

# ELDER STUBBS CHARITY

England & Wales · Charity number 202497

## Details

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**Status** Registered

**Legal form** Other

**Registered** 1989-06-06

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Red Post Box  
Elder Stubbs Allotments  
Rymers Lane  
Oxford  
OX4 3DY

**Phone** 01865 249828

**Email** [info@elderstubbscharityallotments.org](mailto:info@elderstubbscharityallotments.org)

**Website** [elderstubbscharityallotments.org](http://elderstubbscharityallotments.org)

## Activities

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**Objects:** RELIEVING PERSONS IN CONDITIONS OF NEED, HARDSHIP OR DISTRESS RESIDENT IN THE CITY OF OXFORD WITH A PREFERENCE FOR PERSONS RESIDENT IN HOCKMORE STREET, COWLEY, CHURCH COWLEY, TEMPLE COWLEY AND THE ECCLESIASTICAL PARISH OF COWLEY ST.

**Activities:** Owning and leasing 12 acres of Grade 1 agricultural land for allotment purposes. Making grants to benefit the deserving poor in East Oxford.

## Classification

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- **How:** Makes Grants To Organisations, Provides Buildings/facilities/open Space
- **What:** The Prevention Or Relief Of Poverty
- **Who:** People With Disabilities, Other Charities Or Voluntary Bodies, Other Defined Groups

## Geography

- **Area of benefit:** CITY OF OXFORD
- Oxfordshire

## Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31		-	-	-
2023-12-31		-	-	-
2022-12-31	£44,819	£30,302		-
2021-12-31	£41,361	£42,749		-
2020-12-31	£42,153	£44,287		-
2019-12-31	£54,976	£52,459		-
2018-12-31	£53,874	£50,278		-

## Trustees

Name	Role	Appointed
JUDITH ANNE HARLEY		
Rev Canon Dr Geoffrey Brian Tudor Bayliss		2015-11-15
Richard Tarver		2016-01-19

**ELDER STUBBS CHARITY**

England & Wales - Charity number 202497

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# Accounts

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# Trustees' Annual Report for the period

Period start date		Period end date	
From	01 01 2022	To	31 12 2022

## Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Red Post Box Elder Stubbs Allotments
Rymers Lane
Oxford
Postcode <input type="text" value="OX4 3DY"/>

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Fr P Ritchie	Ex officio		Benefice of Cowley
2	Rev Canon Dr G B T Bayliss	Ex officio		Benefice of St John Cowley
3	Cllr R Tarver			
4	Cllr L Arshad			
5	Mrs E J Froggatt			
6	Ms J Harley			
7				
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11				
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14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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**Section B Structure, governance and management**

**Description of the charity's trusts**

Type of governing document (eg. trust deed, constitution)	Scheme of 6 June 1989
How the charity is constituted (eg. trust, association, company)	The Charity is an unincorporated organisation
Trustee selection methods (eg. appointed by, elected by)	Current Trustees may appoint new Trustees having consideration for relevant experience.

**Additional governance issues (Optional information)**

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

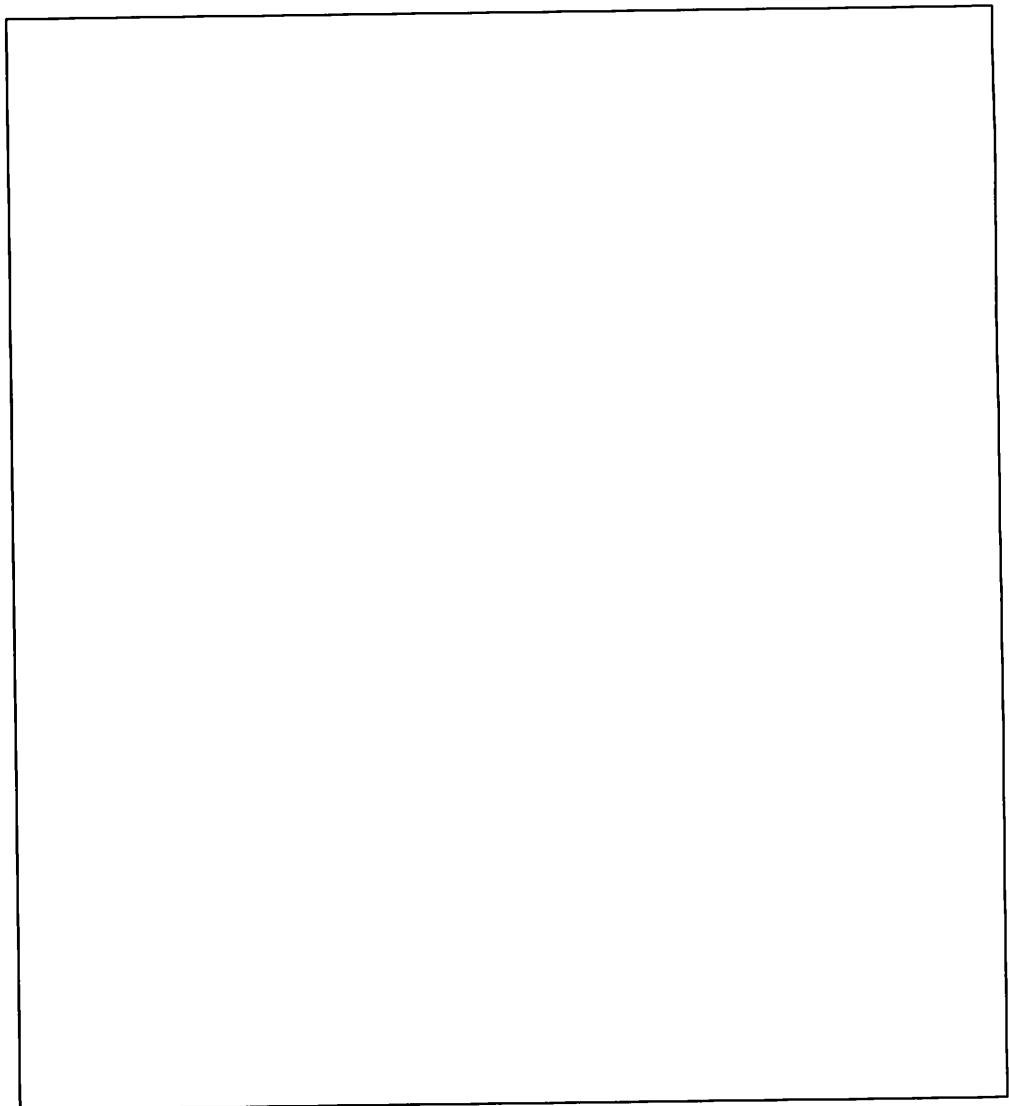
New Trustees are provided with an induction into the charity's operation and objectives.  
The recommendations of the Charity commission for the provision of key documents and booklets are followed.

