

# Chilsworthy Village Hall

## Report of the Trustees for the year ended 31 August 2025

### Charity's Name, Registration Number and Address:

- CHILSWORTHY VILLAGE HALL
- The Willows, Chilsworthy, Holsworthy, Devon EX22 7BB
- Registered Charity Number 202740
- Registered by the Charity Commission for England and Wales on 03 May 1962

### Trustees for the year ended 31 August 2025:

- Sarah May, Chair
- Steve Ivey, Vice Chair
- Andrew Stevens, Treasurer
- Margaret Webb, Secretary
- Julia Foster, Bookings
- Rachael Boothman
- Debbie Candlish
- Marlene Heard
- Sue Jane
- Declan Marshall
- Karren Shadrack
- Matthew Wintrip

### Structure and Management

Chilsworthy Village Hall is an Unincorporated<sup>1</sup> Charity registered with the Charity Commission for England and Wales. The main sources of income are from proceeds from the hire of the Hall. To fill shortfalls in these sources of income, to ensure that regular and other costs can be met, there are periodic fund-raising events in aid of hall funds.

The Charity is governed by a document known as "The Scheme", which sets out the rules that determine how the Charity is run and managed. A copy of this document is held by the Charity's Secretary. "The Scheme" is approved, by the Charity Commission which oversees all Charities operating in England and Wales. The *Area of Benefit* is defined as "the village of Chilsworthy and the surrounding neighbourhood".

The *Object of the Charity* is: "the provision and maintenance of a village hall for use by the inhabitants of the area of benefit without distinction of politics, religious or other opinions, including use for:

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<sup>1</sup> An Incorporated Charity is a legal entity that is additionally registered at Companies House, typically as a Company Limited by Guarantee.

- (a) meetings, lectures and classes, and
- (b) other forms of recreation and leisure-time occupation,

With the object of improving the conditions of life for the inhabitants”.

The Charity is administered by the *Committee of Management* (the Village Hall Committee) who are the Trustees of the Charity and responsible for the Charity’s assets. The *Powers of the Committee* are set out in the Scheme. These powers, at all times, must be exercised jointly by members in furtherance of the Charity’s Objects. The powers are consistent with the management and maintenance of property and include the power to employ paid staff. The Committee has the power to raise funds but this specifically excludes the undertaking of any **permanent trading activity**.

There is an important clause relating to the personal interests (in respect of the Charity and its affairs) of Management Committee Members. Without prior permission of the Charity Commissioners, **Committee Members may not:**

- be in receipt of benefit in money or in kind;
- have a financial interest in the supply of goods or services;
- or an interest in any property of the charity (except in their capacity as a trustee of the charity).

The **officers** of the Charity are the Chairman, Secretary and Treasurer. The **Chairman** is appointed at the first meeting following the Annual General Meeting (AGM). AGMs are held in October at which time new people can put themselves forward to be elected to join the Committee. The **Treasurer** and **Secretary** are appointed by the committee. The offices may be held by members (who are not permitted to receive reward and may be dismissed at any time) although the Scheme also includes provision for the appointment of other suitable persons, who may be employed.

The Scheme also defines the composition and size of the Committee of Management and sets out the provisions for the election or appointment of members. The Committee should comprise *no more* than 12 elected members, of whom no more than 2 may be co-opted, *plus* 1 appointed member from Chilsworthy Methodist Church.

### **Village Hall Facilities**

The Premises are in the residential street known as The Willows and comprises the Village Hall and adjacent Car Park. The Hall also has use of the grassed area to the south side of the building. All events and functions must comply with the terms of the Premises Licence and the conditions of Charity Scheme.

- **Main Hall - Vanstone Hall:** Available for sports activities, private functions and other events (including fundraising). The Hall is approx. 18m x 9.6m (58’6” x 31’2”) and can accommodate up to 150 people.



