

Age Concern Heathfield and District

Income & Expenditure for 12 months 30th June 2022

Charity Number 205665

Age Concern Heathfield and District

Legal and Administrative Information

Trustee	Dawn Gillian Brock Alan Kenneth Hale Peter John Jeffrey Brock Elizabeth Jean Keating Kenneth Jarvis – resigned on 18 th February 2022
Charity Number	205665
Principal Address	12 Hawthorn Close Heathfield East Sussex TN21 8HP
Independent Examiner	Steve Kemp, MDJ Services
Bankers	NatWest Bank 49 High Street Uckfield East Sussex TN22 1AN Shawbrook Bank Limited Lutea House Warley Business Park The Drive Great Warley Brentwood Essex CM13 3BE

Age Concern Heathfield and District

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Age Concern Heathfield and District

Trustees' Report

For the year ended 30th June 2022

The trustees present their report and accounts for the year ended 30th June 2022.

The accounts have been prepared in accordance with the accounting policies which comply with the Charities Act 2011 and the Statement of Recommended Practice issued in March 2005.

Structure, governance and management

The charity was established by a deed of constitution on 2 November 1953. Amended 26 September 1991 and 23 September 1997.

Registered with the Charity Commission, registration number 205665

The trustees who served during the year were:

Dawn Gillian Brock

Alan Kenneth Hale

Peter John Jeffrey Brock

Elizabeth Jean Keating

Kenneth Jarvis – resigned on 18th February 2022

Trustees are elected annually at the Annual General Meeting

The trustees have assessed the major risks to which the charity is exposed, and are satisfied that the systems are in place to mitigate exposure to the major risks.

Objectives and activities

To promote and assist the general good of all old people in the parishes of Heathfield, Horam and Waldron.

This is a charity staffed entirely by volunteers offering minibuss transportation and a comprehensive medical car service for the benefit of elderly & disabled people in Heathfield and district Area. A Men's Shed project was established during the year, which will provide men over the age of 60 the opportunity to connect, create and converse.

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Chair Report

Chairmen's Report for the period 1st July 2021 – 30th June 2022

After the previous couple of years, with all their difficulties and Covid restrictions, it is so pleasing to report a much more positive year, with the return to normal of all of our services. Finances are secure and the confidence of our clients is returning, which demonstrates no lasting, permanent effect from the pandemic for our services.

It has been a notable year with some very significant events, which we will outline in more detail in this report, but of course there has been one event which stands out above all the rest..... but we will save the best until last.

Our Services

Thanks to the generous donation given to us by Horam Parish Council, we had sufficient funds to purchase a new bus to add to our fleet in October. We chose to buy a more luxurious bus, complete with air-con, larger seats, and automatic transmission which would become our 'trip bus' providing more comfort for our longer journeys.

Driver familiarisation and training sessions were offered to ensure everyone was happy to take the new bus out, and together with our other buses, now means that we have the capacity to take out 35 people at a time if required.

Whilst initially caution was still exercised with the wearing of face coverings and sanitising bombs on the buses, precautions have now been lifted. We will of course keep a watchful eye on the situation as winter approaches, and will review the reintroduction of face coverings and sanitising bombs if we feel they become necessary, but for now at least, we can operate with relative comfort.

A busy programme of outings has been implemented and these are always very popular and often fully booked. In addition to our own trips, we are very fortunate to work alongside the Heathfield and Waldron Rotary Club, who this year provided 30 of our clients with a fabulous opportunity to have a cream tea onboard a steam train at the Bluebell Railway. The Rotary Club paid for the tickets and we provided the free transport, providing all those that attended with a memorable afternoon out.

We very much enjoy our collaborative working with the Rotary and are very grateful to them for their continued support.

The two lunch clubs struggled initially with numbers following months of closure, but both the Senior Citizens lunch held at the Union Church and the Country Lunches held at Punnett's Town, are both seeing an increase in numbers with new faces now joining along with those who regularly attend. These meals are valued so much by the clients who attend, and it is a great pleasure to provide the transport to get clients to and from them. The delicious, home cooked meals together with the opportunity to socialise and meet up with others is a big feature in many of their lives.

Age Concern Heathfield and District

Regular shopping trips on a Thursday are also still provided and are again seeing lots of new clients using the transport to get their weekly shopping.

As many of you are already aware, a shopping service was introduced during lockdown and whilst many of our clients have now returned to doing their own shopping, we continue to provide this service for about a dozen clients whose health has deteriorated and for whom getting out to do their own shopping has become impossible. It is amazing to think that there are some volunteers who have now been shopping for clients for more than two years and who, like us, would not want to stop and abandon these very vulnerable people. We are so incredibly lucky to have such dedicated members of our team.

The Medical Car service has seen an all-time high in the number of requests for transport to and from medical appointments. As the NHS struggles to play catch-up with all the missed appointments and consultations, together with the vaccination programmes which have now become a regular part of our lives, demand for this service has escalated. Drivers are taking clients across East and West Sussex, Kent, Surrey and into London, which has put a considerable strain on the service. In addition to this we are being faced with transporting clients with more complex health and mobility issues, all of which we are working hard to find ways to overcome.