**Section C Objectives and activities**

**Summary of the objects of the charity set out in its governing document**

The provision of 100 allotments approx. for the benefit of poor people living in the preferred area as set out in the Scheme of Arrangement. 2 local charities are also supported who work with some of the more vulnerable members of our community in order to relieve need, hardship, or distress in the preferred area.

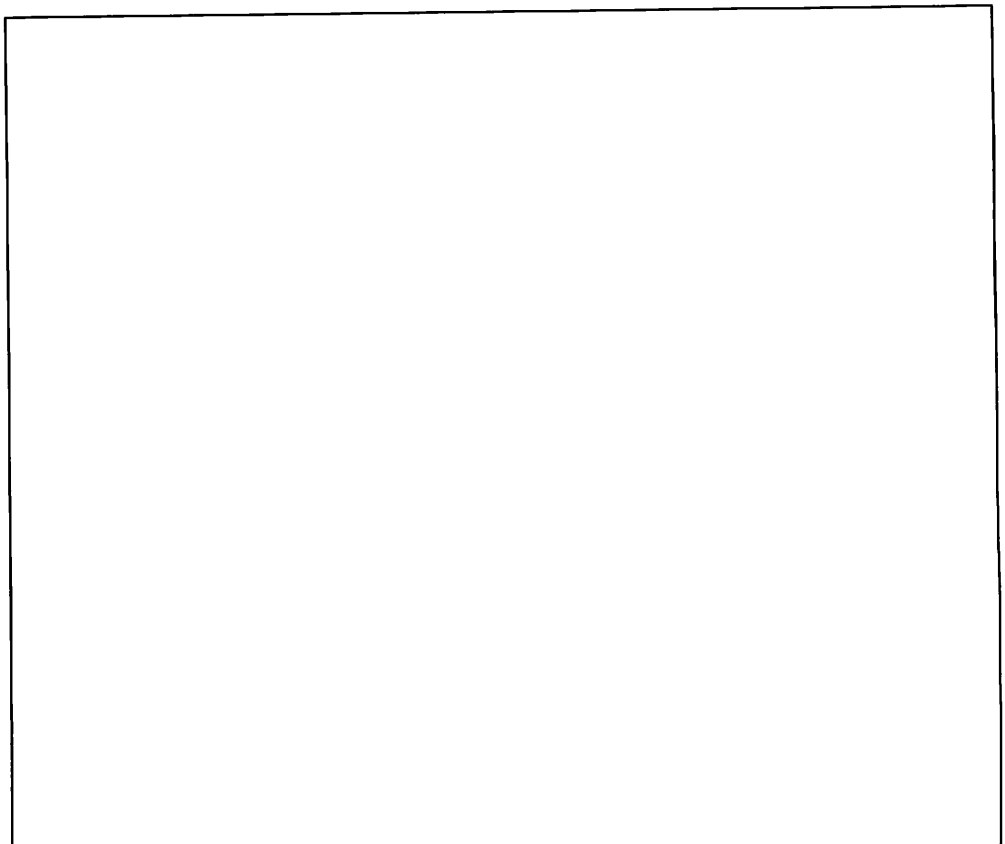
**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**



**Additional details of objectives and activities (Optional information)**

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.



**Summary of the main achievements of the charity during the year**

The Trustees continued to:

Maintain the communal allotment land, and fences.

Provide allotments to vulnerable members of our community in order to relieve need, hardship, or distress within the preferred area of benefit.

