



Trustees' Annual Report

for the period

From (start date) to (end date)

Section A		Reference and administration details	
Charity name	<input type="text" value="THE HOSPITAL OF THE HOLY & UNDIVIDED TRINITY."/>		
Other names the charity is known by	<input type="text"/>		
Registered charity number (if any)	<input type="text" value="208358"/>		
Charity's principal address	<input type="text" value="TRINITY HOSPITAL"/> <input type="text" value="OLD HUNSTANTON ROAD"/> <input type="text" value="CASTLE RISING"/> <input type="text" value="NORFOLK"/>		
	Postcode	<input type="text" value="PE316DZ"/>	
Names of the charity trustees who manage the charity			
Trustee Name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1 THE LORD HOWARD OF RISING	CHAIRMAN		EX OFFICIO LORD OF THE MANOR
2 REV CANON JONATHAN RIVIERE			RECTOR OF PARISH.
3 REV CANON JAMES NASH			RECTOR OF PARISH.
4 R. SHIPP (MR)	TREASURER		PARISH COUNCIL
5 H MACKEE (MRS)			" "
6 S. KILHAM (MR)			" "
7 M. CALVER (MR)			" "
8 LADY HOWARD			TRUSTEE
9 M. ROBINSON (MRS)			" "
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
Names of the trustees for the charity, if any (for example, any custodian trustees)			
Name	Dates acted if not for whole year		

Section A

Reference and administration details (continued)

Names and addresses of advisers (optional information)

Type of adviser	Name	Address
CLERGY TO TRUSTEES	RICHARD WHITE	34 BRIDGE ST KINK'S LYNN PE30 5AB.

Name of chief executive or names of senior staff members (optional information)

Section B

Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg trust deed, constitution)

WILL & CHARITY COMMISSION SCHEME

How the charity is constituted
(eg trust, association, company)

TRUST.

Trustee selection methods
(eg appointed by, elected by)

EX OFFICIO, PARISH COUNCIL & TRUSTEE APPOINTMENT.

Additional governance issues (optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
 - relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

WILL OF EARL OF NORTHAMPTON
HENRY HOWARD 1614 & CHARITY
COMMISSION SCHEME 1960 &
AMENDED 2002.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

ACCOMODATION FOR POOR WOMEN SINGLE & OVER 55's AMENDED TO BE WOMEN IN NEED.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

MANAGE THE BUILDINGS, ACCOMMODATION & FUNDS FOR THE BENEFIT OF THE BUILDINGS & RESIDENTS & TO KEEP THE BUILDINGS IN GOOD ORDER.

Additional details of objectives and activities (optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

CONTINUED MAINTENANCE OF FABRIC ITS DECORATION & SERVICES INCLUDING CURTILAGE WALL REPAIRS, ROOF REPAIRS WINDOW & DOOR.
ENSURING FULL OCCUPANCY FOR THE 6 UNITS.

Section E**Financial review**

Brief statement of the charity's policy on reserves

TO MAINTAIN THE NATIONAL ASSOCIATION OF ALMSHOUSES RECOMMENDED FUNDS FOR EMERGENCY, CYCLICAL & ROUTINE MAINTENANCE & INVESTING FUNDS WITH A LOW RISK TO PREPARE FOR & DEAL WITH REPAIRS

Details of any funds materially in deficit

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

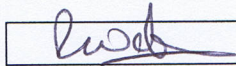
FUNDS REMAIN MAINLY FROM RESIDENTS' WEEKLY MAINTENANCE CONTRIBUTIONS TOGETHER WITH CONTINUED MERCERS COMPANY GRANTS.

Section F**Other optional information****Section G****Declaration**

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

RICHARD C. F. WAITE

Position (eg Secretary, Chair, etc)

CLERK TO TRUSTEES

Date

240621

STATEMENT OF ACCOUNTS

To be forwarded to the Charity Commissioners
in pursuance of Section B

Name of Charity	THE HOSPITAL OF THE HOLY AND UNDIVIDED TRINITY	Charity Commission Reference Number
Place	CASTLE RISING NORFOLK	208358

STATEMENT OF ACCOUNT FOR THE YEAR ENDING

31st. December 2020

Particulars of Trustees

Name	Address	Occupation
Lord Howard of Rising	Castle Rising	Lord of the Manor
Lady Howard	Castle Rising	
Revd. Canon J. Riviere	Sandringham	Rector of the Parish
Mrs. H. Mackee	Gaywood	
Mrs. M. Robinson	Castle Rising	
Mr. M. Calver	Roydon	
Mr. R. Shipp	Gayton	Farmer
Mr. S. Kilham	North Wootton	Farmer
Revd. Canon J. Nash	South Wootton	Rector of North Wootton

DESCRIPTION OF ASSETS

Description	Name of Holder	
<u>Expendable</u>		
<u>TSB Bank plc</u>		
Club, Charity & Trust account	Balance as at 31st. December 2020 9141.42	TRUSTEES
Business Instant Access account	Balance as at 31st. December 2020 3790.94	TRUSTEES
<u>Non-Expendable</u>		
General	6366 M&G Chaity Multi-Asset Shares	TRUSTEES
Extraordinary Repair Fund	4025 M&G Charity Multi-Asset Accumulation Shares	TRUSTEES
Cyclical Maintenance and Emergency Fund	12125 Charibond Income Shares	TRUSTEES
	45 Charibond Accumulation Shares	

