



CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

**From** 01/01/2021 **Period start date** **To** 31/12/2021 **Period end date**

**Charity name:** Great Staughton Village Hall

**Charity registration number:** 204213

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>To provide a community space for the village of Great Staughton. To allow many community activities to take place in a safe, warm, accessible place.</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>Community activities such as Badminton, WI, Pilates, Tabletennis. Educational activities such as SEN for child, Guides.</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>The Trustees have had regard to the Charity Commission guidance on public benefit.</b>

## Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	<b>All committee members are volunteers and the Hall would not function without them.</b>

Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p><b>The Village Hall continues to be the hub of the community offering activities for children through to pensioners.</b></p> <p><b>The Village Hub offers assistance to anyone but particularly the elderly.</b></p> <p><b>The Church offers a coffee morning for everyone who needs some company.</b></p> <p><b>It is used by education charities for children unable to attend mainstream schooling.</b></p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<b>The bank balance was £18,004.83 at the beginning of the period. The income was £32,588.68. The expenditure was £20,911.08. Leaving a closing bank balance of £29,682.43. The profit for the year was £11,677.60. Covid-19 Grants accounted for £23,731.68 of income and roof repairs accounted for £14,961.30 of expenditure.</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>We hold no Reserves.</b>
Amount of reserves held	Para 1.22	<b>£0.00</b>
Reasons for holding zero reserves	Para 1.22	<b>The Hall is an asset of the Parish Council.</b>
Details of fund materially in deficit	Para 1.24	<b>N/A</b>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<b>The Hall is viable going forward.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<b>Incomes comes from the activities paying hourly rates for the use of the Hall.</b>
Investment policy and objectives including any social investment policy adopted	Para 1.46	<b>N/A</b>
A description of the principal risks facing the charity	Para 1.46	<b>Lack of community interest to continue the activities.</b>
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	<b>Charity Commission Governing Document</b>
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	<b>Trust</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>Anyone using the Hall or a member of the community of Great Staughton can become a Trustee. The posts are elected at the AGM by the rest of the Trustees.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	<b>Asset of Great Staughton Parish Council.</b>
Other		

### Reference and Administrative details

Charity name	Great Staughton Village Hall
Other name the charity uses	
Registered charity number	204213

Charity's principal address	15 The Green Great Staughton St Neots PE19 5DG

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Phil Yates	Chair		Great Staughton Village Hall Committee
2	Helen Glanville	Treasurer		Great Staughton Village Hall Committee
3	Lesley Spafford	Secretary		Great Staughton Village Hall Committee
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

## Corporate trustees - names of the directors at the date the report was approved

Director name		
<b>n/a</b>		

## Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

<b>n/a</b>		

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	n/a
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	n/a
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	n/a

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
	n/a	

#### Name of chief executive or names of senior staff members (Optional information)

n/a
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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

n/a
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## Other optional information

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# Declarations

The trustees declare that they have approved the trustees’ report above.

Signed on behalf of the charity’s trustees

Signature(s)

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Full name(s)

Helen Glanville	Phil Yates
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Position (eg  
Secretary, Chair, etc)

Treasurer	
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Date

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## Great Staughton Village Hall 2021

	Income	Total		Hire	Hire of	Interest	Misc	Total
				of hall	Equipment			
	Jan to March	9,731.68		0.00	0.00	0.00	9,731.68	9,731.68
	April to June	16,566.00		2,566.00	0.00	0.00	14,000.00	16,566.00
	July to Sept	2,676.00		2,676.00	0.00	0.00	0.00	2,676.00
	Oct to Dec	3,615.00		3,615.00	0.00	0.00	0.00	3,615.00
	Total income	32,588.68		8,857.00	0.00	0.00	23,731.68	32,588.68

	Expenditure	Total		Caretaker	Utilities	Oil	Insurance	Misc	Rates
	Jan to March	1,455.53		768.60	308.32	0.00	0.00	378.61	0.00
	April to June	8,412.38		768.60	274.61	284.17	0.00	0.00	0.00
	July to Sept	1,797.72		712.80	202.35	0.00	623.32	55.80	53.45
	Oct to Dec	9,245.45		768.60	124.24	402.61	0.00	19.70	54.00
	Total expenditure	20,911.08		3,018.60	909.52	686.78	623.32	454.11	107.45

