

Trustees' Annual Report to the Charity Commission for the period

1 January 2023 – 31 December 2023

Charity name: **THORVERTON MEMORIAL HALL**

Charity registration number: 203778

Objectives and Activities: to provide & maintain a village hall for the use of the inhabitants of the Parish of Thorverton without distinction of political, religious or other opinions, including the use of meetings lectures and classes, and for other forms of recreation and leisure-time occupation, with the objective of improving the condition of life for the villagers.

The Governing Document is the Scheme dated 26th April 1977 as amended by a resolution dated 13th October 2023. This resolution made a number of minor administrative changes which were accepted by the Charity Commission on 7th November 2023.

Thorverton Memorial Hall Committee of Management is comprised of up to ten elected Trustees, plus two co-opted Trustees, as well as one representative nominated by the Parish Council and up to five others nominated by recognised local organisations.

Trustees are appointed or reappointed annually at the Annual General Meeting held in April.

In 2023 our Trustees were the following:

Penny Wiles, Michael Baldwin, Peter Marshall (from 20th April 2023), Jan Wills, Sarah Addicott, Andrew Saunders, Stephanie Gounaris Shannon, Emmie Payne Cook (from 20th April 2023), Noel Tancock (from 18th July 2023) Michael Shelton (until 20th April 2023), David Reygate (until 20th April 2023), Jenny Reygate (until 20th April 2023), Claire Heaven Roberts (until 19th August 2023)

Summary of the main achievements of the charity during the year

Reviewing aspects of hall management and finance:

A number of aspects of hall management have been reviewed such as the hire rates of the hall, which remain unchanged, as well as prices for Big Breakfasts and the bar.

Having jumped through an ever increasing number of hoops we were finally approved by the Co-operative Bank to open a bank account with them and whilst this has been a long drawn out process our account, which offers full internet banking, was finally up and running in November 2023.

Conscious of the need to ensure robust financial record-keeping is in place, we have spent time developing and improving our financial systems. Following a challenge to our electricity supplier about a debt they had claimed was owed by TMH arising during lockdown, our formal complaint was upheld with the debt

being wiped out and a sizable credit on our electricity account re-instated. Thorverton Memorial Hall is fortunate to benefit from payments in the form of an electricity feed-in tariff from the solar panels fitted a number of years ago.

We have kept close links with Devon Communities Together and we participated in an online training course on various aspects of running a village hall. The course was a mixture of new information and familiar material, itself re-assurance that TMH is on the right track in terms of policies & procedures.

Over the past year we were able to recruit some new volunteers to help with the bar and film night – we have a good base of volunteers to build on. We are also fortunate to have the stalwart team in the kitchen who produce the ever popular breakfasts each month.

Financial Review

Whilst there was no repeat of the pandemic-related grants available from the local authority, the TMH finances continued run at a healthy level thanks mainly to the level of bookings and events held in the hall. We were able to pay for the improvements of the terrace & gates and other new amenities out of the hall's own funds.

Finances are reviewed at each of the monthly Trustee meetings.

The accounts are presented in a separate report.

Activities and events in Thorverton Memorial Hall in 2023

The hall continues to be a well-used community resource with a good mix of regular classes, a space for the school to use in wet weather, & parties of all kinds. We have continued to organise and/or host a variety of events.

Bookings throughout the year were buoyant, with the hall being used for a greater number of hours each week, reflected in the increased income from hire charges in 2023 compared with the previous year. The bookings for regular classes have really taken off – for instance, at the beginning of the year there were 2 classes of Pilates. By the end of 2023 this had increased to 4 classes, plus two fitness classes. One interesting feature is that groups from outside Thorverton choose to use Thorverton Memorial Hall (TMH) rather than their own village halls – a testament to the facilities such as a generous car parking area that TMH has to offer.