We have developed a good relationship with one or two local taxi companies, who are happy to work with us and provide transport when we are unable to – this is at no extra cost to the clients as we subsidise the charges to match those of our own.

The Heathfield Men's Shed is continuing to flourish, with extended opening hours to enable those attending to stop for a lunch break, and to provide an opportunity for greater socialising. Some of the less active members choose to come specifically to share the lunch break and the opportunity for a chat, whilst those that have been busy in the workshop can enjoy a well-earned rest. The introduction of monthly breakfast meetings and pub evenings have also been a great success.

Several commissions have been undertaken for other community groups and individuals in the town, which together with the market stalls at the Heathfield Farmers Markets, Christmas events and Le Marche, provide the men with an opportunity to sell items made in the workshop and raise much needed funds.

Our Finances

With all our services operating as normal during the year, incomes from donations are more comparable with previous year's activities. The Executive Committee had reviewed the cost of our service at the beginning of 2021 and despite significant cost increases seen during 2021/2022, we have been able to maintain our suggested donations at their current levels. Furthermore, at this time we do not anticipate any further review of these in the immediate future.

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Throughout the year we have been fortunate to benefit from many of one-off donations. As reported last year, Horam Parish Council had allocated a sum of £20,000 to assist with the purchase of a new Minibus. In September we were able to source & purchase our new vehicle at a cost of just under £59,000, utilising these monies along with reserves that Age Concern had already allocated for this purpose. The funds that Age Concern used is a accumulation of various donations over recent months and years, for which we are so grateful and has allowed us to make this significant purchase.

We continue to manage closely the expenses of the Charity; during the year these have been particularly related to the running (increase fuel costs), maintenance and insurance of our Minibuses, production of the regular newsletter, one off purchases of equipment for the Men's Shed and overheads related to the Office & Shed at Little Tinkers.

It is pleasing to report a Net Income for the period, which was significantly influenced by the large one-off donation from Horam Parish Council. Whilst our cash reserves have reduced by over £31,300 during the period, this is after one off capital expenditure of over £58,700.

Overall, we are pleased to report that we are in a stable financial position despite the backdrop of increasing costs being seen at this time.

Our Volunteers

The successful running of all our services is very much dependent on our volunteers and we are so lucky to have such a dedicated and committed team of volunteers, who give so freely of their time to help wherever they can.

We have welcomed some new volunteers across all the services in the past few months, and in particular, some volunteers to help specifically with the admin and management of the services. The busier we get, the more organisation it takes to ensure all requests are met, so this extra help will be very gratefully received.

We promised at the start of this report that we would save the best til last.....

And so, with great pride and honour, we can announce that in June, Age Concern Heathfield and District was Awarded the Queen's Award for Voluntary Services - such a wonderful way to recognise the hard work and dedication of all of our volunteers, and to highlight the good work that the organisation does in supporting the elderly and disabled members of our local community.

A special event was held on the 3rd September, where over 80 past and present volunteers attended an afternoon tea, at which Mr Andrew Blackman, the Lord Lieutenant of East Sussex and Mrs Chantal Wilson, one of the Deputy Lieutenants presented us with our cut glass award and signed certificate. Little did we realise at the time that this was to become an even more poignant moment as within days of this award ceremony, we were all informed of the death of Her Majesty the Queen – our award was presented to us in the 70th year of her reign and also the year of her passing. It will certainly be a year to remember.

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The award is the equivalent to an MBE presented to groups for their outstanding voluntary services and is so richly deserved by all our volunteers, past and present- thank you! Every one of you has contributed in making Age Concern Heathfield the wonderful organisation it is today.

As well as the celebration event for the volunteers we also hosted a special lunch for our clients to celebrate with us. Many thanks must go to the Country Lunch Team who helped us with this event at which we saw 80 clients enjoy a special lunch.

Our Future

It seems difficult to follow the accolade of our recent award, but there is always room for improvement and expansion, and so we must look at ways in which we can continue to meet the demand for our services, and particular emphasis will go on finding ways of recruiting more volunteers, especially drivers for the Medical Car Service.

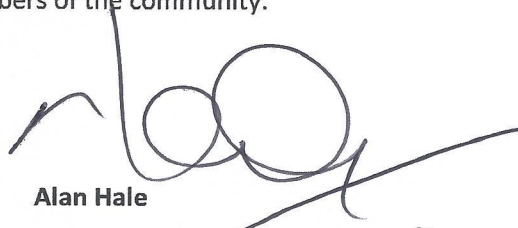
Whilst always ensuring safety and reliability, we also need to make sure that our services remain affordable, which is of particular importance in the current economic crisis. We will therefore need to look at ways of securing funding to ensure that nobody should be in a position where they are not able to use our services due to finance.

