



# Trustees' Annual Report for the period

Period start date			Period end date		
From	1 <sup>st</sup>	April 2023	To	31 <sup>st</sup>	March 2024

## Section A Reference and administration details

Charity name **Denham Memorial Hall**

Other names charity is known by **DENHAM VILLAGE MEMORIAL HALL**

Registered charity number (if any) **202124**

Charity's principal address **Denham Memorial Hall**

**Village Road**

**Denham, Bucks**

**UB9 5BN**

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year
1	Rosemarie Stevenson	Trustee	
2	Cathy Jullien	Secretary	
3	Tim Greenfield	Trustee & Treasurer	
4	Beverley Walker	Chairman	
5	Derek Walker		
6	Kathleen Anderson		
7	Stefan Wrana		
8	Carmen Brown	Co-opted Member	
9	Alison Turrall	Co-opted Member	
10	Anne Leigh	Denham Nursing Fund Representative	
11	Marilyn Heath	Parish Council Representative	
12	Alex Brodie		
13			
14			
15			
16			
17			
18			
19			
20			

### Names of the trustees for the charity, (custodian trustees)

Name	Dates acted if not for whole year
Tim Greenfield	
Rosemarie Stevenson	



**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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**Section B      Structure, governance and management****Description of the charity's trusts**

Type of governing document  
(eg. trust deed, constitution)

Trust Deeds dated 22nd December 1921, 2nd February 1933 and 26<sup>th</sup> April 1961

How the charity is constituted  
(eg. trust, association, company)

Trust

Trustee selection methods  
(eg. appointed by, elected by)

Appointed by Trustees

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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**Summary of the objects of the charity set out in its governing document**

Trust to provide a Village Hall and Community Centre for the benefit of the inhabitants of the Parish of Denham

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

Varied – We provide the Hall, buildings and grounds buildings as a suitable place for the people of Denham to meet and hold events.



**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.



**Summary of the main achievements of the charity during the year**

The Chair gave a report and update on activities for the Hall over the past year and thanked members of the Committee individually for their hard work and commitment during the year, and also for the excellent team work



## Section E

## Financial review

**Brief statement of the charity's policy on reserves**

Reserves will be used for emergencies and refurbishment.

**Details of any funds materially in deficit**

**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F

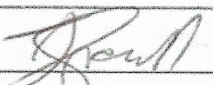

## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Tim Greenfield	Rosemarie Stevenson
Position (eg Secretary, Chair, etc)	Trustee and treasurer	Trustee

Date 10th November 2024





# Independent examiner's report on the accounts of Denham Memorial Hall

Section A

Independent Examiner's Report

Report to the trustees of **Denham Memorial Hall**

On accounts for the year ended

31<sup>st</sup> March 2024

Charity no  
(if any)

202124

Set out on pages

1

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 43 of the 1993 Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 43(7)(b) of the 1993 Act, and
- to state whether particular matters have come to my attention.

**Basis of independent examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention which gives me reasonable cause to believe that in, any material respect, the requirements to keep accounting records in accordance with section 41 of the 1993 Act; and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act have not been met or to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date: 2/10/2024

Name:

Mr Chris Jenkins

**Relevant professional body :**

Retired Financial Adviser

**Address:**

Riverside House, Rope Walk

Hamble

Southampton. SO31 4HD



# DENHAM VILLAGE MEMORIAL HALL

## Statement of Financial Activities (SOFA)

Income & Expenditure for the Year to 31/03/24

	£
Regular bookings	12,387
Other Bookings	21,526
deposits	11,406
Electricity Substation	100
Insurance Claim	941
Filming	-
Fund Raising	-
Council Offices Rent	2,359
Bungalow Rent	15,772
<b>Total Income</b>	<b>64,491</b>
<b>Expenditure</b>	
Stationary	-
Advertising	320
Water	1,284
Boiler Repairs	-
Refuge Collection	-
Telephone	578
Cleaners	4,860
Cleaning Materials	1,374
Electricity	17,927
Bank Charges	61
Insurance	3,305
Repairs and renewals	5,110
Fire Precautions	132
Hall Improvements	2,903
Bungalow costs	4,063
Performing Rights	636
Misc sundries	220
Wages	4,800
Garden	-
refunds	1,119
deposit returns	12,230
<b>Total Expenses</b>	<b>60,922</b>
<b>SURPLUS ON HIRING ACTIVITIES</b>	<b>3,569</b>

## DENHAM VILLAGE MEMORIAL HALL

BALANCE SHEET as at 31st March 2024

	2023/2024 £
<b>CASH</b>	
Treasurer's Account	18,264
Money Master Business Account	5,636
<b>Total Cash</b>	<b>23,899</b>
<b>Deposits Held</b>	<b>-3,610</b>
<b>Uncleared Cheques</b>	<b>0</b>
<b>TOTAL ASSETS</b>	<b>20,289</b>

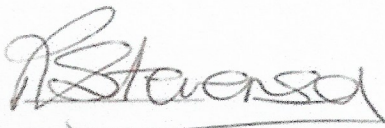
### Notes

1. A proportion of the revenue will be used for "redcoration and equipment" for redecoration of the hall and replacement of furniture and equipment.
2. Extra hire charges for the kitchen are to be used for kitchen equipment.
3. The Memorial Bungalow ceased to be a caretaker's residence in 2004/5 and is now let to private tenants. The rent received is paid into a separate fund and will be used to refurbish the bungalow and maintain the Hall.
4. Trust Deed clause (10(1)) states the committee receives an "audited" statement of its accounts and clause (10(6)) an auditor is appointed. They are taking this on the Charity commissions advice as being examined by a capable person
5. The Project account is for major improvements on the Hall and grounds. The next project is for a Play area and gates.

Signed



Treasurer



Trustee

Date

I certify that the forgoing accounts have been correctly drawn up in accordance with records produced to me and as required by the Charity Commission Statement of Recommended Practice (SORP)

Signed