RENT CHARGES OR SIMILAR PAYMENTS TO THE CHARITY

Description	Ammount	From whom payment is received
Annual Grant	3000.00	Worshipful Company of Mercers
Additional Grant (5 years)	15000.00	

INCOME

Bank Balances as at 31st. December 2019		
Club, Charity & Trust account	5027.86	
Business Instant Access account	8260.30	
Contributions from Ladies	30549.60	
Contributions to water rates	289.00	
Grants from Worshipful Company of Mercers	18000.00	
M&G Multi-Asset Fund dividends	222.82	
Charibond dividends	354.52	
Bank interest	44.72	62748.82

EXPENDITURE

Property

Water rates	568.05	
Building and contents insurance	2506.52	3074.57

Administration

Repairs and renovations	1763.88	
Minor repairs	3793.76	
Cyclical Maintenance Fund	10000.00	
Extraordinary Repair Fund	15000.00	
Trustee insurance	332.64	
Honorariums	885.00	
Garden expenses	1056.00	
Heating oil	5788.92	
Electricity	2168.19	
Telephone, postage and office expenses	335.00	
Fire precautions and boiler expenses	5675.24	
Pest control	461.50	47261.13

Other payments

Almshouse Association subscription	179.00	
Founder's Day and Christmas gifts	158.35	
Cash to float	150.00	
Cash to Responsible Resident	260.00	
Window cleaning	190.00	
Floor covering No. 3	329.02	
Quote from Cadent Gas	428.40	1694.77

52030.47

Bank balances as at 31st. December 2010

Club, Charity & Trust account	9141.42
Business Instant Access account	3790.94
	64962.83

Less uncleared cheques

2214.01

62748.82

INCOME FORECAST AND BUDGET FOR 2021

INCOME	Budget <u>2020</u>	Actual <u>2020</u>	Budget <u>2021</u>
Grants	18000.00	18000.00	18000.00
Contributions including water rates	30000.00	30838.60	31000.00
Dividends	360.00	577.34	600.00
Bank interest	45.00	44.72	10.00
	<u>48405.00</u>	<u>49460.66</u>	<u>49610.00</u>
Sale of Shares	10000.00	-	10000.00
	<u>58405.00</u>	<u>49460.66</u>	<u>59610.00</u>

EXPENDITURE

Extraordinary Repair Fund	10000.00	15000.00	5000.00
Cyclical Maintenance Fund	2500.00	10000.00	5000.00
Insurance & water rates	4000.00	3074.57	3200.00
Renovations	10000.00	1763.88	20000.00
Routine maintenance	7500.00	3793.76	2500.00
Cyclical maintenance	4000.00	-	2500.00
Professional fees	1000.00	-	1000.00
Council Tax	-	-	-
Honorariums	885.00	885.00	885.00
Trustees' insurance	350.00	332.64	340.00
Gardener and garden expenses	1750.00	1056.00	1750.00
Fuel and Electricity	14000.00	7957.11	9000.00
Boiler service and maintenance	750.00	5394.24	2000.00
Stationery, Postage, Telephone & Motor	350.00	335.00	335.00
Fire precautions	550.00	282.00	300.00
Pest control	550.00	461.50	500.00
Sundries	550.00	1544.77	1600.00
Cash to float	500.00	150.00	200.00
	<u>59335.00</u>	<u>52030.47</u>	<u>56110.00</u>

EXCEPTIONAL COSTS

Exceptional costs	2500	-	2500.00
Woodworm treatment	4000.00	-	4000.00
	<u>65835.00</u>	<u>52030.47</u>	<u>62610.00</u>

TRUSTEES' CERTIFICATE

During the year the Hospital of the Holy and undivided Trinity at Castle Rising in the County of Norfolk provided accommodation for spinsters and widows in need as set out in the Deed of the Founder, Henry Howard, Earl of Northampton.

I/We certify that the foregoing Statement of Account is correct.

James
Mary Robinson
H. M. [unclear]
John T. [unclear]
George [unclear]
A. P. [unclear]

This Statement of Account is forwarded by :-

Richard C.F. Waite, R.I.B.A.,
A.A.B.C., Dip. Arch, (Leics)

Hon. Clerk to the Trustees,
34, Bridge Street,
King's Lynn,
Norfolk. PE30 5AB



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

THE HOSPITAL OF THE HOLY AND UNDIVIDED TRINITY AT CASTLE
RISING

**On accounts for the year
ended**

31 DECEMBER 2020

**Charity no
(if any)**

208358

Set out on pages

1 to 5

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 December 2020**.

**Responsibilities and
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I am qualified to undertake the examination by being a qualified member of The Institute of Chartered Accountants in England and Wales.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

25th October 2021

Name:

THOMAS FALKNER ACA ACCA BFP MAAT

**Relevant professional
qualification(s) or body
(if any):**

QUALIFIED MEMBER OF THE INSTITUTE OF CHARTERED
ACCOUNTANTS IN ENGLAND AND WALES (ICAEW)

Address:

C/O WICKSTEED LEISURE LIMITED, DIGBY STREET, KETTERING,
NORTHAMPTONSHIRE, NN16 8YJ

Section B**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.