

# SARISBURY PARISH ROOM

England & Wales · Charity number 205807

## Details

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**Other names** LOUISA SEYMOUR'S CHARITY

**Status** Registered

**Legal form** Trust

**Registered** 1962-08-14

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Sarisbury Green Parish Rooms  
217 Barnes Lane  
Sarisbury Green  
Southampton  
Hampshire  
SO31 7BH

**Phone** 01489577572

**Website** <http://www.sgpr.org.uk>

## Activities

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**Objects:** PARISH ROOM FOR THE BENEFIT OF THE INHABITANTS.

**Activities:** Provision & maintenance of the Parish Rooms for the use of inhabitants in the area of benefit without distinction of political or other opinions, including use for meetings, lectures, classes, and for other forms of recreation and leisure time occupation, with the objective of improving the conditions of life for the said inhabitants.

## Classification

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- **How:** Provides Buildings/facilities/open Space
- **What:** General Charitable Purposes
- **Who:** Children/young People, Elderly/old People, People With Disabilities, Other Charities Or Voluntary Bodies, The General Public/mankind

## Geography

- **Area of benefit:** PARISH OF SARISBURY
- Hampshire

## Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£36,056	£24,200	-	-
2023-12-31	£36,476	£34,600	-	-
2022-12-31	£32,959	£32,250	-	-
2021-12-31	£29,201	£23,548	-	-
2020-12-31	£15,842	£17,171	-	-

## Trustees

Name	Role	Appointed
AMANDA WILLIAMS		
Ian Scrace		2019-05-22
MARY JUNE FARMER		
Michelle Day		2022-04-13
Paul Bowler		2019-05-22
Sarah-Jane Tarr		2019-05-22
Tony Linfoord		2016-05-25

**SARISBURY PARISH ROOM**

England & Wales - Charity number 205807

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# Accounts

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# Sarisbury Green Parish Rooms

sgpr.org.uk

The Louisa Seymour Charity  
No. 205807



217 Barnes Lane, Sarisbury Green, Hampshire SO31 7BH

## Annual Report for January to December 2024

This charity is responsible for the running of the Sarisbury Green Parish Rooms. Details can be found on our website SGPR.org.uk. The building comprises of two halls, a committee room and a large kitchen. The address for correspondence is 217 Barnes Lane, Sarisbury Green, Hampshire SO31 7BH. It is constituted by a Trust Deed dated 5th March 1892, updated on 28th November 1986.

The charitable purpose is the provision and maintenance of the Parish Rooms for the use of the inhabitants of the parish of St Paul's, Sarisbury Green (the area of benefit) without distinction of political opinions, including the use for meetings, education, lectures, classes and for other forms of leisure activities, with the object of improving the lives and conditions of the said inhabitants.

The public benefit is that the rooms are available to the public at very competitive rates. The Parish Rooms are maintained to a high standard using income received by lets, and they continue to be improved and maintained by regulation and changing needs.

The Charity is administered by Trustees, five of whom are elected annually. Other committee members are appointed from local organisations (Hampshire County Council) and up to two are co-opted.

The committee is made up as follows:

Chairman	Paul Bowler
Secretary	Michelle Day
Treasurer	Amanda Williams
Trustee members	Tony Linford, Mary Farmer, Sarah-Jane Tarr, Steve Launey, Joanne Burton, Jessica Axtell
Invited Committee members	Bob Edney

Day to day management is overseen by the trustees and carried out in the main by the secretary. All roles are voluntary which contributes to halls very competitive rates. The committee meets generally four times a year. The Charity has no employees. Contract services are used on a regular basis for hall cleaning, window cleaning hygiene services and general maintenance.

### Secretary's Report

Our main hirers continue to be the Dance School and college whose hours have overall remained the same as last year. We have still not engaged a Preschool since the former closed in 2022. Early in the year a Meditation Group started regular Friday sessions which continued through the year. In the Summer which is a quiet month as the Dance School/College is on holiday, we booked a week with two local Artists who were taking part in the 'Open Studio' event. This event proved very successful and resulted in a 2 week booking for 2025. The other regular hirer is a Big Band group who hire one evening a week. Weekend party bookings are not as busy previous years.

The new refundable deposit for party bookings to cover extra cleaning/energy costs has been very helpful. We have also introduced an online bookings calendar and door cameras to help monitor bookings and maintain security of the building and the people who use it.

## **Maintenance**

There was an underground water leak which needed to be rectified quickly. Luckily there was little impact on the building and were able to keep open.

Electric hand dryers were installed to take over from using paper towels which are expensive and not environmentally friendly.

