

Hockley and Hawkwell Day Centre

England & Wales · Charity number 207022

Details

Other names HOCKLEY AND HAWKWELL OLD PEOPLE'S WELFARE COMMITTEE,
HOCKLEY AND HAWKWELL OLD PEOPLE'S WELFARE COUNCIL,
HOCKLEY & HANKWELL 55+ SOCIAL CENTRE

Status Registered

Legal form Other

Registered 1962-09-22

Register [View on the Charity Commission register](#)

Contact

Address Hockley & Hawkwell Day Centre
Southend Road - behind library
Hockley
Essex
SS5 4PZ

Phone 01702206208

Email hockleydaycentre@gmail.com

Website hockleydaycentre.org

Activities

Objects: TO PROMOTE THE RELIEF OF ELDERLY PEOPLE IN ANY MANNER WHICH NOW OR HEREAFTER MAY BE DEEMED BY LAW TO BE CHARITABLE IN THE NEIGHBOURHOOD OF HOCKLEY & HAWKWELL (HEREINAFTER CALLED "THE AREA OF BENEFIT") BY THE PROVISION AND OPERATION OF SERVICES FOR ELDERLY PEOPLE.

Activities: From our own premises we provide a meeting place for the benefit of the people of Hockley and Hawkwell aged 55 or over. Freshly cooked lunches, light refreshments and afternoon entertainment are available, 4 days a week, Monday to Thursdays. We have our own modified ambulance to collect and return the disabled and elderly to their homes.

Classification

- **How:** Provides Human Resources, Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information
- **What:** General Charitable Purposes, Recreation
- **Who:** Elderly/old People, People With Disabilities

Geography

- **Area of benefit:** PARISHES OF HOCKLEY AND HAWKWELL
- Essex

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£128,565	£136,519	-	-
2024-03-31	£149,263	£108,307	-	-
2023-03-31	£93,644	£75,547	-	-
2022-03-31	£68,918	£37,490	-	-
2021-03-31	£41,250	£30,060	-	-

Trustees

Name	Role	Appointed
Amanda Hossack		2025-11-14
Caroline Ann Rivett		2025-01-13
Elizabeth Helena Juliet Green		2025-01-13
Mark Edward Broomfield		2025-11-14
Nicola O'Riordan Finley		2025-01-13
Paul Stafford		2025-01-13
Phillip Austin Smith		2025-01-13
RICHARD HILL		2025-07-01

Hockley and Hawkwell Day Centre

England & Wales - Charity number 207022

Accounts

Chairmans Report

AGM 2025

As many of you will be aware I was asked to accept the role of Chair of Trustees after a period of disruption within the Trustees and Volunteers and I took on the task of reviewing the structure and governance of the Charity as a whole and in particular, the Trustee body as part of that.

As part of this process, we reminded ourselves of the function of a trustee body, that being a responsibility for the overall governance and setting the strategic direction of the Charity. Trustees make key decisions but it does not carry out the day to day management of the Charity

That distinction between Trustee and management is now in place.

One change that has been made is recognising that Volunteers are the members of the Charity whereas in the past focus in this meeting has been the Client base, and the election of Trustees is a matter of open process rather than a matter the existing handling the issue behind closed doors. That is why you were invited to nominate others to join the Trustee board.

What I can report is that the Trustees are working better together and are planning for the future, leaving the very capable management team to manage day to day. I believe that is evident to you as volunteers.

Our Chief Executive, Phil will shortly give a report on the day to day running of the Centre and some insight into the improvements to the centre.



Paul Stafford

Chair

Annual Report – November 2025

What started as a very troubled year, proceeded to be one we are very proud of both for the stability that has been achieved, as well as the achievements that have been made.

Some major personality differences were almost catastrophic; however, these ultimately resulted in the resignation of the Chairman and the removal of several volunteers from the organisation. It should be noted that these instances revealed the weaknesses within the existing Constitution and the need for the Charity to be restructured, a matter that is an agenda item at this AGM, to convert the Charity to a Charity Limited by Guarantee.

It was also at this time that a long-standing servant and Trustee and client - Shirley James - sadly passed away.

We have since rebuilt the Trustee base to 6 with direct responsibility for Constitutional Matters, Day Centre Management, Kitchen related areas and Health & Safety, Safeguarding, Finance and Charity Secretarial issues. A much stronger Management Team of 5 is now in place and the overall volunteer levels are above previously seen levels. We continue to develop our volunteer skills with on-site training for First Aid as well as Client Handling. We have also made several key appointments of:

Arthur Cooke Client Representative

Jane Stafford Volunteer Representative

The last 12 months has, sadly seen 22 clients pass away as well as two ex-volunteers (one only recently retired). However, client attendance due to new clients joining is at record levels on all days and our biggest issue is one of capacity. Our reputation for providing a high-quality service is proven through the referrals we see from Social Services and associated organisations. We implemented a scheme during the year to purchase and install Key Safes for those clients who would benefit, and 10 Safes were installed.

Community awareness of our Day Centre has been boosted through a strong social media presence, and we continue to build strong links with local schools, doctors' practices, local shops and businesses. We hosted a presentation from Barclays on Scam Awareness as well as several clinics from Hearing Help Essex.

We received over £10,000 in donations and the following grants:

Hockley Spiritualists	£5,200	Coop Community Fund	£2702
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Essex Community Fund award of over £11k towards energy costs

Rotary Club of Rayleigh Mill	£500	Jones Practice	£750
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Fundraising efforts during the last year raised £5.5k from:

Quiz Nights

Charity Dinner

Race Night

Event Raffles

Christmas Market VE Celebration Lunch Several Strawberry Teas sponsored by the Rayleigh Lions (which attracted local press attention).

As in previous years, our focus was to make a major improvement to the Centre and in the past year we removed our aging heating system, installed air conditioning (which doubles as heating) throughout the Centre. We have also refurbished to a high standard where radiators were removed. We have also installed stereo Bluetooth speakers and an MP3 player to replace aging hi-fi system.

Significant effort was made to ensure our Environmental Health Inspection (the first for 5 years) went smoothly and although several improvements were highlighted to reflect our aging clientele. We were however, awarded a 5 Star status.

Our plans to improve the Centre over the coming two years are to initiate a fundraising programme towards the purchase of a new minibus (our existing bus will be 9 years old next year), replace fascia boards and guttering and to explore the possible refurbishment of our rear car park to make better use of the space.

As we mentioned at the beginning of the Report, we are tremendously proud of the steps that have been taken and the work carried out in the last year. The Day Centre continues to improve every year which is a testament to the hard work of every individual that donates their time.



