RSPCA Devon Branch

England & Wales · Charity number 205154

Details

Other names	ROYAL SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS EXETER, EAST AND WEST DEVON BRANCH, RSPCA - DEVON - EXETER, EAST AND WEST DEVON BRANCH, RSPCA - EXETER, EAST AND WEST DEVON BRANCH, RSPCA SOUTH EAST AND WEST DEVON BRANCH, LITTLE VALLEY ANIMAL SHELTER, RSPCA EXETER, EAST AND WEST DEVON BRANCH
Status	Registered
Legal form	Other
Registered	1962-03-28
Register	View on the Charity Commission register

Contact

Address	R S P C A Black Hat Lane Bakers Hill Exeter EX2 9TA
Phone	01392439898
Email	accounts@rspca-littlevalley.org.uk
Website	www.rspca-littlevalley.org.uk

Activities

Objects: THE OBJECTS OF THE BRANCH ARE TO PROMOTE THE WORK AND OBJECTS OF THE SOCIETY [ROYAL SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS (219099)], WITH PARTICULAR REFERENCE TO THE AREA OF THE BRANCH, IN ACCORDANCE WITH THE POLICIES OF THE SOCIETY.

Activities: To promote kindness and to prevent cruelty to animals by all lawful means. This involves the rescue, rehabilitation and rehoming of mistreated, abandoned and unwanted animals, support for the RSPCA inspectorate in the branch area and promotion of the work and objects of the National Society.

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Classification

- **How:** Provides Services
- **What:** Animals
- **Who:** Other Defined Groups, The General Public/mankind

Geography

- **Area of benefit:** SOUTH EAST AND WEST DEVON.
- Devon

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£1,771,668	£1,598,303	£7,368,912	42
2023-12-31	£2,119,602	£1,435,204	£7,039,597	41
2022-12-31	£1,081,477	£1,116,409	£6,218,693	34
2021-12-31	£812,445	£1,006,163	£6,390,882	31
2020-12-31	£1,706,687	£945,920	£5,494,922	33

Trustees

Name	Role	Appointed
Cate Needler		2025-11-27
Dr Josephine Elizabeth Kapff		2025-11-27
Evelyn Mundy		2016-06-02
MARGARET HARDY		
MRS JACKIE WILLIAMS		
Sarah Cochrane		2023-11-30
Steven John Wilson		2025-02-27

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RSPCA Devon Branch

England & Wales - Charity number 205154

Accounts

Charity registration number: 205154

RSPCA DEVON BRANCH

ANNUAL REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2024

RSPCA DEVON BRANCH

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Mrs C Allan (Chairman) Mrs E Mundy (Secretary) Mrs J Williams Mrs M Hardy Ms J Prince (Resigned Apr 2024) Miss E McPhail Mrs A Eyles (Retired Jan 2024) Mrs S Cochrane Mrs H Hudson (Appointed Apr 2024)
Senior staff	Mr H Lowson (CEO) Miss J Blake (Animal Shelter Manager) Mr J Coles (Retail Development Manager) Ms R Manning (Finance Manager)
Charity number	205154
Principal address	Little Valley Animal Centre Black Hat Lane Bakers Hill Exeter Devon EX2 9TA
Auditor	Streets Audit LLP 2 Barnfield Crescent Exeter EX1 1QT
Bankers	Nat West Bank PLC 59 High Street Exeter Devon EX4 3DL The Co-operative Bank 34 The Kingsway Swansea SA1 5LG

RSPCA DEVON BRANCH

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RSPCA DEVON BRANCH

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 DECEMBER 2024

The trustees present their annual report and financial statements for the year ended 31 December 2024.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

Structure, governance and management
The Charity is constituted as an Unincorporated Association, which operates as an autonomous Branch of the National RSPCA and is subject to its Branch Rules. It is governed by a Board of Trustees, which is responsible for effective leadership and direction, and which meet monthly to make strategic decisions. Day to day management of the Branch is delegated to the Branch and Finance Manager, the Shelter Manager and the Area Retail Manager who report to the Committee.

The trustees who served during the year and up to the date of signature of the financial statements were:
Mrs C Allan (Chariman)
Mrs E Mundy (Secretary)
Mrs J Williams
Mrs M Hardy
Ms J Prince (retired April 2024)
Miss E McPhail
Mrs S Cochrane
Mrs A Eyles (retired January 2024)
Mrs H Hudson (Appointed April 2024)

Trustee recruitment and appointment
A Committee of Trustees is elected at each AGM by the Branch members to govern the charity. Trustees are recruited for their experience, empathy and knowledge of the Charity and to keep the skills and composition of the Trustee body balanced. Succession planning is regularly kept under review. All Trustees give their time voluntarily and receive no benefits from the Charity, although Trustees can claim expenses properly and necessarily incurred in the performance of their duties.

Trustee induction and training
New Trustees are given literature on the work of the Charity and the guidance from the Charity Commission on the role of a trustee. Information provided includes the latest financial statements of the Branch and its Minutes, the Branch Rules and the RSPCA's Animal Welfare Policies. Trustees are encouraged to keep up to date with current issues relevant to their roles.

Trustee responsibilities
Trustees are legally required to prepare financial statements for each financial year, in accordance with the Charity's governing document, the Charities Act 2011 and with Accounting and Reporting by Charities: a Statement of Recommended Practice applicable to charities preparing their accounts in accordance with Financial Reporting Standard 102 published October 2014. These financial statements must give a true and fair view of the Charity's financial activities during the year and of its financial position at the end of the year. In preparing the financial statements the Trustees are required to:

- prepare accounts which give a true and fair view;
- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the statements on the going concern basis unless it is inappropriate to assume that the charity will continue to operate;
- observe the methods and principles in the applicable Charities SORP.

The Trustees are also responsible for maintaining proper accounting records which disclose, with reasonable accuracy, the financial position of the Charity, which will enable them to ensure that the financial statements comply with applicable law, regulations and the trust deed. They are also responsible for safeguarding the assets of the Charity and for taking reasonable steps to prevent fraud or other irregularities. The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the Charity's website.

Objectives and activities

The aims of the Charity are to promote kindness and to prevent cruelty to animals by all lawful means. This involves the rescue, rehabilitation and re-homing of mistreated, abandoned and unwanted animals, support for the RSPCA Inspectorate in the Branch area and promotion of the work and objects of the National Society.

The Trustees' objectives for the year are shaped by these strategic aims, with a view to obtaining income for the benefit of animal welfare in the area by raising funds through the six charity shops, fundraising and maintaining and improving the value of the Charity's investments.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

The main activities of the Charity during the year were the operation of the Little Valley Animal Shelter and the re-homing of unwanted animals. The activities also included the provision of veterinary care, micro-chipping, neutering and inoculations and the provision of financial assistance with the cost of veterinary care for the animals of eligible people on state benefits.

Public benefit statement

All charities in England and Wales must have charitable aims that are based on providing public benefit and comply with section 4 of the Charities Act 2011. The Trustees have regard to the Charity Commission's guidance on public benefit. The RSPCA's founders identified the Society's primary aim as being to alter the moral feelings of the country and to promote humane sentiment in humans towards animals which gives moral benefit to the human community as a whole.

The following Branch activities during the year constitute clear benefit to the public:

- The Branch supports the local community and Inspectors by taking in mistreated or abandoned animals and those whose owners, through bereavement, disability, age, marriage break-up or other reasons, are unable or unwilling to keep them.

- Animals in the Branch's care receive veterinary treatment, vaccination, neutering, micro-chipping and, if necessary, treatment for behavioural problems, and are assessed for re-homing.

- The Branch re-homes the animals in its care at low cost to people willing and suitable to provide a home for them.

- The Branch provides financial help to members of the public on state benefits, living in the Branch area, to assist them in paying for veterinary bills. Financial help is also given towards veterinary bills for age- related illnesses to those who adopt older animals from the Shelter.

- The Branch provides free animal care advice to members of the public.

Achievements and performance

In 2024, we at last had our solar panels installed, which are helping enormously with our electricity bills at the Shelter. The warren (for rabbits and guinea pigs) and reception upgrade were delayed slightly, but plans are now being prepared to go out to tender for the works. This summer will see the start of the building works, so there will be a lot of disruption at the Shelter, but it will be well worth the trouble, as our rabbits will now have purpose built accommodation. Our ancient waste disposal system, the Klargester, will be replaced at the same time with a much more modern system.

We moved from our old, very small shop in Brixham, to new, larger premises in the main street. So far, the shop is performing extremely well. We found premises in Tiverton and have recently signed the lease and started fitting it out, with a view to opening some time in March. All our shops have had some challenging times, but staff and volunteers have all worked very hard and I would like to thank them all.

We will be sad to lose our Area Retail Manager, John Coles, who will be taking well deserved retirement at the end of March. I would like to thank him for transforming the way our shops operate, making them much more businesslike, without losing their unique characters. His replacement is Marcus Harrison, who will start with us in April.

Our new Finance Manager, Rachael Manning, started with us in September after our Finance Assistant, Anna Stentiford, left us to return to a legal practice. Rachael comes very well qualified and has already implemented a number of more efficient ways of working.

Our Shelter Manager, Emily Mayer, sadly left us to return to her family in the South East. We appreciate the changes she made to the Shelter and wish her well. She has been succeeded by Jo Blake, who, along with her rescue greyhound, Sergio, has settled in well.

Mrs Fiona Gofton started with us in April, 2024, as Office, Facilities and HR Manager and has been very good at organising procedures, managing maintenance and servicing meetings. She is also going through and updating all our policies.

George Hill, our Digital Communication Manager, continues to update our website and social media communications. He has done an excellent job in designing shop signage for our new shops. He and Fiona also did a good job of organising and running our Open Day and Christmas Fair. Thank you to both of them.

We have appointed a new Corporate Fundraiser, Hayley Hukku, who will be starting in March. She will be working to diversify our income streams, making us less reliant on legacies.

Our outreach project to provide a mobile vet service has been shelved for the time being, as our Deputy Shelter and Outreach Manager had to step up in the interim period between Shelter Managers. We will be looking at other ways of supporting the community.

We have had two new trustees joining us, Sarah Cochrane and Helaine Hudson. Sarah also volunteers on Reception and Helaine helps with our online shop. We have two potential new trustees who might be joining us soon, but still would like another trustee with some finance or animal welfare experience.

Last, but not least, I would like to thank our CEO, Hugh Lowson, who has always been willing to step in and help with any task, from walking dogs, staying onsite to provide overnight cover, covering shop tills during absences and looking at drains and our trustees for all their support and dedication.

Principal risks and uncertainties:

- The health, safety and welfare of our staff and volunteers
- Damage to the branch's reputation
- The availability of finance to allow activities to continue

The Branch continues to take active steps to manage these risks.

Financial review
The total incoming resources for the year amounted to £1,771,669 (2023: £2,119,602) including legacies of £868,098 (2023: £1,267,606). Expenditure in the year was £1,598,303 (2023: £1,435,204). After gains on investments of £155,950 (2023: £136,506) the branch made a surplus of £329,315 (2023: £136,506).

Reserves policy
Reserves are necessary to safeguard the Branch's future. Revenues can be unpredictable and reserves are important to assist in years where our expenditure exceeds revenue. In addition, the Branch has the responsibility to ensure it has reserves to fulfil capital commitments and meet any costs relating to unexpected emergency repairs to the animal shelter.

It is the policy of the Branch to hold free reserves (total reserves less fixed assets, designated and restricted reserves) at a level of between one and a half years' and two years' expenditure. Using the current year's total expenditure, this is between £1.7 million and £2.2 million.

The levels of reserves are held to support the following areas:

a) The Branch relies heavily on donations and legacies, both of which can fluctuate significantly from year to year.

b) Should the Branch see a long term pattern of declining revenues, there would be a transition period whilst a strategy to adapt to a changing environment is achieved.

c) If the Branch is faced with closure sufficient reserves would need to meet
   i. the running costs of the animal shelter whilst animals are rehomed
   ii. the cost of staff redundancies

The total reserves at 31 December 2024 were £7,368,912 (2023: £7,039,597) comprising £1,861,500 (2023: £1,723,00) of designated funds and £4,480,948 (2023: £4,356,682) of general funds. Of the general funds, £2,722,273 are held as tangible assets and so not available to be spent. The remaining balance of £1,758,675 represents free reserves.

Investment policy

The Charity holds investments in order that the service level provided for animal welfare is maintained should there be a reduction in incoming resources. The Trustees have prepared an investment policy, with the objective of investing in a low to medium risk portfolio which will maximise income, whilst protecting capital. Professional advice is provided by Barclays Wealth Management and Transact, who manage the portfolios on a discretionary basis. Meetings are held with them as and when required to review the performance of the portfolio. A combination of stock market investments, together with bank fixed term deposits, meet the requirement for the generation of both income and capital growth, whilst reducing the risk of investment losses in uncertain and volatile markets.

The Trustees have adopted an ethical investment policy that takes all reasonable steps not to hold investments in companies whose activities are not consistent with RSPCA animal welfare policies. In particular, investments are avoided that carry out any testing on animals

The value of the Charity's investments at 31 December 2024 was £2.39 million (2023: £2.19 million). The total return on all managed investments was a surplus of 2.43% (2023: 1.01%).

Plans for future periods

To raise sufficient funds through fundraising, retail and the shelter to meet the running costs of both Little Valley animal shelter and our animal welfare community services.

To ensure that our profile continues to improve throughout the Devon area and that both Little Valley and our community services are well known and respected.

To make better use of the Little Valley site by rebuilding our rabbit accommodation and our reception building. The new reception area will provide a more spacious area to interact with our supporters and members of the public. We will also be remodelling and improving the animal treatment rooms and surgery area.

To create a Serenity Garden (hopefully using external funding), which will create a quiet space for staff and visitors, a wildlife pond and a memorial area.

To further research the provision of an outreach service with a custom fitted van and trained staff, which will provide members of the public in more remote areas with advice and assistance.

To encourage all staff and volunteers to attend any relevant training courses to increase their potential.

To continue to maximise profits from our physical shops and online shop and to increase the number of shops in our area.

Key management personnel

The key management personnel are held to be all of the Trustees and the senior staff listed on the cover sheet.

The pay levels for key management personnel, who are not Trustees, are reviewed by the Trustees and benchmarked against other charities.

The trustees' report was approved by the Board of Trustees.

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Mrs C Allan (Chairman)
Trustee

Date: 22/5/25

RSPCA DEVON BRANCH

INDEPENDENT AUDITOR'S REPORT

TO THE TRUSTEES OF RSPCA DEVON BRANCH

Opinion

We have audited the financial statements of RSPCA Devon Branch (the 'charity') for the year ended 31 December 2024 which comprise the statement of financial activities, the balance sheet, the statement of cash flows and notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 December 2024 and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the financial statements* section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the trustees' report; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the statement of trustees' responsibilities, the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error. In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below.

A further description of our responsibilities is available on the Financial Reporting Council's website at: https://www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Other matters

Your attention is drawn to the fact that the charity has prepared financial statements in accordance with "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

This has been done in order for the financial statements to provide a true and fair view in accordance with current Generally Accepted Accounting Practice.

Use of our report

This report is made solely to the charity's trustees, as a body, in accordance with part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Streets Bush Limited Streets Audit Ltd 26/06/2025

Chartered Accountants
Statutory Auditor

2 Barnfield Crescent
Exeter
EX1 1QT

RSPCA DEVON BRANCH

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 DECEMBER 2024

		Unrestricted funds 2024 £	Restricted funds 2024 £	Total funds 2024 £	Unrestricted funds 2023 £	Restricted funds 2023 £	Total funds 2023 £
Income and endowments from:							
Donations and legacies	3	990,403	298	990,701	1,350,259	2,636	1,352,895
Charitable activities	4	66,178	-	66,178	47,593	-	47,593
Other trading activities	5	589,572	2,846	592,418	640,507	4,828	645,335
Investments	6	91,282	31,089	122,371	49,315	24,464	73,779
Total Income		1,737,435	34,233	1,771,668	2,087,674	31,928	2,119,602
Expenditure on:							
Charitable activities:							
Shop purchases and consumables	7	448,201	-	448,201	475,045	-	475,045
Protection and rehoming of animals	7	1,078,033	2,846	1,080,879	867,372	4,828	872,200
Costs of generating voluntary income	7	47,978	-	47,978	68,299	-	68,299
Total charitable expenditure		1,574,212	2,846	1,577,058	1,410,716	4,828	1,415,544
Investment management costs		11,624	9,621	21,245	10,723	8,937	19,660
Total expenditure		1,585,836	12,467	1,598,303	1,421,439	13,765	1,435,204
Net gain on investments		111,167	44,783	155,950	89,406	47,100	136,506
Net movement in funds		262,766	66,549	329,315	755,641	65,263	820,904
Fund balances at 1 January 2024		6,079,682	959,915	7,039,597	5,324,041	894,652	6,218,693
Fund balances at 31 December 2024		6,342,448	1,026,464	7,368,912	6,079,682	959,915	7,039,597

RSPCA DEVON BRANCH

BALANCE SHEET

AS AT 31 DECEMBER 2024

	Notes	2024 £	2024 £	2023 £	2023 £
Fixed assets					
Tangible assets	**12**		2,714,695		2,486,318
Intangible assets	**13**		7,578		2,673
Investments	**14**		2,392,694		2,185,926
			5,114,967		4,674,917
Current assets					
Stocks	**15**	122,715		93,981	
Debtors	**16**	137,077		82,247	
Cash at bank and in hand		2,090,335		2,269,172	
		2,350,127		2,445,400	
Creditors: amounts falling due within one year	**17**	(96,182)		(62,470)	
			2,253,946		2,382,930
Provisions for liabilities					
Provisions	**18**		-		(18,250)
Net assets			7,368,912		7,039,597
Income Funds					
Restricted funds	**19**		1,026,464		959,915
Unrestricted funds					
Designated funds	**20**	1,861,500		1,723,000	
General unrestricted funds		4,480,948		4,356,682	
			6,342,448		6,079,682
			7,368,912		7,039,597

The financial statements were approved by the trustees on .....

.....
Mrs C Allan (Chairman)
Trustee

RSPCA DEVON BRANCH

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 31 DECEMBER 2024

	Notes	2024		2023	
		£	£	£	£
Cash flows from operating activities					
Cash generated from operations	**25**		68,090		644,428
Investing activities					
Purchase of tangible fixed assets		(318,480)		(96,521)	
Proceeds from sale of tangible fixed assets		-		14,840	
Purchase of investments		(236,950)		(612,551)	
Proceeds from disposal of investments		186,132		584,809	
Dividends, interest and rents		122,371		73,779	
Net cash used in investing activities			(246,927)		(35,644)
Net cash used in financing actitivies			-		-
Net increase/(decrease) in cash and cash equivalents			(178,837)		608,784
Cash and cash equivalents at beginning of year			2,269,172		1,660,388
Cash and cash equivalents at end of year			2,090,335		2,269,172

1 Accounting policies

Charity information

RSPCA Devon Branch is a trust that constitutes a public benefit entity as defined by FRS 102.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's [governing document], the Charities Act 2011, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. The trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

1 **Accounting policies (continued)**

1.4 Income

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised when the claim is received.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected.

Grants, including grants for the purpose of fixed assets are recognised in full in the statement of financial activities in the year in which they are receivable.

Income resources from the charitable activities are recognised on the accruals basis and are included net of any VAT that has been charged.

Dividends are recognised once the dividend has been declared and notification in full in the statement of financial activities in the year in which they are receivable.

1.5 Expenditure

Resources expended are recognised in the period they are incurred and include VAT unless it is recoverable. Expenditure is either allocated on a direct or usage basis.

Expenditure that is directly attributable to raising funds is included in the costs of generating funds. This includes holding fundraising events, running charity shops and purchasing retail goods.

Expenditure attributable to meeting charitable objectives, including the support costs of the animal shelter, is included in charitable activities.

Costs associated with the general running of the charity which are not attributable to meeting charitable objects are classified as support costs.

Support costs have been allocated to each activity undertaken by the charity on the basis of an estimate of amount of the costs generated by each activity.

1 **Accounting policies (continued)**

1.6 Fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Intangible assets are initially measured at cost and subsequently measured net of amortisation.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Buildings	2% on cost
Solar Panels	99 Years on straight line
Website	10 Years on straight line
Plant and equipment	15% on cost
Fixtures and fittings	15% on cost
Computers	25% on cost
Motor Vehicles	25% on cost

Freehold land is not depreciated.

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

1.7 Fixed asset investments

Fixed asset investments are initially measured at transaction price excluding transaction costs, and are subsequently measured at fair value at each reporting date. Changes in fair value are recognised in net income/(expenditure) for the year. Transaction costs are expensed as incurred.

1.8 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.9 Stocks

Stocks are stated at the lower of cost and estimated selling price less costs to complete and sell. Cost comprises direct materials and, where applicable, direct labour costs and those overheads that have been incurred in bringing the stocks to their present location and condition. Items held for distribution at no or nominal consideration are measured the lower of replacement cost and cost.

Donated stock is valued at the expected proceeds less the expected cost of sales in accordance with the SORP (FRS102).

1 **Accounting policies (continued)**

1.10 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts.

1.11 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.12 Taxation

The charity is exempt from tax on its charitable activities.