The wooden floor in the main hall was professionally cleaned and lacquered plus anti-slip additive applied.

The regular service of all electrical and fire equipment was carried out.

All work was completed to a high standard to ensure the building is safe and fit for purpose.

## **Treasurers Report**

Income received	2024 £36,056	2023 £36,476
Expenditure	2024 £24,200	2023 £34,600
Total Monetary Assets year end	2024 £50,872	2023 £39,727

Income has remained the same as last year however expenditure was low as we did not commit funds to a major project.

The Accounts for 2024 were presented and discussed with the Trustees at the committee meeting on 22/4/25.

Copies of the accounts 2024 have been approved by the Chairman, Secretary and Trustees. An audited breakdown of our accounts by Jenny Hammer is attached to this report. Full audited accounts are available on request.

## **Chairman's Report**

After working hard to make the building more energy efficient we have managed to reduce energy costs substantially by 45%.

We are committed to maintaining and improving the building for our users in the local community. The plan for 2024 was to refurbish the Ladies toilet. Disappointingly we did not secure a builder for the project until the following year 2025.

We have been able to continue to support the local community with donations to a Volunteer Gardening group of £200 and Sarisbury Junior School of £500 to support struggling families at Christmas.

The Sarisbury Parish Rooms continue to be a thriving and popular local asset used and enjoyed by the community. Our Trustees meet regularly and are aware of their responsibilities in ensuring continuing professional management.

Michelle Day Secretary

Amanda Williams Treasurer

Paul Bowler Chairman

**SARISBURY PARISH ROOM**

England & Wales - Charity number 205807

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# Accounts

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# Sarisbury Green Parish Rooms

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The Louisa Seymour Charity  
No. 205807



217 Barnes Lane, Sarisbury Green, Hampshire SO31 7BH

## Annual Report for January to December 2023

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The charitable purpose is the provision and maintenance of the Parish Rooms for the use of the inhabitants of the parish of St Paul's, Sarisbury Green (the area of benefit) without distinction of political opinions, including the use for meetings, Pre School, lectures, classes and for other forms of leisure activities, with the object of improving the lives and conditions of the said inhabitants.

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The Charity is administered by Trustees, five of whom are elected annually. Other committee members are appointed from local organisations (Hampshire County Council) and up to two are co-opted.

The committee is made up as follows:

Chairman Paul Bowler

Secretary Michelle Day

Treasurer Amanda Williams

Trustee members Tony Linford, Mary Farmer, Sarah-Jane Tarr, Steve Launey, Joanne Bull, Jessica Axtell

Invited Committee members Bob Edney

Day to day management is overseen by the trustees and carried out in the main by the secretary. All roles are voluntary which contributes to halls very competitive rates. The committee meets generally four times a year. The Charity has no employees. Contract services are used on a regular basis for hall cleaning and window cleaning.

### Secretary's Report

The Dance School have continued to thrive for Primary children to adult and have taken up additional hours in the afternoon and evenings. We have been unable to engage another Pre-School since the former Preschool closed in 2022. However, the Dance College (run by the Dance School) for young Adults 18 years plus is now established and booking 3 days a week, morning/afternoons. The other regular hirer is a Big Band group who hire one evening a week. Weekend party bookings have increased significantly. These are mainly children's parties.

A refundable deposit for party bookings to cover extra cleaning/energy costs was introduced to ensure that hirers left the building in a 'reasonable manner'.

Amanda Williams Treasurer  
amandawill@hotmail.co.uk

### Review of 2023

Maintenance and major projects this year included:

Complete redecoration of the Main Hall which included hire of indoor scaffold to reach high ceilings.

Installation of a new boiler.

Damp proofing and decorating the 2 front Entrances/Porches, plus replacing door frames and draft excluders.

Sanding and resealing the wooden floor in the main hall.

All work was completed to a high standard to ensure the building is safe and fit for purpose.

### Treasurers Report

Income received	2023 £36,476	2022 £32,959
Expenditure	2023 £34,600	2022 £32,250
Total Monetary Assets year end	2023 £39,727	2022 £37,856

Income has steadily increased due to the increased regular hours of the Dance College and Dance School and weekend family party bookings. It is a concern that we were unable to replace the Preschool which means we are reliant on one main Hirer which is 79% of the income. However, weekend party bookings have increased by 68%. Energy costs have continued to rise this year by 68%.

