 7BG

Date 5 April 2022.....

RSPCA KENT - Medway West

Statement of Financial Activities

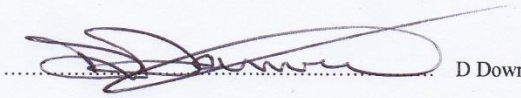
For the year ended 31st December 2021

	Notes	31/12/2021 Unrestricted Funds	31/12/2020 Unrestricted Funds
Incoming Resources	3		
Income and endowments from			
Donations and legacies		57,582	65,080
Charitable activities		20,011	16,880
Trading activities		56,664	52,510
Investment income		5	49
Other income		317	581
Total		**134,579**	**135,100**
Resources Expended	4		
Expenditure on			
Raising funds		32,076	34,167
Charitable activities		82,418	75,047
Total		**114,494**	**109,213**
Net movement of funds		**20,085**	**25,886**
Reconciliation of funds:			
Total funds brought forward		306,923	281,037
Total funds carried forward		**£327,008**	**£306,923**

RSPCA KENT - Medway West
Balance Sheet as at 31 December 2021

	Notes	31/12/2021 £ Unrestricted Funds	31/12/2020 £ Unrestricted Funds
Fixed assets	**7**	**102,779**	**105,118**
Current assets			
Stock	**8**	4,943	6,036
Debtors	**9**	2,720	2,574
Cash at bank and in hand	**11**	219,665	196,550
Total Current Assets		**227,328**	**205,160**
Liabilities:			
Creditors : amounts falling due within one year	**10**	3,099	3,355
Net Current Assets		**224,228**	**201,805**
Total net assets		**£327,008**	**£306,923**
FUNDS OF THE CHARITY			
Unrestricted income funds	**12**	327,008	306,923
Total Funds		**£327,008**	**£306,923**

Approved by the trustees and signed on their behalf by:



..... D Downard (Chairman)

5 April 2022 Date

RSPCA KENT - Medway West
Notes to the Accounts
For the year ended 31st December 2021

Note 1. Basis of preparation

1.1 Basis of preparation and assessment of going concern

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.
The accounts have been prepared in accordance with:
the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and with:
the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011 and applicable regulations.

1.2 Going concern

These accounts have been prepared on a going concern basis and there are no material uncertainties related to events or conditions that cast significent doubt on the charity's ability to continue as a going concern.

1.3 Change of accounting policy

The accounts present a true and fair view and the accounting policies adopted are those outlined in note 2.

1.4 Changes to accounting estimates

No changes to accounting estimates have occurred in the reporting period (3.46 FRS 102 SORP).

1.5 Material prior year errors

No material prior year error have been identified in the reporting period (3.47 FRS 102 SORP).

Note 2 Accounting policies

2.1 Income

This standard list of accounting policies has been applied by the charity. Where a different or additional policy has been adopted then this is detailed in the box below.

Recognition of income	These are included in the Statement of Financial Activities (SoFA) when: • the charity becomes entitled to the • it is more likely than not that the • the monetary value can be measured
Offsetting	There has been no offsetting of assets and liabilities, or income and expenses, unless required orpermitted bv the FRS 102 SORP or FRS 102.
Grants and donations	Grants and donations are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS102 SORP).
Legacies	Legacies are included in the SOFA when receipt is probable, that is, when there has been grant of probate, the executors have established that there are sufficient assets in the estate and any conditions attached to the legacy are either within the control of the charity or have been met.
Tax reclaims on donations and gifts	Gift Aid receivable is included in income when there is a valid declaration from the donor. Any Gift Aid amount recovered on a donation is considered to be part of that gift and is treated as an addition to the same fund as the initial donation unless the donor or the terms of the appeal have specified otherwise.
Donated goods	Donated goods are measured at fair value (the amount for which the asset could be exchanged) unless impractical to do so. The cost of any stock of goods donated for distribution to beneficiaries is deemed to be the fair value of those gifts at the time of their receipt and they are recognised on receipt. In the reporting period in which the stocks are distributed, they are recognised as an expense at the carrying amount of the stocks at distribution. Donated goods for resale are measured at fair value on initial recognition, which is the expected proceeds from sale less the expected costs of sale, and recognised in 'Income from other trading activities' with the corresponding stock recognised in the balance sheet. On its sale the value of stock is charged against 'Income from other trading activities' and the proceeds from sale are also recognised as 'Income from other trading activities'. Goods donated for on-going use by the charity are recognised as tangible fixed assets and included in the SoFA as incoming resources when receivable. Gifts in kind for use by the charity are included in the SoFA as income from donations when receivable.
Donated services and facilities	Donated services and facilities are included in the SOFA when received at the value of the gift to the charity provided the value of the gift can be measured reliably. Donated services and facilities that are consumed immediately are recognised as income with an equivalent amount recognised as an expense under the appropriate heading in the SOFA.
Support costs	The charity has incurred expenditure on support costs.
Volunteer help	The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.
Income from interest, royalties and dividends	This is included in the accounts when receipt is probable and the amount receivable can be measured reliably.

2.3 Expenditure and liabilities

Liability recognition Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

Governance and support costs Support costs have been allocated between governance costs and other support. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice.

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, eg allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

Redundancy cost The charity made no redundancy payments during the reporting period.

Deferred income No material item of deferred income has been included in the accounts.

Creditors The charity has creditors which are measured at settlement amounts less any trade discounts

Provisions for liabilities A liability is measured on recognition at its historical cost and then subsequently measured at the best estimate of the amount required to settle the obligation at the reporting date

Basic financial instruments The charity accounts for basic financial instruments on initial recognition as per paragraph 10.7 FRS102 SORP. Subsequent measurement is as per paragraphs 11.17 to 11.19, FRS102 SORP.

2.4 ASSETS

Tangible fixed assets for use by charity These are capitalised if they can be used for more than one year, and cost at least £1,000

The depreciation rates currently in use for fixed assets held for use by the charity are as follows:-

Freehold Property	2% on the reducing balance
Fixtures and Equipment	25% on the reducing balance
Motor Vehicle	25% on the reducing balance
Computer Equipment	25% on the reducing balance

Stocks and work in progress Stocks held for sale as part of non-charitable trade are measured at the lower or cost or net realisable value.

Goods or services provided as part of a charitable activity are measured at net realisable value based on the service potential provided by items of stock.

Work in progress is valued at cost less any foreseeable loss that is likely to occur on the contract.

Debtors Debtors (including trade debtors and loans receivable) are measured on initial recognition at settlement amount after any trade discounts or amount advanced by the charity. Subsequently, they are measured at the cash or other consideration expected to be received.

RSPCA KENT - Medway West
Notes to the Accounts
For the year ended 31st December 2021

Note 3 Analysis of income

		31/12/2021 Unrestricted funds £	31/12/2020 Unrestricted funds £
Donations and legacies:	Donations and gifts	32,155	32,921
	Gift Aid	-	-
	Legacies	-	-
	General grants provided by government/other charities	25,427	32,159
	Membership subscriptions and sponsorships which are in substance donations	-	-
	Donated goods, facilities and services	-	-
	Other	-	-
		57,582	65,080
Charitable activities:	Consultations,vaccines,operations & Drugs	16,111	12,980
	Rent received	3,900	3,900
		20,011	16,880
Other trading activities:	sale of goods	56,660	52,350
	100 club	4	160
		56,664	52,510
Income from investments:	Interest income	5	49
		5	49
Other:	Other	317	581
		317	581
TOTAL INCOME		134,579	135,100

RSPCA KENT - Medway West
Notes to the Accounts
For the year ended 31st December 2021

Note 4 Analysis of expenditure

		31/12/2021 Unrestricted funds £	31/12/2020 Unrestricted funds £
Expenditure on raising funds:	Incurred seeking donations	17,443	15,593
	Operating membership schemes and social lotteries	-	30
	Staging fundraising events	-	438
	Operating charity shops	11,256	14,106
	Advertising, marketing, direct mail and publicity	201	350
	Other trading activities	832	640
	Rent collection, property repairs and maintenance charges	2,343	3,010
		32,076	34,167
Expenditure on charitable activities	RSPCA HQ	-	786
	Veterinary Accounts	6,455	3,584
	Drugs ,ID chips & Clinic consumables	12,561	11,413
	Governance costs	63,402	59,263
		82,418	75,047
TOTAL EXPENDITURE		114,494	109,213