We look forward to the year ahead with great positivity and excitement, and with the determination to serve those more vulnerable members of the community.



Dawn Brock

Co-Chairman of Trustees



Alan Hale

Co-Chairman of Trustees

October 2022

Age Concern Heathfield and District

Age Concern Heathfield & District

Income & Expenditure for 12 months 30th June 2022

	Notes	2022 £	2021 £
<u>Income</u>			
General Donations and Activities	2	47,654	34,854
Investment Income	3	178	408
Total Income		47,833	35,262
 <u>Expenditure</u>			
Expenses	4 & 8	21,131	30,702
Accountancy Fees		0	0
Depreciation		23,430	15,098
Total Expenses		44,561	45,800
 Net Income/(Expenditure) for the Year/ Net Movement in Funds		3,272	-10,538

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Balance Sheet

As at 30th June 2022

	Notes	£	2022 £	£	2021 £
Fixed Assets	5				
Fixed Assets at Cost			152,470		93,715
Less Depreciation			-69,253		-45,823
			<u>83,217</u>		<u>47,892</u>
Current Assets					
Cash at Bank and in hand	9	62,427		93,736	
Debtors: amounts due within 1 year	6	1,243		1,989	
Creditors: amounts due within 1 year	7		<u>63,670</u>		<u>95,725</u>
Total Assets less current liabilities			<u>146,888</u>		<u>143,617</u>
Funds					
Unrestricted Funds			146,888		103,617
DVLA Mini Bus Gift Aid Reserve			0		40,000
			<u>146,888</u>		<u>143,617</u>

The Accounts were approved by the Trustees on

Dawn Brock

Co-Chairman of Trustees

Alan Hale

Co-Chairman of Trustees

Age Concern Heathfield and District

Notes to the Accounts

1) Accounting Policies

The accounts have been prepared under the historical cost convention.

The accounts have been prepared in accordance with applicable accounting standards, the Statement of Recommended Practice, 'Accounting and Reporting by Charities', issued March 2005 and the Charities Act 2011.

2) Income

	2022	2021
	£	£
Mini Bus Services	11,914	2,364
Medical Car Services	4,381	229
Men's Shed	6,608	5,827
Donations/Gifts	24,752	26,435
	<u>47,655</u>	<u>34,855</u>

3) Investment Income

	2022	2021
	£	£
Interest Receivable	<u>178</u>	<u>408</u>

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4) Other Expenses

	2022	2021
	£	£
Advertising	0	0
Computer	123	176
Contractors / Admin Cost	0	0
Equipment	4,216	14,131
General Insurance	462	439
Licenses - Blue Badge	21	0
Medical Expenses	0	0
Marketing	851	636
Motor Expenses	5,846	4,650
News Letter	0	0
Postage and office expenses	1,137	1,784
Rent	2,469	2,190
Software	176	123
Staff Training, DBS Checks & Welfare	228	0
Stationary & Printing	0	0
Subscriptions	0	0
Sundry / Donations	65	0
Telephone	16	0
Thank You	1,306	565
Travel & Subsistence	82	475
Office / Shed / Shopping	1,458	357
Misc.	2,673	5,177
	21,131	30,703

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5) Fixed Assets

	2022 £	2022 £	2022 £	2021 £
	Buildings	Motor Vehicles	Total	Total
Fixed Assets at Cost B/fwd	26,715	67,000	93,715	108,745
Additions in Year				
Purchased		58,755	58,755	
Disposal				-15,030
Gift Aided – DVLA Scheme				
Total Cost of Fixed Assets C/fwd	26,715	125,755	152,470	93,715
Depreciation B/fwd	7,089	38,734	45,823	43,414
Depreciation Charge in Year	5,343	18,087	23,430	15,099
Depreciation eliminated on disposal				-12,690
Total Depreciation Charge	12,432	38,734	69,253	45,823
Net Book value at 30 th June 2022	14,283	68,935	83,217	47,892
Net Book value at 30 th June 2021	19,626	28,266	47,892	65,331

6) Debtors: amounts falling due within one year

	2022 £	2021 £
Shopping purchased for Clients	1,243	1,989

7) Creditors: amounts falling due within one year

	2022 £	2021 £
Accruals	0	0

8) Trustees

None of the Trustees (or any person connected with them) received any remuneration or benefits from the charity during the year.

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9) Analysis of Funds

	As at 30 th June 2021 £	Cash Flow £	As at 30 th June 2022 £
Cash at Bank and in Hand	93,736	-31,309	62,427

Age Concern Heathfield and District

Independent examiner's report to the trustees of Age Concern Heathfield and District

I report to the trustees on my examination of the accounts of the Age Concern Heathfield and District for the year ended 30 June 2022.

Responsibilities and basis of report

As the charity trustees of Age Concern Heathfield and District you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Age Concern Heathfield and District's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of Age Concern Heathfield and District as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Steve Kemp FCCA
ACCA membership no. 2792716
Date: 24 October 2022

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