Bank balance b/f	18,004.83
Plus income	32,588.68
Less expenditure	20,911.08
Bank Balance	29,682.43

Delta	11,677.60
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Refurb/ repair
7,085.00
150.00
7,876.30
15,111.30
20,911.08

### Great Staughton Village Hall 2021 - Jan to March

Date	BACS	Income	Total	Invoice Number	r	Hire of hall	Hire of Equipment	Interest	Misc	Total
										0.00
03/02/21	bacs	JRS Grant	147.62		r				147.62	147.62
16/02/21	bacs	RHI Grant	7278.00		r				7278.00	7,278.00
05/03/21	bacs	JRS Grant	176.00		r				176.00	176.00
16/03/21	bacs	RHI Grant	2096.00		r				2096.00	2,096.00
16/03/21	bacs	JRS Grant	34.06		r				34.06	34.06
										0.00
										0.00
										0.00
										0.00
										0.00
										0.00
										0.00
										0.00
										0.00
										0.00
										0.00
										0.00
										0.00
										0.00
										0.00
										0.00
										0.00
										0.00
										0.00
										0.00
		Total income	9,731.68		0.00	0.00	0.00	0.00	9,731.68	9,731.68

9731.68

[illegible]

1455.53

**Cash book balance**

<b>Cash book balance</b>	
Bank balance b/f	18,004.83
Plus income	9,731.68
Less expenditure	1,455.53
Balance c/f	26,280.98
Plus uncleared payments	0.00
Less uncleared receipts	0.00
	<u>26,280.98</u>

<b>Bank balance</b>	
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Bank Balance	
HSBC	26,280.98
Total	<u>26,280.98</u>

Delta 0.00

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### Great Staughton Village Hall 2021 - Apr to June

Date	BACS	Income	Total	Invoice Number	r	Hire of hall	Hire of Equipment	Interest	Misc	Total
										0.00
04/12/2021	bacs	NTAS	900.00	2021002		900.00				900.00
05/10/2021	bacs	RHI Grant	8000.00						8000	8000.00
05/17/2021	bacs	NTAS	1400.00	021001/003		1400.00				1400.00
05/28/2021	bacs	Friendship Club	6000.00	2021005					6000	6000.00
06/01/2021	bacs	Hunts DC - Election	200.00	2021004		200.00				200.00
06/02/2021	bacs	Badminton	22.00	2021007		22.00				22.00
06/04/2021	bacs	Bowls	44.00	2021008		44.00				44.00
		Total income	16566.00			2566.00	0.00	0.00	14,000.00	16566.00

Date		Expenditure	Total	Cheque Number	r	Caretaker	Utilities	Oil	Insurance	Repairs	Misc	Rates	Refurb
06/04/21		NEST	17.60			17.60							
09/04/21		Hunts DC - bins	10.08				10.08						
04/23/2021		V Goldsmith	220.00			220.00							
04/27/2021		Total Gas & Power	62.03				62.03						
04/27/2021		Certas Energy	284.17					284.17					
05/06/2021		NEST	17.60			17.60							
05/10/2021		Hunts DC - bins	10.08				10.08						
05/24/2021		V Goldsmith	220.00			220.00							
05/25/2021		Total Gas & Power	59.00				59.00						
05/27/2021		GSPC - Roof repair	999.00							999.00			
05/28/2021		GSPC - Roof repair	999.00							999.00			
05/31/2021		GSPC - Roof repair	999.00							999.00			
06/01/2021		GSPC - Roof repair	999.00							999.00			
06/02/2021		GSPC - Roof repair	999.00							999.00			
06/02/2021		Wave	84.08				84.08						
06/03/2021		GSPC - Roof repair	999.00							999.00			
06/04/2021		GSPC - Roof repair	999.00							999.00			
06/05/2021		GSPC - Roof repair	2.00							2.00			
06/05/2021		Newflame - EL	90.00							90.00			
06/05/2021		Redshoes	55.80			55.80							
06/07/2021		NEST	17.60			17.60							
06/09/2021		Hunts DC - bins	10.08				10.08						
06/23/2021		V Goldsmith	220.00			220.00							
06/29/2021		Total Gas & Power	39.26				39.26						
		Total expenditure	8412.38			768.60	274.61	284.17	0.00	7085.00	0.00	0.00	0.00