Note 5 Details of certain items of expenditure

5.1 Fees for examination of the accounts

	31/12/2021	31/12/2020
	£	£
Independent examiner's fees	1,750	1,660
Other legal & professional fees paid to the independent examiner	2,719	1,537
	4,469	3,197

Note 6 Paid employees

6.1 Staff Costs

	31/12/2021	31/12/2020
	£	£
Salaries and wages	58,933	55,946
Social security costs	-	119
Total staff costs	58,933	56,066

No employees received employee benefits (excluding employer pension costs) for the reporting period of more than £60,000

6.2

		31/12/2021	31/12/2020
		Number	Number
The parts of the charity in which the employees work			
	Charitable Activities	3	3
	Total	3	3

Note 7 Tangible fixed assets

7.1 Cost or valuation

	Freehold land & buildings	Computer Equipment	Plant, machinery and motor vehicles	Fixtures, fittings and equipment	Total
	£	£	£	£	£
1st January 2021	169,172	9,083	9,041	11,661	198,957
Additions	-	-	-	-	-
Revaluations	-	-	-	-	-
Disposals	-	-	-	-	-
31st December 2021	169,172	9,083	9,041	11,661	198,957
7.2 Depreciation and impairments					
1st January 2021	65,085	8,990	8,136	11,628	93,839
Disposals	-	-	-	-	-
Depreciation	2,082	23	226	8	2,338
31st December 2021	67,167	9,013	8,362	11,636	96,177
7.3 Net book value					
Net book value at 1st January 2021	104,087	93	905	33	105,118
Net book value at 31st December 2021	102,005	70	679	25	102,779

Note 8 Stocks

8.1 Analysis of stocks held

	31/12/2021	31/12/2020
	£	£
Stock of medicines and drugs	4,611	5,717
Stock of goods in shop	332	319
	4,943	6,036

Note 9 Debtors and prepayments

9.1 Analysis of debtors

	31/12/2021	31/12/2020
	£	£
Trade debtors	-	-
Prepayments and accrued income	1,730	1,716
Other debtors	990	857
Total	2,720	2,574

Note 10 Creditors and accruals

10.1 Analysis of creditors

	Amounts falling due within one year	
	31/12/2021	31/12/2020
	£	£
Accruals and deferred income	2,225	1,970
Taxation and social security	874	1,385
Other creditors		
Total	3,099	3,355

Note 11 Cash at bank and in hand

	31/12/2021	31/12/2020
	£	£
Short term deposits	48,206	48,201
Cash at bank and on hand	171,459	148,349
Total	219,665	196,550

RSPCA KENT - Medway West
Notes to the Accounts
For the year ended 31st December 2021

Note 12 Charity funds

12.1 Details of material funds held and movements during the CURRENT reporting period

Fund names	Type	Purpose and Restrictions	Fund balances 1st January 2021	Income	Expenditure	Transfers	Gains and losses	Fund balances 31st December 2021
			£	£	£	£	£	£
General purpose fund	Unrestricted fund	N/a	306,923	134,579	(114,494)	-	-	327,008
		Total Funds	306,923	134,579	(114,494)	-	-	327,008

12.2 Details of material funds held and movements during the PREVIOUS reporting period

Fund names	Type	Purpose and Restrictions	Fund balances 1st January 2020	Income	Expenditure	Transfers	Gains and losses	Fund balances 31st December 2020
			£	£	£	£	£	£
General purpose fund	Unrestricted fund	N/a	281,037	135,100	(109,213)	-	-	306,923
	Total Funds		281,037	135,100	(109,213)	-	-	306,923

ROYAL SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS MEDWAY WEST BRANCH

England & Wales - Charity number 209192

Accounts

Medway West Branch

Charity No. 209192

ANNUAL REPORT 2020

What a very strange year 2020 turned out to be.
The staff, Trustees, volunteers and animals all felt the effects of being locked down, just like the rest of the world!

R S P C A

MEDWAY WEST BRANCH

ANNUAL GENERAL MEETING

You are cordially invited to attend the Annual General Meeting of

RSPCA – Medway West Branch

On

Tuesday 10th August 2021 at 7:30pm

At The Parsons Memorial Clinic, 174 Walderslade Road, Chatham, Kent ME5 0PQ

AGENDA

1 Chairman's Address and Welcome
2 Apologies for Absence
3 Adoption of Minutes of Last AGM
4 Matters Arising
5 Adoption of Branch AGM Report and Accounts
6 Kent Inspectorate Group Report
7 Election of Committee Members
8 Election of Auditors
9 Any Other Business

PLEASE LET THE BRANCH KNOW (when returning the attendance slip)

IF YOU CAN SUGGEST ANY ADDITIONAL ITEMS FOR THE AGENDA.

Soft drinks and light refreshments will be available together with a selection of RSPCA goods for sale. You are welcome to bring guests but only members will be able to vote and, in order to help us organize refreshments, please complete and return the enclosed attendance slip, which also gives you the opportunity to nominate Committee Members if you wish.

PLEASE NOTE:

It is VITAL that members make every effort to attend the AGM as, if not enough members are present, we will be unable to hold the Meeting and, to comply with Charity regulations, the AGM will have to be re-organized. This means using even more precious funds on administration that we would much rather spend on the animals.

Chairman's Annual Report for 2020

WOW – What a year that was!!

2020 started with a bang, literally as on the evening of the 14th January a tree came down across the entrance to our carpark, Michele contacted a family friend and by 10am the next morning it had been cleared and we were ready to open. Also, we had finally sorted the problem with the bank, the damp in the flat, the rubbish at the shop and we were looking forward to a better year ahead.

Then Covid-19 Hit Us: - Fundraising stopped, the Shop closed/staff furloughed, the Branch/Clinic closed to the public, the reception staff were told to stay at home, and our outside staff were limited. It was scary, and it meant that we had little income. Masks, hand sanitizer, social distancing and lockdowns became the norm.

But we are still here, and I would like to thank most sincerely our outside staff, Brenda Coveney, Nic Banham, Suzy Bale, Kayleigh Mayatt and Rebecca Heath for all of their hardwork and support in looking after our animals. It must have been difficult working under such conditions, they bravely carried on – we cannot thank them enough.

Then a big thank you of course goes to Michele and Chantal who both worked tirelessly to see that the Branch was kept running, they spent many hours on the computer, paying our suppliers so we could continue to operate as best we could under the circumstances. They also claimed all the grants that we were entitled to so that our losses were kept as low as possible. There were times when Chantal had to work from home and Michele was left on her own to manage the phone plus her normal duties. She was dealing with clients on the phone and face to face, through the window, especially when they needed medications or food for their animals. All with Covid-19 protection measures in place.

We all know how much Michele is dedicated to our Branch, but she has gone above and beyond and deserves our heartfelt gratitude and upmost respect. Well done Michele and thank you.

On a lighter note she still managed to take £200.75 on our Christmas table, put up just before the November lockdown (through the window of course)

Finally I say to you all, look after yourselves, we will get through this, our new normal may be a bit different, but we will carry on. Stay safe.

Best Wishes

Dave Downard

Hon. Branch Chairman

Treasurers/Trustees Report

Treasurers Report

Treasurer's Annual Report for 2020

What a difficult year it has been for the Branch.

Lockdown has had a great impact on fund raising, as well as the loss of the income from our Charity Shop in Strood.

The Clinic remained open to help the public in the welfare of their pets, as well as rehoming unwanted small animals in line with government guidance.

Our Manager Michele Carr has been manning the phones solo at the height of the outbreak while Chantal Morton has been working from home keeping up with all the additional administration work that was required.

Many thanks to our animal care assistants who have continued to feed and clean out animal housing which is of course an important part of their welfare.

Hopefully we are on the up now and can start to get back to some normality and resume our fundraising activities along with our Charity Shop starting to bring in much needed revenue.

Lois Warren

Hon. Treasurer

Trustees Report

Organisational Structure

The Society for the Prevention of Cruelty to Animals was founded on the 16th June 1824 and granted the "Royal" prefix by Queen Victoria in 1840. The current constitution of the RSPCA was created with the adoption of the Royal Society for the Prevention of Cruelty to Animals Act 1932. The work of the society is governed by the RSPCA Act and by the Rules of the Society. Membership of the Society is by subscription and may be on a life, annual or junior basis.

