



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

NORTH HALL, LOXWOOD

**ANNUAL REPORT
AND
FINANCIAL STATEMENT
OF THE
TRUSTEES OF NORTH HALL
FOR THE YEAR ENDED 5th April 2023**

Bankers

The Co-operative Bank

Independent Examiner

R Hirsch

FCMA

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Trustees' Annual Report for the Period

From 6 April 2022 (Period start date) to 5 April 2023 (Period end date)

Charity name: North Hall

Charity registration number: 207700

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The object of the Charity is the provision and maintenance of a village hall for the use of the inhabitants of the Parish of Loxwood without distinction of political, religious or other opinions, with the object of improving the conditions of life for the said inhabitants.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Hire of the hall and its grounds for meetings, lectures, classes and other forms of leisure time occupation. Activities include regular fundraising events including the annual village fete, Jazz Club, Movie Nights
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The hall's management committee have had regard to the guidance issued by the Charity Commission on public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:



Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>During the course of the year the most significant project undertaken for the hall was the installation of Photovoltaic (PV) panels on the hall's roof. This project work was funded by Loxwood Parish Council and by grants made to the hall for this specific purpose.</p> <p>Plans for the forthcoming year include a further phase of the car parking improvement activities and the installation of more PV panels on the hall's roof. It is intended that further fund raising activities will be undertaken in support of these activities</p>

Additional information (optional)

You may choose to include further statements where relevant about:



Financial Review

<p>Review of the charity's financial position at the end of the period prepared on a payments and receipts (cash) basis rather than accrual basis, were as follows:</p>	<p>Para 1.21</p>	<p>During the course of the previous financial year ending in April 2022, the hall's income from hire charges for use of the hall and grounds along with income from fundraising activities returned to close to pre pandemic levels. This coupled with government grants, a successful insurance claim for COVID related Business Interruption losses and a special one off payment for switching our bank accounts resulted in the hall ending the year in April 2022 with total monetary assets of £53,420.</p> <p>The year ending in April 2023 has seen a further increase of financial assets of £14,265, to the very satisfactory amount of £67,685, and despite increased expenditure in a number of areas driven by increases in some service costs. This was largely achieved through an increase in revenues from hire of the hall, the established fund raising activities (Jazz sessions, Movie nights and the annual fete) and also through a renewed focus on soliciting grants and donations, including Crowdfunding, led by Deborah Speirs.</p> <p>In view of the much publicised increase in electricity costs, a new agreement with our electricity supplier (SSE) was entered into with a view to further changes in 2023. This had the effect of freezing the halls monthly payments until April 2023 with additional costs to be born later. Electricity costs will however be reduced as a result of the installation of Photovoltaic (PV) panels on the halls roof (see below). The eventual overall resultant costs for electricity cannot yet be accurately assessed.</p> <p>At the end of the financial year the bottom line figures in the accounts, which have been prepared on a cash basis, were as follows:</p> <table border="1" data-bbox="906 1637 1401 1944"> <thead> <tr> <th></th><th>2022/2023</th><th>2021/2022</th></tr> </thead> <tbody> <tr> <td>Current Account</td><td>£2,616</td><td>£10,019</td></tr> <tr> <td>Savings Account</td><td>£64,839</td><td>£43,011</td></tr> <tr> <td>Cash</td><td>£230</td><td>£390</td></tr> <tr> <td>Total</td><td>£67,685</td><td>£53,420</td></tr> </tbody> </table>		2022/2023	2021/2022	Current Account	£2,616	£10,019	Savings Account	£64,839	£43,011	Cash	£230	£390	Total	£67,685	£53,420
	2022/2023	2021/2022															
Current Account	£2,616	£10,019															
Savings Account	£64,839	£43,011															
Cash	£230	£390															
Total	£67,685	£53,420															
<p>Statement explaining the policy for holding reserves stating why they are held</p>	<p>Para 1.22</p>	<p>During the course of the year, a contingency reserves policy was developed for the hall by the Deputy</p>															



		<p>Chairman and approved and agreed by the Trustees. This will be reviewed and updated in August 2023 for approval by the Trustees once finalised</p> <p>An overview of the reserves allocation as set out in the reserves policy document approved in August 2022 is as follows:</p> <table><tr><th>Item</th><th>Amount</th></tr><tr><td>Contingency Reserves</td><td>£26,339</td></tr><tr><td>Capital Reserves (Failed Assets)</td><td>£26,200</td></tr><tr><td>Capital Reserves (NH Development Plan)</td><td>£5,000</td></tr><tr><td>Total Reserves Required</td><td>£57,539</td></tr></table> <p>The reserves policy and allocation of reserves will be reviewed and updated as required in August 2023. The specified amount of total reserves required is more than adequately covered by the monies held within the Hall’s bank accounts.</p>	Item	Amount	Contingency Reserves	£26,339	Capital Reserves (Failed Assets)	£26,200	Capital Reserves (NH Development Plan)	£5,000	Total Reserves Required	£57,539
Item	Amount											
Contingency Reserves	£26,339											
Capital Reserves (Failed Assets)	£26,200											
Capital Reserves (NH Development Plan)	£5,000											
Total Reserves Required	£57,539											
Amount of reserves held	Para 1.22	See above										
Reasons for holding zero reserves	Para 1.22	NA										
Details of fund materially in deficit	Para 1.24	NA										
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	NA										

