

Fortescue Garden Trust
Annual Report and Financial Statements
Year Ended 31 January 2021
Charity registration number: 203722

Fortescue Garden Trust

Contents

Reference and Administrative Details	1
Trustees' Report	2 to 7
Statement of Trustees' Responsibilities	8
Independent Examiner's Report	9
Statement of Financial Activities	10 to 11
Balance Sheet	12
Notes to the Financial Statements	13 to 30

Fortescue Garden Trust

Reference and Administrative Details

Trustees	Jessica Evans
	Toby Fox
	Mandy Robinson
	Timothy Upson
	Rachel Watson
	Paul Williams
	Saul Walker
	Lisa Birch
Principal Office	The Garden House Buckland Monachorum Yelverton Devon PL20 7LQ
Charity Registration Number	203722
Investment managers	Brewin Dolphin Vantage Point Woodwater Park Pynes Hill EXETER EX2 5FD
Independent Examiner	Francis Clark LLP Independent examiner North Quay House Sutton Harbour PLYMOUTH Devon PL4 0RA

Fortescue Garden Trust

Trustees' Report

The trustees present the annual report together with the financial statements of the charity for the year ended 31 January 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019).

Trustees

Ian Douglas (resigned 19 October 2020)

Jessica Evans

Toby Fox

Matthew Jackson (resigned 18 May 2020)

Mandy Robinson

Timothy Upson

Rachel Watson

Paul Williams

Saul Walker (appointed 3 March 2021)

Lisa Birch (appointed 1 August 2021)

Fortescue Garden Trust

Trustees' Report

Objectives and activities

The purpose of the Trust is to operate the garden at The Garden House, Buckland Monachorum, Yelverton, Devon as a garden for the enjoyment of the public and for the purpose of experimentation and research (by the growth and propagation of trees of any kind and in any manner) with a view to the furtherance of the study and science of botany and the increase of knowledge in respect thereof and the improvement of the methods and practice of horticulture.

The principal responsibility of the Trust is to ensure the sustainable development of the garden for the benefit of visitors and to raise, through entrance fees and its commercial operations, sufficient income to enable the Trust to meet its purpose.

Fundraising activities for the Trust are carried out by its subsidiary Garden House Enterprises Limited. These activities include: the running of a tea room, plant and shop sales and garden events.

Our prime concern continues to be to maintain the garden to the highest standard. Our head gardener, Nick Haworth, has continued to develop and improve the garden over the year, with his gardening team (including a dedicated and skilled group of volunteers), who work closely with our horticultural trustees in planning on-going work programmes and future developments.

The challenges of COVID-19 have delayed the pursuit of the Trust's long term strategic objectives. Rather the year under review has been one of holding the fort, looking after the garden, our staff, volunteers and community, and minimising losses until we were able to open fully and pursue our long-term strategic objectives.

Long Term Strategic Objectives

The trustees remain committed to the Trust's strategic plan.

In 2018 in order to halt a decline in visitors and net income the trustees adopted 'The Fortescue Garden Trust Strategic Plan 2018-2028'. This set out the mission of the Garden House as 'A garden for all to enjoy; a garden in which to learn'.

The plan has three core objectives:

1. Ensuring high quality conservation and horticultural standards in all that we do
2. Providing a unique, inspiring, and exceptional visit
3. Building an ongoing hands-on programme of research, development, training and public education in the area of horticulture.

The plan has two supporting objectives:

4. Building a long-term financially sustainable model for the Garden House
5. Creating a commercial development plan for the Garden House Enterprises Ltd

The trustees will continue to pursue these objectives as circumstances allow.

Volunteers

The Trust could not operate without the enthusiastic and expert assistance of volunteers in the garden, on the gate, in the bookshop and café, and in the back office. Volunteers already contribute the equivalent of several fulltime seasonal staff. We are very grateful for their commitment and appreciative of their support.

Friends of the Garden House

The Garden House's reliance on a community of supporters has never been more evident than in the last year. These include annual and life Friends.

Fortescue Garden Trust

Trustees' Report

Achievements and performance

Horticultural standards have remained consistently high, with strong leadership in the garden, and a good team, including two outstanding students, supported by a stable team of volunteers. We also have an excellent gate and plant sales team, who have given a good visitor experience when the garden was able to open, and are growing memberships and plant sales.

The café was hardest hit by Covid, with long periods closed, and other periods with restrictions which made profitability impossible. This inevitably resulted in a loss on these operations for the year. We are now building back with a view to leveraging the improvements to the café layout and increased outside eating space. The café is operated through our subsidiary Garden House Enterprises Ltd and we expect to see trading improve as we fully emerge from the pandemic.