The Society is managed by an elected Council who, subject to the rules, control the affairs, funds, property and proceedings of the Society. They are assisted in the administration of the Society by a central organisation, headquarters and branches.

The Branch is governed by a committee who are trustees of the Branch. They have individual and collective responsibility for the management of the Branch and its funds. Subject to the overall supervision of the Society, the committee controls and monitors all the fundraising and animal welfare initiatives of the Branch including the work of The Parsons Memorial Clinic and Rehoming centre.

Objectives and public benefit statement

The RSPCA Medway West Branch is an unincorporated charitable association and a separately registered branch of the Royal Society for the Prevention of Cruelty to Animals (the Society), carrying out its direct animal welfare work in the areas of Chatham, Rochester, Gillingham and the Isle of Grain.

The objectives of the Branch are to promote the work and objectives of the Society – to promote kindness and to prevent or suppress cruelty to animals by all lawful means – with particular reference to the area of the Branch, in accordance with the policies of the Society.

The trustees have reviewed the outcomes and achievements of our objectives and activities for the year, to ensure they remain focused on our charitable aims, and continue to deliver benefits to the public. **We have complied with the duty under the charities act 2006 to have due regard to public benefit guidance published by the Commission**.

Advancement of animal welfare

Under the Charities Act 2006, the advancement of animal welfare is recognised as a distinct statutory charitable purpose. This legislation and the Animal Welfare Act of the same year indicate an acceptance by society that treating living creatures with compassion has a moral benefit for the public as a whole. Whilst this public benefit is clear, it is sometimes difficult to quantify and must be balanced against any detriment.

The Branch's animal welfare work, although local in nature, benefits society at large, and also aims to help people in need with the care of their animals. The next section of this report highlights the Branch's main activities and demonstrates the benefit provided to the public *(in italics)*. All our charitable activities, as described in more detail in the following pages of this report, focus on promoting kindness and preventing or suppressing cruelty to animals and are undertaken to further these purposes for the public benefit.

Charitable activities pursued for the public benefit

Details of the Medway West Branch activities can be found within the individual Trustees reports.

We support our local Inspector[s] by [*taking in, free of charge, mistreated or abandoned animals, including pets whose owners suffer ill health or financial difficulties or pass away*]. *The Society's Inspectorate (as well as providing education, information and advice) rescues animals in distress and enforces laws against the cruel mistreatment of animals in England and Wales by bringing prosecutions. This work is key to 'the prevention or suppression of cruelty' part of the RSPCA objectives and promotes humane sentiments towards animals which involves moral benefit to humankind as a whole.*

We provide subsidised veterinary treatment for animals which are sick or injured and belong to local people on low incomes. We do this through our Branch Clinic. *This work benefits those on means tested benefits by giving them financial help to obtain care for companion animals in need of veterinary treatment.* During 2020 we treated 796 animals.

We provide subsidised neutering and microchipping of companion animals for those in the Branch area on low incomes. We do this through our Branch Clinic. *This work helps to control dog/cat populations through neutering and benefits those on means tested benefits by giving them financial help to neuter and microchip companion animals, thereby promoting responsible pet ownership.*

Animals in our care receive veterinary treatment, vaccination, neutering, micro-chipping and are assessed for rehoming. *This work helps to control the incidence and spread of disease and suffering through vaccination and neutering.*

We rehome animals in need at low cost to people willing and able to have a companion animal. *Whilst we recognise that companion animals provide measurable benefits to people's physical and mental health, we consider the provision of pets as subsidiary to the main charitable aim of this service, which is to reduce animal suffering. Our policy to charge a reasonable adoption fee for animals aims to highlight the ongoing personal and financial commitment of pet ownership. It would not be in the best interests of animals, and therefore would fall outside our objectives to rehome to those who could not afford them.*

We take in, free of charge, lost animals and take steps to reunite them with owners. *This works benefits our local community (including local authorities) by preventing animals straying and posing a risk to themselves and to people through road traffic accidents.*

We respond to enquiries (both direct and via the Society's national call centre) from the public about animals locally. *The public benefits from knowing that we can intervene to assist animals in need.*

We offer free animal care advice at our clinic and on our website. *The public benefits through the promotion of responsible pet ownership*.

Within the terms of our governing document, we support the National Society, other RSPCA branches and other local animal welfare charities by taking in and rehoming animals from other Branch areas and boarding case animals for the National Society if required.

We provide volunteering opportunities for those who wish to support our work, including trusteeship, fundraising, providing work experience placements for schools, colleges and back to work initiatives. *This benefits local people and companies by providing the possibility of doing work which is compassionate and rewarding.*

The cost of maintaining the Clinic, providing appropriate levels of care for animals awaiting rehoming and undertaking pro-active animal welfare in the local community meant that the Branch spent £109,213.00 during the year. The Branch funded this activity from incoming resources of £135,100.00 this included over the counter income from the clinic itself, adoption donations, fund raising, legacies and interest.

Risk Analysis

The Branch has carried out a review to identify major risks and has taken steps to mitigate them. (Original copies of the Risk Management Policies and Reserves may be viewed at The Parsons Memorial Clinic)

The major risks identified are:

1. Loss of reputation through error or fraud.
2. Loss of income through error or fraud.
3. Insufficient trustees for the Branch to continue.
4. Insufficient volunteers for fundraising and animal care activities.
5. Insufficient funds to cover the costs of the clinic and other animal welfare activities.

It is the opinion of the Trustees that the Branch's policies, procedures and controls are adequate to mitigate financial and reputation loss through error or fraud to maintain the future financial viability of the Branch. Steps are to be taken to address the issues of the recruitment of further trustees and volunteers.

Reserves Policy

The Branch holds reserves in order that levels of service provided for animal welfare may be maintained should there be a reduction in incoming resources.

Reserves in this context mean funds that are freely available for the Branch's general purposes after all commitments have been met.

The Branch has unrestricted reserves of £123,924.00.

Such reserves represent approximately 12 months expenditure based on gross expenditure, minus funds spent on repairs and upgrading.

It is the opinion of the Trustees that the existing reserves are sufficient to meet any reduction in incoming resources.

Investment Policy

As of 31st December 2020 the Branch investment policy was:

1. That the higher rate account balances should not fall below the reserves level.
2. That current account balances should not fall below £25,000.00 (£20,000 for the Branch account and £5,000.00 for the clinic account)

The Trustees recognise that this policy should be reviewed on an annual basis following the publication of the audited annual accounts for the previous year.

Statement of Trustees Responsibilities

Under the Charities Act 1993, the Trustees are required to prepare a statement of accounts for each financial year which gives a true and fair view of the state of affairs of the Medway West Branch at the end of the year and of its incoming resources and the application of such resources during the year. In preparing the statement, the Trustees are required to:

1. Select suitable accounting policies and apply them consistently.

2. Make judgements and estimates that are prudent and reasonable.

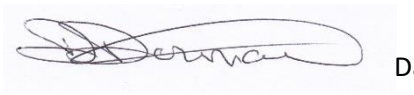
3. State whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the statement of accounts.

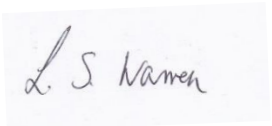
4. Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue its operations.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity at that time and enable the Trustees to ensure that any statement of account prepared by them complies with the regulation under section 42(1) of the Charities Act 1993.

The Trustees are responsible for safeguarding the assets of the Charity and for taking reasonable steps for prevention and detection of fraud and other irregularities.

Signed on behalf of The Medway West Branch

Hon. Chairman  Dave Downard

Hon. Treasurer  Lois Warren

Date: 31/3/21

Clinic Report for 2020

During 2020 a total of 796 owned animals were treated by the Branch as shown in the table below. A further 1 animal was microchipped and 8 were neutered.

Animal	Welfare Assistance	Neutered	Microchipped	Total
Dogs	528	6	-	534
Cats	243	2	1	246
Rabbits	12	-	-	12
Miscellaneous	13	-	-	13
Total	796	8	1	805

The Branch also directly treated or paid for the following unowned animals.