Phillip Smith

Vice Chairman

THE HOCKLEY AND HAWKWELL DAY CENTRE

FOR THE YEAR ENDED 31ST MARCH 2025

INDEPENDENT EXAMINERS REPORT TO
THE HOCKLEY AND HAWKWELL DAY CENTRE

I am reporting on the accounts for the year ended 31st March 2025 which are set out on pages 3 to 8.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 43 of the 1993 Act.
- follow the procedures laid down in the general Directions given by the Charity Commission under section 43(7)(b) of the 1993 Act; and to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts represent a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that, in any material respect, the requirements to keep accounting records in accordance with section 41 of the 1993 Act and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act, have not been met: or
- 2) which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Steve Castle FCCA
Castle & Co - Chartered Certified Accountants
16-18 West Street
Rochford
Essex
SS4 1AJ

Date: *8th July 2025*

THE HOCKLEY AND HAWKWELL DAY CENTRE
RECEIPTS AND PAYMENTS ACCOUNT
YEAR ENDED 31ST MARCH 2025

RECEIPTS

		<u>2025</u>		<u>2024</u>	
Gifts, Donations and other	Grants - Lottery	-		-	
	Grants - Council	-		3,300	
	Grants - Other	9,000		9,000	
Voluntary receipts	Fundraising	8,829		13,020	
	Donations	27,332		29,641	
		<u>27,332</u>	45,160	<u>29,641</u>	54,961
Income from Charitable activities	Catering	75,305		81,174	
	Afternoon Activities	3,881		9,494	
	Sales	276		217	
	Hire of Hall	905		1,801	
		<u>905</u>	80,367	<u>1,801</u>	92,685
Interest received		<u>3,039</u>		<u>1,618</u>	
			3,039	1,618	1,618
TOTAL RECEIPTS			<u><u>128,565</u></u>		<u><u>149,263</u></u>

PAYMENTS

Payments direct for Charitable purposes	Provisions	32,146		31,659	
	Entertainment	4,592		5,012	
		<u>4,592</u>	36,738	<u>5,012</u>	36,671
Payments for publicity, fund raising and management administration	Mini Bus expenses	8,197		7,797	
	Telephone	510		405	
	Electricity	6,632		5,600	
	Water	1,023		991	
	Cleaning & kitchen materials	12,966		11,587	
	Kitchen Refurbishment	54,723			
	Insurance	1,364		1,221	
	Maintenance	7,948		6,773	
	Miscellaneous	2,771		2,983	
	Accountancy	720		240	
	Office Expenses	2,341		2,378	
Credit card charges	587		533		
		<u>587</u>	99,781	<u>533</u>	40,508
CARRIED FORWARD			<u>136,519</u>		<u>77,179</u>

THE HOCKLEY AND HAWKWELL DAY CENTRE
RECEIPTS AND PAYMENTS ACCOUNT, CONTINUED
YEAR ENDED 31ST MARCH 2025

	<u>2025</u>	<u>2024</u>
BROUGHT FORWARD	136,519	77,179
Purchase of assets	554	31,128
	<u>137,073</u>	<u>108,307</u>
<u>NET (PAYMENTS)/RECEIPTS</u>	<u>(8,507)</u>	<u>40,956</u>

THE HOCKLEY AND HAWKWELL DAY CENTRE
ACCUMULATED FUND
YEAR ENDED 31ST MARCH 2025

	<u>2025</u>	<u>2024</u>
Opening Balance	234,799	257,558
Receipts and Payments Account: (Deficit)/Surplus	(8,507)	40,956
<u>Fixed asset movements</u>		
Purchase of Fixed Asset	554	31,128
Provision for depreciation	(3,818)	(3,843)
Transfer Designated Funds	48,000	(91,000)
	<u>271,028</u>	<u>234,799</u>

THE HOCKLEY AND HAWKWELL DAY CENTRE
BALANCE SHEET
YEAR ENDED 31ST MARCH 2025

	<u>2025</u>	<u>2024</u>
<u>TOTAL FIXED ASSETS</u>	205,847	209,111
<u>CURRENT ASSETS:</u>		
Cash at bank and in hand	137,526	145,103
<u>CURRENT LIABILITIES</u>		
Accruals	(720)	-
	342,653	354,213
 <u>CAPITAL AND RESERVES</u>		
Accumulated Fund	271,028	234,799
Sinking Fund	28,626	28,414
Designated Funds	43,000	91,000
	342,653	354,213

THE HOCKLEY AND HAWKWELL DAY CENTRE
NOTES TO THE BALANCE SHEET
YEAR ENDED 31ST MARCH 2025

FIXED ASSETS

	<u>BUILDINGS</u>	<u>EQUIPMENT</u>	<u>MOTOR VEHICLES</u>	<u>TOTAL</u>
	£	£	£	£
<u>COST</u>				
AT 01/04/2024	186,659	53,937	44,434	285,030
Additions in Year	-	554	-	554
Disposals in Year	-	-	-	-
AT 31/03/2025	<u>186,659</u>	<u>54,491</u>	<u>44,434</u>	<u>285,584</u>

DEPRECIATION

AT 01/04/2024	-	52,221	23,698	75,919
Write Off On Disposals	-	-	-	-
Charge for Year	-	855	2,962	3,818
AT 31/03/2025	<u>-</u>	<u>53,076</u>	<u>26,660</u>	<u>79,737</u>

NET BOOK VALUE

As at 31st March 2025	<u>186,659</u>	<u>1,414</u>	<u>17,774</u>	<u>205,847</u>
As at 31st March 2024	<u>186,659</u>	<u>1,716</u>	<u>20,736</u>	<u>209,111</u>

THE HOCKLEY AND HAWKWELL DAY CENTRE
SINKING FUND
YEAR ENDED 31ST MARCH 2025

	2025	2024
RECEIPTS		
Transfer from Day Centre Account	-	-
Bank Interest	211	247
	<u>211</u>	<u>247</u>
PAYMENTS		
Transfer to Day Centre Account	-	-
	<u>-</u>	<u>-</u>
Net of Receipts/(Payments)	211	247
Balance Brought Forward	28,414	28,167
Balance Carried Forward	<u>28,625</u>	<u>28,414</u>

THE HOCKLEY AND HAWKWELL DAY CENTRE
DESIGNATED FUNDS
YEAR ENDED 31ST MARCH 2025

	2025	2024
<u>KITCHEN FUND</u>		
Transfer from Accumulated Fund	-	45,000
<u>MINIBUS FUND</u>		
Transfer from Accumulated Fund	28,000	28,000
<u>CAR PARK FUND</u>		
Transfer from Accumulated Fund	10,000	10,000
<u>HEATER FUND</u>		
Transfer from Accumulated Fund	5,000	3,000
<u>OVEN FUND</u>		
Transfer from Accumulated Fund	-	5,000
	<u>43,000</u>	<u>91,000</u>

INDEPENDENT EXAMINERS REPORT TO
THE HOCKLEY AND HAWKWELL DAY CENTRE

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SS4 1AJ

Date: *8th July 2025*

Hockley and Hawkwell Day Centre

England & Wales - Charity number 207022

Accounts

HOCKLEY & HAWKWELL DAY CENTRE

Charity No: 207022

FOR THE YEAR ENDED 31 MARCH 2024

The trustees present their annual report and financial statements for the year ended 31 March 2024, the Hockley & Hawkwell Day Centre (HHDC)

The financial statements have been prepared on a cash accounting basis and comply with the charity's constitution, and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities".

