

2021 Annual Report of the Trustees

Trustees

Christopher Chanter	2016 to 2022
David Victor	2018 to 2021 (resigned 2021)
Sue Goodman	2019 to 2022
Lizzie Induni	2020 to 2023
Mark Lidster	2020 to 2023 (resigned 2021)
Christine Jessop	2021 to 2024 (resigned 2022)
David Reid	2021 to 2024
Harriet Induni	2021 to 2024 (resigned 2022)
Martin Salzer	2021 to 2024
Gerardine McHugh Soliman	2021 to 2024
Christine Webster	2021 to 2024

Charity Number: 201929

Office

Somerset Heritage Centre, Brunel Way, Norton Fitzwarren, TA2 6SF

Accountant

Amherst & Shapland, Unit 2, Old Brewery Road, Wiveliscombe, TA4 2PW

Investment Manager

Brewin Dolphin, The Paragon, Counterslip, Bristol, BS1 6BX

Proceedings Editor

Rob Webley

Management of the Society

The Society has been working to catch up with various administrative tasks that we were unable to do due to the low number of Trustees and the Covid restrictions.

Martin Salzer, the new Treasurer, has been supported by the Office Manager in understanding the complex financial set-up of the Society. He is also reviewing the Society's insurance cover.

A working party is looking at the categories of membership (of which there are several), subscriptions, member access and benefits. The database will be updated once the work is complete, and a new membership application form designed.

A total review has been undertaken by another group of trustees of all Society policies and rules. These do not identify with the Society of today, we do not have the sub-committees listed, it refers to 'Council' and there are differences in the quorum and trustee figures. There are plans to develop an Equality and Diversity policy.

Following on from this there is the need for a new trustee information pack to be put together and a clear induction programme. A clear understanding of what underpins the success and the longevity of the Society is crucial for trustees to carry out their duties.

The website has continued to be improved by the Web Manager with many new features, including the members' area. It is intended to enable members to access the latest two years of the Proceedings online (embargoed for the general public). Representatives of Associated Societies can now access Proceedings digitally on behalf of their members. Previously only one hard copy was available to the Assoc. Socs. Unfortunately, the Web Manager has recently resigned and there are no trustees with the knowledge or time to take on this activity. She had done a superb job and we are actively looking for a volunteer to replace her.

Two of our Holding Trustees have stood down for personal reasons. The Holding Trustees are the official signatories when leases are renewed or withdrawn. Solicitors have been instructed to execute a Transfer of Ownership to the new Holding Trustees. We currently have three Holding Trustees but would welcome any enquiries about this role from interested parties.

The Board of Trustees, along with the Office Manager, are responsible for the day to day running of the Society and would welcome enquiries to join them in this important activity. For the efficient running of the Society, a variety of skills are required, and we look to our membership to fulfil that need. Please contact the Office Manager, Louisa Gillett, if you are interested: email office@sanhs.org or telephone 01823 272429.

The committees' programme of webinars has been well received and resulted in new members. These will continue as they engage with members who are unable to attend face to face meetings, including those overseas.

The rent review is due for the Castle in March (2022) as is the lease for the Northern Gardens, both of which are progressing.

The museum being developed on the Hadspen Estate is to house some of the Society's artefacts. The South West Heritage Trust (SWHT) has overseen the arrangements including security, transport and curating. The agreement is for five years.

A working party is being formed to consider the future of the Wyndham Hall, of which Somerset County Council are the current lease holders. It is deteriorating year on year. If the Society were to take back the lease it would give a base in the centre of town for members' use.

One of our lease holders has failed to pay rent due over a period of time and this is currently being pursued through the legal channels.

Financial Report

The overall assets of the society were £364k at the end of 2021, a reduction of about £15k over the year. The society assets are segregated into:

- Endowment funds, the capital of which is inviolate, but the income and gains are used for specific purposes in accordance with both the bequest and the society charitable objectives.

- Restricted funds, either derived from the endowment funds or obtained for a specified purpose, the use of which is therefore strictly controlled.
- Unrestricted funds, which, although some are designated for particular purposes, can largely be used at the discretion of the trustees to support the society.

The endowment funds, many of the restricted funds and parts of some unrestricted funds are held by an investment management company. After an unfavourable year in 2020 when investment values reduced, the value of the underlying investments increased in 2021 from £297.6k at year start to £311.6k at year end (about 4.7%), although the investment income reduced from £11.0k in 2020 to £9.3k in 2021.

Endowment and Restricted Funds

The total of the endowment funds increased from £203.8k at the year start to £215.9k at year end, notwithstanding a transfer of £4.2k to the corresponding restricted funds. Expenditure on grants from the restricted funds aligned to the endowments increased from £3.5k in 2020 to £9k in 2021; this marks increased activity following the relaxation in Covid limitations in 2021.

The largest single expenditure in 2021 was from another restricted fund, £72.5k on the Norman Gardens, although this expenditure is fully covered by grants received for the said project. This project is now drawing to a close; it has been delayed by Covid.

Unrestricted Funds

The Dunster Project has been moved into the Restricted funds; in 2020 it was shown partly in unrestricted and partly in restricted, but it sits better in the latter since the grants received have been specifically for Dunster.

The Museum Replacement Fund and the Publications Fund are part invested, and so accrue gains and interest according to the performance of our investments. The Contingency fund has been included in these investments in 2021 with the aim of producing long-term growth in accordance with society policy. The Museum Exhibition Replacement Fund, although categorised as unrestricted, is designated according to an agreement with the Museum of Somerset to be used solely in support of the SANHS museum collection. Following expenditure of £4.8k, it reduced in value from £22.1k to £19.0k. Although preparatory work was undertaken by the Publications Committee for future volumes, expenses in 2021 were very small, and the Publications Fund increased. There were no calls on the Contingency Fund during 2021.