1.13 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

2 **Critical accounting estimates and judgements**

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3 **Donations and legacies**

	2024	2023
	£	£
General donations	121,416	83,439
Collecting boxes	1,187	1,851
Legacies	868,098	1,267,605
	990,701	1,352,895

There was £298 (2023: £2,636) in restricted donations and legacies in the year.

4 **Charitable activities**

	2024	2023
	£	£
Adoptions	38,211	35,018
Boarding	27,181	12,091
Vet reimbursements	786	199
Membership fees	-	286
	66,178	47,594

5 Other trading activities

	Unrestricted funds 2024	Restricted funds 2024	Total 2024	Unrestricted funds 2023	Restricted funds 2023	Total 2023
Friends of Little Valley Animal Shelter	7,471	-	7,471	5,379	-	5,379
Online Income	19,761	-	19,761	20,807	-	20,807
RSPCA House to House	65,448		65,448	69,282	-	69,282
Shop income	481,923	2,846	484,769	531,130	3,828	534,958
Other events	13,201	-	13,201	6,795	-	6,795
Other income	1,768	-	1,768	7,114	1,000	8,114
	589,572	2,846	592,418	640,507	4,828	645,335

6 Investments

	Unrestricted funds 2024	Restricted funds 2024	Total 2024	Total 2023
	£	£	£	£
Dividends and interest from portfolios	26,964	31,089	58,053	73,779
Interest receivable	64,318	-	64,318	-
	91,282	31,089	122,371	73,779

There was £24,464 in restricted dividends and interest from portfolios in 2023.

7 Charitable activities	Shop purchases and consumables 2024	Protection and rehoming of animals 2024	Cost of generating voluntary income 2024	Total 2024	Shop purchases and consumables 2023	Protection and rehoming of animals 2023	Cost of generating voluntary income 2023	Total 2023
	£	£	£	£	£	£	£	£
Staff costs	248,872	613,993	-	862,865	252,809	445,965	-	698,774
Animal welfare	-	163,896	-	163,896	-	128,906	-	128,906
Depreciation and impairment	18,198	64,130	-	82,328	14,024	54,973	-	68,997
Shop purchases and consumables	10,641	-	-	10,641	11,148	-	-	11,148
Rent and rates	46,964	7,484	-	54,448	51,205	4,706	-	55,911
Light and heat	12,904	49,771	-	62,675	12,980	51,924	-	64,904
Motor and travelling	6,630	9,220	-	15,850	6,959	9,990	-	16,949
Telephone and internet	2,294	7,762	-	10,056	2,404	8,320	-	10,724
Insurance	2,432	3,564	-	5,996	2,114	3,963	-	6,077
Repairs and renewals	1,780	5,534	-	7,314	7,592	30,995	-	38,587
Cleaning and waste disposal	5,704	28,274	-	33,978	5,308	24,246	-	29,554
Premises expenses	250	1,886	-	2,136	19,126	1,457	-	20,583
Staff welfare	523	2,319	-	2,842	495	1,737	-	2,232
Sundries	351	4,051	-	4,402	1,487	5,444	-	6,931
Legal and professional	3,838	7,559	-	11,397	2,925	1,839	-	4,764
Postage, stationery and computer costs	3,085	20,402	-	23,487	3,712	6,571	-	10,283
Shop card charges and bank charges	12,132	1,530	-	13,662	8,840	1,266	-	10,106
Legacy fees and other events	-	-	30,077	30,077	-	-	50,320	50,320

	Shop purchases and consumables 2024 £	Protection and rehoming of animals 2024 £	Cost of generating voluntary income 2024 £	Total 2024 £	Shop purchases and consumables 2023 £	Protection and rehoming of animals 2023 £	Cost of generating voluntary income 2023 £	Total 2023 £
	376,598	991,375	30,077	1,398,050	403,128	782,302	50,320	1,235,750
Share of support costs (See note 8)	71,603	89,504	17,901	179,008	71,917	89,898	17,979	179,794
	448,201	1,080,879	47,978	1,577,058	475,045	872,200	68,299	1,415,544
Analysis by fund								
Unrestricted funds	448,201	1,078,033	47,978	1,574,212	475,045	867,372	68,299	1,410,716
Restricted funds	-	2,846	-	2,846	-	4,828	-	4,828
	448,201	1,080,879	47,978	1,577,059	475,045	872,200	68,299	1,415,544

8 Support costs

	Total 2024 £	Total 2023 £
Staff costs	144,784	161,443
Depreciation	2,869	9,908
Accountancy	19,628	9,059
Donations	11	-
Postage, stationery and computer costs	4,388	3,411
Professional	829	825
Bank charges	1,786	1,847
Repairs and renewals	8	71
Rent and rates	3,150	-
Motor expenses	3	435
Waste disposal	-	5
Sundries	1,526	5,772
Telephone and internet	26	-
Premises expenses	-	1,858
Profit on disposal of motor vehicles	-	(14,840)
	179,008	179,794

9 Auditor's remuneration

Fees payable to the charity's auditor and associates:	2024 £	2023 £
Audit of the charity's annual accounts	11,000	7,000
Non-audit services	3,500	-
	14,500	7,000

10 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year (2023: none).

11 Employees

The average monthly number of employee during the year was:

	Total 2024	Total 2023
Fundraising and shop	13	15
Charitable activities	23	19
Support staff	6	7
	42	41

Employment costs	2024 £	2023 £
Wages and salaries	901,340	781,337
Social security costs	66,904	58,440
Other pension costs	26,071	20,430
	994,315	860,207

The aggregate emoluments of key management personnel for the year totalled £224,094 (2022: £154,332).

The number of employees whose annual remuneration was more than £60,000 is as follows:

	2024 Number	2023 Number
£60,001 - £75,000	1	1

Contributions totalling £2,201 (2023: £2,640) were made to defined contribution pensions schemes on behalf of employees whose emoluments exceed £60,000.

12 Tangible fixed assets

	Freehold property and buildings	Solar panels	Plant and equipment	Fixtures and fittings	Motor vehicles	Computers	Total
	£	£	£	£	£	£	£
Cost							
At 1 January 2024	3,355,242	2,777	119,554	40,838	56,556	31,931	3,606,898
Additions	106,865	162,886	8,199	20,086	11,127	3,647	312,810
Disposals	(4,007)	-	-	(15,595)	-	-	(19,602)
At 31 December 2024	3,458,100	165,663	127,753	45,329	67,683	35,578	3,900,106
Depreciation and impairment							
At 1 January 2024	938,539	28	105,282	38,395	22,394	15,942	1,120,580
Charge for the year	57,169	758	6,868	958	11,904	6,776	84,433
Eliminated on disposal	(4,007)	-	-	(15,595)	-	-	(19,602)
At 31 December 2024	991,701	786	112,150	23,758	34,298	22,718	1,185,411
Net book value							
At 31 December 2024	2,466,399	164,877	15,603	21,571	33,385	12,860	2,714,695
At 31 December 2023	2,416,703	2,749	14,272	2,443	34,162	15,989	2,486,319

13 Intangible fixed assets

	Website	Total
	£	£
Cost		
At 1 January 2024	2,695	2,695
Additions	5,670	5,670
Disposals	-	-
At 31 December 2024	8,365	8,365
Amortisation and impairment		
At 1 January 2024	22	22
Charge for the year	765	765
Eliminated on disposal	-	-
At 31 December 2024	787	787
Net book value		
At 31 December 2024	7,578	7,578
At 31 December 2023	2,673	2,673

14 Investments

	Listed investments
Cost or valuation	£
At 1 January 2024	2,185,926
Additons	236,950
Disposals	(186,132)
Gain on Investment	155,950
At 31 December 2024	2,392,694
Carrying amount	
At 31 December 2024	2,392,694
At 31 December 2023	2,185,926

15 Stocks

	2024	2023
	£	£
Stocks	122,715	93,981
	122,715	93,981

16 Debtors

	2024	2023
	£	£
Trade debtors	5,094	4,224
Other debtors	120,944	62,919
Prepayments and accrued income	11,039	15,104
	137,077	82,247

17 Creditors: amounts falling due within one year

	2024	2023
	£	£
Other taxation and social security	25,574	21,477
Trade creditors	29,452	30,352
Accruals and deferred income	41,156	10,641
	96,182	62,470

18 Provisions for liabilities	2024	2023
	£	£
Lease dilapidations	-	18,250
	-	18,250

19 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Balance at 1 January 2023 £	Incoming resources £	Resources expanded £	Revaluations, gains and losses £	Balance at 1 January 2024 £	Incoming resources £	Resources expanded £	Revaluations, gains and losses £	Balance at 31 December 2024 £
Safe Haven Scheme	-	3,828	(3,828)	-	-	2,846	(2,846)	-	-
The Warren Rebuild	-	1,000	-	-	1,000	-	-	-	1,000
North Devon Branch	894,652	27,100	(9,937)	47,100	958,915	31,387	(9,621)	44,783	1,025,464
	894,652	31,928	(13,765)	47,100	959,915	34,233	(12,467)	44,783	1,026,464

During the year £2,846 (2023: £3,828) was received under the Safe Haven Scheme. This is restricted to use for supporting the running costs of the kennels. All the income was spent on kennel running costs during the year (2023: all spent on running costs).

20 Designated Funds

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

	Balance at 1 January 2023	Transfers	Balance at 1 January 2024	Transfers	Balance at 31 December 2024
	£	£	£	£	£
Committed	473,000	145,000	618,000	299,000	917,000
Organisational	685,000	420,000	1,105,000	(160,500)	944,500
	1,158,000	565,000	1,723,000	138,500	1,861,500

As noted in the Future Plans section of the Trustees' Report, there are plans to invest in various aspects of the charity over the next year. The following amounts have been designated in order to fund these activities:

Committed Funds

- Onsite Coffee Shop, Reception, Office, Clinic Rebuild & Kennel Store Budget & legal fees - £900,000, plus 10% continency (2023: £550,000);
- Behaviourist/Puppy Classes - £nil (2023: £35,000);
- Vet Services/Pop-Up Clinic - £nil (2023: £16,000);
- Educational - £15,000 (2023: £15,000); and
- Pet Grooming- £2,000 (2022: £2,000)

Organisational Funds

- Branding - £nil (2023: £10,000);
- Outreach Vehicle and running costs - £140,000 (2023: £140,000);
- Rabbitary Rebuild - £350,000 (2023: £350,000);
- Klargester - Sewage Digester - £150,000 (2023: £nil);
- Legal fees in regards to the Rabbitary and Klargester - £64,000 (2023: £nil);
- Serenity Garden - £180,000 (20% funding from Little Valley, rest will be external funding (2023: £180,000);
- ICT Equipment and office furniture - £22,000 (2023: £10,000);
- Corporate Fundraiser - £38,500 (2023: £nil);
- Staff Accommodation - £nil (2023: £100,000);
- Brixham Shop Purchase - £nil (2023: £110,000);
- Animal Community Officer Van - £nil (2023: £25,000);
- Solar Panels £nil (2023:£180,000).

21 Analysis of net assets between funds

	Unrestricted funds 2024 £	Designated funds 2024 £	Restricted funds 2024 £	Total 2024 £	Unrestricted funds 2023 £	Designated funds 2023 £	Restricted funds 2023 £	Total 2023 £
Fund balances at 31 December 2024 are represented by:								
Fixed assets	2,722,273	-	-	2,722,273	2,488,991	-	-	2,488,991
Investments	1,373,559	-	1,019,135	2,392,694	1,242,213	-	943,713	2,185,926
Current assets / (liabilities)	385,116	1,861,500	7,329	2,253,945	625,478	1,723,000	16,202	2,364,680
	4,480,948	1,861,500	1,026,464	7,368,912	4,356,682	1,723,000	959,915	7,039,597

22 Operating lease commitments

At the reporting end date the charity had outstanding commitments for future minimum lease payments under non-cancellable operating leases, which fall due as follows:

	2024	2023
	£	£
Within one year	53,233	28,050
Between two and five years	178,708	48,483
More than five years	77,292	-
	309,233	76,533

Amounts recognised in the statement of financial activities as an expense during the period in respect of operating lease arrangements was £40,904 (2023; £43,648).

23 Related party transactions

During the year, the Branch received all of its legacies and some of its donations which were processed by the Head Office of the Royal Society for the Prevention to Cruelty to Animals. This included £65,448 (2023: £69,282) received from house to house collections.

The charity purchased animal food, drugs and sundries costing £19,277 (2023: £39,603) from the Head Office.

The charity received monies from the Head Office for boarding, veterinary fees and drugs rebate of £27,011 (2023 £12,290).

24 Surplus / (Deficit) on shop activity

	2024	2023
	£	£
Income from activities of generating funds	481,923	534,958
Shop purchases and expenses	(378,904)	(475,007)
	103,019	59,951

25 Cash generated from operations

	2024	2023
	£	£
Surplus/(Deficit) for year year	329,315	820,904
Adjustments for:		
Dividends, interest and rents	(122,371)	(73,779)
(Gain)/Losses on Investments	(155,950)	(136,507)
Depreciation and amortisation	85,198	78,905
Profit on sale of fixed assets	-	(14,840)
Introduction of provision	(18,250)	18,250
Movements in working capital:		
(Increase)/Decrease in stocks	(28,734)	(53,306)
(Increase)/Decrease in debtors	(54,830)	2,602
Increase/(Decrease) in creditors	33,712	2,199
Cash generated from operations	68,090	644,428

RSPCA Devon Branch

England & Wales - Charity number 205154

Accounts

Charity registration number 205154

RSPCA DEVON BRANCH

ANNUAL REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2023

RSPCA DEVON BRANCH

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Mrs C Allan (Chairman) Mrs E Mundy (Secretary) Mrs J Williams Mrs M Hardy Ms J Prince Miss E McPhail Mrs A Eyles (Retired Jan 2024) Mrs S Cochrane (appointed October 2023)
Senior staff	Mr H Lowson (CEO) M E Mayer (Animal Shelter Manager) Mr J Coles (Retail Development Manager) Ms S Tolly (Finance Manager)
Charity number	205154
Principal address	Little Valley Animal Shelter Black Hat Lane Bakers Hill Exeter Devon EX2 9TA
Auditor	Bush & Co Limited 2 Barnfield Crescent Exeter EX1 1QT
Bankers	Nat West Bank PLC 59 High Street Exeter Devon EX4 3DL The Co-operative Bank 34 The Kingsway Swansea SA1 5LG

RSPCA DEVON BRANCH

LEGAL AND ADMINISTRATIVE INFORMATION

Investments advisors

Barclays Bank Plc
Bridgewater House
Finzels Reach
Bristol
Avon BS1 6BX

Milsted Langdon Financial Services
Winchester House
Deane Gate Avenue
Taunton
TA1 2UH

RSPCA DEVON BRANCH

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RSPCA DEVON BRANCH

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 DECEMBER 2023

The trustees present their annual report and financial statements for the year ended 31 December 2023.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

Structure, governance and management
The Charity is constituted as an Unincorporated Association, which operates as an autonomous Branch of the National RSPCA and is subject to its Branch Rules. It is governed by a Board of Trustees, which is responsible for effective leadership and direction, and which meet monthly to make strategic decisions. Day to day management of the Branch is delegated to the Branch and Finance Manager, the Shelter Manager and the Area Retail Manager who report to the Committee.

The trustees who served during the year and up to the date of signature of the financial statements were:
Mrs C Allan (Chariman)
Mrs E Mundy (Secretary)
Mrs J Williams
Mrs M Hardy
Ms J Prince
Miss E McPhail
Mrs A Eyles (retired January 2024)
Mrs S Cochrane (appointed October 2023)

Trustee recruitment and appointment
A Committee of Trustees is elected at each AGM by the Branch members to govern the charity. Trustees are recruited for their experience, empathy and knowledge of the Charity and to keep the skills and composition of the Trustee body balanced. Succession planning is regularly kept under review. All Trustees give their time voluntarily and receive no benefits from the Charity, although Trustees can claim expenses properly and necessarily incurred in the performance of their duties.

Trustee induction and training
New Trustees are given literature on the work of the Charity and the guidance from the Charity Commission on the role of a trustee. Information provided includes the latest financial statements of the Branch and its Minutes, the Branch Rules and the RSPCA's Animal Welfare Policies. Trustees are encouraged to keep up to date with current issues relevant to their roles.

Trustee responsibilities

Trustees are legally required to prepare financial statements for each financial year, in accordance with the Charity's governing document, the Charities Act 2011 and with Accounting and Reporting by Charities: a Statement of Recommended Practice applicable to charities preparing their accounts in accordance with Financial Reporting Standard 102 published October 2014. These financial statements must give a true and fair view of the Charity's financial activities during the year and of its financial position at the end of the year. In preparing the financial statements the Trustees are required to:

- prepare accounts which give a true and fair view;
- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the statements on the going concern basis unless it is inappropriate to assume that the charity will continue to operate;
- observe the methods and principles in the applicable Charities SORP.

The Trustees are also responsible for maintaining proper accounting records which disclose, with reasonable accuracy, the financial position of the Charity, which will enable them to ensure that the financial statements comply with applicable law, regulations and the trust deed. They are also responsible for safeguarding the assets of the Charity and for taking reasonable steps to prevent fraud or other irregularities. The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the Charity's website.

Objectives and activities

The aims of the Charity are to promote kindness and to prevent cruelty to animals by all lawful means. This involves the rescue, rehabilitation and re-homing of mistreated, abandoned and unwanted animals, support for the RSPCA Inspectorate in the Branch area and promotion of the work and objects of the National Society.

The Trustees' objectives for the year are shaped by these strategic aims, with a view to obtaining income for the benefit of animal welfare in the area by raising funds through the six charity shops, fundraising and maintaining and improving the value of the Charity's investments.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

The main activities of the Charity during the year were the operation of the Little Valley Animal Shelter and the re-homing of unwanted animals. The activities also included the provision of veterinary care, micro- chipping, neutering and inoculations and the provision of financial assistance with the cost of veterinary care for the animals of eligible people on state benefits.

Public benefit statement

All charities in England and Wales must have charitable aims that are based on providing public benefit and comply with section 4 of the Charities Act 2011. The Trustees have regard to the Charity Commission's guidance on public benefit. The RSPCA's founders identified the Society's primary aim as being to alter the moral feelings of the country and to promote humane sentiment in humans towards animals which gives moral benefit to the human community as a whole.

The following Branch activities during the year constitute clear benefit to the public:

- The Branch supports the local community and Inspectors by taking in mistreated or abandoned animals and those whose owners, through bereavement, disability, age, marriage break-up or other reasons, are unable or unwilling to keep them.

- Animals in the Branch's care receive veterinary treatment, vaccination, neutering, micro-chipping and, if necessary, treatment for behavioural problems, and are assessed for re-homing.

- The Branch re-homes the animals in its care at low cost to people willing and suitable to provide a home for them.

- The Branch provides financial help to members of the public on state benefits, living in the Branch area, to assist them in paying for veterinary bills. Financial help is also given towards veterinary bills for age-related illnesses to those who adopt older animals from the Shelter.

- The Branch provides free animal care advice to members of the public.

Achievements and performance

2023 has seen the start of some of our long-term projects, after some delays with bat and ecological surveys which can only be carried out at certain times of the year. RSPCA Head Office consent has now been obtained. Planning applications have now been submitted for the new rabbit and guinea pig accommodation, solar panel installation and reception area upgrade. We hope to be able to start work this summer.

Our Retail Development Manager has been investigating sites for a new shop in Tiverton and for replacement shop in Brixham (which have outgrown their present premises). Hopefully, they will all be up and running by the end of 2024. The shops have done very well this year, and I would like to give my thanks to the Retail Staff and all the shop volunteers for their hard work and dedication.

Staff changes during the year – Our Shelter Manager started in February 2023 and has already made a number of positive changes at the shelter. Our Deputy Manager is now working two days a week doing outreach work *in North Devon.*

In January 2024, a full time Animal Behaviorist was appointed, which will help our neediest animals become more likely to find forever homes. We have appointed additional Animal Care Assistants, which means they can give more time to the animals in our care.

A Community Fundraiser started with us in April 2023 but unfortunately left before the end of their probation, to take a role where they could work from home. In January 2024 we appointed a Corporate and Community Fundraiser.

The new website was designed by our Digital Communication and Fundraiser Manager, in collaboration with a specialist company. This will make the site more accessible, the new website went live in March 2024.

Principal risks and uncertainties
The Trustees have assessed the major risks to which the Charity is exposed and have identified four top-level risks:

- The long term effects on our operations of the coronavirus pandemic
- Damage to the Branch's reputation
- The availability of finance to allow activities to continue; and
- The health, safety and welfare of volunteers and staff.

The Branch continues to take active steps to manage those risks.

Financial review
The total incoming resources for the year amounted to £2,119,602 (2022: £1,081,447) including legacies of £1,267,606 (2022: £363,416). Expenditure in the year was £1,435,204 (2022: £1,116,409). After gains on investments of £136,506 (2022: losses of £214,033) the branch made a surplus of £820,904 (2022: deficit £248,965).

Reserves policy
Reserves are necessary to safeguard the Branch's future. Revenues can be unpredictable and reserves are important to assist in years where our expenditure exceeds revenue. In addition, the Branch has the responsibility to ensure it has reserves to fulfil capital commitments and meet any costs relating to unexpected emergency repairs to the animal shelter.