Objectives and activities

The objectives are:

To promote the relief of elderly people by the provision of services and support as determined by the trustees in consultation with our clients.

The aims of the charity are:

To provide a welcoming, warm, safe space to:

Enable the provision of a regular high-quality meal,

Transportation to and from the day centre

Provide appropriate entertainment and activities for our clients.

Provide opportunities to access periodic health reviews and advise.

Provide access to facilities for the low-level maintenance to mobility aids.

To be forward thinking in the provision of services and support for the elderly of our community.

To raise adequate funds for the achievement of the foregoing objectives and to invite and receive grants, contributions, donations, and subscriptions.

To act always in conformity with the laws governing charities and with the Charity Commission.

The trustees are aware of their duty under S.17 of the Charities Act 2011 to have due regard to the Public Benefit Guidance published by the Charity Commission. As such, the trustees ensure that the activities of the charity are for the public benefit.

Achievements and performance

We are able to provide a fully functioning centre that is a base at which we are able to provide a two-course hot meal for up to 60 clients four days a week.

Twice a week we provide entertainment in the form of a local singers or musicians for after dining entertainment of our clients. Other activities include Whist, Scrabble, Bingo as well as hosting a Knitting Club.

We have partnered with local health care services to provide onsite health assessments and reviews for those clients who feel the need for medical support.

We have been able to provide mechanical repair support to enable to running repairs of various types of mobility aids.

We have been able to run a 11-seat minibus to enable the collection and return for those clients who require transport to and from the centre.

All the above is provided by a number of volunteers, whether they cook, wait on tables, drive a minibus or provide a plethora of other support services for the benefit of our clients.

HOCKLEY & HAWKWELL DAY CENTRE

Charity No: 207022

FOR THE YEAR ENDED 31 MARCH 2024

Plans for the coming year.

See below reports

Financial Review

The centre generated a surplus of £40956 for the year on a payments and receipts basis. This excess is mainly due to the fund raising campaign for the kitchen refurbishment (Total cost estimated at £45K)

The management committee have considered the level of reserves that it needs to hold to ensure the provision of services to the local community during times of financial difficulty, the level has been determined at one years budgeted cost of £45000. Current reserves are slightly above this level.

Risk Management:

The trustees have assessed the major risks to which the charity is exposed and are satisfied that systems are in place to mitigate exposure to the major risks.

Structure, governance, and management

The charity is an unincorporated entity governed by a memorandum and articles of association.

The trustees, who served during the year and up to the date of signature of the accounts were:

- E Gadsdon
- A Hossack
- P Smith
- R Jarrard
- I Foster

The board of trustees has the power to appoint and remove trustees on a majority basis.

CHAIRMAN'S REPORT

14TH SEPTEMBER 2024 AGM MEETING OF HOCHLEYA ND HAWKWELL DAY CENTRE.

You can tell that there is real love shared amongst the friendships that are forged here, an example of this is two of our ladies who met at the Day Centre and live alone have found friendship and companionship that stretches beyond these walls to sharing holidays together.

Frequently, clients seek to break the solitude that they encounter if a partner passes away. The Day Centre offers that lifeline and gives people a purpose, another aspect to their life. I am reminded of a conversation a relative of a client that passed away, had with a volunteer. They said thank you. "Thank you for giving my Dad another ten years of life. When his wife passed away, he felt there was nothing to carry on for. But he found true friendship and a place to belong at the Day Centre".

Our volunteers offer real love, commitment, and to the clients. Often going beyond their duties at the Day Centre.

This year has seen the fruits of the hard work of our volunteers and management team. The Day Centre was voted as the Evening Echo's Charity of the Year, by the local community. It is so heartwarming and satisfying to know that the Day Centre means so much to so many people.

Through the amazing support given to the management teams fundraising ideas, Grants and donations we smashed out target for funding a new refurbished Kitchen. I would like to also acknowledge the considerable time and effort given by Richard, Mark, Jackie in project managing the design and refit of the new kitchen, on time and to budget.

My thanks to Mark and Richard again for the project management of the Solar panels again delivered on time and to budget.

Recently the Day's Centre's Safeguarding Policy was reviewed, and Jackie Williams was appointed as the Day Centres lead. Jackie's progress has been nothing short of inspirational. The Policy has been updated, consultations on training with volunteers concluded and training schemes with accreditation companies organised. Thank you, Jackie, for all your work in such a short time.

A thank you to the volunteers who completed the feedback on suggestions to improve the running of the day centre. Suggestions on using Hi Visibility vests, work processes and recycling were implemented. I leave Phil to report on improved Communications with the Management Team.

Finally a thank you to Mark Health And Safety and Liz for updating and implementing the Day Centre's Health and Safety policy, ensuring our guests and volunteers safety.

I was saddened to hear that Leslie and Mark Williams have resigned from the Executive. I would like to thank them for their service and contribution to the running of the Day Centre. I hope they will continue to volunteer in any capacity as they are the very essence of integrity caring, hardworking that embodies the characteristics of the Day Centres Volunteers.

I am privileged and proud to have been involved in this facility and I pay tribute to every single volunteer that offers their time freely to make such a difference to people's lives.

 E Gadsdon

Chairman.

Management AGM Report Sep 24

Clients

Although we have sadly lost a significant number of clients since the last AGM, a steady stream of new clients have meant that numbers remain high. Retention levels have been extremely high resulting in average attendances of over 50 clients per day.

Social media activity and, importantly, recommendations have resulted in many new clients joining the Centre and enjoying the facilities on offer.

Volunteers

The volunteer levels have remained steady, and we are delighted that some volunteers have, in the last year, stepped up to take on more responsibilities, I like to specifically thank:

Richard Hill joins the Management Team

Nicola O'Riordan joining the Executive Committee

Liz Green taking a lead role in Health & Safety

Jackie Williams is appointed Lead Safeguarding & Welfare Officer and spearheads enhanced training and procedures

Nicola O'Riordan as Deputy Safeguarding Officer

Mark & Sarah Broomfield have taken on responsibility for weekly on-line Shopping

Michael Roberts has joined the Executive Committee to represent the Clients interests

Chris Golden and Tessa Ansell as Relief Office Managers

Christine Robinson has joined as a Cook

Gerry Hunt and Nicola O'Riordan for taking on extra Friday Cleaning routines that started this week.

Key Achievements

A tremendous amount of effort has gone into improving procedures, organising safeguarding training and enhancing our safeguarding procedures, as well as improved health & safety processes.

