

VICTORIA HALL

England & Wales · Charity number 207055

Details

Other names	THE VICTORIA HALL CHARITY
Status	Registered
Legal form	Other
Registered	1962-06-21
Register	View on the Charity Commission register

Contact

Address	Victoria Hall West Green Road Hartley Wintney Hook RG27 8RQ
Phone	01252844876
Email	admin.victoriahall@googlemail.com
Website	www.victoriahallcharity.co.uk

Activities

Objects: USE BY THE INHABITANTS OF THE PARISH OF HARTLEY WINTNEY AS A READING OR GENERAL RECREATION ROOM, OR FOR HOLDING ENTERTAINMENTS OR GIVING LECTURES THEREIN, R FOR PUBLIC OR PRIVATE MEETINGS, OR FOR SUCH OTHER PURPOSES FOR THE ACCOMMODATION OR BENEFIT OF THE SAID INHABITANTS AS THE COUNCIL SHALL FROM TIME TO TIME DECIDE OR DIRECT.

Activities: Hiring out the Victoria Halls to members of the community and commercial users

Classification

- **How:** Provides Buildings/facilities/open Space
- **What:** Arts/culture/heritage/science, Amateur Sport, Recreation
- **Who:** Other Defined Groups, The General Public/mankind

Geography

- **Area of benefit:** PARISH OF HARTLEY WINTNEY
- Hampshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31		£0	£0	-
2024-03-31	£90,516	£78,734	-	-
2023-03-31	£154,024	£124,635	-	-
2022-03-31	£126,809	£123,994	-	-
2021-03-31	£72,978	£68,008	-	-

Trustees

Name	Role	Appointed
Edward Woods	Chair	2017-06-06
Derek Smee		2015-06-02
Graham Stewart Yule		2020-09-22
Nicholas Richard Charles Gibbons		2020-09-22
Philip Edmund Le Grand Baylis		2019-06-04

VICTORIA HALL

England & Wales - Charity number 207055

Accounts

VICTORIA HALL CHARITY

FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2024

REGISTERED CHARITY NUMBER 207055

VICTORIA HALL CHARITY

INDEX

Year Ended 31 March 2024

	Page
Annual report	2 - 4
Independent examiner's report	5
Income and expenditure account	6
Statement of assets and liabilities	7
Notes to the financial statements	8

ANNUAL REPORT

Year Ended 31 March 2024

Reference and administrative information

Registered charity number	207055
Trustees	Edward Woods - Chairman Derek Smee - Deputy Chairman Nicholas Gibbons - Treasurer Neel Williams (resigned 3 January 2024) Cassandra Dartnell (resigned 3 January 2024) Philip Baylis Kelvin Fay (resigned 15 May 2023) Graham Yule In addition, Peter Gee served as the Hartley Wintney Parish Council representative and Geoff Donkin as the Hartley Arts Group representative
Principal office	Victoria Hall Complex West Green Road Hartley Wintney Hampshire RG27 8RQ
Independent examiner	V Saunders FCA The Old Post Office High Street Hartley Wintney Hampshire RG27 8NY
Banker during the year	CAF Bank Limited Kings Hill West Malling Kent ME19 4TA
Mortgage Provider	HSBC

ANNUAL REPORT

Year Ended 31 March 2024

The Managing Trustees present their report for the year ended 31 March 2024, which should be read in conjunction with the Independently Examined accounts for the same period.

Trustee Appointment

The Committee of Management are the Managing Trustees of the Charity. Trustees are appointed at the annual general meeting and hold office for three years. Hartley Wintney Parish Council is the Custodian Trustee.

Legal Status

The Victoria Hall Charity was established by trust deed dated 19 July 1932. The scheme and constitution were updated on 25 April 1996. On 20 October 2023 the net assets of the Victoria Hall Charity were transferred to The Victoria Hall (Hartley Wintney) Charity, a Charitable Incorporated Organisation, and the charitable activities have been conducted by The Victoria Hall (Hartley Wintney) Charity since that date.

Object, Policies and Organisation

The object of the Charity is to provide and maintain the Victoria Hall complex for the benefit of the inhabitants of the Parish of Hartley Wintney without distinction of political, religious or other opinions, including use for meetings, lectures and classes, and for other forms of recreation and leisure-time occupation, with the purpose of improving the quality of life.

The halls are available for hire by any individual or organisation in accordance with the standard hiring agreement and scale of charges at the time. It is intended that the scale of charges be sufficient to generate enough income to meet the ordinary expenditure incurred to provide and maintain the halls. Major improvements are funded by specific appeals, fundraising and grants.

Risk Assessment

The Committee of Management believes that systems are in place to mitigate the major risks to which the Charity may be exposed. A review of all policies is carried out annually and policies are updated as required.

Building and Maintenance

A programme of continuous maintenance is undertaken to ensure that the fabric of the building is not compromised through wear and tear and that the interior appearance of the halls is kept in good order.

The original Victoria Hall (constructed in 1899), the foyer (added in 1999) and the Jubilee Hall (added in 2013) are in need of ongoing essential improvements to meet user demands and to improve energy efficiency. The Senior Leadership Committee is tasked with reviewing and prioritising requirements and recommending opportunities for grants and other fundraising.

Fundraising and Community events held during the year

Thirteen events were held by the Charity before activities were transferred on 20 October. The events were screenings of theatre, opera and films, live bands and book reviews. All events were organised and run by a small group of volunteers to whom the Trustees are most grateful.

Finances

The Committee is presenting the Independently Examined Accounts for the year ended 31 March 2024. These accounts show the state of the finances at 19 October 2023 when the net assets were transferred and at 31 March 2024. The committee reviews the level of income reserves at its regular meetings and does not make investments or

Transfer of activities to a Charitable Incorporated Organisation

On 20 October 2023 the net assets of the Charity were transferred to a Charitable Incorporated Organisation, The Victoria Hall (Hartley Wintney) Charity which is registered with the Charities Commission under the number 1195097 and with Companies House under the number CE025440. The Victoria Hall Charity has had no activity since that date and will be closed once all regulatory and statutory obligations have been complied with.

