

Lady Antrobus Trust

Report of the Trustees and Unaudited Financial Statements

for the year ended 31 December 2021

Charity Number: 207511

Lady Antrobus Trust  
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for the year ended 31 December 2021

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Lady Antrobus Trust

Legal and Administrative Details

for the year ended 31 December 2021

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Status	The organisation is a charity administered under a scheme registered with the Charity Commission for England and Wales.	
Charity number	207511	
Principal Address	Antrobus House 39 Salisbury Road Amesbury Wiltshire SP4 7HH	
Trustees	Mr V P Smith Mrs M H Aymes (Chairman) Mrs B L Fisher Mr R C Crook Mrs A-M Tomblin Mr P C Monk (Vice Chairman) Mr P T Jaycock	
Bankers	Lloyds Bank PLC PO Box 1000 Andover BX1 1LT  Charities Official Investment Fund (COIF) CCLA Investment Management Ltd Senator House, 85 Queen Victoria Street London EC4V 4ET	
Independent examiner	M J Kerley Accountancy and Taxation Services 9 Barnack Business Centre Blakey Road Salisbury Wiltshire SP1 2LP	

## Lady Antrobus Trust

### Report of the Trustees

for the year ended 31 December 2021

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The Trustees have pleasure in presenting their report and the financial statements for the charity for the year ended 31 December 2021. The Trustees have adopted the provisions of the Statement of Recommended Practice (SORP) Accounting and Reporting by Charities' (FRS 102) in preparing the annual report and financial statements of the charity.

Legal and administrative information set out on page 1 forms part of this report.

#### STRUCTURE, GOVERNANCE AND MANAGEMENT

##### Governing document

The charity is controlled by its governing document, probate of the will of Lady Antrobus dated 14th April 1923 and Scheme of the 31st January 1974

##### The Trustees

The Trustees under charity law, who served during the year and up to the date of this report, were as follows:

Mr V P Smith	
Mrs M H Aymes	(Chairman)
Mrs B L Fisher	
Mr R C Crook	
Mrs A-M Tomblin	
Mr P C Monk	(Vice Chairman)
Mr P T Jaycock	

##### Organisational structure

The Lady Antrobus Trust is an unincorporated charity.

As a result of a special meeting of the trustees on 29th June 2021 it was unanimously decided that, in light of the two councils which formerly chose four nominative trustees no longer being in existence, all seven trustees will be co-optative. This change of status was submitted to the Charity Commission and accepted on 6th July 2021.

Trustees are persons who through residence, occupation, employment, public service or otherwise have special knowledge of Amesbury and links will still be maintained with the town council.

#### RISK MANAGEMENT

The trustees have a duty to identify and review the risk to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

#### OBJECTIVES AND ACTIVITIES

The object of the charity is to preserve Antrobus House, its contents and grounds for the benefit of the residents of Amesbury and any charitable purpose for the inhabitants of Amesbury for which provision is not made out of the rates, taxes and other public funds.

The Trustees have considered the Charity Commission's guidance on public benefit, including the guidance 'public benefit running a charity (PB2)'.

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#### **ACHIEVEMENTS AND PERFORMANCE**

The Covid-19 lockdowns and isolation had caused many problems for the Trustees. However, with the introduction of the UK Covid-19 Vaccination Scheme in December 2020, we began to feel that some sense of normality was within reach in 2021 and there was much to look forward to.

We had missed our clients and were looking forward to their return. But, of course, we still had to follow the Government's "Roadmap" and things were far from straightforward.

At the beginning of 2021 meetings and gatherings were still banned. The only exception was for weddings and funerals/wakes. Restrictions on numbers attending these, and locations where they could be held, changed time and again leading to confusion and upset. It was essential that all guidelines were followed and that everyone was kept safe. Our Business Manager dealt with it all with patience and understanding. Finally at the end of July all restrictions were lifted and everyone breathed a sigh of relief. However, Track and Trace self-isolation rules caused havoc when some essential attendees were required to self-isolate.

Between February and September 9 family parties were cancelled because of the restrictions.

Of the regular bookings the children's dance classes were able to start again in April, followed in May by adult fitness groups. All had to be socially distanced.

Although all restrictions were lifted in July, some older aged groups were still fearful of infection and were reluctant to return immediately. They delayed until later in the year, meaning members had not met up with their friends for 2 years or more. A very sad situation.

Five groups did not return, or no longer meet at Antrobus House, wholly or in part due to the pandemic, but 4 new groups now meet regularly at our premises, having joined us for the first time in 2021.

