



## Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	January	2024		31	December	2024

### Section A Reference and administration details

**Charity name** The Hospital of the Holy and Undivided Trinity at Castle Rising

**Other names charity is known by**

**Registered charity number (if any)** 208358

**Charity's principal address** Trinity Hospital

Old Hunstanton Road

Castle Rising Norfolk

**Postcode**

PE316DZ

#### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	The Lord Howard of Rising	Chairman		Ex Officio Lord of the Manor
2	Rev Canon Paul Williams			Rector of the Parish Castle Rising
3	Rev Canon James Nash			Rector of the Parish North Wootton
4	R Shipp (Mr)			Trustees
5	H Mackee (Mrs)			Parish Council Castle Rising
6	S Kilham (Mr)			Parish Council North Wootton
7	M Calver (Mr)			Parish Council Roydon
8	Lady M C Howard			Trustees
9	S Mackee (Mr)	Treasurer		Trustees
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

#### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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## Section B Structure, governance and management

**Description of the charity's trusts**

Type of governing document  
(eg. trust deed, constitution)

Will and Charity Commission Scheme

How the charity is constituted  
(eg. trust, association, company)

Trust

Trustee selection methods  
(eg. appointed by, elected by)

Ex officio, Parish Council & Trustee appointment

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Will of Earl of Northampton – Henry Howard 1614

Charity Commission Scheme 1960 as amended 2002

## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

Provide accommodation for poor single women over age 55: amended to be women in need

Manage the Buildings, accommodation, and funds for the benefit of the residents and maintaining the buildings in good order

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

Continued maintenance of fabric, its decoration and services.  
Completed replacement and upgrade of old oil-fired space and water heating system with modern gas fired boilers in individual units.  
Continued maintenance of grounds.  
Bat conservancy.  
Maintaining full occupancy of all 6 Units for the majority of the year

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

Maintain the National Association of Alms-houses recommended funds for emergency, cyclical, and routine maintenance.  
Placing funds in low-risk investments to prepare for and deal with repairs

### Details of any funds materially in deficit

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The income and expenditure account for the year shows a significant deficit. In September 2023 the charity sold £80,000 of investment funds in order to finance the complete replacement of the heating system. In the event this project was delayed beyond the expected completion date, and only an initial payment to the contractor was required. The balance of the funds was therefore held on deposit at the end of December 2023. The project has been completed in the current year, and the income and expenditure account for 2024 therefore shows a corresponding deficit

## Section F

## Other optional information

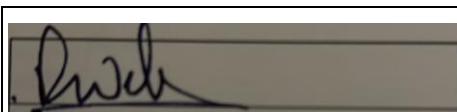
## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Richard C F Waite

Position (eg Secretary, Chair, etc)

Clerk to the Trustees

Date



CHARITY COMMISSION  
FOR ENGLAND AND WALES

The Hospital of the Holy and Undivided Trinity at Castle Rising

No (if any)  
208358

## Receipts and payments accounts

CC16a

For the period from

Period start date  
01/01/2024


To

Period end date  
31/12/2024

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Grants	18,000	-	-	18,000	18,000
Contributions	31,167	-	-	31,167	32,260
Dividends	1,114	-	-	1,114	933
Bank Interest	499	-	-	499	39
Alms Box	79	-	-	79	-
Hon Mary Howard Trust	500	-	-	500	-
		-	-	-	-
		-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>51,359</b>	<b>-</b>	<b>-</b>	<b>51,359</b>	<b>51,232</b>
<b>A2 Asset and investment sales, (see table).</b>					
Sale of Shares	-	-	-	-	80,000
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>80,000</b>
<b>Total receipts</b>	<b>51,359</b>	<b>-</b>	<b>-</b>	<b>51,359</b>	<b>131,232</b>
<b>A3 Payments</b>					
Insurance	3,036	-	-	3,036	3,302
Water Rates	938	-	-	938	1,292
Council Tax	458	-	-	458	-
Renovations	-	-	-	-	2,040
Routine Maintenance	1,760	-	-	1,760	2,698
Cyclical Maintenance	36,401	-	-	36,401	1,426
Professional Fees	810	-	-	810	1,770
Honoraria	770	-	-	770	-
Trustee Insurance	408	-	-	408	408
Gardener and Gardening Expenses	1,418	-	-	1,418	1,923
Fuel and Electricity	11,296	-	-	11,296	14,676
Window cleaning and chimney sweep	635	-	-	635	-
Fire Precautions	306	-	-	306	330
Stationery Postage and Telephone	58	-	-	58	-
Pest Control	400	-	-	400	-
Sundries	533	-	-	533	460
Cash to Float	-	-	-	-	229
<b>Sub total</b>	<b>59,227</b>	<b>-</b>	<b>-</b>	<b>59,227</b>	<b>30,554</b>
<b>A4 Asset and investment purchases. (see table)</b>					
Central Heating installation	69,153	-	-	69,153	29,094
	-	-	-	-	-
<b>Sub total</b>	<b>69,153</b>	<b>-</b>	<b>-</b>	<b>69,153</b>	<b>29,094</b>
<b>Total payments</b>	<b>128,380</b>	<b>-</b>	<b>-</b>	<b>128,380</b>	<b>59,648</b>
<b>Net of receipts/(payments)</b>	<b>- 77,021</b>	<b>-</b>	<b>-</b>	<b>- 77,021</b>	<b>71,584</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>79,089</b>	<b>-</b>	<b>-</b>	<b>79,089</b>	<b>7,505</b>
<b>Cash funds this year end</b>	<b>2,068</b>	<b>-</b>	<b>-</b>	<b>2,068</b>	<b>79,089</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	TSB Charity Account	1,452	-	-
	TSB Instant Access Account	616	-	-
		-	-	-
	<b>Total cash funds</b>	<b>2,068</b>	<b>-</b>	<b>-</b>
(agree balances with receipts and payments account(s))		OK	OK	OK
<b>B2 Other monetary assets</b>	Details	to nearest £	to nearest £	to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	4025 M&G Charibond Units	Cyclical Maintenance and Emergency Fund	-	-
	45 M&G Multi Asset Accumulation Units	Cyclical Maintenance and Emergency Fund	-	-
	1578 M&G Charibond Income Units	Extraordinary Repair Fund	-	-
	1624 M&G Charity Multi Asset Accumulation Units	Extraordinary Repair Fund	-	-
	12125 M&G Charibond Income Units	General Fund	-	-
	6366 M&G Multi Asset Income Units	General Fund	-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Stephen Patrick Mackee	17.9.25	



Section A

Independent Examiner's Report

Report to the trustees of

The Hospital of the Holy and Undivided Trinity at Castle Rising

On accounts for the year  
ended

31<sup>st</sup> December 2024

Charity no.:

208358

Company no.:

Set out on pages

One to Seven

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31/12/2024

Responsibilities and  
basis of report

As the charity's trustees of the Company you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the Company are not required to be audited for this year under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination, I have followed the Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention which gives me cause to believe that:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts do not accord with such records; or
- the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

12<sup>th</sup> September  
2025