It is the policy of the Branch to hold free reserves (total reserves less fixed assets, designated and restricted reserves) at a level of between one and a half years' and two years' expenditure. Using the current year's total expenditure, this is between £1.7 million and £2.2 million.

The levels of reserves are held to support the following areas:

a) The Branch relies heavily on donations and legacies, both of which can fluctuate significantly from year to year.

b) Should the Branch see a long term pattern of declining revenues, there would be a transition period whilst a strategy to adapt to a changing environment is achieved.

c) If the Branch is faced with closure sufficient reserves would need to meet
   i. the running costs of the animal shelter whilst animals are rehomed
   ii. the cost of staff redundancies

The total reserves at 31 December 2023 were £7,039,597 comprising £1,723,000 (2022: £6,218,693) of designated funds and £4,356,682 (2022: £4,166,041) of general funds. Of the general funds, £2,488,991 are held as tangible assets and so not available to be spent. The remaining balance of £1,867,691 represents free reserves.

Investment policy

The Charity holds investments in order that the service level provided for animal welfare is maintained should there be a reduction in incoming resources. The Trustees have prepared an investment policy, with the objective of investing in a low to medium risk portfolio which will maximise income, whilst protecting capital. Professional advice is provided by Barclays Wealth Management, who manage the portfolio on a discretionary basis. Meetings are held with them as and when required to review the performance of the portfolio. A combination of stock market investments, together with bank fixed term deposits, meet the requirement for the generation of both income and capital growth, whilst reducing the risk of investment losses in uncertain and volatile markets.

The Trustees have adopted an ethical investment policy that takes all reasonable steps not to hold investments in companies whose activities are not consistent with RSPCA animal welfare policies. In particular, investments are avoided that carry out any testing on animals

The value of the Charity's investments at 31 December 2023 was £2.19 million (2022: £2.02 million). The total return on all managed investments was a surplus of 1.01% (2022: 1.92%).

Plans for future periods

To raise sufficient funds through fundraising, retail and the shelter to meet the running costs of both Little Valley animal shelter and our animal welfare community services.

To ensure that our profile continues to improve throughout the Devon area and that both Little Valley and our community services are well known and respected.

To make better use of the Little Valley site by rebuilding our rabbit accommodation and our reception building. The new reception area will provide a more spacious area to interact with our supporters and members of the public. We will also be remodelling and improving the animal treatment rooms and surgery area.

To create a Serenity Garden (hopefully using external funding), which will create a quiet space for staff and visitors, a wildlife pond and a memorial area.

To further research the provision of an outreach service with a custom fitted van and trained staff, which will provide members of the public in more remote areas with advice and assistance.

To encourage all staff and volunteers to attend any relevant training courses to increase their potential.

To continue to maximise profits from our physical shops and online shop and to increase the number of shops in our area.

Key management personnel
The key management personnel are held to be all of the Trustees and the senior staff listed on the cover sheet.

The pay levels for key management personnel, who are not Trustees, are reviewed by the Trustees and benchmarked against other charities.

The trustees' report was approved by the Board of Trustees.

C B Allan
.....
Mrs C Allan (Chariman)
Trustee

Date: 27/6/2024

Opinion

We have audited the financial statements of RSPCA Devon Branch (the 'charity') for the year ended 31 December 2023 which comprise the statement of financial activities, the balance sheet, the statement of cash flows and notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 December 2023 and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the financial statements* section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the trustees' report; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the statement of trustees' responsibilities, the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error. In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below.

A further description of our responsibilities is available on the Financial Reporting Council's website at: https://www.frc.org.uk/auditorsresponsibilities. *This description forms part of our auditor's report.*

Other matters

Your attention is drawn to the fact that the charity has prepared financial statements in accordance with "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

INDEPENDENT AUDITOR'S REPORT

TO THE TRUSTEES OF RSPCA DEVON BRANCH

This has been done in order for the financial statements to provide a true and fair view in accordance with current Generally Accepted Accounting Practice.

Use of our report

This report is made solely to the charity's trustees, as a body, in accordance with part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Bush & Co Limited Bush & Co

2 Jul 2024

Chartered Accountants
Statutory Auditor

2 Barnfield Crescent
Exeter
EX1 1QT

Bush & Co Limited is eligible for appointment as auditor of the charity by virtue of its eligibility for appointment as auditor of a company under section 1212 of the Companies Act 2006.

RSPCA DEVON BRANCH

STATEMENT OF FINANCIAL ACTIVITIES
INCLUDING INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR

ENDED 31 DECEMBER 2023

		Unrestricted funds 2023 £	Restricted funds 2023 £	Total funds £	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £
Income and endowments from:							
Donations and legacies	3	1,350,259	2,636	1,352,895	434,354	-	434,354
Charitable activities	4	47,593	-	47,593	45,133	-	45,133
Other trading activities	5	640,507	4,828	645,335	552,871	3,723	556,594
Investments	6	49,315	24,464	73,779	24,662	20,734	45,396
Total income		2,087,674	31,928	2,119,602	1,057,020	24,457	1,081,477
Expenditure on:							
Charitable activities:							
Shop purchases and consumables	7	475,045	-	475,045	422,063	-	422,063
Protection and rehoming of animals	7	867,372	4,828	872,200	624,903	3,723	628,626
Cost of generating voluntary income	7	68,299	-	68,299	44,953	-	44,953
Total charitable expenditure		1,410,716	4,828	1,415,544	1,091,919	3,723	1,095,642
Investment management costs		10,723	8,937	19,660	10,814	9,953	20,767
Total expenditure		1,421,439	13,765	1,435,204	1,102,733	13,676	1,116,409
Net gain on investments		89,406	47,100	136,506	(104,263)	(109,770)	(214,033)
Net movements in funds		755,641	65,263	820,904	(149,976)	(98,989)	(248,965)
Fund balances at 1 January 2023		5,324,041	894,652	6,218,693	5,474,017	993,641	6,467,658
Fund balances at 31 December 2023		6,079,682	959,915	7,039,597	5,324,041	894,652	6,218,693

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

RSPCA DEVON BRANCH

BALANCE SHEET

AS AT 31 DECEMBER 2023

	Notes	2023 £	£	2022 £	£
Fixed assets					
Tangible assets	**12**		2,486,318		2,471,375
Intangible assets	**13**		2,673		-
Investments	**14**		2,185,926		2,021,677
			4,674,917		4,493,052
Current assets					
Stocks	**15**	93,981		40,675	
Debtors	**16**	82,247		84,849	
Cash at bank and in hand		2,269,172		1,660,388	
		2,445,400		1,785,912	
Creditors: amounts falling due within one year	**17**	(62,470)		(60,271)	
Net current assets			2,382,930		1,725,641
Provisions for liabilities					
Provisions	**18**		(18,250)		-
Net assets			7,039,597		6,218,693
Income Funds					
Restricted funds	**19**		959,915		894,652
Unrestricted funds					
Designated funds	**20**	1,723,000		1,158,000	
General unrestricted funds		4,356,682		4,166,041	
			6,079,682		5,324,041
			7,039,597		6,218,693

The financial statements were approved by the trustees on 27/6/24

CBAllan

Mrs C Allan (Chairman)
Trustee

RSPCA DEVON BRANCH

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 31 DECEMBER 2023

	Notes	2023 £	£	2022 £	£
Cash flows from operating activities					
Cash generated from operations	**25**		644,428		577,409
Investing activities					
Purchase of tangible fixed assets		(96,521)		(23,723)	
Proceeds from sale of tangible fixed assets		14,840		-	
Purchase of investments		(612,551)		(367,715)	
Proceeds from disposal of investments		584,809		324,128	
Dividends, interest and rents		73,779		45,396	
Net cash used in investing activities			(35,644)		(21,914)
Net cash used in financing activities			-		-
Net increase/(decrease) in cash and cash equivalents			608,784		555,495
Cash and cash equivalents at beginning of year			1,660,388		1,104,893
Cash and cash equivalents at end of year			2,269,172		1,660,388

1 Accounting policies

Charity information

RSPCA Devon Branch is a trust that constitutes a public benefit entity as defined by FRS 102.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's [governing document], the Charities Act 2011, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. The trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

1 **Accounting policies (continued)**

1.4 Income

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised when the claim is received.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected.

Grants, including grants for the purpose of fixed assets are recognised in full in the statement of financial activities in the year in which they are receivable.

Income resources from the charitable activities are recognised on the accruals basis and are included net of any VAT that has been charged.

Dividends are recognised once the dividend has been declared and notification in full in the statement of financial activities in the year in which they are receivable.

1.5 Expenditure

Resources expended are recognised in the period they are incurred and include VAT unless it is recoverable. Expenditure is either allocated on a direct or usage basis.

Expenditure that is directly attributable to raising funds is included in the costs of generating funds. This includes holding fundraising events, running charity shops and purchasing retail goods.

Expenditure attributable to meeting charitable objectives, including the support costs of the animal shelter, is included in charitable activities.

Costs associated with the general running of the charity which are not attributable to meeting charitable objects are classified as support costs.

Support costs have been allocated to each activity undertaken by the charity on the basis of an estimate of amount of the costs generated by each activity.

1 **Accounting policies (continued)**

1.6 Fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Intangible assets are initially measured at cost and subsequently measured net of amortisation.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Buildings	2% on cost
Solar Panels	99 Years on straight line
Website	10 Years on straight line
Plant and equipment	15% on cost
Fixtures and fittings	15% on cost
Computers	25% on cost
Motor Vehicles	25% on cost

Freehold land is not depreciated.

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

1.7 Fixed asset investments

Fixed asset investments are initially measured at transaction price excluding transaction costs, and are subsequently measured at fair value at each reporting date. Changes in fair value are recognised in net income/(expenditure) for the year. Transaction costs are expensed as incurred.

1.8 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.9 Stocks

Stocks are stated at the lower of cost and estimated selling price less costs to complete and sell. Cost comprises direct materials and, where applicable, direct labour costs and those overheads that have been incurred in bringing the stocks to their present location and condition. Items held for distribution at no or nominal consideration are measured the lower of replacement cost and cost.

Donated stock is valued at the expected proceeds less the expected cost of sales in accordance with the SORP (FRS102).

1 **Accounting policies (continued)**

1.10 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts.

1.11 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.12 Taxation

The charity is exempt from tax on its charitable activities.

1.13 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3 Donations and legacies

	Unrestricted funds 2023	Restricted funds 2022
	£	£
General Donations	83,439	69,377
Collecting boxes	1,851	1,561
Legacies	1,267,605	363,416
	1,352,895	434,354

There was £2,636 (2022:£nil) in restricted donations and legacies in the year.

4 Charitable activities

	Unrestricted funds 2023	Restricted funds 2022
	£	£
Adoptions	35,018	34,313
Boarding	12,091	8,596
Vet reimbursements	199	1,842
Membership fees	286	382
	47,593	45,133

5 Other trading activities

	Unrestricted funds 2023	Restricted funds 2023	Total 2023	Unrestricted funds 2022	Unrestricted funds 2022	Total 2022
Friends of Little Valley Animal Shelter	5,379	-	5,379	6,851	-	6,851
Online income	20,807	-	20,807	14,951	-	14,951
RSPCA House to House	69,282	-	69,282	69,654	-	69,654
Shop income	531,130	3,828	534,958	451,748	3,723	455,471
Other events	6,795	-	6,795	4,047	-	4,047
Other income	7,113	1,000	8,113	5,620	-	5,620
	640,507	4,828	645,335	552,871	3,723	556,594

6 Investments

	Unrestricted funds 2023	Restricted funds 2023	Total 2023	Total 2022
	£	£	£	£
Dividends and interest from portfolio	49,315	24,464	73,779	42,300
Interest receivable	-	-	-	3,096
	49,315	24,464	73,779	45,396

7 Charitable activities

	Shop purchases and consumables 2023	Protection and rehoming of animals 2023	Cost of generating voluntary income 2023	Total 2023	Shop purchases and consumables 2022	Protection and rehoming of animals 2022	Cost of generating voluntary income 2022	Total 2022
	£	£	£	£	£	£	£	£
Staff costs	252,809	445,965	-	698,774	229,288	304,748	-	534,036
Animal welfare	-	128,906	-	128,906	-	85,783	-	85,783
Depreciation and impairment	14,024	54,973	-	68,997	12,132	49,534	-	61,666
Shop purchases and consumables	11,148	-	-	11,148	9,373	-	-	9,373
Rent and rates	51,205	4,706	-	55,911	51,783	9,220	-	61,003
Light and heat	12,980	51,924	-	64,904	10,085	33,930	-	44,015
Motor and travelling	6,959	9,990	-	16,949	6,830	9,086	-	15,916
Telephone and internet	2,404	8,320	-	10,723	1,678	6,767	-	8,445
Insurance	2,114	3,963	-	6,077	2,070	4,191	-	6,261
Repairs and renewals	7,592	30,995	-	38,587	1,227	3,301	-	4,528
Cleaning and waste disposal	5,308	24,246	-	29,554	4,460	19,977	-	24,437
Premises expenses	19,126	1,457	-	20,583	1,105	3,392	-	4,497
Staff welfare	495	1,737	-	2,232	386	1,497	-	1,883
Sundries	1,487	5,444	-	6,931	4,594	2,505	-	7,099
Legal and professional	2,925	1,839	-	4,764	3,864	4,441	-	8,305
Postage, stationery and computer costs	3,712	6,571	-	10,283	3,849	3,119	-	6,968
Shop card charges and bank charges	8,840	1,266	-	10,106	9,647	19	-	9,666
Legacy fee and other events	-	-	50,320	50,320	-	-	27,530	27,530

	Shop purchases and consumables 2023 £	Protection and rehoming of animals 2023 £	Cost of generating voluntary income 2023 £	Total 2023 £	Shop purchases and consumables 2022 £	Protection and rehoming of animals 2022 £	Cost of generating voluntary income 2022 £	Total 2022 £
	403,128	782,302	50,320	1,235,750	352,371	541,510	27,530	921,411
Share of support costs (see note 8)	71,917	89,898	17,979	179,794	69,692	87,116	17,423	174,231
	475,045	872,200	68,299	1,415,544	422,063	628,626	44,953	1,095,642
Analysis by fund								
Unrestricted funds	475,045	867,372	68,299	1,410,716	422,063	624,903	44,953	1,091,919
Restricted funds	-	4,828	-	4,828	-	3,723	-	3,723
	475,045	872,200	68,299	1,415,544	422,063	628,626	44,953	1,095,642

8 Support costs

	Total 2023 £	Total 2022 £
Staff costs	161,443	121,054
Depreciation	9,908	5,931
Accountancy	9,059	11,838
Postage, stationery and computer costs	3,411	8,833
Professional	825	14,771
Bank charges	1,847	3,105
Repairs and renewals	71	1,680
Motor expenses	435	174
Waste disposal	5	-
Sundries	5,772	5,051
Premises expenses	1,858	1,794
Profit on disposal of motor vehicles	(14,840)	-
	179,794	174,231

9 Auditor's remuneration

Fees payable to the charity's auditor and associates:	2023 £	2022 £
Audit of the charity's annual accounts	7,000	6,000
Non-audit services	-	2,400
	7,000	8,400

10 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year (2022: none).

11 Employees

The average monthly number of employees during the year was:

	Total 2023	Total 2022
Fundraising and shop	15	13
Charitable activities	19	13
Support staff	7	8
Total	41	34

Employment costs	2023 £	2022 £
Wages and salaries	781,337	601,778
Social security costs	58,440	39,225
Other pension costs	20,430	14,087
	860,207	655,090

The aggregate emoluments of key management personnel for the year totaled £154,332 (2022: £151,498).

The number of employees whose annual remuneration was more than £60,000 is as follows:

	2023 Number	2022 Number
£60,001 - £75,000	1	1

Contributions totaling £2,640 (2022: £2,201) were made to defined contribution pension schemes on behalf of employees whose emoluments exceed £60,000.

12 Tangible fixed assets

	Freehold property and buildings £	Solar panels £	Plant and equipment £	Fixtures and fittings £	Motor Vehicles £	Computers £	Total £
Cost							
At 1 January 2023	3,308,226	-	119,554	37,818	33,446	30,913	3,529,957
Additions	47,016	2,777	-	3,020	39,995	1,018	93,826
Disposals	-	-	-	-	(16,885)	-	(16,885)
At 31 December 2023	3,355,242	2,777	119,554	40,838	56,556	31,931	3,606,898
Depreciation and impairment							
At 1 January 2023	871,434	-	102,764	37,818	33,445	13,121	1,058,582
Charge for the year	67,105	28	2,518	577	5,833	2,821	78,883
Eliminated on disposal	-	-	-	-	(16,885)	-	(16,885)
At 31 December 2023	938,539	28	105,282	38,395	22,393	15,942	1,120,580
Net book value							
At 31 December 2023	2,416,703	2,749	14,272	2,443	34,163	15,989	2,486,318
At 31 December 2022	2,436,792	-	16,790	-	1	17,792	2,471,375

13 Intangible fixed assets

	Website	Total
	£	£
Cost		
At 1 January 2023	-	-
Additions	2,695	2,695
Disposals	-	-
At 31 December 2023	2,695	2,695
Amortisation and impairment		
At 1 January 2023	-	-
Charge for the year	22	22
Eliminated on disposal	-	-
At 31 December 2023	22	22
Net book value		
At 31 December 2023	2,673	2,673
At 31 December 2022		-

14 Investments

	Listed investments £
Cost or valuation	
At 1 January 2023	2,021,677
Additions	612,552
Disposals	(584,809)
Gain on investments	136,506
At 31 December 2023	2,185,926
Carrying amount	
At 31 December 2023	2,185,926
At 31 December 2022	2,021,677

15 Stocks

	2023 £	2022 £
Stocks	93,981	40,675
	93,981	40,675

16 Debtors

	2023 £	2022 £
Trade debtors	4,224	2,294
Other debtors	62,919	66,185
Prepayments and accrued income	15,104	16,370
	82,247	84,849

17 Creditors: amounts falling due within one year

	2023 £	2022 £
Other taxation and social security	21,477	15,239
Trade creditors	30,352	32,486
Accruals and deferred income	10,641	12,546
	62,470	60,271

18 Provisions for liabilities

	2023	2022
	£	£
Lease dilapidations	18,250	-
	18,250	-

19 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Balance at 1 January 2022	Incoming resources	Resources expended	Revaluations, gains and losses	Balance at 1 January 2023	Incoming resources	Resources expended	Revaluations, gains and losses	Balance at 31 December 2023
								£	£
Safe Haven Scheme	-	3,723	(3,723)	-	-	3,828	(3,828)	-	-
The Warren rebuild	-	-	-	-	-	1,000	-	-	1,000
North Devon Branch	993,641	-	-	(98,989)	894,652	27,100	(9,937)	47,100	958,915
	993,641	3,723	(3,723)	(98,989)	894,652	31,928	(13,765)	47,100	959,915

During the year £3,828 (2022: £3,723) was received under the Safe Haven Scheme. This is restricted to use for supporting the running costs of the kennels. All the income was spent on kennel running costs during the year (2022: all spent on running costs).

20 Designated funds

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

	Balance at 1 January 2022 £	Transfers £	Balance at 1 January 2023 £	Transfers £	Balance at 31 December 2023 £
Committed	409,500	63,500	473,000	145,000	618,000
Organisational	365,000	320,000	685,000	420,000	1,105,000
	403,000	383,500	1,158,000	565,000	1,723,000

As noted in the Future Plans section of the Trustees' Report, there are plans to invest in various aspects of the charity over the next year. The following amounts have been designated in order to fund these activities:

Committed Funds

- Onsite Coffee Shop, Reception, Office, Clinic Rebuild & Kennel Store Budget - £550,000, plus 10% continency (2022: £400,000);
- Behaviourist/Puppy Classes - £35,000 (2022: £35,000);
- Vet Services/Pop-Up Clinic - £16,000 (2022: £16,000);
- Educational - £15,000 (2022: £15,000); and
- Pet Grooming- £2,000 (2022: £2,000)

Organisational Funds

- Branding - £10,000 (2022: £10,000);
- Outreach Vehicle - £80,000 (2022: £80,000);
- Outreach Vehicle Running Costs - £60,000 (2022: £60,000);
- Serenity Garden - £180,000(20% funding from Little Valley, rest will be external funding (2022: £150,000);
- ICT Equipment - £10,000 (2022: £10,000).
- Staff Accommodation - £100,000 (2022: £80,000)
- Brixham Shop Purchase - £110,000 (2022: £120,000)
- Rabbitary Rebuild - £350,000 (2022: £150,000)
- Animal Community Officer Van - £25,000 (2022: £25,000)
- Solar Panels £180,000 (2022:£nil)

21 Analysis of net assets between funds

	Unrestricted funds 2023 £	Designated funds 2023 £	Restricted funds 2023 £	Total 2023 £	Unrestricted funds 2022 £	Designated funds 2022 £	Restricted funds 2022 £	Total 2022 £
Fund balances at 31 December 2023 are represented by:								
Fixed assets	2,488,991	-	-	2,488,991	2,471,375	-	-	2,471,375
Investments	1,242,213	-	943,713	2,185,926	1,140,995	-	880,682	2,021,677
Current assets / (liabilities)	625,478	1,723,000	16,202	2,364,680	553,671	1,158,000	13,970	1,725,641
	4,356,682	1,723,000	959,915	7,039,597	4,166,041	1,158,000	894,652	6,218,693

22 Operating lease commitments

At the reporting end date the charity had outstanding commitments for future minimum lease payments under non-cancellable operating leases, which fall due as follows:

	2023	2022
	£	£
Within one year	28,050	29,450
Between two and five years	48,483	65,950
	76,533	95,400

Amounts recognised in the statement of financial activities as an expense during the period in respect of operating lease arrangements was £76,533 (2022: £95,400).

