

ANNUAL REPORT – YEAR ENDED 31 MARCH 2024

NAME: THE OXFORD LANE ALMSHOUSE CHARITY

ADDRESS: BRINKHURST, OXFORD ROAD, MARLOW, BUCKS SL7 2NL
Registered Charity No. 205436

The Charity is administered by a Board of Trustees, as follows:-

Board Members:

- Cllr Alex Collingwood - Buckinghamshire Council
- Cllr Jason Batten – Chairman and Marlow Bottom Parish Council
- Mrs Janet Pritchard - Co-optative
- Mrs Julie Tempest-Mitchell - Treasurer & attends Trust Board meetings
- Mrs Rachel Robinson – Marlow Bottom Parish Council

The Board of Trustees meets a minimum of four times a year and are responsible for the strategic aims of the trust, sets the maintenance charge and has overall responsibility for the finances and management of the premises.

Aims

To provide Almshouse accommodation for up to 10 persons of good character who have lived in or have significant connections to Bisham, Great Marlow or Marlow Parishes (or have immediate family living in the said parishes) and are aged 60 or over. To maintain the fabric of the building and environs for the residents.

The accommodation offered is a bed-sitting room with kitchen and toilet. There is a bathroom and separate shower room on each of the two floors, a communal lounge and kitchen with laundry facilities.

Achievements:

The board have been working towards the refurbishment of the residents accommodation and common areas. The corridors, stair wells, lounge have all been uplifted and a new stair lift installed to one of the staircases . Plans are being drawn up to convert the current bedsitting rooms into either self contained one bedroom flats or studio flats with their own shower facility.

In order to increase the charity's income, the Trust rents out the former Wardens two bedroom flat the commercial market.

All general maintenance and repair work has been completed as planned during the year. A donation of a large format TV and art pictures together with a volunteer day

of manual labor was provided by members of the Marlow office of Laurent Perrier.

Cllr Jason Batten
Oxford Lane Almshouses Charity

31 March 2024

THE OXFORD LANE ALMSHOUSES CHARITY

REGISTERED CHARITY NO. 205436

FINANCIAL STATEMENTS

FOR THE YEAR ENDED

31ST MARCH 2024

REPORT OF THE INDEPENDENT EXAMINER TO THE TRUSTEES OF OXFORD LANE ALMSHOUSES CHARITY (Registered charity number 205436)

I report on the accounts of Oxford Lane Almshouses Charity for the year ended 31 March 2024, which are set out on pages 2 and 3.

Respective responsibilities of trustees and examiner

As the charity's trustees you are responsible for the preparation of the accounts. You as the charity's trustees consider that an audit is not required for the year under section 144(2) of the Charities Act 2011 but that an independent examination is needed under section 145(1) of the 2011 Act.

It is my responsibility:

- To examine the accounts under section 145 of the 2011 Act
- To follow the procedures laid down in the general directions given by the Charity Commissioners under section 145(5)(b) of the 2011 Act; and
- To state whether particular matters have come to my attention.

Basis of Independent Examiners Report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

Independent Examiners Statement

In connection with my examination, no matter has come to my attention:

- (1) Which gives me reasonable cause to believe that in any material respect the requirements
 - (a) to keep accounting records in accordance with Section 130 of the 2011 Act; and
 - (b) to prepare accounts which accord with the accounting records and to comply with the accounting requirement of the 2011 Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



David J Hollywood, CA
Stoneyway, Bovington Green, Marlow, Bucks, SL7 2JH
Dated: *July 31, 24*

THE OXFORD LANE ALMSHOUSES CHARITY
INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31st MARCH 2024

	£	2023 £	£	2024 £
INCOME				
Maintenance contributions		32,326		36,359
Interest and dividends		<u>0</u>		<u>989</u>
		32,326		37,347
EXPENDITURE				
Wages		5,783		3,405
Council Tax		2,040		2,143
Health & Safety expenses		1,154		871
Repairs ,Maintenance & Cleaning		9,093		9,507
Refurbishment		300		-
Heat & Light		5,872		14,493
Telephone & Internet		955		992
Insurance		1,555		1,472
Water & Sewage		456		510
Professional fees		739		822
Miscellaneous Expenses		<u>544</u>		<u>648</u>
		28,492		34,864
Excess Income over Expenditure		<u>3,834</u>		<u>2,483</u>
MOVEMENT ON RESERVES				
Accumulated Reserves at 1.4.2023		133,293		137,127
Excess (Loss) / Income for the year		<u>3,834</u>		<u>2,483</u>
		<u>£137,127</u>		<u>£139,610</u>

Approved by the Board of Trustees on

THE OXFORD LANE ALMSHOUSES CHARITY
BALANCE SHEET AT 31st MARCH 2024

	2023	2024
<u>FIXED ASSETS</u>	£	£
Freehold Property at cost	31,946	31,946
 <u>CURRENT ASSETS</u>		
Cash at Bank		
- Current	105,572	25,673
- Business Reserve	0	20,094
- 95 Day Liquidity	0	61,795
Payments in advance	0	0
Cash in Hand	26	103
	<u>105,598</u>	<u>107,665</u>
 Creditors	 <u>417 105,181</u>	 <u>107,665</u>
 <u>TOTAL</u> assets less current liabilities	 <u><u>137,127</u></u>	 <u><u>139,611</u></u>

REPRESENTED BY:

Miscellaneous

Petty cash expenses	173.49
Gifts to residents and volunteers	475.00
	<u>648.49</u>

Professional fees

Secretarial Services	200.00
Payroll services	216.00
Memberships & Subscriptions	406.25
	<u>622.25</u>

Heat, Light & Cleaning

Cleaning & Maintenance	9,924.29
Gas	11,632.51
Electric	2,860.05
	<u>24,416.85</u>

Refurbishment	0.00
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Accruals

<u>0.00</u>

Payments in Advance

<u>0.00</u>

THE OXFORD LANE ALMSHOUSES CHARITY

REGISTERED CHARITY NO. 205436

FINANCIAL STATEMENTS

FOR THE YEAR ENDED

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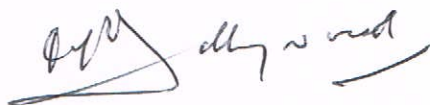
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