Membership has grown, we have secured good media coverage, notably for our virtual snowdrop festival, and the interest in the Trust has been strengthened at a time when opportunities to grow visits have been limited. The Trustees are confident that, with careful and tight management, we will bounce back stronger and put the Trust back on a sound financial footing after the deficit of the previous financial period.

After the hiatus of 2020-21, we are now considering 2019-20 as our baseline from which to grow; in that year the garden saw around 25,000 visitors (2018/19: 17,000). In 2020-21 visitor numbers were severely restricted, but membership renewals have been good, and we ended the year on 1195.

Financial review

The devastating impact of the COVID-19 pandemic made this a difficult year for us, along with other visitor attractions and hospitality businesses. Prolonged closures and restrictions had a serious impact on visitor numbers and trading and put a great strain on staff. This came on the back of a deficit in the previous year that necessitated some restructuring to reduce costs.

Despite the financial challenges of the year, the Trust made a net surplus before investment gains/losses for the year of £31,956 (2020: net expenditure of £106,408). This significant achievement came about from a significant reduction of overhead costs, together with the grant funding we were fortunate to obtain. In the year we secured grants of £97,700 from the Heritage Fund and £25,000 from West Devon Borough Council. A crowdfunding appeal also raised over £24,000.

We reduced costs and utilised the Government's Corona Virus Job Retention Scheme which provided support for wages of around £19,627. This, together with the generous support of members and others, enabled us to retain the core team, to keep the garden team working and so to maintain the garden in excellent order.

The Trust completed the investment in the renovation of the Tea Room. We now have an open plan, free flow restaurant area and new patio area to support the growth of GHFL. This will increase the contribution of GHFL to the Trust, once we emerge from the restrictions relating to COVID-19. Trustees view this as a key opportunity to develop income and an events programme.

GHFL made a loss for the year of £8,648 (2020: profit £3,614).

Investment Policy and Performance

The Trust's investment policy is to provide a balanced return of income and capital with a low to medium degree of risk. During the year under review, the investments yielded an income of £4,068 (2020: £9,275). The portfolio is managed by investment managers Brewin Dolphin.

Fortescue Garden Trust

Trustees' Report

Reserves

Overall reserves have increased in the year from £414,079 to £440,182. £46,137 of these reserves are restricted (2020: £17,959).

The Trust had total unrestricted reserves at 31 January 2021 of £394,045 (2020: £396,120). The Trustees consider this level of reserves adequate (i) to cushion existing activities from unexpected fluctuations in incoming resources, (ii) to enable maintenance and improvement of the Garden House and grounds, (iii) to enable the trustees to make one-off emergency repairs as and when appropriate and, (iv) sufficient reserves are available to ensure that the Trust is in a position to meet its contractual obligations to staff and suppliers should any unforeseen event threaten the resources of the Trust.

It is the trustees' aspiration to build back reserves to higher levels to expand opportunities for development of facilities at The Garden House.

Going concern

The Trustees' have considered the going concern status of The Fortescue Garden Trust (The Trust) and its subsidiary Garden House Enterprises Limited (GHEL) as at the date of this note.

This review has taken account of the results in recent years and the added challenges brought about by the COVID 19 Pandemic and the uncertainties we face in its aftermath.

Due to the receipt of various sources of grant funding in both the year to 31 January 2021 and the year to 31 January 2022, the Trust has managed to weather the worst impacts of the pandemic.

A draft budget has been prepared for the year to 31 January 2023 and projections have also been prepared for the years to 31 January 2024 and 31 January 2025. These suggest that The Trust will be able to operate throughout these periods, while recognising that the success of the Trust is dependent on being able to attract an increasing number of visitors to The Garden House.

To ensure that The Garden House can continue to be used for the benefit of the public, should the long-term impact of the pandemic on visitor numbers be more severe than currently expected, the Trustees are committed to preparing a contingency plan to ensure that the Garden will be available to the public for the long term.

GHEL currently has a small deficit on reserves. Its performance depends on the visitor numbers to the Garden and so it is in turn dependent on the activity of the Trust.

GHEL has a bounce back loan the principal of which was £50k and the repayment term ten years.

The long term nature of this finance gives the directors confidence that GHEL is a going concern and that the plans to maintain the future of the Trust will enable the company to trade for the foreseeable future.

The Trustees are of the opinion that the Trust is a going concern and the accounts have been prepared on that basis.