The Trustees were able to make a grant to one organisation involved on the Allotment Site as this organisation also provides assistance to the more vulnerable members of our community in order to relieve need, hardship, or distress in the preferred area.

## Section E

## Financial review

**Brief statement of the charity's policy on reserves**

The Trustees policy is to maintain a cash reserve of at least 6 months expenditure in order to ensure that they can continue to provide serviced allotments to vulnerable members of our community.

**Details of any funds materially in deficit**

There were no funds in deficit.

**Further financial review details (Optional information)**

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F

## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (eg Secretary, Chair, etc)

Date



CHARITY COMMISSION  
FOR ENGLAND AND WALES

ELDER STUBBS CHARITY

202497

## Receipts and payments accounts

CC16a

For the period from	Period start date 01/01/2022	To	Period end date 31/12/2022
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Investment Income	40,516	-	-	40,516	36,353
Allotment Income	4,303	-	-	4,303	5,008
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>44,819</b>	<b>-</b>	<b>-</b>	<b>44,819</b>	<b>41,361</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>44,819</b>	<b>-</b>	<b>-</b>	<b>44,819</b>	<b>41,361</b>
<b>A3 Payments</b>					
Administration	20,484	-	-	20,484	27,689
Allotment and Grounds Expenses	5,291	-	-	5,291	5,060
Grants	3,000	-	-	3,000	10,000
Legal	1,527	-	-	1,527	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>30,302</b>	<b>-</b>	<b>-</b>	<b>30,302</b>	<b>42,749</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>30,302</b>	<b>-</b>	<b>-</b>	<b>30,302</b>	<b>42,749</b>
<b>Net of receipts/(payments)</b>	<b>14,517</b>	<b>-</b>	<b>-</b>	<b>14,517</b>	<b>- 1,388</b>
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	15,716	-	-	15,716	17,104
<b>Cash funds this year end</b>	<b>30,233</b>	<b>-</b>	<b>-</b>	<b>30,233</b>	<b>15,716</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Barclays Bank	30,123	-	-
	Cash float	110	-	-
			-	-
	<b>Total cash funds</b>	<b>30,233</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>	Investments	Unrestricted	-	1,282,100
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>	Land	Unrestricted	-	150,000
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval



**Report to the trustees/  
members of**

Charity Name  
Elder Stubbs Charity

**On accounts for the year  
ended**

31 December 2022

**Charity no  
(if any)**

202497

**Set out on pages**

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2021.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**

[Signature box]

**Date:**

[Date box]