Unrestricted Funds – the General-Purpose Fund

Notwithstanding the significant total assets of the society, the day-to-day operation of the society is dependent upon the General-Purpose Fund, the last of the unrestricted funds. Its assets were £14.0k at year start reducing to £12.9k at year end. These values, however, include fixed and intangible assets, with the result that at the end of the year the money available in this fund was about £6.2k.

The principal income for the general purposes fund is from subscriptions. This has shown a gradual reduction over the last few years. The reduction continued in 2021, the 2021 value of £12.3k being about £1.3k less than in 2020, although a review of membership and telephone engagement is showing prospect that further reduction will be stemmed in 2022.

The other main income stream for the general-purpose fund is rents received from the Castle Estate properties. This was £8.7k in 2021, up from £7.8k in 2020, but there is an ongoing dispute with one of the lease holders which may take considerable time to resolve. Until resolved, total rental income is substantially reduced from the expected value. Sundry donations increased from £0.6k in 2020 to £2.1k in 2021, largely driven by donations relating to the highly successful webinar programme.

The largest single expense against the general-purpose fund is the salary and employment cost of the office manager. After accounting for an employment allowance grant, this increased only marginally in 2021 from £15.1k to £15.3k.

The other large expenditure against the fund is the Proceedings production costs which was £7.6k in 2021. However, for Issue 164 (released in early 2022 and part funded in 2021 and 2022), the editor secured substantial grants in support of publication, so the net cost to the General Purposes fund for that issue was only about £1.1k.

Looking Forward

With the current political situation in Eastern Europe, and its effect on financial markets, the society needs to be prepared for a less favourable outcome from its investments in 2022 than achieved in 2021. This will primarily impact the endowment funds and the corresponding restricted funds.

The major concern looking forward is the balance of the general purposes fund. As intimated above, the ongoing initiative relating to subscription income is expected to reverse the decline over recent years. The Trustees intend also actively to promote the society at a number of public events in attempt to increase profile and thereby membership.

The other main stream of income is the rents received from the Castle Estate. Increases from some lease holders, due to renegotiation or routine uplifts are expected in 2022. However, the ongoing dispute with one of the leaseholders, mentioned above, may take some time to resolve and it has been considered necessary to provision for legal costs in 2022 to resolve that and other lease matters.

It remains therefore that the general-purpose fund is fragile. In these circumstances, the Trustees have agreed a negative but sustainable interim budget for 2022, which will be reviewed mid-year.

I was elected Hon. Treasurer at the AGM in September 2021. I would like to thank my predecessor, David Victor, for his help in introducing me to the role. The society owes debt to our office manager, Louisa Gillet, in managing our finances during much of 2021 and I to her patience in describing to me, often repeatedly, the intricacies of the society finances.

Martin Salzer, Hon. Treasurer, April 2022

**SOMERSET ARCHAEOLOGICAL AND NATURAL HISTORY SOCIETY
INDEPENDENT EXAMINERS' REPORT
FOR THE YEAR ENDED 31 DECEMBER 2021**

I report on the accounts of the Somerset Archaeological and Natural History Society for the year ended 31 December 2020, which are set out on pages 1 to 8.

Respective responsibilities of trustees and examiner

The Charity's trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under Section 144(2) of the Charities Act 2011 (The 2011 Act) and that an independent examination is required.

It is my responsibility to:

- i) Examine the accounts under section 145 of the 2011 Act;
- ii) To follow procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- iii) To state whether any particular matters have come to my attention.

Basis of opinion

My examination was carried out in accordance with the General Directions given by the Charity Commissioner. An examination includes a review of the accounting records maintained by the Charity and a comparison of the accounts with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts give a 'true and fair view' and the report is limited to the matters set out in the statement below.

Independent Examiners' Statement

In connection with my examination, no matter has come to my attention;

- 1) which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 130 of The 2011 Act; and to prepare accounts which accord with the accounting records and comply with the requirements of The 2011 Act have not been met; or
- 2) to which, in my opinion, attention should be drawn to enable a proper understanding of the accounts to be reached.

Anthony Porter BA(Hons) FCA
Amherst & Shapland
(Taunton and Wiveliscombe)
Chartered Accountants

