

THE CHURCH AND TOWN ESTATE PROPERTY CHARITY

UNAUDITED

TRUSTEES' REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2023

THE CHURCH AND TOWN ESTATE PROPERTY CHARITY

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THE CHURCH AND TOWN ESTATE PROPERTY CHARITY

REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS FOR THE YEAR ENDED 31 DECEMBER 2023

Trustees

B Masterson, Hempnall Trust (Chairman)
C Barnes, Hempnall Trust
P Brookes, Educational Foundation
R Eagle, Educational Foundation
D Hook, Educational Foundation
G Munson, Hempnall Trust
D Scott, Hempnall Trust
D Key, Educational Foundation & Church Warden (resigned 20 April 2023)
C Key, Church Warden (resigned 20 April 2023)
C Rodger, Hempnall Trust
D Trevanion, Educational Foundation
M Williams, Hempnall Trust
P Bates, Hempnall Trust
H Gray, Hempnall Trust
J Gray, Hempnall Trust
H Groom, Hempnall Trust
N Ireson, Hempnall Trust (appointed 13 April 2023)
H Fraser, Hempnall Trust (appointed 13 April 2023, resigned 14 June 2023)
M Sparham, Educational Foundation (appointed 20 April 2023)
J Turner, Educational Foundation (appointed 20 April 2023)
L Chapman, Vicar (appointed 20 April 2023)

Charity registered number

209148

Principal office

Karinya, Bungay Road, Hempnall, Norwich, NR15 2NG

Independent examiner

Larking Gowen LLP, 1st Floor Prospect House, Rouen Road, Norwich, NR1 1RE

THE CHURCH AND TOWN ESTATE PROPERTY CHARITY

TRUSTEES' REPORT FOR THE YEAR ENDED 31 DECEMBER 2023

The Trustees present their annual report together with the financial statements of the charity for the 1 January 2023 to 31 December 2023.

Objectives and activities

a. Objectives and activities

The main objects of the charity are to divide the clear income of the charity into four equal parts and to pay one of such parts to the trustees of the Town Estate Educational Foundation as the endowment of that foundation, another of such parts to the Trustees of the Church Estate Charity as the endowment of that charity and the remaining two of such parts to the Trustees of the Hempnall Trust as the endowment of that charity.

Income is received as dividends and interest from the charity's investment portfolio. Bank interest and rents from the charity's property are also received.

In setting objectives and planning for activities, the Trustees have given due consideration to general guidance published by the Charity Commission relating to public benefit, including the guidance 'Public benefit: running a charity (PB2)'.

b. Activities undertaken to achieve objectives

The income for the year is £39,715 (2022: £40,127), and after property maintenance and administrative expenses there was a distributable income available to the related charities of £34,267 (2022: £33,565).

c. Grant-making policies

Except for the costs of managing the charity, its property and listed investments, all income is dispersed to the related charities.

Achievements and performance

a. Investment policy

The trustees aim through the charity's investment policy is to balance capital growth with income returns in order for the charity to generate funds to meet the current and future needs of the beneficiaries of the related charities. The trustees hold listed investments in Sarasins Endowment Class A Income Fund.

Financial review

a. Reserves policy

The Trustees have followed the advice given by the Charity Commission, and investments provide both capital growth and income sufficient to meet the needs of the related charities.

All funds are endowed funds, and all net income is distributed to the related charities as it is received. Hence no free reserves arise. Endowment funds at 31 December 2023 were £1,794,655 (2022: £1,723,891).

THE CHURCH AND TOWN ESTATE PROPERTY CHARITY

TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2023

Structure, governance and management

a. Constitution

The Church and Town Estate Property Charity is registered as a charity and was constituted by a Charity Commission Scheme on 23 February 1917 varied by an order dated 16 February 1978.

b. Related party relationships

The charity shares common control with the following charities:

The Hempnall Trust - (50%)
The Town Estate Educational Foundation - (25%)
The Church Estate Charity (Hempnall) - (25%)

The Church and Town Estate Property Charity (Hempnall) provides funding for the above charities and the percentages represent the proportion of net income they each receive from the distribution. The Trustees of each of the related charities also serve as trustees for this charity. Transactions between the related charities are set out in notes 5 and 6. The methods adopted for the recruitment and appointment of new Trustees therefore follow the policies adopted by the related charities, as disclosed in their financial statements.

