



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 01	Month 04	Year 2020		Day 31	Month 03	Year 2021

Section A Reference and administration details

Charity name

New Windsor Municipal Charities

Other names charity is known by

Registered charity number (if any)

201913

Charity's principal address

Ellison House, Victoria Street, Windsor, Berkshire

Postcode SL4 1EW

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mr Guy Barlow	Chairman		Co-operative
2	Mr Peter Gray	Vice Chairman		Co-operative
3	Mr Raymond Painter			Co-operative
4	Cllr Shamsul Shelim			RBWM
5	Mr Christopher Simon			Co-operative
6	Rev Canon Sally Lodge			Ex-officio
7	Mr Edward Wilson			RBWM
8	Mr Martin Wing			Co-operative
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Trust Deed (dated 27 th November 1903, varied 1950,1953 and 2006)
How the charity is constituted (eg. trust, association, company)	Trust Deed states that the Trustees shall be one Ex-officio (Vicar or Senior Parish Priest of St. John the Baptist Church) Four Representatives and seven Co-optative's.
Trustee selection methods (eg. appointed by, elected by)	Representative Trustees are appointed by the Royal Borough of Windsor and Maidenhead for three years and Co-optative's for 5 years. All Trustees can be reappointed.

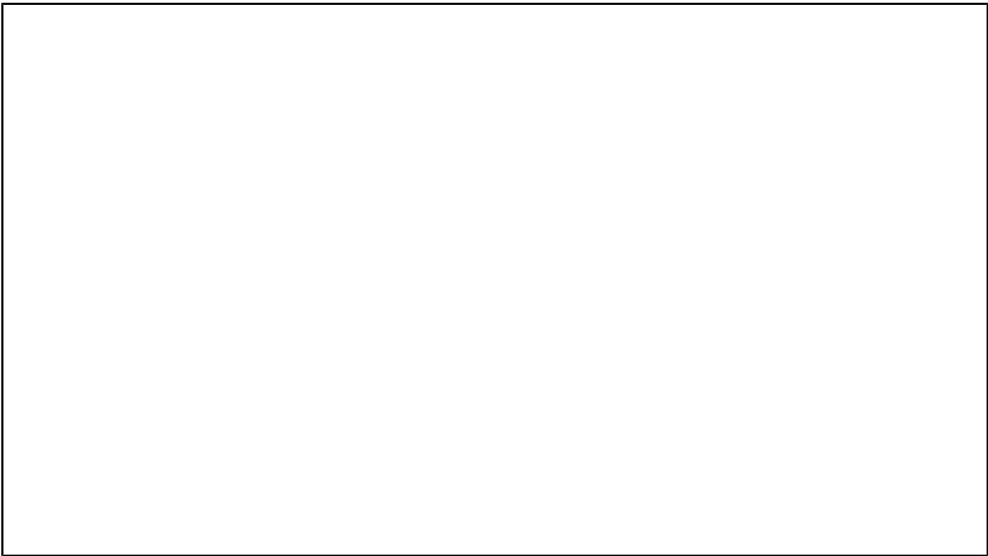
Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- ☐ policies and procedures adopted for the induction and training of trustees;
- ☐ the charity's organisational structure and any wider network with which the charity works;
- ☐ relationship with any related parties;
- ☐ trustees' consideration of major risks and the system

There is no official training of Trustees. The Co-optative Trustees are appointed for their wide knowledge and experience in various fields including Finance, Building Maintenance, Law, Housing Associations, Welfare and also other Charities.

and procedures to manage them.



Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

The main business of our Charity is providing homes for elderly low-income people of Windsor. The largest task is the upkeep of the alms-house (Ellison House) in which there are 27 units of accommodation built in 1862, modernised in the 1980's and listed.

There is an office, boiler room, board room (which has a bed settee, a small kitchen and toilet) occasionally used by the residents' families for brief stays particularly if the resident is sick.

There is a small laundry room and a specially built shelter for storing and charging three electric mobility scooters.

The Trustees understand and have regard to the guidance issued by the Charity Commission on public benefit.

The Charity is a member of the Alms-house Association and of the Housing Ombudsman Scheme.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- ☐ policy on grantmaking;
- ☐ policy programme related investment;
- ☐ contribution made by volunteers.

