

# **Trustees Annual Report for the year ending 31<sup>st</sup> December 2023**

**Charity Name:** The Far Forest and District Horticulture Society

**Working Name:** The Far Forest Society

**Registered Charity Number:**205210

**Charity's Principal Address:** Far Forest Pavilion, Tenbury Road (A456), Callow Hill, Rock, Kidderminster, DY14 9DA

**Trustee Names:** Ray Attwood

David Bell

Dennis Dudley

Muriel Bell

John Guy

Michele Lace

**Structure, governance and management.**

**Type of governing document** constitution adopted 7<sup>th</sup> March 1962 amended 9th March 2020

**How the charity is constituted:** Association of members

**Trustee Selection Methods:** Trustees are appointed or reappointed annually at the AGM.

**Summary of the objects of the charity set out in its governing document:** The provision of space and facilities for sport and other leisure time occupation in the interests of social welfare with the object of improving conditions of life for local inhabitants of Far Forest and surrounding areas.

The provision and maintenance of the pavilion for the use of the inhabitants of Far Forest and surrounding areas without distinction of gender, political, religious, or other opinions including use for meetings, lectures and classes and other forms of leisure occupation with the object of improving conditions of life for local inhabitants.

The promotion of agriculture and horticulture by organising an annual countryside show to encourage local interest and stimulate friendly competition in horticulture and other associated activities.

## **Summary of the main activities undertaken for the public benefit in relation these objects**

The Society uses its site to play host to a local football club which has teams from 5 years old through to 18-year-olds with a membership of over 100 players, a tennis club with junior and adult members. The Pavilion is available for rent for functions and the use of local organisations such as the Women's Institute. It is also used as the local polling station for local and general elections. The Society hosts a monthly luncheon club for elderly citizens. Regular film nights are provided for Society members and friends of the Society. An annual two-day show is held in August of each year which is attended by around 10,000 visitors. Six car boot sales are held at the site each year.

Despite a damp weekend, attendance at the countryside show was good. Once again it was well supported by volunteer helpers and was a great success.

Full use has been made of the new show office/football refreshment building which is proving to be of great benefit to both the Society and Rock Sports Football Club.

Improvements have been made to the car park surface and to security and safety lighting around the pavilion. A new CCTV system has been installed to replace the previous outdated one.

Projects projected for this year include improvements to the overspill car parking area and resurfacing of the track between the entrance and the show office.

## **Risk Management Statement**

The society has the following policies in place to protect our volunteers and visitors along with the necessary public liability and premises insurances.

- Health and Safety
- Safeguarding
- GDPR and Data protection/privacy statements
- Equality and Diversity
- CCTV Policy
- Social Media Policy

Our trustees/committee are elected in March each year at our AGM and attend most monthly meetings and are aware of the risks involved in the running of our society and take any necessary steps to reduce any risks identified.

**Financial Review:** We hold cash at bank of approximately £60,000. It is our policy to hold at least £18,000 in reserve to cover one year's running costs in the event of poor weather for the annual show which is the main fund-raising event. A dual authorisation system with our bank is in place to prevent fraudulent payments and theft and all necessary security measures taken when handling cash. Financial reports are given at each of the monthly meetings and accounts are independently examined at the end of our financial year in December.

**Details of any funds materially in deficit:** Not applicable.

**Further Financial Review Details:** The charity's main source of funds is the annual show. Further income comes from car boot sales, rent from football and tennis clubs and lettings of the pavilion.

Most of the income is applied to maintenance and improvement of facilities at the site. In recent years this has included the rebuilding of the viewing gallery, extending electricity coverage to the lower field, installation of solar panels, re-painting of the exterior of the pavilion, the purchase of a storage container and improved drainage for the football pitches.

**Future Plans:** we continue to explore solutions to the problem of the leaking roof of the pavilion, extending car parking space and repainting the pavilion.

## **Declaration**

The trustees declare that they have approved the trustee's report above.

Signed on behalf of the charity's trustees.

