

**HIGH BARNET BAPTIST CHURCH**  
**UNAUDITED**  
**ANNUAL REPORT AND FINANCIAL STATEMENTS**  
**YEAR ENDED 31 DECEMBER 2021**

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# **HIGH BARNET BAPTIST CHURCH**

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## **REPORT OF THE TRUSTEES OF HIGH BARNET BAPTIST CHURCH**

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### **REFERENCE AND ADMINISTRATIVE DETAILS**

The Church was founded in 1892 and is a registered charity with the Charity Commission. The charity number is 208653. Under a new Trust Deed made on the 20 July 1999 the London Baptist Property Board Limited was appointed the Custodian Trustee and the Elders the Managing Trustees.

The following persons were directors of The London Baptist Property Board Limited, the Custodian Trustee, during the year ended 31 December 2021:

Rev P E Barnard  
S C Salamanca-Espin  
Rev L G Johnson  
O O Obidipe  
A J A Pike  
D K Reader  
Rev P A Winchester  
M Sisimayi (appointed 10 March 2020)

The following persons were Managing Trustees of the Charity during the year ended 31 December 2021:

R Brewerton (resigned 3<sup>rd</sup> April 2022)  
A Dawkins  
R Leak  
D Webster

The principal address of the Charity is: 197 High Street, Barnet, Hertfordshire EN5 5SU.

### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

The charity is governed by a Trust Deed dated 20 July 1999.

The Managing Trustees are the Elders of the Church. They meet regularly to direct the affairs of the Church. The members of the Church meet at least twice a year to consider the work of the Church and to approve amongst other things the annual accounts and budget, material changes to Church properties and appointment or dismissal of the Minister and Trustees.

The Trustees can only be appointed by a Special Church Meeting. Two thirds of the eligible members present at the meeting need to approve such appointments.

# **HIGH BARNET BAPTIST CHURCH**

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## **REPORT OF THE TRUSTEES OF HIGH BARNET BAPTIST CHURCH**

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### **OBJECTIVES AND ACTIVITIES**

The aim of the Charity is to encourage Christians in their faith, to provide opportunities for non-Christians to understand the Christian faith and to demonstrate God's love by helping those in need.

Activities that help to deliver this strategy include Sunday Church services, prayer meetings, house groups, youth clubs, Sunday schools, a breakfast club, groups for mothers and toddlers and older people, and social events.

The Trustees confirm that they have given due consideration to the Charity Commission's published guidance on the operation of public benefit.

### **VOLUNTEERS**

Volunteers are key to the charity. They organise Church activities, run clubs and meetings, visit people in need in their homes, and provide administrative and financial support. It is not possible to quantify this support as much is done behind the scenes. At a minimum the support is equivalent to 80 hours per week.

## HIGH BARNET BAPTIST CHURCH

### REPORT OF THE TRUSTEES OF HIGH BARNET BAPTIST CHURCH

#### ACHIEVEMENTS AND PERFORMANCE

The Church does not engage in fund raising activities.

Achievements against the objectives of the Church are summarised below:

Objective	Achieved?	Comment
Church services, prayer meetings held throughout the year	Yes	
Bible study group to be held throughout the year	Yes	
Youth clubs held throughout the year	Yes	Except during lockdowns
Mother and Toddler group held throughout the year	Yes	Except during lockdowns
Older persons breakfast club held throughout the year	No	
Language support club to assist people with English as their second language launched	Partly	Held when required
Community Engagement	Yes	Social Media used to contact community
People baptised	No	
New members	Yes	1 new member
Improve buildings	Yes	Building standards maintained
Help those in need	Yes	Support for Tear Fund. Church members actively helping those locally in need
Support dissemination / promulgation of the Christian faith	Yes	Active programme locally and support for those in UK and abroad.
Appointment of Pastor	Yes	In post

#### FINANCIAL REVIEW

At the end of the accounting year, the Charity is holding £261,698 (2020: £274,391) of free reserves. This is the equivalent of approximately 31 months (2020: 33 months) of average expenditure. The Charity intends to have a significant level of annual commitments in the form of ministerial costs, and it is felt prudent to maintain a level of reserves, which will enable the Charity to continue to meet these commitments.

## **HIGH BARNET BAPTIST CHURCH**

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### **REPORT OF THE TRUSTEES OF HIGH BARNET BAPTIST CHURCH**

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#### **RESERVES**

The Church's reserves policy is, as far as practical, to save for future building works rather than to borrow. In addition, as the Church is independent and receives no guaranteed support from any outside organisation, it seeks to have sufficient reserves within its general and designated funds to facilitate up to two years of future expenditure on day to day activities and specific building projects. The Church currently has in excess of two years of future expenditure in free reserves.

