

Sir John Jacob's Almshouses
(Registered Charity 201934)

Report for the Year 2022

1. Trustees

Councillor S Kindersley	(Chairman)
Mrs. J Hough	(Hon Secretary)
Mrs I Gray	(Hon Treasurer)

2. Addresses

Correspondence

Mrs C Wright
Clerk to the Trustees
24 Elizabeth Way
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Nr. Sandy Bedfordshire
SG19 3NH
01767 651120
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Finances

Mrs I Gray
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01767 651212

3. Authority

The Charity Commission Scheme dated 11th July 1958 and as amended by the Commissioners Scheme of 9th August 1974, 26th January 1984, 16th September 1996 and 9th July 2015.

4. Objective.

To provide accommodation in accordance with the founder's wishes. These may be summarised as:- "To provide accommodation for 10 poor widows of good character resident in the Parish of Gamlingay". The Charity Commission amended the scheme to give the trustees considerable latitude over appointments provided that the wishes of the founder were given proper consideration.

5. Constraints.

The almshouses in this trust have very steep kite winding staircases which are structurally unsuited for elderly or frail persons. With only a single bedroom it is also the trustees' view that the houses are not suitable for other than single occupation.

It should be noted that the founder made no distinction on the grounds of age. The trustees are however faced with a real dilemma. According to the Almshouse Association an appointment once made should extend for the lifetime of the beneficiary. This difficulty is sharpened by the stance taken by the Housing Officer of the Local District Council who regards the almshouses as cheap housing stock with "tenants" with protected tenancies. Thus, the trustees seek elderly or retired beneficiaries.

6. Status of the Trust.

Capital.

Virtually all the wealth and assets of the trust are vested in buildings. The almshouses and the associated Chapel are Grade 2* Listed buildings. A professional valuation carried out in 2012 indicated a capital value in the region of £1,100,000 if the properties were sold with vacant possession. It was decided that to show a true and fair view, the accounts in 2020 were updated to show the estimated current market value of the land and buildings owned by the charity. This has been estimated to be £3M. The trustees will monitor this on an ongoing basis and will revalue the property every 5 years or sooner if it is considered that a material change in the value has taken place.

7. Building Stock

Over the last 41 years the trustees have undertaken a programme of repair and refurbishment. The trustees do not consider it appropriate to seek charitable donations from the general public. In their view the sums received in Weekly Maintenance Contributions (WMCs) should be set at a level sufficient for all purposes. This has of necessity imposed a long time span upon the refurbishment programme.

8. Security

In 2010 the trustees reported a series of incidents when written verbal and physical abuse was suffered by one of the beneficiaries. The installation of CCTV to both the front and the rear of the almshouses appears to have been entirely effective in preventing further abuse.

Fire alarms. In 2017 it was discovered that there were faults in the installed system. In spite of repeated requests for the faults to be rectified, the firm charged with the maintenance of the system failed to act. The trustees commissioned an independent firm to report on what was required. The report disclosed multiple failures and it was decided to cancel the existing contract (at no cost) and install a completely new system. The trustees decided to follow the Almshouse Association's recommendations and supply each house with fire blankets and fire extinguishers. Each occupier was given instruction on the use of this equipment and it was stressed that the occupants should not put themselves at risk.

Fire barriers. The fire risk assessment checked on the fire barriers between each almshouse. The main roof barriers were in good order however there was a risk disclosed in the lean-to kitchen area. It will be necessary to extend the dividing wall to the apex of the roof. This work has now been completed.

9. Building Works

Following the 2012 – 2013 refurbishment programme the single exception to the general refurbishment is still outstanding. This exception was at the personal request of one beneficiary.

External Painting During the year the external paintwork and its associated woodwork was subjected to the usual 5 year rotation. This is next due in July 2023.

Electrical testing. In 2018 qualified electricians tested the properties' electrical wiring. This was found to be sound. At the same time the electricians were asked to test the beneficiaries' appliances. Beneficiaries were offered this testing, this work has been undertaken for those who requested it. Since this testing was undertaken several properties have become vacant. Once

vacant these properties have had new consumer units installed. This means that dates for electrical testing varies from property to property. Five properties are due in November 2023, one in February 2026, one in March 2026, one in August 2026, two in March 2027 and one in June 2027.