Old Brewery Road
Wiveliscombe
Taunton
Somerset

SOMERSET ARCHAEOLOGICAL AND NATURAL HISTORY SOCIETY
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2021

Incoming Resources	Note	Unrestricted Funds £	Restricted Funds £	Endowed Funds £	Total 2021 £	Total 2020 £
Incoming Resources from generated funds						
Subscriptions	2	12,293	-	-	12,293	13,639
Gift Aid		1,100	-	-	1,100	993
Rent Received	4	8,730	-	-	8,730	7,799
Investment Income		1,056	2,183	6,121	9,360	10,959
Legacies and Donations	3	3,686	48,470	-	52,156	43,856
Publication Sales and Contributions		663	-	-	663	1,070
Royalties		751	-	-	751	828
Proceedings		7,638	-	-	7,638	705
Function Income		-	-	-	-	-
Group events income		800	-	-	800	896
Other Income		124	-	-	124	61
Total Incoming Resources		36,841	50,653	6,121	93,615	80,806
Charitable Activities						
Grants	14	-	9,049	-	9,049	4,071
Museum Exhibits & Replacements		4,800	-	-	4,800	2,166
Proceedings		8,109	-	-	8,109	4,447
Newsletter		706	-	-	706	631
Library Acquisitions		1,196	-	-	1,196	1,312
Library maintenance		86	-	-	86	35
Function Costs		165	-	-	165	14
Publications		-	-	-	-	44
Group events expenditure		384	-	-	384	867
Dunster Project		-	1,159	-	1,159	1,023
Norman Gardens Project		-	72,528	-	72,528	55,586
New Website		646	-	-	646	3,189
Office Costs	5	19,805	569	1,944	22,318	19,994
		35,897	83,305	1,944	121,146	93,379
Governance Costs	5	6,253	-	-	6,253	6,221
Total Resources Expended		42,150	83,305	1,944	127,399	99,600
Net Incoming/(Outgoing) Resources		(5,309)	(32,652)	4,177	(33,784)	(18,794)
Other Recognised (Losses)/Gains		2,089	4,314	12,099	18,502	(13,614)
Transfers between funds		(2,226)	6,403	(4,177)	-	-
Net Movement in Funds		(5,446)	(21,935)	12,099	(15,282)	(32,408)
Total Funds Brought Forward		51,992	123,995	203,827	379,814	379,814
Total Funds Carried Forward		46,546	102,060	215,926	364,532	347,406

The notes on pages 3 to 8 form part of these financial statements

**SOMERSET ARCHAEOLOGICAL AND NATURAL HISTORY SOCIETY
BALANCE SHEET
AS AT 31 DECEMBER 2021**

		2021	2020
	Note	£	£
Fixed Assets			
Heritage Assets	1	-	-
Office Equipment	7	227	452
Investments			
Shares at valuation	8	311,684	297,636
Intangible Assets			
Leases	9	6,421	7,284
		<hr/>	<hr/>
		318,332	305,372
Current Assets			
Stocks of items for resale		-	-
Debtors	10	263	19,327
Cash at bank and in hand	11	47,245	56,701
		<hr/>	<hr/>
		47,508	76,028
Current Liabilities			
Creditors and accruals	12	1,308	1,586
		<hr/>	<hr/>
Net Current Assets		46,200	74,442
		<hr/>	<hr/>
Total Net Assets		364,532	379,814
		<hr/>	<hr/>
Funded By	14		
Unrestricted Funds			
General Purposes Fund		46,546	51,992
		<hr/>	<hr/>
		46,546	51,992
Restricted Funds		102,060	123,995
Endowment Funds		215,926	203,827
		<hr/>	<hr/>
		364,532	379,814
		<hr/>	<hr/>

The Financial Statements were approved by the trustees on
(Honorary Treasurer)

and signed on their behalf by Mr

The notes on pages 3 to 8 form part of these financial statements

**SOMERSET ARCHAEOLOGICAL AND NATURAL HISTORY SOCIETY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021**

1 Accounting Policies

(a) Basis of preparation

The Financial Statements have been prepared under the historical cost convention, with the exception of investments which are included at market value. The Financial Statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (SORP 2005) issued in May 2008 and applicable UK Accounting Standards and the Charities Act 2011.

(b) Incoming resources

All incoming resources are recognised once the charity has entitlement to the resources, it is certain that the resources will be received and the monetary value of incoming resources can be measured with sufficient reliability.

(c) Resources expended

Liabilities are recognised as resources expended as soon as there is a legal or constructive obligation committing the charity to the expenditure. All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category.

Grants payable are payments made to third parties in the furtherance of the charitable objects of the charity. Provisions for grants are made when the intention to make the grant has been communicated to the recipient.

(d) Allocation of overhead and support costs

Overhead and support costs have been allocated between charitable activity and governance. Costs relating to Charitable Activities have been apportioned on the basis of an assessment of the proportion of work done in respect of Charitable Activities and Governance and is detailed in note 4.

(e) Governance costs

Governance costs comprise all costs involving the public accountability of the charity and its compliance with regulation and good practice. These costs include costs related to Independent Examination and legal fees together with an apportionment of overhead and support costs.

(f) Fixed asset investments

Investments are stated at market value as at the balance sheet date. The Statement of Financial Activities includes the net gains and losses arising on revaluation and disposals throughout the year. Realised and unrealised gains are not separated. realised gains and losses on investments are calculated as the difference between the sales proceeds and the opening market value or purchase date if later. Unrealised gains and losses are calculated as the difference between the market value at the year end and opening market value or purchase date if later.

(g) Heritage assets

Heritage assets are accounted for in accordance with Financial Reporting Standard 30. These consist of (i) Museum exhibits and related fixtures and fittings on loan to Somerset County Council, (ii) The contents of the library together with related fixtures and fittings, (iii) Records and archives on loan to Somerset County Council, (iv) The Castle Estate. For all these assets no valuation is included as the costs involved in obtaining a valuation would be prohibitive when compared to the benefit to the users of the financial statements. The collections include many items that would be irreplaceable see pages 9 to 11 above.

(h) Funds

The charity has a number of Endowment funds which are detailed in note 15 to the accounts. The Trustees at their discretion may allocate any part of the total return to the general purposes or to restricted income funds. The Trustees invest the capital in perpetuity and is managed on a total returns basis.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by the donor or trust deed. Details are in note 15 to the accounts.

(i) Leases

The professional costs in relation to setting up new leases in excess of 5 years are capitalised and amortised, on a straight line basis, over the term of the lease.