23 Related party transactions

During the year, the Branch received all of its legacies and some of its donations which were processed by the Head Office of the Royal Society for the Prevention to Cruelty to Animals. This included £69,282 (2022: £69,654) received from house to house collections.

The charity purchased animal food, drugs and sundries costing £39,603 (2022: £33,752) from the Head Office.

The charity received monies from the Head Office for boarding, veterinary fees and drugs rebate of £12,290 (2022: £8,351).

24 Surplus/(deficit) on shop activity

	2023	2022
	£	£
Income from activities of generating funds	534,958	472,191
Shop purchases and expenses	(475,007)	(422,063)
	59,951	50,128

25 Cash generated from operations

	2023	2022
	£	£
Surplus/(Deficit) for the year	820,904	(248,967)
Adjustments for:		
Dividends, interest and rents	(73,779)	(45,396)
(Gain)/Losses on Investments	(136,507)	214,033
Depreciation and amortisation	78,905	67,597
Profit on sale of fixed asset	(14,840)	-
Introduction of provision	18,250	-
Movements in working capital:		
(Increase)/Decrease in stocks	(53,306)	(2,863)
(Increase)/Decrease in debtors	2,602	596,271
Increase/(Decrease) in creditors	2,199	(3,266)
Cash generated from operations	644,428	577,409

RSPCA Devon Branch

England & Wales - Charity number 205154

Accounts

Charity registration number 205154

RSPCA DEVON BRANCH

ANNUAL REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2022

RSPCA DEVON BRANCH

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Mrs C Allan (Chariman) Mrs E Mundy (Secretary) Mr T Byers (Treasurer) (Retired 24 August 2022) Mrs J Williams Mrs M Hardy Ms J Prince (Appointed 25 January 2022) Miss E McPhail Mrs A Eyles Ms K Stewart (Retired 29 September 2022) Mr A Lofthouse (Retired 25 February 2022)
Senior staff	Mr H Lowson (CEO) Miss J Evans (Animal Shelter Manager- Resigned December 2022) Mr J Coles (Retail Development Manager) Mrs M Wood (Finance Manager- Resigned December 2022) Ms S Tolly (Finance Manager- Appointed November 2022)
Charity number	205154
Principal address	Little Valley Animal Shelter Black Hat Lane Bakers Hill Exeter Devon EX2 9TA
Auditor	Bush & Co Limited 2 Barnfield Crescent Exeter EX1 1QT
Bankers	Nat West Bank PLC 59 High Street Exeter Devon EX4 3DL The Co-operative Bank 34 The Kingsway Swansea SA1 5LG

LEGAL AND ADMINISTRATIVE INFORMATION

Investment advisors

Barclays Bank Plc
Bridgewater House
Finzels Reach
Bristol
Avon
BS1 6BX

Milsted Langdon Financial Services
Winchester House
Deane Gate Avenue
Taunton
TA1 2UH

RSPCA DEVON BRANCH

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RSPCA DEVON BRANCH

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 DECEMBER 2022

The trustees present their annual report and financial statements for the year ended 31 December 2022.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

Structure, governance and management

The Charity is constituted as an Unincorporated Association, which operates as an autonomous Branch of the National RSPCA and is subject to its Branch Rules. It is governed by a Board of Trustees, which is responsible for effective leadership and direction, and which meet monthly to make strategic decisions. Day to day management of the Branch is delegated to the Branch and Finance Manager, the Shelter Manager and the Area Retail Manager who report to the Committee.

The trustees who served during the year and up to the date of signature of the financial statements were:

Mrs C Allan (Chariman)	
Mrs E Mundy (Secretary)	
Mr T Byers (Treasurer)	(Retired 24 August 2022)
Mrs J Williams	
Mrs M Hardy	
Ms J Prince	(Appointed 25 January 2022)
Miss E McPhail	
Mrs A Eyles	
Ms K Stewart	(Retired 29 September 2022)
Mr A Lofthouse	(Retired 25 February 2022)

Trustee recruitment and appointment

A Committee of Trustees is elected at each AGM by the Branch members to govern the charity. Trustees are recruited for their experience, empathy and knowledge of the Charity and to keep the skills and composition of the Trustee body balanced. Succession planning is regularly kept under review. All Trustees give their time voluntarily and receive no benefits from the Charity, although Trustees can claim expenses properly and necessarily incurred in the performance of their duties.

Trustee induction and training

New Trustees are given literature on the work of the Charity and the guidance from the Charity Commission on the role of a trustee. Information provided includes the latest financial statements of the Branch and its Minutes, the Branch Rules and the RSPCA's Animal Welfare Policies. Trustees are encouraged to keep up to date with current issues relevant to their roles.

Trustee responsibilities

Trustees are legally required to prepare financial statements for each financial year, in accordance with the Charity's governing document, the Charities Act 2011 and with Accounting and Reporting by Charities: a Statement of Recommended Practice applicable to charities preparing their accounts in accordance with Financial Reporting Standard 102 published October 2014. These financial statements must give a true and fair view of the Charity's financial activities during the year and of its financial position at the end of the year. In preparing the financial statements the Trustees are required to:

- prepare accounts which give a true and fair view;
- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the statements on the going concern basis unless it is inappropriate to assume that the charity will continue to operate;
- observe the methods and principles in the applicable Charities SORP.

The Trustees are also responsible for maintaining proper accounting records which disclose, with reasonable accuracy, the financial position of the Charity, which will enable them to ensure that the financial statements comply with applicable law, regulations and the trust deed. They are also responsible for safeguarding the assets of the Charity and for taking reasonable steps to prevent fraud or other irregularities. The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the Charity's website.

Objectives and activities

The aims of the Charity are to promote kindness and to prevent cruelty to animals by all lawful means. This involves the rescue, rehabilitation and re-homing of mistreated, abandoned and unwanted animals, support for the RSPCA Inspectorate in the Branch area and promotion of the work and objects of the National Society.

The Trustees' objectives for the year are shaped by these strategic aims, with a view to obtaining income for the benefit of animal welfare in the area by raising funds through the six charity shops, fundraising and maintaining and improving the value of the Charity's investments.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

The main activities of the Charity during the year were the operation of the Little Valley Animal Shelter and the re-homing of unwanted animals. The activities also included the provision of veterinary care, micro-chipping, neutering and inoculations and the provision of financial assistance with the cost of veterinary care for the animals of eligible people on state benefits.

Public benefit statement

All charities in England and Wales must have charitable aims that are based on providing public benefit and comply with section 4 of the Charities Act 2011. The Trustees have regard to the Charity Commission's guidance on public benefit. The RSPCA's founders identified the Society's primary aim as being to alter the moral feelings of the country and to promote humane sentiment in humans towards animals which gives moral benefit to the human community as a whole.

The following Branch activities during the year constitute clear benefit to the public:

- The Branch supports the local community and Inspectors by taking in mistreated or abandoned animals and those whose owners, through bereavement, disability, age, marriage break-up or other reasons, are unable or unwilling to keep them.
- Animals in the Branch's care receive veterinary treatment, vaccination, neutering, micro-chipping and, if necessary, treatment for behavioural problems, and are assessed for re-homing.
- The Branch re-homes the animals in its care at low cost to people willing and suitable to provide a home for them.
- The Branch provides financial help to members of the public on state benefits, living in the Branch area, to assist them in paying for veterinary bills. Financial help is also given towards veterinary bills for age-related illnesses to those who adopt older animals from the Shelter.
- The Branch provides free animal care advice to members of the public.

Achievements and performance

2022 saw a number of changes in staff. Our Finance Manager, Ms M Wood, left to pursue a degree, she has been replaced by Ms S Tolly, who joined us in November 2022. Ms A Stentiford joined us as a Finance Officer in July 2022, In April 2022 we appointed a Marketing and Digital Communications manager, Mr G Hill, who organised the rebranding of the Branch and is working towards updating our website. Mrs J Gellender joined us in April 2022 to become our Office and Facilities Manager. Our Shelter Manager, Ms J Evans decided to leave us in December 2022 to explore new possibilities. She had been at Little Valley for 28 years. We are grateful to her for all the hard work and dedication that she has given to the Shelter. Our new Shelter Manager, Ms E Mayer, started with us in February 2022 and has already had a positive impact on the Shelter. Our Deputy Shelter Manager also left in 2022 after many years of valuable service and was replaced in March 2023 by Ms M Walker who is both our Deputy Shelter Manager and our Outreach Animal Services Manager.

Our shops have recently had laptops and printers, which will improve communication and make the paperwork more efficient.

During 2022, we have taken in numerous animals, particularly dogs, with severe behavioural problems. Staff have worked very hard to rehabilitate these animals, so they can find new homes. The inspectors regularly brought in case animals to us throughout the year.

Trustees and staff held a Strategy Day and have looked at the long term future of the branch. The most important project is the North Devon outreach project, which was put on hold while further research was completed, and also we have more staff in place. We are hopeful this will start in 2023.

During the year the shops have had variable results, but was still a big improvement on the previous year, these results were affected by circumstances beyond our control such as in the part of 2022 some shops were still closed due to COVID and long term staff sickness meant some shops were closed due to lack of cover.

A number of our volunteers left during the pandemic, but the numbers have picked up again in 2022, we are very grateful to all of the volunteers for their commitment and dedication to Little Valley.

The Trustees acknowledge that the Branch would be unable to operate effectively for any length of time without the commitment and energy of the many volunteers who donate their time and effort towards furthering the cause of animal welfare. The Trustees would like to extend their thanks to all of them.

Principal risks and uncertainties

The Trustees have assessed the major risks to which the Charity is exposed and have identified four top-level risks:

- The long term effects on our operations of the coronavirus pandemic
- Damage to the Branch's reputation
- The availability of finance to allow activities to continue; and
- The health, safety and welfare of volunteers and staff.

The Branch continues to take active steps to manage those risks.

Financial review

The total incoming resources for the year amounted to £1,081,447 (2021: £705,725) including legacies of £363,416 (2021: £117,949). Expenditure in the year was £1,116,409 (2021: £938,175). After losses on investments of £214,033 (2021: gain of £108,576) the branch made a deficit of £248,965 (2021: deficit £123,874)

Reserves policy

Reserves are necessary to safeguard the Branch's future. Revenues can be unpredictable and reserves are important to assist in years where our expenditure exceeds revenue. In addition, the Branch has the responsibility to ensure it has reserves to fulfil capital commitments and meet any costs relating to unexpected emergency repairs to the animal shelter.

It is the policy of the Branch to hold free reserves (total reserves less fixed assets, designated and restricted reserves) at a level of between one and a half years' and two years' expenditure. Using the current year's total expenditure, this is between £1.66 million and £2.21 million.

The levels of reserves are held to support the following areas:

a. The Branch relies heavily on donations and legacies, both of which can fluctuate significantly from year to year.

b. Should the Branch see a long term pattern of declining revenues, there would be transition period whilst a strategy to adapt to a changing environment is achieved.

c. If the Branch is faced with closure sufficient reserves would need to meet

    i. the running costs of the animal shelter whilst animals are rehomed

    i. the cost of staff redundancies

The total reserves at 31 December 2022 were £6,218,693 comprising £1,158,000 (2021: £774,500) of designated funds and £4,166,041 (2021: £4,699,517) of general funds. Of the general funds, £2,471,375 are held as tangible assets and so not available to be spent. The remaining balance of £1,694,666 represents free reserves.

This is in excess of our reserves policy by £34,666. This excess will in part be used to help mitigate the financial impact of COVID-19 (mainly decreased investment income and fundraising income), and also be used to enhance our current range of animal welfare services as noted in our future plans on page 6.

Investment policy

The Charity holds investments in order that the service level provided for animal welfare is maintained should there be a reduction in incoming resources. The Trustees have prepared an investment policy, with the objective of investing in a low to medium risk portfolio which will maximise income, whilst protecting capital. Professional advice is provided by Barclays Wealth Management, who manage the portfolio on a discretionary basis. Meetings are held with them as and when required to review the performance of the portfolio. A combination of stock market investments, together with bank fixed term deposits, meet the requirement for the generation of both income and capital growth, whilst reducing the risk of investment losses in uncertain and volatile markets.

The Trustees have adopted an ethical investment policy that takes all reasonable steps not to hold investments in companies whose activities are not consistent with RSPCA animal welfare policies. In particular, investments are avoided that carry out any testing on animals

The value of the Charity's investments at 31 December 2022 was £2.0 million (2021: £2.2 million). The total return on all managed investments was a surplus of 1.92% (2021: 8%).

Plans for future periods

To raise sufficient funds through fundraising, retail and the shelter to meet the running costs of both Little Valley animal shelter and our animal welfare community services.

To ensure that our profile continues to improve throughout the Devon area and that both Little Valley and our community services are well known and respected.

To make better use of the of the Little Valley site by rebuilding our rabbit accommodation and our reception building. The new reception area will provide a more spacious area to interact with our supporters and members of the public. We will also be remodelling and improving the animal treatment rooms and surgery area.

To create a Serenity Garden (hopefully using external funding), which will create a quiet space for staff and visitors, a wildlife pond and a memorial area.

To further research the provision of an outreach service with a custom fitted van and trained staff, which will provide members of the public in more remote areas with the advice and assistance.

To purchase another small van for our Animal Collection Officer, who will be able to help the Inspectorate by collecting animals around the County whilst also providing much needed external animal welfare services in the community .

To encourage all staff and volunteers to attend any relevant training courses to increase their potential.

To continue to maximise profits from our physical shops and online ship and to increase the number of shops in our area.

To make better use of the ICT in the Shelter and shops, thus cutting down on time, duplication and paperwork.

Key management personnel

The key management personnel are held to be all of the Trustees and the senior staff listed on the cover sheet.

The pay levels for key management personnel, who are not Trustees, are reviewed by the Trustees and benchmarked against other charities.

The trustees' report was approved by the Board of Trustees.

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Mrs C Allan (Chariman)

Trustee

Date: 29/6/23

INDEPENDENT AUDITOR'S REPORT

TO THE TRUSTEES OF RSPCA DEVON BRANCH

Opinion

We have audited the financial statements of RSPCA Devon Branch (the 'charity') for the year ended 31 December 2022 which comprise the statement of financial activities, the balance sheet, the statement of cash flows and notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 December 2022 and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the financial statements* section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the trustees' report; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the statement of trustees' responsibilities, the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error. In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below.

- Enquiry of management, those charged with governance and review of legal and professional costs around actual and potential litigation and claims.
- Enquiry of entity staff in tax and compliance functions to identify any instances of non-compliance with laws and regulations.
- Reviewing minutes of meetings of those charged with governance.
- Reviewing financial statement disclosures and testing to supporting documentation to assess compliance with applicable laws and regulations.
- Auditing the risk of management override of controls, including through testing journal entries and other adjustments for appropriateness, and evaluating the business rationale of significant transactions outside the normal course of business.

A further description of our responsibilities is available on the Financial Reporting Council's website at: https://www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Other matters

Your attention is drawn to the fact that the charity has prepared financial statements in accordance with "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

This has been done in order for the financial statements to provide a true and fair view in accordance with current Generally Accepted Accounting Practice.

Use of our report

This report is made solely to the charity's trustees, as a body, in accordance with part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Bush & Co

13 Jul 2023

Bush & Co Limited

Chartered Accountants
Statutory Auditor

2 Barnfield Crescent
Exeter
EX1 1QT

Bush & Co Limited is eligible for appointment as auditor of the charity by virtue of its eligibility for appointment as auditor of a company under section 1212 of the Companies Act 2006.

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 DECEMBER 2022

	Notes	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £	Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £
Income and endowments from:							
Donations and legacies	3	434,354	-	434,354	201,526	-	201,526
Charitable activities	4	45,133	-	45,133	39,917	-	39,917
Other trading activities	5	552,871	3,723	556,594	402,004	3,760	405,764
Investments	6	24,662	20,734	45,396	20,456	-	20,456
Other income	7	-	-	-	38,062	-	38,062
Total income		1,057,020	24,457	1,081,477	701,965	3,760	705,725
Expenditure on:							
Charitable activities							
Shop purchases and consumables	8	422,063	-	422,063	322,071	-	322,071
Protection and rehoming of animals	8	624,903	3,723	628,626	574,378	3,760	578,138
Cost of generating voluntary income	8	44,953	-	44,953	27,238	-	27,238
Total charitable expenditure		1,091,919	3,723	1,095,642	923,687	3,760	927,447
Investment management cost		10,814	9,953	20,767	10,728	-	10,728
Total expenditure		1,102,733	13,676	1,116,409	934,415	3,760	938,175
Net (losses)/gains on investments		(104,263)	(109,770)	(214,033)	91,082	17,494	108,576

STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED) INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 DECEMBER 2022

	Notes	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £	Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £
Net movement in funds		(149,976)	(98,989)	(248,965)	(141,368)	17,494	(123,874)
Fund balances at 1 January 2022		5,474,017	993,641	6,467,658	5,615,385	976,147	6,591,532
Fund balances at 31 December 2022		5,324,041	894,652	6,218,693	5,474,017	993,641	6,467,658

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

RSPCA DEVON BRANCH

BALANCE SHEET

AS AT 31 DECEMBER 2022

	Notes	2022 £	2022 £	2021 as restated £	2021 as restated £
Fixed assets					
Tangible assets	13		2,471,375		2,515,248
Investments	14		2,021,677		2,192,123
			4,493,052		4,707,371
Current assets					
Stocks	15	40,675		37,812	
Debtors	16	84,849		681,119	
Cash at bank and in hand		1,660,388		1,104,893	
		1,785,912		1,823,824	
Creditors: amounts falling due within one year	17	(60,271)		(63,537)	
Net current assets			1,725,641		1,760,287
Total assets less current liabilities			6,218,693		6,467,658
Income funds					
Restricted funds	18		894,652		993,641
Unrestricted funds					
Designated funds	19	1,158,000		774,500	
General unrestricted funds		4,166,041		4,699,517	
			5,324,041		5,474,017
			6,218,693		6,467,658

The financial statements were approved by the Trustees on 29/6/23

CB Allan

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Mrs C Allan (Chariman)

Trustee

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 31 DECEMBER 2022

	Notes	2022 £	2022 £	2021 £	2021 £
Cash flows from operating activities					
Cash generated from operations	**24**		577,409		10,008
Investing activities					
Purchase of tangible fixed assets		(23,723)		(41,710)	
Purchase of investments		(367,715)		(611,683)	
Proceeds from disposal of investments		324,128		525,199	
Dividends, interest and rents		45,396		20,456	
Net cash used in investing activities			(21,914)		(107,738)
Net cash used in financing activities			-		-
Net increase/(decrease) in cash and cash equivalents			555,495		(97,730)
Cash and cash equivalents at beginning of year			1,104,893		1,202,623
Cash and cash equivalents at end of year			1,660,388		1,104,893

1 Accounting policies

Charity information

RSPCA Devon Branch is a trust that that constitutes a public benefit entity as defined by FRS 102.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's [governing document], the Charities Act 2011, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Prior period adjustment

Last year, the North Devon branch of RSPCA was acquired by the RSPCA Devon branch. The treatment for the assets in last years accounts has been adjusted to reflect the true classification of the individual assets. Where last year the total amount was classified as a single current asset, the amounts have now been split out on the balance sheet as follows: £888,678 of investments and £120,463 of cash at bank and in hand. The investments were revalued to £104,962 through the gain on investments to reflect the correct closing balance.

Income from restricted funds has been reduced by £106,720 and expenses reduced by £67,987 to remove the North Devon branch income and expenses before RSPCA Devon acquired the business. These have been included in reserves acquired.

1.3 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1 **Accounting policies** **(Continued)**

1.4 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

1.5 Income

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised when the claim is received.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected.

Grants, including grants for the purpose of fixed assets are recognised in full in the statement of financial activities in the year in which they are receivable.

Income resources from the charitable activities are recognised on the accruals basis and are included net of any VAT that has been charged.

Dividends are recognised once the dividend has been declared and notification in full in the statement of financial activities in the year in which they are receivable.

1.6 Expenditure

Resources expended are recognised in the period they are incurred and include VAT unless it is recoverable. Expenditure is either allocated on a direct or usage basis.

Expenditure that is directly attributable to raising funds is included in the costs of generating funds. This includes holding fundraising events, running charity shops and purchasing retail goods.

Expenditure attributable to meeting charitable objectives, including the support costs of the animal shelter, is included in charitable activities.

Costs associated with the general running of the charity which are not attributable to meeting charitable objects are classified as support costs.

Support costs have been allocated to each activity undertaken by the charity on the basis of an estimate of amount of the costs generated by each activity.

