



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 01/02/23

Period start date To 31/01/24

Period end date

Charity name: Cheriton Fitzpaine Parish Hall

Charity registration number: 202545

Objectives and Activities

| | SORP reference | |
|--|--------------------|---|
| Summary of the purposes of the charity as set out in its governing document | Para 1.17 | The provision and maintenance of a village hall for use by the inhabitants of the area. |
| Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. | Para 1.17 and 1.19 | Meetings, lectures, classes and other forms of recreation and leisure-time occupation without distinction of political, religious and other opinions. |
| Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit | Para 1.18 | The trustees have had regard to the guidance issued by the Charity Commission. |

Additional information (optional)

You may choose to include further statements where relevant about:

| | SORP reference | |
|--|----------------|--|
| Policy on grant making | Para 1.38 | |
| Policy on social investment including program related investment | Para 1.38 | |
| Contribution made by volunteers | Para 1.38 | |
| Other | | |

Achievements and Performance

| | SORP reference | |
|---|----------------|--|
| Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole. | Para 1.20 | <p>The Hall plays a major part in helping the well-being of the community by providing a space where people can meet and interact, serving their interests or broadening their knowledge. The Hall plays host or sponsors several events including :-</p> <p>Hosting the Post Office twice a week Venue for regular teacher training sessions Outdoor markets/ Indoor markets Raffles Pilates and Tai-Chi classes Table Tennis Club Save the Children events Garden Club Short Mat Bowls Club Welcome Club Lunch Rainbows and Brownies Film nights Polling Station</p> |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|--|-----------|--|
| Achievements against objectives set | Para 1.41 | |
| Performance of fundraising activities against objectives set | Para 1.41 | |
| Investment performance against objectives | Para 1.41 | |
| Other | | |

Financial Review

| | | |
|--|-----------|--|
| Review of the charity's financial position at the end of the period | Para 1.21 | £48974 |
| Statement explaining the policy for holding reserves stating why they are held | Para 1.22 | In order to maintain and repair the Hall when necessary and update facilities. |
| Amount of reserves held | Para 1.22 | £29251 |
| Reasons for holding zero reserves | Para 1.22 | N/A |
| Details of fund materially in deficit | Para 1.24 | N/A |
| Explanation of any uncertainties about the charity continuing as a going concern | Para 1.23 | N/A |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|---|-----------|--|
| The charity's principal sources of funds (including any fundraising) | Para 1.47 | |
| Investment policy and objectives including any social investment policy adopted | Para 1.46 | |
| A description of the principal risks facing the charity | Para 1.46 | |
| Other | | |

Structure, Governance and Management

| | | |
|---|-----------|--|
| Description of charity's trusts: | | |
| Type of governing document (trust deed, royal charter) | Para 1.25 | Charity Commission Scheme |
| How is the charity constituted? (e.g unincorporated association, CIO) | Para 1.25 | Unincorporated Association |
| Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees | Para 1.25 | Combination of appointed members as per the scheme from various village organisations + 4 elected members appointed at the AGM. Anyone from the Parish can attend the AGM and apply to be a Trustee. |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|---|-----------|--|
| Policies and procedures adopted for the induction and training of trustees | Para 1.51 | |
| The charity's organisational structure and any wider network with which the charity works | Para 1.51 | |
| Relationship with any related parties | Para 1.51 | |
| Other | | |

Reference and Administrative details

| | |
|-----------------------------|---|
| Charity name | Cheriton Fitzpaine Parish Hall |
| Other name the charity uses | |
| Registered charity number | 202545 |
| Charity's principal address | 5 Barnshill Close Cheriton Fitzpaine Crediton EX17 4LJ |
| | |

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|------------------------|-----------------|-----------------------------------|---|
| 1 | Anthony Brown | | 23/05/23 - | Elected Member |
| 2 | Geoffrey A E Burchmore | | | Cheriton Fitzpaine Churches |
| 3 | Brian R Clayton | Treasurer | | Elected Member |
| 4 | Andrew Dean | | | Cheriton Fitzpaine Garden Club |
| 5 | Martin J Dibley | | | Cheriton Fitzpaine Parish Council |
| 6 | Brenda L Fowler | | | Cheriton Fitzpaine Twinning Association |
| 7 | David C L Hancock | | | Elected Member |
| 8 | David Pink | | | Cheriton Fitzpaine Drama Club |
| 9 | Michael Porter | | | Cheriton Fitzpaine Bowls Club |
| 10 | Rebecca Smith | | | Cheriton Fitzpaine Market |
| 11 | Carl B Steele | Chair | | Elected Member |
| 12 | Linda Tonkin | | | Cheriton Fitzpaine Brownies Organisation |
| 13 | Amy Wortham | | 01/04/23 - | Cheriton Fitzpaine School PTA |
| 14 | | | | |
| 15 | | | | |
| 16 | | | | |
| 17 | | | | |
| 18 | | | | |
| 19 | | | | |
| 20 | | | | |

Corporate trustees – names of the directors at the date the report was approved

| Director name | | |
|---------------|--|--|
| | | |
| N/A | | |
| | | |
| | | |
| | | |
| | | |

Name of trustees holding title to property belonging to the charity

| Trustee name | Dates acted if not for whole year | |
|--------------|-----------------------------------|--|
| | | |
| N/A | | |
| | | |
| | | |
| | | |
| | | |