The Accounts for 2023 were presented and discussed with the Trustees at the committee meeting on 17/9/24. Copies of the accounts 2023 have been sent and approved by the Chairman, Secretary and Trustees. An audited Summary of our accounts by Jenny Hammer is attached to this report. Full audited accounts are available on request.

### Chairman's Report

With the continuation of rising energy costs this year we focused on making the building more energy efficient which is reflected in some of our major projects and maintenance work.

We have recognised that we should focus attention on encouraging other new groups and hirers to use the building when available.

With our finances back on track after COVID and losing one of our major Hirers we were happy to continue our program of supporting the local Community with a donation of £100 to the local Volunteer Gardening group. They have done some great work in the local area including at the front of our building.

The Sarisbury Parish Rooms continue to be a thriving and popular local asset used and enjoyed by the community. Our Trustees meet regularly and are aware of their responsibilities in ensuring continuing professional management.

Michelle Day Secretary

Amanda Williams Treasurer

Paul Bowler Chairman



# Louisa Seymour's Charity - Sarisbury Green Parish Rooms

## Accounts for the Year 2023 Jan - Dec

<b>Receipts and Payments</b>		<b>2023</b>	<b>2022</b>
<b>Income Receipts</b>		£	£
Grants and Donations	Refunds	809	558
<b>sub total</b>			
<b>Trading Activities</b>			
Hire charges for use of building		35457	32959
<b>Investment Income</b>			
Bank account current interest		0	0
Bank deposit account interest		53	3
Hampshire Trust account interest		157	69
<b>sub total</b>		<b>210</b>	<b>72</b>
<b>Total</b>	<b>Receipts</b>	<b>36476</b>	<b>33031</b>

## Direct Charitable Expenditure

Routine Maintenance	6022	795
Projects and major purchases	4715	9910
Refuse Disposal and water	993	904
Cleaning	11678	10605
Trustee Expenses	271	1045
Insurance	1320	1264
Heating and Lighting	7759	5783
Telephone	88	551
Gardener and plants	0	48
<b>sub total</b>	<b>32846</b>	<b>30905</b>

**Other Expenditure**

Fees PRS /Website	418	365
Admin /minor purchases (post, stationery etc.)	86	0
<b>Refunds</b> (deposit refunds) Bounced Cheques etc.	1150	980
Miscellaneous	0	0
Charitable Donation	100	0
<b>sub total</b>	<b>1754</b>	<b>1345</b>

<b>Total</b>		
<b>Payments</b>	<b>34600</b>	<b>32250</b>

<b>Net Receipts for Year</b>	<b>1666</b>	<b>1267</b>
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Total Monetary Assets at start of the year	<b>23732</b>	<b>22465</b>
Total Monetary Assets at end of the year	<b>25398</b>	<b>23732</b>

## Louisa Seymour's Charity - Sarisbury Green Parish Rooms

<b>Statement of Assets and Liabilities at December 31st 2023</b>	<b>2023</b>	<b>2022</b>
Bank and Cash Balance	25398	23732
Bank Deposit Account	6402	6346
Cash	0	8
Sub total	31800	30086
Other Monetary Assets		
Reserve Fund - Hampshire Trust Investment Account ( <b>note 2</b> )	7927	7770
Debtors	0	0
<b>Total Monetary Assets</b>	<b>39727</b>	<b>37856</b>

**Liabilities**

**Non Monetary Assets**Land and Buildings owned by  
CharitySarisbury Parish Rooms (see  
note\*)

1,202,339 1,167,320

Held for functional Use by the  
CharityFurniture and Equipment in (see  
Hall note\*)

42,229 42229

Note\* figure taken from Insured Building / Contents on 29th November 2023

Attn: Charity Commission

Reference: Louisa Seymour Charity 205807 - Sarisbury Green  
Parish Rooms

I have examined the books, records and bank statements of the  
Louisa Seymour Charity 205807 and I confirm that these are an  
accurate record of the transactions for the year 2023

Signed

A handwritten signature in black ink, appearing to read 'J. Hamer', with a large, stylized initial 'J'.

Jennifer Hamer  
24 Brigantine Road  
Warsash  
Southampton  
Hampshire  
SO31 9AE

**SARISBURY PARISH ROOM**

England & Wales - Charity number 205807

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# Accounts

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# Salisbury Green Parish Rooms

sgpr.org.uk

The Louisa Seymour Charity  
No. 205807



217 Barnes Lane, Salisbury Green, Hampshire SO31 7BH

## Annual Report for January to December 2022

This charity is responsible for the running of the Salisbury Green Parish Rooms. Details can be found on our website SGPR.org.uk. The building comprises of two halls, a committee room and a large kitchen. The address for correspondence is 217 Barnes Lane, Salisbury Green, Hampshire SO31 7BH. It is constituted by a Trust Deed dated 5th March 1892, updated on 28th November 1986.