SOMERSET ARCHAEOLOGICAL AND NATURAL HISTORY SOCIETY
NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2021

	2021 £	2020 £
2 Subscriptions		
Membership subscriptions for the 2021 year	12,293	13,639
3 Donations and legacies	2021 £	2020 £
Sundry donations	2,118	629
Dunster Project	1,025	1,750
Norman Gardens Project	47,445	40,549
New Website	-	45
Grants (Employment Allowance)	1,568	883
Legacies	-	-
	52,156	43,856
4 Rents Received	2021 £	2020 £
Commercial rents - private sector	4,480	3,250
Non-commercial - Public sector	4,250	4,549
	8,730	7,799

Somerset County Council provide office and meeting room facilities within the Somerset Heritage Centre, free of charge. The value of these facilities is estimated to be in the region of £7,500 per annum.

5 Support Costs	Basis of apportionment	Charitable Activity £	Governance £	Total 2021	Total 2020 £
Salaries and employment costs	work done	12,648	4,216	16,864	16,029
Rent	actual	-	-	-	-
Insurance	work done	745	249	994	968
Committee and general expenses	actual	994	-	994	300
Postage	work done	13	200	213	261
Printing and Stationery	work done	517	172	689	687
Telephone and Internet	work done	510	170	680	634
Computer and Equipment Costs	work done	866	289	1,155	115
Sundry	work done	322	107	429	1,860
Castle Estate maintenance	actual	-	-	-	676
Depreciation	work done	169	56	225	225
Website	actual	-	-	-	20
Lease Amortisation	actual	519	344	863	863
Accountancy and payroll	actual	390	450	840	810
Professional Fees	actual	4,625	-	4,625	2,767
		22,318	6,253	28,571	26,215

SOMERSET ARCHAEOLOGICAL AND NATURAL HISTORY SOCIETY
NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2021

6 Staff Costs	2021 £	2020 £
Salaries and wages	15,296	16,028
Employment costs	1,568	-
	<u>16,864</u>	<u>16,028</u>

	2021 No.	2020 No.
The number of employees was	<u>1</u>	<u>1</u>

No remuneration was paid to any trustee in the year. Travel and meeting expenses reimbursed were £Nil (2020: £Nil)

7 Tangible Fixed Assets	Office Equipment £	Heritage Assets £
Cost at 1 January 2021	13,344	-
Additions	-	-
Disposals	-	-
	<u>13,344</u>	<u>-</u>
Cost at 31 December 2021	13,344	-
Depreciation		
As at 1 January 2021	12,892	-
On Disposals	-	-
For the Year	225	-
	<u>13,117</u>	<u>-</u>
As at 31 December 2021	13,117	-
Written Down Value at 31 December 2021	<u>227</u>	<u>-</u>
Written Down Value at 31 December 2020	<u>452</u>	<u>-</u>

8 Investments	Cost 2021 £	Market Value £	Cost 2020 £	Value £
Under management with Brewin Dolphin				
Allocated to Endowment Funds	203,122	216,498	195,104	203,827
Allocated to Restricted Funds	89,305	95,186	74,338	77,662
Allocated to unrestricted funds	-	-	15,456	16,147
	<u>292,427</u>	<u>311,684</u>	<u>284,898</u>	<u>297,636</u>

SOMERSET ARCHAEOLOGICAL AND NATURAL HISTORY SOCIETY
NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2021

7 Investments (continued)

	Cost	Value	Value
	£	2021 £	2020 £
S & W Fund Admin Church House	11,899	14,202	14,749
Invesco Perp UK SM ordinary	-	-	13,594
HICL Infrastructure Ord	9,238	9,748	9,605
Jupiter UT Managers Strategic Bond	13,000	13,520	13,858
Accumulation Shares COIF Fund	-	-	15,887
Onesavings Bank 7.875%STP	13,803	13,685	12,233
Henderson Janus	10,000	10,236	10,520
ParagonGroup 6.125% SNR 2022	14,064	13,028	13,380
Mayfair Capital in prop inc trust	9,289	8,264	21,044
Gam star fund	10,000	9,782	9,704
Henderson FE	9,964	8,068	8,930
RIT Cap Partners	5,035	7,150	5,369
Muzinich Funds	14,292	14,383	10,746
Pimco Global	15,000	14,366	14,908
City of London	20,013	19,838	18,655
Allianz Global Strategic Bond	10,000	9,206	10,168
Mercantile Investment	14,960	15,117	13,934
Dodge & Cox Worldwide	10,000	13,203	9,929
Findlay Park	10,000	13,726	10,732
JPMorgan Funds US Equity	10,000	14,253	11,385
Fidelity Eurotrust	4,893	6,946	5,834
Henderson Euro Trust	4,966	6,933	7,015
Coupland Cardiff Japan	5,000	6,858	6,038
BB Healthcare	5,751	6,744	8,280
Personal Asset Trust	14,048	16,064	10,431
Srquoia Economic 1	11,269	10,513	10,708
Aaianz Global Investors	14,500	13,941	-
Scottish American Investment Trust	5,020	5,897	-
Diverse Income Trust	16,423	16,013	-
	<u>292,427</u>	<u>311,684</u>	<u>297,636</u>

Dealing charges deducted by Brewin Dolphin in the year were £2,965.92 (2020: £3,171.19).

