

HOCKLEY and HAWKWELL DAY CENTRE
CHAIRMAN'S REPORT FOR YEAR ENDING 31ST MARCH 2022

The year has been one of great activity on many fronts.

The post Covid re-opening has seen a steady growth in the number of people using the Day Centre. Having started with 3 days per week it was extended to 4 days. Re-opening included the full range of services, transportation meals and entertainment. The Centre is operating on a sound financial footing having been assisted through the epidemic with Government grants delivered via the Local Authority.

In addition to daily operations of the Centre. The House Committee has overseen the ongoing maintenance and upgrading of the facilities.

Since the Centre opened more than 30 years ago the charity and volunteering world in the local area has changed considerably and at various times the operating name of the charity has changed several times. Also, a number of groups that formed the original charity no longer operate. It was therefore decided that, as part of a review of the Constitution, we would update the registered name of the charity to be the Hockley and Hawkwell Day Centre. This and other changes to the Constitution were agreed at the AGM on 8th December 2021 and confirmed by the Charity Commission on 18th January 2022.

Also, at the AGM, changes to the Land Registry Proprietorship Register, the Charity Commission Trustee Register were agreed and the membership of the House and Executive Committees refreshed.

Ian Foster
Chairman
Hockley and Hawkwell Day Centre
30th September 2022

THE HOCKLEY AND HAWKWELL DAY CENTRE

FOR THE YEAR ENDED 31ST MARCH 2022

INDEPENDENT EXAMINERS REPORT TO
THE HOCKLEY AND HAWKWELL DAY CENTRE

I am reporting on the accounts for the year ended 31st March 2022 which are set out on pages 3 to 8.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 43 of the 1993 Act.
- follow the procedures laid down in the general Directions given by the Charity Commission under section 43(7)(b) of the 1993 Act; and to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts represent a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that, in any material respect, the requirements to keep accounting records in accordance with section 41 of the 1993 Act and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act, have not been met: or
- 2) which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Steve Castle FCCA
Castle & Co - Chartered Certified Accountants
16-18 West Street
Rochford
Essex
SS4 1AJ

Date: *7th September 2022*

THE HOCKLEY AND HAWKWELL DAY CENTRE
RECEIPTS AND PAYMENTS ACCOUNT
YEAR ENDED 31ST MARCH 2022

RECEIPTS

		<u>2022</u>		<u>2021</u>	
Gifts, Donations and other	Grants - Lottery	-		12,964	
	Grants - Council	25,858		20,194	
voluntary receipts	Fund Raising	4,351		2,222	
	Donations	7,334		5,193	
		<hr/>	37,543	<hr/>	40,573
Trading activities	Catering	29,868		663	
	Afternoon Activities	1,152		-	
	Sales	352		6	
	Hire of Hall	-		-	
		<hr/>	31,371	<hr/>	669
Interest received		4		7	
		<hr/>	4	<hr/>	7
TOTAL RECEIPTS		<hr/> 68,918 <hr/>		<hr/> 41,250 <hr/>	

PAYMENTS

Payments direct for	Provisions	10,719		516	
Charitable purposes					
	Entertainment	1,900		-	
		<hr/>	12,619	<hr/>	516
Payments for publicity and fund	Mini Bus expenses	4,689		2,410	
raising and management	Transport	-		17	
administration	Telephone	315		712	
	Electricity	5,167		1,787	
	Water	227		72	
	Cleaning & kitchen materials	6,956		1,308	
	Professional fees	301		984	
	Insurance	2,144		1,808	
	Maintenance	2,681		580	
	Miscellaneous	1,866		776	
	Refurbishments	-		17,578	
	Accountancy	240		240	
	Office Expenses	285		619	
		<hr/>		<hr/>	
			24,872		28,889
CARRIED FORWARD			37,490		29,405

THE HOCKLEY AND HAWKWELL DAY CENTRE
RECEIPTS AND PAYMENTS ACCOUNT, CONTINUED
YEAR ENDED 31ST MARCH 2022

	<u>2022</u>	<u>2021</u>
BROUGHT FORWARD	37,490	29,405
Purchase of assets	-	655
	<u>37,490</u>	<u>30,060</u>
<u>NET (PAYMENTS)/RECEIPTS</u>	<u>31,428</u>	<u>11,189</u>

THE HOCKLEY AND HAWKWELL DAY CENTRE
ACCUMULATED FUND
YEAR ENDED 31ST MARCH 2022

	<u>2022</u>	<u>2021</u>
Opening Balance	219,636	214,308
Receipts and Payments Account: (Deficit)/Surplus	31,428	11,189
<u>Fixed asset movements</u>		
Purchase of Fixed Asset	-	655.00
Provision for depreciation	(6,454)	(6,516)
	<u>244,610</u>	<u>219,636</u>

THE HOCKLEY AND HAWKWELL DAY CENTRE
BALANCE SHEET
YEAR ENDED 31ST MARCH 2022

	<u>2022</u>	<u>2021</u>
<u>TOTAL FIXED ASSETS</u>	186,975	193,429
<u>CURRENT ASSETS:</u>		
Cash at bank	85,739	54,388
<u>CURRENT LIABILITIES</u>		
Loan: M Anderson	-	(80)
	<u>272,714</u>	<u>247,737</u>
<u>CAPITAL AND RESERVES</u>		
Accumulated Fund	244,608	219,634
Sinking Fund	28,106	28,103
	<u>272,714</u>	<u>247,737</u>

THE HOCKLEY AND HAWKWELL DAY CENTRE
NOTES TO THE BALANCE SHEET
YEAR ENDED 31ST MARCH 2022

FIXED ASSETS

	<u>BUILDINGS</u>	<u>EQUIPMENT</u>	<u>MOTOR VEHICLES</u>	<u>TOTAL</u>
	-			
	£	£	£	£
<u>COST</u>				
AT 01.04.2021	156,659	51,069	44,434	252,162
Additions in Year	-	-	-	-
Disposals in Year	-	-	-	-
AT 31.03.2022	<u>156,659</u>	<u>51,069</u>	<u>44,434</u>	<u>252,162</u>

DEPRECIATION

AT 01.04.2021	-	43,922	14,811	58,733
Write Off On Disposals	-	-	-	
Charge for Year	-	3,492	2,962	6,454
AT 31.03.2022	<u>-</u>	<u>47,413</u>	<u>17,774</u>	<u>65,187</u>

NET BOOK VALUE

As at 31st March 2022	<u>156,659</u>	<u>3,656</u>	<u>26,660.42</u>	<u>186,975</u>
As at 31st March 2021	<u>156,659</u>	<u>7,147</u>	<u>29,622.69</u>	<u>193,429</u>

THE HOCKLEY AND HAWKWELL DAY CENTRE
SINKING FUND
YEAR ENDED 31ST MARCH 2022

RECEIPTS

Transfer from Day Centre Account	-	-
Bank Interest	<u>3</u>	<u>13</u>

PAYMENTS

Transfer to Day Centre Account	<u>-</u>	<u>-</u>
Net of Receipts/(Payments)	3	13
Balance Brought Forward	28,103	28,090
Balance Carried Forward	<u>28,106</u>	<u>28,103</u>

INDEPENDENT EXAMINERS REPORT TO
THE HOCKLEY AND HAWKWELL DAY CENTRE

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