Animal	Treatments	Neutered	Microchipped	Total
Dogs	5	-	-	5
Cats	21	10	-	31
Rabbits	-	18	-	18
Miscellaneous	-	-	-	-
Total	26	28	-	54

Due to the 1st National Covid – 19 lockdown our Clinic was closed from 17/3/20 until 21/7/20. During this time many alterations were made and protocols put in place to make the premises Covid – 19 secure. Throughout this period clients could still receive emergency treatment at the Manor Veterinary Centre with a branch log number.

Our Admin assistant Chantal Morton was required to work from home and all our volunteer receptionists were asked to stay at home. I kept the phone lines open during what would have been our normal opening hours to give advice and log numbers for emergency treatments, I also continued to dispense ongoing repeat prescriptions which were collected at pre-arranged times in sealed bags through the reception window. Once we re-opened the clinic, staffing levels were still kept to a minimum and strict procedures were put in place in line with government guidance. During further lockdowns and Tier 4 restrictions both myself and Tanith Wells (our vet) ran the clinics on our own. This was definitely a challenge in itself but all our clients were very supportive and quickly fell into the new procedures required. Due to the clinic being closed for so long, unfortunately a large number of drugs had to be discarded either due to being out of date or as with injectables unsuitable for use once they had reached their broached limit.

The pandemic caused a significant rise in requests for help from our pet food bank, and we pooled resources with a local human food bank to help as many people as possible.

Sadly, some of our volunteers lost close family members to Covid – 19 along with a number of our well respected, long term clients and our condolences go to each and every family who have lost their loved ones.

My sincerest thanks go to Chantal Morton for continuing to help keep things running smoothly during the year and her patience over the phone while I tried to come to terms with having to use the computers, and to our Chairman Dave Downard for regularly checking in to see if we were ok during the difficult months.

Michele Carr

Branch, Clinic and Animal Centre Manager

Rehoming Annual Report for 2020

During 2020 the Branch admitted 93 domestic animals: 18 cats, 34 rabbits, 31 guinea pigs, 1 hamster, 1 canary, 4 budgies, 1 Giant African land snail, 2 tortoises and 1 ferret. A further 7 rabbits were born in care from a rabbit that was pregnant on admittance.

We rehomed 79 animals: 1 cat, 41 rabbits, 30 guinea pigs, 1 hamster and 6 budgies.

Sadly 1 cat, 3 rabbits, 1 guinea pig, 1 canary and 1 tumbler pigeon died all due to age related natural causes and 5 cats were euthanised on veterinary advice.

9 cats and 5 rabbits were transferred to other RSPCA facilities and 1 tortoise were transferred to private boarding facilities until they were either rehomed or a space became available at an RSPCA centre.

1 rabbit, 1 tortoise and 1 ferret were returned to their owners and 2 cats released back to safe areas after treatment and neutering.

I would like to thank our animal care assistants, Brenda Coveney, Nic Banham, and Kayleigh Mayatt for continuing to volunteer and care for the animals during the pandemic especially during lockdowns and local authority restrictions. These three wonderful people were chosen and agreed to continue volunteering as they were deemed to be the lowest risk of potentially bringing Covid – 19 onto the premises.

Many thanks also to all our other volunteer animal care assistants for helping out during the 'in between' periods and although disappointed, accepted having to stand down when they were asked.

Alan Smart and Dave Coveney continued to keep us well supplied with hay, straw, shavings and readigrass while adhering to all necessary safety precautions.

Intake was kept to a minimum to ensure that each animal was given enough care and attention with the reduced staffing levels. Happily, once we were allowed to start rehoming again, many of our 'long stayers' were found their forever homes.

Michele Carr

Branch, Clinic and Animal Centre Manager.

Wildlife Annual Report for 2020

During 2020 The Branch admitted 73 wild animals and birds: 9 feral pigeons, 13 woodpigeons, 1 Thrush, 6 collared doves, 2 starlings, 2 swifts, 3 blue tits, 4 blackbirds, 5 sparrows, 6 robins, 5 goldfinches, 7 field mice, 1 coal tit, 1 Jackdaw, 2 magpies and 6 wild rabbits.

54 animals and birds were successfully treated and released back to the wild: 5 feral pigeons, 8 woodpigeons, 4 collared doves, 2 starlings, 2 swifts, 1 Thrush, 3 blackbirds, 4 sparrows, 5 robins, 4 wild rabbits, 6 field mice, 1 coal tit, 4 goldfinches, 3 blue tits and 2 magpies.

1 feral pigeon was transferred to another RSPCA facility and 1 jackdaw was transferred to a private wildlife facility.

14 sadly died due to their injuries, age or sickness: 2 feral pigeons, 4 woodpigeons, 2 collared doves, 1 sparrow, 1 blackbird, 2 wild rabbits, 1 goldfinch and 1 field mouse.

2 feral pigeons, 1 wild pigeon and 1 robin were euthanised on veterinary advice due to their injuries.

Apart from the Covid – 19 restrictions causing many changes to our wildlife intake and subsequent releases, extra precautions had to be taken due to national restrictions regarding Avian Flu.

The wild rabbits and the field mice admitted were victims of disturbed nests and had to be hand reared and although we sadly lost 2 of the rabbits and 1 of the mice the rest were successfully rehabilitated. Despite the challenges and lack of sleep while hand rearing such tiny animals, it is a very rewarding process watching them thrive and then eventually released.

Michele Carr

Branch, Clinic and Animal Centre Manager.

Shop Report for 2020

At the start of the year shop sales had increased in relation to the same period from the previous year, then Covid – 19 struck. The shop closed on 17/3/20 and didn't re – open until 6/7/20. A meeting was held to discuss the government guidelines for re – opening and protective screens, signs, PPE, sanitisers etc were purchased and put in place. Once the staff and volunteers were happy that everything possible had been done to keep them and our customers as safe as possible we re-opened. Customer feedback was positive and sales started to pick up.

Due to further National Lockdowns and Tier 4 restrictions the shop again closed from 5/11/20 to 2/12/20 and then again from 21/12/20 until the end of the year.

During all periods of closure, we managed to furlough our paid shop staff under the HMRC Job Retention Scheme with the government paying 80% of their wages and the Branch funding the other 20%.

A huge thank you goes to all shop staff and volunteers for their patience and resilience during this difficult time.

Michele Carr

Branch, Clinic and Animal Centre Manager

Kent Annual Branch Report

Branch Report 2020 - Inspectorate Group Kent

Chief Inspector Nick Wheelhouse

ARO Emma Byrne 8654

ARO Brian Milligan 11516

ARO Lynn White 6833

Inspector Dave Grant 173

Inspector Grace Harris-Bridge 15085

Inspector Clive Hopwood 16768

Inspector Tina Nash 10608

Inspector Kirsten Ormerod 16741

Inspector Rosie Russon 723

Inspector Rosie Wren 14023

Inspector Deborah Rutherford 15892

Welcome to the 2020 Kent Group annual branch report. 2020 saw lots of changes within the Kent Group, in February we saw Chief Inspector Steve Dockery retire after over 20 years service and move to sunny Spain. Not long after my appointment we were hit with the Covid-19 lockdown! This had an impact on how we could respond to incidents and officer safety was paramount.

The Wilberforce tasking model was changed to offer greater protection to our staff, however this did not stop us responding to calls of animals in need. Covid-19 saw an impact on the RSPCA as it did to all of the country and as a result the RSPCA suffered financially. In April the RSPCA embarked on a restructuring like no other time seen in the Society's history. We had to reduce expenditure by 20 million pounds which

unfortunately meant job losses throughout the Society as well as frontline staff, regional animal homes and animal hospitals.

When the consultation was completed, it was very difficult as we all had to say goodbye to a lot of colleagues of which we had worked with for many years. It was difficult for all of us and no one was unaffected by it.

We saw the closure of South Godstone and Putney Animal Hospital, Southall Clinic and Cattery as well. This was an attempt to rebalance resources in the South as the North has limited animal centres.

We are now in a much stronger position to go forward and do what we do best for animals in need. We also saw the creation of Animal Rescue Officers, who take the place of Animal Collection Officers and Animal Welfare Officers. This new role after their training allows them to do complaints including emergency one, as well as collections and rescues. This gives us more scope to attend more incidents and utilise our officers better. The role also allows a career path into the role of an inspector in future if they so choose.