- **Kitchen:** There is a well-equipped kitchen, improving access for caterers and other users. Recently a new, more reliable double electric oven was installed to replace the previous gas oven. Part of this area is taken up by the bar cool room.
- **Meeting Room - Cornish Room:** Used for meetings, including Parish Council Meetings, and also serves as a polling station when national and local elections are held. The room is approx. 14.5m x 3.6m (47'1" x 11'7").
- **Post Office:** The Village Hall is also the location of the Post Office which opens Monday to Friday mornings from 9:30 – 11:30, excluding public holidays. The Post Office operates independently, although rent is paid to the Village Hall for the use of the premises. It has its own alarm system and that part of the premises occupied by the Post Office is the responsibility of the sub-Postmaster. Except during opening hours, access is permitted to Post Office authorised key holders only.
- **Charlotte's Bar:** This area within the hall has been set aside for use by members of the Social Club, which meets Thursday – Saturday evenings from 8pm to 11pm (midnight Friday and Saturday). There is a hatch which provides an opening for the bar into the main hall and this serves as the bar counter for hall users who have requested the provision of bar facilities. The Bar is run by a separate, limited company, Chilsworthy Leisure Limited.
- **Additional Meeting Room - Millard Room** This room is an extension to Charlotte's Bar which was opened in 2021. It is hired out as an alternative to the Cornish Room as a meeting room *only when the Social Club is not open*. Several groups regularly hire this room, such as the local NHS PCN (Primary Care Network), darts league & a whist drive club.

### **Activities and Objectives for the year**

The main objective is to maintain the fabric of the Hall, internally and externally, in good condition and to provide a location for the inhabitants of the local community to use for recreation, leisure-time activities, meetings, lectures and classes with the object of improving the conditions of life for the inhabitants of Chilsworthy.

This provision is financed through income from the hire of the Hall and other fund-raising activities.

## Achievements and Performance

In addition to income from the letting of the room for the Post Office, and donations from the Social Club (run by Chilsworthy Leisure Limited), there were several bookings during the year ending 31 August 2025 that raised rental income for the upkeep of the Hall and provided benefit and activities for the local community:

- Regular weekly club bookings for:
  - badminton
  - yoga
  - dance classes (combat, bokwa, pump & globeatz)
  - fitness classes
  - toddler group
  - short mat bowls
  - pickleball
  - archery
  - chairbics
  - ballet
  - table tennis
  - whist
- Fund-raising events, such as quiz nights, skittles evening, Christmas and Easter bingo
- One-off celebration events, such as birthday, anniversary and family parties, children's parties, christening parties, baby showers and funeral wakes.
- One-off hires such as live music events, crochet workshop, company training events, polling station, model flying club event and MP surgery.
- The Hall was used as a polling station for the local election in May 2025.

The Hall is used free of charge by local community-run groups for:

- Coffee mornings.
- A Children's Christmas Party, organised by local villagers for local children, was held in the Hall in December 2024.
- The Hall, bar area and outside grassed area were used for the Village Fete in May 2025.

## A financial review for the year ended 31 August 2025

*Detailed, audited, accounts have been uploaded as a separate document*

|  |            |
|--|------------|
| Assets (including fixtures and fittings, bank account) | £318,588   |
| Receipts   | £ 25,237   |
| Payments   | (£ 19,450) |
|  | <hr/>      |
| Net Assets   | £324,285   |
|  | <hr/>      |

Signed:   
Steve Ivey, Vice Chair

Date: 15-4-26

**CHILSWORTHY VILLAGE HALL  
FINANCIAL STATEMENT  
YEAR ENDED 31 AUGUST 2025**

CHILSWORTHY VILLAGE HALL  
APPROVAL NOTE  
FOR THE YEAR ENDED 31 AUGUST 2025

I have prepared the accounts from the accounting records, information and explanations provided.

My work has been undertaken to enable me to prepare the accounts on your behalf and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the client, for my work or for this report.

You have approved and acknowledged your responsibility for these accounts.

I have not been instructed to complete an audit of the accounts. For this reason, I have not verified the accuracy or completeness of the accounting records, information or explanations you have provided. Therefore, I do not express any opinion on the accounts.