Fortescue Garden Trust

Trustees' Report

Risk Management

The Trustees are satisfied that the major risks to which the Trust is exposed have been identified and the Trustees continue to consider risk management in all decision making. Procedures have been implemented to mitigate risks posed by internal and external factors. These procedures are periodically reviewed to ensure that they still meet the needs of the organisation.

Plans for future periods

Trustees see good opportunities to grow awareness of the distinctive character and interest of the garden, both to specialist horticultural audiences and to the wider gardening public, and both locally and amongst the large number of annual visitors to the South West of England. Even during the difficult year we have had, the garden's reputation has been furthered by good coverage in local, regional, national and gardening media. As we open up, we plan an increasingly active presence on social media and traditional media, working with linked organisations such as partner gardens and local tourist organisations.

Building on encouraging membership numbers, we are reviewing what Friends receive in respect of their membership. We will resume the development of an annual calendar of events highlighting what is most notable about the garden, to encourage footfall, broaden our audience, and improve the experience of core audience, including members. We plan also to pick up links with local groups, schools and visiting groups.

One of the trustees' aims for the coming years is to expand the number and activities of volunteers, and to improve our management and support of them, not only to benefit the Trust but also to enable volunteers who so desire to acquire new skills. As in so many charities, this is a vital ingredient to our success.

With the appointment of a new Operations Manager, we believe that we will have the right cost base to run a lean and effective operation, to offer an excellent visitor experience and to be sustainable financially. We have recently appointed new marketing support to work in-house to increase the awareness and footfall, as building visitor numbers is critical.

Fortescue Garden Trust

Trustees' Report

Structure, governance and management

The Trust is established under a Deed of Trust dated 21 November 1961 as amended by a Scheme dated 27 March 1996, a further Scheme dated 25 November 1997 and a Special Resolution of the Trustees dated 5th December 2010. The Trust is a registered charity (charity number 203722).

The principal office is located at: The Garden House Buckland Monachorum Yelverton Devon PL20 7LQ

The year under review was exceptional: as well as contending with the restrictions and challenges COVID-19, the Trust was without a General Manager who was on maternity leave for most of the year. As a result, Trustees instigated monthly meetings by Zoom for most of the year, as well as instigating a weekly call between local trustees and managers to give the necessary level of support and timely decision making. Normally, the Trustees meet formally four times a year. The Trust are now in the process of appointing a new Operations Manager and will withdraw from the level of day-to-day involvement of the last year as soon as is feasible.

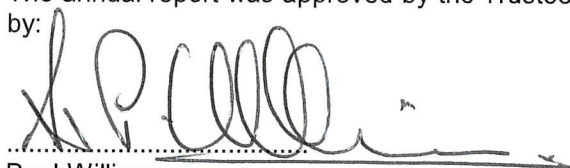
There is also a Garden Group of horticultural trustees to which decisions regarding the Garden are delegated.

The maximum number of trustees is twelve and the minimum number is four. No more than one employee at any one time may be appointed a trustee. Currently no trustee is an employee of the charity. New trustees are appointed on the nomination of the existing trustees. Appointments are made after considering the specific skills and knowledge of the appointee and the requirements of the Board.

New trustees are briefed on their legal obligations under charity law and the Trust Deed. They are informed about the decision-making process and familiarised with the business plan and financial performance of the Trust. As soon as practical, new trustees are introduced to the key employees (a process delayed in the year by COVID-19 restrictions).

The Trustees have complied with their duty and with due regard to the guidance on public benefit given by the Charity Commission when exercising any powers or duties to which the guidance was relevant.

The annual report was approved by the Trustees of the Trust on 13.10.21 and signed on its behalf by:

A handwritten signature in dark ink, appearing to read 'P. Williams', written over a horizontal dotted line.

Paul Williams
Trustee

Fortescue Garden Trust

Statement of Trustees' Responsibilities

The Trustees are responsible for preparing the Trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

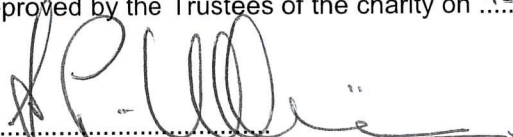
The law applicable to charities requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the constitution. The Trustees are also responsible for safeguarding the assets of the Trust and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charity's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Approved by the Trustees of the charity on 13.10.21 and signed on its behalf by:


.....
Paul Williams
Trustee

Fortescue Garden Trust

Independent Examiner's Report to the trustees of Fortescue Garden Trust

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 January 2021 which are set out on pages 10 to 30.