Following last year's successful project to install solar technology to help with on-going energy costs, the emphasis this year has been to raise funds to fully refurbish our kitchen facilities including, many new appliances, new flooring and greatly improved ventilation. The original budget for this project was £45k and was latterly increased to £50k to incorporate a new Combi oven. We are delighted to say that through the generous grants and donations from clients, Paul West who ran the London Marathon for us, the Masons, the Rayleigh Lions, The Oddfellows, The Hockley Spiritualist Centre, The Evening Echo, the Coop Local Community Fund, local Parish Councils, a staggering amount of donations from funerals of people connected to the Centre (and I would like to specifically highlight approx. £4k that was raised following the funeral of Chris Conway) as well as many fund-raising initiatives (including a Magic Night, History Talks, Quiz Nights, the Tiles Initiative and Charity Dinners), we achieved a fund total of £46k and anticipate that the remainder of this year will see us raising the remaining amount needed. The

refurbishment was initiated in August 2024 resulting in the Centre closed for three weeks. This project went extremely well and, the project is largely completed.

Many thanks to the Hockley Methodist Church who were able to offer clients an alternative place to meet twice a week while closed. Many clients made use of this facility and enjoyed soup and a sandwich while socialising with their friends.

Future Projects

We are always looking to improve the Centre and although no specific dates are set in stone, we have already started considering the following future projects. These will be tackled as soon as resources and finances permit:

New Heating System	Replacing the deteriorating Car Park
Replacement Minibus	Attend to Guttering/Facia Boards
Replacement of the Kitchen Fire Door	

Summary

None of this would have been possible without the tremendous efforts of a truly marvellous group of people that work seamlessly as an efficient team. Great examples of how the team contributed to the success of the Day Centre was not only the successful Kitchen Refurbishment Project and replacement Methodist Church venue operation but also, last year's Christmas Market which was a resounding success with high attendance and rave reviews from stallholders, customers and helpers alike.

Thank you to everyone that made these possible and the entire year a huge success. Without you it would not have been possible.

Finally, I would like to pass on my thanks to Mark Williams who has helped in so many ways this year it would be impossible to list it all but played a huge part in the Kitchen Project. It is with great sadness that I must announce that Mark has decided to stand down from the Management Group and has given us notice until the end of September. Thank you, Mark, and we wish you every success for the future in whatever you do. If it's to pursue your magic skills which have entertained us all, I would just ask, that you don't totally disappear.



Phillip Smith

Deputy Chairman

14th September 2024

THE HOCKLEY AND HAWKWELL DAY CENTRE

FOR THE YEAR ENDED 31ST MARCH 2024

INDEPENDENT EXAMINERS REPORT TO
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Date: *16th July 2024*

THE HOCKLEY AND HAWKWELL DAY CENTRE
RECEIPTS AND PAYMENTS ACCOUNT
YEAR ENDED 31ST MARCH 2024

RECEIPTS

		<u>2024</u>		<u>2023</u>	
Gifts, Donations and other	Grants - Lottery	-		-	
	Grants - Council	3,300		400	
	Grants - Other	9,000		3,790	
Voluntary receipts	Fundraising	13,020		6,452	
	Donations	29,641		11,125	
		<hr/>	54,961	<hr/>	21,766
Income from Charitable activities	Catering	81,174		66,637	
	Afternoon Activities	9,494		5,097	
	Sales	217			
	Hire of Hall	1,801		-	
		<hr/>	92,685	<hr/>	71,735
Interest received		1,618		143	
		<hr/>	1,618	<hr/>	143
TOTAL RECEIPTS			<hr/> <hr/> 149,263		<hr/> <hr/> 93,644

PAYMENTS

Payments direct for Charitable purposes	Provisions	31,659		23,498	
	Entertainment	5,012		4,325	
		<hr/>	36,671	<hr/>	27,823
Payments for publicity, fund raising and management administration	Mini Bus expenses	7,797		12,247	
	Telephone	405		471	
	Electricity	5,600		7,666	
	Water	991		947	
	Cleaning & kitchen materials	11,587		11,333	
	Professional fees	-		373	
	Insurance	1,221		2,028	
	Maintenance	6,773		5,430	
	Miscellaneous	2,983		4,214	
	Accountancy	240		240	
	Office Expenses	2,378		854	
	Credit card charges	533		180	
		<hr/>	40,508	<hr/>	45,984
CARRIED FORWARD			<hr/> 77,179		<hr/> 73,807

THE HOCKLEY AND HAWKWELL DAY CENTRE
RECEIPTS AND PAYMENTS ACCOUNT, CONTINUED
YEAR ENDED 31ST MARCH 2024

	<u>2024</u>	<u>2023</u>
BROUGHT FORWARD	77,179	73,807
Purchase of assets	31,128	1,740
	<u>108,307</u>	<u>75,547</u>
<u>NET (PAYMENTS)/RECEIPTS</u>	<u>40,956</u>	<u>18,097</u>

THE HOCKLEY AND HAWKWELL DAY CENTRE
ACCUMULATED FUND
YEAR ENDED 31ST MARCH 2024

	<u>2024</u>	<u>2023</u>
Opening Balance	257,558	244,610
Receipts and Payments Account: (Deficit)/Surplus	40,956	18,097
<u>Fixed asset movements</u>		
Purchase of Fixed Asset	31,128	1,740
Provision for depreciation	(3,843)	(6,889)
Transfer Designated Funds	(91,000)	
	<u>234,799</u>	<u>257,558</u>

THE HOCKLEY AND HAWKWELL DAY CENTRE
BALANCE SHEET
YEAR ENDED 31ST MARCH 2024

	<u>2024</u>	<u>2023</u>
<u>TOTAL FIXED ASSETS</u>	209,111	181,826
<u>CURRENT ASSETS:</u>		
Cash at bank and in hand	145,103	103,896
	<u>354,213</u>	<u>285,722</u>
<u>CAPITAL AND RESERVES</u>		
Accumulated Fund	234,799	257,555
Sinking Fund	28,414	28,167
Designated Funds	91,000	-
	<u>354,213</u>	<u>285,722</u>

THE HOCKLEY AND HAWKWELL DAY CENTRE
NOTES TO THE BALANCE SHEET
YEAR ENDED 31ST MARCH 2024

FIXED ASSETS

	<u>BUILDINGS</u>	<u>EQUIPMENT</u>	<u>MOTOR VEHICLES</u>	<u>TOTAL</u>
	£	£	£	£
<u>COST</u>				
AT 01/04/2023	156,659	52,809	44,434	253,902
Additions in Year	30,000	1,128	-	31,128
Disposals in Year	-	-	-	-
AT 31/03/2024	<u>186,659</u>	<u>53,937</u>	<u>44,434</u>	<u>285,030</u>

DEPRECIATION

AT 01/04/2023	-	51,340	20,736	72,076
Write Off On Disposals	-	-	-	-
Charge for Year	-	881	2,962	3,843
AT 31/03/2024	<u>-</u>	<u>52,221</u>	<u>23,698</u>	<u>75,919</u>