Bank balance b/f	26280.98
Plus income	16566.00
Less expenditure	8412.38
Balance c/f	34434.60
Plus uncleared payme	0.00
Less uncleared receipt	0.00
	34434.60

<b>Bank balance</b>	
HSBC	34,434.60
Total	34,434.60

[illegible]

Great Staughton Village Hall 2021 - July to September

[illegible]

Date		Expenditure	Total	Cheque Number	r	Caretaker	Utilities	Oil	Insurance	Repairs	Misc	Rates
07/05/2021	bacs	NEST	17.60			17.60						
07/09/2021	bacs	Hunts DC - bins	10.08				10.08					
07/15/2021	bacs	Hunts DC - rates	17.45									17.45
07/23/2021	bacs	Vicky Goldsmith	220.00			220.00						
07/27/2021	bacs	Total Gas & Power	38.86				38.86					
08/06/2021	bacs	NEST	17.60			17.60						
08/09/2021	bacs	Hunts DC - bins	3.89				3.89					
08/16/2021	bacs	Hunts DC - rates	18.00									18.00
08/23/2021	bacs	Vicky Goldsmith	220.00			220.00						
08/24/2021	bacs	Totalenergies	39.21				39.21					
09/01/2021	bacs	Anglian Water	67.91				67.91					
09/06/2021	bacs	NEST	17.60			17.60						
09/08/2021	bacs	Red Shoes	55.80								55.80	
09/09/2021	bacs	Hunts DC - bins	3.88				3.88					
09/13/2021	bacs	Grafham Heating &	150.00							150.00		
09/15/2021	bacs	Hunts DC - rates	18.00									18.00
09/16/2021	bacs	Zurich Insurance	623.32						623.32			
09/23/2021	bacs	Vicky Goldsmith	220.00			220.00						
09/30/2021	bacs	Totalenergies	38.52				38.52					
		Sub Totals				712.80	202.35	0.00	623.32	150.00	55.80	53.45
		Total expenditure	1797.72			1,797.72						

Bank balance b/f	34434.60
Plus income	2676.00
Less expenditure	1797.72
Balance c/f	35312.88
Plus uncleared pay	0.00
Less uncleared rece	0.00
	35312.88

Bank balance		
HSBC current		35,312.88
Cash		
Total		35,312.88
	Delta	0.00

[illegible]

**Great Staughton Village Hall 2021 - Oct to Dec**

Date	BACS	Income	Total	Invoice Number	r	Hire of hall	Hire of Equipment	Interest	Misc	Total
10/02/2021	bacs	Pilates	55.00	2021024		55.00				
10/04/2021	bacs	Bowls	144.00	2021022		144.00				
10/04/2021	bacs	Badminton	44.00	2021021		44.00				
10/10/2021	bacs	Party - Noakes	55.00	party		55.00				
10/15/2021	bacs	NTAS	550.00	2021013		550.00				
10/19/2021	bacs	Puppy training	110.00	2021025		110.00				
10/22/2021	bacs	NTAS	600.00	2021020		600.00				
11/03/2021	bacs	Table tennis	55.00	2021034		55.00				
11/03/2021	bacs	Bowls	128.00	2021029		128.00				
11/11/2021	bacs	Puppy training	22.00	2021023		22.00				
11/12/2021	bacs	Puppy training	88.00	2021030		88.00				
11/15/2021	bacs	Badminton	44.00	2021028		44.00				
11/19/2021	bacs	WI	32.00	2021031		32.00				
11/22/2021	bacs	Church Council	100.00	Adult		100.00				
11/23/2021	bacs	NTAS	450.00	2021026		450.00				
12/01/2021	bacs	Surgery	40.00	2021034		40.00				
12/02/2021	bacs	Pilates	77.00	1031+2021040		77.00				
12/02/2021	bacs	Table tennis	55.00	2021041		55.00				
12/03/2021	bacs	Bowls	128.00	2021038		128.00				
12/03/2021	bacs	Fresh Start	650.00	1027+2021036		650.00				
12/06/2021	bacs	Badminton	55.00	2021037		55.00				
12/11/2021	bacs	Party	45.00	Kids		45.00				
12/13/2021	bacs	Puppy training	88.00	2021039		88.00				
			3615.00			3615.00	0.00	0.00	0.00	3615.00