#### **Regular activities at Antrobus House include:**

**Children:** dance classes; Brownies; Tae Kwon Do

**Fitness groups :** pilates; adult exercise; Tai Chi; 3 separate yoga groups

**Social groups :** Amesbury Society; Amesbury WI and the Friendly Tuesday Club

#### **Functions held in 2021:**

Weddings / receptions : 14

Funerals / wakes / thanksgiving receptions : 5

Election : 1

Family parties / lunches : 10

School Prom : 1

Charity Fundraisers : 1

Meeting / concert : 2

Mayor's picnic : 1

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Aside from weddings and functions, we were pleased to host bookings for Wessex Archaeology, NCT, Amesbury Bowls Club, Silver Salisbury Community events, Wiltshire Council, Esso, Amesbury Town Council and SPS Contractors.

Although the number of bookings is down on previous years, the Antrobus House staff have been extremely busy. They all work tirelessly for the Trust, and our clients. Special mention should be made of our Business Manager, Catherine Dunning, without whom Antrobus House would not have the fine reputation within the community that it now has. Her knowledge and understanding of social media, and how to use it to the best effect, has worked wonders for spreading the word about Antrobus House and encouraging the local community to make use of our superb facilities. It is unanimously agreed by our clients that Catherine's "can do" attitude plus her attention to detail have made their events easy to organise, and all agree that we have a lovely venue for virtually any type of function.

#### **Five Year Plan**

During 2021 the Trust drew up a Five Year Plan which covered various aspects of building work, and some necessary purchases, which needed to be addressed in the near future.

#### **Projects which were begun and completed in 2021 :**

**Verery Room :** the refurbishment was completed and this is now used by clients

**Flat roof over the old caretaker's kitchen :** a new surface was put in place to stop water ingress

**Ceiling of the old caretaker's bathroom :** this was repaired and re-decorated

**Remedial work to guttering :** a new liner was applied to help prevent water ingress

**Safety rails :** these were fitted to the flat roofs to improve safety for anyone working there

**Install 2 safety gates on either side of the front lawn :** one has been installed, the second is ready to be fitted. This will make the front lawn much safer when used by families

**Re-lay the sloped area from the drive to the front lawn :** this has made the slope much safer for everyone

Plans are already in place for other projects scheduled for 2022

#### **Angel of Mons and the Bowmen of Agincourt Statues**

From August to November 2021 we were very grateful to be loaned 3 superb statues which were displayed on the front lawns. The life size statues were of the Angel of Mons and the Bowmen of Agincourt who were reputed to have protected soldiers fighting in the Battle of Mons in WW1. They linked in well with the history of Antrobus House, which was built as a memorial to Edmund Antrobus who was killed in early days of that war. The statues had been made in Dorset from old scrap metal, and tools. Members of the public were invited to have a close look at the statues and to learn their story. Interest came from far & wide, and everyone who viewed them was amazed.

#### **Remembrance Day Parade**

For the first time, the 200 members of Amesbury's Annual Remembrance Day Parade formed up at Antrobus House, before making their way through Amesbury to the war memorial. It was so successful that Antrobus House will be used as the starting point for all future parades. After the service, members of the public were invited to view the inside of the house, and the statues which were still on display.

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### Change to Trustees status 6 July 2021

When the Trust was set up in 1973 seven Trustees were identified. Three were to be Co-optative Trustees, and four Nominative Trustees. Of the four Nominative Trustees, three were to be appointed by the Parish Council of Amesbury and one nominated by the County Council of Wiltshire.

These councils no longer exist and, following a Special Meeting of the Trustees on 29th June, a request was made to the Charity Commission to change the status of the four Nominative Trustees to Co-optative Trustees, thus making all seven Trustees of the same status.

On 6th July 2021 the Charity Commission agreed to the request.

2021 has been an eventful year for the Lady Antrobus Trust and Antrobus House. We have encountered confusion and frustration alongside enjoyment and a real sense of achievement. Throughout it all we have held the people of Amesbury, and the surrounding areas, in our minds and hearts as we strove to help them organise their events, so they could have the best experience when hiring Antrobus House. We are all proud of everything we have achieved during strange and challenging times.

### FINANCIAL REVIEW

#### Reserves policy

The charity has no restricted funds.

### STATEMENT OF TRUSTEES RESPONSIBILITIES

The Trustees are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing those financial statements, the Trustees are required to


- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Trustees on 7.25th July 2022 and signed on their behalf by

Mrs M H Aymes

Chairman





## Independent Examiner's Report

To the members of

Lady Antrobus Trust

I report on the accounts of the charity for the year ended 31 December 2021 which are set out on pages 7 to 12.