Respective responsibilities of trustees and examiner

As the charity's trustees of Fortescue Garden Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Fortescue Garden Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

Since Fortescue Garden Trust's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of , which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of Fortescue Garden Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



.....
Duncan Leslie FCA
Independent examiner

North Quay House
Sutton Harbour
PLYMOUTH
Devon
PL4 0RA

Date: 09/12/2021

Fortescue Garden Trust

Statement of Financial Activities

Year Ended 31 January 2021

(Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted £	Restricted £	Total 2021 £
Income and Endowments from:				
Donations and legacies	2	132,722	100,110	232,832
Other trading activities	3	60,949	-	60,949
Investment income	4	4,068	-	4,068
Total Income		<u>197,739</u>	<u>100,110</u>	<u>297,849</u>
Expenditure on:				
Raising funds	5	(10,384)	(2,500)	(12,884)
Charitable activities	6	<u>(183,577)</u>	<u>(69,432)</u>	<u>(253,009)</u>
Total Expenditure		<u>(193,961)</u>	<u>(71,932)</u>	<u>(265,893)</u>
Net income / (expenditure)		3,778	28,178	31,956
Other recognised gains and losses				
Realised gains on investment assets		5,750	-	5,750
Unrealised (losses) on investment assets		<u>(11,603)</u>	<u>-</u>	<u>(11,603)</u>
Net movement in funds		(2,075)	28,178	26,103
Reconciliation of funds				
Total funds brought forward		<u>396,120</u>	<u>17,959</u>	<u>414,079</u>
Total funds carried forward	17	<u>394,045</u>	<u>46,137</u>	<u>440,182</u>

Fortescue Garden Trust

Statement of Financial Activities

Year Ended 31 January 2021

(Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted £	Restricted £	Total 2020 £
Income and Endowments from:				
Donations and legacies	2	42,081	18,250	60,331
Other trading activities	3	129,382	-	129,382
Investment income	4	424	8,851	9,275
Total Income		<u>171,887</u>	<u>27,101</u>	<u>198,988</u>
Expenditure on:				
Raising funds	5	(24,498)	(1,947)	(26,445)
Charitable activities	6	<u>(241,885)</u>	<u>(37,066)</u>	<u>(278,951)</u>
Total Expenditure		<u>(266,383)</u>	<u>(39,013)</u>	<u>(305,396)</u>
Net expenditure		(94,496)	(11,912)	(106,408)
Gross transfers between funds		257,342	(257,342)	-
Other recognised gains and losses				
Realised (losses) on investment assets		-	(2,873)	(2,873)
Unrealised gains on investment assets		<u>-</u>	<u>8,539</u>	<u>8,539</u>
Net movement in funds		162,846	(263,588)	(100,742)
Reconciliation of funds				
Total funds brought forward		<u>233,274</u>	<u>281,547</u>	<u>514,821</u>
Total funds carried forward	17	<u><u>396,120</u></u>	<u><u>17,959</u></u>	<u><u>414,079</u></u>

All of the Trust's activities derive from continuing operations during the above two periods.

The funds breakdown for 2021 is shown in note 17.

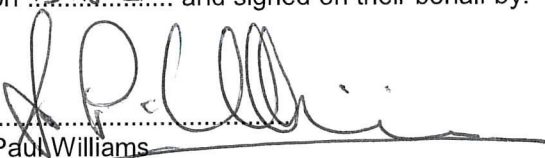
Fortescue Garden Trust

Balance Sheet

31 January 2021

	Note	2021 £	2020 £
Fixed assets			
Tangible assets	12	211,184	218,102
Investments	13	<u>133,541</u>	<u>180,697</u>
		<u>344,725</u>	<u>398,799</u>
Current assets			
Stocks	14	650	450
Debtors	15	7,352	16,749
Cash at bank and in hand		<u>106,731</u>	<u>17,920</u>
		114,733	35,119
Creditors: Amounts falling due within one year	16	<u>(19,276)</u>	<u>(19,839)</u>
Net current assets		<u>95,457</u>	<u>15,280</u>
Net assets		<u>440,182</u>	<u>414,079</u>
Funds of the charity:			
Restricted income funds			
Restricted funds	17	46,137	17,959
Unrestricted income funds			
Unrestricted funds		<u>394,045</u>	<u>396,120</u>
Total funds	17	<u>440,182</u>	<u>414,079</u>

The financial statements on pages 10 to 30 were approved by the trustees, and authorised for issue on 13.10.21 and signed on their behalf by:


.....
Paul Williams
Trustee

Fortescue Garden Trust

Notes to the Financial Statements

Year Ended 31 January 2021

1 Accounting policies

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), and the Charities Act 2011.

