

THE LEE CHARITY OF WILLIAM HATCLIFFE

Registered Charity Number 208053

REPORT AND ACCOUNTS

FOR

THE YEAR ENDED 31 MARCH 2025

THE LEE CHARITY OF WILLIAM HATCLIFFE
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THE LEE CHARITY OF WILLIAM HATCLIFFE
LEGAL AND ADMINISTRATIVE INFORMATION

TRUSTEES	Mrs D Brooker Mrs K C Donnelly Mrs W D Kirkman The Rev'd Manuela Schmucki Mr R C Thomas Mr R W B Clough Mr A N Dakshy
CLERK	Mr P Granger
CHARITY NUMBER	208053
PRINCIPAL ADDRESS	St Margaret's Visitors Centre 2 Brandram Road Lewisham London SE13 5EA
BANKERS	CAF Bank limited 25 Kings Hill Avenue Kings Hill Kent ME19 4JQ
INDEPENDENT EXAMINER	M P H Jones FCA Wallace Crooke Chartered Accountants College House St Leonards Close Bridgnorth Shropshire WV16 4EJ

THE LEE CHARITY OF WILLIAM HATCLIFFE

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2025

The Trustees present their report and accounts for the year ended 31 March 2025.

The Trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)

Structure, governance and management Governing Document

Although founded in 1622, the Charity is currently governed by a Scheme made by order of the Charity Commission dated 20th June 2005, and further amended by a Scheme dated 20th June 2025 which amended its governance to permit a wider area of benefit for the application of the Charity's funds and which enabled it to co-operate with other charities in the Lewisham area better to deliver its charitable objects

There is no need for the charity to engage in fundraising as it derives income from the Estate Charity of William Hatcliffe. The Trustees are required to pass 40% of the funds to The Lee Education Charity of William Hatcliffe. The Estate Charity has advised that it expects to be able to maintain its distribution to the Charity at the current level for the foreseeable future.

The Trustees are appointed for terms of four years, other than the Rector for the time being of St. Margaret of Antioch, Lee, who is an ex-officio Governor for the period of holding such office.

The Trustees meet monthly, except in August.

Those who served during the year were:

The Reverend Manuela Schmucki (appointed 16/10/24)

Mrs. D Brooker

Mrs. W D Kirkman

Mrs. K C Donnelly

Mr. RWB Clough

Mr. RC Thomas

Mr. A N Dakshy

Under the direction of the Trustees, the Charity engages independent consultants to provide administrative services, promote the charity, and liaise with prospective and successful grant applicants.

The charity embraces all aspects of the Equality Act 2010.

Objects and activities

The Charity is grant-making with the objective of relief of persons resident in the London Borough of Lewisham (with preference to those living in the Ancient Parish of Lee) who are in need, hardship or distress without regard to their age, sex, ethnic background or religion either directly to individuals or to registered charities working in the field.

THE LEE CHARITY OF WILLIAM HATCLIFFE

REPORT OF THE TRUSTEES (continued) FOR THE YEAR ENDED 31 MARCH 2025

The Trustees confirm that they have given careful consideration to the Charity Commission's general guidance on public benefit when reviewing objectives and planning activities

Public benefit statement

The Trustees confirm that they comply with their duty to have due regard to the Charity Commission's public benefit guidance. The Lee Charity of William Hatcliffe targets funding for the relief of poverty and to tackle social and health inequalities. It makes grants to support the work of charities and community groups that work with people affected by economic disadvantage and for individuals who are in need, hardship, or distress. The charity awards grants based on published criteria and through a thoughtful and fair assessment of the needs and aspirations of the applicants. A monitoring process ensures that public benefit is derived from each grant award.

Risk management

The Trustees have assessed the major risks to which the charity is exposed and are satisfied that the systems are in place to mitigate exposure to the major risks. Internal financial risks are minimised by the implementation of procedures for the authorisation of all transactions.

The Trustees have agreed it prudent to temper the Charity's level of grants awarded so that reserves are maintained at a minimum level of £30,000 as a safeguard against possible future eventualities.

Achievements and performance Processes and systems

We have continued to strengthen our processes and procedures to ensure the charity operates efficiently and is well equipped to support people experiencing genuine poverty. Our Salesforce CRM database has been enhanced with new filters to more clearly track and categorise the status of each application—from initial submission through to grant completion—and to generate more detailed statistical insights. This helps minimise delays in processing applications and ensures that people in poverty receive support as quickly as possible.

