

# Trustees' Annual Report for the period

Period start date

Period end date

From

6/4/2020

To

5/4/2021

6<sup>th</sup>

## Section A

## Reference and administration details

Charity name

Poors Allotment

Other names charity is known by

Sheringham Poors and Ploughlet Charity

Registered charity number (if any)

208459

Charity's principal address

Secretary

23 Central Road

Cromer, Norfolk

Postcode

NR27 9BW

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Jonathan Dorey			
2	Clive Hedges			
3	Rev: Christian Heycocks			
4	Robert Horne			
5	Anne Smith			
6	Roz Treadway			
7	Barbara West			
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### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

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### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document

Scheme of the Charity Commission of 30<sup>th</sup> October 1980

How the charity is constituted

Trust

Trustee selection methods

Appointed

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

The application from rental and investment incomes, to give assistance to those in need.

The Trustees work to fulfil the Charity's objectives in the Parishes of Sheringham and Upper Sheringham. This is by awarding grants to individuals, who are in need, and organisations where those in need will benefit. The Trustees remain actively involved in local organisations and events to maintain the link between the Charity and the Community.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

With a good rental income and dividends from investments the Trustees have been able to make a good level of grant awards to individuals and organisations as well as awarding Christmas grants to individuals.



## Section E Financial review

Brief statement of the charity's policy on reserves

There is no Policy on reserves.

Details of any funds materially in deficit

N/A

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F Other optional information

In the coming year the Trust aim to maintain the level of grants awarded and to also increase publicity of the Trust in order to increase the level of grant awards. This will be done within the budget and being mindful of the potential economic variability of invested funds.

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	D.A. Gill	
Full name(s)	SALLY GILL	
Position (eg Secretary, Chair, etc)	SECRETARY	
Date	1/4/2021	

# POORS AND PLOUGHLET CHARITY - BALANCE SHEET 2020/2021

<b>Balance BF at 6.4.20</b>	<b>77,779.38</b>		
<b>INCOME</b>			
Caravan Park Rental	19357.00		
Charles Stanley Dividends	6,981.75		
CCLA Dividends	7,088.04		
Bank Interest	7.16		
Equinor Access Licence Fee	375.00		
Misc	75.00		
<b>Total Income</b>	<b>33,883.95</b>		
<b>EXPENDITURE</b>			
Grants - Individuals	6100.00		
Grants - Organisations	2925.00		
Admin Expenses	202.43		
Secretary Pay	1038.00		
Solicitors Fees	4064.30		
Insurance	459.20		
Examination of Accounts	120.00		
Website	75.00		
Sheringham Common Maintenance	500.00		
<b>Total Expenditure</b>	<b>15,483.93</b>		
<b>Balance CF at 5.4.2021</b>	<b>96,179.40</b>		
<b>Bank Accounts</b>			
Business Current Account	80,475.71		
Business saver Account	15,703.69		
Unpresented Cheques	0.00		
<b>Total</b>	<b>96,179.40</b>		
<b>Represented by:</b>			
Uncommitted Monies			
<b>Total</b>	<b>96,179.40</b>		
Checked by Independent Examiner -	Stuart Meakin		
Approved at Meeting of -	15th September 2021		
Signed by Chairman of Trust	Clive Hedges		
Date	15th September 2021		

**Sheringham Poors Allotment Charity (208459)**  
**Statement of Accounts**  
**6th April 2020 - 5th April 2021**

This report is of the Poors and Ploughlet Charity accounts for the above Fiscal Year.

The accounts have been prepared by the Treasurer under the direction of the Trustees who have the ultimate responsibility. It is understood that the specific audit requirements of section 144(2) of the Charities Act 2011 do not apply.

I am required to report on any particular matters of concern to me during the examination of the accounts as specified in section 156(2) of the same above Act.

The procedures undertaken do not provide all the information and evidence required to conduct a full audit and therefore no audit opinion is given.

I certify that the above Accounts have been prepared in accordance with correct accounting procedures, that they reflect the transactions of the Society during the fiscal year to 5th April 2021 and of the state of affairs at 5th April 2021 and that records have been properly kept during the year to 5th April 2021.

**Stuart Meakin**



INDEPENDENT EXAMINER

29th June 2021