Basis of preparation

Fortescue Garden Trust meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Going concern

The charity achieved net income during the year of £26,103 which included depreciation charges of £22,210 (2020: £100,742 net expenditure, depreciation £25,097). At the year end the charity had funds of £440,182 (2020: £414,079) of which £394,045 was unrestricted in nature (2020: £396,120).

The Trustees have considered the going concern status of The Fortescue Garden Trust (The Trust) and its subsidiary Garden House Enterprises Limited (GHEL) as at the date of this note.

This review has taken account of the results in recent years and the added challenges brought about by the COVID 19 Pandemic and the uncertainties we face in its aftermath.

Due to the receipt of various sources of grant funding in both the year to 31 January 2021 and the year to 31 January 2022, the Trust has managed to weather the worst impacts of the pandemic.

A draft budget has been prepared for the year to 31 January 2023 and projections have also been prepared for the years to 31 January 2024 and 31 January 2025. These suggest that The Trust will be able to operate throughout these periods, while recognising that the success of the Trust is dependent on being able to attract an increasing number of visitors to The Garden House.

To ensure that The Garden House can continue to be used for the benefit of the public, should the long-term impact of the pandemic on visitor numbers be more severe than currently expected, the Trustees are committed to preparing a contingency plan to ensure that the Garden will be available to the public for the long term.

GHEL currently has a small deficit on reserves. Its performance depends on the visitor numbers to the Garden and so it is in turn dependent on the activity of the Trust.

GHEL has a bounce back loan the principal of which was £50k and the repayment term ten years.

The long term nature of this finance gives the directors confidence that GEHL is a going concern and that the plans to maintain the future of the Trust will enable the company to trade for the foreseeable future.

The Trustees are of the opinion that the Trust is a going concern and the accounts have been prepared on that basis.

Fortescue Garden Trust

Notes to the Financial Statements

Year Ended 31 January 2021

Judgements and key sources of estimation uncertainty

In the application of the Charity's accounting policies, which are described in this note, the Trustees are required to make judgements, estimates and assumptions about the carrying value of assets and liabilities that are not readily apparent from other sources. The estimates and underlying assumptions are based on historically known factors and experience. Therefore, the Trustees do not perceive there to be any critical areas of judgement or key sources of estimation uncertainty in the formulation of the financial statements.

Income and endowments

Voluntary income including donations, gifts, legacies and grants that provide core funding or are of a general nature is recognised when the charity has entitlement to the income, it is probable that the income will be received and the amount can be measured with sufficient reliability.

Donations and legacies

Donations and legacies are recognised on a receivable basis when receipt is probable and the amount can be reliably measured.

Grants receivable

Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

Donated services and facilities

Where services or facilities are provided to the charity as a donation that would normally be purchased from our suppliers, this benefit is included in the financial statements at its fair value unless its fair value cannot be reliably measured, then at the cost to the donor or the resale value of goods that are to be sold.

Investment income

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank. Dividends are recognised once the dividend has been declared and notification has been received of the dividend due.

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources.

Raising funds

These are costs incurred in attracting voluntary income, the management of investments and those incurred in trading activities that raise funds.

Fortescue Garden Trust

Notes to the Financial Statements

Year Ended 31 January 2021

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Support costs

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources.

Governance costs

These include the costs attributable to the Charity's compliance with constitutional and statutory requirements, including independent examination, strategic management and Trustee's meetings and reimbursed expenses.

Government grants

Government grants are recognised based on the accrual model and are measured at the fair value of the asset received or receivable. Grants are classified as relating either to revenue or to assets. Grants relating to revenue are recognised in income over the period in which the related costs are recognised. Grants relating to assets are recognised over the expected useful life of the asset. Where part of a grant relating to an asset is deferred, it is recognised as deferred income.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable entity for UK corporation tax purposes. Accordingly, the charity is exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Tangible fixed assets

Individual fixed assets are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Fortescue Garden Trust

Notes to the Financial Statements

Year Ended 31 January 2021

Asset class	Depreciation method and rate
Plant and machinery	20% on cost
Garden features	10% on cost
Cafe Improvements	5% on cost

Fixed asset investments

Fixed asset investments are included at market value at the balance sheet date. Realised gains and losses on investments are calculated as the difference between sales proceeds and their market value at the start of the year, or their subsequent cost, and are charged or credited to the Statement of Financial Activities in the period of disposal.

Unrealised gains and losses represent the movement in market values during the year and are credited or charged to the Statement of Financial Activities based on the market value at the year end.