Responsibilities for the Financial Statements

The Trustees are responsible for the preparation of the financial statements and for keeping proper accounting records, which disclose the financial position of the Charity. The trustees have elected to prepare the Financial Statements on an accruals basis.

Public Benefit

The trustees have had regard to the commission's public benefit guidance when exercising any powers or duties to which benefit is relevant.

Staff

During the year the staff employed by the Charity were a Halls Manager, a Caretaker and an Assistant Caretaker. The Charity offers employees the opportunity to join a workplace pension scheme. The efficient running of the hall and the delivery of a high quality service is due to the dedication and commitment of the staff and volunteers and the Trustees offer sincere thanks to them all.

For and on behalf of the Trustees



Edward Woods

Chairman

Date:

2/10/24



Nicholas Gibbons

Treasurer

Date:

2/10/24

INDEPENDENT EXAMINER'S REPORT

Year Ended 31 March 2024

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE
VICTORIA HALL CHARITY**

I report to the Trustees on my examination of the accounts of the Trust for the year ended 31 March 2024 which are set out on pages 6 to 8.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act'). You are satisfied that an audit is not required for this year under charity law and that an independent examination is needed.

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

An independent examination does not involve gathering all the evidence that would be required in an audit and consequently does not cover all the matters that an auditor considers in giving their opinion on the accounts. The planning and conduct of an audit goes beyond the limited assurance that an independent examination can provide. Consequently, I express no opinion as to whether the accounts present a 'true and fair' view and my report is limited to those specific matters set out in the independent examiner's statement.

Independent examiner's statement

I am qualified to undertake the examination by being a qualified member of the Institute of Chartered Accountants in England and Wales.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



V SAUNDERS FCA
The Old Post Office, High Street, Hartley Wintney, Hampshire RG27 8NY

VICTORIA HALL CHARITY

6

INCOME AND EXPENDITURE ACCOUNT

Period 1 April 2023 to 19 October 2023 and the year to 31 March 2024

Note	Year to		Period to		Year to	
	31 March 2024		19 October 2023		31 March 2023	
	£	£	£	£	£	£
INCOME FROM HALL HIRE:						
Victoria Hall		23,120		23,120		48,121
Appleton Hall and Lady Kaye meeting room		18,733		18,733		27,214
Edward Hall		6,152		6,152		13,528
Jubilee Hall		13,456		13,456		21,085
Charges for the use of the kitchen		2,250		2,250		2,801
Hire of miscellaneous facilities		1,187		1,187		5,928
		<u>64,896</u>		<u>64,896</u>		<u>118,676</u>
		<u>64,896</u>		<u>64,896</u>		<u>118,676</u>
INCOME FROM FUNDRAISING and EVENTS:						
Fundraising receipts		13,346		13,346		33,232
Fundraising costs	6,724		6,724		18,246	
Advertising and Publicity costs	4,042		4,042		7,194	
	<u>10,766</u>	<u>13,346</u>	<u>10,766</u>	<u>13,346</u>	<u>25,440</u>	<u>33,232</u>
DIRECT COSTS:						
Cleaning	10,149		10,149		22,107	
Utilities	4,557		4,557		8,137	
	<u>14,706</u>		<u>14,706</u>		<u>30,244</u>	
INDIRECT COSTS:						
Office expenses	1,503		1,503		750	
Management salaries	12,775		12,775		21,945	
Other salaries	9,090		9,090		18,317	
Council Tax	537		537		730	
Repairs, Maintenance and Improvements	15,412		15,412		8,816	
Other Indirect Costs (including insurance)	4,851		4,851		5,827	
	<u>44,168</u>		<u>44,168</u>		<u>56,385</u>	
FINANCE CHARGES, DONATIONS and GRANTS:						
Financial Charges and Mortgage Interest	9,095		9,065		12,908	
Interest Income		437		437		342
Insurance recovery following a break in		6,329		6,329		0
Hart Lottery		96		96		216
Donations (including awards from Rotary)		5,412		5,412		1,900
	<u>9,095</u>	<u>12,274</u>	<u>9,065</u>	<u>12,274</u>	<u>12,908</u>	<u>2,457</u>
Total Income in the period		<u>90,516</u>		<u>90,516</u>		<u>154,366</u>
Total Expenditure in the period		<u>(78,734)</u>		<u>(78,704)</u>		<u>(124,977)</u>
NET INCOME		<u>11,782</u>		<u>11,812</u>		<u>29,389</u>

VICTORIA HALL CHARITY

STATEMENT OF ASSETS AND LIABILITIES

Year Ended 31 March 2024

	Note	At 31 March 2024		At 19 October 2023		At 31 March 2023	
		£	£	£	£	£	£
FIXED ASSETS							
Land and Buildings							
Victoria and Edward Halls	2	-		840,000		840,000	
Jubilee Hall	2	-		502,242		502,242	
Old BT strip of land	2	-		1,881		1,881	
					1,344,123		1,344,123
CURRENT ASSETS							
CAF Gold Account		-		54,072		47,215	
CAFcash Account		-		500		500	
HSBC Community Account		-		154		44	
HSBC Deposit Account		-		99		98	
Cash Events Float and Petty Cash		-		784		2,077	
Alcohol Stock		-		1,329		629	
Food and Soft Drinks Stock		-		12		45	
Debtors	3	-		7,481		8,428	
					64,431		59,037
CURRENT LIABILITIES							
Owing to The Victoria Hall (Hartley Wintney) Charity	5	-		(188,679)		0	
Deferred Income	4	-		(2,684)		(2,684)	
Creditors		-		(3,408)		(3,975)	
					(194,771)		(6,659)
LONG-TERM LIABILITIES							
HSBC Mortgage Account	5	-		-		(194,424)	
TOTAL NET ASSETS					1,213,783		1,202,077