Grants guidelines

We have revised our grant guidelines on the website to provide clearer, more accessible information about available funding and the application process. These improvements help ensure applicants fully understand the opportunities, the eligibility criteria, grant conditions and the steps involved before starting their online application. The Trustees also wish to record their thanks to Richard Crowe of Creative Wire Design, who continues to provide website updates beyond the standard hosting fee. His contribution supports the refinement of our criteria and processes and is duly acknowledged as a valuable benefit in kind.

Partnership with Emmaus

Our partnership with Emmaus (emmaus.org.uk/Greenwich), has continued to strengthen. Emmaus is our principal supplier for the household items (mostly brand new or nearly new) funded through our grants. Once the charity board approves a grant and the recipient accepts the grant terms, Emmaus work directly with the client to agree on the specific items required and to arrange delivery. Their scheme also allows clients to view available items in the warehouse. Emmaus additionally oversee the installation of items such as washing machines and electric ovens.

THE LEE CHARITY OF WILLIAM HATCLIFFE

REPORT OF THE TRUSTEES (continued) FOR THE YEAR ENDED 31 MARCH 2025

This collaboration is evolving to the mutual satisfaction of both organisations and has received positive feedback from grantees. It continues to develop in ways that strengthen oversight and maximise impact. Through these combined efforts, we can achieve more meaningful and sustainable outcomes for the communities we serve.

Lewisham Funder Network

The charity is also part of the Lewisham Funders Network, which is a cross-sector forum open to any funder operating in the borough. It aims to provide a space for funders and investors to:

- Share intelligence and knowledge about local issues
- Find out about other funders' programmes and current activities
- Explore ways to align funding and target investment more effectively
- Seek opportunities to collaborate with others (e.g. shared funding initiatives)
- Share effective funding/grant-making practice

Grant applications

The Trustees meet monthly to consider grant applications and to manage the Charity's business. They also occasionally consider urgent grant applications arising between the meetings. Grant Applications are also invited from all registered charities in the London Borough of Lewisham engaged in the relief of need for grants to assist in any aspects of their work.

The charity received regular applications for individuals sponsored by:

- Community Connections Lewisham (part of AgeUk Lewisham & Southwark)
- South East London Community Energy (SELCE)
- Citizens Advice Lewisham (CAL)
- 999 Club
- Refuge
- South London and Maudsley (SLaM)
- Good Shepherd Church
- Primary Care Mental Health Trust (PCMHT)
- IMAGO

Across our priority areas, the charity has supported 7 groups and 54 individuals from a wide range of applicants and initiatives, such as:

- Refugees, asylum seekers and vulnerable migrants
- individuals who, after personal difficulties or homelessness, are looking for a new start in life
- Older people
- Activities for autistic children
- Activities for adults living with multiple learning disabilities
- Activities for women affected by mental health difficulties
- Foodbank
- Young carers
- Ex-prisoners into work with vocational training.

THE LEE CHARITY OF WILLIAM HATCLIFFE

REPORT OF THE TRUSTEES (continued) FOR THE YEAR ENDED 31 MARCH 2025

During the year

Grants totalling £27,463 (2024 £24,958) were awarded to 54 (2024 - 51) individuals meeting a wide range of needs.

Grants totalling £41,190 (2024 - £62,926) were awarded to 7 (2024 -15) groups to support a variety of services that they provide to Lewisham residents in need of help.

Of this a grant of £8,785 (2024 - £13,837) was made to the Sheriffs and Recorders Fund towards supporting 124 ex-offenders.

Financial Review Reserves Policy

The Estate Charity of William Hatcliffe has approved a distribution of £150,000 during the financial year 2025-26, of which £60,000 will be required to be passed on to The Lee Education Charity of William Hatcliffe, leaving a net income of £90,000.

It is the policy of the Trustees that unrestricted funds that have not been designated for specific use should be maintained at a level which will ensure that, in the event of a significant drop in income, they will be able to continue the charity's current activities for a period of at least one year while consideration is given to ways in which additional funds may be raised.

As of 31 March 2025, the free reserves held are £216,568 (2024: £ 204,660). All the Charity's funds are unrestricted and held for the furtherance of its objectives.

As the economic downturn and adverse cost of living climate continue to cause financial hardship for many people, the Trustees will endeavour to meet the challenge by regulating the total amount awarded to successful applicants and to help as many suitable applicants as possible in some way but control the outflow of funds from reserves.

On behalf of the Board of Trustees

Roger Thomas

Trustee

Date: 15th October 2025

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
THE LEE CHARITY OF WILLIAM HATCLIFFE**

I report on accounts of the charity for the year ended 31st March 2025, which are attached.