9 Leases

	2021 £	2020 £
Capital cost of leases brought forward	11,388	11,388
New leases	-	-
Amortisation brought forward	4,104	3,241
Amortised in the year	863	863
	<u>6,421</u>	<u>7,284</u>

10 Debtors

	2021 £	2020 £
Debtors	-	1,923
Grants	-	16,879
Brewin Dolphin	263	525
	<u>263</u>	<u>19,327</u>

SOMERSET ARCHAEOLOGICAL AND NATURAL HISTORY SOCIETY
NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2021

	2021 £	2020 £
11 Cash at Bank and in Hand		
Bank Current Accounts	16,733	19,518
Petty Cash	209	204
Paypal	234	87
Cash held by Brewin Dolphin	7,407	5,926
Norman Gardens account	18,280	26,585
COIF Maltwood Deposit Account	4,382	4,381
	<u>47,245</u>	<u>56,701</u>

	2021 £	2020 £
12 Creditors and Accruals		
Rent received in advance	149	-
PAYE & NIC	319	291
2021 Subscriptions	90	575
Foot Anstey - legal fees	-	-
Accountancy	750	720
	<u>1,308</u>	<u>1,586</u>

13 Analysis of Assets Between Funds	Unrestricted Funds £	Restricted Funds £	Endowed Funds £	Total 2021 £	Total 2020 £
Tangible Fixed Assets	227	-	-	227	452
Investments	22,781	79,398	215,926	318,105	304,920
Bank and cash	24,583	22,662	-	47,245	56,701
Other Net Current Liabilities	(1,045)	-	-	(1,045)	17,741
	<u>46,546</u>	<u>102,060</u>	<u>215,926</u>	<u>364,532</u>	<u>379,814</u>

Included in Unrestricted funds is the Museum Exhibit Replacement Fund. Under an agreement made with the Museum of Somerset this fund was designated to be used solely for the restoration, maintenance and acquisition of exhibits in the museum collection.

14 Grants Approved	Approved and unclaimed b/fwd £	New offers 2021 £	Paid in 2021 £	Lapsed 2021 £	Approved and unclaimed c/fwd £
Gray	-	-	-	-	-
Murless	-	3,256	(3,256)	-	-
Maltwood	13,630	9,228	(5,046)	(1,416)	16,396
Williams	-	-	-	-	-
Natural Sciences	-	747	(747)	-	-
Museum	-	4,800	(4,800)	-	-
	<u>13,630</u>	<u>18,031</u>	<u>(13,849)</u>	<u>(1,416)</u>	<u>16,396</u>

SOMERSET ARCHAEOLOGICAL AND NATURAL HISTORY SOCIETY
NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2021

15 Funds	Balance at 1 January 2021 £	Income £	Allocation of Endowment Income £	Expenditure £	Revaluation (Recognised Gains) £	Transfers £	Balance at 31 December 2021 £
Unrestricted							
General Purposes Fund	13,985	35,786	-	(36,890)	-	-	12,881
Museum Exhibit Replacement Fund	22,181	666	-	(5,136)	1,318	-	19,029
Dunster Project	2,226	-	-	-	-	(2,226)	-
Publications	8,600	239	-	(76)	474	-	9,237
Contingency Fund	5,000	150	-	(48)	297	-	5,399
Total General Funds	51,992	36,841	-	(42,150)	2,089	(2,226)	46,546
Restricted Funds							
Gray	3,601	108	365	(28)	214	-	4,260
Tite	1,364	41	62	(11)	81	-	1,537
Williams	18,913	568	293	(148)	1,123	-	20,749
Maltwood	28,050	711	3,212	(5,231)	1,404	-	28,146
Natural Sciences	5,552	149	245	(786)	294	-	5,454
Murless Fund	20,182	606	-	(3,414)	1,198	-	18,572
Dunster Project	2,870	1,025	-	(1,159)	-	2,226	4,962
Norman Gardens Project	43,463	47,445	-	(72,528)	-	-	18,380
Total Restricted Funds	123,995	50,653	4,177	(83,305)	4,314	2,226	102,060
Endowment Funds							
H St. Gray Excavation	17,806	535	(365)	(170)	1,057	-	18,863
Tite Bequest	2,985	90	(62)	(28)	177	-	3,162
Williams Bequest	14,330	430	(293)	(137)	851	-	15,181
The Maltwood Fund	156,694	4,706	(3,212)	(1,494)	9,301	-	165,995
Natural Sciences Fund	12,012	360	(245)	(115)	713	-	12,725
Total Endowment Funds	203,827	6,121	(4,177)	(1,944)	12,099	-	215,926
	379,814	93,615	-	(127,399)	18,502	-	364,532

**SOMERSET ARCHAEOLOGICAL AND NATURAL HISTORY SOCIETY
INDEPENDENT EXAMINERS' REPORT
FOR THE YEAR ENDED 31 DECEMBER 2021**

I report on the accounts of the Somerset Archaeological and Natural History Society for the year ended 31 December 2020, which are set out on pages 1 to 8.

Respective responsibilities of trustees and examiner

The Charity's trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under Section 144(2) of the Charities Act 2011 (The 2011 Act) and that an independent examination is required.

It is my responsibility to:

- i) Examine the accounts under section 145 of the 2011 Act;
- ii) To follow procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- iii) To state whether any particular matters have come to my attention.

Basis of opinion

My examination was carried out in accordance with the General Directions given by the Charity Commissioner. An examination includes a review of the accounting records maintained by the Charity and a comparison of the accounts with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts give a 'true and fair view' and the report is limited to the matters set out in the statement below.

Independent Examiners' Statement

In connection with my examination, no matter has come to my attention;

- 1) which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 130 of The 2011 Act; and to prepare accounts which accord with the accounting records and comply with the requirements of The 2011 Act have not been met; or
- 2) to which, in my opinion, attention should be drawn to enable a proper understanding of the accounts to be reached.