FUND BALANCE (accumulated revaluations and unrestricted income funds)

Opening balance		1,202,077	1,202,077	1,172,688
(Deficit)/ Surplus in period		11,782	11,812	29,389
Adjusted balance		1,213,859	1,213,889	1,202,077
Transferred to The Victoria Hall (Hartley Wintney) Charity	6	(1,213,859)	(1,213,636)	0
Closing balance		-	253	1,202,077

EDWARD WOODS
Chairman



Date

2/10/24

NICHOLAS GIBBONS
Treasurer



Date

2/10/24

NOTES TO THE FINANCIAL STATEMENTS

Year Ended 31 March 2024

- 1 The Accounts are prepared on an accruals basis.
- 2 Land and property was transferred at book value to The Victoria Hall (Hartley Wintney) Charity on 20 October 2023.
- 3 Debtors represent unpaid hall hire charges.
- 4 Deferred income represents payments received in the financial period for hall hire and events after the end of the period.
- 5 A mortgage from HSBC for £300,000 was granted to the charity on 8 February 2013. The balance owing of £188,679 was repaid on 29 September 2023 by way of a new 15 year loan granted to The Victoria Hall (Hartley Wintney) Charity and advanced to the Victoria Hall Charity for the specific purpose of making the repayment. When the net assets were transferred to the new charity, this obligation was extinguished.
- 6 The net assets of the Charity totalling £1,213,636 were transferred to The Victoria Hall (Hartley Wintney) Charity on 20 October 2023 and a further small cash surplus of £223 was transferred on 29 February 2024 when the bank accounts were closed.

VICTORIA HALL

England & Wales - Charity number 207055

Accounts

VICTORIA HALL CHARITY
FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2023

REGISTERED CHARITY NUMBER 207055

VICTORIA HALL CHARITY

INDEX

Year Ended 31 March 2023

	Page
Annual report	2 - 4
Independent examiner's report	5
Income and expenditure accounts	6
Statement of assets and liabilities	7
Notes to the financial statements	8

ANNUAL REPORT

Year Ended 31 March 2023

Reference and administrative information

Registered charity number	207055
Trustees	Edward Woods - Chairman Derek Smee - Deputy Chairman Nicholas Gibbons - Treasurer Neel Williams Cassandra Dartnell Philip Baylis Kelvin Fay (resigned 15 May 2023) Graham Yule In addition, Peter Gee served as the Hartley Wintney Parish Council representative and Geoff Donkin as the Hartley Arts Group representative
Principal office	Victoria Hall Complex West Green Road Hartley Wintney Hampshire RG27 8RQ
Independent examiner	V Saunders FCA The Old Post Office High Street Hartley Wintney Hampshire RG27 8NY
Banker	CAF Bank Limited Kings Hill West Malling Kent ME19 4TA
Mortgage Provider	HSBC

ANNUAL REPORT

Year Ended 31 March 2023

The Managing Trustees present their report for the year ended 31 March 2023, which should be read in conjunction with the Independently Examined accounts for the same period.

Trustee Appointment

The Committee of Management are the Managing Trustees of the Charity. Trustees are appointed at the annual general meeting and hold office for three years. Hartley Wintney Parish Council is the Custodian Trustee.

Legal Status

The Charity was established by trust deed dated 19 July 1932. The scheme and constitution were updated on 25 April 1996.

Object, Policies and Organisation

The object of the Charity is to provide and maintain the Victoria Hall complex for the benefit of the inhabitants of the Parish of Hartley Wintney without distinction of political, religious or other opinions, including use for meetings, lectures and classes, and for other forms of recreation and leisure-time occupation, with the purpose of improving the quality of life.

The halls are available for hire by any individual or organisation in accordance with the standard hiring agreement and scale of charges at the time. It is intended that the scale of charges be sufficient to generate enough income to meet the ordinary expenditure incurred to provide and maintain the halls. Major improvements are funded by specific appeals, fundraising and grants.

Risk Assessment

The Committee of Management believes that systems are in place to mitigate the major risks to which the Charity may be exposed. A review of all policies is carried out annually and policies are updated as required.

Building and Maintenance

A programme of continuous maintenance is undertaken to ensure that the fabric of the building is not compromised through wear and tear and that the interior appearance of the halls is kept in good order. Touch-up painting is a continuous process during the school holiday periods.

The original Victoria Hall (constructed in 1899), the foyer (added in 1999) and the Jubilee Hall (added in 2013) are in need of ongoing essential improvements to meet user demands and to improve energy efficiency. The Senior Leadership Committee is tasked with reviewing and prioritising requirements and recommending opportunities for grants and other fundraising.

Fundraising and Community events held during the year

Thirty two events were held during the year being screenings of theatre, opera and films, live bands and book reviews. All events were organised and run by a small group of volunteers to whom the Trustees are most grateful.

Finances

The Committee is presenting the Independently Examined Accounts for the year ended 31 March 2023. These accounts show the state of the finances at 31 March 2023, which the committee considers to be satisfactory. The committee reviews the level of income reserves at its regular meetings and does not make investments or give grants.

Transfer of activities to a Charitable Incorporated Organisation

In October 2023 the net assets, including the property and the mortgage, of the Victoria Hall Charity were transferred to a newly established Charitable Incorporated Organisation. The new charity is called The Victoria Hall (Hartley Wintney) Charity. It is registered with the Charities Commission under the number 1195097 and with Companies House under the number CE025440. The charitable activities will remain unchanged. The Victoria Hall Charity will be closed once all regulatory and statutory obligations have been complied with.

ANNUAL REPORT

Year Ended 31 March 2023

Responsibilities for the Financial Statements

The Trustees are responsible for the preparation of the financial statements and for keeping proper accounting records, which disclose the financial position of the Charity. The trustees have elected to prepare the financial statements on an accruals basis.