**Name:**

A G Nockels

**Relevant professional  
qualification(s) or body  
(if any):**

FCA

**Address:**

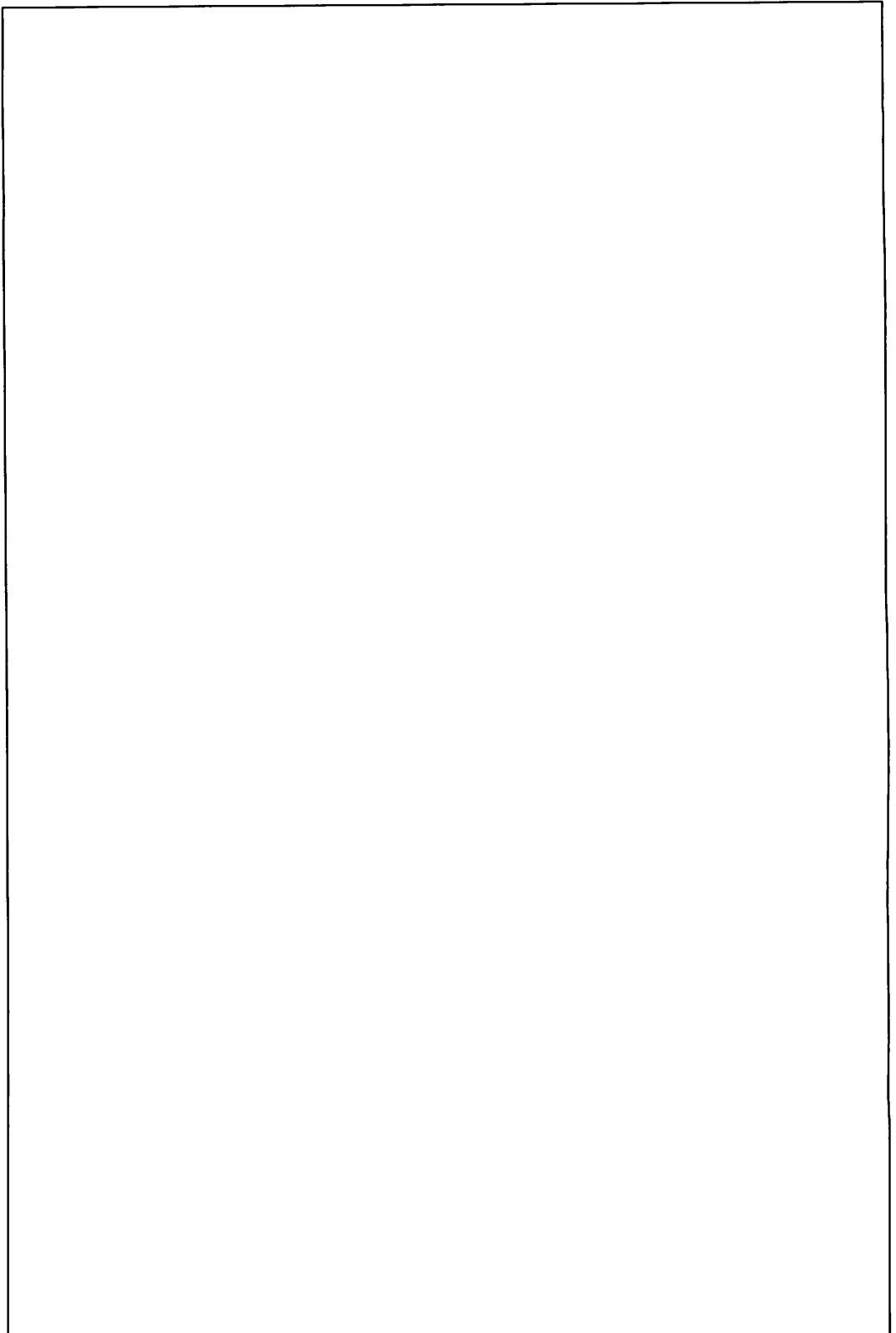
20 Gardiner Close

Abingdon

OX14 3YA

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**



**ELDER STUBBS CHARITY**

England & Wales - Charity number 202497

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# Accounts

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# Trustees' Annual Report for the period

		Period start date			Period end date		
<b>From</b>	01	01	2021	<b>To</b>	31	12	2021

## Section A Reference and administration details

Charity name

ELDER STUBBS CHARITY

Other names charity is known by

Registered charity number (if any)

202497

Elder Stubbs Allotments  
 Rymers Lane  
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 Postcode OX4 3DY

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Fr P Ritchie	Ex officio		Benefice of Cowley
2	Rev Canon Dr G B T Bayliss	Ex officio		Benefice of St John Cowley
3	Cllr R Tarver			Oxford City Council
4	Cllr S Curran		Resigned 6.5.2021	Oxford City Council
5	Cllr L Arshad			Oxford City Council
6	Cllr C Simm		Resigned 6.5.2021	Oxford City Council
7	Cllr S Taylor		Resigned 6.5.2021	Oxford City Council
8	Mrs E J Froggatt			
9	Ms J Harley			
10	H Huyg		Resigned 31.10.21	
11	B Keen		Resigned 1.12.21	
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

--

**Section B Structure, governance and management**

**Description of the charity's trusts**

Type of governing document (eg. trust deed, constitution)	Scheme of 6 June 1989
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Trustee selection methods (eg. appointed by, elected by)	Oxford City Council may appoint up to 6 Trustees. Current Trustees may appoint new Trustees having consideration for relevant experience.