John Michael Guy

Chair 9 January 2024

**Far Forest Society**  
**Financial Statements for the**  
**Year Ended 31 December 2023**

**Clearview Accountants LTD**  
**Chartered Accountants**

**Far Forest Society**  
**Financial Statements**  
**for the year ended 31 December 2023**

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# Far Forest Society

## Income and Expenditure Account for the year ended 31 December 2023

	2023		2022	
	Unrestricted	Restricted	Unrestricted	Restricted
	<u>Funds</u>	<u>Funds</u>	<u>Funds</u>	<u>Funds</u>
	£	£	£	£
<b>INCOMING RESOURCES</b>				
<b>Members Subscriptions</b>	220	-	205	-
<b>Income from events - gross</b>				
Show day	42,217	-	29,466	-
Car boot sales	6,490	-	11,976	-
Annual Dinner	600	-	-	-
<b>Investment income</b>				
Rent and wayleaves	3,097	-	2207	-
Bank interest received	1,274	-	146	-
<b>Other incoming resources</b>				
Hire of pavilion and equipment	8,982	-	7,212	-
Donations	2,111	-	6572	-
Other Income	3126	-	-	-
Grant re pavillion	2200	-	700	-
	<u>70,317</u>	<u>-</u>	<u>58,484</u>	<u>-</u>
<b>RESOURCES EXPENDED</b>				
<b>Expenses re events</b>				
Show day	26,459		24,220	-
Car boot sales	1,335		2,666	-
Annual Dinner	727		-	-
Jubilee Show	-		466	-
Installation re log cabin	-		2,460	-
<b>Management and administration</b>				
Insurance	3,689		2,769	-
Rates, water and electricity	6,909		3,534	-
Maintenance and cleaning	17,099		18,311	-
Sundry expenses	3,574		3,424	-
Motor expenses	594		-	-
Bank Chargers	345		-	-
Depreciation - Tractor and Mower	273		365	-
	<u>61,003</u>	<u>-</u>	<u>58,215</u>	<u>-</u>
<b>Net incoming resources</b>	9,314	-	269	-
<b>Total funds brought forward</b>	219,913	7,807	219,644	7,807
<b>Total funds carried forward</b>	<u>229,227</u>	<u>7,807</u>	<u>219,913</u>	<u>7,807</u>



# Far Forest Society

## Balance Sheet as at 31 December 2023

	2023		2022	
	£	£	£	£
<b>Fixed Assets</b>				
Freehold land and buildings		148,064		148,064
Equipment brought forward	1,455		1,455	
Depreciation 25%	<u>637</u>		<u>365</u>	
		818		1,090
<b>Current Assets</b>				
Debtors and prepayments	1,536		2,212	
CCLA Investment Management Ltd	26,723		25,796	
Cash at Barclays Bank Plc:				
Business Premium Account	45,866		31,319	
Current Account	13,929		20,186	
Paypal Account	1,329		100	
Cash in hand	<u>235</u>		<u>392</u>	
	89,618		80,005	
<b>Current Liabilities</b>				
Creditors and accrued charges	<u>1,466</u>		<u>1,439</u>	
<b>Net Current Assets</b>		88,152		78,566
<b>Total Assets Less Current Liabilities</b>		<u><u>237,034</u></u>		<u><u>227,720</u></u>
 <b>Represented by:</b>				
Unrestricted Fund		229,227		219,913
Restricted Income Fund		7,807		7,807
		<u><u>237,034</u></u>		<u><u>227,720</u></u>

**Far Forest Society**  
**Independent Examiners' Certificate on the Accounts**  
**for the year ended 31 December 2023**

This report on the accounts of Far Forest Society for the year ended 31 December 2023, which are set out on pages 1 and 2 is in respect of an examination carried out in accordance with **s.145 of the Charities Act 2011** ('the Act').

**RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER**

The charity's trustees are responsible for the preparation of the accounts.

The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the 2011 Act), and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

**BASIS OF INDEPENDENT EXAMINER'S STATEMENTS**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**INDEPENDENT EXAMINER'S STATEMENT**

In connection of my examination, no matter has come to my attention.

- (1) which gives us reasonable cause to believe that, in any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



24 September 2024

25 Church Street  
Kidderminster  
DY10 2AW

**Far Forest Society**  
**Financial Statements for the**  
**Year Ended 31 December 2023**

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