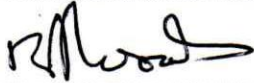
Public Benefit

The trustees have had regard to the commission's public benefit guidance when exercising any powers or duties to which benefit is relevant.

Staff

Staff employed by the Charity are a Halls Manager, a Caretaker and an Assistant Caretaker. The Charity offers employees the opportunity to join a workplace pension scheme. The efficient running of the hall and the delivery of a high quality service is due to the dedication and commitment of the staff and volunteers and the Trustees offer sincere thanks to them all.

For and on behalf of the Trustees



Edward Woods

Chairman

Date:

8/11/23



Nicholas Gibbons

Treasurer

Date:

8/11/23

INDEPENDENT EXAMINER'S REPORT

Year Ended 31 March 2023

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
VICTORIA HALL CHARITY**

I report to the Trustees on my examination of the accounts of the Trust for the year ended 31 March 2023 which are set out on pages 6 to 8.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act'). You are satisfied that an audit is not required for this year under charity law and that an independent examination is needed.

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

An independent examination does not involve gathering all the evidence that would be required in an audit and consequently does not cover all the matters that an auditor considers in giving their opinion on the accounts. The planning and conduct of an audit goes beyond the limited assurance that an independent examination can provide. Consequently, I express no opinion as to whether the accounts present a 'true and fair' view and my report is limited to those specific matters set out in the independent examiner's statement.

Independent examiner's statement

I am qualified to undertake the examination by being a qualified member of the Institute of Chartered Accountants in England and Wales.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



V SAUNDERS FCA
The Old Post Office, High Street, Hartley Wintney, Hampshire RG27 8NY

10TH NOVEMBER 2023

INCOME AND EXPENDITURE ACCOUNT

Year Ended 31 March 2023

Note	2023		2022	
	£	£	£	£
INCOME FROM HALL HIRE:				
Victoria Hall		48,121		33,079
Appleton Hall and Lady Kaye meeting room		27,214		17,270
Victoria and Edward Halls combined		0		0
Edward Hall		13,528		8,080
Jubilee Hall		21,085		17,720
Charges for the use of the kitchen		2,801		2,065
Hire of miscellaneous facilities		5,928		1,020
		118,676		79,234
<i>Adjustment for hall hire collected for HWPC</i>		0		6,194
		118,676		85,428
INCOME FROM FUNDRAISING and EVENTS:				
Fundraising receipts		33,232		19,119
Fundraising costs	18,246		10,095	
Advertising and Publicity costs	7,194		4,876	
	25,440	33,232	14,971	19,119
DIRECT COSTS:				
Cleaning	22,107		17,528	
Utilities	8,137		7,620	
	30,244		25,148	
INDIRECT COSTS:				
Office expenses	750		105	
Management salaries	21,945		18,822	
Other salaries	18,317		18,371	
Council Tax	730		186	
Repairs, Maintenance and Improvements	8,816		25,221	
Other Indirect Costs	5,827		8,919	
<i>Adjustment for costs incurred for HWPC</i>	-		3,548	
	56,385		75,173	
FINANCE CHARGES, DONATIONS and GRANTS:				
Financial Charges including Mortgage Interest	12,567		8,702	
Grants - Covid 19 support		0		17,694
Hart Lottery		216		260
Donations		1,900		4,307
	12,567	2,116	8,702	22,261
Total Income in the year		154,024		126,809
Total Expenditure in the year		(124,635)		(123,994)
NET INCOME FOR THE YEAR		29,389		2,815

VICTORIA HALL CHARITY

STATEMENT OF ASSETS AND LIABILITIES

Year Ended 31 March 2023

	Note	2023		2022	
		£	£	£	£
FIXED ASSETS					
Land and Buildings					
Victoria and Edward Halls	2	840,000		840,000	
Jubilee Hall	3	502,242		502,242	
Old BT strip of land	4	1,881		1,881	
			1,344,123		1,344,123
CURRENT ASSETS					
CAF Gold Account		47,215		36,000	
CAFcash Account		500		500	
HSBC Community Account		44		391	
HSBC Deposit Account		98		98	
Cash Events Float and Petty Cash		2,077		1,854	
Alcohol Stock		629		577	
Food and Soft Drinks Stock		45		43	
Debtors	5	8,428		2,314	
			59,037		41,777
CURRENT LIABILITIES					
Deferred Income	6	(2,684)		(2,547)	
Creditors		(3,975)		(4,250)	
			(6,659)		(6,798)
LONG-TERM LIABILITIES					
HSBC Mortgage Account	7		(194,424)		(206,414)
TOTAL NET ASSETS			1,202,077		1,172,688
FUND BALANCE (accumulated revaluations and unrestricted income funds)					
Balance as at 31 March 2022			1,172,688		1,169,873
Surplus in year			29,389		2,815
Balance as at 31 March 2023			1,202,077		1,172,688

EDWARD WOODS
Chairman



Date

8/11/23

NICHOLAS GIBBONS
Treasurer



Date

8/11/23

NOTES TO THE FINANCIAL STATEMENTS**Year Ended 31 March 2023**

- 1 The Accounts are prepared on an accruals basis.

Land and property historic values are as follows:

- 2 Victoria Hall valued in 2001 - £840,000
- 3 Jubilee Hall insured value as at 31/03/13 - £502,242
- 4 Valued at 1997 purchase price - £1,881

As part of an application for a commercial mortgage by the new Charitable Incorporated Organisation (to be used to repay the existing mortgage), market valuations were obtained for the Victoria and Jubilee Halls. The combined valuation was £924,000. With the transfer of the net assets to the new charity the Trustees will consider the appropriate values to be included for the properties.

