



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1st June 2023

Period start date To

31st May 2024

Period end date

Charity name: Peppard War Memorial Hall

Charity registration number: 205368

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The provision and maintenance of a village hall for use by the local inhabitants.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Activities to include meetings, lectures and classes and all forms of recreation and leisure time occupations.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	We believe the activities which take place in the hall provide a public benefit

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

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Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	We continue to increase the use of our hall for the benefit of local organisations and other users. We have leased a part of our unused land to another new charity

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Scheme
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	Unincorporated charity
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	One trustee nominated by the designated user groups and one for the parish council and those with no affiliation by vote at the AGM

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Peppard War Memorial Hall
Other name the charity uses	
Registered charity number	205368
Charity's principal address	Gallowstree Road Peppard Common Henley on Thames RG95JA

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Our income for the year was £31,129 and our running costs including depreciation was £23,482, but we also spent £14,664 on building and land improvements which was written off in the current year. Our balance sheet showed a total amount of £17,117. Cash reduced in the year from 17,930 to 12,611 of which £6,500 was held as a year's bond
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	We plan to hold 6 months worth of running costs. Prudence when applying for grants and mitigation of risk.
Amount of reserves held	Para 1.22	£9,063 partially funded by the £6,500 bond.
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising).	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Clive Mills	Chairman		
2	Brian Cresswell	Treasurer		
3	Valerie Ross	Vice-Chairman		
4	Angela Woolfrey	Minutes Secretary		
5	Thomas Brabben			Chiltern Players
6	Michael Casseley			SC&PTTC
7	Janet Evans			CEHS
8	Raymond Freeman			RPPC
9	Eileen Lynn			WI
10	Hannah Collings			Toddlers Group
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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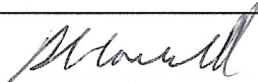
Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Brian Lester Cresswell	
Position (eg Secretary, Chair, etc)	Treasurer	
Date	15 th October 2024	

Peppard War Memorial Hall
Statement of Financial Activities for the year ended

31st May 2024

Notes	2023/2024		2022/2023	
		£		£
	Incoming Resources			
	Incoming from			
	Donations & Grants			
	RPPC	1350		
	TOE	4,279		
	Peppard Revels			
	Chiltern Edge Com.Ass			
	Other	20	112	
	Oxford Comm. Foundation		1,950	
		5,649		2,062
	Activities for generating funds			
	Peppard Unplugged	1740	1395	
	Tabletop Sale	1,740		1,395
	Investment Income			
		0		0
	Total incoming resources fom generated funds	7,389		3,457
	Incoming Resources from charitable activities			
	Hall usage			
	Chiltern Players	815	58	
	Peppard Lunch Club	300	249	
	Peppard WI	451	116	
	Peppard Table Tennis Club	2841	2,069	
	Chiltern Edge Hort. Soc.	100	81	
	Ad hoc users	8,851	10,044	
	Regular users	10,282	8,673	
	Total incoming resources fom charitable activities	23,640		21,290
	Other Income Rent			
		100		
	Total incoming resources	31,129		24,747
	<i>less</i> Costs of Generating funds			
		31,129		24,747
	Resources Expended on Charitable Activities			
	Booking admin	2870	2880	
	Cleaning	4283	4463	
	Cleaning materials	690	497	
	Rubbish Collection	83	269	
	Electricity	1344	1283	
	Gas	1960	209	
	Fire extinguishers/ Health & Safety	58	281	
	Gardening	1661	1327	
	Telephone	700	542	
	General Maintenance	617	1232	
	Insurance	892	1107	
	Software	821	693	
	Water	734	445	
	Postage/printing/Stationery	232	151	
	Subscriptions	50	50	
	Security	594		
	Advertising			
	Events	325	1055	
	Other	212	157	
	Total Expenditure before Building Improvements	18,126	16,641	
9	Building and land improvements	14,664	10,324	
2	Depreciation	5,356	4,671	
	Loss on Asset Disposals			
	Total resources expended on charitable activities	38,146	31,636	
	Net incoming resources	(7,017)	(6,889)	
	Funds at 1st June	8	6,897	
	Funds at 31st May	(7,009)	8	