Mr Gareth Pollard



Date 14/10/25

CHILSWORTHY VILLAGE HALL  
APPROVAL NOTE  
FOR THE YEAR ENDED 31 AUGUST 2025

I approve the accounts and we confirm that I have made available all the information and explanations necessary for the production of these accounts and that, to the best of my knowledge and belief, all income due to the business has been shown in the accounting records.

I confirm that the accounts will not be released to any other party without the prior consent of Gareth Pollard Accountancy Services.

I understand that you will accept no liability to any third party using these accounts without your express permission.



Mr Andrew Stevens \_\_\_\_\_

13 Oct 2025

Date \_\_\_\_\_

CHILSWORTHY VILLAGE HALL  
APPROVAL NOTE  
FOR THE YEAR ENDED 31 AUGUST 2025

|   |      | 2025           | 2024            |
|---|------|----------------|-----------------|
|   | Note | £              | £               |
| Receipts                                | 1    | 25,237         | 20,737          |
| Less: Payments                          | 2    | (19,540)       | (31,368)        |
|   |      | <hr/>          | <hr/>           |
| <b>(Deficit) / Surplus for the year</b> |      | <b>5,697</b>   | <b>(10,631)</b> |
| <b>Assets brought forward</b>           |      |                |                 |
| Fixtures & fittings                     |      | 34,661         | 34,661          |
| Village hall at cost                    |      | 211,186        | 211,186         |
| Extension                               |      | 64,476         | 64,476          |
| Bank current account                    |      | 2,721          | 16,691          |
| Bank deposit account                    |      | -              | 4               |
| Bank no.2 account                       |      | 6,000          | 6,275           |
| Cash in hand                            |      | 651            | 942             |
| Debtors: donations                      |      | 3,750          | -               |
| Debtors: hall hire                      |      | 698            | 479             |
| Creditors                               |      | (390)          | (330)           |
| Deposits held                           |      | (165)          | (165)           |
| Loan                                    |      | (5,000)        | (5,000)         |
|   |      | <hr/>          | <hr/>           |
|   |      | 318,588        | 329,219         |
|   |      | <hr/>          | <hr/>           |
| <b>Net assets</b>                       |      | <b>324,285</b> | <b>318,588</b>  |
|   |      | <hr/> <hr/>    | <hr/> <hr/>     |
| <b>Represented by:</b>                  |      |                |                 |
| <b>Fixed assets</b>                     | 3    |                |                 |
| Fixtures & fittings                     |      | 34,661         | 34,661          |
| Village hall at cost                    |      | 211,186        | 211,186         |
| Extension                               |      | 64,476         | 64,476          |
|   |      | <hr/>          | <hr/>           |
|   |      | 310,323        | 310,323         |
| <b>Add: Current assets</b>              |      |                |                 |
| Bank current account                    |      | 2,862          | 2,721           |
| Bank deposit account                    |      | -              | -               |
| Bank no.2 account                       |      | 7,000          | 6,000           |
| Cash in hand                            |      | 200            | 651             |
| Debtors: hall hire                      |      | 895            | 698             |
| Debtors: donations                      |      | 3,500          | 3,750           |
|   |      | <hr/>          | <hr/>           |
|   |      | 14,457         | 13,820          |
| <b>Less: Current liabilities</b>        |      |                |                 |
| Creditors                               |      | (330)          | (390)           |
| Deposits held                           |      | (165)          | (165)           |
| Loan                                    |      | -              | (5,000)         |
|   |      | <hr/>          | <hr/>           |
|   |      | (495)          | (5,555)         |
|   |      | <hr/>          | <hr/>           |
| <b>Net assets</b>                       |      | <b>324,285</b> | <b>318,588</b>  |
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CHILSWORTHY VILLAGE HALL  
APPROVAL NOTE  
FOR THE YEAR ENDED 31 AUGUST 2024

|                         | 2025           |                      | 2024           |                      |
|-------------------------|----------------|----------------------|----------------|----------------------|
|                         | £              | £                    | £              | £                    |
| <b>Note 1: Receipts</b> |                |                      |                |                      |
| Donations               |                | 11,865               |                | 8,315                |
| Fund raising events     | 4,206          |                      | 3,696          |                      |
| Event expenses          | <u>(2,341)</u> |                      | <u>(1,235)</u> |                      |
|                         |                | 1,865                |                | 2,461                |
| Rent & hall hire        |                | 11,507               |                | 9,961                |
| <b>Total receipts</b>   |                | <u><u>25,237</u></u> |                | <u><u>20,737</u></u> |