Within the restructure and creation of the new ARO role, we saw Brian Milligan and Emma Byrne be successful in applying to become AROs within Kent and Lynn White was moved over to ARO as part of the consultation process. We said goodbye to ACO Roy Jezard, who after nearly 20 years service within a few roles across the Society left at the end of September. Emma and Brian's 5 week conversion course from ACO to ARO took place November to December 2020, with both rejoining the group in early December. The second (or third?!) lockdown meant that they weren't able to shadow their colleagues in the field following their training, however both have been doing brilliantly and have been and continue to be, supported by their colleagues following from the course and are now out and about on their own, tackling whatever incidents they are tasked with.

Like the other groups and equine charities, the winter months saw an increase in the number of complaints relating to horses. Muddy fields, the rising water table, poor weather including flooding and the rising cost of hay were the main issues being called about. This resulted in an increase in visits to horses, resulting in multiple advice notices issued and a handful of horses removed from a few locations across the county.

Kent has seen a huge number of calls relating to puppy farming and dog thefts. Working alongside our Police colleagues, the group have assisted with a number of Police led warrants which has been disrupting the illegal trade and the unscrupulous breeders.

The group have been working hard over 2020 supporting RSPCA Leybourne and a number of the branch run animal centres in transferring animals to their new home. The group have enjoyed seeing this side of the job and being able to work more closely with our branch network.

We also saw the introduction of the Inspectorate Welfare Voucher Scheme, which has already proved to be a vital part of the Inspectorate's toolkit.

Without the support of the Regional Board and Branch networks, we would simply not be as effective in rescuing animals in all sorts of predicaments. The field officers are under significant pressure and your continued patience and support is very much appreciated. Your work in supporting members of the public with funding, helping rehome unwanted animals, and caring for the sick and traumatised is to be commended. It can be a thankless task but I can assure you my team and I fully appreciate the hard work you and your teams put in.

In Kent we helped rescue, collect and rehabilitate thousands more animals from situations that would have resulted in severe injury and suffering. Within the Kent group you have officers who specialise in exotic animal rescue and care, specialist flood rescue, Inland boat rescue, and equine rescue to name but a few.

We wish to offer our thanks to Kent Police for their invaluable assistance in exercising their powers of entry, search, seizure and occasionally arrest of people who mistreat their animals. Our thanks also goes to Kent Fire and Rescue Service for the many occasions that they have helped with rescues of animals that have got themselves trapped or in difficulty and we have needed their equipment and manpower to resolve the situation.

Of course we have not forgotten the RSPCA animal centres that take in our animals, care for them and eventually rehome them. Our sincere thanks to the Branch catteries and kennels that board, care for and rehome our animals, usually at very short notice and at the most inconvenient times, and to the experts who care for our sick and injured wildlife until they have been rehabilitated and are able to be released back into the wild.

We are also supported by Veterinary Practices from all across Kent. The support they provide helps us bring justice for animals, and support for the sick & injured. We work with other charities such as World Horse Welfare, The British Horse Society, Folly Wildlife Hospital and numerous more. We are most grateful to them all.

Finally, on behalf of everyone in the Kent group, a big thank you to all of the Branches, members and volunteers for making us feel so welcome at your meetings and for all the difficult and invaluable work you have done throughout 2020. Without you

dedicating your time and efforts we would not be able to achieve all that we do.

Here are some of the many jobs we dealt with in 2020 in your branch areas...

Ashford, Tenterden and District

In Ashford and the surrounding areas we have rescued animals including sheep, and wildlife including badgers, snakes, buzzards, peacocks, swans and ducklings. With the support of Ashford branch we have collected injured and stray cats and provided financial aid to a number of domestic animals needed veterinary treatment

Canterbury and District

In the Canterbury area we have rescued wildlife including seals, swans, hedgehogs, herons and woodpeckers. Steve the dog was found tied to a bus stop with a broken leg in Canterbury and he is now well on the way to recovery and his forever home. Canterbury branch have helped us rescue a number of stray cats as well as financial aid to many owned cats in need of veterinary treatment and neutering

Isle of Thanet

In Thanet we have rescued wildlife including foxes, many many gulls, pigeons and kestrels. With the support of Thanet branch both Sammy and Sally have been rescued, rehabilitated and rehomed. Thanet branch have also supported us rescuing and rehoming a number of abandoned cockerels and provided financial aid to a number of domestic animals including cats

Medway West

In Medway we have rescued wildlife including foxes, hedgehogs, pigeons and peregrine falcons. With the support of Medway branch we have rescued many stray and injured cats as well as provided financial support for dogs and cats with skin conditions and neutering

North West Kent

In North West Kent we have rescued wildlife including swans, snakes, foxes and owls. Farm animals including lambs and chickens as well as rescuing horses, cats, ferrets and dogs with the support of North West Branch as well as providing financial aid to a number of domestic animals and neutering

Folkestone and District

In Folkestone and the surrounding areas we have rescued wildlife including seals, gulls, pigeons and foxes. We also managed to join Branch AWO Lucy Smith in completing school talks before lockdown hit

Isle of Sheppey

On the Isle of Sheppey we have rescued wildlife including gulls, foxes, swans, pigeons, rabbits and hedgehogs. With the support of Isle of Sheppey branch we have supported people after house fires and provided financial aid for veterinary treatment for domestic pets

Kent West, Sevenoaks and Tonbridge

In Kent west areas of Tonbridge and Sevenoaks we have rescued wildlife including foxes, swans, ducks and badgers. We have rescued cats up trees and with the support of Kent West branch we have provided financial aid to dogs needed emergency veterinary treatment

Tunbridge Wells and Maidstone

In Tunbridge Wells and Maidstone we have rescued wildlife including deer, coots, swans, birds of prey, foxes, badgers and pigeons. We have rescued horses, trapped, injured and stray cats, cockerels and hens and with the support of Tunbridge Wells and Maidstone branch

we have provided financial aid to domestic animals including cats and dogs

RSPCA – MEDWAY WEST BRANCH

COMMITTEE MEMBERS

2019-2021

Elected at AGM held on 14th May 2019 (In alphabetical order)

Ms Sarah Campbell (Hon. Minutes Secretary)
16 Kings Avenue, Rochester. ME1 3DS

Mrs Miriam Davis
77 Dove Close, Chatham ME5 7PS

Mr Dave Downard (Hon. Chairman)
26 The Ridgeway, Chatham. ME4 6PD

Mrs Maureen Downard
26 The Ridgeway, Chatham. ME4 6PD

Mrs Catherine Gillett
23 Kent Road, Rochester. ME2 1AR

Mr John Horswell
91 Elaine Avenue, Rochester. ME2 2YP

Mrs Veronica Mitchell (Hon. Vice Chairman)
14 Norah Lane, Higham, Rochester, ME3 7EP

Mrs Lois Warren (Hon. Treasurer)
260 Walderslade Road, Chatham. ME5 0PA

CO-OPTED MEMBERS

Shellie Hyde
16 Priestfields, Rochester. ME1 3AG

Helen Thomas
Greenborough House, Warren Lane, Hartlip. ME9 7XL

STAFF MEMBERS

Ms Michele Carr (Branch, Clinic and Animal Centre Manager)

Mrs Chantal Morton (nee Chantal Goddard) (Branch and Clinic General Administrative Assistant)

Mrs Emma Smith (Shop Manager)

Mrs Wendy Medhurst (Shop Assistant)

FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020
FOR
RSPCA KENT – MEDWAY WEST

CHARITY NO: 209192

RSPCA KENT – MEDWAY WEST

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FOR THE YEAR ENDED 31 DECEMBER 2020

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INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF RSPCA KENT – MEDWAY WEST BRANCH

We report on the accounts of the Trust (Medway West Branch) for the year ended 31st December 2020, which are set out on pages 2 to 11 .

Respective Responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required this year (under section 144 (2) of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is our responsibility to:

- examine the accounts under section 145 of the 2011 act;
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the Charities Act and
- to state whether particular matters have come to our attention.

Basis of Independent Examiner's Report

Our examination was carried out in accordance with the general Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with our examination, no matter has come to our attention:

1. which gives us reasonable cause to believe that in any material respect, the requirements:
   - to keep accounting records in accordance with section 130 of the Charities Act; and
   - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

   have not been met; or

2. to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed ... *Thompson Elphick* .....

