

Trustees' Annual Report for the period

From **Period start date** 1st April 2022 To **Period end date** 31st March 2023

Section A Reference and administration details

Charity name **Denham Memorial Hall**

Other names charity is known by **DENHAM VILLAGE MEMORIAL HALL**

Registered charity number (if any) **202124**

Charity's principal address **Denham Memorial Hall**

Village Road

Denham, Bucks

UB9 5BN

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year
1	Rosemarie Stevenson	Trustee	
2	Cathy Jullien	Secretary	
3	Tim Greenfield	Trustee & Treasurer	
4	Beverley Walker	Chairman	
5	Derek Walker		
6	Kathleen Anderson		
7	Stefan Wrana		
8	Carmen Brown	Co-opted Member	
9	Alison Turrall	Co-opted Member	
10	Anne Leigh	Denham Nursing Fund Representative	
11	Marilyn Heath		
12	Amarjeet Hans	Parish Council Representative	
13	Alex Brodie		
14			
15			
16			
17			
18			
19			
20			

Names of the trustees for the charity, (custodian trustees)

Name	Dates acted if not for whole year
Tim Greenfield	
Rosemarie Stevenson	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Trust Deeds dated 22nd December 1921, 2nd February 1933 and 26 th April 1961
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Appointed by Trustees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Summary of the objects of the charity set out in its governing document

Trust to provide a Village Hall and Community Centre for the benefit of the inhabitants of the Parish of Denham

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Varied – We provide the Hall, buildings and grounds buildings as a suitable place for the people of Denham to meet and hold events.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main
achievements of the charity
during the year**

The Chair gave a report and update on activities for the Hall over the past year and thanked members of the Committee individually for their hard work and commitment during the year, and also for the excellent team work

Section E

Financial review

Brief statement of the charity's policy on reserves

Reserves will be used for emergencies and refurbishment.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

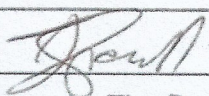
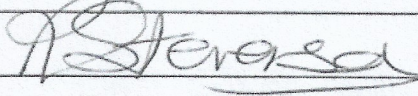
Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Tim Greenfield	Rosemarie Stevenson
Position (eg Secretary, Chair, etc)	Trustee and treasurer	Trustee

Date

10th November 2023



Independent examiner's report on the accounts of Denham Memorial Hall

Section A

Independent Examiner's Report

Report to the trustees of	Denham Memorial Hall		
On accounts for the year ended	31 st March 2023	Charity no (if any)	202124
Set out on pages	1		

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 43 of the 1993 Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 43(7)(b) of the 1993 Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention which gives me reasonable cause to believe that in, any material respect, the requirements to keep accounting records in accordance with section 41 of the 1993 Act; and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act have not been met or to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date: 2/10/2023

Name:

Mr Chris Jenkins

Relevant professional body :

Retired Financial Adviser

Address:

Riverside House, Rope Walk

Hamble

Southampton. SO31 4HD

DENHAM VILLAGE MEMORIAL HALL

Statement of Financial Activities (SOFA)

Income & Expenditure for the Year to 31/03/23

	£
Regular bookings	11,284
Other Bookings	19,896
deposits	12,392
Electricity Substation	200
Donations	871
Filming	-
Fund Raising	-
Council Offices Rent	1,573
Bungalow Rent	15,176
Total Income	61,390
Expenditure	
Stationary	-
Advertising	2,514
Water	1,398
Boiler Repairs	-
Refuge Collection	1,496
Telephone	578
Cleaners	5,133
Cleaning Materials	3,708
Electricity	15,609
Bank Charges	82
Insurance	2,646
Repairs and renewals	7,613
Fire Precautions	84
Hall Improvements	2,010
Bungalow costs	6,071
Performing Rights	141
Misc sundries	100
Wages	4,800
Garden	-
refunds	2,122
deposit returns	12,586
Total Expenses	68,691
SURPLUS ON HIRING ACTIVITIES	- 7,301

DENHAM VILLAGE MEMORIAL HALL

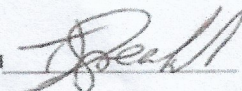
BALANCE SHEET as at 31st March 2023

	2022/2023 £
CASH	
Treasurer's Account	14,735
Money Master Business Account	7,636
Total Cash	22,371
Deposits Held	-3,560
Uncleared Cheques	0
TOTAL ASSETS	18,811

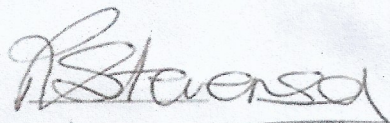
Notes

1. A proportion of the revenue will be used for "redcoration and equipment" for redecoration of the hall and replacement of furniture and equipment.
2. Extra hire charges for the kitchen are to be used for kitchen equipment.
3. The Memorial Bungalow ceased to be a caretaker's residence in 2004/5 and is now let to private tenants. The rent received is paid into a separate fund and will be used to refurbish the bungalow and maintain the Hall.
4. Trust Deed clause (10(1)) states the committee receives an "audited" statement of its accounts and clause (10(6)) an auditor is appointed. They are taking this on the Charity commissions advice as being examined by a capable person
5. The Project account is for major improvements on the Hall and grounds. The next project is for a Play area and gates.

Signed



Treasurer



Trustee

Date 10/11/223

I certify that the forgoing accounts have been correctly drawn up in accordance with records produced to me and as required by the Charity Commission Statement of Recommended Practice (SORP)

C. Jenkins