### Respective responsibilities of the Trustees and examiner

As explained more fully in the Statement of Trustees Responsibilities, the Trustees are responsible for the preparation of these accounts and for being satisfied that they give a true and fair view. The Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

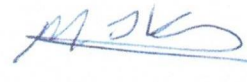
### Basis of independent examiner's report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

### Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that, in any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the 2011 Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Acthave not been met; or
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



M J Kerley  
Accountancy & Taxation Services  
9 Barnack Business Centre  
Blakey Road  
Salisbury  
SP1 2LP

Dated: 30 August 2022



Lady Antrobus Trust  
Statement of Financial Activities  
(including summary income and expenditure account)

for the year ended 31 December 2021

	Note	2021 £	2020 £
<b>Incoming resources:</b>			
<b>Activities for generating funds</b>			
Room hire	5	29,600	25,823
Sale of assets	5	-	1,126
<b>Investment income</b>			
Dividend income	6	41,789	41,270
Interest income	6	5	46
<b>Grants and donations</b>			
Local grants for specific events	7	700	1,300
Coronavirus grants	7	16,731	11,801
Donations	7	350	
<b>Total incoming resources</b>		<u>89,175</u>	<u>81,366</u>
<b>Expenditure on:</b>			
<b>Costs of generating funds:</b>			
Direct costs	9	96,662	82,744
<b>Governance costs</b>	10	<u>910</u>	<u>860</u>
<b>Total expenditure</b>	8	<u>97,572</u>	<u>83,604</u>
<b>Net income/(expenditure)</b>		<u>(8,397)</u>	<u>(2,238)</u>
<b>Gains/(losses) on investments - realised and unrealised</b>		<u>188,017</u>	<u>63,630</u>
<b>Net income/(expenditure)/net movement in funds</b>		<u>179,620</u>	<u>61,392</u>
Reconciliation of funds:			
Total funds at 1 January 2021		1,890,126	1,828,734
<b>Total funds at 31 December 2021</b>		<u><u>2,069,746</u></u>	<u><u>1,890,126</u></u>

All of the above results are derived from continuing activities. There were no other recognised gains or losses other than those stated above.

## Lady Antrobus Trust

## Statement of Financial Position

as at 31 December 2021

	Note	2021 £	2020 £
<b>Fixed assets</b>			
Land and Property	11	559,764	547,597
Investments	12	<u>1,507,746</u>	<u>1,319,729</u>
		<u>2,067,510</u>	<u>1,867,326</u>
<b>Current assets</b>			
Debtors	13	4,904	16,428
Cash at bank		<u>45,412</u>	<u>45,942</u>
		<u>50,316</u>	<u>62,370</u>
<b>Creditors: amounts due within one year</b>			
Accruals & Deferred income	14	18,030	13,962
Other creditors	14	11,015	4,918
Taxation and Social Security	14	1,034	2,690
Bounce Back Loan	14	<u>3,600</u>	<u>18,000</u>
		<u>33,679</u>	<u>39,570</u>
<b>Net current assets</b>		16,637	22,800
<b>Less: Creditors: amounts due after one year</b>			
Bounce Back Loan		<u>14,400</u>	
<b>Total net assets</b>		<u><u>2,069,747</u></u>	<u><u>1,890,126</u></u>
<b>Funds of the charity</b>			
Unrestricted funds:			
Revenue fund		841,443	849,839
Revaluation reserve		<u>1,228,304</u>	<u>1,040,287</u>
<b>Total funds</b>		<u><u>2,069,747</u></u>	<u><u>1,890,126</u></u>

The financial statements were approved on 25<sup>th</sup> July 2022 and authorised for issue by the Trustees and signed on its behalf by:

*P.C. Monk*

Mr P C Monk

Vice Chairman

# Lady Antrobus Trust

## Notes to the Financial Statements

for the year ended 31 December 2021

### 1. Accounting policies

- a) The financial statements have been prepared under the historical cost convention, except for investments which are included at market value and the revaluation of certain fixed assets and in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), and the Charities Act 2011.

Lady Antrobus Trust meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

- b) All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy.
- c) Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.
- d) Expenditure on fixed assets is capitalised except for expenditure incurred on the replacement of assets of low value with a short life. Repair, renovation and replacement expenditure is written off as expenditure in the statement of financial activities. The cost of fixed assets is their purchase cost, together with any incidental costs of acquisition, with the exception of fixed asset investments which are stated at market value.
- e) Governance costs include all expenditure which is not directly related to the charitable activity. This includes accountants' and solicitors' fees.

### 2. Net outgoing resources for the year

This is stated after charging:

	2021	2020
	£	£
Independent examiner's fees	910	860

### 3. Staff and Trustee costs

No Trustees, nor persons connected with them, received any emoluments during the year.

### 4. Taxation

The charity is exempt from tax as all its income is charitable and is applied for charitable purposes.