1 Accounting policies (Continued)

1.7 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Buildings	2% on cost
Plant and equipment	15% on cost
Fixtures and fittings	15% on cost
Computers	25% on cost
Motor vehicles	25% on cost

Freehold land is not depreciated.

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

1.8 Fixed asset investments

Fixed asset investments are initially measured at transaction price excluding transaction costs, and are subsequently measured at fair value at each reporting date. Changes in fair value are recognised in net income/(expenditure) for the year. Transaction costs are expensed as incurred.

1.9 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.10 Stocks

Stocks are stated at the lower of cost and estimated selling price less costs to complete and sell. Cost comprises direct materials and, where applicable, direct labour costs and those overheads that have been incurred in bringing the stocks to their present location and condition. Items held for distribution at no or nominal consideration are measured the lower of replacement cost and cost.

Donated stock is valued at the expected proceeds less the expected cost of sales in accordance with the SORP (FRS102).

1.11 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts.

1 Accounting policies (Continued)

1.12 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.13 Taxation

The charity is exempt from tax on its charitable activities.

1.14 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3 Donations and legacies

	Unrestricted funds	Unrestricted funds
	2022	2021
	£	£
Donations and gifts	434,354	201,526
Donations and gifts		
General donations	69,377	82,696
Collecting boxes	1,561	881
Legacies	363,416	117,949
	434,354	201,526

There was £nil (2021: £nil) in restricted donations and legacies in the year.

4 Charitable activities

	Unrestricted Funds 2022 £	Unrestricted Funds 2021 £
Adoptions	34,313	31,755
Boarding	8,596	5,125
Vet reimbursements	1,842	1,402
Membership fee	382	1,635
	45,133	39,917

5 Other trading activities

	Unrestricted funds	Restricted funds	Total	Unrestricted funds	Restricted funds	Total
	2022	2022	2022	2021	2021	2021
	£	£	£	£	£	£
Friends of Little Valley Animal Shelter	6,851	-	6,851	8,780	-	8,780
Online income	14,951	-	14,951	4,450	-	4,450
RSPCA House to House	69,654	-	69,654	48,268	-	48,268
Shop income	451,748	3,723	455,471	274,933	3,760	278,693
Other events	4,047	-	4,047	1,068	-	1,068
Other income	5,620	-	5,620	64,505	-	64,505
Other trading activities	552,871	3,723	556,594	402,004	3,760	405,764

6 Investments

	Unrestricted funds	Restricted funds	Total	Unrestricted funds
	2022	2022	2022	2021
	£	£	£	£
Dividends and interest from portfolio	21,566	20,734	42,300	20,207
Interest receivable	3,096	-	3,096	249
	24,662	20,734	45,396	20,456

7 Other income

	Unrestricted funds	Unrestricted funds
	2022	2021
	£	£
Covid Job Retention Scheme Grant	-	38,062
	-	38,062

8 Charitable activities

	Shop purchases and consumable 2022	Protection and rehoming of animals 2022	Cost of generating voluntary income 2022	Total 2022	Shop purchases and consumable 2021	Protection and rehoming of animals 2021	Cost of generating voluntary income 2021	Total 2021
	£	£	£	£	£	£	£	£
Staff costs	229,288	304,748	-	534,036	128,018	259,933	-	387,951
Animal welfare	-	85,783	-	85,783	-	59,749	-	59,749
Depreciation and impairment	12,132	49,534	-	61,666	23,625	65,514	-	89,139
Shop purchases and consumables	9,373	-	-	9,373	6,661	-	-	6,661
Rent and rates	51,783	9,220	-	61,003	40,560	8,765	-	49,325
Light and heat	10,085	33,930	-	44,015	5,294	29,094	-	34,388
Motor and travelling	6,830	9,086	-	15,916	6,698	2,021	-	8,719
Telephone and internet	1,678	6,767	-	8,445	1,524	3,502	-	5,026
Insurance	2,070	4,191	-	6,261	2,737	4,066	-	6,803
Repairs and renewals	1,227	3,301	-	4,528	4,794	6,559	-	11,353
Cleaning and waste disposal	4,460	19,977	-	24,437	3,590	14,670	-	18,260
Premises expenses	1,105	3,392	-	4,497	557	3,756	-	4,313
Staff welfare	386	1,497	-	1,883	221	463	-	684
Sundries	4,594	2,505	-	7,099	1,488	5,180	-	6,668
Legal and professional	3,864	4,441	-	8,305	2,480	4,021	-	6,501
Postage, stationery and computer costs	3,849	3,119	-	6,968	3,095	6,438	-	9,533
Shop card charges and bank charges	9,647	19	-	9,666	7,240	44	-	7,284
Legacy fee and other events	-	-	27,530	27,530	-	-	6,363	6,363

8 Charitable activities (Continued)

	Shop purchases and consumable 2022 £	Protection and rehoming of animals 2022 £	Cost of generating voluntary income 2022 £	Total 2022 £	Shop purchases and consumable 2021 £	Protection and rehoming of animals 2021 £	Cost of generating voluntary income 2021 £	Total 2021 £
	352,371	541,510	27,530	921,411	238,582	473,775	6,363	718,720
Share of support costs (see note 9)	69,692	87,116	17,423	174,231	83,489	104,363	20,875	208,727
	422,063	628,626	44,953	1,095,642	322,071	578,138	27,238	927,447
Analysis by fund								
Unrestricted funds	422,063	624,903	44,953	1,091,919	322,071	574,378	27,238	923,687
Restricted funds	-	3,723	-	3,723	-	3,760	-	3,760
	422,063	628,626	44,953	1,095,642	322,071	578,138	27,238	927,447

9 Support costs

	2022	2021
	£	£
Staff costs	121,054	170,106
Depreciation	5,931	1,301
Accountancy	11,838	16,270
Postage stationery & computer costs	8,833	6,785
Professional	14,771	10,758
Bank charges	3,105	2,955
Repairs and renewals	1,680	30
Waste disposal	-	90
Motor expenses	174	432
Sundries	5,051	-
Premises expenses	1,794	-
Charitable activities	174,231	208,727

10 Auditor's remuneration

Fees payable to the charity's auditor and associates:	2022	2021
	£	£
Audit of the charity's annual accounts	6,000	5,700
Non-audit services	2,400	2,300
Total audit fees	8,400	8,000

11 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year (2021: none).

12 Employees

The average monthly number of employees during the year was:

	2022 Number	2021 Number
Fundraising and shop	13	9
Charitable activities	13	18
Support staff	8	4
Total	34	31

Employment costs	2022 £	2021 £
Wages and salaries	601,778	515,892
Social security costs	39,225	30,079
Other pension costs	14,087	12,086
	655,090	558,057

The aggregate emoluments of key management personnel for the year totalled £151,498 (2021: £167,272)

The number of employees whose annual remuneration was more than £60,000 is as follows:

	2022 Number	2021 Number
£60,001 - £70,000	1	1

Contributions totaling £2,201 (2021: £2,155) were made to defined contribution pension schemes on behalf of employees whose emoluments exceed £60,000.

13 Tangible fixed assets

	Freehold property and buildings	Plant and equipment	Fixtures and fittings	Computers	Motor vehicles	Total
	£	£	£	£	£	£
Cost						
At 1 January 2022	3,308,226	119,554	37,818	7,190	33,446	3,506,234
Additions	-	-	-	23,723	-	23,723
At 31 December 2022	3,308,226	119,554	37,818	30,913	33,446	3,529,957
Depreciation and impairment						
At 1 January 2022	816,141	96,392	37,818	7,190	33,445	990,986
Depreciation charged in the year	55,293	6,372	-	5,931	-	67,596
At 31 December 2022	871,434	102,764	37,818	13,121	33,445	1,058,582
Carrying amount						
At 31 December 2022	2,436,792	16,790	-	17,792	1	2,471,375
At 31 December 2021	2,492,085	23,162	-	-	1	2,515,248

14 Investments

	Listed investments £
Cost or valuation	
At 1 January 2022	2,192,123
Additions	367,715
Valuation changes	(214,033)
Disposals	(324,126)
At 31 December 2022	2,021,679
Carrying amount	
At 31 December 2022	2,021,679
At 31 December 2021	2,192,123

15 Stocks

	2022 £	2021 £
Stock	40,675	37,812

16 Debtors

Amounts falling due within one year:	2022 £	2021 £
Trade debtors	2,294	1,370
Other debtors	66,185	668,149
Prepayments and accrued income	16,370	11,600
	84,849	681,119

17 Creditors: amounts falling due within one year

	2022	2021
	£	£
Other taxation and social security	15,239	18,991
Trade creditors	32,486	36,130
Accruals and deferred income	12,546	8,416
	60,271	63,537

18 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

		Movement in funds				Movement in funds			
	Balance at 1 January 2021	Incoming resources	Resources expended	Revaluations, gains and losses	Balance at 1 January 2022	Incoming resources	Resources expended	Revaluations, gains and losses	Balance at 31 December 2022
	£	£	£	£	£	£	£	£	£
Safe Haven Scheme	-	3,760	(3,760)	-	-	3,723	(3,723)	-	-
North Devon Branch	976,147	-	-	17,494	993,641	-	-	(98,989)	894,652
	976,147	3,760	(3,760)	17,494	993,641	3,723	(3,723)	(98,989)	894,652

During the year £3,723 (2021: £3,760) was received under the Safe Haven Scheme. This is restricted to use for supporting the running costs of the kennels. All the income was spent on kennel running costs during the year (2021: all spent on running costs).

Last year, the North Devon branch of RSPCA was acquired by the RSPCA Devon branch. All relevant assets have been combined in these accounts, in accordance with the Charities Act 2011.

19 Designated funds

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

	Balance at 1 January 2021	Resources expended	Transfers	Balance at 1 January 2022	Transfers	Balance at 31 December 2022
	£	£	£	£	£	£
Committed	203,000	-	206,500	409,500	63,500	473,000
Organisational	200,000	(45,000)	210,000	365,000	320,000	685,000
	403,000	(45,000)	416,500	774,500	383,500	1,158,000

As noted in the Future Plans section of the Trustees' Report, there are plans to invest in various aspects of the charity over the next year. The following amounts have been designated in order to fund these activities:

Committed Funds

- Onsite Coffee Shop, Reception, Office & Clinic Rebuild Budget - £400,000 (2021: £360,000);
- Car Park - £5,000 (2021: £5,000);
- Behaviourist/Puppy Classes - £35,000 (2021: £15,000);
- Vet Services/Pop-Up Clinic - £16,000 (2021: £16,000);
- Educational - £15,000 (2021: £1,500);
- Pet Grooming- £2,000 (2021: £8,000); and
- Rent-a-Room Kennel Block - £Nil (2021: £4,000).

Organisational Funds

- Branding - £10,000 (2021: £40,000);
- Outreach Vehicle - £80,000 (2021: £60,000);
- Outreach Vehicle Running Costs - £60,000 (2021: £60,000);
- Tribute Garden - £150,000 (2021: £150,000);
- ICT Equipment - £10,000 (2021: £35,000);
- Staff Accommodation - £80,000 (2021: £Nil);
- Brixham Shop Purchase - £120,000 (2021: £Nil);
- Rabbitary Rebuild - £150,000 (2021: £Nil);
- Animal Community Officer Van - £25,000 (2021: £Nil); and
- ACO Training & Salaries - £Nil (2021: £20,000).

20 Analysis of net assets between funds

	Unrestricted funds 2022	Designated funds 2022	Restricted funds 2022	Total 2022	Unrestricted funds 2021	Designated funds 2021	Restricted funds 2021	Total 2021
	£	£	£	£	£	£	£	£
Fund balances at 31 December 2022 are represented by:								
Tangible assets	2,471,375	-	-	2,471,375	2,515,248	-	-	2,515,248
Investments	1,140,995	-	880,682	2,021,677	1,232,175	-	959,948	2,192,123
Current assets/(liabilities)	553,671	1,158,000	13,970	1,725,641	952,094	774,500	33,693	1,760,287
	4,166,041	1,158,000	894,652	6,218,693	4,699,517	774,500	993,641	6,467,658

21 Operating lease commitments

At the reporting end date the charity had outstanding commitments for future minimum lease payments under non-cancellable operating leases, which fall due as follows:

	2022	2021
	£	£
Within one year	29,450	30,850
Between two and five years	65,950	83,417
	95,400	114,267

Amounts recognised in the statement of financial activities as an expense during the period in respect of operating lease arrangements was £43,650 (2021: £35,472).

22 Related party transactions

During the year, the Branch received all of its legacies and some of its donations which were processed by the Head Office of the Royal Society for the Prevention to Cruelty to Animals. This included £69,654 (2021: £48,268) received from house to house collections.

The charity purchased animal food, drugs and sundries costing £33,752 (2021: £27,809) from the Head Office.

The charity received monies from the Head Office for boarding, veterinary fees and drugs rebate of £8,351 (2021: £6,518).

23 Surplus/(Deficit) on shop activity

	2022	2021
	£	£
Income from activities of generating funds	472,191	283,143
Shop staff CJRS income	-	20,252
Shop purchases and expenses	(422,063)	(322,071)
Surplus/(deficit) on shop activity	50,128	(18,676)

24 Cash generated from operations

	2022	2021
	£	£
Deficit for the year	(248,967)	(123,875)
Adjustments for:		
Dividends, interest and rents	(45,396)	(20,456)
Gain on disposal of investments	(18,490)	(52,750)
Fair value gains and losses on investments	232,523	(55,826)
Depreciation and impairment of tangible fixed assets	67,597	90,440
Movements in working capital:		
(Increase)/decrease in stocks	(2,863)	5,025
Decrease in debtors	596,271	143,825
(Decrease)/increase in creditors	(3,266)	23,625
Cash generated from operations	577,409	10,008

RSPCA Devon Branch

England & Wales - Charity number 205154

Accounts

REGISTERED CHARITY NUMBER: 205154

RSPCA DEVON BRANCH

REPORT OF THE TRUSTEES AND AUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2021

Bush & Co Limited
Chartered Accountants
2 Barnfield Crescent
Exeter
EX1 1QT

RSPCA DEVON BRANCH

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FOR THE YEAR ENDED 31 DECEMBER 2021

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RSPCA DEVON BRANCH

REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2021

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity Name	RSPCA Devon Branch
Charity Number	205154
Address	Little Valley Animal Shelter Black Hat Lane Bakers Hill Exeter EX2 9TA
President	Vacant Position
Trustees	Mrs C B Allan (Chairman) Mrs E M Mundy (Secretary) Mr T Byers (Treasurer) Mrs A Eyles Mrs M Hardy Miss E McPhail Mrs J Williams Mrs Heather Shipp (Resigned February 2021) Mr Andrew Lofthouse (Appointed August 2021) Ms Katie Stewart (Appointed September 2021) Ms Julie Prince (Appointed January 2022)
Senior Staff	Mr H Lowson (CEO) Miss J Evans (Animal Shelter Manager) Miss M Holland (Community Fundraiser) (Resigned October 2021) Mr J Coles (Retail Development Manager) (Appointed August 2021) Mrs M Wood (Finance Manager) (Appointed March 2021)
Auditors	Bush & Co Limited Statutory Auditors 2 Barnfield Crescent Exeter EX1 1QT
Bankers	Nat West Bank Plc 59 High Street Exeter EX4 3DL
Investment Advisors	Barclays Bank Plc Bridgewater House Finzels Reach Bristol BS1 6BX
Other Names	Little Valley Animal Shelter

RSPCA DEVON BRANCH
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2021

The Trustees present their report and financial statements for the year ended 31 December 2021.

STRUCTURE AND GOVERNANCE

The Charity is constituted as an Unincorporated Association, which operates as an autonomous Branch of the National RSPCA and is subject to its Branch Rules. It is governed by a Board of Trustees, which is responsible for effective leadership and direction, and which meet monthly to make strategic decisions. Day to day management of the Branch is delegated to the CEO, Finance Manager, Shelter Manager and the Retail Development Manager who report to the Committee.

Trustee Recruitment and Appointment
A Committee of Trustees is elected at each AGM by the Branch members to govern the charity. Trustees are recruited for their experience, empathy, and knowledge of the Charity and to keep the skills and composition of the Trustee body balanced. Succession planning is regularly kept under review. All Trustees give their time voluntarily and receive no benefits from the Charity, although Trustees can claim expenses properly and necessarily incurred in the performance of their duties.

Trustee Induction and Training
New Trustees are given literature on the work of the Charity and the guidance from the Charity Commission on the role of a trustee. Information provided includes the latest financial statements of the Branch and its Minutes, the Branch Rules, and the RSPCA's Animal Welfare Policies. Trustees are encouraged to keep up to date with current issues relevant to their roles.

Trustee Responsibilities
Trustees are legally required to prepare financial statements for each financial year, in accordance with the Charity's governing document, the Charities Act 2011 and with Accounting and Reporting by Charities: a Statement of Recommended Practice applicable to charities preparing their accounts in accordance with Financial Reporting Standard 102 published October 2014. These financial statements must give a true and fair view of the Charity's financial activities during the year and of its financial position at the end of the year. In preparing the financial statements the Trustees are required to:

- prepare accounts which give a true and fair view;
- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the statements on the going concern basis unless it is inappropriate to assume that the charity will continue to operate;
- observe the methods and principles in the applicable Charities SORP.

The Trustees are also responsible for maintaining proper accounting records which disclose, with reasonable accuracy, the financial position of the Charity, which will enable them to ensure that the financial statements comply with applicable law, regulations, and the trust deed. They are also responsible for safeguarding the assets of the Charity and for taking reasonable steps to prevent fraud or other irregularities. The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the Charity's website.

OBJECTIVES AND ACTIVITIES

The aims of the Charity are to promote kindness and to prevent cruelty to animals by all lawful means. This involves the rescue, rehabilitation and re-homing of mistreated, abandoned, and unwanted animals, support for the RSPCA Inspectorate in the Branch area and promotion of the work and objects of the National Society.

The Trustees' objectives for the year are shaped by these strategic aims, with a view to obtaining income for the benefit of animal welfare in the area by raising funds through the six charity shops, fundraising, and maintaining and improving the value of the Charity's investments.

The Trustees have paid due regard to guidance by the Charity Commission in deciding what activities the Charity should undertake.

The main activities of the Charity during the year were the operation of the Little Valley Animal Shelter and the re-homing of unwanted animals. The activities also included the provision of veterinary care, micro-chipping, neutering and inoculations and the provision of financial assistance with the cost of veterinary care for the animals of eligible people on state benefits.

PUBLIC BENEFIT STATEMENT

All charities in England and Wales must have charitable aims that are based on providing public benefit and comply with section 4 of the Charities Act 2011. The Trustees have regard to the Charity Commission's guidance on public benefit. The RSPCA's founders identified the Society's primary aim as being to alter the moral feelings of the country and to promote humane sentiment in humans towards animals which gives moral benefit to the human community as a whole.

The following Branch activities during the year constitute clear benefit to the public:

- The Branch supports the local community and Inspectors by taking in mistreated or abandoned animals and those whose owners, through bereavement, disability, age, marriage break-up or other reasons, are unable or unwilling to keep them.
- Animals in the Branch's care receive veterinary treatment, vaccination, neutering, micro-chipping and, if necessary, treatment for behavioural problems, and are assessed for re-homing.
- The Branch re-homes the animals in its care at low cost to people willing and suitable to provide a home for them.
- The Branch provides financial help to members of the public on state benefits, living in the Branch area, to assist them in paying for veterinary bills. Financial help is also given towards veterinary bills for age-related illnesses to those who adopt older animals from the Shelter.
- The Branch provides free animal care advice to members of the public.

ACHIEVEMENTS AND PERFORMANCE

2021 was another challenging year due to COVID, but the Shelter continued to take in and rehome unwanted animals. Our shops were able to trade for longer periods of time and are doing well.

We have been fortunate that few of our staff have caught COVID; those who have, have not been too unwell. Animal numbers at the Shelter have risen steadily.

Our biggest achievement in 2021 was our merger with North Devon RSPCA. This happened officially at the beginning of November and we now operate as RSPCA Devon Branch. This merger has given us another shop in Bideford and an Animal Welfare Officer. The North Devon area is very rural, and we will be looking at ways to improve animal welfare there, as well as in the rest of the county. We hope to work alongside other animal charities to further our aims.

We appointed a Retail Development Manager, John Coles, who joins us with a wealth of retail experience. His expertise in the retail sector is already giving excellent results, with all our shops increasing their profits.

Our Community Fundraiser sadly left during the year, which led us to re-evaluate what personnel we actually needed in order to make us more efficient. In order to fundraise, our name needs to be well known, so trustees agreed to appoint a Marketing and Digital Communications Manager, who will make sure the Devon Branch has a high profile in the community and on social media. He will start work in May 2022.

We appointed an Animal Community Officer, who will be going into the community to collect animals, give advice and assist the public when appropriate. She is presently undergoing training for the role.

Our new meeting room has been used for training courses for Inspectors and is proving very useful. We intend to look into offering its use to outside groups, as another revenue stream.

We have taken the first steps towards improving our ICT. We now have a dedicated lease line providing high speed internet access and WiFi has now been installed to cover the whole are of the Shelter and it has certainly improved our operation. The next step is to secure the proper hardware and software.

We have had one of the exercise fields fenced, for the security of the dogs, and are looking into the possibility of renting it out to the public when it is not being used by Shelter staff.