Stock

Stock is valued at the lower of cost and estimated selling price less costs to complete and sell, after due regard for obsolete and slow moving stocks. Cost is determined using the first-in, first-out (FIFO).

Fund structure

Unrestricted income funds are general funds that are available for use at the trustees' discretion in furtherance of the objectives of the charity.

Designated funds are unrestricted funds set aside for specific purposes at the discretion of the trustees.

Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

Pensions and other post retirement obligations

The charity operates a defined contribution pension scheme which is a pension plan under which fixed contributions are paid into a pension fund and the charity has no legal or constructive obligation to pay further contributions even if the fund does not hold sufficient assets to pay all employees the benefits relating to employee service in the current and prior periods.

Contributions to defined contribution plans are recognised in the Statement of Financial Activities when they are due. If contribution payments exceed the contribution due for service, the excess is recognised as a prepayment.

Financial instruments

Classification

The charity holds the following financial instruments:

- Short term trade and other debtors and creditors; and
- Cash and bank balances

All financial instruments are classified as basic.

Fortescue Garden Trust

Notes to the Financial Statements

Year Ended 31 January 2021

Recognition and measurement

The charity has chosen to apply the recognition and measurement principles in FRS102. Financial instruments are recognised when the trust becomes party to the contractual provisions of the instrument and derecognised when in the case of assets, the contractual rights to cash flows from the assets expire or substantially all the risk and rewards of ownership are transferred to another party, or in the case of liabilities, when the charity's obligations are discharged, expire or are cancelled.

These instruments are initially measured at transaction price, including transaction costs, and are subsequently carried at the undiscounted amount of the cash or other consideration expected to be paid or received, after taking into account impairment adjustments.

2 Income from donations and legacies

	Unrestricted General fund £	Restricted funds £	Total 2021 £	Total 2020 £
Donations and legacies;				
Donations from individuals	59,530	12,000	71,530	39,728
Gift aid reclaimed	12,208	-	12,208	20,603
Grants, including capital grants;				
Government grants	41,357	-	41,357	-
Heritage Fund	-	88,110	88,110	-
Furlough income	19,627	-	19,627	-
	<u>132,722</u>	<u>100,110</u>	<u>232,832</u>	<u>60,331</u>

3 Income from other trading activities

	Unrestricted General fund £	Total 2021 £	Total 2020 £
Events income;			
Other events income	52,533	52,533	119,039
Property rental income	8,216	8,216	10,325
Other income from other trading activities	200	200	18
	<u>60,949</u>	<u>60,949</u>	<u>129,382</u>

Fortescue Garden Trust

Notes to the Financial Statements

Year Ended 31 January 2021

4 Investment income

	Unrestricted General fund £	Total 2021 £	Total 2020 £
Income from dividends;			
Dividends receivable from other listed investments	4,054	4,054	8,851
Interest receivable and similar income;			
Interest receivable on bank deposits	14	14	424
	<u>4,068</u>	<u>4,068</u>	<u>9,275</u>

5 Expenditure on raising funds

a) Raising funds costs

	Direct costs £	Allocated support costs £	Total 2021 £	Total 2020 £
Costs of generating donations and legacies	11,598	-	11,598	24,498
Investment management costs	-	1,286	1,286	1,947
	<u>11,598</u>	<u>1,286</u>	<u>12,884</u>	<u>26,445</u>

£10,384 (2020: £24,498) of the above expenditure was attributable to unrestricted funds and £2,500 (2020: £1,947) to restricted funds.

Fortescue Garden Trust

Notes to the Financial Statements

Year Ended 31 January 2021

6 Expenditure on charitable activities

	Activity undertaken directly £	Activity support costs £	Total 2021 £	Total 2020 £
Wages and pensions	137,738	40,208	177,946	184,901
Gardening costs	1,766	-	1,766	7,280
Repairs and renewals	7,367	-	7,367	12,870
Rates and water	1,599	-	1,599	2,279
Insurance	7,914	-	7,914	8,064
Light and heat	7,570	-	7,570	9,103
Telephone	2,256	-	2,256	2,008
Postage, stationery and computer	3,282	-	3,282	3,186
Sundries	256	-	256	2,205
Cleaning	1,062	-	1,062	2,267
Bank charges	2,905	-	2,905	2,135
Depreciation	22,210	-	22,210	25,097
Support costs	-	15,376	15,376	14,556
Governance costs	-	1,500	1,500	3,000
	<u>195,925</u>	<u>57,084</u>	<u>253,009</u>	<u>278,951</u>

Fortescue Garden Trust

Notes to the Financial Statements

Year Ended 31 January 2021

£183,577 (2020: £241,885) of the above expenditure was attributable to unrestricted funds and £69,432 (2020: £37,066) to restricted funds.