10 The Future.

The trustees must consider works which, though desirable, are not essential. These include:-

1. Removal of cement tiles from the South roof slope and replace with clay pin tiles.
2. Installation of photo voltaic cells to south facing North roof plus associated wiring.
3. Conversion of The Chapel to residential use.

11 Funding.

11.1 Almshouse Association

In 2012 the trustees accepted a loan offered by the Almshouse Association in the sum of £50,000 at nil interest repayable over a 10 year period. This proved to be a real “life saver” and permitted the trustees to bring forward the whole programme of works.

A further £35,000 loan was agreed in December 2014, also at zero interest, and drawn down in stages, the final drawdown being in May 2016.

One of the loans was paid off in May 2022 the remaining loan is due to be paid off in October 2025.

In August 2022 the Trust received a one off emergency grant of £3,000 from the Almshouse Association. This grant was to assist with cashflow following the depletion of funds due to the need to renovate 3 properties in the first half of the year and the lack of income whilst these properties were vacant.

11.2 The Charity Bank

Following detailed discussions with the Charity Bank, and much hard work from the trust, the trustees took up a mortgage in the sum of £245,000. The interest required is 6.5%.

Unfortunately, they are not able to offer any fixed term deal. The Trustees agreed on 16th March 2021 to the amendment of the Loan Agreement. The rate of interest will be 3.5 per cent per annum above the base rate of the Bank of England from time to time, provided that if the Bank of England base rate is lower than 0%, the Bank of England base rate applicable to the Loan shall be deemed to be 0% for the period of time that the rate is lower than 0%. The Charity Bank sent a new repayment schedule detailing the revised repayments.

In 2022, the Trustees were informed that the Bank of England had increased its Base Rate by the following: February 0.25% to 0.50%, March 0.25% to 0.75%, May 0.25% to 1.00%, June 0.25% to 1.25%, August 0.50% to 1.75%, September 0.50% to 2.25%, November 0.75% to 3%, December 0.5% to 3.5%. The Charity Bank sent a new repayment schedule detailing the revised repayments.

12. Income and Expenditure

Detail of the trust’s income and expenditure for the year 2022 is attached at Appendix 1. This appendix also gives details of the outstanding loans from the Almshouse Association and the mortgage with the Charity Bank.

13. WMCs

Keeping the level of WMCs up to date is vital for the financial stability of the trust. This is reviewed annually. The current WMC for each improved property is £120.76 per week. This is subject to review in May 2023.

14. Long Term Financial Objective

After many years of spending all the trust's resources to bring the houses up to standard the trustees can at last look forward to a time of financial stability mainly due to the grant from the Almshouse Consortium. As previously reported the trustees seek to maintain a balance in the Current Account in the region of £10,000. This sum has been suggested by the Charity Bank. The Almshouse Association advise that the trustees should form both a Cyclical Repair Fund and an Emergency Repair Fund.

15. The Elizabeth Lane Charity.

In the 17th century Elizabeth Lane gave £ 2,000 in South Seas Stock to the almshouse trustees to provide a fund for the benefit of the eight most senior of the poor widows, resident in the almshouses. In 1993 the trustees cashed in all the shares to the value of £4999.16.

16. Residents

In late 2021 and early 2022 three residents died resulting in three vacancies, all three properties have since been filled. We do not seek to keep a waiting list but rather collect names and addresses of interested parties. Every vacancy is advertised in the local press. There seems to be a steady demand of people wishing to be considered. By and large these applicants fit most of the selection criteria but frequently they fail on one. The trustees need to ensure the income from Weekly Maintenance Contributions and do not keep almshouses unoccupied for long periods.

17. The Gardens

These are maintained by the beneficiaries with some help from the trustees. The Trustees arranged a contract with a local gardener to cut the lawns on a regular basis. New roses have been purchased to celebrate the Queen's Platinum Jubilee.