Funding is received from voluntary gifts. These have been used to support the aims of the charity, including improving and maintaining the Church building which hosts many of the Charity's activities and providing accommodation for full time ministerial staff.

#### **PLANS FOR FUTURE PERIODS**

The Church will continue to seek to a) provide opportunities for people to meet with others to worship God, learn about the Christian faith and find support; b) help those in need and c) support the promulgation, dissemination and instruction of the Christian faith. To further assist the achievement of these aims a number of initiatives are planned for 2022 aimed at attracting new visitors and providing opportunities to clearly explain the Christian faith. The Church continues to run the majority of events online.

#### **RISK ANALYSIS**

The Trustees are continually monitoring their original assessment of the major risks to which the Church is exposed, in particular those related to the operations and finances of the Church.

The Trustees maintain the position that they are satisfied there are systems and controls in place within the Charity to mitigate the risks to which they are exposed.

#### **GOING CONCERN**

The Church has continued to receive voluntary income from members during the coronavirus pandemic and given the level of reserves, the trustees are confident that the Church can continue as a going concern for a period of at least twelve months from the date of signing of these accounts. Consistent with prior years, the Charity is reliant upon the support of voluntary donations to enable it to continue operating. The Trustees believe that support will continue for further periods into the future and have thus adopted the going concern basis for preparing the financial statements.

# HIGH BARNET BAPTIST CHURCH

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## REPORT OF THE TRUSTEES OF HIGH BARNET BAPTIST CHURCH

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### TRUSTEES' RESPONSIBILITIES STATEMENT

The Trustees' are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and regulations.

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable regulations). Under that law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the Charity and of the incoming resources and application of resources of the Charity for that period.

In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The Trustees are responsible for keeping adequate accounting records which are sufficient to show and explain the Charity's transactions and disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charities (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Robert Leak

Robert Leak (Jun 25, 2022 16:45 GMT+1)

Registered Address:

197 High Street  
Barnet  
Hertfordshire  
EN5 5SU

25/06/2022

ROBERT LEAK

Treasurer of the Charity Dated:

## HIGH BARNET BAPTIST CHURCH

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### INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF HIGH BARNET BAPTIST CHURCH

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#### INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF HIGH BARNET BAPTIST CHURCH

I report to the trustees on my examination of the accounts of High Barnet Baptist Church for the year ended 31 December 2021, which comprise the Statement of Financial Activities, the Statement of Financial Position and the notes to the accounts, including a summary of significant accounting policies.

#### **Respective responsibilities of trustees and examiner and basic of report**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

  
Julie Mutton (Jun 27, 2022 08:33 GMT+1)

Name: Julie Mutton

Fellow of The Institute of Chartered Accountants in England & Wales

Address: Smith & Williamson LLP  
Onslow House  
Onslow Street  
Guildford  
GU1 4TL

Date: 27/06/2022

# HIGH BARNET BAPTIST CHURCH

## STATEMENT OF FINANCIAL ACTIVITIES Year Ended 31 December 2021

	Note	£ Unrestricted Funds	2021 £ Restricted Funds	£ Total Funds	2020 £ Total Funds
<b>INCOME</b>					
Donations and Legacies					
Voluntary income		92,661	150	92,811	93,088
Donated services		3,400	-	3,400	3,300
Legacies		750	-	750	-
Investment income		1,356	21	1,377	3,158
<b>TOTAL INCOME</b>		98,167	171	98,338	99,546
<b>EXPENDITURE</b>					
Charitable activities					
Operations of the charity	4	104,228	35	104,263	97,098
<b>TOTAL EXPENDITURE</b>		104,228	35	104,263	97,098
Net Income/ (Expenditure)		(6,061)	136	(5,925)	2,448
Transfer between funds		-	-	-	-
Net movement in funds		(6,061)	136	(5,925)	2,448
Accumulated funds brought forward		467,166	7,399	474,565	472,117
Accumulated funds carried forward		461,105	7,535	468,640	474,565