Thompson Elphick
Chartered Certified Accountants,
The Corner House,
2 High Street,
Aylesford,
Kent
ME20 7BG

Date 31 March 2021.....

RSPCA KENT - Medway West

Statement of Financial Activities

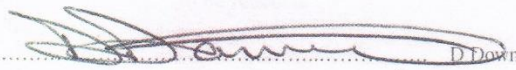
For the year ended 31st December 2020

	Notes	31/12/2020 Unrestricted Funds	31/12/2019 Unrestricted Funds
Incoming Resources	3		
Income and endowments from			
Donations and legacies		65,080	61,086
Charitable activities		16,880	19,194
Trading activities		52,510	77,751
Investment income		49	96
Other income		581	503
Total		**135,100**	**158,630**
Resources Expended	4		
Expenditure on			
Raising funds		34,167	40,128
Charitable activities		75,047	73,643
Total		**109,213**	**113,771**
Net movement of funds		**25,887**	**44,859**
Reconciliation of funds:			
Total funds brought forward		281,037	236,178
Total funds carried forward		**£306,924**	**£281,037**

RSPCA KENT - Medway West
Balance Sheet as at 31 December 2020

	Notes	31/12/2020 £ Unrestricted Funds	31/12/2019 £ Unrestricted Funds
Fixed assets	7	105,118	107,584
Current assets			
Stock	8	6,036	5,988
Debtors	9	2,575	2,883
Cash at bank and in hand	11	196,550	167,852
Total Current Assets		205,161	176,723
Liabilities:			
Creditors : amounts falling due within one year	10	3,354	3,269
Net Current Assets		201,807	173,453
Total net assets		£306,924	£281,037
FUNDS OF THE CHARITY			
Unrestricted income funds	12	306,924	281,037
Total Funds		£306,924	£281,037

Approved by the trustees and signed on their behalf by:



..... D Downard (Chairman)

27 March 2020..... Date

RSPCA KENT - Medway West
Notes to the Accounts
For the year ended 31st December 2020

Note 1. Basis of preparation

1.1 Basis of preparation and assessment of going concern

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.
The accounts have been prepared in accordance with:
the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and with:
the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011 and applicable regulations.

1.2 Going concern

These accounts have been prepared on a going concern basis and there are no material uncertainties related to events or conditions that cast significent doubt on the charity's ability to continue as a going concern.

1.3 Change of accounting policy

The accounts present a true and fair view and the accounting policies adopted are those outlined in note 2.

1.4 Changes to accounting estimates

No changes to accounting estimates have occurred in the reporting period (3.46 FRS 102 SORP).

1.5 Material prior year errors

No material prior year error have been identified in the reporting period (3.47 FRS 102 SORP).

Note 2 Accounting policies

2.1 Income

This standard list of accounting policies has been applied by the charity. Where a different or additional policy has been adopted then this is detailed in the box below.

Recognition of income	These are included in the Statement of Financial Activities (SoFA) when: • the charity becomes entitled to the resources; • it is more likely than not that the • the monetary value can be measured
Offsetting	There has been no offsetting of assets and liabilities, or income and expenses, unless required orpermitted by the FRS 102 SORP or FRS 102.
Grants and donations	Grants and donations are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS102 SORP).
Legacies	Legacies are included in the SOFA when receipt is probable, that is, when there has been grant of probate, the executors have established that there are sufficient assets in the estate and any conditions attached to the legacy are either within the control of the charity or have been met.
Tax reclaims on donations and gifts	Gift Aid receivable is included in income when there is a valid declaration from the donor. Any Gift Aid amount recovered on a donation is considered to be part of that gift and is treated as an addition to the same fund as the initial donation unless the donor or the terms of the appeal have specified otherwise.
Donated goods	Donated goods are measured at fair value (the amount for which the asset could be exchanged) unless impractical to do so. The cost of any stock of goods donated for distribution to beneficiaries is deemed to be the fair value of those gifts at the time of their receipt and they are recognised on receipt. In the reporting period in which the stocks are distributed, they are recognised as an expense at the carrying amount of the stocks at distribution. Donated goods for resale are measured at fair value on initial recognition, which is the expected proceeds from sale less the expected costs of sale, and recognised in 'Income from other trading activities' with the corresponding stock recognised in the balance sheet. On its sale the value of stock is charged against 'Income from other trading activities' and the proceeds from sale are also recognised as 'Income from other trading activities'. Goods donated for on-going use by the charity are recognised as tangible fixed assets and included in the SoFA as incoming resources when receivable. Gifts in kind for use by the charity are included in the SoFA as income from donations when receivable.
Donated services and facilities	Donated services and facilities are included in the SOFA when received at the value of the gift to the charity provided the value of the gift can be measured reliably. Donated services and facilities that are consumed immediately are recognised as income with an equivalent amount recognised as an expense under the appropriate heading in the SOFA.
Support costs	The charity has incurred expenditure on support costs.
Volunteer help	The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.
Income from interest, royalties and dividends	This is included in the accounts when receipt is probable and the amount receivable can be measured reliably.

2.3 Expenditure and liabilities

Liability recognition
Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

Governance and support costs
Support costs have been allocated between governance costs and other support. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice.

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, eg allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

Redundancy cost
The charity made no redundancy payments during the reporting period.

Deferred income
No material item of deferred income has been included in the accounts.

Creditors
The charity has creditors which are measured at settlement amounts less any trade discounts

Provisions for liabilities
A liability is measured on recognition at its historical cost and then subsequently measured at the best estimate of the amount required to settle the obligation at the reporting date

Basic financial instruments
The charity accounts for basic financial instruments on initial recognition as per paragraph 10.7 FRS102 SORP. Subsequent measurement is as per paragraphs 11.17 to 11.19, FRS102 SORP.

2.4 ASSETS

Tangible fixed assets for use by charity
These are capitalised if they can be used for more than one year, and cost at least £1,000

The depreciation rates currently in use for fixed assets held for use by the charity are as follows:-

Freehold Property	2% on the reducing balance
Fixtures and Equipment	25% on the reducing balance
Motor Vehicle	25% on the reducing balance
Computer Equipment	25% on the reducing balance

Stocks and work in progress
Stocks held for sale as part of non-charitable trade are measured at the lower or cost or net realisable value.

Goods or services provided as part of a charitable activity are measured at net realisable value based on the service potential provided by items of stock.

Work in progress is valued at cost less any foreseeable loss that is likely to occur on the contract.

Debtors
Debtors (including trade debtors and loans receivable) are measured on initial recognition at settlement amount after any trade discounts or amount advanced by the charity. Subsequently, they are measured at the cash or other consideration expected to be received.

RSPCA KENT - Medway West
Notes to the Accounts
For the year ended 31st December 2020

Note 3 Analysis of income		31/12/2020 Unrestricted funds £	31/12/2019 Unrestricted funds £
Donations and legacies:	Donations and gifts	32,921	40,170
	Gift Aid	-	-
	Legacies	-	20,916
	General grants provided by government/other charities	32,159	-
	Membership subscriptions and sponsorships which are in substance donations	-	-
	Donated goods, facilities and services	-	-
	Other	-	-
		65,080	61,086
Charitable activities:	Consultations,vaccines,operations & Drugs	12,980	15,294
	Rent received	3,900	3,900
		16,880	19,194
Other trading activities:	sale of goods	52,350	77,454
	100 club	160	297
		52,510	77,751
Income from investments:	Interest income	49	96
		49	96
Other:	Other	581	503
		581	503
TOTAL INCOME		135,100	158,630

RSPCA KENT - Medway West
Notes to the Accounts
For the year ended 31st December 2020

Note 4 Analysis of expenditure

		31/12/2020 Unrestricted funds £	31/12/2019 Unrestricted funds £
Expenditure on raising funds:	Incurred seeking donations	15,593	16,672
	Operating membership schemes and social lotteries	30	120
	Staging fundraising events	438	1,581
	Operating charity shops	14,106	19,755
	Advertising, marketing, direct mail and publicity	350	340
	Other trading activities	640	528
	Rent collection, property repairs and maintenance charges	3,010	1,132
		34,167	40,128
Expenditure on charitable activities	RSPCA HQ	786	492
	Veterinary Accounts	3,584	4,127
	Drugs ,ID chips & Clinic consumables	11,413	9,840
	Governance costs	59,263	59,185
		75,047	73,643
TOTAL EXPENDITURE		109,213	113,771