- 5 Debtors represent hall hire charges that were unpaid at 31 March 2023. A total of £7,758 has been paid since the year end.
- 6 Deferred income represents payments received in the year for hall hire and events after 31 March 2023.
- 7 HSBC hold a First Charge over the property known as The Victoria Hall Complex, West Green Road, Hartley Wintney, Hants, RG27 8RQ. This relates to a mortgage for £300,000 which was granted to the charity on 08/02/2013 repayable over 20 years of which there is 10 years remaining. In the year to 31 March 2023 mortgage repayments of £11,990 were made. The Mortgage Account balance at 31 March 2023 was £194,424. The mortgage was repaid in full on 29 September 2023 as part of the transfer of net assets and charitable activities to the Victoria Hall (Hartley Wintney) Charity.

VICTORIA HALL

England & Wales - Charity number 207055

Accounts

VICTORIA HALL CHARITY
FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2022

REGISTERED CHARITY NUMBER 207055

VICTORIA HALL CHARITY

INDEX

Year Ended 31 March 2022

	Page
Annual Report	2-4
Independent examiner's report	5
Income and Expenditure accounts	6
Statement of assets and liabilities	7
Notes to the financial statements	8

ANNUAL REPORT

Year Ended 31 March 2022

The Managing Trustees present their report for the year ended 31 March 2022, which should be read in conjunction with the Independently Examined accounts for the same period

Trustee Appointment

The Committee of Management are the Managing Trustees of the Charity. Trustees are appointed at the annual general meeting and hold office for three years. Hartley Wintney Parish Council is the Custodian Trustee.

Legal Status

The Charity was established by trust deed dated 19 July 1932. The scheme and constitution were updated on 25 April 1996.

Objects, Policies and Organisation

The object of the Charity is to provide and maintain the Victoria Hall complex for the benefit of the inhabitants of the Parish of Hartley Wintney without distinction of political, religious or other opinions, including use for meetings, lectures and classes, and for other forms of recreation and leisure-time occupation, with the object of improving the quality of life.

The halls are available for hire by any individual or organisation in accordance with the standard hiring agreement and scale of charges at the time. It is intended that the scale of charges be sufficient to generate enough income to meet the ordinary expenditure incurred to provide and maintain the halls. Major improvements are funded by specific appeals, fundraising and grants.

Risk Assessment

The Committee of Management believes that systems are in place to mitigate the major risks to which the Charity may be exposed. A review of all policies is carried out annually and policies are updated as required.

Building and Maintenance

A programme of continuous maintenance is undertaken to ensure that the fabric of the building is not compromised through wear and tear and that the interior appearance of the halls is kept in good order. Touch-up painting is a continuous process during the school holiday periods.

The original Victoria Hall (constructed in 1899), the foyer facilities (added in 1999) and the Jubilee Hall (added in 2013) are in need of ongoing essential improvements to meet today's user demands and to improve energy efficiency. The Senior Leadership Committee is tasked with reviewing and prioritising requirements and recommending opportunities for grant and other fundraising.

During the year recommended fire safety improvements to the hall complex were carried out. The work included installing an upgraded fire alarm system, modern fire doors and improved fire protection under the Victoria Hall stage. We are grateful to the Hartley Wintney Parish Council and Hart Rotary who helped to fund this necessary work.

Fundraising and Community events held during the year

Once Covid 19 restrictions were lifted fundraising events could resume. 18 events were held being screenings of theatre and opera, live bands, films and book reviews although limits were placed on ticket sales to ensure social distancing rules were adhered to. All events were organised and run by a small group of volunteers to whom we are most grateful.

Impact of the Coronavirus pandemic

The coronavirus pandemic continued to impact activities throughout the year by reducing both the demand for hall hire and the number of fundraising events. As events did not restart until September and hall hire activity was also suppressed until the second half of the year, annual income was less than would be expected in a normal year. The Government Coronavirus Job Retention Scheme which ran until September helped to maintain employment of the three staff members and the charity also benefitted from reduced business rates, from Retail, Hospitality and Leisure Grants, a Restart Grant and an Omicron Hospitality and Leisure Grant.

Finances

The committee is presenting the Independently Examined Accounts for the year ended 31 March 2022. These accounts show the state of the finances at 31 March 2022, which the committee considers to be satisfactory. The committee reviews the level of income reserves at its regular meetings and does not make investments or give grants.

ANNUAL REPORT**Year Ended 31 March 2022**

Reference and administration information

Registered charity number 207055

Trustees
Edward Woods - Chairman
Derek Smee - Deputy Chairman
Nicholas Gibbons - Treasurer
Neel Williams
Cassandra Dartnell
Philip Baylis
Kelvin Fay
Graham Yule

In addition, Peter Gee served as the Parish Council representative and Geoff Donkin as HAG representative

Principal office
Victoria Hall Complex
West Green Road
Hartley Wintney
Hampshire
RG27 8RQ

Independent examiner
V Saunders FCA
The Old Post Office
High Street
Hartley Wintney
Hampshire
RG27 8NY

Banker
CAF Bank Limited
Kings Hill
West Malling
Kent
ME19 4TA

Mortgage Provider
HSBC

INDEPENDENT EXAMINER'S REPORT

Year Ended 31 March 2022

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
VICTORIA HALL CHARITY**

I report to the Trustees on my examination of the accounts of the Trust for the year ended 31 March 2022 which are set out on pages 6 to 8.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act'). You are satisfied that an audit is not required for this year under charity law and that an independent examination is needed.

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

An independent examination does not involve gathering all the evidence that would be required in an audit and consequently does not cover all the matters that an auditor considers in giving their opinion on the accounts. The planning and conduct of an audit goes beyond the limited assurance that an independent examination can provide. Consequently, I express no opinion as to whether the accounts present a 'true and fair' view and my report is limited to those specific matters set out in the independent examiner's statement.

Independent examiner's statement

I am qualified to undertake the examination by being a qualified member of the Institute of Chartered Accountants in England and Wales.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



V SAUNDERS FCA
The Old Post Office, High Street, Hartley Wintney, Hampshire RG27 8NY

Responsibilities for the Financial Statements

The trustees are responsible for the preparation of the financial statements and for keeping proper accounting records, which disclose the financial position of the Charity. The trustees have elected to prepare the financial statements on an accruals basis.