# HIGH BARNET BAPTIST CHURCH

## STATEMENT OF FINANCIAL POSITION As at 31 December 2021

	Note	2021 £	2020 £
<b>Fixed assets</b>			
Tangible fixed assets	8	20,475	27,300
<b>Current assets</b>			
Debtors	9	699	660
Cash at bank and in hand		<u>451,686</u>	<u>448,705</u>
		452,385	449,365
<b>Creditors:</b> amounts falling due within one year	10	(3,220)	(2,100)
<b>Net current assets</b>		<u>449,165</u>	<u>447,265</u>
<b>Total assets less current liabilities</b>		469,640	474,565
<b>Creditors:</b> amounts falling due after more than one year – grant commitment		(1,000)	-
<b>Net assets</b>		<u>468,640</u>	<u>474,565</u>
<b>General fund</b>	11	261,698	274,391
<b>Other funds</b>	11		
Designated		199,407	192,775
Restricted		<u>7,535</u>	<u>7,399</u>
		206,942	200,174
<b>Total funds</b>		<u>468,640</u>	<u>474,565</u>

*Robert Leak*

Robert Leak (Jun 25, 2022 16:45 GMT+1)

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R. LEAK  
(TREASURER)

Approved by the Trustees on: 25/06/2022

# HIGH BARNET BAPTIST CHURCH

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## NOTES TO THE ACCOUNTS Year Ended 31 December 2021

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### 1. Status

High Barnet Baptist Church (“the charity”) is a registered charity with the Charity Commission governed by a Trust Deed dated 20 July 1999. The charity number is 208653. Its principal address is 197 High Street, Barnet, Hertfordshire EN5 5SU.

### 2. Accounting policies

The principal accounting policies are summarised below.

#### **Basis of preparation**

The accounts have been prepared in accordance with The Financial Reporting Standard applicable in the UK and Republic of Ireland (“FRS 102”) including Section 1A, and with the Statement of Recommended Practice applicable to charities preparing their financial statements in accordance with FRS 102 (effective 1 January 2019). The financial statements are also prepared in accordance with the Charities Act 2011.

The charity is a public benefit entity as defined by FRS 102.

The financial statements have been prepared under the historical cost convention.

#### **Exemption**

The Charity has taken advantage of the following disclosure exemption in preparing these financial statements, as permitted by the FRS 102.

- the requirements of Section 7 Statement of Cash Flows.

#### **Going concern**

Consistent with prior years, the Charity is reliant upon the support of voluntary donations to enable it to continue operating. The Trustees believe that support will continue for further periods into the future and have thus adopted the going concern basis for preparing the financial statements.

#### **Income**

All income is recognised when the charity has entitlement to the income, when its receipt is probable and when it can be measured with reasonable certainty.

**NOTES TO THE ACCOUNTS**  
**Year Ended 31 December 2021**

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**2. Accounting policies (continued)**

**Donated services**

Donated services are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity of the item is probable and that economic benefit can be measured.

On receipt, donated services are valued by the Trustee at the amount the charity would have been willing to pay for the services or facilities on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

In accordance with the Charities SORP, the general volunteer time is not recognised. The trustees' annual report provides further information about their contribution.

**Expenditure**

Expenditure is accounted for in the period in which it is incurred. Expenditure includes any VAT which cannot be fully recovered which is reported as part of the expenditure to which it relates.

Expenditure relating directly to a particular activity is allocated to that activity. Indirect costs are classified as support costs. As the Charity has only one charitable activity, the support costs are allocated solely to that activity.

**Operating leases**

Rentals under operating leases are charged to the charitable expenditure on a straight line basis over the lease term.

**Tangible Fixed Assets**

Tangible fixed assets comprise plant and machinery. Tangible fixed assets with a cost over £3,000 are capitalised. The assets are initially recognised at cost and are depreciated at a rate which corresponds to their estimated useful economic life, as follows:

Plant and machinery – 5 years, straight line basis.

**3. Key judgements and estimation uncertainty**

The preparation of financial statements in conformity with generally accepted accounting practice requires management to make estimates and judgements that affect the reported amounts of assets and liabilities as well as the disclosure of contingent assets and liabilities at the balance sheet date and the reported amounts of revenues and expenses during the reporting period.

**Judgements**

There are no significant judgements made in the preparation of these financial statements.

**Estimation uncertainties**

There are no significant sources of estimation uncertainty.

# HIGH BARNET BAPTIST CHURCH

## NOTES TO THE ACCOUNTS Year Ended 31 December 2021

### 4. Analysis of expenditure on charitable activities

Year ended 31 December 2021	Church activities £	Church buildings £	Donations £	2021 Total £
Ministerial	49,381	-	-	49,381
Evangelism	932	-	-	932
Fellowship	4,536	-	-	4,536
Sunday School and youth work	916	-	-	916
Accommodation (note 5)	-	24,096	-	24,096
Donations (note 6)	-	-	15,577	15,577
Support costs (note 7)	8,790	-	-	8,790
Busy Bees	35	-	-	35
	<u>64,590</u>	<u>24,096</u>	<u>15,577</u>	<u>104,263</u>
Year ended 31 December 2020	Church activities £	Church buildings £	Donations £	2020 Total £
Ministerial	49,645	-	-	49,645
Evangelism	1,048	-	-	1,048
Fellowship	3,128	-	-	3,128
Sunday School and youth work	2,722	-	-	2,722
Accommodation (note 5)	-	24,193	-	24,193
Donations (note 6)	-	-	6,348	6,348
Support costs (note 7)	10,014	-	-	10,014
	<u>66,557</u>	<u>24,193</u>	<u>6,348</u>	<u>97,098</u>