Note 5 Details of certain items of expenditure

5.1 Fees for examination of the accounts

	31/12/2020	31/12/2019
	£	£
Independent examiner's fees	1,660	1,600
Other legal & professional fees paid to the independent examiner	1,537	1,699
	3,197	3,299

Note 6 Paid employees

6.1 Staff Costs

	31/12/2020	31/12/2019
	£	£
Salaries and wages	55,946	55,668
Social security costs	119	218
Total staff costs	56,066	55,886

No employees received employee benefits (excluding employer pension costs) for the reporting period of more than £60,000

6.2

	31/12/2020	31/12/2019
	Number	Number
The parts of the charity in which the employees work		
Charitable Activities	3	3
Total	3	3

Note 7 Tangible fixed assets

7.1 Cost or valuation

	Freehold land & buildings	Computer Equipment	Plant, machinery and motor vehicles	Fixtures, fittings and equipment	Total
	£	£	£	£	£
1st January 2020	169,172	9,083	9,041	11,661	198,957
Additions	-	-	-	-	-
Revaluations	-	-	-	-	-
Disposals	-	-	-	-	-
31st December 2020	169,172	9,083	9,041	11,661	198,957
7.2 Depreciation and impairments					
1st January 2020	62,961	8,960	7,834	11,618	91,373
Disposals	-	-	-	-	-
Depreciation	2,124	30	302	10	2,466
31st December 2020	65,085	8,990	8,136	11,628	93,839
7.3 Net book value					
Net book value at 1st January 2020	106,211	123	1,207	43	107,584
Net book value at 31st December 2020	104,087	93	905	33	105,118

Note 8 Stocks

8.1 Analysis of stocks held

	31/12/2020	31/12/2019
	£	£
Stock of medicines and drugs	5,717	5,533
Stock of goods in shop	319	455
	6,036	5,988

Note 9 Debtors and prepayments

9.1 Analysis of debtors

	31/12/2020	31/12/2019
	£	£
Trade debtors	-	195
Prepayments and accrued income	1,716	1,723
Other debtors	857	965
Total	2,575	2,883

Note 10 Creditors and accruals

10.1 Analysis of creditors

	Amounts falling due within one year	
	31/12/2020	31/12/2019
	£	£
Accruals and deferred income	1,970	1,900
Taxation and social security	1,384	1,369
Other creditors		
Total	3,354	3,269

Note 11 Cash at bank and in hand

	31/12/2020	31/12/2019
	£	£
Short term deposits	48,201	48,152
Cash at bank and on hand	148,349	119,699
Total	196,550	167,852

RSPCA KENT - Medway West
Notes to the Accounts
For the year ended 31st December 2020

Note 12 Charity funds

12.1 Details of material funds held and movements during the CURRENT reporting period

Fund names	Type	Purpose and Restrictions	Fund balances 1st January 2020	Income	Expenditure	Transfers	Gains and losses	Fund balances 31st December 2020
			£	£	£	£	£	£
General purpose fund	Unrestricted fund	N/a	281,036	135,100	(109,213)	-	-	306,923
		Total Funds	281,036	135,100	(109,213)	-	-	306,923

12.2 Details of material funds held and movements during the PREVIOUS reporting period

Fund names	Type	Purpose and Restrictions	Fund balances 1st January 2019	Income	Expenditure	Transfers	Gains and losses	Fund balances 31st December 2019
			£	£	£	£	£	£
General purpose fund	Unrestricted fund	N/a	236,177	158,630	(113,771)	-	-	281,036
	Total Funds		236,177	158,630	(113,771)	-	-	281,036

FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020
FOR
RSPCA KENT – MEDWAY WEST

CHARITY NO: 209192

RSPCA KENT – MEDWAY WEST

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FOR THE YEAR ENDED 31 DECEMBER 2020

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INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF RSPCA KENT – MEDWAY WEST BRANCH

We report on the accounts of the Trust (Medway West Branch) for the year ended 31st December 2020, which are set out on pages 2 to 11 .

Respective Responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required this year (under section 144 (2) of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is our responsibility to:

- examine the accounts under section 145 of the 2011 act;
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the Charities Act and
- to state whether particular matters have come to our attention.

Basis of Independent Examiner's Report

Our examination was carried out in accordance with the general Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with our examination, no matter has come to our attention:

1. which gives us reasonable cause to believe that in any material respect, the requirements:
   - to keep accounting records in accordance with section 130 of the Charities Act; and
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2. to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed ... *Thompson Elphick* .....

Thompson Elphick
Chartered Certified Accountants,
The Corner House,
2 High Street,
Aylesford,
Kent
ME20 7BG

Date 31 March 2021.....

RSPCA KENT - Medway West

Statement of Financial Activities

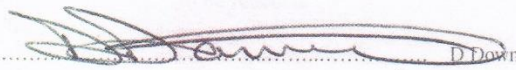
For the year ended 31st December 2020

	Notes	31/12/2020 Unrestricted Funds	31/12/2019 Unrestricted Funds
Incoming Resources	3		
Income and endowments from			
Donations and legacies		65,080	61,086
Charitable activities		16,880	19,194
Trading activities		52,510	77,751
Investment income		49	96
Other income		581	503
Total		**135,100**	**158,630**
Resources Expended	4		
Expenditure on			
Raising funds		34,167	40,128
Charitable activities		75,047	73,643
Total		**109,213**	**113,771**
Net movement of funds		**25,887**	**44,859**
Reconciliation of funds:			
Total funds brought forward		281,037	236,178
Total funds carried forward		**£306,924**	**£281,037**

RSPCA KENT - Medway West
Balance Sheet as at 31 December 2020

	Notes	31/12/2020 £ Unrestricted Funds	31/12/2019 £ Unrestricted Funds
Fixed assets	7	105,118	107,584
Current assets			
Stock	8	6,036	5,988
Debtors	9	2,575	2,883
Cash at bank and in hand	11	196,550	167,852
Total Current Assets		205,161	176,723
Liabilities:			
Creditors : amounts falling due within one year	10	3,354	3,269
Net Current Assets		201,807	173,453
Total net assets		£306,924	£281,037
FUNDS OF THE CHARITY			
Unrestricted income funds	12	306,924	281,037
Total Funds		£306,924	£281,037

Approved by the trustees and signed on their behalf by:



..... D Downard (Chairman)

27 March 2020..... Date

RSPCA KENT - Medway West
Notes to the Accounts
For the year ended 31st December 2020

Note 1. Basis of preparation

1.1 Basis of preparation and assessment of going concern

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.
The accounts have been prepared in accordance with:
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the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011 and applicable regulations.

1.2 Going concern

These accounts have been prepared on a going concern basis and there are no material uncertainties related to events or conditions that cast significent doubt on the charity's ability to continue as a going concern.

1.3 Change of accounting policy

The accounts present a true and fair view and the accounting policies adopted are those outlined in note 2.

1.4 Changes to accounting estimates

No changes to accounting estimates have occurred in the reporting period (3.46 FRS 102 SORP).

1.5 Material prior year errors

No material prior year error have been identified in the reporting period (3.47 FRS 102 SORP).

Note 2 Accounting policies

2.1 Income

This standard list of accounting policies has been applied by the charity. Where a different or additional policy has been adopted then this is detailed in the box below.