A total of 5 wedding receptions were held in the summer, 4 of them in May and June. Managing this number of weddings was quite a steep learning curve for us as a committee but all the happy couples were delighted with their receptions & from a TMH perspective things mostly worked out. The terrace, built this time last year, really came into its own over the summer, creating a space flowing from the hall and a versatile amenity for all hall users: it makes a really attractive outside area for wedding receptions as well as a space for the weekly Toddler group to roar around on their trikes.

We hosted a performance of a Midsummer Night's Dream by the Cygnet Theatre who skillfully adapting what should have been an open-air performance to performing instead inside the hall because of the rain. In collaboration with Villages in Action, we hosted the Neil Maya quartet for a well-received jazz performance in the autumn.

Physical improvements to the hall in 2023

We have had a hearing loop fitted and are grateful to have received a grant for Devon County Council to help fund this work. We have commissioned a new external sign to be erected to ensure the hall looks a little less tucked away.

Future plans for hall improvements

Looking ahead in terms of our plans for the hall as a building, there is some external painting to be tackled and this is something that is being programmed in for the summer 2024. Obtaining quotes from building contractors to improve the accessible WC, a long desired capital improvement, has proved challenging and so scaling down the work is something under active consideration.

Committee meetings have been held once a month throughout the year. All trustees give their time voluntarily and received no remuneration or other benefit. Whilst four long-standing Trustees stood down during the year, we were fortunate to recruit three new Trustees.

Running the hall is a true village endeavour and we are grateful to be able to draw on the help of many villagers to run the website, to organise the Big Breakfast and Saturday Market as well as Film Night.

The trustees declare that they approved the trustees' report above at the Committee Meeting held 26th September 2024.

Signed on behalf of the charity's trustees

Penny Wiles

Chair of Trustees



Receipts and payments accounts

CC16a

For the period
from

Period start date
01/01/2023

To

Period end date
31/12/2023

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Hall Hire	9,002	-	-	9,002	7,683
TMH Events	1,729	-	-	1,729	2,315
Bar and Kitchen Takings	16,376	-	-	16,376	16,589
Electricity and Storage	887	-	-	887	466
Grants	250	-	-	250	6,667
Interest	408	-	-	408	84
Miscellaneous Income	3,168	-	-	3,168	2,987
	-	-	-	-	-
Sub total (Gross income for AR)	31,820	-	-	31,820	36,791
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	31,820	-	-	31,820	36,791
A3 Payments					
Cleaning and Gardening	3,524	-	-	3,524	2,253
Equipment	5,457	-	-	5,457	1,825
Hall maintenance	16,036	-	-	16,036	1,285
Event costs	11,004	-	-	11,004	10,658
Utilities and web site	2,146	-	-	2,146	603
Insurance and Licences	1,963	-	-	1,963	1,751
Miscellaneous and petty cash	1,439	-	-	1,439	1,922
	-	-	-	-	-
	-	-	-	-	-
Sub total	41,569	-	-	41,569	20,297
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	41,569	-	-	41,569	20,297
Net of receipts/(payments)	9,749	-	-	9,749	16,494
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	43,068	-	-	43,068	26,575
Cash funds this year end	33,319	-	-	33,319	43,069

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds				
	Current Accounts	6,256	-	-
	Reserve Account	26,309	-	-
	Cash	754	-	-
	Total cash funds	33,319	-	-

B2 Other monetary assets

Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

B3 Investment assets

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-

B4 Assets retained for the charity's own use

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

B5 Liabilities

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
<i>Penelope A. Wiles</i>	PENELOPE WILES	7-11-24



CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Thorverton Memorial Hall

**On accounts for the year
ended**

31 December 2023

**Charity no
(if any)** 203778

Set out on pages

1 and 2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2023 ~~00 / 00 / 0000~~.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

8.11.2024

Name:

Stuart Crebo

**Relevant professional
qualification(s) or body
(if any):**

FCIB. CF

Address:

Victoria Orchard

Thorverton, Devon

EX55NU

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

No areas of concern to disclose