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	The trust deed 'Governing Document' was approved by the Charity Commission for the administration of the North Hall Charity in 1967.
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Loxwood Parish Council is the Custodian Trustee of North Hall and the day-to-day management is the responsibility of the Management Trustees.



Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<p>The Trustee membership of the hall management committee has been stable during the course of the year. However, it was with great regret that the committee heard of the intended retirement of the Chairman, Peter Winney, to be effective from the date of the AGM in June 2023. Mrs Pat Winney, who was Treasurer for many years, will also be retiring from the committee at this time. The years of exemplary service to the hall and the local community by both Peter and Pat are noted with heartfelt thanks. In view of the Chairman's plan to stand down, Denis Cook was elected by the committee as Deputy Chairman and he will assume the role of Chairman after the forthcoming AGM (June 2023).</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

Reference and Administrative details

Charity name	North Hall
Other name the charity uses	
Registered charity number	207700
Charity's principal address	Guildford Road Loxwood West Sussex RH14 0SH



Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Peter Winney	Chairman		The method of appointment of Management trustees is set out in the rules and byelaws adopted in 1938 and revised in 1967. Trustees/management committee members are appointed at the AGM. Additional members of the management committee may be co-opted during the year by agreement of the management committee
2	Denis Cook	Deputy Chairman		
3	Liz Lancaster	Secretary		
4	John Seymour	Treasurer		
5	Pat Winney			
6	Colin Robinson			
7	Graham Moore			
8	Simon Bates			
9	Kathy Cook			
10	Graham Smith			
11	Charlotte Smith			
12	Deborah Speirs			

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	



Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	none
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	NA
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	NA

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>John Seymour</i>	
Full name(s)	John Devon Seymour	
Position (eg Secretary, Chair, etc)	Treasurer	
Date	<i>3 July 2023</i>	



Receipts and payments accounts

CC16a

For the period
from

Period start date
06/04/2022

To

Period end date
05/04/2023

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Hire of hall	19,966	-	-	19,966	14,418
Donations	5,026	-	-	5,026	273
Bank interest	328	-	-	328	11
Grants	-	5,000	-	5,000	12,542
Sundries	47	-	-	47	1,500
Fund raising	15,836	-	-	15,836	8,642
Insurance claim	-	-	-	-	7,017
	-	-	-	-	-
Sub total (Gross income for AR)	41,203	5,000	-	46,203	44,403
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	41,203	5,000	-	46,203	44,403
A3 Payments					
Consumables	279	-	-	279	287
Building costs	-	5,000	-	5,000	3,453
Fund raising expenses	8,942	-	-	8,942	4,444
Repairs and renewals	3,056	-	-	3,056	2,932
Heating and lighting	4,812	-	-	4,812	4,806
Rates and water	495	-	-	495	720
Refuse collection	845	-	-	845	941
Cleaning and materials	2,497	-	-	2,497	2,411
Insurance	2,181	-	-	2,181	1,946
Telecomms	290	-	-	290	306
Grass and hedge cutting	2,385	-	-	2,385	1,925
Returned deposits	-	-	-	-	650
Performing rights and licences	661	-	-	661	721
Printing and stationery	84	-	-	84	287
Miscellaneous	411	-	-	411	509
Sub total	26,937	5,000	-	31,937	26,339
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	26,937	5,000	-	31,937	26,339
Net of receipts/(payments)	14,265	-	-	14,265	18,064
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	53,420	-	-	53,420	
Cash funds this year end	67,685	-	-	67,685	

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current account	2,616	-	
	Savings account	64,839	-	
	Cash	230	-	
	Total cash funds	67,685	-	
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	none	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	none			
B4 Assets retained for the charity's own use	All assets installed at the hall and operated//managed by the Trustees are for the use of members of the public/users of the hall and not for the charity's own use.			
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	Reserves	Cash	-	
			-	
			-	
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	John Seymour	John Seymour	3 July 2023	



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
North Hall

On accounts for the year
ended

5 April 2023

Charity no
(if any)

207700

Set out on pages

10, 11

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 05 / 04/ 2023.

Responsibilities and
basis of report

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect,:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

6/7/23

Name:

Robin Hirsch