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The public benefit is that the rooms are available to the public at very competitive rates. The Parish Rooms are maintained to a high standard using income received by lets, and they continue to be improved and maintained by regulation and changing needs.

The Charity is administered by Trustees, five of whom are elected annually. Other committee members are appointed from local organisations (Hampshire County Council) and up to two are co-opted.

The committee is made up as follows:

Chairman	Paul Bowler
Secretary	Michelle Day
Treasurer	Amanda Williams
Trustee members	Tony Linford, Mary Farmer, Sarah-Jane Tarr, Steve Launey and Ian Scrace, Joanne Bull

Day to day management is overseen by the trustees and carried out in the main by the secretary. All roles are voluntary which contributes to halls very competitive rates. A modest honorarium is paid annually to the treasurer and secretary to help with incurred expenses. The committee meets generally four times a year. The Charity has no employees. Contract services are used on a regular basis for hall cleaning and window cleaning.

### Secretary's Report

One of our main regular daily Hirers a Preschool closed at the beginning of the year and unfortunately the majority of those hours were not re-booked. However the other main Hirer a Dance School immediately started to extend their hours, mostly in the afternoons and evenings. Towards the end of the year they extended and develop their offer to the local community with the introduction of a Dance College for over 18 year olds, plus a Mother and Baby Music Group. This group have also future plans to include a wider section of the community by providing activities such as Yoga and 'Tea Dancing'.

### Review of 2022

Due to old plumbing leading to issues with 'damp' and 'flooding' the Men's Toilet block became a 'major project' to up date and refurbish. This work was completed to a very high standard.

### **Treasurers Report**

Income received	2022	£32,959	(2021	£29167)
Expenditure	2022	£32,250	(2021	£23548)
Total Monetary Assets year end	2022	£37,856	(2021	£36509)

Expenditure was up due to a major project to refurbish the Men's Toilets.

Although income has been maintained, it is a concern as one of our main sources of income the Preschool closed unexpectedly in April 2022 and a replacement preschool was not found. Rising costs especially energy prices significantly increased running costs.

Our accounts this year have been seen and approved by the Chairman, Secretary and the Trustees. An audited breakdown of our accounts by Jenny Hammer is attached to this report. Full audited accounts are available on request.

### **Chairman's Report**

Hire charges had not been increased for many years however facing significant issues with the maintenance of the building, and large energy cost rises hire charges increased in January 2022.

We had planned to continue to assist local organisations and people this year, however as a precaution we have put donations on hold until we are more confident of the financial future.

The Parish Rooms continue to be a thriving and popular local asset- the Trustees are well aware of their responsibilities in ensuring continuing professional management.

Michelle Day Secretary

Paul Bowler Chairman

Louisa Seymour's Charity - Sarisbury Green Parish Rooms

Accounts for the Year 2022 Jan - Dec **SUMMARY**

<b>Receipts and Payments</b>		<b>2022</b>	<b>2021</b>
<b>Income Receipts</b>		£	£
Grants and Donations	Refunds	558	2292
<b>sub total</b>			
<b>Trading Activities</b>			
Hire charges for use of building		32959	29167
<b>Investment Income</b>			
Bank account current interest		0	0
Bank deposit account interest		3	1
Hampshire Trust account interest		69	33
<b>sub total</b>		<b>72</b>	<b>34</b>
<b>Total</b>		<b>Receipts</b>	<b>33031</b>
			<b>29201</b>
<b>Direct Charitable Expenditure</b>			
Routine Maintenance		795	1731
Projects and major purchases		9910	1421
Refuse Disposal and water		904	845
Cleaning		10605	9528
Trustee Expenses		1045	890
Insurance		1264	2304
Heating and Lighting		5783	3659
Telephone		551	198
Gardener and plants		48	162
<b>sub total</b>		<b>30905</b>	<b>20738</b>
<b>Other Expenditure</b>			
Fees PRS /Website		365	1161
Admin Expenses (post, stationery etc.)		0	538
<b>Refunds</b> (deposit refunds) Bounced Cheques etc.		980	35
Miscellaneous		0	0
Charitable Donation		0	1076
<b>sub total</b>		<b>1345</b>	<b>2810</b>
<b>Total</b>			
		<b>Payments</b>	<b>32250</b>
			<b>23548</b>
<b>Net Receipts for Year</b>		1267	7909
Total Monetary Assets at start of the year		<b>22465</b>	<b>14556</b>
Total Monetary Assets at end of the year		<b>23732</b>	<b>22465</b>