Public Benefit

The trustees have had regard to the commission's public benefit guidance when exercising any powers or duties to which benefit is relevant.

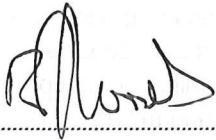
Staff

Staff employed by the Charity throughout the year were Penny Ewbank, Halls Administrator, Rob Cargill, Caretaker and Derek Cox, Assistant Caretaker. The Charity offers employees the opportunity to join a workplace pension scheme.

Conclusion

The efficient running of the hall and the delivery of a high quality service to users is due to the dedication and commitment of all the staff and volunteers and the Trustees offer their sincere thanks to all of them.

For and on behalf of the trustees



Edward Woods

Chairman

Date:

10 July 2022



Nicholas Gibbons

Treasurer

Date:

10 July 2022

STATEMENT OF ASSETS AND LIABILITIES

Year Ended 31 March 2022

	Note	2022		2021	
		£	£	£	£
FIXED ASSETS					
Land and Buildings					
Victoria and Edward Halls	4	840,000		840,000	
Jubilee Hall	5	502,242		502,242	
Old BT strip of land	6	1,881		1,881	
			1,344,123		1,344,123
CURRENT ASSETS					
CAFcash Deposit		36,000		45,532	
CAFcash Cheque		500		500	
HSBC Community Account		391		406	
HSBC Deposit Account		98		98	
Cash Events Float and Petty Cash		1,854		1,200	
Alcohol Stock		577		441	
Food and Soft Drinks Stock		43		4	
Debtors		2,314		5,264	
			41,777		53,445
CURRENT LIABILITIES					
Deferred Income	7	(2,547)		(518)	
Creditors		(4,250)		(4,353)	
Due to HWPC	8	-		(2,646)	
			(6,798)		(7,517)
LONG-TERM LIABILITIES					
HSBC Mortgage Account	9		(206,414)		(220,178)
TOTAL NET ASSETS			1,172,688		1,169,873
FUND BALANCE (accumulated revaluations and unrestricted income funds)					
Balance as at 31 March 2021			1,169,873		1,164,903
Surplus in year			2,815		4,970
Balance as at 31 March 2022			1,172,688		1,169,873


 EDWARD WOODS
 Chairman

Date 10 July 2022


 NICHOLAS GIBBONS
 Treasurer

Date 10 July 2022

INCOME AND EXPENDITURE ACCOUNT

Year Ended 31 March 2022

	Note	2022		2021	
		£	£	£	£
INCOME FROM HALL HIRE:					
Victoria Hall			33,079		3,004
Appleton Hall and Lady Kaye meeting room			17,270		8,606
Edward Hall			8,080		420
Jubilee Hall			17,720		2,822
Charges for the use of the kitchen			2,065		75
Hire of miscellaneous facilities			1,020		85
			79,234		15,012
<i>Adjustment for hall hire collected for HWPC</i>	2		6,194		0
			85,428		15,012
INCOME FROM FUNDRAISING and EVENTS:					
Fundraising Receipts			19,119		4,411
Fundraising Costs		10,095		3,022	
Advertising and Publicity		4,876		1,617	
		14,971	19,119	4,639	4,411
DIRECT COSTS:					
Cleaning		17,528		5,684	
Utilities		7,620		4,509	
		25,148		10,193	
INDIRECT COSTS:					
Office expenses		105		551	
Management salaries		18,822		16,607	
Other salaries		18,371		16,947	
Council Tax		186		0	
Repairs, Maintenance and Improvements		25,221		3,978	
Other Indirect Costs		8,919		6,992	
<i>Adjustment for costs incurred for HWPC</i>	3	3,548		-	
		75,173		45,075	
FINANCE CHARGES, DONATIONS and GRANTS:					
Financial Charges		8,702		8,101	
Grants - Covid 19 support			17,694		48,924
Hart Lottery			260		179
Donations			4,307		4,452
		8,702	22,261	8,101	53,555
Total Income in the year			126,809		72,978
Total Expenditure in the year			(123,994)		(68,008)
NET INCOME FOR YEAR			2,815		4,970

NOTES TO THE FINANCIAL STATEMENTS

Year Ended 31 March 2022

- 1 The Accounts are prepared on an accruals basis.
- 2 Appleton Hall and Lady Kaye Meeting Room hall hire charges collected on behalf of the Hartley Wintney Parish Council in the last quarter of the year to 31 March 2020. This amount was shown as due to the Council in last year's accounts. Due to the Covid 19 pandemic the Council agreed to waive payment of this amount. It has therefore been written back to income this year.
- 3 Charges to Hartley Wintney Parish Council in respect of costs incurred in administering the Appleton Hall and Lady Kaye Meeting Room in the last quarter of the year to 31 March 2020. This amount was shown as due from the Council in last year's accounts. As the Council has waived payment of the related income (see note 2 above) this amount has been written off to expenses this year.

Land and property historic values are as follows:

- 4 Victoria Hall valued in 2001 - £840,000
 - 5 Jubilee Hall insured value as at 31/03/13 - £502,242
 - 6 Valued at 1997 purchase price - £1,881
- 7 Deferred income is cash received in the year for hall hire or events taking place after 31 March 2022.
 - 8 Net amount due to Hartley Wintney Parish Council in respect of Notes 2 and 3 above. As at 31 March 2021 the accounts included a net amount due of £2,646. There is nothing due for the current year.
 - 9 HSBC hold a First Charge over the property known as Victoria Hall Complex, West Green Road, Hartley Wintney, Hants, RG27 8RQ. This relates to a mortgage for £300,000 which was granted to the charity on 08/02/2013 repayable over 20 years of which there is 11 years remaining. In the year to 31 March 2022 repayments of £13,764 were made. The Mortgage Account balance at 31 March 2022 was £206,414.