Anthony Porter BA(Hons) FCA
Amherst & Shapland
(Taunton and Wiveliscombe)
Chartered Accountants

Old Brewery Road
Wiveliscombe
Taunton
Somerset

SOMERSET ARCHAEOLOGICAL AND NATURAL HISTORY SOCIETY
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2021

Incoming Resources	Note	Unrestricted Funds £	Restricted Funds £	Endowed Funds £	Total 2021 £	Total 2020 £
Incoming Resources from generated funds						
Subscriptions	2	12,293	-	-	12,293	13,639
Gift Aid		1,100	-	-	1,100	993
Rent Received	4	8,730	-	-	8,730	7,799
Investment Income		1,056	2,183	6,121	9,360	10,959
Legacies and Donations	3	3,686	48,470	-	52,156	43,856
Publication Sales and Contributions		663	-	-	663	1,070
Royalties		751	-	-	751	828
Proceedings		7,638	-	-	7,638	705
Function Income		-	-	-	-	-
Group events income		800	-	-	800	896
Other Income		124	-	-	124	61
Total Incoming Resources		36,841	50,653	6,121	93,615	80,806
Charitable Activities						
Grants	14	-	9,049	-	9,049	4,071
Museum Exhibits & Replacements		4,800	-	-	4,800	2,166
Proceedings		8,109	-	-	8,109	4,447
Newsletter		706	-	-	706	631
Library Acquisitions		1,196	-	-	1,196	1,312
Library maintenance		86	-	-	86	35
Function Costs		165	-	-	165	14
Publications		-	-	-	-	44
Group events expenditure		384	-	-	384	867
Dunster Project		-	1,159	-	1,159	1,023
Norman Gardens Project		-	72,528	-	72,528	55,586
New Website		646	-	-	646	3,189
Office Costs	5	19,805	569	1,944	22,318	19,994
		35,897	83,305	1,944	121,146	93,379
Governance Costs	5	6,253	-	-	6,253	6,221
Total Resources Expended		42,150	83,305	1,944	127,399	99,600
Net Incoming/(Outgoing) Resources		(5,309)	(32,652)	4,177	(33,784)	(18,794)
Other Recognised (Losses)/Gains		2,089	4,314	12,099	18,502	(13,614)
Transfers between funds		(2,226)	6,403	(4,177)	-	-
Net Movement in Funds		(5,446)	(21,935)	12,099	(15,282)	(32,408)
Total Funds Brought Forward		51,992	123,995	203,827	379,814	379,814
Total Funds Carried Forward		46,546	102,060	215,926	364,532	347,406

The notes on pages 3 to 8 form part of these financial statements

SOMERSET ARCHAEOLOGICAL AND NATURAL HISTORY SOCIETY
BALANCE SHEET
AS AT 31 DECEMBER 2021

		2021	2020
	Note	£	£
Fixed Assets			
Heritage Assets	1	-	-
Office Equipment	7	227	452
Investments			
Shares at valuation	8	311,684	297,636
Intangible Assets			
Leases	9	6,421	7,284
		<hr/>	<hr/>
		318,332	305,372
Current Assets			
Stocks of items for resale		-	-
Debtors	10	263	19,327
Cash at bank and in hand	11	47,245	56,701
		<hr/>	<hr/>
		47,508	76,028
Current Liabilities			
Creditors and accruals	12	1,308	1,586
		<hr/>	<hr/>
Net Current Assets		46,200	74,442
		<hr/>	<hr/>
Total Net Assets		364,532	379,814
		<hr/>	<hr/>
Funded By	14		
Unrestricted Funds			
General Purposes Fund		46,546	51,992
		<hr/>	<hr/>
		46,546	51,992
Restricted Funds		102,060	123,995
Endowment Funds		215,926	203,827
		<hr/>	<hr/>
		364,532	379,814
		<hr/>	<hr/>

The Financial Statements were approved by the trustees on
(Honorary Treasurer)

and signed on their behalf by Mr

The notes on pages 3 to 8 form part of these financial statements

**SOMERSET ARCHAEOLOGICAL AND NATURAL HISTORY SOCIETY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021**

1 Accounting Policies

(a) Basis of preparation

The Financial Statements have been prepared under the historical cost convention, with the exception of investments which are included at market value. The Financial Statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (SORP 2005) issued in May 2008 and applicable UK Accounting Standards and the Charities Act 2011.

(b) Incoming resources

All incoming resources are recognised once the charity has entitlement to the resources, it is certain that the resources will be received and the monetary value of incoming resources can be measured with sufficient reliability.

(c) Resources expended

Liabilities are recognised as resources expended as soon as there is a legal or constructive obligation committing the charity to the expenditure. All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category.

Grants payable are payments made to third parties in the furtherance of the charitable objects of the charity. Provisions for grants are made when the intention to make the grant has been communicated to the recipient.

(d) Allocation of overhead and support costs

Overhead and support costs have been allocated between charitable activity and governance. Costs relating to Charitable Activities have been apportioned on the basis of an assessment of the proportion of work done in respect of Charitable Activities and Governance and is detailed in note 4.

(e) Governance costs

Governance costs comprise all costs involving the public accountability of the charity and its compliance with regulation and good practice. These costs include costs related to Independent Examination and legal fees together with an apportionment of overhead and support costs.

