

Trustees Annual Report for Year April 1st 2023 to March 31st 2024

Orton Waterville Village Hall Charity Number 204575

Glebe Avenue Orton Waterville Peterborough PE2 5EN

Contact Maureen Goodyear, 14 Bathurst, Orton Goldhay, Peterborough, PE2 5 QH

Management Trustees

John Hucklesby elected member, Chairman.

Maureen Goodyear elected member, Treasurer and Bookings Officer.

Secretary post vacant (as required Maureen Goodyear).

Sandra Bradshaw elected member.

Sam Dallimore appointed member, Parish Council.

Jean Smale appointed member, Village Show.

Chris Tulloch elected member.

Trevor Rouse elected member.

Lesley Rands elected member, Single Hire Rep.

Margaret Goymour appointed member, Parish Church

Sue Longworth proposed appointee, Craft4All Group.

Holding Trustees

Orton Waterville Parish Council to whom the land for a site of a Village Hall was given under the Deed of Gift.

Governance.

The Charity was created by a Deed of Gift dated June 1st 1949 by Pembroke College Cambridge to Orton Waterville Parish Council of the site for a Village Hall. This Deed laid down certain conditions and is the Constitution of the Village Hall Management Committee, The Management Trustees, which is an unincorporated association. The Deed states that the Committee shall be composed of nine members elected annually at an Annual General Meeting of inhabitants of the Parish of Orton Waterville of eighteen years and above, plus representatives of organisations who use the Hall with the right to choose a representative, plus two co-opted members. In this year a unanimous decision was taken to change the number of Elected Members from six to nine and the total number of Management Committee members allowed from fifteen to eighteen.

Objectives of the Charity

The provision of a Village Hall for the benefit of the Parish of Orton Waterville and its immediate vicinity. The use of the Hall for meetings, lectures, classes, or other forms of recreation and leisure time activity for the physical, social, educational and recreational benefit of the of the inhabitants of the area.

Bankers.

Barclays Bank Peterborough

Hiring Policy

Use of the Hall is subject to a Hiring Agreement which must be signed by the hirer when booking. It is the policy of the Management Committee to encourage maximum occupancy of the hall in order to keep charges as low as possible. The Hall is currently occupied every day and there are only a few slots available for hire. These are used for one off hires or parties.

Licenses

The Hall has a Premises Licence (not including alcohol) and is licenced by the Performing Rights Society for live and recorded Music.

Risk Management

The Management Committee recognises an obligation to protect the building, its users and employees through adequate and appropriate insurance. Rebuilding costs are based on a professional estimate. Potable electrical appliances and firefighting equipment are professionally inspected annually. A full electrical audit is performed every five years. A fire and general risk assessment is updated annually.

Maintenance

Users of the Hall are required to leave the Hall in a clean and tidy condition after use. The cleaning service maintains daily upkeep of the Main Hall, the Jubilee Room, all toilets, the hallway and the kitchen. Maintenance of the building fabric and interior paint work takes place as the Committee deems necessary.

Improvements

During this period 2023 -24, the Management Committee have authorised the update and replacement of our CCTV system. The replacement of all the chairs and the installation of a defibrillator. All these projects were overseen and concluded by committee volunteers.

Funding of Maintenance and Improvements

Currently all costs are met by the funds raised through the hiring of the Hall.

Reserves

Maintaining a healthy reserve on the balance sheet is seen as important to protect the future for large capital expenditure and the maintenance of a high standard of service to our users.

Public Benefit

The Trustees believe there continues to be a clear public benefit to the local community by the range of activity in the Hall, few of which are private functions, and that this enhances the life of many residents of this extensive Parish, for which this Charity was founded.

The Trustees declare that they have approved the Trustees Report above,

Name: John Hucklesby

Date: 10th July 2024

Orton Waterville Village Hall
Accounts for Year Ended : 31st March 2024

Year Ended 31st March 2023			Year Ended 31st March 2024	
		Income		
£	22,003.89	Main Hall	£	22,718.23
£	23.00	Donations	£	-
£	-	Sale of chairs	£	80.00
£	2,314.00	Jubilee Room	£	3,195.00
£	24,340.89		£	25,993.23
		Expenditure		
£	238.97	Fixtures & Fittings	£	5,131.53
£	6,980.97	Cleaning	£	8,628.61
£	7,212.00	Maintenance	£	5,267.32
£	1,962.46	Utilities	£	4,886.15
£	226.56	Rates	£	-
£	1,036.68	Insurance	£	1,133.83
£	547.48	Regulatory Compliance	£	51.62
£	131.91	Adminstration	£	90.00
		Surveys / Consultants	£	-
-£	138.32	Refunds-CAS Insurance	£	-
£	18,198.71	Total Expenditure	£	25,189.06
£	6,142.18	Surplus (Deficit) of Income over Expenditure	£	804.17
		Bank Account Analysis		
		Opening Balance		
£	48,988.40	-Current Account	£	55,130.58
		Closing Balance		
£	55,130.58	-Current Account	£	55,934.75
£	6,142.18	Increase (Decrease) in Bank Balances	£	804.17

Prepared by:- Maureen Goodyear
1st April 2024

I certify the above statement to be correct in accordance
with the Books and Records produced and explanations given

Signed:- 

Dated
28th May 2024

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