

Trustees' Annual Report
For the period

CHARITY
COMMISSION
FOR ENGLAND AND WALES

Period Start Date	01	01	2021
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Period End Date	31	12	2021
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Charity Name	Tibberton Almshouses
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Charity No	202311
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Objectives and Activities

- * Summary of the purposes of the charity as set out in its governing document.

To permit the properties to be forever occupied by aged or infirm persons of the Village of Tibberton (Now Tibberton, Taynton, Rudford and Highleadon, Highnam and where merit exists).

- * Summary of the main activities in relation to those purposes for the public benefit, in particular the activities, projects or services identified in the accounts.

To provide housing for the elderly and maintain the environment surrounding the properties to a decent standard.

- * Statement confirming whether the Trustees have had regard to the guidance issued by the Charity Commission on public benefit.

Due note is taken of the guidance on public benefit and the Trust has undertaken to renovate and refurbish one of its properties during the year (complete 2021) and continues to improve the environment within which the properties lie. A third property renovation was started in September 2021

Additional Information

- * Policy on grant making.

The Trust has no policy on grant making due to its size.

- * Policy on social investment including program related investment.

All income received by the Trust in the form of Monthly Maintenance Contributions is re-invested into the well-being of its residents. Together with a loan from The Almshouse Association the Trust refurbished and renovated one of its properties during 2020/21.

- * Contribution made by volunteers.

Like-minded volunteers assist the Trustees when and where available.

Achievements and Performance

- * Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.

The Trustees support their residents (beneficiaries) by providing a decent environment to live in. One property was renovated and refurbished during 2020/21. A third refurbishment and renovation during September 2021. More fencing and landscaping carried has been carried out. Services such as Water Rates, TV licence, Septic Tank clearance, Green Wheelie Bin(s), House Content and Insurance is provided.

- * Achievements against objectives set.

During 2020 a loan was negotiated between the Trust and The Almshouse Association to refurbish and renovate one of its properties. The no-interest loan is for 10 years and repaid by two payments per year. Together with money from the current account we achieved the property refurbishment with the new resident moving into the property in February 2021.

The loan will have a detrimental effect on the service provided, however we continue to make a contribution to our 'critical reserve' to cater for unforeseen events.

The Trust continued to enhance the surrounding area during the year.

- * Performance of fundraising activities against objectives set.

Fully achieved.

Three grants were made available to the Trust during 2021.

- The Forest of Dean District Council (Publica Group) made a grant of £10000, enabling the trust to renew 14 windows and three doors.
- A grant of £25000 was made available by the Almshouse Association to refurbish and renovate a third property.
- A grant was made available by Gloucestershire County Council from their 'Build Back Better' fund administered by Gloucestershire County Councillors for the refurbishment of the third property.
- * Investment performance against objectives.

Investment ongoing in providing a better environment for our residents, fully achieved.

Financial Review

- * Review of the charity's financial position at the end of the period.

The Trust's bank account remains in balance with all the objectives achieved.

- * Statement explaining the policy for holding reserves stating why they are held.

Reserves are held for upgrading properties and the surrounding environment.

- * Amount of reserves held.

Balance for M&G Charity Asset Fund ('critical reserve') @ end of period = £13978.

- * Reasons for holding zero reserves.

N/A

- * Details of fund materially in deficit.

N/A

- * Explanation of any circumstances about the charity continuing as a going concern.

The charity has been a going concern for 153 years and sees no reason that the status quo should not remain so.

Additional Information

- * The charity's principal source of funds (including any fundraising).

Monthly Maintenance Contributions and grants where available. A loan was negotiated with The Almshouse Association during 2020.

- * Investment policy and objectives including any social investment policy adopted.

Investment is required for renovation and refurbishment of the properties and improvement of the surrounding environment.

- * A description of the principal risks facing the charity.

One of the properties will require a full refurbishment and renovation when it becomes vacant.

Structure Governance and Management

- * Type of governing document.

Trust Deed of 1868 (Entered on the Register of Charities on 11th May 1962).

- * How is the charity constituted?

Unincorporated.

- * Trustees selection methods including details of any constitutional provisions.

By interview locally, the Trust should have one member of Tibberton Court and a member of Holy Trinity Church, (where possible).

Additional Information

- * Policies and procedures adopted for the induction and training of Trustees.

Training / online training offered through The Almshouse Association.

The Trust acknowledges the need and is engaging in developing new policies: -

All the developed policies will be reflected in the Residents Handbook and is ongoing.

Mandatory policies

Recommended Policies

The Charity Commission expects almshouse charities to have in place a number of policies and these are listed in the Annual Return.

Policies listed in the Charity Commission Annual Return

All Almshouse Charities:

- [Risk Management](#)
 - [Investment](#)
 - [Safeguarding](#) (Agreed)
 - [Conflict of Interest](#)
 - [Financial Controls](#)
 - [Managing Volunteers](#)
 - [Complaints](#)
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Further Policies Recommended by The Almshouse Association

- [Health and Safety Policy](#)
- [Equality and Diversity](#)
- [Data Protection](#)
- [Reserves](#)

Note:

It is important that all trustees are aware of, and agree with, all the points in each of the policies. They can be adapted as necessary for each charity.