### 5. Incoming resources from generated funds

	2021	2020
	£	£
Activities for generating funds		
Room hire	29,600	25,823
Sale of assets	-	1,126

## Notes to the Financial Statements

for the year ended 31 December 2021

## 6. Investment income

	2021 £	2020 £
Dividends	41,789	41,270
Bank deposit interest	5	46
	<u>41,794</u>	<u>41,316</u>

## 7. Grants and donations

Wiltshire Council and Amesbury Town Council grants for Angel of Mons statue exhibition (2020: VE Day and VJ Day anniversary events)	700	1,300
Wiltshire Council coronavirus grants	16,731	11,801
Donation for Angel of Mons statue exhibition	300	-
Donation - general	50	-
	<u>17,781</u>	<u>13,101</u>

## 8. Analysis of total resources expended

	Note	Support Costs £	Total £	2020 £
<b>Direct costs of charitable activities</b>				
Wages & Salaries	9	57,425	57,425	54,476
Management costs		39,237	39,237	28,268
<b>Governance costs</b>	10	910	910	860
		<u>97,572</u>	<u>97,572</u>	<u>83,604</u>

## 9. Direct costs of charitable activities

	2021 £	2020 £
Event costs	1,349	2,386
Angel of Mons statue exhibition costs, net of sales of prints and booklets	1,778	-
Staff costs - wages & salaries	57,425	54,476
Water charges and business rates	356	1,648
Insurance	4,604	3,760
Central heating oil	2,057	1,590
Electricity	2,275	1,728
House maintenance/repairs	19,982	7,665
Grounds maintenance	2,113	2,075
Administration & office costs	2,126	2,351
Professional fees	1,064	3,427
Bookkeeping	1,533	1,638
	<u>96,662</u>	<u>82,744</u>

## 10. Governance costs

	2021 £	2020 £
Independent examiner's fees	910	860
	<u>910</u>	<u>860</u>



Lady Antrobus Trust  
Notes to the Financial Statements  
for the year ended 31 December 2021

**11. Fixed assets**

	Land and Buildings £	Total £
<b>Cost</b>		
At 01 January 2021	547,597	547,597
Additions	12,167	12,167
At 31 December 2021	<u>559,764</u>	<u>559,764</u>
<b>Provision for depreciation and impairment</b>		
At 31 December 2021	<u>-</u>	<u>-</u>
<b>Net book value</b>		
At 31 December 2021	<u>559,764</u>	<u>559,764</u>
At 31 December 2020	<u>547,597</u>	<u>547,597</u>

Antrobus House, designed in the Queen Anne style, was constructed in 1924.

Cost is stated at a nominal value of £1 in respect of the freehold property plus capital improvements carried out since 2018 at cost. For insurance purposes it is valued at £3,670,987 (2020: £3,599,007); consequently no depreciation is provided.

**12. Fixed asset investments**

	Investment fund	Property fund £	Total £
<b>Valuation</b>			
At 01 January 2021	1,178,359	141,370	1,319,729
Revaluations	167,888	20,129	188,017
Disposals	-	-	-
At 31 December 2021	<u>1,346,247</u>	<u>161,499</u>	<u>1,507,746</u>
<b>Provision for depreciation and impairment</b>			
At 31 December 2021	<u>-</u>	<u>-</u>	<u>-</u>
<b>Net book value</b>			
At 31 December 2021	<u>1,346,247</u>	<u>161,499</u>	<u>1,507,746</u>
At 31 December 2020	<u>1,178,359</u>	<u>141,370</u>	<u>1,319,729</u>

Investments are held by CCLA Investment Management Ltd who manage funds on behalf of COIF. The historic cost of investment was:

COIF Investment fund: £222,610 (2020: £222,610)

COIF Property fund: £56,832 (2020: £56,832)

Lady Antrobus Trust  
Notes to the Financial Statements  
for the year ended 31 December 2021

**13. Debtors**

	2021	2020
	£	£
Other debtors and prepayments	4,904	16,428
	<u>4,904</u>	<u>16,428</u>

**14. Creditors: amounts due within one year**

	2021	2020
	£	£
Other creditors	11,015	4,918
Taxation and Social Security	1,034	2,690
Bounce Back Loan	3,600	18,000
Accruals & Deferred income	18,030	13,962
	<u>33,679</u>	<u>39,570</u>

**15. Creditors: amounts due after one year**

	2021	2020
	£	£
Bounce Back Loan	14,400	-
	<u>14,400</u>	<u>-</u>

This loan is repayable over five years and interest will be charged at a rate of 2.5% per annum.

**16. Movement in funds**

	At 01.01.21	Net movement in funds	At 31.12.21
	£	£	£
Unrestricted funds	1,890,126	179,620	2,069,746
	<u>1,890,126</u>	<u>179,620</u>	<u>2,069,746</u>

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
<b>Unrestricted Funds</b>			
Revenue fund	89,175	97,572	(8,397)
Revaluation reserve - Gain/(loss) on investment			188,017
Total funds	<u>89,175</u>	<u>97,572</u>	<u>179,620</u>