<b>Statement of Assets and Liabilities at December 31st 2022</b>	<b>2022</b>	<b>2021</b>
Bank and Cash Balance	23732	22465
Bank Deposit Account	6346	6343
Cash	8	
Sub total	30086	28808
Other Monetary Assets		
Reserve Fund - Hampshire Trust Investment Account <b>(note 2)</b>	7770	7701
Debtors	0	
<b>Total Monetary Assets</b>	<b>37856</b>	<b>36509</b>
<b>Liabilities</b>		
<b>Non Monetary Assets</b>		
Land and Buildings owned by Charity Sarisbury Parish Rooms (see note*)	1,167,320	1,022,180
Held for functional Use by the Charity Furniture and Equipment in Hall (see note*)	42229	35190

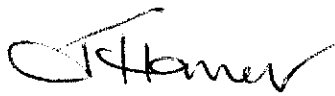
Note\* figure taken from Insured Building / Contents on 9th November 2022

Attn: Charity Commission

Reference: Louisa Seymour Charity 205807  
Sarisbury Green Parish Rooms

I have examined the books, records and bank statements of the Louisa Seymour Charity 205807 and I confirm that these are an accurate record of the transactions for the year 2022

Signed

A handwritten signature in black ink, appearing to read 'J Hamer', written in a cursive style.

Jennifer Hamer  
24 Brigantine Road  
Warsash  
Southampton  
Hampshire  
SO31 9AE

**SARISBURY PARISH ROOM**

England & Wales - Charity number 205807

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# Accounts

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**Louise Seymour Charity- Sarisbury Parish Room. Registered charity number 205807.**

**Annual report for year ending 2021.**

**This charity is responsible for the running of the Sarisbury Green Parish Rooms. Details can be found on our website [SGPR.org.uk](http://SGPR.org.uk).**

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**The public benefit is that the rooms are available to the public at very competitive rates & lettings are nearly always at full capacity.**

**The Parish Rooms are maintained to a high standard using income received by lets & they continue to be improved & maintained by regulation & changing needs.**

**The charity is administered by trustees, 5 of whom are elected annually.**

**Other committee members are appointed from local organisations & one is ex officio, the current vicar of St Paul's church Sarisbury, & up to 2 are co opted.**

**The committee is made up as follows:**

**Chair- Paul Bowler**

**Secretary & Joint Treasurer- Dave Meredith (retiring April 2022)**

**Treasurer- Amanda Williams**

**Other members include- Sarah Jane Tarr, Tony Linford, Mary Farmer, Steve Launey & Ian Scrace.**

**Contract services are used on a regular basis for hall cleaning as well as gardening, rubbish collection, window cleaning etc.**

**Day to day management is overseen by the trustees & carried out in the main by the Secretary.**

**All roles are voluntary, this is what makes the halls very cheap to hire.**

**A modest honorarium is paid annually to the treasurer & secretary to help with incurred expenses.**

**The committee meets generally x4 a year.**

## Review of 2021

The Covid Pandemic continued to wreak havoc with the operation of the Parish Rooms.

A slow & steady recovery began to occur after the summer holidays with bookings beginning to improve.

The Pre School success continued with many more children joining.

The Dance School, King's Academy, when able to, went from strength to strength.

The committee decided to apply considerable discount to hire costs for our main users to help them recover from losses incurred by the pandemic.

Party bookings were made & cancelled as regulations were applied & sickness of children occurred.

Salisbury Infants School was given a grant from our funds of over £500 so the travelling circus pantomime could take place at last. The school were very grateful for this donation.

The local council gave the Parish Rooms a grant of £1400 to repair the wooden fence that surrounded the play area at the side of the Parish Rooms, a very useful donation indeed.

## Treasurer's Report

Income received from short & long term hirers

Income received £29,201 (2020) (£15,842)

Expenditure £23,548 (2020) (£17,171)

Net receipts for 2021 £7,909

Overall financial position across 3 accounts £36,507 monetary assets (2020)  
£28,567

Our accounts this year have been seen & approved by the Chair, Secretary & Joint Treasurers. Full audited accounts are available on request.

2022 will see a refurbishment of the gents toilets which will have a considerable impact on our finances.

A new Secretary will be elected at the 2022 AGM as Dave Meredith is retiring from the role & leaves the committee.

Michelle Day (2022 Secretary, compiled with assistance of the outgoing secretary.)