### 5. Analysis of accommodation expenditure

	2021 £	2020 £
Church repairs and maintenance	723	748
Church heating repairs	460	700
Church roof repairs	-	153
Church gardening	450	-
Church non slip mats	-	1,344
Church electric heaters	900	-
Manse heating repairs / maintenance / refurbishment	1,254	564
Computer / laptop / PA system	1,073	681
Covid-19 equipment	10	444
Depreciation of tangible fixed assets	6,825	6,825
Heat and light	2,712	2,674
Rates	3,400	3,267
Insurance	3,613	3,350
Cleaning	2,676	3,443
	<u>24,096</u>	<u>24,193</u>

## HIGH BARNET BAPTIST CHURCH

### NOTES TO THE ACCOUNTS Year Ended 31 December 2021

#### 6. Analysis of donation expenditure

	2021 £	2020 £
<b><u>Overseas</u></b>		
Barnabas Fund	700	-
The Word for the World	400	-
Frontiers	-	680
David and Marlene Fry	1,130	1,130
Rita Gartside	714	747
Gilgal Mission	11,153	965
Hellenic Ministries	-	300
LIV South Africa	-	1,226
Living Hope (Zimbabwe)	-	200
Missionary Aviation Fellowship	400	300
Release International	300	-
TEAR Fund	300	500
<b><u>Home</u></b>		
London City Mission	300	50
John Martin	100	100
Paul Whybrow	80	150
	<u>15,577</u>	<u>6,348</u>

#### 7. Analysis of support costs

	2021 £	2020 £
Printing, website, postage and stationery	1,462	1,088
Telephone	943	889
Music	708	2,512
Accountancy	3,400	3,300
Subscriptions	57	125
Governance costs:		
Independent examination	2,220	2,100
	<u>8,790</u>	<u>10,014</u>

## HIGH BARNET BAPTIST CHURCH

### NOTES TO THE ACCOUNTS Year Ended 31 December 2021

#### 8. Tangible fixed assets

<b>Plant &amp; Machinery</b>	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
<b>Cost</b>		
At 1 January 2021	34,125	-
Additions	-	34,125
At 31 <sup>st</sup> December 2021	34,125	34,125
<b>Accumulated Depreciation</b>		
At 1 January 2021	(6,825)	-
Change for the year	(6,825)	(6,825)
At 31 <sup>st</sup> December 2021	(13,650)	(6,825)
<b>Net book value</b>		
At 31 December 2021	20,475	27,300

#### 9. Current assets

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Prepayments	699	660
	<u>699</u>	<u>660</u>

#### 10. Creditors: amounts falling due within one year

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Independent examination fee accrual	2,220	2,100
Grant commitment	1,000	-
	<u>3,220</u>	<u>2,100</u>

In addition to the £1,000 grant commitment noted above, there is also £1,000 due after more than one year.

## HIGH BARNET BAPTIST CHURCH

### NOTES TO THE ACCOUNTS Year Ended 31 December 2021

#### 11. Funds

	2021 £	2020 £
General funds including M Thorp Legacy	261,698	274,391
Designated		
Building Fund (BF)	47,712	41,584
Additional Workers Fund (AW)	124,294	123,881
Stipend Fund (SF)	27,401	27,310
	<u>199,407</u>	<u>192,775</u>
Restricted		
Busy Bees (BB)	644	529
Fellowship Fund (FF)	800	800
Mrs. Gibbins Legacy (GL)	4,120	4,106
Additional Workers Fund (AW)	1,971	1,964
	<u>7,535</u>	<u>7,399</u>
	<u>468,640</u>	<u>474,565</u>

Designated Funds are set aside by the Trustees as part of the financial planning of the Church to provide for likely future expenditure on staff (SF), buildings (BF) and the cost of additional workers not covered by annual income (AW). Designation can be changed at any time.

Restricted Funds have been given to the Church to be used for specific purposes.

