

NORTH HALL, LOXWOOD

ANNUAL REPORT

AND

FINANCIAL STATEMENT

OF THE

TRUSTEES OF NORTH HALL

FOR THE YEAR ENDED 5th April 2025

Bankers

The Co-operative Bank

Independent Examiner

Mr D Lugton

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Trustees' Annual Report for the Period

From 6 April 2024 to 5 April 2025

Charity name: North Hall

Charity registration number: 207700

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The object of the Charity is the provision and maintenance of a village hall for the use of the inhabitants of the Parish of Loxwood without distinction of political, religious or other opinions, with the object of improving the conditions of life for the said inhabitants.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Hire of the hall and its grounds for meetings, lectures, classes and other forms of leisure time occupation. Activities include regular fundraising events including the annual village fete, Jazz Club, Movie Nights
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The hall's management committee have had regard to the guidance issued by the Charity Commission on public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The hall continued to provide a facility for the local population available for hire for a wide range of one off and regular meetings and events. During the course of the year the most significant projects undertaken for the maintenance and or improvement of the facilities provided by the hall were:</p> <ul style="list-style-type: none"> • the implementation of an on line booking and invoicing system for the hall enabling hirers to make their own online bookings, • an update to the hall's web site and email system, • improvement of the driveway adjacent to the road entrance and additional car parking • new signage at the road entrance to the hall grounds, • installation of a CCTV system • implementation of a data storage and backup system for the use of the management committee. <p>The projects were funded by a combination grants made to the hall and from the hall's income from fundraising activities and hall hire charges. Plans for the forthcoming year are currently under review but include</p> <ul style="list-style-type: none"> • relocation of the existing heat pumps to a more appropriate location in order to improve operational efficiency • replacement of all of the fluorescent lighting tubes in the main hall with LED based tubes for extended life and hence reduced maintenance costs • refurbishment of several exterior doors.

Financial Review

<p>Review of the charity’s financial position at the end of the period prepared on a payments and receipts (cash) basis rather than accrual basis, were as follows:</p>	<p>Para 1.21</p>	<p>During the course of the previous financial year ending in April 2024, the hall’s income from hire charges for use of the hall and grounds along with other fundraising activities maintained income broadly in line with previous years. This coupled with grants resulted in the hall ending the year in April 2025 with total monetary assets of £73,043 reflecting a small increase of financial assets of £140, compared to year ending 5 April 2024.</p> <p>At the end of the financial year the bottom line figures in the accounts, which have been prepared on a payments and receipts (cash) basis rather than accrual basis, were as follows:</p> <table><tr><th>Account</th><th>2024/2025</th><th>2023/2024</th></tr><tr><td>Current Account</td><td>£1,959</td><td>£2,654</td></tr><tr><td>Savings Account</td><td>£70,088</td><td>£69,610</td></tr><tr><td>Cash</td><td>£996</td><td>£640</td></tr><tr><td>Total</td><td>£73,043</td><td>£72,903</td></tr></table>	Account	2024/2025	2023/2024	Current Account	£1,959	£2,654	Savings Account	£70,088	£69,610	Cash	£996	£640	Total	£73,043	£72,903
Account	2024/2025	2023/2024															
Current Account	£1,959	£2,654															
Savings Account	£70,088	£69,610															
Cash	£996	£640															
Total	£73,043	£72,903															
<p>Statement explaining the policy for holding reserves stating why they are held</p>	<p>Para 1.22</p>	<p>The hall’s reserves policy, which was originally developed for the hall by the previous Chairman, was approved and agreed by the Trustees in August 2022. It was last reviewed, updated and approved in June 2024. A review for 2025 will be completed in the next few months.</p> <p>An overview of the reserves allocation as set out in the current reserves policy document is as follows:</p> <table><tr><th>Item</th><th>£Amount</th></tr><tr><td>Contingency Reserves</td><td>33,840</td></tr><tr><td>Capital Reserves (Failed Assets)</td><td>34,500</td></tr><tr><td>Capital Reserves (NH Development Plan)</td><td>6,800</td></tr><tr><td>Total Reserves Required</td><td>75,140</td></tr></table> <p>It is anticipated that the review of the reserves policy will result in a reduction of the total reserves required, and it is therefore apparent that the revised reserved totals will be more than</p>	Item	£Amount	Contingency Reserves	33,840	Capital Reserves (Failed Assets)	34,500	Capital Reserves (NH Development Plan)	6,800	Total Reserves Required	75,140					
Item	£Amount																
Contingency Reserves	33,840																
Capital Reserves (Failed Assets)	34,500																
Capital Reserves (NH Development Plan)	6,800																
Total Reserves Required	75,140																

		adequately covered by the monies held within the Hall's bank accounts.
Amount of reserves held	Para 1.22	See above
Reasons for holding zero reserves	Para 1.22	NA
Details of fund materially in deficit	Para 1.24	NA
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	NA

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	The trust deed 'Governing Document' was approved by the Charity Commission for the administration of the North Hall Charity in 1967.
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Loxwood Parish Council is the Custodian Trustee of North Hall and the day-to-day management is the responsibility of the Management Trustees.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	In September 2024, the then Chairman of the Management Committee, Mr Denis Cook, resigned from his role, both as a Trustee and Chairman. Mr Tony Colling then took on the chairman's role. This will be formally ratified at the AGM which is anticipated will be held in July 2025.