NET BOOK VALUE

As at 31st March 2024	<u>186,659</u>	<u>1,716</u>	<u>20,736</u>	<u>209,111</u>
As at 31st March 2023	<u>156,659</u>	<u>1,469</u>	<u>23,698</u>	<u>181,826</u>

THE HOCKLEY AND HAWKWELL DAY CENTRE
SINKING FUND
YEAR ENDED 31ST MARCH 2024

	2024	2023
RECEIPTS		
Transfer from Day Centre Account	-	-
Bank Interest	<u>247</u>	<u>61</u>
PAYMENTS		
Transfer to Day Centre Account	<u>-</u>	<u>-</u>
Net of Receipts/(Payments)	247	61
Balance Brought Forward	28,167	28,106
Balance Carried Forward	<u>28,414</u>	<u>28,167</u>

THE HOCKLEY AND HAWKWELL DAY CENTRE
DESIGNATED FUNDS
YEAR ENDED 31ST MARCH 2024

	2024	2023
<u>KITCHEN FUND</u>		
Transfer from Accumulated Fund	45,000	-
<u>MINIBUS FUND</u>		
Transfer from Accumulated Fund	28,000	-
<u>CAR PARK FUND</u>		
Transfer from Accumulated Fund	10,000	-
<u>HEATER FUND</u>		
Transfer from Accumulated Fund	3,000	-
<u>OVEN FUND</u>		
Transfer from Accumulated Fund	5,000	-
	<u>91,000</u>	<u>-</u>

INDEPENDENT EXAMINERS REPORT TO
THE HOCKLEY AND HAWKWELL DAY CENTRE

I am reporting on the accounts for the year ended 31st March 2024 which are set out on pages 3 to 8.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 43 of the 1993 Act.
- follow the procedures laid down in the general Directions given by the Charity Commission under section 43(7)(b) of the 1993 Act; and to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts represent a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that, in any material respect, the requirements to keep accounting records in accordance with section 41 of the 1993 Act and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act, have not been met: or
- 2) which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Steve Castle FCCA
Castle & Co - Chartered Certified Accountants
16-18 West Street
Rochford
Essex
SS4 1AJ

Date: *16th July 2024*

Hockley and Hawkwell Day Centre

England & Wales - Charity number 207022

Accounts

HOCKLEY & HAWKWELL DAY CENTRE

Charity No: 207022

FOR THE YEAR ENDED 31 MARCH 2023

The trustees present their annual report and financial statements for the year ended 31 March 2023, the Hockley & Hawkwell Day Centre (HHDC)

The financial statements have been prepared on a cash accounting basis and comply with the charity's constitution, and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities".

Objectives and activities

The objectives are:

To promote the relief of elderly people by the provision of services and support as determined by the trustees in consultation with our clients.

The aims of the charity are:

To provide a welcoming, warm, safe space to:

Enable the provision of a regular high-quality meal,

Transportation to and from the day centre

Provide appropriate entertainment and activities for our clients.

Provide opportunities to access periodic health reviews and advise.

Provide access to facilities for the low-level maintenance to mobility aids.

To be forward thinking in the provision of services and support for the elderly of our community.

To raise adequate funds for the achievement of the foregoing objectives and to invite and receive grants, contributions, donations, and subscriptions.

To act always in conformity with the laws governing charities and with the Charity Commission.

The trustees are aware of their duty under S.17 of the Charities Act 2011 to have due regard to the Public Benefit Guidance published by the Charity Commission. As such, the trustees ensure that the activities of the charity are for the public benefit.

Achievements and performance

Following the uncertainty of the previous two years with the pandemic causing major disruption to the day centres provision we are now able to provide a fully functioning centre that is a base at which we are able to provide a two-course hot meal for up to 60 clients four days a week.

Twice a week we provide entertainment in the form of a local singers or musicians for after dining entertainment of our clients. Other activities include Whist, Scrabble, Bingo as well as hosting a Knitting Club.

We have partnered with local health care services to provide onsite health assessments and reviews for those clients who feel the need for medical support.

We have been able to provide mechanical repair support to enable to running repairs of various types of mobility aids.

We have been able to run a 11-seat minibus to enable the collection and return for those clients who require transport to and from the centre.

All the above is provided by a number of volunteers, whether they cook, wait on tables, drive a minibus or provide a plethora of other support services for the benefit of our clients.

HOCKLEY & HAWKWELL DAY CENTRE

Charity No: 207022

FOR THE YEAR ENDED 31 MARCH 2023

Plans for the coming year.

We have identified that that kitchen facilities need a major upgrade, so plans are underway to design, and plan for the implementation of new units, flooring and, in some cases, replacement appliances. The cost of this project is estimated at £45k. Funds are designated to part fund the project, but match funding is to be sought to make the project viable.

We are in the preparation of installing solar panels to reduce our exposure to energy cost fluctuations and our carbon footprint. The cost of this project is estimated at £30k.

Financial Review

The centre generated a surplus of £18097 for the year on a payments and receipts basis.

As part of the funding for the plans for the coming year the management committee have designated £30k of the reserves towards the projects and will seek funding for the balance by way of fund raising and grants.

The management committee have considered the level of reserves that it needs to hold to ensure the provision of services to the local community during times of financial difficulty, the level has been determined at one years budgeted cost of £45,000 . Current cash reserves are slightly above this level.

Risk Management:

The trustees have assessed the major risks to which the charity is exposed and are satisfied that systems are in place to mitigate exposure to the major risks.

Structure, governance, and management

The charity is an unincorporated entity governed by a memorandum and articles of association.

The trustees, who served during the year and up to the date of signature of the accounts were:

E Gadsdon (Appointed 15 December 2022)

A Hossack

P Smith

R Jarrard

I Foster

The board of trustees has the power to appoint and remove trustees on a majority basis.

The trustees' report was approved by the Board of Trustees.

.....

