

## **ANNUAL REPORT – YEAR ENDED 31 MARCH 2022**

NAME: THE OXFORD LANE ALMSHOUSE CHARITY

ADDRESS: BRINKHURST, OXFORD ROAD, MARLOW, BUCKS SL7 2NL  
Registered Charity No. 205436

The Charity is administered by a Board of Trustees, as follows:-

### **Board Members:**

- Cllr Ian Wernham - Chairman & Co-optative
- Cllr Alex Collingwood - Buckinghamshire Council
- Cllr Jason Batten - Great Marlow Council
- Mrs Janet Pritchard - Co-optative
- Mrs Julie Tempest-Mitchell - Treasurer & attends Trust Board meetings
- Mrs Jo Braybrooke - Clerk & attends Trust Board meetings

The Board of Trustees meets four times a year and are responsible for the strategic aims of the trust, sets the weekly maintenance charge and has overall responsibility for the finances. The Trust employs a part time Facilities Manager who is responsible for the maintenance and day-to-day running of the Almshouse.

### **Aims**

To provide Almshouse accommodation for 10 persons of good character who have lived in Bisham, Great Marlow or Marlow Parishes for five years (or have immediate family living in the said parishes) and are aged 60 or over. To maintain the fabric of the building and environs for the residents.

The accommodation offered is a bed-sitting room with kitchen and toilet. There is a bathroom and separate shower room on each of the two floors, a communal lounge and kitchen with laundry facilities. The residents have the facility of a pendant to connect them to the life-line scheme, which provides a 24-hour service, paid for by the charity.

### **Achievements:**

The board have been busy working towards a major refurbishment of the residents accommodation. Plans are being drawn up to convert the current bedsitting rooms into self contained one bedroom flats.

In order to increase the charity's income, it was agreed to rent out the former Wardens two bedroom flat (the Warden role was made redundant in 2020) on the commercial market.

All general maintenance and repair work has been completed as planned during the year. A donation of dining room furniture for use in the common room was gratefully accepted and donation of garden furniture was also accepted.

**Activities:**

The residents receive regular telephone calls from members of the local St Vincent de Paul Society, to check all is well and for a general chat. Residents also meet in the communal lounge for regular tea parties arranged by volunteers and the Facilities Manager.

The Residents have an Annual meeting with the Trustees, where any complaints or suggestions can be aired.

A Residents and Trustee's Christmas Meal is held annually in December, in the week before Christmas.

Cllr Ian Wernham  
Oxford Lane Almshouses Charity

31 March 2022

THE OXFORD LANE ALMSHOUSES CHARITY

REGISTERED CHARITY NO. 205436

FINANCIAL STATEMENTS

FOR THE YEAR ENDED

31<sup>ST</sup> MARCH 2022

## **REPORT OF THE INDEPENDENT EXAMINER TO THE TRUSTEES OF OXFORD LANE ALMSHOUSES CHARITY (Registered charity number 205436)**

I report on the accounts of Oxford Lane Almshouses Charity for the year ended 31 March 2022, which are set out on pages 2 and 3.

### **Respective responsibilities of trustees and examiner**

As the charity's trustees you are responsible for the preparation of the accounts. You as the charity's trustees consider that an audit is not required for the year under section 144(2) of the Charities Act 2011 but that an independent examination is needed under section 145(1) of the 2011 Act.

It is my responsibility:

To examine the accounts under section 145 of the 2011 Act

To follow the procedures laid down in the general directions given by the Charity Commissioners under section 145(5)(b) of the 2011 Act; and

To state whether particular matters have come to my attention.