Reference and Administrative details

Charity name	North Hall
Other name the charity uses	Loxwood Village Hall
Registered charity number	207700
Charity's principal address	North Hall Guildford Road Loxwood West Sussex RH14 0SF

Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
Denis Cook	Chairman	Resigned as Chairman and Trustee in September 2024	The method of appointment of Management trustees is set out in the rules and byelaws adopted in 1938 and revised in 1967. Trustees are appointed at the AGM. Additional members of the management committee may be co-opted during the year by agreement of the management committee.
Tony Colling	Chairman	Trustee from 2024 AGM, Chairman from Sept 2024.	
Liz Lancaster	Secretary		
John Seymour	Treasurer		
Graham Moore			
Simon Bates			
Deborah Speirs			

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	none
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	NA
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	NA

Exemptions from disclosure

Reason for non-disclosure of key personnel details

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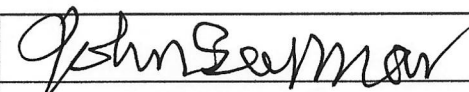
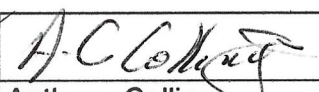
Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	John Devon Seymour	Anthony Colling
Position (eg Secretary, Chair, etc)	Treasurer	Chairman

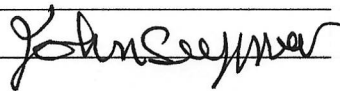
Date 11/6/2025

Charity Name		No (if any)		CC16a
NORTH HALL, LOXWOOD		207700		
Receipts and payments accounts				
For the period from	Period start date	To	Period end date	
	06/04/2024		05/04/2025	

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Hire of hall	19,786	-	-	19,786	17,346
Donations	40	-	-	40	26,750
Bank interest	1,088	-	-	1,088	1,164
Grants	-	6,157	-	6,157	2,000
Sundries	61	-	-	61	-
Fund raising	25,783	-	-	25,783	15,471
Sub total (Gross income for AR)	46,758	6,157	-	52,915	62,731
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	46,758	6,157	-	52,915	62,731
A3 Payments					
Consumables	483	-	-	483	716
Building costs	6,440	-	-	6,440	15,392
Fund raising expenses	13,131	-	-	13,131	10,834
Repairs and renewals	6,154	-	-	6,154	6,848
Heating and lighting	6,389	-	-	6,389	13,281
Rates and water	1,313	-	-	1,313	690
Refuse collection	1,040	-	-	1,040	1,014
Cleaning and materials	2,945	-	-	2,945	2,439
Insurance	2,034	-	-	2,034	2,272
Telecomms and IT	1,320	-	-	1,320	385
Grass and hedge cutting	2,496	-	-	2,496	1,932
Performing rights and licences	641	-	-	641	609
Printing and stationery	17	-	-	17	-
Miscellaneous	532	-	-	532	1,101
Sub total	44,935	-	-	44,935	57,513
A4 Asset and investment purchases, (see table)					
CCTV		4,657	-	4,657	-
Entrance signs	1,140	1,500	-	2,640	-
Synology data storage	543	-	-	543	-
Sub total	1,683	6,157	-	7,840	
Total payments	46,618	6,157	-	52,775	57,513
Net of receipts/(payments)	140	-	-	140	5,218
A5 Transfers between funds	-	-	-		-
A6 Cash funds last year end				72,903	
Cash funds this year end	73,043	-	-	73,043	

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current account	1,959	-	-
	Savings account	70,088	-	-
	Cash	996	-	-
	Total cash funds	73,043	-	-
	(agree balances with receipts and payments account(s))			
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets	Details		-	-
			-	-
			-	-
			-	-
		Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Details		-	-
	Tables and chairs		-	-
	Kitchen equipment		-	-
	AV system		-	-
	Data storage and back up		-	-
	CCTV system		-	-
	Defibrillator		-	-
	Curtains		-	-
	Shelves and filing cabinets		-	-
	Synology data storage		-	-
		Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	Details		-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		John Seymour	06/06/2025	



CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

North Hall

On accounts for the year
ended

05 April 2025

Charity no
(if any)

207700

Set out on pages

8, 9

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 05/04/2025.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

David H. Lington

Date:

29th April 2025

Name:

DAVID G. H. LINGTON

Relevant professional
qualification(s) or body
(if any):

CHARTERED INSURER

Address:

OWLSWOOD, 7 THE CLOSE

IFOLD, LOXWOOD, BILLINGSHURST

WEST SUSSEX RH14 0TP

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

NONE