Recognition of income	These are included in the Statement of Financial Activities (SoFA) when: • the charity becomes entitled to the resources; • it is more likely than not that the • the monetary value can be measured
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Legacies	Legacies are included in the SOFA when receipt is probable, that is, when there has been grant of probate, the executors have established that there are sufficient assets in the estate and any conditions attached to the legacy are either within the control of the charity or have been met.
Tax reclaims on donations and gifts	Gift Aid receivable is included in income when there is a valid declaration from the donor. Any Gift Aid amount recovered on a donation is considered to be part of that gift and is treated as an addition to the same fund as the initial donation unless the donor or the terms of the appeal have specified otherwise.
Donated goods	Donated goods are measured at fair value (the amount for which the asset could be exchanged) unless impractical to do so. The cost of any stock of goods donated for distribution to beneficiaries is deemed to be the fair value of those gifts at the time of their receipt and they are recognised on receipt. In the reporting period in which the stocks are distributed, they are recognised as an expense at the carrying amount of the stocks at distribution. Donated goods for resale are measured at fair value on initial recognition, which is the expected proceeds from sale less the expected costs of sale, and recognised in 'Income from other trading activities' with the corresponding stock recognised in the balance sheet. On its sale the value of stock is charged against 'Income from other trading activities' and the proceeds from sale are also recognised as 'Income from other trading activities'. Goods donated for on-going use by the charity are recognised as tangible fixed assets and included in the SoFA as incoming resources when receivable. Gifts in kind for use by the charity are included in the SoFA as income from donations when receivable.
Donated services and facilities	Donated services and facilities are included in the SOFA when received at the value of the gift to the charity provided the value of the gift can be measured reliably. Donated services and facilities that are consumed immediately are recognised as income with an equivalent amount recognised as an expense under the appropriate heading in the SOFA.
Support costs	The charity has incurred expenditure on support costs.
Volunteer help	The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.
Income from interest, royalties and dividends	This is included in the accounts when receipt is probable and the amount receivable can be measured reliably.

2.3 Expenditure and liabilities

Liability recognition
Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

Governance and support costs
Support costs have been allocated between governance costs and other support. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice.

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, eg allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

Redundancy cost
The charity made no redundancy payments during the reporting period.

Deferred income
No material item of deferred income has been included in the accounts.

Creditors
The charity has creditors which are measured at settlement amounts less any trade discounts

Provisions for liabilities
A liability is measured on recognition at its historical cost and then subsequently measured at the best estimate of the amount required to settle the obligation at the reporting date

Basic financial instruments
The charity accounts for basic financial instruments on initial recognition as per paragraph 10.7 FRS102 SORP. Subsequent measurement is as per paragraphs 11.17 to 11.19, FRS102 SORP.

2.4 ASSETS

Tangible fixed assets for use by charity
These are capitalised if they can be used for more than one year, and cost at least £1,000

The depreciation rates currently in use for fixed assets held for use by the charity are as follows:-

Freehold Property	2% on the reducing balance
Fixtures and Equipment	25% on the reducing balance
Motor Vehicle	25% on the reducing balance
Computer Equipment	25% on the reducing balance

Stocks and work in progress
Stocks held for sale as part of non-charitable trade are measured at the lower or cost or net realisable value.

Goods or services provided as part of a charitable activity are measured at net realisable value based on the service potential provided by items of stock.

Work in progress is valued at cost less any foreseeable loss that is likely to occur on the contract.

Debtors
Debtors (including trade debtors and loans receivable) are measured on initial recognition at settlement amount after any trade discounts or amount advanced by the charity. Subsequently, they are measured at the cash or other consideration expected to be received.

RSPCA KENT - Medway West
Notes to the Accounts
For the year ended 31st December 2020

Note 3 Analysis of income		31/12/2020 Unrestricted funds £	31/12/2019 Unrestricted funds £
Donations and legacies:	Donations and gifts	32,921	40,170
	Gift Aid	-	-
	Legacies	-	20,916
	General grants provided by government/other charities	32,159	-
	Membership subscriptions and sponsorships which are in substance donations	-	-
	Donated goods, facilities and services	-	-
	Other	-	-
		65,080	61,086
Charitable activities:	Consultations,vaccines,operations & Drugs	12,980	15,294
	Rent received	3,900	3,900
		16,880	19,194
Other trading activities:	sale of goods	52,350	77,454
	100 club	160	297
		52,510	77,751
Income from investments:	Interest income	49	96
		49	96
Other:	Other	581	503
		581	503
TOTAL INCOME		135,100	158,630

RSPCA KENT - Medway West
Notes to the Accounts
For the year ended 31st December 2020

Note 4 Analysis of expenditure

		31/12/2020 Unrestricted funds £	31/12/2019 Unrestricted funds £
Expenditure on raising funds:	Incurred seeking donations	15,593	16,672
	Operating membership schemes and social lotteries	30	120
	Staging fundraising events	438	1,581
	Operating charity shops	14,106	19,755
	Advertising, marketing, direct mail and publicity	350	340
	Other trading activities	640	528
	Rent collection, property repairs and maintenance charges	3,010	1,132
		34,167	40,128
Expenditure on charitable activities	RSPCA HQ	786	492
	Veterinary Accounts	3,584	4,127
	Drugs ,ID chips & Clinic consumables	11,413	9,840
	Governance costs	59,263	59,185
		75,047	73,643
TOTAL EXPENDITURE		109,213	113,771

Note 5 Details of certain items of expenditure

5.1 Fees for examination of the accounts

	31/12/2020	31/12/2019
	£	£
Independent examiner's fees	1,660	1,600
Other legal & professional fees paid to the independent examiner	1,537	1,699
	3,197	3,299

Note 6 Paid employees

6.1 Staff Costs

	31/12/2020	31/12/2019
	£	£
Salaries and wages	55,946	55,668
Social security costs	119	218
Total staff costs	56,066	55,886

No employees received employee benefits (excluding employer pension costs) for the reporting period of more than £60,000

6.2

	31/12/2020	31/12/2019
	Number	Number
The parts of the charity in which the employees work		
Charitable Activities	3	3
Total	3	3

Note 7 Tangible fixed assets

7.1 Cost or valuation

	Freehold land & buildings	Computer Equipment	Plant, machinery and motor vehicles	Fixtures, fittings and equipment	Total
	£	£	£	£	£
1st January 2020	169,172	9,083	9,041	11,661	198,957
Additions	-	-	-	-	-
Revaluations	-	-	-	-	-
Disposals	-	-	-	-	-
31st December 2020	169,172	9,083	9,041	11,661	198,957
7.2 Depreciation and impairments					
1st January 2020	62,961	8,960	7,834	11,618	91,373
Disposals	-	-	-	-	-
Depreciation	2,124	30	302	10	2,466
31st December 2020	65,085	8,990	8,136	11,628	93,839
7.3 Net book value					
Net book value at 1st January 2020	106,211	123	1,207	43	107,584
Net book value at 31st December 2020	104,087	93	905	33	105,118

Note 8 Stocks

8.1 Analysis of stocks held

	31/12/2020	31/12/2019
	£	£
Stock of medicines and drugs	5,717	5,533
Stock of goods in shop	319	455
	6,036	5,988

Note 9 Debtors and prepayments

9.1 Analysis of debtors

	31/12/2020	31/12/2019
	£	£
Trade debtors	-	195
Prepayments and accrued income	1,716	1,723
Other debtors	857	965
Total	2,575	2,883

Note 10 Creditors and accruals

10.1 Analysis of creditors

	Amounts falling due within one year	
	31/12/2020	31/12/2019
	£	£
Accruals and deferred income	1,970	1,900
Taxation and social security	1,384	1,369
Other creditors		
Total	3,354	3,269

Note 11 Cash at bank and in hand

	31/12/2020	31/12/2019
	£	£
Short term deposits	48,201	48,152
Cash at bank and on hand	148,349	119,699
Total	196,550	167,852

RSPCA KENT - Medway West
Notes to the Accounts
For the year ended 31st December 2020

Note 12 Charity funds

12.1 Details of material funds held and movements during the CURRENT reporting period

Fund names	Type	Purpose and Restrictions	Fund balances 1st January 2020	Income	Expenditure	Transfers	Gains and losses	Fund balances 31st December 2020
			£	£	£	£	£	£
General purpose fund	Unrestricted fund	N/a	281,036	135,100	(109,213)	-	-	306,923
		Total Funds	281,036	135,100	(109,213)	-	-	306,923

12.2 Details of material funds held and movements during the PREVIOUS reporting period

Fund names	Type	Purpose and Restrictions	Fund balances 1st January 2019	Income	Expenditure	Transfers	Gains and losses	Fund balances 31st December 2019
			£	£	£	£	£	£
General purpose fund	Unrestricted fund	N/a	236,177	158,630	(113,771)	-	-	281,036
	Total Funds		236,177	158,630	(113,771)	-	-	281,036