

Hockley and Hawkwell Day Centre
Trustee report for year ending 31st March 2021

For our charity, like many others, the year has been particularly challenging. For the whole of the year except for 3 days the Centre has been closed due to Covid lockdown. It is fair to say that in the few days we were open many of the users of the centre, mostly older people, were very nervous about coming back even though Covid secure measures were in place. Throughout the lockdown our team kept regular contact with our users via welfare phone calls. Financially, due to Government grants we are in a positive position despite the fixed costs attached to maintaining the Centre. Also, during the lockdown period we used the time to deliver plans to reduce recurrent costs when we finally re-open.

Ian Foster
Chairman

**HOCKLEY & HAWKWELL OLD PEOPLE'S
WELFARE COMMITTEE AND DAY CENTRE**

FOR THE YEAR ENDED 31ST MARCH 2021

**INDEPENDENT EXAMINERS REPORT TO THE HOCKLEY & HAWKWELL
OLD PEOPLE'S WELFARE COMMITTEE AND DAY CENTRE**

I am reporting on the accounts for the year ended 31st March 2021 which are set out on pages 3 to 8.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 43 of the 1993 Act.
- follow the procedures laid down in the general Directions given by the Charity Commission under section 43(7)(b) of the 1993 Act; and to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts represent a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that, in any material respect, the requirements to keep accounting records in accordance with section 41 of the 1993 Act and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act, have not been met: or
- 2) which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

S Castle

Steve Castle FCCA
Castle & Co - Chartered Certified Accountants
16-18 West Street
Rochford
Essex
SS4 1AJ

Date: 15th June 2021

HOCKLEY & HAWKWELL OLD PEOPLE'S WELFARE COMMITTEE AND DAY CENTRE
RECEIPTS AND PAYMENTS ACCOUNT
YEAR ENDED 31ST MARCH 2021

RECEIPTS

		<u>2021</u>		<u>2020</u>	
Gifts, Donations and other	Grants - Lottery	12,964		38,918	
	Grants - Council	20,194		-	
voluntary receipts	Fund Raising	2,222		4,392	
	Donations	5,193		25,713	
			40,573		69,023
Trading activities	Catering	663		42,954	
	Afternoon Activities	-		2,015	
	Sales	6		4,358	
	Hire of Hall	-		2,957	
			669		52,284
Interest received		7		48	
			7		48
TOTAL RECEIPTS			<u><u>41,250</u></u>		<u><u>121,355</u></u>

PAYMENTS

Payments direct for Charitable purposes	Provisions	516		17,203	
	Entertainment	-		2,990	
			516		20,193
Payments for publicity and fund raising and management administration	Mini Bus expenses	2,410		11,847	
	Transport	17		20	
	Telephone	712		937	
	Electricity	1,787		6,496	
	Water	72		965	
	Council tax	-		318	
	Cleaning & kitchen materials	1,308		10,620	
	Professional fees	984		-	
	Insurance	1,808		2,033	
	Maintenance	580		3,747	
	Wages	-		26,356	
	Miscellaneous	776		2,010	
	Refurbishments	17,578		40,754	
	Accountancy	240		240	
	Office Expenses	619		1,027	
			28,889		107,369
CARRIED FORWARD			29,405		127,562

HOCKLEY & HAWKWELL OLD PEOPLE'S WELFARE COMMITTEE AND DAY CENTRE
RECEIPTS AND PAYMENTS ACCOUNT, CONTINUED
YEAR ENDED 31ST MARCH 2021

	<u>2021</u>	<u>2020</u>
BROUGHT FORWARD	29,405	127,562
Purchase of assets	655	13,312
	<u>30,060</u>	<u>140,874</u>
<u>NET (PAYMENTS)/RECEIPTS</u>	<u>11,189</u>	<u>(19,519)</u>

HOCKLEY & HAWKWELL OLD PEOPLE'S WELFARE COMMITTEE AND DAY CENTRE
ACCUMULATED FUND
YEAR ENDED 31ST MARCH 2021

	<u>2021</u>	<u>2020</u>
Opening Balance	214,308	226,867
Receipts and Payments Account: (Deficit)/Surplus	11,189	(19,519)
<u>Fixed asset movements</u>		
Purchase of Fixed Asset	655	13,312.00
Provision for depreciation	(6,516)	(6,352)
	<u>219,636</u>	<u>214,308</u>

HOCKLEY & HAWKWELL OLD PEOPLE'S WELFARE COMMITTEE AND DAY CENTRE
BALANCE SHEET
YEAR ENDED 31ST MARCH 2021

	<u>2021</u>	<u>2020</u>
<u>TOTAL FIXED ASSETS</u>	193,429	199,290
<u>CURRENT ASSETS:</u>		
Cash at bank	54,388	43,186
<u>CURRENT LIABILITIES</u>		
Loan: M Anderson	(80)	(80)
	<u>247,737</u>	<u>242,396</u>
 <u>Capital and Reserves</u>		
Accumulated Fund	219,634	214,306
Sinking Fund	28,103	28,090
	<u>247,737</u>	<u>242,396</u>

HOCKLEY & HAWKWELL OLD PEOPLE'S WELFARE COMMITTEE AND DAY CENTRE
NOTES TO THE BALANCE SHEET
YEAR ENDED 31ST MARCH 2021

FIXED ASSETS

	<u>BUILDINGS</u>	<u>EQUIPMENT</u>	<u>MOTOR VEHICLES</u>	<u>TOTAL</u>
	-			
	£	£	£	£
<u>COST</u>				
AT 01.04.2020	156,659	50,414	44,434	251,507
Additions in Year	-	655		655.00
Disposals in Year			-	-
AT 31.03.2021	<u>156,659</u>	<u>51,069</u>	<u>44,434</u>	<u>252,162</u>

DEPRECIATION

AT 01.04.2020		40,368	11,849	52,217
Write Off On Disposals				
Charge for Year	-	3,554	2,962	6,516
AT 31.03.2021	<u>-</u>	<u>43,922</u>	<u>14,811</u>	<u>58,733</u>

NET BOOK VALUE

As at 31st March 2021	<u>156,659</u>	<u>7,147</u>	<u>29,622.69</u>	<u>193,429</u>
As at 31st March 2020	<u>156,659</u>	<u>10,046</u>	<u>32,584.95</u>	<u>199,290</u>

HOCKLEY & HAWKWELL OLD PEOPLE'S WELFARE COMMITTEE AND DAY CENTRE
SINKING FUND
YEAR ENDED 31ST MARCH 2021

RECEIPTS

Transfer from Day Centre Account	-	-
Bank Interest	<u>13</u>	<u>52</u>

PAYMENTS

Transfer to Day Centre Account	<u>-</u>	<u>-</u>
Net of Receipts/(Payments)	13	52
Balance Brought Forward	28,090	28,038
Balance Carried Forward	<u>28,103</u>	<u>28,090</u>

**INDEPENDENT EXAMINERS REPORT TO THE HOCKLEY & HAWKWELL
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