7 Analysis of governance and support costs

Support costs allocated to charitable activities

	Basis of allocation	Other support costs £	Total 2021 £	Total 2020 £
Admin wages	100%	40,208	40,208	49,846
Legal and professional fees	100%	4,750	4,750	7,756
Accountancy fees	100%	10,626	10,626	6,800
		<u>55,584</u>	<u>55,584</u>	<u>64,402</u>

Governance costs

	Unrestricted General fund £	Total 2021 £	Total 2020 £
Independent examiner fees			
Examination of the financial statements	1,500	1,500	3,000
	<u>1,500</u>	<u>1,500</u>	<u>3,000</u>

8 Net incoming/outgoing resources

Net incoming/(outgoing) resources for the year include:

	2021 £	2020 £
Depreciation of fixed assets	22,210	25,097
Independent examiner's fee	<u>1,500</u>	<u>3,000</u>

9 Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

No trustees have received any reimbursed expenses or any other benefits from the charity during the year.

Fortescue Garden Trust

Notes to the Financial Statements

Year Ended 31 January 2021

10 Staff costs

The aggregate payroll costs were as follows:

	2021 £	2020 £
Staff costs during the year were:		
Wages and salaries	165,218	172,683
Social security costs	9,620	9,283
Pension costs	3,108	2,935
	<u>177,946</u>	<u>184,901</u>

The monthly average number of persons (including senior management team) employed by the charity during the year expressed as full time equivalents was as follows:

	2021 No	2020 No
General staff	<u>12</u>	<u>12</u>

No employee received emoluments of more than £60,000 during the year

The total employee benefits of the key management personnel of the charity were £61,522 (2020 - £68,203).

11 Taxation

The charity is a registered charity and is therefore exempt from taxation.

Fortescue Garden Trust

Notes to the Financial Statements

Year Ended 31 January 2021

12 Tangible fixed assets

	Land and buildings £	Garden features, equipment and fixtures £	Cafe Improvements £	Total £
Cost				
At 1 February 2020	167,323	465,408	-	632,731
Additions	-	-	15,292	15,292
At 31 January 2021	167,323	465,408	15,292	648,023
Depreciation				
At 1 February 2020	-	414,629	-	414,629
Charge for the year	-	21,445	765	22,210
At 31 January 2021	-	436,074	765	436,839
Net book value				
At 31 January 2021	167,323	29,334	14,527	211,184
At 31 January 2020	167,323	50,779	-	218,102

13 Fixed asset investments

	2021 £	2020 £
Shares in group undertakings and participating interests	2	2
Other investments	133,539	180,695
	133,541	180,697

Fortescue Garden Trust

Notes to the Financial Statements

Year Ended 31 January 2021

Shares in group undertakings and participating interests

	Subsidiary undertakings £	Total £
Cost		
At 1 February 2020	<u>2</u>	<u>2</u>
At 31 January 2021	<u>2</u>	<u>2</u>
Net book value		
At 31 January 2021	<u>2</u>	<u>2</u>
At 31 January 2020	<u>2</u>	<u>2</u>

Other investments

	Listed investments £	Total £
Cost or Valuation		
At 1 February 2020	180,695	180,695
Revaluation	(11,603)	(11,603)
Additions	15,749	15,749
Disposals	<u>(51,302)</u>	<u>(51,302)</u>
At 31 January 2021	<u>133,539</u>	<u>133,539</u>
Net book value		
At 31 January 2021	<u>133,539</u>	<u>133,539</u>
At 31 January 2020	<u>180,695</u>	<u>180,695</u>

Fortescue Garden Trust

Notes to the Financial Statements

Year Ended 31 January 2021

Details of undertakings

Details of the investments in which the charity holds 20% or more of the nominal value of any class of share capital are as follows:

Undertaking	Country of incorporation	Holding	Proportion of voting rights and shares held		Principal activity
			2021	2020	
Subsidiary undertakings					
Garden House Enterprises Limited	England and Wales	Ordinary £1	100%	100%	Tea room, plant and shop sales and garden events

The loss for the financial year of Garden House Enterprises Limited was (£8,648) (2020: profit £3,614) and the aggregate amount of capital and reserves at the year end was (£4,279) (2020: £4,369).