Eileen Gadsdon

Chair of Trustees

THE HOCKLEY AND HAWKWELL DAY CENTRE

FOR THE YEAR ENDED 31ST MARCH 2023

INDEPENDENT EXAMINERS REPORT TO
THE HOCKLEY AND HAWKWELL DAY CENTRE

I am reporting on the accounts for the year ended 31st March 2023 which are set out on pages 3 to 8.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 43 of the 1993 Act.
- follow the procedures laid down in the general Directions given by the Charity Commission under section 43(7)(b) of the 1993 Act; and to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts represent a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that, in any material respect, the requirements to keep accounting records in accordance with section 41 of the 1993 Act and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act, have not been met: or
- 2) which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Steve Castle FCCA
Castle & Co - Chartered Certified Accountants
16-18 West Street
Rochford
Essex
SS4 1AJ

Date: *31st July 2023*

THE HOCKLEY AND HAWKWELL DAY CENTRE
RECEIPTS AND PAYMENTS ACCOUNT
YEAR ENDED 31ST MARCH 2023

RECEIPTS

		<u>2023</u>		<u>2022</u>	
Gifts, Donations and other voluntary receipts	Grants - Lottery	-		-	
	Grants - Council	400		25,858	
	Grants-other	3,790		-	
	Fund Raising	6,452		4,351	
	Donations	<u>11,125</u>		<u>7,334</u>	
			21,766		37,543
Trading activities	Catering	66,637		29,868	
	Afternoon Activities	5,097		1,152	
	Sales	-		352	
	Hire of Hall	<u>-</u>		<u>-</u>	
			71,735		31,371
Interest received	<u>143</u>		<u>4</u>		
			143		4
TOTAL RECEIPTS			<u><u>93,644</u></u>		<u><u>68,918</u></u>

PAYMENTS

Payments direct for Charitable purposes	Provisions	23,498		10,719	
	Entertainment	<u>4,325</u>		<u>1,900</u>	
			27,823		12,619
Payments for publicity and fund raising and management administration	Mini Bus expenses	12,247		4,689	
	Telephone	471		315	
	Electricity	7,666		5,167	
	Water	947		227	
	Cleaning & kitchen materials	11,333		6,956	
	Professional fees	373		301	
	Insurance	2,028		2,144	
	Maintenance	5,430		2,681	
	Miscellaneous	4,214		1,866	
	Accountancy	240		240	
	Office Expenses	854		285	
	Credit card charges	<u>180</u>		<u>-</u>	
				45,984	
CARRIED FORWARD			<u>73,807</u>		<u>37,490</u>

THE HOCKLEY AND HAWKWELL DAY CENTRE
RECEIPTS AND PAYMENTS ACCOUNT, CONTINUED
YEAR ENDED 31ST MARCH 2023

	<u>2023</u>	<u>2022</u>
BROUGHT FORWARD	73,807	37,490
Purchase of assets	1,740	-
	<u>75,547</u>	<u>37,490</u>
<u>NET (PAYMENTS)/RECEIPTS</u>	<u>18,097</u>	<u>31,428</u>

THE HOCKLEY AND HAWKWELL DAY CENTRE
ACCUMULATED FUND
YEAR ENDED 31ST MARCH 2023

	<u>2023</u>	<u>2022</u>
Opening Balance	244,610	219,636
Receipts and Payments Account: (Deficit)/Surplus	18,097	31,428
<u>Fixed asset movements</u>		
Purchase of Fixed Asset	1,740	-
Provision for depreciation	(6,889)	(6,454)
	<u>257,558</u>	<u>244,610</u>

THE HOCKLEY AND HAWKWELL DAY CENTRE
BALANCE SHEET
YEAR ENDED 31ST MARCH 2023

	<u>2023</u>	<u>2022</u>
<u>TOTAL FIXED ASSETS</u>	181,826	186,975
<u>CURRENT ASSETS:</u>		
Cash at bank and in hand	103,896	85,739
	<u>285,722</u>	<u>272,714</u>
<u>CAPITAL AND RESERVES</u>		
Accumulated Fund	257,555	244,608
Sinking Fund	28,167	28,106
	<u>285,722</u>	<u>272,714</u>

THE HOCKLEY AND HAWKWELL DAY CENTRE
NOTES TO THE BALANCE SHEET
YEAR ENDED 31ST MARCH 2023

FIXED ASSETS

	<u>BUILDINGS</u>	<u>EQUIPMENT</u>	<u>MOTOR VEHICLES</u>	<u>TOTAL</u>
	-			
	£	£	£	£
<u>COST</u>				
AT 01.04.2022	156,659	51,069	44,434	252,162
Additions in Year	-	1,740	-	1,740
Disposals in Year	-	-	-	-
AT 31.03.2023	<u>156,659</u>	<u>52,809</u>	<u>44,434</u>	<u>253,902</u>

DEPRECIATION

AT 01.04.2022	-	47,413	17,774	65,187
Write Off On Disposals	-	-	-	-
Charge for Year	-	3,927	2,962	6,889
AT 31.03.2023	<u>-</u>	<u>51,340</u>	<u>20,736</u>	<u>72,076</u>

NET BOOK VALUE

As at 31st March 2023	<u>156,659</u>	<u>1,469</u>	<u>23,698</u>	<u>181,826</u>
As at 31st March 2022	<u>156,659</u>	<u>3,656</u>	<u>26,660</u>	<u>186,975</u>

THE HOCKLEY AND HAWKWELL DAY CENTRE
SINKING FUND
YEAR ENDED 31ST MARCH 2023

RECEIPTS

Transfer from Day Centre Account	-	-
Bank Interest	<u>61</u>	<u>3</u>

PAYMENTS

Transfer to Day Centre Account	<u>-</u>	<u>-</u>
Net of Receipts/(Payments)	61	3
Balance Brought Forward	28,106	28,103
Balance Carried Forward	<u>28,167</u>	<u>28,106</u>

INDEPENDENT EXAMINERS REPORT TO
THE HOCKLEY AND HAWKWELL DAY CENTRE

I am reporting on the accounts for the year ended 31st March 2023 which are set out on pages 3 to 8.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 43 of the 1993 Act.
- follow the procedures laid down in the general Directions given by the Charity Commission under section 43(7)(b) of the 1993 Act; and to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts represent a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that, in any material respect, the requirements to keep accounting records in accordance with section 41 of the 1993 Act and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act, have not been met; or
- 2) which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Steve Castle FCCA
Castle & Co - Chartered Certified Accountants
16-18 West Street
Rochford
Essex
SS4 1AJ

Date: *31st July 2023*

Hockley and Hawkwell Day Centre

England & Wales - Charity number 207022

Accounts

HOCKLEY and HAWKWELL DAY CENTRE
CHAIRMAN'S REPORT FOR YEAR ENDING 31ST MARCH 2022

The year has been one of great activity on many fronts.

The post Covid re-opening has seen a steady growth in the number of people using the Day Centre. Having started with 3 days per week it was extended to 4 days. Re-opening included the full range of services, transportation meals and entertainment. The Centre is operating on a sound financial footing having been assisted through the epidemic with Government grants delivered via the Local Authority.

In addition to daily operations of the Centre. The House Committee has overseen the ongoing maintenance and upgrading of the facilities.

Since the Centre opened more than 30 years ago the charity and volunteering world in the local area has changed considerably and at various times the operating name of the charity has changed several times. Also, a number of groups that formed the original charity no longer operate. It was therefore decided that, as part of a review of the Constitution, we would update the registered name of the charity to be the Hockley and Hawkwell Day Centre. This and other changes to the Constitution were agreed at the AGM on 8th December 2021 and confirmed by the Charity Commission on 18th January 2022.