**Note 2: Payments**

**Premises costs**

|                              |              |        |            |        |
|------------------------------|--------------|--------|------------|--------|
| Insurance                    | 1,030        |        | 1,007      |        |
| Light & heat                 | 6,083        |        | 6,121      |        |
| Rates                        | 1,272        |        | 683        |        |
| Washroom services & cleaning | 2,184        |        | 1,759      |        |
| Water rates                  | <u>1,171</u> |        | <u>499</u> |        |
|                              |              | 11,740 |            | 10,069 |

**General administration**

|                           |            |       |            |       |
|---------------------------|------------|-------|------------|-------|
| Licences                  | 429        |       | 180        |       |
| Performing rights society | -          |       | 718        |       |
| Advertising               | -          |       | 120        |       |
| Telephone & broadband     | <u>779</u> |       | <u>673</u> |       |
|                           |            | 1,208 |            | 1,691 |

|              |  |     |  |     |
|--------------|--|-----|--|-----|
| Accountancy  |  | 330 |  | 390 |
| Donations    |  | -   |  | 535 |
| Security     |  | 407 |  | 674 |
| Bank Charges |  | 166 |  | 85  |

**General**

|                                     |            |       |          |        |
|-------------------------------------|------------|-------|----------|--------|
| Repairs & renewals                  | 5,394      |       | 17,924   |        |
| Fire alarm & extinguisher servicing | <u>295</u> |       | <u>-</u> |        |
|                                     |            | 5,689 |          | 17,924 |

|                       |  |                      |  |                      |
|-----------------------|--|----------------------|--|----------------------|
| <b>Total payments</b> |  | <u><u>19,540</u></u> |  | <u><u>31,368</u></u> |
|-----------------------|--|----------------------|--|----------------------|

**Note 3: Fixed assets**

|                      | NBV b/f               | Additions | Disposal | NBV c/f               |
|----------------------|-----------------------|-----------|----------|-----------------------|
|                      | £                     | £         | £        | £                     |
| Fixtures & fittings  | 34,661                | -         | -        | 34,661                |
| Village hall at cost | 211,186               | -         | -        | 211,186               |
| Extension            | <u>64,476</u>         | -         | -        | <u>64,476</u>         |
|                      | <u><u>310,323</u></u> | -         | -        | <u><u>310,323</u></u> |

**CHILSWORTHY VILLAGE HALL  
FINANCIAL STATEMENT  
YEAR ENDED 31 AUGUST 2025**

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| Loan                                    |      | (5,000)        | (5,000)         |
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|   |      | 318,588        | 329,219         |
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APPROVAL NOTE  
FOR THE YEAR ENDED 31 AUGUST 2024

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|-------------------------|----------------|----------------------|----------------|----------------------|
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|                         |                | 1,865                |                | 2,461                |
| Rent & hall hire        |                | 11,507               |                | 9,961                |
| <b>Total receipts</b>   |                | <u><u>25,237</u></u> |                | <u><u>20,737</u></u> |

**Note 2: Payments**

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|                              |              | 11,740 |            | 10,069 |

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|                           |            |       |            |       |
|---------------------------|------------|-------|------------|-------|
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|                           |            | 1,208 |            | 1,691 |

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**General**

|                                     |            |       |          |        |
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|                                     |            | 5,689 |          | 17,924 |

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| <b>Total payments</b> |  | <u><u>19,540</u></u> |  | <u><u>31,368</u></u> |
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**Note 3: Fixed assets**

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|----------------------|-----------------------|-----------|----------|-----------------------|
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| Village hall at cost | 211,186               | -         | -        | 211,186               |
| Extension            | <u>64,476</u>         | -         | -        | <u>64,476</u>         |
|                      | <u><u>310,323</u></u> | -         | -        | <u><u>310,323</u></u> |