We have been very fortunate to have recruited 3 new trustees, all of whom bring different skills and experience to the Board. I am sure they will bring a lot to the Branch.

The Trustees acknowledge that the Branch would be unable to operate effectively for any length of time without the commitment and energy of the many volunteers who donate their time and effort towards furthering the cause of animal welfare. The Trustees would like to extend their thanks to all of them.

PRINCIPAL RISKS AND UNCERTAINTIES

The Trustees have assessed the major risks to which the Charity is exposed and have identified four top-level risks:

- The long-term effects on our operations of the coronavirus pandemic
- Damage to the Branch's reputation
- The availability of finance to allow activities to continue; and
- The health, safety and welfare of volunteers and staff.

The Branch continues to take active steps to manage those risks.

FINANCIAL REVIEW

The total incoming resources for the year amounted to £812,445 (2020: £1,788,587) including legacies of £117,949 (2020: £1,106,939). Expenditure in the year was £1,006,163 (2020: £1,077,494). After gains on investments of £91,082 (2020: £32,477) the branch had a deficit of £102,636 (2020: surplus £743,570)

RESERVES POLICY

Reserves are necessary to safeguard the Branch's future. Revenues can be unpredictable, and reserves are important to assist in years where our expenditure exceeds revenue. In addition, the Branch has the responsibility to ensure it has reserves to fulfil capital commitments and meet any costs relating to unexpected emergency repairs to the animal shelter.

It is the policy of the Branch to hold free reserves (total reserves less fixed assets, designated and restricted reserves) at a level of between one and a half years' and two years' expenditure. Using the current year's total expenditure, this is between £1.41 million and £1.88 million.

The levels of reserves are held to support the following areas:

a) The Branch relies heavily on donations and legacies, both of which can fluctuate significantly from year to year.

a) Should the Branch see a long-term pattern of declining revenues, there would be transition period whilst a strategy to adapt to a changing environment is achieved.

b) If the Branch is faced with closure sufficient reserves would need to meet

i. the running costs of the animal shelter whilst animals are rehomed
ii. the cost of staff redundancies

The total reserves at 31 December 2021 were £6,390,882, comprising £774,500 (2020: £403,000) of designated funds, £998,596 of restricted funds and £4,579,053 of general funds. Of the general funds, £2,515,248 are held as tangible fixed assets and so not available to be spent. The remaining balance of £2,063,805 represents free reserves.

This is in excess of our reserves policy by £183,805. This excess will in part be used to help mitigate the financial impact of COVID-19 (mainly decreased investment income and fundraising income), and also be used to enhance our current range of animal welfare services as noted in our future plans on page 6.

INVESTMENT POLICY

The Charity holds investments in order that the service level provided for animal welfare is maintained should there be a reduction in incoming resources. The Trustees have prepared an investment policy, with the objective of investing in a low to medium risk portfolio which will maximise income, whilst protecting capital. Professional advice is provided by Barclays Wealth Management, who manage the portfolio on a discretionary basis. Meetings are held with them as and when required to review the performance of the portfolio. A combination of stock market investments, together with bank fixed term deposits, meet the requirement for the generation of both income and capital growth, whilst reducing the risk of investment losses in uncertain and volatile markets.

The Trustees have adopted an ethical investment policy that takes all reasonable steps not to hold investments in companies whose activities are not consistent with RSPCA animal welfare policies. In particular, investments are avoided that carry out any testing on animals

The value of the Charity's investments at 31 December 2021 was £1.26 million (2020: £1.16 million). The total return on all managed investments was a surplus of 8.0% (2020: 4.2%).

FUTURE PLANS

To make best use of Little Valley by caring for our animals more proactively, professionally and creatively whilst at the same time making better use of our new, modern animal care facilities.
To make best use of the Little Valley site in terms of community engagement and our service offer per se.

Greater volunteer participation and involvement in terms of the number of volunteers used within the organisation and more importantly increasing their range of responsibilities and duties.

Through better communication, marketing and awareness, helping even more animals in the Devon area that need our unique care and support – reaching out and being truly "caring countywide" whether that be through the shelter services, mobile services/ staff/volunteers or animal welfare, training or education events in the community.

Sustainability - making sure that we futureproof Little Valley in terms of income, reserves, staff, trustees, and governance.

Our plan for 2022
Raise sufficient funds through fundraising, retail and the shelter, to meet the running costs of both Little Valley animal shelter and our animal welfare community services.

To ensure that our profile is significantly improved throughout the Devon area and that both Little Valley and our community services are well known and respected.

To make better use of the Little Valley site by undertaking a refurbishment programme for our existing buildings and creation of new facilities or services on site to encourage more interaction with our community – this will cover the creation of a new tribute and sanctuary/reflections area (with a wildlife pond), training classes, education and welfare events etc.

To provide an outreach service, in the form of a custom fitted van, with a vet, to provide members of the public in more remote areas with advice and assistance.

Nurture, motivate and maximise the best from all our resources including our people, both staff and volunteers, together with our places – buildings, shops and any events that take place.

To continue to maximise profits from the Branch shops and gradually increase the number of shops.
To make much better use of ICT within both the shelter and our shops.

To research and develop strong and clear policies to provide a secure financial future for the Branch, and further the objectives of the Charity.

To maintain the high standards of animal welfare synonymous with Little Valley by ensuring ongoing up-to-date training is available to all staff. Use our Animal Behaviourist to train staff and support adopters.

Ensure that Little Valley is all it can be for both our community, our animals, our staff and our volunteers.

KEY MANAGEMENT PERSONNEL
The key management personnel are held to be all of the Trustees and the senior staff listed on the cover sheet.

The pay levels for key management personnel, who are not Trustees, are reviewed by the Trustees and benchmarked against other charities.

On behalf of the Board of Trustees

Mrs Carol B Allan (Honorary Chairman) 

REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF RSPCA DEVON BRANCH

Opinion
We have audited the financial statements of RSPCA Devon Branch (the "Charity") for the year ended 31 December 2021 which comprise the Statement of Financial Activities, the Balance Sheet and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102: The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the Charity's affairs as at 31 December 2021 and of its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice;
- have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion
We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the Charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Use of our report
This report is made solely to the Charity's trustees, as a body, in accordance with section 144 of the Charities Act 2011 and the regulations made under section 154 of that Act. Our audit work has been undertaken so that we might state to the Charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Conclusions relating to going concern
We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the Charity's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Other information
The trustees are responsible for the other information. The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF RSPCA DEVON BRANCH

Matters on which we are required to report by exception
In the light of the knowledge and understanding of the Charity and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' Annual Report.

We have nothing to report in respect of the following matters in relation to which the Charities Act 2011 requires us to report to you if, in our opinion:

- sufficient accounting records have been kept;
- the financial statements are in agreement with the accounting records and returns; or
- we have obtained all the information and explanations necessary for the purposes of our audit.

Responsibilities of the trustees
As explained more fully in the trustees' responsibilities statement set out on page 2, the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as they determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the Charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the Charity or to cease operations, or have no realistic alternative but to do so.

Our responsibilities for the audit of the financial statements
Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.



Bush & Co Limited
Statutory Auditors
2 Barnfield Crescent
Exeter
EX1 1QT

Date: 23/6/22

Eligible to act as an auditor in terms of Section 1212 of the Companies Act 2006

RSPCA DEVON BRANCH
STATEMENT OF FINANCIAL ACTIVITIES
YEAR ENDED 31 DECEMBER 2021

	Notes	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £	Total Funds 2020 £
Income and endowments from:					
Donations and legacies	2	201,526	-	201,526	1,190,079
Charitable activities	3	39,917	-	39,917	34,639
Other trading activities	4	402,004	3,760	405,764	362,348
Investments	5	20,456	-	20,456	26,245
Other income	6	38,062	-	38,062	93,376
North Devon branch income		-	106,720	106,720	81,900
TOTAL INCOME		701,965	110,480	812,445	1,788,587
Expenditure on:					
Raising funds					
Costs of generating voluntary income	7	27,237	-	27,237	31,985
Fundraising trading costs shop purchases and expenses	8	322,072	-	322,072	375,018
Investment management costs		10,728	-	-	11,989
North Devon branch expenditure		-	67,987	67,987	131,574
Charitable Expenditure	9	574,379	3,760	578,139	526,928
TOTAL EXPENDITURE		934,416	71,747	1,006,163	1,077,494
Net gains on investments	15	91,082	-	91,082	32,477
Net income/(expenditure)		(141,369)	38,733	(102,636)	743,570
Transfers		-	-	-	-
Net Movement in Funds		(141,369)	38,733	(102,636)	743,570
RECONCILIATION OF FUNDS					
Total Funds brought forward		5,494,922	998,596	6,493,518	5,749,948
TOTAL FUNDS CARRIED FORWARD		5,353,553	1,037,329	6,390,882	6,493,518

The statement of financial activities includes all gains and losses in the year and, therefore, a statement of total recognised gains and losses has not been prepared.

All of the above amounts relate to continuing activities.

The notes form part of these financial statements

RSPCA DEVON BRANCH

BALANCE SHEET

AS AT 31 DECEMBER 2021

	Notes	£	2021 £	£	2020 £
FIXED ASSETS					
Tangible assets	14		2,515,248		2,563,977
Investments	15		1,256,265		1,155,815
			3,671,063		3,719,792
CURRENT ASSETS					
Stocks for resale	16	37,812		42,837	
Debtors and prepayments	17	681,118		824,764	
Cash at bank and in hand		926,647		947,441	
North Devon net assets		1,037,329		998,596	
		2,682,906		2,813,638	
LIABILITIES: Amounts falling due within one year					
Creditors and accruals	18	63,537		39,912	
NET CURRENT ASSETS			2,619,369		2,773,726
Total assets less current liabilities			6,390,882		6,493,518
THE FUNDS OF THE CHARITY:	19				
Unrestricted funds			5,353,553		5,494,922
Restricted funds			1,037,329		998,596
TOTAL CHARITY FUNDS			6,390,882		6,493,518

These financial statements were approved by the Board of Trustees on 28/4/22. and were signed on their behalf by:

Mrs C B Allan
Trustee

The notes form part of these financial statements.

RSPCA DEVON BRANCH
STATEMENT OF CASHFLOWS
FOR THE YEAR ENDED 31 DECEMBER 2021

	Note	2021	2020
		£	£
Net cash provided by (used in) operating activities	24	10,009	476,885
Cashflow from investing activities			
Dividends, interest and rents		20,456	26,245
Purchase of fixed assets		(41,710)	(265,477)
Purchase of investments		(611,683)	(352,685)
Sale of investments		525,199	682,007
Net cash provided by (used in) financing activities		(107,738)	90,090
Cashflow from financing activities			
Repayment of borrowing		-	-
Net cash provided by (used in) financing activities		-	-
Change in cash and cash in the reporting period		(97,729)	566,975
Cash and cash equivalents at the beginning of the reporting period	25	1,048,467	481,492
Cash and cash equivalents at the year end	25	**950,738**	**1,048,467**

1. ACCOUNTING POLICIES

Basis of Accounting

The accounts (financial statements) have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

The trust constitutes a public benefit entity as defined by FRS 102.

The trustees consider that there are no material uncertainties about the Trust's ability to continue as a going concern. With respect to the next reporting period, the most significant areas of uncertainty that affect the carrying value of assets held by the Trust are the level of investment return and the performance of investment markets (see the investment policy and performance and risk management sections of the trustees' annual report for more information).

Incoming Resources

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Donations, are recognised when the Trust has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that those conditions will be fulfilled in the reporting period.

Legacy gifts are recognised on a case by case basis following the granting of probate when the administrator/executor for the estate has communicated in writing both the amount and settlement date. In the event that the gift is in the form of an asset other than cash or a financial asset traded on a recognised stock exchange, recognition is subject to the value of the gift being reliably measurable with a degree of reasonable accuracy and the title to the asset having been transferred to the charity.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

Dividends are recognised once the dividend has been declared and notification has been received of the dividend due. This is normally upon notification by our investment advisor of the dividend yield of the investment portfolio.

Grants, including grants for the purchase of fixed assets, are recognised in full in the statement of financial activities in the year in which they are receivable.

Income received as a result of generating funds is recognised when received.

Incoming resources from charitable activities are recognised on the accruals basis and are included net of any VAT that has been charged.

Resources Expended
Resources expended are recognised in the period they are incurred and include VAT unless it is recoverable. Expenditure is either allocated on a direct or usage basis.

Expenditure that is directly attributable to raising funds is included in the costs of generating funds. This includes holding fundraising events, running charity shops and purchasing retail goods.

Expenditure attributable to meeting charitable objectives, including the support costs of the animal shelter, is included in charitable activities.

Costs associated with the general running of the charity which are not attributable to meeting charitable objects are classified as support costs.

Allocation of Support Costs
Support costs have been allocated to each activity undertaken by the charity on the basis of an estimate of amount of the costs generated by each activity.

Tangible Fixed Assets
Fixed assets are recorded at cost, assets costing less than £500 are not capitalised. When an asset is received by way of donation it is recorded at its market value on the date of donation.

Depreciation
Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value over their expected useful lives on the following basis:

Freehold land	- not depreciated
Buildings	- straight line over 50 years
Plant and machinery	- 15% on cost
Fixtures and fittings	- 15% on cost
Motor vehicles	- 25% on cost
Computers	- 25% on cost

Stocks
Donated stock is valued at the expected proceeds less the expected cost of sales in accordance with the SORP (FRS 102).

Stocks are valued at the lower of cost and net realisable value, after making due allowances for obsolete and slow moving items.

Debtors
Grants receivable and other debtors are included at the settlement amount due. Prepayments are valued at the amount prepaid.

Cash at bank and in hand
Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of opening of the deposit.

Creditors and provisions
Creditors and provisions are recognised where the charity has a present obligation arising from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are recognised at their settlement amount.

Financial instruments
The charity only has financial assets and liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

Taxation
The charity is exempt from tax on its charitable activities.

Fund Accounting
General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Designated funds comprise funds that have been set aside by the trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes, expenditure that meets these criteria is charged to the fund.

Leasing and Hire Purchase Commitments
Rentals payable under operating leases are charged against income on a straight line basis over the period of the lease.

Investments
Investments are a form of basic financial instrument and are initially recognised at their transaction value and subsequently measured at their fair value as at the balance sheet date using the closing quoted market price. The statement of financial activities includes the net gains and losses arising on revaluation and disposals throughout the year.

The Trust does not acquire put options, derivatives or other complex financial instruments.

All gains and losses are taken to the Statement of Financial Activities as they arise. Realised gains and losses on investments are calculated as the difference between sales proceeds and their opening carrying value or their purchase value if acquired subsequent to the first day of the financial year. Unrealised gains and losses are calculated as the difference between the fair value at the year end and their carrying value. Realised and unrealised investment gains and losses are combined in the Statement of Financial Activities.

2. DONATIONS & LEGACIES

	2021	2020
	£	£
General donations	82,696	82,026
Collecting boxes	881	1,114
Legacies	117,949	1,106,939
	201,526	1,190,079

There was £nil (2020: £nil) restricted donations & legacies received in the year.

3. CHARITABLE ACTIVITIES

	2021	2020
	£	£
Adoptions	31,755	29,088
Boarding	5,125	3,869
Vet reimbursement	1,402	667
Membership fees	1,635	1,015
	39,917	34,639

There was £nil (2020: £nil) restricted income from charitable activities in the year.

4. OTHER TRADING ACTIVITIES

	2021	2020
	£	£
Friends of Little Valley Animal Shelter	8,780	11,284
Shop income (Note 23)	269,530	174,785
Online income (Note 23)	4,450	8,104
RSPCA House to House	48,268	50,387
Other events	10,231	11,131
Other income	64,505	655
Shops COVID grants (Note 23)	-	106,002
	405,764	362,348

There was £3,760 (2020: £3,975) restricted income from trading activities in the year.

5. INVESTMENT INCOME

	2021	2020
	£	£
Dividends and interest from portfolio	20,207	25,649
Bank interest	249	596
	249	26,245

There was £nil (2020: £nil) restricted income from investments in the year.

6. OTHER INCOME

	2021	2020
	£	£
Covid Job Retention Scheme Grant	38,062	93,376

7. COSTS OF GENERATING VOLUNTARY INCOME

	2021	2020
	£	£
Events expenditure	699	-
Legacy fee	5,664	18,262
Support costs	20,874	13,723
	27,237	31,985

There was £nil (2020: £nil) restricted expenditure from costs of generating voluntary income in the year.

8. FUNDRAISING COSTS

Shop Purchases and Expenses

	2021	2020
	£	£
Shop purchases	6,082	19,329
Shop consumables	580	412
Staff salaries	128,018	187,761
Rent	35,685	45,287
Rates	4,875	9,205
Light and heat	5,294	6,134
Telephone and internet	1,524	1,838
Insurance	2,737	1,700
Repairs and renewals	4,794	3,050
Cleaning and waste disposal	3,590	4,417
Premises expenses	557	2,735
Motor and travelling	6,698	4,230
Staff welfare	221	207
Sundries	1,488	1,263
Legal & professional	2,480	2,789
Postage, stationary & computer costs	3,095	2,559
Depreciation		
Shop equipment	2,406	776
Shop building	16,998	11,518
Motor vehicles	4,221	4,221
Shop card machine and gift aid tills	7,240	10,692
Support costs	83,489	54,895
	322,072	375,018

There was £nil (2020: £nil) restricted expenditure from fundraising costs in the year.

9. ANALYSIS OF EXPENDITURE ON CHARITABLE ACTIVITIES

Protection and rehoming of animals

	2021	2020
	£	£
Animal welfare	59,749	64,370
Staff salaries	259,933	248,297
Staff welfare & training	463	232
Rates	8,765	7,859
Light & heat	29,094	23,046
Telephone and internet	3,502	3,583
Insurance	4,066	4,002
Repairs and renewals	6,559	3,889
Premises expenses	3,756	2,755
Cleaning and waste disposal	14,670	14,877
Motor and travelling	2,021	2,374
Postage, stationery & computer costs	6,438	5,053
Bank Charges	45	298
Sundries	5,180	3,068
Legal & professional	4,021	3,297
Depreciation		
Buildings	49,104	65,243
Plant	16,410	6,068
Support costs	104,363	68,618
	578,139	526,929

There was £3,760 (2020: £3,975) of restricted expenditure used in charitable activities.

10. ALLOCATION OF SUPPORT COSTS

	Costs of Generating Voluntary Income	Fundraising Costs	Charitable Expenditure	2021	2020
	£	£	£	£	£
Staff salaries	17,011	68,042	85,053	170,106	112,460
Accountancy	1,627	6,508	8,134	16,270	10,819
Postage, stationery & computer costs	809	3,234	4,043	8,086	6,033
Legal and Professional	1,076	4,303	5,378	10,758	4,977
Bank charges	296	1,182	1,478	2,955	2,712
Repairs &renewals	3	12	15	30	-
Cleaning and Waste disposal	9	36	45	90	-
Motor expenses	43	172	217	432	234
	20,874	83,489	104,363	208,727	137,235

11. AUDITOR'S REMUNERATION

The auditor's remuneration consisted of an audit fee of £5,700 (2020: £5,700) and an additional fee for accounting services of £3,100 (2020: £3,100).

12. TRUSTEES' EXPENSES AND REMUNERATION

Trustees' Remuneration

During the year ended 31 December 2021, Miss M Wood, a trustee, received fees totalling £Nil (2020: £2,100), in respect of accounting services provided to the charity.

No trustee received remuneration during the year ended 31 December 2021.

Trustees' Expenses

No trustees' expenses were reimbursed for the year ended 31 December 2021 nor for the year ended 31 December 2020.

13. STAFF COSTS

	2021	2020
	£	£
Wages and salaries	527,978	522,456
Social security costs	30,079	26,062
	558,057	548,518

The average number of employees during the year was as follows:

	2021	2020
	£	£
Fundraising and shop	9	11
Charitable activities	18	18
Support staff	4	4
	31	33

No employee received emoluments of more than £60,000 during the year.

The aggregate emoluments of key management personnel for the year totalled £167,272 (2020: 131,265)

14. TANGIBLE FIXED ASSETS

	Freehold Property & Buildings £	Assets Under Construction £	Fixtures & Fittings £	Plant & Machinery £	Computer £	Motor Vehicles £	Total £
COST							
At 1 Jan 2021	3,289,357	-	37,818	96,713	7,190	33,446	3,464,524
Additions	18,869	-	-	22,841	-	-	41,710
Reclassification	-	-	-	-	-	-	-
Disposals	-	-	-	-	-	-	-
At 31 Dec 2021	3,308,226	-	37,818	119,554	7,190	33,446	3,506,234
DEPRECIATION							
At 1 Jan 2021	750,039	-	35,413	79,982	5,889	29,224	900,547
Charge for year	66,102	-	2,405	16,410	1,301	4,221	90,439
Disposals	-	-	-	-	-	-	-
At 31 Dec 2021	816,141	-	37,818	96,392	7,190	33,445	990,986
NET BOOK VALUE							
At 31 Dec 2021	2,492,085	-	-	23,162	-	1	2,515,248
At 31 Dec 2020	2,539,318	-	2,405	16,731	1,301	4,222	2,563,977

15. FIXED ASSET INVESTMENT

	Investments
	£
Market value at 1 January 2021	1,054,608
Additions	611,683
Disposals	(525,199)
Revaluation	91,082
	1,232,174
Cash holdings	24,091
At 31 December 2021	1,256,265

There were no investment assets outside the UK.