Also, at the AGM, changes to the Land Registry Proprietorship Register, the Charity Commission Trustee Register were agreed and the membership of the House and Executive Committees refreshed.

Ian Foster
Chairman
Hockley and Hawkwell Day Centre
30th September 2022

THE HOCKLEY AND HAWKWELL DAY CENTRE

FOR THE YEAR ENDED 31ST MARCH 2022

INDEPENDENT EXAMINERS REPORT TO
THE HOCKLEY AND HAWKWELL DAY CENTRE

I am reporting on the accounts for the year ended 31st March 2022 which are set out on pages 3 to 8.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

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Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts represent a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

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- 2) which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Steve Castle FCCA
Castle & Co - Chartered Certified Accountants
16-18 West Street
Rochford
Essex
SS4 1AJ

Date: *7th September 2022*

THE HOCKLEY AND HAWKELL DAY CENTRE
RECEIPTS AND PAYMENTS ACCOUNT
YEAR ENDED 31ST MARCH 2022

RECEIPTS

		<u>2022</u>		<u>2021</u>	
Gifts, Donations and other	Grants - Lottery	-		12,964	
	Grants - Council	25,858		20,194	
voluntary receipts	Fund Raising	4,351		2,222	
	Donations	7,334		5,193	
		<u> </u>	37,543	<u> </u>	40,573
Trading activities	Catering	29,868		663	
	Afternoon Activities	1,152		-	
	Sales	352		6	
	Hire of Hall	-		-	
		<u> </u>	31,371	<u> </u>	669
Interest received		<u> 4</u>		<u> 7</u>	
			4		7
TOTAL RECEIPTS			<u><u>68,918</u></u>		<u><u>41,250</u></u>

PAYMENTS

Payments direct for Charitable purposes	Provisions	10,719		516	
	Entertainment	1,900		-	
		<u> </u>	12,619	<u> </u>	516
Payments for publicity and fund raising and management administration	Mini Bus expenses	4,689		2,410	
	Transport	-		17	
	Telephone	315		712	
	Electricity	5,167		1,787	
	Water	227		72	
	Cleaning & kitchen materials	6,956		1,308	
	Professional fees	301		984	
	Insurance	2,144		1,808	
	Maintenance	2,681		580	
	Miscellaneous	1,866		776	
	Refurbishments	-		17,578	
	Accountancy	240		240	
	Office Expenses	285		619	
		<u> </u>	24,872	<u> </u>	28,889
CARRIED FORWARD			<u>37,490</u>		<u>29,405</u>

THE HOCKLEY AND HAWKWELL DAY CENTRE
RECEIPTS AND PAYMENTS ACCOUNT, CONTINUED
YEAR ENDED 31ST MARCH 2022

	<u>2022</u>	<u>2021</u>
BROUGHT FORWARD	37,490	29,405
Purchase of assets	-	655
	<u>37,490</u>	<u>30,060</u>
<u>NET (PAYMENTS)/RECEIPTS</u>	<u>31,428</u>	<u>11,189</u>

THE HOCKLEY AND HAWKWELL DAY CENTRE
ACCUMULATED FUND
YEAR ENDED 31ST MARCH 2022

	<u>2022</u>	<u>2021</u>
Opening Balance	219,636	214,308
Receipts and Payments Account: (Deficit)/Surplus	31,428	11,189
<u>Fixed asset movements</u>		
Purchase of Fixed Asset	-	655.00
Provision for depreciation	(6,454)	(6,516)
	<u>244,610</u>	<u>219,636</u>

THE HOCKLEY AND HAWKWELL DAY CENTRE
BALANCE SHEET
YEAR ENDED 31ST MARCH 2022

	<u>2022</u>	<u>2021</u>
<u>TOTAL FIXED ASSETS</u>	186,975	193,429
<u>CURRENT ASSETS:</u>		
Cash at bank	85,739	54,388
<u>CURRENT LIABILITIES</u>		
Loan: M Anderson	-	(80)
	<u>272,714</u>	<u>247,737</u>
<u>CAPITAL AND RESERVES</u>		
Accumulated Fund	244,608	219,634
Sinking Fund	28,106	28,103
	<u>272,714</u>	<u>247,737</u>

THE HOCKLEY AND HAWKWELL DAY CENTRE
NOTES TO THE BALANCE SHEET
YEAR ENDED 31ST MARCH 2022

FIXED ASSETS

	<u>BUILDINGS</u>	<u>EQUIPMENT</u>	<u>MOTOR VEHICLES</u>	<u>TOTAL</u>
	-			
	£	£	£	£
<u>COST</u>				
AT 01.04.2021	156,659	51,069	44,434	252,162
Additions in Year	-	-	-	-
Disposals in Year	-	-	-	-
AT 31.03.2022	<u>156,659</u>	<u>51,069</u>	<u>44,434</u>	<u>252,162</u>

DEPRECIATION

AT 01.04.2021	-	43,922	14,811	58,733
Write Off On Disposals	-	-	-	
Charge for Year	-	3,492	2,962	6,454
AT 31.03.2022	<u>-</u>	<u>47,413</u>	<u>17,774</u>	<u>65,187</u>

NET BOOK VALUE

As at 31st March 2022	<u>156,659</u>	<u>3,656</u>	<u>26,660.42</u>	<u>186,975</u>
As at 31st March 2021	<u>156,659</u>	<u>7,147</u>	<u>29,622.69</u>	<u>193,429</u>

THE HOCKLEY AND HAWKWELL DAY CENTRE
SINKING FUND
YEAR ENDED 31ST MARCH 2022

RECEIPTS

Transfer from Day Centre Account	-	-
Bank Interest	<u>3</u>	<u>13</u>

PAYMENTS

Transfer to Day Centre Account	<u>-</u>	<u>-</u>
Net of Receipts/(Payments)	3	13
Balance Brought Forward	28,103	28,090
Balance Carried Forward	<u>28,106</u>	<u>28,103</u>

INDEPENDENT EXAMINERS REPORT TO
THE HOCKLEY AND HAWKWELL DAY CENTRE

I am reporting on the accounts for the year ended 31st March 2022 which are set out on pages 3 to 8.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 43 of the 1993 Act.
- follow the procedures laid down in the general Directions given by the Charity Commission under section 43(7)(b) of the 1993 Act; and to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts represent a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that, in any material respect, the requirements to keep accounting records in accordance with section 41 of the 1993 Act and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act, have not been met: or
- 2) which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Steve Castle FCCA
Castle & Co - Chartered Certified Accountants
16-18 West Street
Rochford
Essex
SS4 1AJ

Date: *7th September 2022*

Hockley and Hawkwell Day Centre

England & Wales - Charity number 207022

Accounts

Hockley and Hawkwell Day Centre
Trustee report for year ending 31st March 2021

For our charity, like many others, the year has been particularly challenging. For the whole of the year except for 3 days the Centre has been closed due to Covid lockdown. It is fair to say that in the few days we were open many of the users of the centre, mostly older people, were very nervous about coming back even though Covid secure measures were in place. Throughout the lockdown our team kept regular contact with our users via welfare phone calls. Financially, due to Government grants we are in a positive position despite the fixed costs attached to maintaining the Centre. Also, during the lockdown period we used the time to deliver plans to reduce recurrent costs when we finally re-open.

