



# Trustees' Annual Report for the period

	Period start date				Period end date		
From	06	April	2023	To	05	April	2024

6<sup>th</sup>

## Section A Reference and administration details

Charity name	Poors Allotment
Other names charity is known by	Sheringham Poors and Ploughlet Charity
Registered charity number (if any)	208459
Charity's principal address	Secretary 5 Jubilee Drive Sheringham, Norfolk Postcode NR26 8SD

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Clive Hedges	Chairman		
2	Jonathan Dorey			Sheringham Town Council
3	Rev: Christian Heycocks			
	Robert Horne			Upper Sheringham Parish Council
5	Anne Smith			
6	Roz Treadway			
7	Barbara West			
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### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

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### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document  
(eg. trust deed, constitution)

Scheme of the Charity Commission of 30<sup>th</sup> October 1980

How the charity is constituted  
(eg. trust, association, company)

Trust

Trustee selection methods  
(eg. appointed by, elected by)

Appointed

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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## Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The application from rental and investment incomes, to give assistance to those in need.

The Trustees work to fulfil the Charity's objectives in the Parishes of Sheringham and Upper Sheringham. This is by awarding grants to individuals, who are in need, and organisations where those in need will benefit. The Trustees remain actively involved in local organisations and events to maintain the link between the Charity and the Community.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

With a good rental income and dividends from investments the Trustees have been able to make a good level of grant awards to organisations as well as awarding Christmas grants to individuals.

## Section E Financial review

**Brief statement of the charity's policy on reserves**

There is no Policy on reserves.

**Details of any funds materially in deficit**

N/A

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F Other optional information

In the coming year the Trust aim to maintain the level of grants awarded and to also increase publicity of the Trust in order to increase the level of grant awards. This will be done within the budget and being mindful of the potential economic variability of invested funds.

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

**Signed on behalf of the charity's trustees**

<b>Signature(s)</b>		
<b>Full name(s)</b>	Caroline O'Grady	
<b>Position (eg Secretary, Chair, etc)</b>	Secretary	
<b>Date</b>	7/7/2024	