Statement of Trustees' responsibilities

The Trustees are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

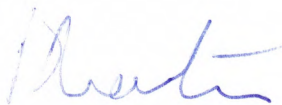
- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the Charity Commission Scheme. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

THE CHURCH AND TOWN ESTATE PROPERTY CHARITY

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2023

Approved by order of the members of the board of Trustees and signed on their behalf by:



.....
B Masterson

Chair of Trustees

Date: 5th April 2024

THE CHURCH AND TOWN ESTATE PROPERTY CHARITY

INDEPENDENT EXAMINER'S REPORT FOR THE YEAR ENDED 31 DECEMBER 2023

Independent examiner's report to the Trustees of The Church and Town Estate Property Charity ('the charity')

I report to the charity Trustees on my examination of the accounts of the charity for the year ended 31 December 2023.

Responsibilities and basis of report

As the Trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Your attention is drawn to the fact that the charity has prepared the accounts in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has been withdrawn.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Dated: 9 April 2024

Giles Kerkham FCA DChA

Larking Gowen LLP
Chartered Accountants
Norwich

THE CHURCH AND TOWN ESTATE PROPERTY CHARITY

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2023**

	Note	Endowment funds 2023 £	Total funds 2023 £	Total funds 2022 £
Income and endowments from:				
Investments	2	36,619	36,619	36,617
Property income	3	3,096	3,096	3,510
Total income and endowments		39,715	39,715	40,127
Expenditure on:				
Other costs	4	5,448	5,448	6,566
Payments to related charities		34,267	34,267	33,565
Total expenditure		39,715	39,715	40,131
Net expenditure before net gains on investments		-	-	(4)
Net gains on investments		70,764	70,764	57,329
Net movement in funds		70,764	70,764	57,325
Reconciliation of funds:				
Total funds brought forward		1,723,891	1,723,891	1,666,566
Net movement in funds		70,764	70,764	57,325
Total funds carried forward		1,794,655	1,794,655	1,723,891

The Statement of financial activities includes all gains and losses recognised in the year.


The notes on pages 8 to 15 form part of these financial statements.

THE CHURCH AND TOWN ESTATE PROPERTY CHARITY

BALANCE SHEET
AS AT 31 DECEMBER 2023

	Note	2023 £	2022 £
Fixed assets			
Investments		1,794,655	1,723,891
		<u>1,794,655</u>	<u>1,723,891</u>
Current assets			
Debtors	10	-	70
Cash at bank and in hand		5,001	3,882
		<u>5,001</u>	<u>3,952</u>
Creditors: amounts falling due within one year	11	(5,001)	(3,952)
		<u>-</u>	<u>-</u>
Net current assets			
		<u>1,794,655</u>	<u>1,723,891</u>
Total net assets		<u>1,794,655</u>	<u>1,723,891</u>
Charity funds			
Endowment funds		1,794,655	1,723,891
Total funds		<u>1,794,655</u>	<u>1,723,891</u>

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:



B Masterson
Chair of Trustees

Date: 5th April 2024

The notes on pages 8 to 15 form part of these financial statements.

THE CHURCH AND TOWN ESTATE PROPERTY CHARITY

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2023

1. Accounting policies

1.1 Basis of preparation of financial statements

The have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

The Church and Town Estate Property Charity meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

1.2 Income

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Grants are included in the Statement of financial activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the Balance sheet. Where income is received in advance of entitlement of receipt, its recognition is deferred and included in creditors as deferred income. Where entitlement occurs before income is received, the income is accrued.

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

1.3 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity.

All expenditure is inclusive of irrecoverable VAT.

1.4 Investments

Investments are stated at market value at the balance sheet date. The Statement of Financial Activities includes net gains and losses arising on revaluations and disposals throughout the year.

1.5 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

1.6 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

THE CHURCH AND TOWN ESTATE PROPERTY CHARITY

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2023

1. Accounting policies (continued)

1.7 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

1.8 Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

1.9 Fund accounting

The endowment fund represents capital of the charity, which is invested in perpetuity. Gains and losses on endowment fund investments accrue to the fund. Investment income net of administration costs is divided between dependent charities as described in the Trustees Report.

THE CHURCH AND TOWN ESTATE PROPERTY CHARITY

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2023

2. Investment income

	Endowment funds 2023 £	Total funds 2023 £	Total funds 2022 £
Dividends and interest	36,619	36,619	36,617
	<hr/>	<hr/>	<hr/>
<i>Total 2022</i>	<hr/> 36,617 <hr/>	<hr/> 36,617 <hr/>	

3. Property income

	Endowment funds 2023 £	Total funds 2023 £	Total funds 2022 £
Rentals	2,100	2,100	2,289
Rural Payments Agency	996	996	1,221
	<hr/>	<hr/>	<hr/>
	3,096	3,096	3,510
	<hr/>	<hr/>	<hr/>
<i>Total 2022</i>	<hr/> 3,510 <hr/>	<hr/> 3,510 <hr/>	