(f) Fixed asset investments

Investments are stated at market value as at the balance sheet date. The Statement of Financial Activities includes the net gains and losses arising on revaluation and disposals throughout the year. Realised and unrealised gains are not separated. realised gains and losses on investments are calculated as the difference between the sales proceeds and the opening market value or purchase date if later. Unrealised gains and losses are calculated as the difference between the market value at the year end and opening market value or purchase date if later.

(g) Heritage assets

Heritage assets are accounted for in accordance with Financial Reporting Standard 30. These consist of (i) Museum exhibits and related fixtures and fittings on loan to Somerset County Council, (ii) The contents of the library together with related fixtures and fittings, (iii) Records and archives on loan to Somerset County Council, (iv) The Castle Estate. For all these assets no valuation is included as the costs involved in obtaining a valuation would be prohibitive when compared to the benefit to the users of the financial statements. The collections include many items that would be irreplaceable see pages 9 to 11 above.

(h) Funds

The charity has a number of Endowment funds which are detailed in note 15 to the accounts. The Trustees at their discretion may allocate any part of the total return to the general purposes or to restricted income funds. The Trustees invest the capital in perpetuity and is managed on a total returns basis.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by the donor or trust deed. Details are in note 15 to the accounts.

(i) Leases

The professional costs in relation to setting up new leases in excess of 5 years are capitalised and amortised, on a straight line basis, over the term of the lease.

SOMERSET ARCHAEOLOGICAL AND NATURAL HISTORY SOCIETY
NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2021

	2021 £	2020 £
2 Subscriptions		
Membership subscriptions for the 2021 year	12,293	13,639
3 Donations and legacies	2021 £	2020 £
Sundry donations	2,118	629
Dunster Project	1,025	1,750
Norman Gardens Project	47,445	40,549
New Website	-	45
Grants (Employment Allowance)	1,568	883
Legacies	-	-
	52,156	43,856
4 Rents Received	2021 £	2020 £
Commercial rents - private sector	4,480	3,250
Non-commercial - Public sector	4,250	4,549
	8,730	7,799

Somerset County Council provide office and meeting room facilities within the Somerset Heritage Centre, free of charge. The value of these facilities is estimated to be in the region of £7,500 per annum.

5 Support Costs	Basis of apportionment	Charitable Activity £	Governance £	Total 2021	Total 2020 £
Salaries and employment costs	work done	12,648	4,216	16,864	16,029
Rent	actual	-	-	-	-
Insurance	work done	745	249	994	968
Committee and general expenses	actual	994	-	994	300
Postage	work done	13	200	213	261
Printing and Stationery	work done	517	172	689	687
Telephone and Internet	work done	510	170	680	634
Computer and Equipment Costs	work done	866	289	1,155	115
Sundry	work done	322	107	429	1,860
Castle Estate maintenance	actual	-	-	-	676
Depreciation	work done	169	56	225	225
Website	actual	-	-	-	20
Lease Amortisation	actual	519	344	863	863
Accountancy and payroll	actual	390	450	840	810
Professional Fees	actual	4,625	-	4,625	2,767
		22,318	6,253	28,571	26,215

SOMERSET ARCHAEOLOGICAL AND NATURAL HISTORY SOCIETY
NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2021

6 Staff Costs	2021 £	2020 £
Salaries and wages	15,296	16,028
Employment costs	1,568	-
	<u>16,864</u>	<u>16,028</u>

	2021 No.	2020 No.
The number of employees was	<u>1</u>	<u>1</u>

No remuneration was paid to any trustee in the year. Travel and meeting expenses reimbursed were £Nil (2020: £Nil)

7 Tangible Fixed Assets	Office Equipment £	Heritage Assets £
Cost at 1 January 2021	13,344	-
Additions	-	-
Disposals	-	-
	<u>13,344</u>	<u>-</u>
Cost at 31 December 2021	13,344	-
Depreciation		
As at 1 January 2021	12,892	-
On Disposals	-	-
For the Year	225	-
	<u>13,117</u>	<u>-</u>
As at 31 December 2021	13,117	-
Written Down Value at 31 December 2021	<u>227</u>	<u>-</u>
Written Down Value at 31 December 2020	<u>452</u>	<u>-</u>

8 Investments	Cost 2021 £	Market Value £	Cost 2020 £	Value £
Under management with Brewin Dolphin				
Allocated to Endowment Funds	203,122	216,498	195,104	203,827
Allocated to Restricted Funds	89,305	95,186	74,338	77,662
Allocated to unrestricted funds	-	-	15,456	16,147
	<u>292,427</u>	<u>311,684</u>	<u>284,898</u>	<u>297,636</u>

SOMERSET ARCHAEOLOGICAL AND NATURAL HISTORY SOCIETY
NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2021

7 Investments (continued)

	Cost	Value	Value
	£	2021 £	2020 £
S & W Fund Admin Church House	11,899	14,202	14,749
Invesco Perp UK SM ordinary	-	-	13,594
HICL Infrastructure Ord	9,238	9,748	9,605
Jupiter UT Managers Strategic Bond	13,000	13,520	13,858
Accumulation Shares COIF Fund	-	-	15,887
Onesavings Bank 7.875%STP	13,803	13,685	12,233
Henderson Janus	10,000	10,236	10,520
ParagonGroup 6.125% SNR 2022	14,064	13,028	13,380
Mayfair Capital in prop inc trust	9,289	8,264	21,044
Gam star fund	10,000	9,782	9,704
Henderson FE	9,964	8,068	8,930
RIT Cap Partners	5,035	7,150	5,369
Muzinich Funds	14,292	14,383	10,746
Pimco Global	15,000	14,366	14,908
City of London	20,013	19,838	18,655
Allianz Global Strategic Bond	10,000	9,206	10,168
Mercantile Investment	14,960	15,117	13,934
Dodge & Cox Worldwide	10,000	13,203	9,929
Findlay Park	10,000	13,726	10,732
JPMorgan Funds US Equity	10,000	14,253	11,385
Fidelity Eurotrust	4,893	6,946	5,834
Henderson Euro Trust	4,966	6,933	7,015
Coupland Cardiff Japan	5,000	6,858	6,038
BB Healthcare	5,751	6,744	8,280
Personal Asset Trust	14,048	16,064	10,431
Srquoia Economic 1	11,269	10,513	10,708
Aaianz Global Investors	14,500	13,941	-
Scottish American Investment Trust	5,020	5,897	-
Diverse Income Trust	16,423	16,013	
	<u>292,427</u>	<u>311,684</u>	<u>297,636</u>