The market value of investments is broken down between listed investments of £1,232,174 (2020: £1,054,789) and cash within the portfolio of £24,091 (2020: £101,026)

16. STOCKS

	2021	2020
	£	£
Stock	37,812	42,837

17. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021	2020
	£	£
Trade debtors	1,369	3,507
VAT recoverable	6,369	2,985
Tax refunds	3,322	3,806
Prepayments	11,600	11,581
Other debtors	658,458	802,885
	681,118	824,764

18. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021	2020
	£	£
Trade creditors	36,130	21,064
PAYE and social security	18,991	10,216
Accruals	8,416	8,632
	63,537	39,912

19. COMMITMENTS UNDER OPERATING LEASES

At 31 December 2021 the branch had commitments under non-cancellable operating leases as follows:

	Land and Buildings	
	2021	2020
	£	£
Amounts due in less than one year	30,850	49,080
Amounts due between two and five years	83,417	103,200
Amounts due in more than five years	-	-

The total of operating lease expenditure recognised in the statement of financial activities during the year was £35,472.

20. MOVEMENT IN FUNDS

2021	Brought forward	Income	Expenditure	Gains/ Losses	Transfers	Carried Forward
	£	£	£	£	£	£
Unrestricted funds						
General funds	5,091,922	701,965	(889,416)	91,082	(416,500)	4,579,053
Designated funds						
Kennels	-	-	-	-	-	-
Committed	200,000	-	-	-	206,500	409,500
Organisational	203,000	-	(45,000)	-	210,000	365,000
Total unrestricted funds	5,494,922	705,725	(934,416)	-	-	5,252,989
Restricted funds						
Safe Haven Scheme	-	3,760	(3,760)	-	-	-
North Devon Branch	998,596	106,720	(67,987)	-	-	1,037,329
Total restricted funds	998,596	110,480	(71,747)	-	-	1,037,329
Total funds	6,493,518	812,445	(1,006,163)	-	-	6,390,882

As noted in the Future Plans section of the Trustees' Report, there are plans to invest in various aspects of the charity over the next year. The following amounts have been designated in order to fund these activities:

Committed Funds

- Onsite Coffee Shop & Reception - £360,000 (2020: £200,000);
- Car Park - £5,000;
- Behaviourist/Puppy Classes - £15,000;
- Vet Services/Pop-Up Clinic - £16,000;
- Rent-a-Room Kennel Block A - £4,000;
- Educational - £1,500; and
- Pet Grooming - £8,000.

20. MOVEMENT IN FUNDS (CONTINUED)

Organisational Funds

- Branding - £40,000 (2020: £50,000);
- Outreach Vehicle - £60,000 (2020: £53,000);
- Outreach Vehicle Running Costs - £60,000;
- Tribute Garden - £150,000;
- ICT Equipment - £35,000 (2020: £50,000); and
- Fence - £Nil (2020: £30,000)

Restricted Funds

During the year £3,760 (2020: £3,975) was received under the Safe Haven Scheme. This is restricted to use for supporting the running costs of the kennels. All the income was spent on kennel running costs during the year (2020: all spent on running costs).

During the year, the North Devon branch of RSPCA was acquired by the RSPCA South, East and West branch, and all relevant income, expenditure and assets have been combined in these accounts, in accordance with the Charities Act 2011. All notes regarding the prior period have also been updated to include the amounts of the North Devon branch so that the comparative information shows a true and fair view.

2020	Brought forward £	Income £	Expenditure £	Gains/ Losses £	Transfers £	Carried Forward £
Unrestricted funds						
General funds	4,594,049	1,702,712	(941,945)	32,477	(295,371)	5,091,922
Designated funds						
Kennels	107,629	-	-	-	(107,629)	-
Reception Redesign	-	-	-	-	403,000	403,000
Total unrestricted funds	4,701,678	1,702,712	(941,945)	32,477	-	5,494,922
Restricted funds						
Safe Haven Scheme	-	3,975	(3,975)	-	-	-
North Devon Branch	1,048,270	81,900	(131,574)	-	-	998,596
Total restricted funds	1,048,270	85,875	(135,549)	-	-	6,493,518
Total funds	5,749,948	1,788,587	(1,077,494)	32,477	-	6,493,518

21. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted Funds				
	Undesignated Funds	Designated Funds	Restricted Funds	2021 Total Funds	2020 Total Funds
	£	£	£	£	£
Fixed assets	2,515,248	-	-	2,515,248	2,563,977
Investments	1,256,265	-	-	1,256,265	1,155,815
Current assets	871,077	774,500	1,037,329	2,682,906	2,813,638
Current liabilities	(63,537)	-	-	(63,537)	(39,912)
	4,950,553	403,000	1,037,329	6,390,882	6,493,518

22. RELATED PARTY

During the year, the Branch received all of its legacies and some of its donations which were processed by the Head Office of the Royal Society for the Prevention to Cruelty to Animals. This included £48,268 (2020: £50,387) received from house to house collections.

The charity purchased animal food, drugs and sundries costing £27,809 (2020: £40,081) from the Head Office.

The charity received monies from the Head Office for boarding, veterinary fees and drugs rebate of £6,518 (2020: £4,526).

23. SURPLUS/(DEFICIT) ON SHOP ACTIVITY

	2021	2020
	£	£
Income from activities of generating funds (Note 4)	273,980	182,889
Shops COVID grants (Note 4)	-	106,002
Shop staff CJRS income (Note 6)	20,252	59,911
Shop purchases and expenses (Note 8)	(322,075)	(375,018)
Surplus/(deficit) on shop activity	(27,840)	(26,215)

The shops have made a deficit in the period as a result of being closed for parts of the year due to lockdown restrictions.

24. RECONCILIATION OF NET INCOME TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2021 £	2020 £
Net income for the reporting period (as per the statement of financial activities	(102,636)	793,244
Adjustments for:		
Depreciation and amortisation	90,439	88,027
Dividends, interest and rents	(20,456)	(26,245)
Gains on investments	(91,082)	(32,477)
Loss on sale of fixed assets	-	-
(Increase)/decrease in debtors	105,094	(342,271)
(Increase)/decrease in creditors	23,625	(12,854)
(Increase)/decrease in stock	5,025	9,461
Net cash provided by (used in) operating activities	10,009	476,885

25. CASH AND CASH EQUIVALENTS IN STATEMENT OF CASHFLOWS

	2021 £	2020 £
Cash at bank and in hand	926,647	947,441
Cash held in investment portfolio	24,091	101,026
	950,738	1,048,467

RSPCA Devon Branch

England & Wales - Charity number 205154

Accounts

REGISTERED CHARITY NUMBER: 205154

RSPCA SOUTH EAST AND WEST DEVON BRANCH

REPORT OF THE TRUSTEES AND AUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020

Bush & Co Limited
Chartered Accountants
2 Barnfield Crescent
Exeter
EX1 1QT

RSPCA SOUTH EAST AND WEST DEVON BRANCH

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FOR THE YEAR ENDED 31 DECEMBER 2020

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RSPCA SOUTH EAST AND WEST DEVON BRANCH

REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2020

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity Name	RSPCA South East and West Devon Branch
Charity Number	205154
Address	Little Valley Animal Shelter Black Hat Lane Bakers Hill Exeter EX2 9TA
President	Vacant Position
Trustees	Mrs C B Allan (Chairman) Mrs E M Mundy (Secretary) Mr T Byers Treasurer) Miss M Wood (Treasurer) (Resigned May 2020) Mrs A Eyles Mrs M Hardy Miss E McPhail Mrs J Williams Mrs Heather Shipp (Resigned February 2021)
Senior Staff	Mr H Lowson (CEO) Miss J Evans (Animal Shelter Manager) Mr C Marshall (Area Retail Manager) Redundant Dec 2020 Mrs B Hollingsworth Aug 2020 Miss M Holland (Community Fundraiser – from December 2020)
Auditors	Bush & Co Limited Statutory Auditors 2 Barnfield Crescent Exeter EX1 1QT
Bankers	Nat West Bank Plc 59 High Street Exeter EX4 3DL
Investment Advisors	Barclays Bank Plc Bridgewater House Finzels Reach Bristol BS1 6BX

Other Names Little Valley Animal Shelter

RSPCA SOUTH EAST AND WEST DEVON BRANCH
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2020

The Trustees present their report and financial statements for the year ended 31 December 2020.

STRUCTURE AND GOVERNANCE

The Charity is constituted as an Unincorporated Association, which operates as an autonomous Branch of the National RSPCA and is subject to its Branch Rules. It is governed by a Board of Trustees, which is responsible for effective leadership and direction, and which meet monthly to make strategic decisions. Day to day management of the Branch is delegated to the Branch and Finance Manager, the Shelter Manager and the Area Retail Manager who report to the Committee.

Trustee Recruitment and Appointment

A Committee of Trustees is elected at each AGM by the Branch members to govern the charity. Trustees are recruited for their experience, empathy and knowledge of the Charity and to keep the skills and composition of the Trustee body balanced. Succession planning is regularly kept under review. All Trustees give their time voluntarily and receive no benefits from the Charity, although Trustees can claim expenses properly and necessarily incurred in the performance of their duties.

Trustee Induction and Training

New Trustees are given literature on the work of the Charity and the guidance from the Charity Commission on the role of a trustee. Information provided includes the latest financial statements of the Branch and its Minutes, the Branch Rules and the RSPCA's Animal Welfare Policies. Trustees are encouraged to keep up to date with current issues relevant to their roles.

Trustee Responsibilities

Trustees are legally required to prepare financial statements for each financial year, in accordance with the Charity's governing document, the Charities Act 2011 and with Accounting and Reporting by Charities: a Statement of Recommended Practice applicable to charities preparing their accounts in accordance with Financial Reporting Standard 102 published October 2014. These financial statements must give a true and fair view of the Charity's financial activities during the year and of its financial position at the end of the year. In preparing the financial statements the Trustees are required to:

- prepare accounts which give a true and fair view;
- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the statements on the going concern basis unless it is inappropriate to assume that the charity will continue to operate;
- observe the methods and principles in the applicable Charities SORP.

The Trustees are also responsible for maintaining proper accounting records which disclose, with reasonable accuracy, the financial position of the Charity, which will enable them to ensure that the financial statements comply with applicable law, regulations and the trust deed. They are also responsible for safeguarding the assets of the Charity and for taking reasonable steps to prevent fraud or other irregularities. The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the Charity's website.

OBJECTIVES AND ACTIVITIES

The aims of the Charity are to promote kindness and to prevent cruelty to animals by all lawful means. This involves the rescue, rehabilitation and re-homing of mistreated, abandoned and unwanted animals, support for the RSPCA Inspectorate in the Branch area and promotion of the work and objects of the National Society.

The Trustees' objectives for the year are shaped by these strategic aims, with a view to obtaining income for the benefit of animal welfare in the area by raising funds through the seven charity shops, fundraising and maintaining and improving the value of the Charity's investments.

The Trustees have paid due regard to guidance by the Charity Commission in deciding what activities the Charity should undertake.

The main activities of the Charity during the year were the operation of the Little Valley Animal Shelter and the re-homing of unwanted animals. The activities also included the provision of veterinary care, micro-chipping, neutering and inoculations and the provision of financial assistance with the cost of veterinary care for the animals of eligible people on state benefits.

PUBLIC BENEFIT STATEMENT

All charities in England and Wales must have charitable aims that are based on providing public benefit and comply with section 4 of the Charities Act 2011. The Trustees have regard to the Charity Commission's guidance on public benefit. The RSPCA's founders identified the Society's primary aim as being to alter the moral feelings of the country and to promote humane sentiment in humans towards animals which gives moral benefit to the human community as a whole.

The following Branch activities during the year constitute clear benefit to the public:

- The Branch supports the local community and Inspectors by taking in mistreated or abandoned animals and those whose owners, through bereavement, disability, age, marriage break-up or other reasons, are unable or unwilling to keep them.
- Animals in the Branch's care receive veterinary treatment, vaccination, neutering, micro-chipping and, if necessary, treatment for behavioural problems, and are assessed for re-homing.
- The Branch re-homes the animals in its care at low cost to people willing and suitable to provide a home for them.
- The Branch provides financial help to members of the public on state benefits, living in the Branch area, to assist them in paying for veterinary bills. Financial help is also given towards veterinary bills for age-related illnesses to those who adopt older animals from the Shelter.
- The Branch provides free animal care advice to members of the public.

ACHIEVEMENTS AND PERFORMANCE

The kennel rebuild was finished after some delays because of COVID. The new meeting room has proved invaluable for enabling trustees and staff to have socially distanced meetings. Thank you to the staff , who have had to put up with a lot of disruption during the building works.

Our shops were closed for most of 2020, but, in the few weeks they did trade, were quite successful. However, without Government help with business grants and furlough payments, we would have been looking at a very large deficit.

The Shelter staff continued to work throughout the pandemic, although public access was limited to appointments and outdoor meetings only. Animal numbers remained very low during 2020, but have started to rise since restrictions have started to lift.

The Friends of Little Valley continue to support the work of the Shelter with their generous donations. Because GDPR rules have changed, Jill Brush (Membership Secretary), decided to hand over the membership to our new Community Fundraiser at the beginning of 2021. The Trustees would like to thank Jill Brush for her hard work and dedication as Membership Secretary, a task she has undertaken over the past 12 years.

The Trustees acknowledge that the Branch would be unable to operate effectively for any length of time without the commitment and energy of the many volunteers who donate their time and effort towards furthering the cause of animal welfare. The Trustees would like to extend their thanks to all of them.

2020 has been a difficult year for the Branch, but our investments have started to bounce back, our shops are now open, our new kennels are finished and none of our staff have contracted COVID. We have a new Animal Behaviourist, to help with our more challenging animals, and a Community Fundraiser, who is already proving her worth. We have also joined an employee assistance programme to provide staff with access to confidential advice on any problems they may have.

PRINCIPAL RISKS AND UNCERTAINTIES

The Trustees have assessed the major risks to which the Charity is exposed and have identified four top-level risks:

- The long term effects on our operations of the coronavirus pandemic
- Damage to the Branch's reputation
- The availability of finance to allow activities to continue; and
- The health, safety and welfare of volunteers and staff.

The Branch continues to take active steps to manage those risks.

FINANCIAL REVIEW

The total incoming resources for the year amounted to £1,706,687 (2019: £1,103,549) including legacies of £1,106,939 (2019: £496,325). Expenditure in the year was £945,920 (2019: £928,781). After gains on investments of £32,477 (2019: £134,103) the branch made a surplus of £793,244 (2019: £308,871).

RESERVES POLICY

Reserves are necessary to safeguard the Branch's future. Revenues can be unpredictable and reserves are important to assist in years where our expenditure exceeds revenue. In addition, the Branch has the responsibility to ensure it has reserves to fulfil capital commitments and meet any costs relating to unexpected emergency repairs to the animal shelter.

Historically the reserves policy of the charity was to hold free reserves (total reserves less fixed assets, designated and restricted reserves) at a level of between one and a half years' and two years' expenditure. The rationale being that it was felt prudent to maintain free reserves at this level as the charity relies heavily on donations and legacies, both of which can fluctuate significantly from year to year. However, in view of the pandemic and the impact on our operational income streams (which would have been worse had it not been for government grants, which were in the form of furlough and retail grants) the Board have decided to temporary increase the free reserves policy to hold between two and two and a half years' expenditure. This temporary slight increase in reserves policy levels is in line with the Charity Commission's suggested mitigation strategies in these uncertain times and will be reviewed again at the end of each financial year. Using the previous 5 years' average total expenditure, this is between £1.92 million and £2.40 million.

The levels of reserves are held to support the following areas:

a) The Branch relies heavily on donations and legacies, both of which can fluctuate significantly from year to year.

b) Should the Branch see a long term pattern of declining revenues, there would be transition period whilst a strategy to adapt to a changing environment is achieved.

c) If the Branch is faced with closure sufficient reserves would need to meet

   i. the running costs of the animal shelter whilst animals are rehomed
   ii. the cost of staff redundancies

The total reserves at 31 December 2020 were £5,494,922, comprising £403,000 of designated funds and £4,555,922 of general funds. Of the general funds, £2,563,977 are held as tangible fixed assets and so not available to be spent. The remaining balance of £2,527,945 represents free reserves.

This is in excess of our reserves policy by £127,945. This excess will in part be used to help mitigate the financial impact of COVID-19 (mainly decreased investment income and fundraising income).

INVESTMENT POLICY

The Charity holds investments in order that the service level provided for animal welfare is maintained should there be a reduction in incoming resources. The Trustees have prepared an investment policy, with the objective of investing in a low to medium risk portfolio which will maximise income, whilst protecting capital. Professional advice is provided by Barclays Wealth Management, who manage the portfolio on a discretionary basis. Meetings are held with them as and when required to review the performance of the portfolio. A combination of stock market investments, together with bank fixed term deposits, meet the requirement for the generation of both income and capital growth, whilst reducing the risk of investment losses in uncertain and volatile markets.

The Trustees have adopted an ethical investment policy that takes all reasonable steps not to hold investments in companies whose activities are not consistent with RSPCA animal welfare policies. In particular, investments are avoided that carry out any testing on animals

The value of the Charity's investments at 31 December 2020 was £1.16 million (2019: £1.39 million). The total return on all managed investments was a surplus of 4.2% (2019: 13.6%).

FUTURE PLANS

We have completed a £1.4m kennel rebuild. This marks the end of a 10-year build programme which has transformed the fabric and range of our animal welfare and care facilities at Little Valley. Moving forward our plans and new strategy for the future are:

- To make best use of Little Valley itself by caring for our animals more proactively and professionally with full utilisation of our new and modern facilities.
- Review underused building and the site at Little Valley to identify opportunities to create/improve storage and also open up suitable areas of the site to the general public thereby engaging with the local community and our supporters
- Through better communication, marketing and awareness, rising to help even more animals in our community that need our unique care and support – reaching out and being truly "caring countywide" whether that be through the shelter services, mobile staff/volunteers or animal welfare; training or education events in the community.
- Sustainability - making sure that we futureproof Little Valley in terms of income, reserves, staff, trustees and governance.
- Complete merger with North Devon Branch to enable us to help animals across the whole of Devon (excluding Plymouth).
- Appoint an Animal Collection Officer to work mainly in the South Devon area. The ACO will help the Inspectorate by being able to
- Improve our communications by replacing our outmoded IT system and hardware

Our plan for 2021.

- Raise sufficient funds through fundraising, retail and the shelter, to meet the running costs of Little Valley animal shelter.
- Ensure the new kennels and our other animal area buildings are fit for use and conform to all animal welfare standards – future proof. Also fence in the exercise field as recommended during our licensing visit.
- To make better use of the Little Valley site by undertaking a refurbishment programme for our existing buildings and creation of new facilities or services on site to encourage more interaction with our community – this could possibly cover the creation of a wildlife pond, training classes, education and welfare events etc

- Further enhance our current range of animal welfare services and broaden our reach in the community – greater presence in South Devon with creation of an Animal Collection Officer position
- Raise the profile of Little Valley within these areas and find a way to measure the same.
- Nurture, motivate and maximise the best from all our resources including our people, both staff and volunteers, together with our places – buildings, shops and any events that take place.
- Undertake a comprehensive communication campaign (particularly in North Devon) to publicise the work of Little Valley both from an animal welfare and awareness/brand perspective
- Following the finishing of the kennel block rebuild project we are now turning our attention to the main reception, the animal treatment/clinic rooms and the animal rehoming/first introductions area with a view to a redesign/rebuild
- Deliver and roll out projects that improve the way we do business in terms of efficiency and productivity - this will include the appointment of a new Finance Manager at Little Valley and further investment in ICT.
- To continue to maximise profits from the Branch shops and with the appointment of our new community fundraiser identify new income steams to reduce our reliance o .
- To research and develop strong and clear policies to provide a secure financial future for the Branch and further the objectives of the Charity.
- To maintain the high standards of animal welfare synonymous with Little Valley by ensuring ongoing up-to-date training is available to all staff. Use our Animal Behaviourist to train staff and support adopters.
- Ensure that Little Valley is all it can be for both our community, our animals, our staff and our volunteers.

KEY MANAGEMENT PERSONNEL

The key management personnel are held to be all of the Trustees and the senior staff listed on the cover sheet.

The pay levels for key management personnel, who are not Trustees, are reviewed by the Trustees and benchmarked against other charities.

On behalf of the Board of Trustees



Mrs Carol B Allan (Honorary Chairman)

REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF RSPCA SOUTH EAST AND WEST DEVON BRANCH

Opinion
We have audited the financial statements of RSPCA South East and West Devon Branch (the "Charity") for the year ended 31 December 2020 which comprise the Statement of Financial Activities, the Balance Sheet and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102: The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the Charity's affairs as at 31 December 2020 and of its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice;
- have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion
We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the Charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Use of our report
This report is made solely to the Charity's trustees, as a body, in accordance with section 144 of the Charities Act 2011 and the regulations made under section 154 of that Act. Our audit work has been undertaken so that we might state to the Charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Conclusions relating to going concern
We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the Charity's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Other information
The trustees are responsible for the other information. The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF RSPCA SOUTH EAST AND WEST DEVON BRANCH

Matters on which we are required to report by exception
In the light of the knowledge and understanding of the Charity and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' Annual Report.