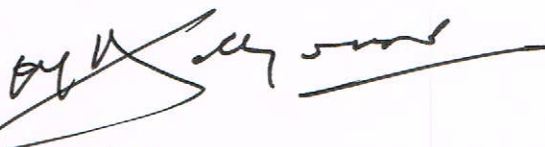
### **Basis of Independent Examiners Report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

### **Independent Examiners Statement**

In connection with my examination, no matter has come to my attention:

- (1) Which gives me reasonable cause to believe that in any material respect the requirements
  - (a) to keep accounting records in accordance with Section 130 of the 2011 Act; and
  - (b) to prepare accounts which accord with the accounting records and to comply with the accounting requirement of the 2011 Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



David J Hollywood, CA

Stoneyway, Bovingdon Green, Marlow, Bucks, SL7 2JH

Dated:

June 16, 22.

THE OXFORD LANE ALMSHOUSES CHARITY  
INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31<sup>st</sup> MARCH 2022

	2021		2022	
INCOME	£	£	£	£
Maintenance contributions		32,775		32,355
Interest and dividends		<u>684</u>		<u>645</u>
		33,459		33,000
EXPENDITURE				
Wages	17,231		7,389	
Administration	48		21	
Council Tax	1,879		1,957	
Lifeline Alarms	23		18	
Repairs, Maintenance & Cleaning	4,327		9,428	
Heat & Light	7,015		3,884	
Telephone & Internet	247		741	
Insurance	1,317		1,406	
Water & Sewage	417		437	
Professional fees	1,004		962	
Miscellaneous Expenses	<u>1171</u>		<u>695</u>	
		34,679		26,937
Excess Expenditure over Income		<u>-1,220</u>		<u>6,063</u>
MOVEMENT ON RESERVES				
Accumulated Reserves at 1.4.2021		39,864		51,484
Transfer of M&G sale proceeds				75,746
Excess (Loss) / Income for the year		<u>-1,220</u>		<u>6,063</u>
		<u>38,644</u>		<u>133,293</u>
Cyclical Maintenance Fund at 1.4.2021 (note 1)	12,826			
Addition/deduction during the year	14			
Expenditure during year	<u>0</u>			
	<u>12,840</u>			
M&G Charity Fund at 1.4.2021	54,614		69,394	
Restate to Market Value	14,780		6,352	
Addition/deduction during the year	0		0	
Sale and transfer to current account	<u>0</u>		<u>-75,746</u>	
	<u>69,394</u>		<u>0</u>	

Approved by the Board of Trustees on

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THE OXFORD LANE ALMSHOUSES CHARITY  
BALANCE SHEET AT 31<sup>st</sup> MARCH 2022

	2021		2022
	£		£
<u>FIXED ASSETS</u>			
Freehold Property at cost	31,946		31,946
Investments (Note 1)			
Oxford Lane Almshouse	69,394		0
<u>CURRENT ASSETS</u>			
Cash at Bank - Deposit	12,840		0
- Current	7,342		101,682
Payments in advance	0		0
Petty Cash in Hand	145		15
	<u>20,327</u>		<u>101,697</u>
Creditors	789	19,538	349
			<u>101,347</u>
<u>TOTAL assets less current liabilities</u>		<u>120,878</u>	<u>133,293</u>
<u>REPRESENTED BY:</u>			
<u>CAPITAL AND RESERVES</u>			
Income Endowment Fund (Note 1)	69,394		0
Cyclical Maintenance Fund (Note 2)	12,840	82,234	0
			<u>0</u>
Accumulated Reserves	38,644		133,293
	<u>120,878</u>		<u>133,293</u>

Note 1:

The M&G investments were sold on 13.02.22 for £75,746.25

Note 2:

The cyclical fund was incorporated into the current account

THE OXFORD LANE ALMSHOUSES CHARITY

REGISTERED CHARITY NO. 205436

FINANCIAL STATEMENTS

FOR THE YEAR ENDED

31<sup>ST</sup> MARCH 2022



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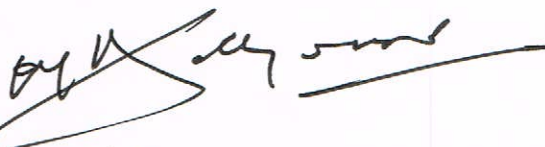
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