



# Trustees' Annual Report

for the period

From (start date)  to (end date)

## Section A

### Reference and administration details

Charity name

ST. MARKS INSTITUTE TRUST

Other names the charity is known by

Registered charity number (if any)

203765

Charity's principal address

37, VICTORIA ROAD

WOOLSTON

SOUTHAMPTON

Postcode

SO19DY

Names of the charity trustees who manage the charity

	Trustee Name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	REV. MILES NEWTON	CHAIR		
2	CHRISTOPHER L'ENFANT			
3	ANNE LOWE			
4	SUSAN LAMPARD			
5	BRIAN LAMPARD			
6	MARGARET BRADLEY			
7				
8				
9				
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11				
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14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any (for example, any custodian trustees)

Name	Dates acted if not for whole year

## Section A

## Reference and administration details (continued)

Names and addresses of advisers (optional information)

Type of adviser	Name	Address
BUILDINGS	TOM BEECH	30, BROWNLOW AVENUE
CONSULTANT		BITTERNE
		SOUTHAMPTON
		SO19 7BY

Name of chief executive or names of senior staff members (optional information)

## Section B

## Structure, governance and management

Description of the charity's trusts

Type of governing document  
(eg trust deed, constitution)

SCHEME W.31(S)97. CASE 57377

How the charity is constituted  
(eg trust, association, company)

TRUST

Trustee selection methods  
(eg appointed by, elected by)

3 EX OFFICIO (CHURCH), CO OPTED, ELECTED BY PCC

Additional governance issues (optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
  - relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

## Section C

## Objectives and activities

Summary of the objects of the charity set out in its governing document

TO PROMOTE COMMUNITY ACTIVITIES  
IN THE LOCAL AREA AND SUPPORT  
CHARITABLE WORK.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

ALL THE TRUSTEES ARE AWARE OF THE  
GUIDANCE ON PUBLIC HEALTH AND SAFETY  
AND ALL AGREE THAT THE HIRINGS  
CONFORM TO THIS GUIDANCE.

Additional details of objectives and activities (optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

## Section D

## Achievements and performance

Summary of the main achievements of the charity during the year

DUE TO THE COVID 19 RESTRICTIONS  
THE INSTITUTE HAS BEEN CLOSED  
FOR MOST OF THIS YEAR.  
THE MAIN HALL WAS IN DAILY  
USE UNTIL THE LOCKDOWN.  
GENERAL MAINTENANCE AND REPAIRS  
HAVE BEEN CARRIED OUT DURING  
THE YEAR.



**Section E****Financial review**

Brief statement of the charity's policy on reserves

THE TRUST KEEP A FINANCIAL RESERVE  
IN CASE OF MAJOR DEFECTS OR  
MEASURES TO IMPROVE THE FACILITIES.

Details of any funds materially in deficit

NONE

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

**Section F****Other optional information****Section G****Declaration**

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (eg Secretary, Chair, etc)

Date

## ST MARKS INSTITUTE TRUST

STATEMENT OF FINANCIAL ACTIVITIES  
(INCLUDING INCOME AND EXPENDITURE ACCOUNT)FOR THE YEAR ENDED  
31 DECEMBER 2020

	Notes	Restricted Funds £	Unrestricted Funds £	2020 Total Funds £	2019 Total Funds £
<b>INCOMING RESOURCES</b>					
Charitable activities	2	-	26,056	26,056	39,404
Investment income	3	-	2,917	2,917	3,269
		—	—	—	—
<b>TOTAL INCOMING RESOURCES</b>		-	28,973	28,973	42,673
		—	—	—	—
<b>RESOURCES EXPENDED</b>					
Charitable activities	4	-	27,652	27,652	34,353
		—	—	—	—
<b>TOTAL RESOURCES EXPENDED</b>		-	27,652	27,652	34,353
		—	—	—	—
<b>NET INCOME BEFORE NET GAINS ON INVESTMENTS</b>		-	1,321	1,321	8,320
Net gains on investments	9	-	27,338	27,338	46,851
		—	—	—	—
<b>NET INCOME FOR THE YEAR/NET MOVEMENT IN FUNDS FOR THE YEAR</b>	5	-	28,659	28,659	55,171
<b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward		-	471,919	471,919	416,748
		—	—	—	—
Total funds carried forward		£-	£500,578	£500,578	£471,919
		—	—	—	—

The Statement of Financial Activities includes all gains and losses in the year. All incoming resources and resources expended derive from continuing activities.

**INDEPENDENT EXAMINER'S REPORT**

**TO THE TRUSTEES OF**

**ST MARKS INSTITUTE TRUST**

**FOR THE YEAR ENDED**

**31 DECEMBER 2020**

I report to the trustees on my examination of the accounts of St Marks Institute Trust for the year ended 31 December 2020.

**RESPONSIBILITIES AND BASIS OF REPORT**

As trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**INDEPENDENT EXAMINER'S STATEMENT**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

.....  
  
**DAVID J MANT FCA**

**INSTITUTE OF CHARTERED ACCOUNTANTS IN ENGLAND & WALES**

**230 Shirley Road  
Southampton  
SO15 3HR**

**8 July 2021**