**Additional governance issues (Optional information)**

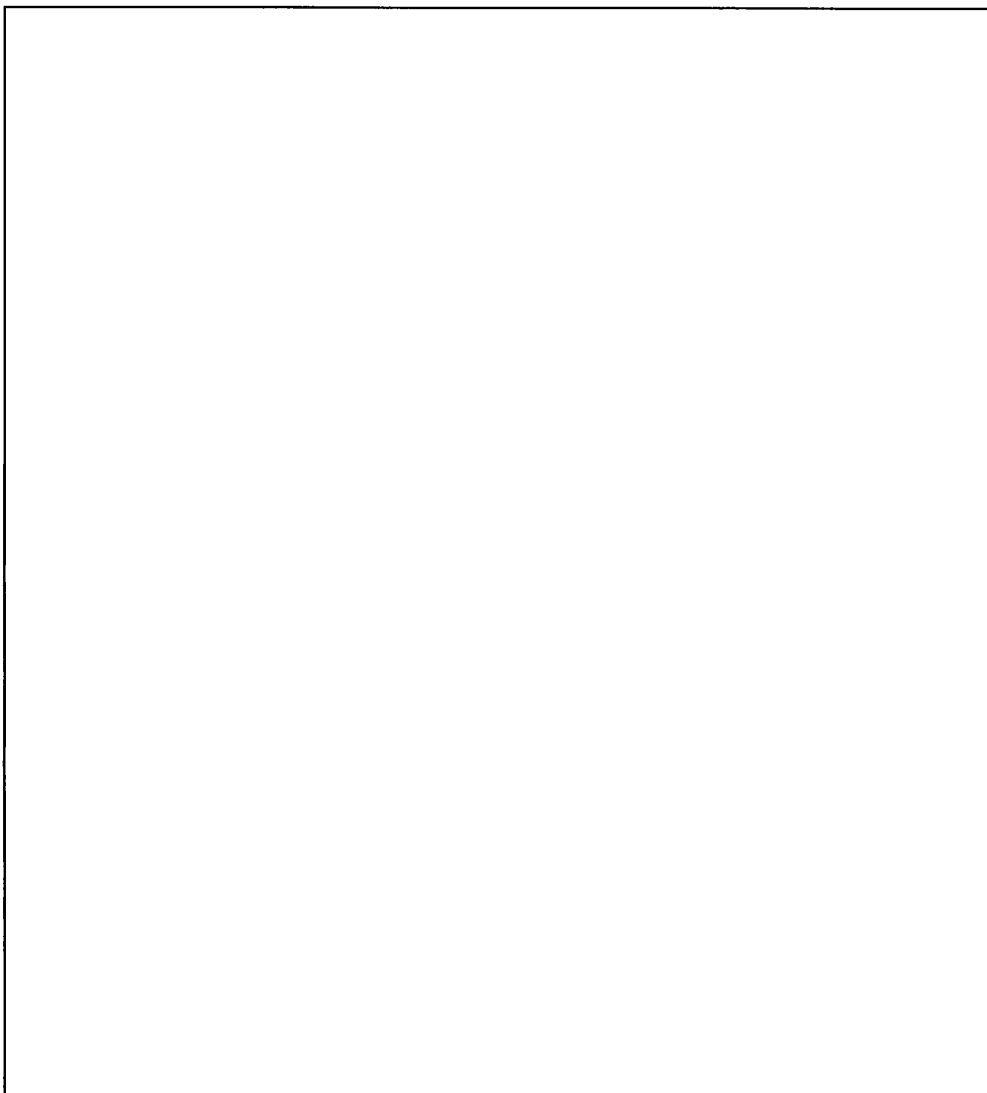
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Summary of the objects of the charity set out in its governing document	The provision of 100 allotments approx. for the benefit of poor people living in the preferred area as set out in the Scheme of Arrangement. 2 local charities are also supported who work with some of the more vulnerable members of our community in order to relieve need, hardship, or distress in the preferred area.
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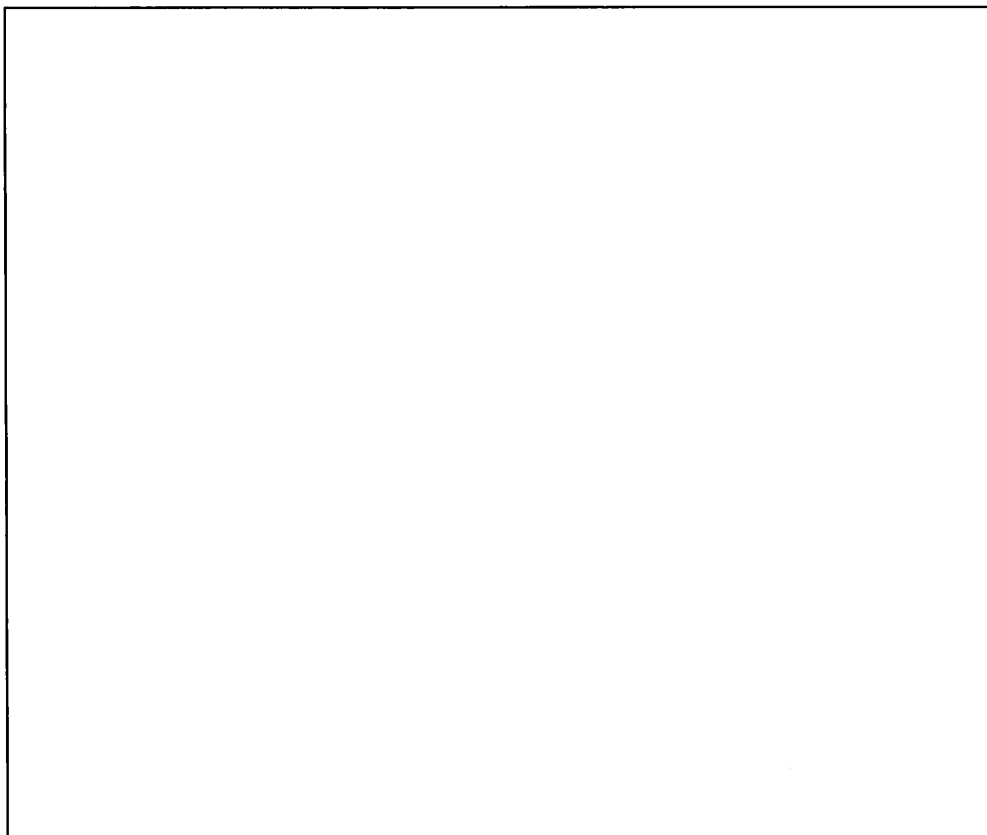
**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**



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- policy programme related investment;
- contribution made by volunteers.



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The Trustees continued to:

Maintain the communal allotment land, and fences.

Provide allotments to vulnerable members of our community in order to relieve need, hardship, or distress within the preferred area of benefit.

The Trustees were able to make grants to the organisations involved on the Allotment Site as these organisations also provide assistance to the more vulnerable members of our community in order to relieve need, hardship, or distress in the preferred area.

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## Financial review

**Brief statement of the charity's policy on reserves**

The Trustees policy is to maintain a cash reserve of at least 6 months expenditure in order to ensure that they can continue to provide serviced allotments to vulnerable members of our community.

**Details of any funds materially in deficit**

There were no funds in deficit.