Dealing charges deducted by Brewin Dolphin in the year were £2,965.92 (2020: £3,171.19).

9 Leases

	2021 £	2020 £
Capital cost of leases brought forward	11,388	11,388
New leases	-	-
Amortisation brought forward	4,104	3,241
Amortised in the year	863	863
	<u>6,421</u>	<u>7,284</u>

10 Debtors

	2021 £	2020 £
Debtors	-	1,923
Grants	-	16,879
Brewin Dolphin	263	525
	<u>263</u>	<u>19,327</u>

SOMERSET ARCHAEOLOGICAL AND NATURAL HISTORY SOCIETY
NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2021

	2021 £	2020 £
11 Cash at Bank and in Hand		
Bank Current Accounts	16,733	19,518
Petty Cash	209	204
Paypal	234	87
Cash held by Brewin Dolphin	7,407	5,926
Norman Gardens account	18,280	26,585
COIF Maltwood Deposit Account	4,382	4,381
	<u>47,245</u>	<u>56,701</u>

	2021 £	2020 £
12 Creditors and Accruals		
Rent received in advance	149	-
PAYE & NIC	319	291
2021 Subscriptions	90	575
Foot Anstey - legal fees	-	-
Accountancy	750	720
	<u>1,308</u>	<u>1,586</u>

13 Analysis of Assets Between Funds	Unrestricted Funds £	Restricted Funds £	Endowed Funds £	Total 2021 £	Total 2020 £
Tangible Fixed Assets	227	-	-	227	452
Investments	22,781	79,398	215,926	318,105	304,920
Bank and cash	24,583	22,662	-	47,245	56,701
Other Net Current Liabilities	(1,045)	-	-	(1,045)	17,741
	<u>46,546</u>	<u>102,060</u>	<u>215,926</u>	<u>364,532</u>	<u>379,814</u>

Included in Unrestricted funds is the Museum Exhibit Replacement Fund. Under an agreement made with the Museum of Somerset this fund was designated to be used solely for the restoration, maintenance and acquisition of exhibits in the museum collection.

14 Grants Approved	Approved and unclaimed b/fwd £	New offers 2021 £	Paid in 2021 £	Lapsed 2021 £	Approved and unclaimed c/fwd £
Gray	-	-	-	-	-
Murless	-	3,256	(3,256)	-	-
Maltwood	13,630	9,228	(5,046)	(1,416)	16,396
Williams	-	-	-	-	-
Natural Sciences	-	747	(747)	-	-
Museum	-	4,800	(4,800)	-	-
	<u>13,630</u>	<u>18,031</u>	<u>(13,849)</u>	<u>(1,416)</u>	<u>16,396</u>

SOMERSET ARCHAEOLOGICAL AND NATURAL HISTORY SOCIETY
NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2021

15 Funds	Balance at 1 January 2021 £	Income £	Allocation of Endowment Income £	Expenditure £	Revaluation (Recognised Gains) £	Transfers £	Balance at 31 December 2021 £
Unrestricted							
General Purposes Fund	13,985	35,786	-	(36,890)	-	-	12,881
Museum Exhibit Replacement Fund	22,181	666	-	(5,136)	1,318	-	19,029
Dunster Project	2,226	-	-	-	-	(2,226)	-
Publications	8,600	239	-	(76)	474	-	9,237
Contingency Fund	5,000	150	-	(48)	297	-	5,399
Total General Funds	51,992	36,841	-	(42,150)	2,089	(2,226)	46,546
Restricted Funds							
Gray	3,601	108	365	(28)	214	-	4,260
Tite	1,364	41	62	(11)	81	-	1,537
Williams	18,913	568	293	(148)	1,123	-	20,749
Maltwood	28,050	711	3,212	(5,231)	1,404	-	28,146
Natural Sciences	5,552	149	245	(786)	294	-	5,454
Murless Fund	20,182	606	-	(3,414)	1,198	-	18,572
Dunster Project	2,870	1,025	-	(1,159)	-	2,226	4,962
Norman Gardens Project	43,463	47,445	-	(72,528)	-	-	18,380
Total Restricted Funds	123,995	50,653	4,177	(83,305)	4,314	2,226	102,060
Endowment Funds							
H St. Gray Excavation	17,806	535	(365)	(170)	1,057	-	18,863
Tite Bequest	2,985	90	(62)	(28)	177	-	3,162
Williams Bequest	14,330	430	(293)	(137)	851	-	15,181
The Maltwood Fund	156,694	4,706	(3,212)	(1,494)	9,301	-	165,995
Natural Sciences Fund	12,012	360	(245)	(115)	713	-	12,725
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	379,814	93,615	-	(127,399)	18,502	-	364,532