Date		Expenditure	Total	Cheque Number		Caretaker	Utilities	Oil	Insurance	Repairs	Misc	Rates
10/05/2021		NEST	17.60			17.60						
10/11/2021		Hunts DC - bins	3.88				3.88					
10/15/2021		Hunts DC - rates	18.00									18.00
10/25/2021		V Goldsmith	220.00			220.00						
10/28/2021		GSPC - roof	999.00							999.00		
10/29/2021		GSPC - roof	999.00							999.00		
10/30/2021		GSPC - roof	999.00							999.00		
10/31/2021		GSPC - roof	999.00							999.00		
11/01/2021		GSPC - roof	999.00							999.00		
11/02/2021		GSPC - roof	999.00							999.00		
11/03/2021		GSPC - roof	999.00							999.00		
11/04/2021		GSPC - roof	802.00							802.00		
11/04/2021		V Goldsmith - keys	13.90								13.90	
11/05/2021		NEST	17.60			17.60						
11/09/2021		Hunts DC - bins	3.88				3.88					
11/15/2021		Hunts DC - rates	18.00									18.00
11/23/2021		V Goldsmith	220.00			220.00						
11/30/2021		Anglian water	112.60				112.60					
12/06/2021		NEST	17.60			17.60						
12/08/2021		Red Shoes	55.80			55.80						
12/08/2021		Newflame	81.30							81.30		
12/09/2021		Hunts DC - bins	3.88				3.88					
12/15/2021		Hunts DC - rates	18.00									18.00
12/19/2021		Certas Energy	402.61					402.61				
12/23/2021		V Goldsmith	220.00			220.00						
12/25/2021		Charges	5.80								5.80	
		Sub Totals				768.60	124.24	402.61	0.00	7876.30	19.70	54.00
		Total expenditure	9245.45			9245.45						

Bank balance b/f	35312.88
Plus income	3615.00
Less expenditure	9245.45
Balance c/f	29682.43
Plus uncleared payments	0.00
Less uncleared receipts	0.00
	29682.43

<b>Bank balance</b>	
HSBC	29,682.43
Total	<b>29,682.43</b>
Delta	0.00

[illegible]



## Great Staughton Village Hall 2021

January 2021 to December 2021

### Year End information

#### Outstanding invoices

Date paid

**Total outstanding**

**0.00**

#### Cheques received - not cleared

**Total outstanding**

#### Cheques issued - not cleared

**Total outstanding**

**0.00**

#### Prepayments

Nil

Income

Expenditure


Great Staughton Village Hall  
Income & expenditure accounts  
Year Ended 31 December 2021

	2021	2020
	£	£
<b>Income</b>		
Hire	8,857	7,701
Interest		-
Grants	17,732	12,263
Misc	6,000	400
	<u>32,589</u>	<u>20,363</u>
<b>Less Expenses</b>		
oil	687	879
cleaning & wages	3,019	3,015
repairs	15,111	1,276
electricity	910	1,297
insurance	623	607
rates	107	195
telephone		-
property improvements		-
advertising		-
miscellaneous	454	506
	<u>20,911</u>	<u>7,775</u>
Depreciation of Tables		
surplus/(deficit for year)	<u>11,678</u>	<u>12,589</u>

Great Staughton Village Hall  
Year Ended 31 December 2021

	2021	2020
	£	£
cash at bank	29,682	18,005
debtors & prepayments	-	-
	<u>29,682</u>	<u>18,005</u>
creditors	-	-
net assets	<u>29,682</u>	<u>18,005</u>
represented by:		
surplus b/fwd	18,005	5,416
surplus for year	11,678	12,589
surplus c/fwd	<u>29,683</u>	<u>18,005</u>

We have examined the books and records of Great Staughton Village Hall for the year ended 31 December 2021 without carrying out an audit and confirm that the above statement of income & expenditure and balance sheet are in accordance therewith.



The Numbers Quarter Ltd  
Dombey Court  
The Pilgrims Center  
Brickhill Drive  
Bedford  
MK41 7PZ