BB is to be used for the Busy Bees mother and toddler group. FF is to be used to help individuals with financial needs. GL is to be used to help Church members who wish to enter full time Christian work. AW is to cover the costs of additional workers not covered by annual income.

## HIGH BARNET BAPTIST CHURCH

### NOTES TO THE ACCOUNTS Year Ended 31 December 2021

#### 12. Analysis of net assets between funds

	<b>Tangible fixed assets</b>	<b>Cash at bank and in hand</b>	<b>Other net assets</b>	<b>Net Assets</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<u>General Funds</u>				
General Fund	20,475	141,946	(3,521)	160,900
M Thorp Legacy	-	102,798	-	102,798
Total General Funds				<u>263,698</u>
<u>Designated Funds</u>				
Additional Workers Fund	-	124,294	-	124,294
Stipend Fund	-	27,401	-	27,401
Building Fund	-	47,712	-	47,712
Total Designated Funds				<u>199,407</u>
<u>Restricted Funds</u>				
Busy Bees	-	644	-	644
Fellowship Fund	-	800	-	800
Mrs. Gibbins Legacy	-	4,120	-	4,120
Additional Workers Fund	-	1,971	-	1,971
Total Restricted Funds				<u>7,535</u>
Total Funds	20,475	451,686	(3,521)	468,640

#### 13. Beneficial interest in property

The Charity has beneficial interests in the following properties:

The Manse, 10 Queens Road, Barnet, Hertfordshire.

High Barnet Baptist Church, 197 High Street, Barnet, Hertfordshire.



## HIGH BARNET BAPTIST CHURCH

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### NOTES TO THE ACCOUNTS

#### Year Ended 31 December 2021

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#### 14. Trustees' remuneration and expenses

One Trustee (A Dawkins) received a £1,000 contribution towards the cost of a Master of Divinity course. A further two annual payments of £1,000 are expected to be made, subject to satisfactory progress, and are included in creditors. The Charity Commission was informed before the payment was made and confirmed Charity Commission approval was not required. No other Trustees received any remuneration or reimbursement of expenses in the year (2020: £Nil) in connection with their services as a Trustee.

#### 15. Related party transactions

Other than the transaction with a trustee disclosed in note 14 above, no related party transactions have been entered into during the year (2020: none).

#### 16. Analysis of staff costs

As at 31 December 2021, the Church employed one full time member of staff (2020: one), and three part time staff (1 cleaner, 1 administrator /cleaner, 1 secretary) (2020: four). No employee received remuneration in excess of £60,000. Three employees received less than £10,000 per annum.

	2021 £	2020 £
Wages and salaries	50,145	50,702
Social security	2,591	2,634
Total	<u>52,736</u>	<u>53,336</u>

#### 17. Operating lease commitments

At 31 December 2021 the charity had no operating lease commitments (2020: £nil).

# HIGH BARNET BAPTIST CHURCH

## ANALYSIS OF INCOME & EXPENDITURE ACCOUNT Year Ended 31 December 2021

	Unrestricted Funds										
	Designated Funds						Restricted Funds				
	Total 2021 £	General Fund (GF) £	M Thorp (GF) Legacy £	Building Fund £	Stipend Fund £	Additional Workers Fund £	Fellowship Fund £	Mrs Gibbins Legacy £	Busy Bees £	Additional Workers Fund £	Total 2020 £
Incoming resources from generated funds:											
Voluntary income	92,811	91,671	-	990	-	-	-	-	150	-	93,088
Donated services	3,400	3,400	-	-	-	-	-	-	-	-	3,300
Legacies	750	750	-	-	-	-	-	-	-	-	-
Investment income	1,377	372	342	138	91	413	-	14	-	7	3,158
Total incoming resources	98,338	96,193	342	1,128	91	413	-	14	150	7	99,546
Resources expended:											
Charitable Activities											
Operations of the charity	104,263	104,228	-	-	-	-	-	-	35	-	97,098
	104,263	104,228	-	-	-	-	-	-	35	-	97,098
Net income/(expenditure)	(5,925)	(8,035)	342	1,128	91	413	-	14	115	7	2,448
Transfers between funds	-	(5,000)	-	5,000	-	-	-	-	-	-	-
Net movement in funds	(5,925)	(13,035)	342	6,128	91	413	-	14	115	7	2,448
Reconciliation of funds											
Total funds brought forward	474,565	171,935	102,456	41,584	27,310	123,881	800	4,106	529	1,964	472,117
Total funds carried forward	468,640	158,900	102,798	47,712	27,401	124,294	800	4,120	644	1,971	474,565

All operations are classed as continuing. There are no recognised gains or losses other than those passing through the Statement of Financial Activities.