There is some duplication amongst regulators as to required policies. Each charity must ensure that they have all the necessary policies in place and that staff and residents are aware of, and adhere to, these policies.

- * The charity's organisational structure and any wider network with which the charity works.

The charity has five Trustees, a Chairman, Clerk / Treasurer a member of Tibberton Court and a member of Holy trinity Church (where possible). The Trust has a close working relationship with The Almshouse Association.

- * Relationship with any related parties.

The Almshouse Association. Forest of Dean District Council (Publica Group).

Reference and Administrative Details

Charity Name	Tibberton Almshouse Trust
Other name the charity uses	Tibberton Almshouses
Registered charity number	202311
Charity's principal address	4 The Old Court Drive Tibberton Gloucester GL19 3AS

Names of the Charity Trustees who manage the Trust

Trustee Name	Office (if any)	Dates acted if not for whole year	Name of person or (body) entitled to appoint Trustee (if any)
Mike Bowman	Chairman		All Trustees
Phil Bevan	Clerk / Treasurer		
Kate Davies	Trustee		
Joanne Davies	Trustee		
Alison Evans	Trustee and Representative of Tibberton Court		
Ellie Woolley	Trustee and Representative of Tibberton Court		

Reference and Administrative Details

(continued)

- * Corporate Trustees.

There are no Corporate Trustees.

- * Name of Trustees holding title to property belonging to the charity.

The Trustees have agreed to transfer the assets of the Trust to the Official Guardian of the Charity Commission.

Funds held as Custodian Trustees on behalf of others

- * There are no Custodian Trustees as part of the Tibberton Almshouse Trust.
- * No advisers to the Trust.
- * No Chief Executive.
- * No key personnel exempt from disclosure.

Declarations

* The Trustees declare that they have approved the Trustees Report above.

Signed on behalf of the Charity's Trustees.

Signature(s)	<i>P S Bevan</i>	
Full Name(s)	Philip S Bevan	
Position held	Clerk / Treasurer	
Date:	<i>03/03/2022</i>	

Tibberton Almshouses (Annual Accounts 01.01.2021 – 31.12.2021)

Payments (£)		
420	Almshouse Association	142.00
421	Richard Haines (No3) Electrics	2147.11
422	Stuart Haines (No3) Heating & Plumbing	4849.87
423	Mike Bowman (No3) Kitchen etc	7000.00
424	Richard Haines (No3) Electrics	61.07
425	EDF (No3)	23.89
426	Phil Bevan (Honorary & Expenses)	410.00
427	M Bowman (No3) Bathroom etc	1000.00
428	STWA (Water Rates Nos 1-4)	436.80
429	Forest of Dean DC (Green Wheelie Bin) (No1)	84.00
430	Phil Bevan (No3) White Goods etc	1000.00
431	Mike Bowman (No3) Insulation etc	299.00
432	R Bowman BSG (Garden Maintenance)	135.00
433	Glevum (Windows & Doors)	1100.00
434	R Bowman BSG (Garden Maintenance)	90.00
435	Grout (insurance)	785.21
436	R Bowman BSG (Garden Maintenance)	90.00
437	R Bowman BSG (Garden Mtce) (Not Presented)	0.00
438	Glevum (Windows & Doors)	9717.62
439	(Cancelled Cheque)	00.00
440	Ian Stait (Wasps)	90.00
441	R Bowman BSG (Garden Maintenance)	90.00
442	EDF (No4)	4.17
443	Holy Trinity Fabric Fund (2022 Accounts)	0.00
444	EDF (No4)	26.58
445	TV Concessionary Licence	7.50
	M&G Units (January – December)	1200.00
	(June) Almshouse Association (Repayment of Loan)	1312.50
	(June) Almshouse Association (Repayment of loan)	1312.50
	(December) Almshouse Association (Repayment of Loan)	1312.50
	Total	34727.32

Chairman: Mike Bowman:

Signed: **Michael Bowman**

Clerk / Treasurer: Phil Bevan:

Signed: **Philip Bevan**

Income (£)	
Residents Contributions	13280.00
(Forest of Dean District Council) [Publica Group Grant]	10000.00
M&G Distribution	9.77
Wayleave	11.92
Repayment of loan error	1312.50
Total	24614.19

Bank Reconciliation	
C/F 2021	16656.77
Income 2021	24614.19
Total	41270.96
Payments	34727.32
Total	6543.64

Investments
Charity Multi Asset Fund (Extraordinary Repair Fund) Accumulation Shares as @ 01/01/2022 = 141.635 units valued at £14829.63p
Charity Multi Asset Fund (Distribution Fund) = @ 01/01/2022 = 296 units valued at £269.80p

Chairman	Clerk / Treasurer
Mike Bowman	Phil Bevan
Signature: Michael Bowman	Signature: Philip Bevan
Date:	Date:

Firecroft
Tibbston
Stowcester
GL2 8EB

24 January 22

This is to certify that I have
checked the accounts of the
Tibbston Almshouses for the
year ending 31 December 2021.

The accounts are an accurate
record of the income and the
expenditure for the year.



R. S. WALLER

Chartered Engineer