VICTORIA HALL

England & Wales - Charity number 207055

Accounts

VICTORIA HALL CHARITY

FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2021

REGISTERED CHARITY NUMBER 207055

VICTORIA HALL CHARITY

INDEX

Year Ended 31 March 2021

	Page
Annual Report	2-4
Independent examiner's report	5
Income and Expenditure accounts	6
Statement of assets and liabilities	7
Notes to the financial statements	8

ANNUAL REPORT

Year Ended 31 March 2021

Reference and administration information

Registered charity number 207055

Trustees Edward Woods - Chairman
Derek Smee - Deputy Chairman
Nicholas Gibbons - Treasurer
Neel Williams
Cassandra Dartnell
Philip Baylis
Kelvin Fay
Graham Yule

In addition, Peter Gee served as the Parish Council Representative and Geoff Donkin as HAG Representative

Principal office Victoria Hall Complex
West Green Road
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Hampshire
RG27 8RQ

Independent examiner V Saunders FCA
The Old Post Office
High Street
Hartley Wintney
Hampshire
RG27 8NY

Banker CAF Bank Limited
Kings Hill
West Malling
Kent
ME19 4TA

Mortgage Provider HSBC Reading

ANNUAL REPORT

Year Ended 31 March 2021

The Managing Trustees present their report for the year ended 31 March 2021, which should be read in conjunction with the Independently Examined accounts for the same period**Trustee Selection Method**

The Management Committee is elected or appointed on a 3 year rotation basis, with the officers being elected from membership of the committee.

Legal Status

The Charity was established by trust deed dated 19 July 1932. The scheme and constitution were updated and approved on 25 April 1996. Hartley Wintney Parish Council is the custodian trustee.

Objects, Policies and Organisation

The Trust is established to provide and maintain the Victoria Hall complex for the benefit of the inhabitants of Hartley Wintney without distinction of political, religious or other opinions, and includes use for meetings, lectures and classes, and for other forms of recreation and leisure-time occupation, with the object of improving the quality of life.

The halls are available for hire by any individual or organisation in accordance with the standard hiring agreement and scale of charges adopted for the year. It is intended that the scale of charges be sufficient to generate enough income to meet the ordinary expenditure incurred in providing the halls. Significant improvements are funded by specific appeals, fundraising and grants.

Risk Assessment

The Management Committee believes that systems are in place to mitigate the major risks to which the Charity may be exposed. A review of all policies is carried out annually and policies are updated as required.

Building and Maintenance

A programme of continuous maintenance is undertaken to ensure that the fabric of the building is not compromised through water leakage or wear and tear and the interior appearance of the halls is kept free from damage and marking. Touch-up painting is a continuous process during the school holiday periods.

The original Victoria Hall (1899) and the foyer facilities (1999) are in need of ongoing essential improvements to meet today's user demands and to be made more energy efficient to run. The Senior Leadership Committee is tasked with reviewing and prioritising requirements and recommending opportunities for grants and fundraising.

Major maintenance projects were suspended during the year due to the coronavirus pandemic but we did do some necessary repairs to the roof. We also upgraded the internet and telephone systems for which Hart Rotary provided funding and installed a new emergency exit ramp from the Jubilee Hall which was funded by the Parish Council.

Fundraising and Community events held during the year

Due to the coronavirus pandemic we were only open for live events for 3 months of the year and in that time showed only 10 live screenings with a maximum capacity of 35 attendees due to social distancing. All events were organised and run by a small group of volunteers to whom we are most grateful.

Impact of coronavirus pandemic

The coronavirus pandemic and the resulting periods of lockdown meant that the activities of the charity were severely restricted in the year. The halls were only available for hire for 3 months of the year, hirers restricted numbers to comply with social distancing rules and attendance was also restricted at live events. The charity's income during the year was therefore significantly reduced and accordingly the committee had to take action to reduce operating costs as much as possible. With the help of the Government Coronavirus Job Retention Scheme we were able to maintain employment of our three staff members. The charity also benefitted from a business rates holiday and from receiving the Retail, Hospitality, Leisure Grant and the Local Restrictions Support Grants. In addition, grants were received during the year from Hart Voluntary Action for personal protection equipment and the Hampshire & Isle of Wight Community Foundation for marketing support. Support was also received from HSBC who agreed to suspend capital repayments on the mortgage for 12 months.

Finances

The committee is presenting the Independently Examined accounts for the year ended 31 March 2021. These accounts show the state of the finances at 31 March 2021, which the committee considers to be satisfactory. The committee reviews the level of income reserves at its regular meetings and does not make investments or give grants.

ANNUAL REPORT

Year Ended 31 March 2021

Responsibilities for the Financial Statements

The trustees are responsible for the preparation of the financial statements and for keeping proper accounting records, which disclose the financial position of the Charity. The trustees have elected to prepare financial statements on an accruals basis.

Public Benefit

The trustees have had regard to the commission's public benefit guidance when exercising any powers or duties to which benefit is relevant.

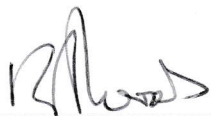
Staff

Staff employed by the Charity throughout the year were Penny Ewbank, Halls Administrator, Rob Cargill, Caretaker and Derek Cox, Assistant Caretaker. The Charity offers employees the opportunity to join a workplace pension scheme.

Conclusion

The efficient running of the hall and the management of users and their requirements is due to the dedication and commitment of all the staff and volunteers and the Trustees offer their sincere thanks to all of them.


For and on behalf of the trustees

.....
Edward Woods

Chairman

Date:

25/6/21

.....
Nicholas Gibbons

Treasurer

Date:

25/6/21

INDEPENDENT EXAMINER'S REPORT

Year Ended 31 March 2021

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
VICTORIA HALL CHARITY**

I report to the Trustees on my examination of the accounts of the Trust for the year ended 31 March 2021 which are set out on pages 6 to 8.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act'). You are satisfied that an audit is not required for this year under charity law and that an independent examination is needed.