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F

## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

**Signed on behalf of the charity's trustees**

**Signature(s)**

**Full name(s)**

**Position (eg Secretary, Chair, etc)**

**Date**



CHARITY COMMISSION  
FOR ENGLAND AND WALES

ELDER STUBBS CHARITY

202497

## Receipts and payments accounts

CC16a

For the period  
from

Period start date  
01/01/2021

To

Period end date  
31/12/2021

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Investment Income	36,605	-	-	36,605	36,828
Allotment Income	4,738	-	-	4,738	5,325
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>41,343</b>	<b>-</b>	<b>-</b>	<b>41,343</b>	<b>42,153</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>41,343</b>	<b>-</b>	<b>-</b>	<b>41,343</b>	<b>42,153</b>
<b>A3 Payments</b>					
Administration	25,740	-	-	25,740	36,287
Allotment and Grounds Expenses	6,133	-	-	6,133	-
Grants	10,000	-	-	10,000	8,000
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>41,873</b>	<b>-</b>	<b>-</b>	<b>41,873</b>	<b>44,287</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>41,873</b>	<b>-</b>	<b>-</b>	<b>41,873</b>	<b>44,287</b>
<b>Net of receipts/(payments)</b>	<b>- 530</b>	<b>-</b>	<b>-</b>	<b>- 530</b>	<b>- 2,134</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>17,104</b>	<b>-</b>	<b>-</b>	<b>17,104</b>	<b>19,238</b>
<b>Cash funds this year end</b>	<b>16,574</b>	<b>-</b>	<b>-</b>	<b>16,574</b>	<b>17,104</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Barclays Bank	15,452	-	-
	J M Finn	1,122	-	-
		-	-	-
	<b>Total cash funds</b>	<b>16,574</b>	<b>-</b>	<b>-</b>

(agree balances with receipts and payments account(s))

OK

OK

OK

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>	Investments	Unrestricted	-	1,547,075
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>	Land	Unrestricted	-	150,000
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval



**Report to the trustees/  
members of**

Charity Name  
Elder Stubbs Charity

**On accounts for the year  
ended**

31 December 2021

**Charity no  
(if any)**

202497

**Set out on pages**

1 and 2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2021.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**