Funds held as custodian trustees on behalf of others

| | |
|---|-----|
| Description of the assets held in this capacity | N/A |
| Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects | N/A |
| Details of arrangements for safe custody and segregation of such assets from the charity's own assets | N/A |

Additional information (optional)

Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
| | | |
| | | |
| | | |
| | | |

Name of chief executive or names of senior staff members (Optional information)

| |
|--|
| |
|--|

Exemptions from disclosure

Reason for non-disclosure of key personnel details

| |
|--|
| |
|--|

Other optional information

| |
|--|
| |
|--|

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

C Steele

B R. Clayton

Full name(s)

CARL BRYAN STEELE

BRIAN ROY CLAYTON

Position (eg Secretary,
Chair, etc)

CHAIR

TREASURER

Date

13th August 2024

CHERITON FITZPAINE PARISH HALL P&L Account As At

31/01/24

| | To Date | Year end |
|--|-------------------------|-------------------------|
| <u>RECEIPTS</u> | 2023/2024 | 2022/2023 |
| General Hire of hall | 1,292.00 | 1,412.00 |
| Brownies Hire | 288.00 | 277.50 |
| Bowling Hire | 966.00 | 925.00 |
| Table Tennis | 679.20 | 0.00 |
| Welcome Club | 546.00 | 0.00 |
| Flamenco Dancing | 15.50 | 335.50 |
| Drama Hire | 666.00 | 142.00 |
| Garden Club Hire | 403.00 | 431.00 |
| Cleo Club | 221.00 | 109.00 |
| Bingo Hire | 194.00 | 0.00 |
| Post Office Hire | 264.00 | 248.00 |
| Parish Council Hire | 264.00 | 390.00 |
| Exe Valley School Federation | 2,884.00 | 1,762.00 |
| Market Hire | 234.50 | 262.00 |
| Sundries | 327.84 | 34.16 |
| Ad Hoc Singers | 42.00 | 592.00 |
| Total Hire | <u>9,287.04</u> | <u>6,920.16</u> |
| | | |
| Fund Raising | 5,849.02 | 4,348.03 |
| Market Fundraising | 2,875.53 | 2,897.21 |
| Donations | 80.30 | 3,887.96 |
| Grants | 9,996.00 | 2,667.00 |
| Interest received | 938.91 | 555.37 |
| Total Other | <u>19,739.76</u> | <u>14,355.57</u> |
| | | |
| <u>INCOME TOTAL</u> | <u>29,026.80</u> | <u>21,275.73</u> |
| | | |
| <u>EXPENDITURE</u> | | |
| Telephone & Broadband | 321.41 | 285.27 |
| Electricity | 559.40 | 1,647.82 |
| SW Water | 852.53 | 299.71 |
| Trade Waste | 328.64 | 239.46 |
| Insurance | 1,299.76 | 1,205.11 |
| Licences | 398.79 | 285.21 |
| Cheriton News subs | 0.00 | 10.00 |
| Cleaning Materials | 100.47 | 115.44 |
| Stationery/Postage & Printing | 32.93 | 19.95 |
| Grass Cutting | 221.46 | 334.98 |
| Repairs & Renewals | 984.86 | 342.49 |
| Window Cleaning | 27.00 | 81.00 |
| Sundries | 308.46 | 364.92 |
| Cleaner | 660.00 | 450.00 |
| Total General | <u>6,095.71</u> | <u>5,681.36</u> |
| | | |
| Fund Raising Cost | 3,134.71 | 3,438.58 |
| Market Fund Raising Costs | 580.63 | 569.03 |
| ACRE Loan repayment | 0.00 | 0.00 |
| New Hall Assets | 15,583.13 | 8,065.58 |
| Floor Repair | 344.70 | 0.00 |
| Total Other | <u>19,643.17</u> | <u>12,073.19</u> |
| | | |
| <u>EXPENDITURE TOTALS</u> | <u>25,738.88</u> | <u>17,754.55</u> |
| | | |
| Excess of receipts over expenditure | <u>3,287.92</u> | <u>3,521.18</u> |
| | | |
| Trading Profit/Loss | <u>3,191.33</u> | <u>1,238.80</u> |
| (Income from Hall Hire Less Trading Costs) | | |

CHERITON FITZPAINE
Parish Hall
(Registered Charity No. 202545)

| | £ |
|--------------------------------------|----------|
| Balance brought forward from 2022/23 | 45686.91 |
| Excess receipts from 2023/2024 | 3287.92 |
| Carry forward to 2024/2025 | 48974.83 |

Balance as at 31st January 2024

| | | | |
|-------------|-----------------|------------------------------|-----------------|
| Total Funds | 48974.83 | Lloyds Current Account | 17753.35 |
| | | Treasurers Account Fund No.2 | 0.00 |
| | | Redwood Savings Account | 29251.87 |
| | | Cash in Hand | 607.55 |
| | | Insurance Prepayment | 1362.06 |
| | <u>48974.83</u> | | <u>48974.83</u> |
| | | diff | 0 |

| | | | |
|---------------|-----------------------------|---------------------------|---------------------|
| Hon Treasurer | Signed <u>B. R. Clayton</u> | Name <u>B. R. CLAYTON</u> | Date <u>18.2.24</u> |
| Scrutineer | Signed <u>[Signature]</u> | Name <u>Z. CRUMBY</u> | Date <u>18.2.24</u> |