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

An independent examination does not involve gathering all the evidence that would be required in an audit and consequently does not cover all the matters that an auditor considers in giving their opinion on the accounts. The planning and conduct of an audit goes beyond the limited assurance that an independent examination can provide. Consequently, I express no opinion as to whether the accounts present a 'true and fair' view and my report is limited to those specific matters set out in the independent examiner's statement.

Independent examiner's statement

I am qualified to undertake the examination by being a qualified member of the Institute of Chartered Accountants in England and Wales.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



V SAUNDERS FCA
The Old Post Office, High Street, Hartley Wintney, Hampshire RG27 8NY

VICTORIA HALL CHARITY

INCOME AND EXPENDITURE ACCOUNT

Year Ended 31 March 2021

	Note	2021		2020	
		£	£	£	£
VICTORIA HALL CHARITY HIRE:					
Hire Victoria hall			3,004		26,416
Hire Victoria and Appleton Halls			8,606		3,112
Hire Victoria and Edward Halls			0		6,084
Hire Edward hall			420		8,860
Hire Jubilee Hall			2,822		23,216
Charges for the use of the kitchen			75		4,602
Hire Miscellaneous facilities			85		1,867
			15,012		74,158
<i>Adjustment for hall hire collected for HWPC</i>	2		0		-22,814
			15,012		51,344
PARISH COUNCIL HIRE:					
Hire Appleton Hall			0		14,244
Hire Lady Kaye Room			0		6,742
Hire Victoria and Appleton Halls			0		1,828
	2		0		22,814
FUNDRAISING and EVENTS:					
Fundraising Receipts			4,411		59,858
Fundraising Costs		3,022		32,587	
Advertising and Publicity		1,617		9,574	
		4,639	4,411	42,161	59,858
DIRECT COSTS:					
Cleaning		5,684		21,543	
Utilities		4,509		6,760	
		10,193		28,304	
INDIRECT COSTS:					
Office expenses		551		250	
Management salaries		16,607		18,748	
Other salaries		16,947		19,807	
Council Tax		0		718	
Repairs, Maintenance and Improvements		3,978		40,910	
Other Indirect Costs		6,992		6,392	
<i>Adjustment for costs incurred for HWPC</i>	3	-		(14,682)	
		45,075		72,143	
FINANCE:					
Financial Charges		8,101		10,323	
Grants - General			0		31,300
Grants - Covid 19 support			48,924		0
Hart Lottery			179		260
Donations			4,452		6,958
		8,101	53,555	10,323	38,518
Total Income			72,978		172,534
Total Expenditure			(68,008)		(152,930)
NET INCOME FOR YEAR			4,970		19,604

VICTORIA HALL CHARITY

7

STATEMENT OF ASSETS AND LIABILITIES

Year Ended 31 March 2021

	Note	2021		2020	
		£	£	£	£
FIXED ASSETS					
Land and Buildings					
Victoria and Edward Halls	4	840,000		840,000	
Jubilee Hall	5	502,242		502,242	
Old BT strip of land	6	1,881		1,881	
			1,344,123		1,344,123
CURRENT ASSETS					
CAFcash Deposit		45,532		39,027	
CAFcash Cheque		500		432	
HSBC Community Account		406		35	
HSBC Deposit Account		98		98	
Cash Events Float		1,200		1,200	
Alcohol Stock		441		749	
Food and Soft Drinks Stock		4		39	
Due from HAG		0		(6)	
Debtors		5,264		4,712	
			53,445		46,286
CURRENT LIABILITIES					
Deferred Income		(518)		(2,228)	
Creditors		(4,353)		(454)	
Due to HWPC	7	(2,646)		(2,646)	
			(7,517)		(5,328)
LONG-TERM LIABILITIES					
HSBC Mortgage Account	8		(220,178)		(220,178)
TOTAL NET ASSETS			1,169,873		1,164,903
FUND BALANCE (accumulated revaluations and unrestricted income funds)					
Balance as at 31 March 2020			1,164,903		1,145,299
Surplus in year			4,970		19,604
Balance as at 31 March 2021			1,169,873		1,164,903

EDWARD WOODS
Chairman



Date

25/6/21

NICHOLAS GIBBONS
Treasurer



Date

25/6/21

NOTES TO THE FINANCIAL STATEMENTS

Year Ended 31 March 2021

- 1 The Accounts are prepared on an Accruals basis.
- 2 Appleton and Lady Kaye Meeting Room hire charges booked and collected on behalf of Hartley Wintney Parish Council, the owner of the halls. Due to the Covid 19 pandemic the Parish Council agreed that no payments should be made to them for hall hire collected during the year.
- 3 Charges to Hartley Wintney Parish Council in respect of costs incurred in administering the Appleton Hall and Lady Kaye Meeting Room. As no payments were made to the Parish Council for hall hire collected during the year, no related costs have been recharged to the Parish Council in the year.

Land and property historic values are as follows:

- 4 Victoria Hall valued in 2001 - £840,000
 - 5 Jubilee Hall insured value as at 31/03/13 £502,242
 - 6 Valued at 1997 purchase price - £1,881
- 7 Net amount due to Hartley Wintney Parish Council in respect of Notes 2 and 3 above.
As at 31 March 2021 there is an amount due of £2,646 which is in respect of the prior year.
There is nothing due for the current year.
 - 8 HSBC hold a First Charge Mortgage over the property known as Victoria Hall Complex, West Green Road, Hartley Wintney, Hants, RG27 8RQ granted on 08/02/2013 and repayable over 20 years (12 years remaining).
For the period 1 April 2020 to 31 March 2021 HSBC agreed to a capital repayment holiday.
The balance on the mortgage account at 31st March 2021 is therefore the same as prior year.
Capital repayments on the mortgage resumed from April 2021.