Ian Foster
Chairman

**HOCKLEY & HAWKWELL OLD PEOPLE'S
WELFARE COMMITTEE AND DAY CENTRE**

FOR THE YEAR ENDED 31ST MARCH 2021

**INDEPENDENT EXAMINERS REPORT TO THE HOCKLEY & HAWKWELL
OLD PEOPLE'S WELFARE COMMITTEE AND DAY CENTRE**

I am reporting on the accounts for the year ended 31st March 2021 which are set out on pages 3 to 8.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:

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Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts represent a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

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S Castle

Steve Castle FCCA
Castle & Co - Chartered Certified Accountants
16-18 West Street
Rochford
Essex
SS4 1AJ

Date: 15th June 2021

HOCKLEY & HAWKWELL OLD PEOPLE'S WELFARE COMMITTEE AND DAY CENTRE
RECEIPTS AND PAYMENTS ACCOUNT
YEAR ENDED 31ST MARCH 2021

RECEIPTS

		<u>2021</u>		<u>2020</u>	
Gifts, Donations and other	Grants - Lottery	12,964		38,918	
	Grants - Council	20,194		-	
voluntary receipts	Fund Raising	2,222		4,392	
	Donations	5,193		25,713	
			40,573		69,023
Trading activities	Catering	663		42,954	
	Afternoon Activities	-		2,015	
	Sales	6		4,358	
	Hire of Hall	-		2,957	
			669		52,284
Interest received		7		48	
			7		48
TOTAL RECEIPTS			<u><u>41,250</u></u>		<u><u>121,355</u></u>

PAYMENTS

Payments direct for Charitable purposes	Provisions	516		17,203	
	Entertainment	-		2,990	
			516		20,193
Payments for publicity and fund raising and management administration	Mini Bus expenses	2,410		11,847	
	Transport	17		20	
	Telephone	712		937	
	Electricity	1,787		6,496	
	Water	72		965	
	Council tax	-		318	
	Cleaning & kitchen materials	1,308		10,620	
	Professional fees	984		-	
	Insurance	1,808		2,033	
	Maintenance	580		3,747	
	Wages	-		26,356	
	Miscellaneous	776		2,010	
	Refurbishments	17,578		40,754	
	Accountancy	240		240	
	Office Expenses	619		1,027	
			28,889		107,369
CARRIED FORWARD			<u>29,405</u>		<u>127,562</u>

HOCKLEY & HAWKWELL OLD PEOPLE'S WELFARE COMMITTEE AND DAY CENTRE
RECEIPTS AND PAYMENTS ACCOUNT, CONTINUED
YEAR ENDED 31ST MARCH 2021

	<u>2021</u>	<u>2020</u>
BROUGHT FORWARD	29,405	127,562
Purchase of assets	655	13,312
	<u>30,060</u>	<u>140,874</u>
<u>NET (PAYMENTS)/RECEIPTS</u>	<u>11,189</u>	<u>(19,519)</u>

HOCKLEY & HAWKWELL OLD PEOPLE'S WELFARE COMMITTEE AND DAY CENTRE
ACCUMULATED FUND
YEAR ENDED 31ST MARCH 2021

	<u>2021</u>	<u>2020</u>
Opening Balance	214,308	226,867
Receipts and Payments Account: (Deficit)/Surplus	11,189	(19,519)
<u>Fixed asset movements</u>		
Purchase of Fixed Asset	655	13,312.00
Provision for depreciation	(6,516)	(6,352)
	<u>219,636</u>	<u>214,308</u>

HOCKLEY & HAWKWELL OLD PEOPLE'S WELFARE COMMITTEE AND DAY CENTRE
BALANCE SHEET
YEAR ENDED 31ST MARCH 2021

	<u>2021</u>	<u>2020</u>
<u>TOTAL FIXED ASSETS</u>	193,429	199,290
<u>CURRENT ASSETS:</u>		
Cash at bank	54,388	43,186
<u>CURRENT LIABILITIES</u>		
Loan: M Anderson	(80)	(80)
	<u>247,737</u>	<u>242,396</u>
 <u>Capital and Reserves</u>		
Accumulated Fund	219,634	214,306
Sinking Fund	28,103	28,090
	<u>247,737</u>	<u>242,396</u>

HOCKLEY & HAWKWELL OLD PEOPLE'S WELFARE COMMITTEE AND DAY CENTRE
NOTES TO THE BALANCE SHEET
YEAR ENDED 31ST MARCH 2021

FIXED ASSETS

	<u>BUILDINGS</u>	<u>EQUIPMENT</u>	<u>MOTOR VEHICLES</u>	<u>TOTAL</u>
	-			
	£	£	£	£
<u>COST</u>				
AT 01.04.2020	156,659	50,414	44,434	251,507
Additions in Year	-	655		655.00
Disposals in Year			-	-
AT 31.03.2021	<u>156,659</u>	<u>51,069</u>	<u>44,434</u>	<u>252,162</u>

DEPRECIATION

AT 01.04.2020		40,368	11,849	52,217
Write Off On Disposals				
Charge for Year	-	3,554	2,962	6,516
AT 31.03.2021	<u>-</u>	<u>43,922</u>	<u>14,811</u>	<u>58,733</u>

NET BOOK VALUE

As at 31st March 2021	<u>156,659</u>	<u>7,147</u>	<u>29,622.69</u>	<u>193,429</u>
As at 31st March 2020	<u>156,659</u>	<u>10,046</u>	<u>32,584.95</u>	<u>199,290</u>

HOCKLEY & HAWKWELL OLD PEOPLE'S WELFARE COMMITTEE AND DAY CENTRE
SINKING FUND
YEAR ENDED 31ST MARCH 2021

RECEIPTS

Transfer from Day Centre Account	-	-
Bank Interest	<u>13</u>	<u>52</u>

PAYMENTS

Transfer to Day Centre Account	<u>-</u>	<u>-</u>
Net of Receipts/(Payments)	13	52
Balance Brought Forward	28,090	28,038
Balance Carried Forward	<u>28,103</u>	<u>28,090</u>

**INDEPENDENT EXAMINERS REPORT TO THE HOCKLEY & HAWKWELL
OLD PEOPLE'S WELFARE COMMITTEE AND DAY CENTRE**

I am reporting on the accounts for the year ended 31st March 2021 which are set out on pages 3 to 8.

Respective responsibilities of trustees and examiner

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Basis of independent examiner's report

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Independent examiner's statement

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Date: 15th June 2021