18. The Chapel

The Chapel is now let at a peppercorn rent to the local foodbank. It is anticipated that the foodbank may be occupying the Chapel for the foreseeable future.

19. Summary

The trustees need to keep the very long term objectives in mind. The almshouses have been fulfilling a need within the village and the trustees do not see that need ceasing. Criticism has been levelled that the trustees have only 4 members. Whilst it is appreciated that this could cause difficulties, the ease of administration that is associated with low numbers has much to commend it. At the end of 2018, the trustees appointed a Clerk which has greatly eased the burden on the trustees, whilst improving the service to the beneficiaries. Four years on, this appointment has been proven to be very worthwhile.

The trustees feel that the almshouses are an asset to the village.

The trustees are actively seeking a new trustee to bring back their numbers to 4.

20. Philip Murray Gorton

It was with great sadness that the Trustees report that Mr Gorton died on 3rd November 2022. Mr Gorton had been a very proactive and supportive Trustee for over 40 years.

Councillor S Kindersley (Chairman)

Mrs. J Hough (Hon Secretary)

Mrs. I Gray (Hon Treasurer)

Trustees Sir John Jacob's Almshouses Gamlingay Dated 2023

Councillor S Kindersley (Chairman)

S Kindersley

Mrs. J Hough (Hon Secretary)

J Hough

Mrs. I Gray (Hon Treasurer)

I Gray

Trustees Sir John Jacob's Almshouses Garmington

Dated *14 Feb* 2023

**INDEPENDENT EXAMINER'S REPORT
SIR JOHN JACOB'S ALMSHOUSES GAMLINGAY**

I report on the accounts of Sir John Jacob's Almshouses for the period ended 31st December 2022 which are set out on page 1

Respective responsibilities of the trustees and examiner

The Charity's trustees are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year under Section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

Examine the accounts under section 145 of the 2011 Act

Follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act

State whether particular matters have come to my attention

Basis of independent examiners report

My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts present with those records. It also includes consideration of any usual items or disclosures in the accounts, and seeking matters, The procedures undertaken do not provide all the evidence that would be required in any audit and consequently I do not express an audit opinion on the view given by the accounts

- to prepare accounts which accord with the accounting records and to comply with the accounting requirements of section of the 2011 Act

have not been met or

(2) to which in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

Antoinette Gorst FCCA CTA MAAT
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Sir John Jacob's Almshouses

Registered Charity No 201934

Accounts for the 3 months to		31 December 2022	to	Bank reconciliation 31/12/2022	
Outgoings				Income	
	£	£			£
Minor Repairs		6,496.20			
Management				Maintenance Contributions	57,418.92
Insurance	1,891.96			Rent for Chapel	1.00
Garden	558.00			Grant from Consortium	3,000.00
Utilities (unoccupied properties)	515.38			TV Licence Contributions	30.00
Utilities Chapel (standing chge) and water	488.48			Donation	0.00
Security	151.20				
Legal & AHA membeship	187.00				
Accountancy	606.00				
Office	94.37				
Wages	380.00				
Miscellaneous	30.00				
Mortgage interest	7,673.50				
		12,575.89			
		19,072.09		Total income	60,449.92
Excess current income over expenditure		41,377.83		Total Expenditure	55,687.09
Major Repairs/refurbishment		36615.00			
Excess income over expenditure		4,762.83			4,762.83

Capital Balances

As at 31 December 2022			Start of the Year	1st January 2022
Fixed assets - Land and Buildings		3,000,000.00		
at Bank			at Bank	
Current Acc	12,512.36		Current Acc	26,604.61
less cheques in transit	0.00		less Cheques in transit	0.00
		12,512.36		26,604.61
Mortgage at Charity Bank	-166,993.41		Mortgage at Charity Bank	-166,993.41
Less Capital Repayments	12,555.08	-154,438.33	Almshouse Association Loan	-17,325.00
Almshouse Association Loan	-17,325.00		Add Surplus (deficit) for period	4,762.83
Less Capital repayments	6,300.00	-11,025.00	Deemed cost of Land and Buildings	3,000,000.00
		2,847,049.03		2,847,049.03

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Sir John Jacob's Almshouses

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