THE CHURCH AND TOWN ESTATE PROPERTY CHARITY

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2023**

4. Analysis of other costs

Summary by fund type

	Endowment funds 2023 £	Total 2023 £	<i>Total 2022 £</i>
Secretary's salary and expenses	1,055	1,055	517
Independent Examination and Accountancy	1,384	1,384	1,200
Insurance	1,716	1,716	1,901
Property Management Fees	928	928	1,588
Allotment and Krons Meadow maintenance	365	365	360
Meetings	-	-	1,000
	<hr/> 5,448	<hr/> 5,448	<hr/> 6,566
<i>Total 2022</i>	<hr/> 6,566	<hr/> 6,566	

5. Related charities current year

	Hempnall Trust 2023 £	Church Estate Charity 2023 £	Town Estate Educational Foundation 2023 £	Total funds 2023 £	<i>Total funds 2022 £</i>
Balance at 1 January 2023	(70)	1,376	1,376	2,682	1,196
Allocation of income for the year	17,133	8,567	8,567	34,267	33,565
Amounts already paid	(15,213)	(9,018)	(9,018)	(33,249)	(32,079)
Balance at 31 December 2023 (Debtor)/Creditor	<hr/> 1,850	<hr/> 925	<hr/> 925	<hr/> 3,700	<hr/> 2,682

THE CHURCH AND TOWN ESTATE PROPERTY CHARITY

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2023**

6. Related charities prior year

	Hempnall Trust 2022 £	Church Estate Charity 2022 £	Town Estate Educational Foundation 2022 £	Total funds 2022 £	<i>Total funds 2021 £</i>
Balance at 1 January 2022	(564)	880	880	1,196	4,786
Allocation of income for the year	16,783	8,391	8,391	33,565	37,155
Amounts already paid	(16,289)	(7,895)	(7,895)	(32,079)	(40,745)
Balance at 31 December 2022 (Debtor)/Creditor	(70)	1,376	1,376	2,682	1,196

7. Independent examiner's remuneration

	2023 £	<i>2022 £</i>
Fees payable for the independent examination of the charity's annual accounts	1,300	1,200

8. Trustees' remuneration and expenses

During the year, no Trustees received any remuneration or other benefits (2022 - £NIL).

During the year ended 31 December 2023, no Trustee expenses have been incurred (2022 - £NIL).

THE CHURCH AND TOWN ESTATE PROPERTY CHARITY

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2023**

9. Fixed asset investments

	Listed Investments 2023 £	Freehold Land 2023 £	Total funds 2023 £	<i>Total funds 2022 £</i>
Market Value				
At 1 January 2023	1,244,891	479,000	1,723,891	1,666,562
Investment management fees	(9,441)	-	(9,441)	(9,990)
Gain/(Loss)	80,205	-	80,205	67,319
Total 2023	<u>1,315,655</u>	<u>479,000</u>	<u>1,794,655</u>	<u>1,723,891</u>
<i>Total 2022</i>	<u>1,244,891</u>	<u>479,000</u>	<u>1,723,891</u>	

In the Statement of Financial Activity the gain/(loss) and investment management fees are presented on a net basis.

The freehold land was valued by Durrants Chartered Surveyors in June 2022. The trustees considered there have been no material changes to the fair values between then and 31 December 2023.

THE CHURCH AND TOWN ESTATE PROPERTY CHARITY

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2023**

Investments (at market value)

	2023 £	2022 £
UK Investments		
Endowed fund Sarasins Class A Income Units 1,112,124.34 (2022: 1,112,124.34)	1,315,655	1,244,891
	-	-
Total investment	1,315,655	1,244,891
Freehold Land (at market value)		
Pasture Land	189,000	189,000
7.32 Acres - Great Town Carr	-	-
2.85 Acres - Little Town Carr	-	-
1.90 Acres - West Town Tindales	-	-
2.40 Acres - East Town Tindales	-	-
2.76 Acres - Town Meadow	-	-
0.25 Acres - East Town Tindales Allotments	-	-
Arable Land	115,000	115,000
5.98 Acres - Bressingham	-	-
8.47 Acres - Town Piece	-	-
4.29 Acres - Middle Town Piece	-	-
Allotments	175,000	175,000
1.72 Acres - Mill Close	-	-
	479,000	479,000
	1,794,655	1,723,891

10. Debtors

	2023 £	2022 £
Due within one year		
Hempnall Trust	-	70
	-	70

THE CHURCH AND TOWN ESTATE PROPERTY CHARITY

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2023

11. Creditors: Amounts falling due within one year

	2023 £	2022 £
Accruals	1,300	1,200
Related charities	3,701	2,752
	<u>5,001</u>	<u>3,952</u>

12. Related party transactions

The charity has not entered into any related party transaction during the year, nor are there any outstanding balances owing between related parties and the charity at 31 December 2023.