We have nothing to report in respect of the following matters in relation to which the Charities Act 2011 requires us to report to you if, in our opinion:

- sufficient accounting records have not been kept;
- the financial statements are not in agreement with the accounting records and returns; or
- we have not obtained all the information and explanations necessary for the purposes of our audit.

Responsibilities of the trustees
As explained more fully in the trustees' responsibilities statement set out on page 2, the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as they determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the Charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the Charity or to cease operations, or have no realistic alternative but to do so.

Our responsibilities for the audit of the financial statements
Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.



Bush & Co Limited
Statutory Auditors
2 Barnfield Crescent
Exeter
EX1 1QT

Date: 15/09/2021

Eligible to act as an auditor in terms of Section 1212 of the Companies Act 2006

RSPCA SOUTH EAST AND WEST DEVON BRANCH
STATEMENT OF FINANCIAL ACTIVITIES
YEAR ENDED 31 DECEMBER 2020

	Notes	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £	Total Funds 2019 £
Income and endowments from:					
Donations and legacies	2	1,190,079	-	1,190,079	539,192
Charitable activities	3	34,639	-	34,639	32,996
Other trading activities	4	358,373	3,975	362,348	496,796
Investments	5	26,245	-	26,245	34,565
Other income	6	93,376	-	93,376	-
TOTAL INCOME		1,702,712	3,975	1,706,687	1,103,549
Expenditure on:					
Raising funds					
Costs of generating voluntary income	7	31,985	-	31,985	21,042
Fundraising trading costs shop purchases and expenses	8	375,018	-	375,018	395,435
Investment management costs		11,989	-	11,989	11,818
Charitable Expenditure	9	522,953	3,975	526,928	500,486
TOTAL EXPENDITURE		941,945	3,975	945,920	928,781
Net gains on investments	15	32,477	-	32,477	134,103
Net income/(expenditure)		793,244	-	793,244	308,871
Transfers		-	-	-	-
Net Movement in Funds		793,244	-	793,244	308,871
RECONCILIATION OF FUNDS					
Total Funds brought forward		4,701,678	-	4,701,678	4,392,807
TOTAL FUNDS CARRIED FORWARD		5,494,922	-	5,494,922	4,701,678

The statement of financial activities includes all gains and losses in the year and, therefore, a statement of total recognised gains and losses has not been prepared.

All of the above amounts relate to continuing activities.

The notes form part of these financial statements

RSPCA SOUTH EAST AND WEST DEVON BRANCH

BALANCE SHEET

AS AT 31 DECEMBER 2020

	Notes	£	2020 £	£	2019 £
FIXED ASSETS					
Tangible assets	14		2,563,977		2,386,527
Investments	15		1,155,815		1,386,158
			3,719,792		3,772,685
CURRENT ASSETS					
Stocks for resale	16	42,837		52,298	
Debtors and prepayments	17	824,764		482,493	
Cash at bank and in hand		947,441		446,968	
		1,815,042		981,759	
LIABILITIES: Amounts falling due within one year					
Creditors and accruals	18	39,912		52,766	
NET CURRENT ASSETS			1,775,130		928,993
Total assets less current liabilities			5,494,922		4,701,678
THE FUNDS OF THE CHARITY:	19				
Unrestricted funds			5,494,922		4,701,678
Restricted funds			-		-
TOTAL CHARITY FUNDS			5,494,922		4,701,678

These financial statements were approved by the Board of Trustees on 15/9/01 and were signed on their behalf by:

Mrs C B Allan
Trustee

The notes form part of these financial statements.

RSPCA SOUTH EAST AND WEST DEVON BRANCH

STATEMENT OF CASHFLOWS

FOR THE YEAR ENDED 31 DECEMBER 2020

	Note	2020	2019
		£	£
Net cash provided by (used in) operating activities	24	476,885	182,206
Cashflow from investing activities			
Dividends, interest and rents		26,245	34,565
Purchase of fixed assets		(265,477)	(595,180)
Purchase of investments		(352,685)	(442,551)
Sale of investments		682,007	430,329
Net cash provided by (used in) financing activities		90,090	(572,837)
Cashflow from financing activities			
Repayment of borrowing		-	-
Net cash provided by (used in) financing activities		-	-
Change in cash and cash in the reporting period		566,975	(390,631)
Cash and cash equivalents at the beginning of the reporting period	25	481,492	872,123
Cash and cash equivalents at the year end	25	**1,048,467**	**481,492**

1. ACCOUNTING POLICIES

Basis of Accounting

The accounts (financial statements) have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

The trust constitutes a public benefit entity as defined by FRS 102.

The trustees consider that there are no material uncertainties about the Trust's ability to continue as a going concern. With respect to the next reporting period, the most significant areas of uncertainty that affect the carrying value of assets held by the Trust are the level of investment return and the performance of investment markets (see the investment policy and performance and risk management sections of the trustees' annual report for more information).

Incoming Resources

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Donations, are recognised when the Trust has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that those conditions will be fulfilled in the reporting period.

Legacy gifts are recognised on a case by case basis following the granting of probate when the administrator/executor for the estate has communicated in writing both the amount and settlement date. In the event that the gift is in the form of an asset other than cash or a financial asset traded on a recognised stock exchange, recognition is subject to the value of the gift being reliably measurable with a degree of reasonable accuracy and the title to the asset having been transferred to the charity.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

Dividends are recognised once the dividend has been declared and notification has been received of the dividend due. This is normally upon notification by our investment advisor of the dividend yield of the investment portfolio.

Grants, including grants for the purchase of fixed assets, are recognised in full in the statement of financial activities in the year in which they are receivable.

Income received as a result of generating funds is recognised when received.

Incoming resources from charitable activities are recognised on the accruals basis and are included net of any VAT that has been charged.

Resources Expended
Resources expended are recognised in the period they are incurred and include VAT unless it is recoverable. Expenditure is either allocated on a direct or usage basis.

Expenditure that is directly attributable to raising funds is included in the costs of generating funds. This includes holding fundraising events, running charity shops and purchasing retail goods.

Expenditure attributable to meeting charitable objectives, including the support costs of the animal shelter, is included in charitable activities.

Costs associated with the general running of the charity which are not attributable to meeting charitable objects are classified as support costs.

Allocation of Support Costs
Support costs have been allocated to each activity undertaken by the charity on the basis of an estimate of amount of the costs generated by each activity.

Tangible Fixed Assets
Fixed assets are recorded at cost, assets costing less than £500 are not capitalised. When an asset is received by way of donation it is recorded at its market value on the date of donation.

Depreciation
Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value over their expected useful lives on the following basis:

Freehold land	-	not depreciated
Buildings	-	straight line over 50 years
Plant and machinery	-	15% on cost
Fixtures and fittings	-	15% on cost
Motor vehicles	-	25% on cost
Computers	-	25% on cost

Stocks
Donated stock is valued at the expected proceeds less the expected cost of sales in accordance with the SORP (FRS 102).

Stocks are valued at the lower of cost and net realisable value, after making due allowances for obsolete and slow moving items.

Debtors
Grants receivable and other debtors are included at the settlement amount due. Prepayments are valued at the amount prepaid.

Cash at bank and in hand
Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of opening of the deposit.

Creditors and provisions
Creditors and provisions are recognised where the charity has a present obligation arising from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are recognised at their settlement amount.

Financial instruments
The charity only has financial assets and liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

Taxation
The charity is exempt from tax on its charitable activities.

Fund Accounting
General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Designated funds comprise funds that have been set aside by the trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes, expenditure that meets these criteria is charged to the fund.

Leasing and Hire Purchase Commitments
Rentals payable under operating leases are charged against income on a straight line basis over the period of the lease.

Investments
Investments are a form of basic financial instrument and are initially recognised at their transaction value and subsequently measured at their fair value as at the balance sheet date using the closing quoted market price. The statement of financial activities includes the net gains and losses arising on revaluation and disposals throughout the year.

The Trust does not acquire put options, derivatives or other complex financial instruments.

All gains and losses are taken to the Statement of Financial Activities as they arise. Realised gains and losses on investments are calculated as the difference between sales proceeds and their opening carrying value or their purchase value if acquired subsequent to the first day of the financial year. Unrealised gains and losses are calculated as the difference between the fair value at the year end and their carrying value. Realised and unrealised investment gains and losses are combined in the Statement of Financial Activities.

2. DONATIONS & LEGACIES

	2020	2019
	£	£
General donations	82,026	40,126
Collecting boxes	1,114	2,741
Legacies	1,106,939	496,325
	1,190,079	539,192

There was £nil (2019: £2,000) restricted donations & legacies received in the year.

3. CHARITABLE ACTIVITIES

	2020	2019
	£	£
Adoptions	29,088	26,520
Boarding	3,869	4,832
Vet reimbursement	667	604
Membership fees	1,015	1,040
	34,639	32,996

There was £nil (2019: £nil) restricted income from charitable activities in the year.

4. OTHER TRADING ACTIVITIES

	2020	2019
	£	£
Friends of Little Valley Animal Shelter	11,284	9,622
Shop income (Note 23)	174,785	393,194
Reception income (Note 23)	-	4,671
Online income (Note 23)	8,104	16,920
Flag days	-	834
RSPCA House to House	50,387	54,008
Other events	11,131	17,351
Other income	655	196
Shops COVID grants (Note 23)	106,002	-
	362,348	496,796

There was £3,975 (2019: £4,116) restricted income from trading activities in the year.

5. INVESTMENT INCOME

	2020	2019
	£	£
Dividends and interest from portfolio	25,649	33,405
Bank interest	596	1,160
	26,245	34,565

There was £nil (2019: £nil) restricted income from investments in the year.

6. OTHER INCOME

	2020	2019
	£	£
Covid Job Retention Scheme Grant	93,376	-

7. COSTS OF GENERATING VOLUNTARY INCOME

	2020	2019
	£	£
Events expenditure	-	450
Legacy fee	18,262	11,633
Support costs	13,723	8,959
	31,985	21,042

There was £nil (2019: £nil) restricted expenditure from costs of generating voluntary income in the year.

8. FUNDRAISING COSTS

Shop Purchases and Expenses

	2020	2019
	£	£
Shop purchases	19,329	7,388
Shop consumables	412	1,065
Staff salaries	187,761	196,394
Rent	45,287	68,975
Rates	9,205	17,289
Light and heat	6,134	9,177
Telephone and internet	1,838	1,599
Insurance	1,700	2,156
Repairs and renewals	3,050	2,830
Cleaning and waste disposal	4,417	5,722
Premises expenses	2,735	1,810
Motor and travelling	4,230	4,140
Staff welfare	207	613
Sundries	1,263	4,716
Legal & professional	2,789	4,224
Postage, stationary & computer costs	2,559	4,365
Depreciation		
Shop equipment	776	1,441
Shop building	11,518	11,517
Motor vehicles	4,221	4,221
Shop card machine and gift aid tills	10,692	9,959
Support costs	54,895	35,834
	375,018	395,435

There was £nil (2019: £nil) restricted expenditure from fundraising costs in the year.

9. ANALYSIS OF EXPENDITURE ON CHARITABLE ACTIVITIES

Protection and rehoming of animals

	2020	2019
	£	£
Animal welfare	64,370	62,320
Staff salaries	248,297	250,685
Staff welfare & training	232	1,981
Rates	7,859	7,409
Light & heat	23,046	21,009
Telephone and internet	3,583	3,742
Insurance	4,002	2,901
Repairs and renewals	3,889	7,107
Premises expenses	2,755	10,603
Cleaning and waste disposal	14,877	18,170
Motor and travelling	2,374	2,333
Postage, stationery & computer costs	5,053	4,686
Bank Charges	298	370
Sundries	3,068	3,410
Legal & professional	3,297	3,191
Depreciation		
Buildings	65,243	51,828
Plant	6,068	3,693
Computer equipment	-	253
Support costs	68,618	44,795
	526,929	500,486

There was £3,975 (2019: £4,116) of restricted expenditure used in charitable activities.

10. ALLOCATION OF SUPPORT COSTS

	Costs of Generating Voluntary Income	Fundraising Costs	Charitable Expenditure	2020	2019
	£	£	£	£	£
Staff salaries	11,246	44,984	56,230	112,460	65,582
Accountancy	1,082	4,328	5,409	10,819	13,128
Postage, stationery & computer costs	603	2,414	3,017	6,033	4,656
Legal and Professional	498	1,991	2,488	4,977	1,191
Bank charges	271	1,085	1,356	2,712	2,734
Motor expenses	23	93	118	234	2,297
	13,723	54,895	68,618	137,235	89,588

11. AUDITOR'S REMUNERATION

The auditor's remuneration consisted of an audit fee of £5,700 (2019: £5,500) and an additional fee for accounting services of £3,100 (2019: £3,000).

12. TRUSTEES' EXPENSES AND REMUNERATION

Trustees' Remuneration

During the year ended 31 December 2020, Miss M Wood, a trustee, received fees totalling £2,100 (2019: £3,900), in respect of accounting services provided to the charity.

No trustee received remuneration during the year ended 31 December 2020.

Trustees' Expenses

No trustees' expenses were reimbursed for the year ended 31 December 2020 nor for the year ended 31 December 2019.

13. STAFF COSTS

	2020	2019
	£	£
Wages and salaries	522,456	486,760
Social security costs	26,062	25,901
	548,518	512,661

The average number of employees during the year was as follows:

	2020	2019
	£	£
Fundraising and shop	11	11
Charitable activities	18	18
Support staff	4	4
	33	33

No employee received emoluments of more than £60,000 during the year.

The aggregate emoluments of key management personnel for the year totalled £131,265 (2019: £88,892)

14. TANGIBLE FIXED ASSETS

	Freehold Property & Buildings £	Assets Under Construction £	Fixtures & Fittings £	Plant & Machinery £	Computer £	Motor Vehicles £	Total £
COST							
At 1 Jan 2020	2,832,618	209,684	37,449	79,913	5,938	33,446	3,199,048
Additions	1,863	245,192	369	16,800	1,253	-	265,477
Reclassification	454,876	(454,876)	-	-	-	-	-
Disposals	-	-	-	-	-	-	-
At 31 Dec 2020	3,289,357	-	37,818	96,713	7,191	33,446	3,464,525
DEPRECIATION							
At 1 Jan 2020	673,278	-	34,637	73,914	5,689	25,003	812,521
Charge for year	76,761	-	776	6,068	201	4,221	88,027
Disposals	-	-	-	-	-	-	-
At 31 Dec 2020	750,039	-	35,413	79,982	5,890	29,224	900,548
NET BOOK VALUE							
At 31 Dec 2020	2,539,318	-	2,405	16,731	1,301	4,222	2,563,977
At 31 Dec 2020	2,159,340	209,684	2,812	5,999	249	8,443	2,386,527

15. FIXED ASSET INVESTMENT

	Investments £
Market value at 1 January 2020	1,351,634
Additions	352,685
Disposals	(682,007)
Revaluation	32,477
	1,054,789
Cash holdings	101,026
At 31 December 2020	1,155,815

There were no investment assets outside the UK.

The market value of investments is broken down between listed investments of £1,054,789 (2019: £1,351,634) and cash within the portfolio of £101,026 (2019: £34,525)

16. STOCKS

	2020 £	2019 £
Stock	42,837	52,298

17. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2020 £	2019 £
Trade debtors	3,507	1,273
VAT recoverable	2,985	30,316
Tax refunds	3,806	3,649
Prepayments	11,581	17,113
Other debtors	802,885	430,142
	824,764	482,493

18. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2020 £	2019 £
Trade creditors	21,064	23,890
PAYE and social security	10,216	8,389
Accruals	8,632	20,487
	39,912	52,766

19. COMMITMENTS UNDER OPERATING LEASES

At 31 December 2020 the branch had commitments under non-cancellable operating leases as follows:

	Land and Buildings	
	2020	2019
	£	£
Amounts due in less than one year	49,080	69,980
Amounts due between two and five years	103,200	135,900
Amounts due in more than five years	-	13,000

The total of operating lease expenditure recognised in the statement of financial activities during the year was £45,287.

20. MOVEMENT IN FUNDS

2020	Brought forward	Income	Expenditure	Gains/ Losses	Transfers	Carried Forward
	£	£	£	£	£	£
Unrestricted funds						
General funds	4,594,049	1,702,712	(941,945)	32,477	(295,371)	5,494,922
Designated funds						
Kennels	107,629	-	-	-	(107,629)	-
IT equipment	-	-	-	-	403,000	403,000
Total unrestricted funds	4,701,678	1,702,712	(941,945)	32,477	-	5,494,922
Restricted funds						
Safe Haven Scheme	-	3,975	(3,975)	-	-	-
Total restricted funds	-	3,975	(3,975)	-	-	-
Total funds	4,701,678	1,706,687	(945,920)	32,477	-	5,494,922

Designated Funds

In previous years trustees designated £463,157 (brought forward 2019) of funds to be used towards the kennel facility project. This was spent on the project during 2019 and was therefore been transferred back into general reserves. During last year, the charity committed to extending the project to include a fifth kennel block, and the trustees designated further funds of £107,629 to cover the remaining cost of the project. The kennels were completed and brought into use this year, and the designated funds were transferred back into general funds to cover this.

20. MOVEMENT IN FUNDS (CONTINUED)

As noted in the Future Plans section of the Trustees' Report, there are plans to invest in various aspects of the charity over the next year. The following amounts have been designated in order to fund these activities:

- New shelter van - £23,000;
- Animal Collection Officer (ACO) van - £30,000;
- ACO training and equipment - £20,000;
- Reception redesign/rebuild - £200,000;
- ICT upgrade - £50,000;
- Brand/welfare promotion - £50,000; and
- New fence - £30,000.

Restricted Funds

During the year £3,975 (2019: £4,116) was received under the Safe Haven Scheme. This is restricted to use for supporting the running costs of the kennels. All the income was spent on kennel running costs during the year (2019: all spent on running costs).

2019	Brought forward £	Income £	Expenditure £	Gains/ Losses £	Transfers £	Carried Forward £
Unrestricted funds						
General funds	3,929,650	1,097,433	(924,665)	134,103	357,528	4,594,049
Designated funds	463,157	-	-	-	(355,528)	107,629
Total unrestricted funds	4,392,807	1,097,433	(924,665)	134,103	2,000	4,701,678
Restricted funds						
Safe Haven Scheme	-	4,116	(4,116)	-	-	-
Kennel Construction	-	2,000	-	-	(2,000)	-
Total restricted funds	-	6,116	(4,116)	-	(2,000)	-
Total funds	4,392,807	1,103,549	(928,781)	134,103	-	4,701,678

21. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted Funds				
	Undesignated Funds £	Designated Funds £	Restricted Funds £	2020 Total Funds £	2019 Total Funds £
Fixed assets	2,563,977	-	-	2,563,977	2,386,527
Investments	1,155,815	-	-	1,155,815	1,386,158
Current assets	1,412,042	403,000	-	1,815,042	981,759
Current liabilities	(39,912)	-	-	(39,912)	(44,766)
	5,091,922	403,000	-	5,494,922	4,701,678

22. RELATED PARTY TRANSACTIONS

During the year, the Branch received all of its legacies and some of its donations which were processed by the Head Office of the Royal Society for the Prevention to Cruelty to Animals. This included £50,387 (2019: £54,008) received from house to house collections.

The charity purchased animal food, drugs and sundries costing £40,081 (2019: £38,946) from the Head Office.

The charity received monies from the Head Office for boarding, veterinary fees and drugs rebate of £4,526 (2019: £5,361).

23. SURPLUS/(DEFICIT) ON SHOP ACTIVITY

	2020	2019
	£	£
Income from activities of generating funds (Note 4)	182,889	414,785
Shops COVID grants (Note 4)	106,002	-
Shop staff CJRS income	59,911	-
Shop purchases and expenses (Note 7)	(375,018)	(395,435)
Surplus/(deficit) on shop activity	(26,215)	19,350

The shops have made a deficit in the period as a result of being closed for parts of the year due to lockdown restrictions.

24. RECONCILIATTION OF NET INCOME TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2020	2019
	£	£
Net income for the reporting period (as per the statement of financial activities	793,244	308,871
Adjustments for:		
Depreciation and amortisation	88,027	72,953
Dividends, interest and rents	(26,245)	(34,565)
Gains on investments	(32,477)	(134,103)
Loss on sale of fixed assets	-	2,701
(Increase)/decrease in debtors	(342,271)	49,476
(Increase)/decrease in creditors	(12,854)	(81,605)
(Increase)/decrease in stock	9,461	(1,522)
Net cash provided by (used in) operating activities	476,885	182,206

25. CASH AND CASH EQUIVALENTS IN STATEMENT OF CASHFLOWS

	2020	2019
	£	£
Cash at bank and in hand	947,441	446,968
Cash held in investment portfolio	101,026	34,524
	1,048,467	481,492

26. CAPITAL COMMITMENTS

Amounts contracted for but not provided for in the financial statements amounted to £nil (2019: £107,269). This related to the construction of the new kennels as detailed in note 19.