**Date:**

**Name:**

A G Nockels

**Relevant professional  
qualification(s) or body  
(if any):**

FCA

**Address:**

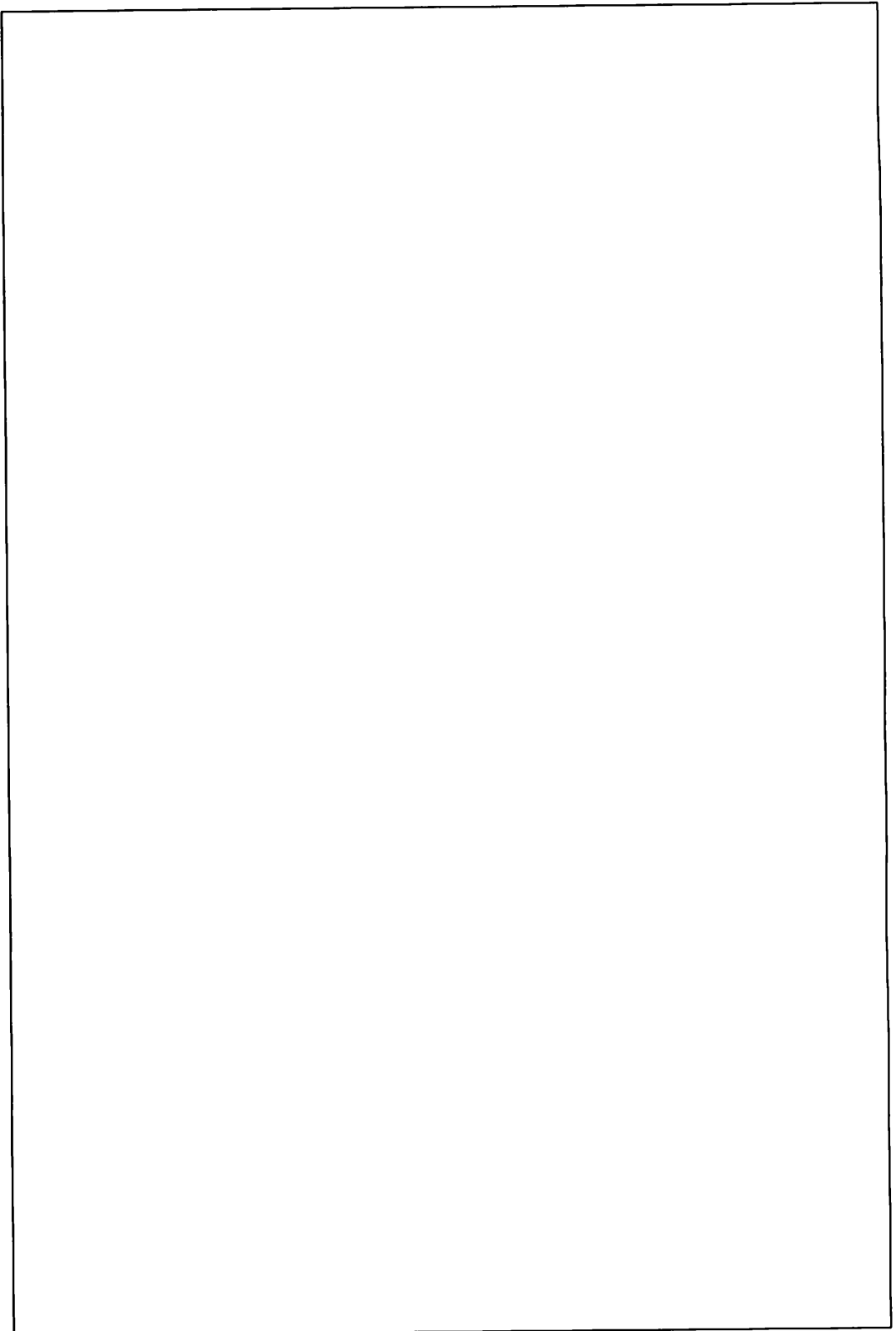
20 Gardiner Close

Abingdon

OX14 3YA

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**



**ELDER STUBBS CHARITY**

England & Wales - Charity number 202497

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# Accounts

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**ELDER STUBBS  
CHARITY**

**ANNUAL REPORT  
2020**

Registered Charity Number 202497

# Elder Stubbs Charity Annual Report 2020

## Chairman's Foreword

2020 proved to be a most challenging year with the sudden emergence of the Coronavirus – Covid 19 – in January and the subsequent national lockdowns from mid-March onward. Like many organisations our plans and schedule of meetings were severely disrupted but – like others – we adapted and, where necessary, conducted business online. Our body of Trustees remained unchanged from the previous year mainly because local Council Elections across the country were postponed from 2020 to 2021. Five of our Trustees for 2020 were Council-nominated local City councillors, and this had the potential to change with election results.

Our two Estates Managers, Phil Crème and Edmund Faria, continued with their joint working arrangement to ensure that the running and maintenance of the allotments went as smoothly as ever. As an outdoor establishment the allotments stayed open for tenants throughout, following Government guidance on social distancing and Covid security, with outdoor activities being beneficial for both physical and mental health. This entailed extra work for Phil and Edmund who provided site notices with Covid guidance and advice, ensured that site gates remained locked with access for tenants only, and increased e-mail correspondence with tenants. The Trustees and tenants are most grateful to both Phil and Edmund for their efforts in keeping the allotments open and safe throughout the pandemic.

During lockdown periods some tenants were unable to attend their plots, and this included members of two charities supported by Elder Stubbs, The Porch and Restore. Covid restrictions resulted in cancellation of the annual August Elder Stubbs festival, probably for the first time since its inception, which is organised by Restore and held on the Elder Stubbs site. This is a popular event for tenants, local residents, and their families, and we look forward to its restoration as soon as circumstances permit. With the guidance of Phil and Edmund it was still possible to view and judge the allotments in August in order to award the Clerk's Cup to the most commendable plot.

Our annual financial review was conducted in April 2020 via e-mail thanks to material supplied by our stockbroker Dominic Drozd, who always provides wise advice and diligently oversees our investment returns to balance carefully both capital and income. Our AGM was held in November 2020 and conducted via Zoom – the first online meeting for Elder Stubbs Trustees, staff, and associates. This proved a success and it is anticipated that further Trustee meetings will be conducted in this way until it is safe to meet again in person. Our annual meeting with tenants, usually held in September, was postponed and will also be resumed when safe to meet in person.

Other events during 2020 included the introduction of Controlled Parking Zones (CPZs) in Rymers Lane and Bhandari Close, both adjoining the allotments, which reduced the number of roadside parking spaces for tenants and staff, so additional parking spaces were created inside the main Elder Stubbs gate to compensate for this. Site security was improved in the autumn by replacing site padlocks and keys with security padlocks and individually numbered keys. By the

end of the year our waiting list for available plots had increased to around forty, with extra interest and demand generated by the Covid lockdowns and residents seeking beneficial and productive outdoor activities.

As ever, I wish to record my appreciation and thanks to the Trustees who have served during this year, for their thoughtful comments and advice; to our Solicitor to the Trustees, Ms. Kathryn Woodward, for her wise guidance; and to our stockbroker Dominic Drozd for his careful stewardship of our portfolio. The same appreciation and thanks are due to our part-time staff – our Estates Managers Phil and Edmund and our Charity Manager Ian Honeyman – who are most dedicated and industrious, and who contribute above and beyond their paid remit.

If you wish to contact us our e-mail address is: [info@elderstubbscharityallotments.org](mailto:info@elderstubbscharityallotments.org)

Our website, developed by Phil, is [www.elderstubbscharityallotments.org](http://www.elderstubbscharityallotments.org). Do view and enjoy!

**Judith Harley**

## **Report of the Trustees for 2020**

For a further year the Trustees felt obliged, in order to stay within budget, to reduce charitable giving by a substantial amount as shown in the Accounts for the year which follow. They did so with considerable regret, but investment income, already depressed, was further affected by the pandemic. It remains their hope that they will be able to return to previous levels in the future.