Respective responsibilities of Governors and Examiner

As the Charity's Governors you are responsible for the preparation of the accounts; you consider that the audit requirement of section 144(2) of the Charities Act 2011 (the Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under Section 145(5)(b) of the Act, whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently I do not express an audit opinion on the view given in the accounts.


Independent Examiner's Statement

In connection with my examination, no matter has come to my attention

(a) Which gives me reasonable cause to believe that in any material respect the requirements:

- To keep accounting records in accordance with Section 130 of the 2011 Act.
- To prepare accounts which accord with the accounting records and to comply with the accounting requirements under the 2011 charities act have not been met; or

(b) To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.


M P H Jones FCA
Wallace Crooke
Chartered Accountants
College House
St Leonards Close
Bridgnorth
Shropshire
WV16 4EJ

Date: 15th October 2025

THE LEE CHARITY OF WILLIAM HATCLIFFE

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2025**

	2025	2024
	Unrestricted	Unrestricted
	Funds	Funds
	£	£
Incoming Resources		
Income from the Estate Charity of William Hatcliffe	150,000	150,000
Income from Lewisham Parochial and Age UK	-	2,080
Less: 40% to Lee Education Charity of William Hatcliffe (Under Charity Commission Governance Order dated 20/06/2005)	<u>(60,000)</u>	<u>(60,000)</u>
	90,000	92,080
Gross Interest on Deposit Accounts	4,321	3,004
Donation	20	-
Total Incoming Resources	<u>94,341</u>	<u>95,084</u>
Resources Expended		
Charitable Expenditure:		
Grants to Individuals	27,463	24,958
Grants to Groups and Registered Charities	41,190	76,763
Consultants Costs	11,376	12,752
Administration Expenses	1,919	7,254
Examiner's Fee	486	534
Total Resources Expended	<u>82,434</u>	<u>122,261</u>
Net Incoming Resources	11,908	(27,177)
Funds Balance at 1 April 2024	204,660	231,837
Funds Balance at 31 March 2025	<u>216,568</u>	<u>204,660</u>

The notes on page 7 & 8 form part of these accounts

THE LEE CHARITY OF WILLIAM HATCLIFFE
BALANCE SHEET
FOR THE YEAR ENDED 31 MARCH 2025

	Notes	2025 £	2024 £
CURRENT ASSETS			
Co-operative Bank Community Directplus Account		-	24,422
CAF Cash Account		4,817	8,269
CAF Gold Account		<u>214,943</u>	<u>177,194</u>
		219,760	209,885
CREDITORS			
Amounts falling due within one year	3	3,192	5,225
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>216,568</u>	<u>204,660</u>
FUNDS			
Unrestricted Funds	4	216,568	204,660
		<u>216,568</u>	<u>204,660</u>

The notes on page 7 & 8 form part of these accounts
The accounts were approved by the Trustees on 15th October 2025

Roger Thomas

Trustee

Philippe Granger

Mr P Granger - Clerk

THE LEE CHARITY OF WILLIAM HATCLIFFE

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2025

1. Accounting Policies

1.1 Basis of preparation

The financial statements of the charity, which is a public benefit entity under FRS102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of recommended practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

1.2 Incoming resources

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, voluntary income and donations are accounted for as received by the Charity.

1.3 Resources expended

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings, they have all been allocated to activities on a basis consistent with the use of resources.

1.4 Taxation

The charity is exempt from tax on its charitable activities.

1.5 Fund Accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Designated funds are amounts which have been set aside at the discretion of the Trustees for a specific, but not legally binding, purpose.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

2. Trustees Remuneration and Benefits

None of the Trustees (or any person or organisation connected with them), received remuneration or any other benefits for the year ended 31 March 2025, nor for the year ended 31 March 2024.

THE LEE CHARITY OF WILLIAM HATCLIFFE

**NOTES TO THE ACCOUNTS (Continued)
FOR THE YEAR ENDED 31 MARCH 2025**

3. Creditors: Amounts falling due within one year

	2025	2024
	£	£
40% Contribution to the Lee Education Charity of William Hatcliffe	-	-
Grants to Regd Charities, Groups and Individuals	2,706	4,691
Administration Expenses	-	-
Examiner's Fee	486	534
	<u>3,192</u>	<u>5,225</u>

4. Movement in Funds

	2025	2024
	£	£
Unrestricted Funds		
Opening Balance	204,660	231,837
Incoming Resources	94,341	95,084
Resources Expended	(82,433)	(122,261)
Closing Balance	<u>216,568</u>	<u>204,660</u>
Total Funds	<u>216,568</u>	<u>204,660</u>