Peppard War Memorial Hall

Balance Sheet as at 31st May 2024

	2023/24 £	2022/23 £	Notes
Fixed Assets			
Investments	0	0	
Tangible Assets	28,652	23,053	
Accumulated Depreciation	(19,481)	(14,125)	
Total Fixed Assets	9,171	8,928	2
Current assets			
Cash at Bank(LLoyds Current A/c)	6,111	17,930	
Bond	6,500		
Prepaid Expenses	918	575	4
Accrued Revenue	950	720	5
Deferred Income	(1,900)	700	3
Total current assets	12,579	19,925	
Creditors; All falling within one year			
Accrued Expenses	2,833	851	6
Deposits Held	1800	2467	7
Total Net Liabilities	4,633	3,318	
Net current assets	7,946	16,607	
Total Assets less Curent Liabilities	17,117	25,535	
Creditors: Amounts falling due after one year			
Other liabilities			
Total Net Assets	17,117	25,535	
Funds of the Charity			
Unrestricted Funds	17,117	24,135	
Restricted Funds			
Total Funds	17,117	24,135	

Notes to the accounts 2023/24

Ref.

1 These accounts have been prepared on the accruals basis and in accordance with FRS102.

2 Fixed Assets

Up until now we have not recorded any fixed assets in the balance sheet. The land and buildings are freehold and the hall was built in 1921 and as is common practice is not included in the balance sheet, confirmed by professional advice. We also write off any cost of improvements attributable to the land building immediately. We have, however, capitalised three items of Furniture/Equipment. See table below.

Fixed Asset Schedule				
Cost	Computer	Furniture &	Land	Total
	H/W	Equipment		
	Life 3 yrs	Life 5 yrs	No	
	Straight Line	Straight Line	Depreciation	
As at 01.06.2023	150	8779	0	8929
Additions				
Audio Loop		1502		1502
Curtains		730		730
Chair Racks		560		560
Karcher		255		255
Trees			2231	2231
Piano cover		182		182
Stage Lighting		139		139
	0	3368	2231	5599
Depreciation				
Kid's tables		184		184
Toilet		1081		1081
Laptop	150			150
AV System		1730		1730
Cooker		364		364
Fridge		48		48
Piano Cover		36		48
Strimmer		70		70
PA System		71		71
Chairs		764		764
Defibrillator		209		209
Audio Loop		300		300
Curtains		146		146
Chair Racks		112		112
Karcher		51		51
Lighting		28		28
Trees			0	0
	150	5194	0	5356
Disposals	0	0		0
Balance at 31.05.2024	0	6953		9172

3 Deferred Income

Payments for hall bookings for the year beginning 01.06.2024.

(£1,900)

4 Prepaid Expenses

Insurance premium £652
Hallmaster Booking System £177
Booking £89

918

5 Accrued Revenue

Bookings held not yet invoiced £950
Regular Users

6 Accrued Expenses

Stage Lighting £139
Piano cover £182
Gardening £14
Cleaning Mats. £61
Maintenance £33
Cleaning £504

£2,833

7 Deposits Held

Deposits paid by hirers in case of damage

£1,800

8 Sources & Application of funding for major items and projects

Application	Funding	
Tree Planting	£6,410	TOE £4,279
		Self Fund £2,131
Audio Loop	£1,502	RPPC £1,350
		Self Fund £152
Chair Racks	£560	Self Fund £560
Curtains	£730	Self Fund £730
Karcher	£255	Self Fund £255
Block Wall	£4,500	Self Fund £4,500
Hedge removal	£1,635	Self Fund £1,635
Toilet Surround	£1,850	Self Fund £1,850
Shed prep	£1,729	Self Fund £1,729
	£19,171	£19,171



Section A

Independent Examiner's Report

Report to the trustees

PEPPARD WAR MEMORIAL HALL

On accounts for the year
ended

31st May 2024

Charity no
(if any)

205368

Set out on pages

1

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination ~~(other than that disclosed below*)~~ which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Helen M. Fitchett

Date:

28/2/25

Name:

Helen Margaret Fitchett

Relevant professional
qualification(s) or body

A.A.