Few aspects of life have been unaffected by the pandemic, but, in a way, allotment activity has fared better than much else. Tending an allotment is, by necessity, an outdoor activity. Those doing the tending are by and large socially distanced by virtue of the separation of their plots from other plots. Much of the estate management is also carried out in the fresh air. But the meeting of Trustees was severely disrupted and, as mentioned above, income was greatly reduced.

The Trustees met only once in the course of the year, via zoom. The Trustees who served in the year were:

Ex Officio

Fr. Philip Ritchie, Vicar of Cowley St. John

Rev. Geoffrey Bayliss, Team Rector of Cowley.

Nominated by Oxford City Council

Mr. Bryan Keen (until 1.7.20)

Cllr. Richard Tarver

Cllr. Steven Curran

Cllr. Lubna Arshad

Cllr. Christine Simm (from 13.07.20)

Cllr. Sian Taylor (from 12.6.20)

Co-opted  
Mrs. Lis Agulnik  
Ms. Judith Harley - Chairman  
Mr. Herman Huyg  
Mr. Brian Keen (from 1.7.20)

Charity Manager, Mr Ian Honeyman  
Estate Manager, Mr. Phillip Crème  
Assistant Estate Manager, Mr Edmund Faria  
Solicitor to the Trustees, Ms. Kathryn Woodward

## **Elder Stubbs Charity Trustees**

# **Elder Stubbs Charity Allotments Annual Report 2020**

**Overview:** It was noteworthy during 2020 that our waiting list started with about 5 people waiting for a plot and finished with nearer 40. A testament to people realising what an incredibly beneficial asset an allotment site provides for the local community particularly when confronted by the extraordinary situation wrought by Covid.

When lockdown was rolled out and restrictions were placed on people's movements and the closure of businesses because of the risk of spreading the virus, we felt it was important to keep the allotments open for Tenants. Allotments provide an ideal environment for engaging in socially distanced activity and many of our tenants told us how much they felt having an allotment plot felt like a life saver!

We endeavoured to make the site as Covid safe as possible with notices put on the gates announcing Government recommendations.

**The Estate:** We continued throughout the year to maintain the site doing the majority of the work ourselves with some invaluable volunteer assistance. Where necessary we called in outside contractors which included some necessary tree surgery.

**The Allotments:** As would be expected during this exceptional year, some of our tenants plots had the benefit of a lot of attention during lockdown and looked really impressive. Similarly because of Covid circumstances other plots were neglected because of necessary safeguarding or other associated Covid problems which prevented some tenants attending

to their plots. We tried to be supportive where this was possible to keep those plots strimmed when weedy..

**Supported Charities and Community Groups:** Our main supported charities - Restore and The Porch both had prolonged periods during lockdown when their members were unable to attend. Both maintained their growing area with staff input and volunteers working in a Covid secure way. Our other Community Groups continued to maintain their plots in a similarly restricted way.

Estate Manager

Phil Creme

## Elder Stubbs Charity

### Receipts and Payments Accounts for the period 1st January to 31st December 2020

<b>Receipts</b>	Unrestricted funds	Restricted funds	Total 2020	Notes	Total 2019
Interest & Dividends	36,828		36,828		46,930
Rents & Maintenance	3,597		3,597		3,590
Trading	1,728		1,728		2,661
Other	0		0		1,795
<b>Total receipts</b>	<b>42,153</b>		<b>42,153</b>		<b>54,976</b>

### Payments

Grants	8,000		8,000		20,500
Management & Admin	35,180		35,180	1	31,001
Trading	1,073		1,073		867
Other expenses	34		34		91
<b>Total Payments</b>	<b>44,287</b>		<b>44,287</b>		<b>52,459</b>

Cash last year end	23,926
Cash this year end	23,413

<b>Investment Assets</b>	Type	Funds to which asset belongs	2020 value
	Stocks & Shares	Unrestricted	1,354,842
	Cash on deposit	Unrestricted	0

### Assets retained for charity's own use

Land	Unrestricted	2	150,000
Equipment & stores	Unrestricted	3	4,109

**Total assets including cash** 1,532,364

- Notes
1. includes salaries, professional site work, volunteers' expenses, office costs
  2. 12 acres of grade 1 agricultural land valued by Oxford City Council
  3. equipment at depreciated value - straight line over anticipated life of item

Ms. Judith Harley Chairman  
Mr. Bryan Keen Chairman, Finance Committee

## Elder Stubbs Charity

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Ms. Judith Harley Chairman  
Mr. Bryan Keen Chairman, Finance Committee



Section A

Independent Examiner's Report

Report to the trustees/ members of

ELDER STUBBS CHARITY

On accounts for the year ended

31 DECEMBER 2020

Charity no (if any)

Set out on pages

1

(insert number to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [ ] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

[Signature]

Date:

15 JULY 2021

Name:

MR ALAN FREDERICK MARTIN

Relevant professional qualification(s) or body

[Empty box]

(if any):

Address:

39 CHURCH HILL ROAD  
COWLEY  
OXFORD OX4 3SG

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.