14 Stock

	2021	2020
	£	£
Stocks	650	450

Fortescue Garden Trust

Notes to the Financial Statements

Year Ended 31 January 2021

15 Debtors

	2021 £	2020 £
Due from group undertakings	-	12,713
Prepayments	6,142	1,024
VAT recoverable	1,210	2,947
Other debtors	-	65
	<u>7,352</u>	<u>16,749</u>

16 Creditors: amounts falling due within one year

	2021 £	2020 £
Trade creditors	8,265	10,255
Due to group undertakings	2,061	-
Other taxation and social security	-	2,992
Accruals	8,950	6,592
	<u>19,276</u>	<u>19,839</u>

Fortescue Garden Trust

Notes to the Financial Statements Year Ended 31 January 2021

17 Funds

	Balance at 1 February 2020 £	Incoming resources £	Resources expended £	Other recognised (losses) £	Balance at 31 January 2021 £
Unrestricted funds					
<i>General</i>					
General Fund	395,620	195,739	(191,961)	(5,853)	393,545
<i>Designated</i>					
Designated Fund	500	-	-	-	500
Total unrestricted funds	<u>396,120</u>	<u>195,739</u>	<u>(191,961)</u>	<u>(5,853)</u>	<u>394,045</u>
Restricted funds					
Golden Jubilee Fund	10,709	-	(5,357)	-	5,352
Finnis Scott Foundation	-	10,000	(4,170)	-	5,830
Land (Gifted)	1,000	-	-	-	1,000
Heritage Fund	-	88,110	(60,405)	-	27,705
J & D Paull donation	6,250	-	-	-	6,250
Other restricted funds	-	2,000	(2,000)	-	-
Total restricted funds	<u>17,959</u>	<u>100,110</u>	<u>(71,932)</u>	<u>-</u>	<u>46,137</u>
Total funds	<u>414,079</u>	<u>295,849</u>	<u>(263,893)</u>	<u>(5,853)</u>	<u>440,182</u>

Fortescue Garden Trust

Notes to the Financial Statements

Year Ended 31 January 2021

Restricted funds

During the year the charity received a Culture Recovery grant of £88,110 from the Heritage Fund towards the cost of wages, advertising, general overheads and materials. During the year £60,405 was spent and the balance of £27,705 will be carried for use next year.

The Golden Jubilee fund was set up in 2011 to celebrate the Golden Jubilee of the charity. The fund was established for the charity to undertake a number of projects including the creation of a new arboretum, refurbishment of the three terraces above the historic tower and the creation of a winter walkway among many other exciting ventures. The above balance of £5,352 represents the net book value of the garden improvements, which will be written off in line with the fixed asset.

The Finnis Scott fund was originally set up in 2009 to fund the wages of an apprentice gardener. £10,000 was received during the year of which £4,170 has been spent during the year, the balance of £5,830 will be carried forward for use in future periods.

Restricted funds include a historic balance of £1,000 in respect of land which was gifted several years ago.

The £6,250 donation from J & D Paull from last year towards furniture will be carried forward for use in future periods.

Designated funds

Designated funds held at the end of the year relate to donations set aside for the improvement and maintenance of the garden.

Fortescue Garden Trust

Notes to the Financial Statements Year Ended 31 January 2021

18 Analysis of net assets between funds

	Unrestricted funds		Restricted funds	Total funds
	General	Designated		at 31 January 2021
	£	£	£	£
Tangible fixed assets	204,832	-	6,352	211,184
Fixed asset investments	133,541	-	-	133,541
Current assets	74,448	500	39,785	114,733
Current liabilities	(19,276)	-	-	(19,276)
Total net assets	393,545	500	46,137	440,182

Fortescue Garden Trust

Notes to the Financial Statements Year Ended 31 January 2021

19 Analysis of net funds

	At 1 February 2020 £	Cash flow £	At 31 January 2021 £
Cash at bank and in hand	17,920	88,811	106,731
Net funds	<u>17,920</u>	<u>88,811</u>	<u>106,731</u>

	At 1 February 2019 £	Financing cash flows £	At 31 January 2020 £
Cash at bank and in hand	34,324	(16,404)	17,920
Net funds	<u>34,324</u>	<u>(16,404)</u>	<u>17,920</u>

Fortescue Garden Trust

Notes to the Financial Statements

Year Ended 31 January 2021

20 Related party transactions

During the year the charity made the following related party transactions:

Garden House Enterprises Limited

(wholly owned subsidiary)

The limited company is intended to generate income for the charity by the running of an onsite tea room, plant sales, shop sales and garden events. During the year costs of £59,811 have been paid by the charity on behalf of the limited company and the limited company has made repayments of £74,584 to the charity. At the balance sheet date the amount due to Garden House Enterprises Limited was £2,061 (2020 - £12,713 due from).