Summary of the main achievements of the charity during the year

A quinquennial survey on the building was completed in August 2019 and the trustees have been acting upon the recommendations specifically: -

- All electrical works have been finished.
- A drain survey was carried out and all remedial work has been done.
- A programme of decorating the external windows and the boardroom, painting and recarpeting the common parts ie hallways was agreed.
- Quotes are being obtaining for work relating to the roof spaces and the installation firebreaks.

The Housing Units were fully occupied for most of the year and there are currently no vacancies.

Section E

Financial review

Brief statement of the charity's policy on reserves

The Trustees' policy on reserves is to hold a substantial sum commensurate with keeping a large, listed building that was built more than 150 years ago maintained to the necessary standard.

The reserves, represented by the investments and net current assets, stand at about £924,000 at 31st March 2021 which is considered adequate and above the £800,000 target. The figure has been achieved as the value of the investments have recovered after the covid pandemic.

The Receipts and Payments Account shows a deficit of payments over receipts of £45,000 for the year primarily because the Trustees invested £90,000.

The main source of income was the contributions paid by the residents of the alms-houses and these covered all the running costs in the year. The income from the invested reserves was slightly higher than the previous year.

The Trustees consider the financial position as at 31st March 2021 to be satisfactory.

Details of any funds materially in deficit

n/a

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- ☐ the charity's principal sources of funds (including any fundraising);
- ☐ how expenditure has supported the key objectives of the charity;
- ☐ investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

The Trustees meet 4 times a year.

The Trustees employ Mrs Jan Adams as Secretary/Warden. The day to day running of the Alms-house and the residents' welfare are delegated to her.

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Guy Jonathan Barlow	
Position (eg Secretary, Chair, etc)	Chairman	
Date		

NEW WINDSOR MUNICIPAL CHARITES
PROFIT & LOSS ACCOUNT
01/04/20 to 31/03/21

2020-2021

	QE 30/06	QE 30/09	QE 31/12	QE 31/03
Contributions receivable	32,113.52	32,032.14	31,969.52	28,505.79
misc. income	308.00	478.00	288.00	405.00
Investment income	3,198.73	3,467.65	3,513.52	4,797.55
Bank interest receivable	43.46	3.11	1.68	1.07
Total Income	35,663.71	35,980.90	35,772.72	33,709.41
Water rates	(927.77)	-	(927.76)	-
Light & heat	(2,189.32)	(1,259.79)	(2,121.20)	(4,245.32)
Insurance	-	-	(5,259.85)	-
Council tax	-	-	(29.74)	-
Laundry	(568.80)	(568.80)	(568.80)	(189.60)
Cleaning	(180.00)	(410.00)	(280.00)	(380.00)
Wages	(6,857.10)	(6,857.10)	(8,167.58)	(4,875.00)
Employers NI	-	-	-	-
Employers Pension	(272.16)	(272.16)	(272.16)	(99.45)
Telephone	(359.38)	(351.24)	(364.41)	(354.55)
Subscriptions	-	-	(295.00)	-
Sundries	(85.54)	(30.30)	(228.32)	(119.66)
Print, post & stationery	(68.02)	(68.71)	(79.00)	(10.20)
general maintenance	(2,451.27)	(23,903.30)	(7,490.22)	(4,834.92)
Extraordinary maintenance	-	-	-	-
Alarm costs	(1,800.43)	(147.42)	(390.84)	(147.42)
Fire alarm	(147.72)	-	(851.22)	-
Gardening	(543.19)	(450.00)	(450.00)	(300.00)
Accountancy	-	-	(600.00)	-
Bank charges	-	-	(80.00)	-
Total Expenses	(16,450.70)	(34,318.82)	(28,456.10)	(15,556.12)
Net Profit(Loss)	19,213.01	1,662.08	7,316.62	18,153.29

TOTAL
124,620.97
1,479.00
14,977.45
49.32
141,126.74
(1,855.53)
(9,815.63)
(5,259.85)
(29.74)
(1,896.00)
(1,250.00)
(26,756.78)
-
(915.93)
(1,429.58)
(295.00)
(463.82)
(225.93)
(38,679.71)
-
(2,486.11)
(998.94)
(1,743.19)
(600.00)
(80.00)
(94,781.74)
46,345.00

NEW WINDSOR MUNICIPAL CHARITES
BALANCE SHEET
01/04/2020 to 31/03/2021

2020-2021

NOTES

£

Fixed Assets

Almhouse Property

1

Investments

2

Current Assets

Debtors and prepayments

3

6,400.75

Cash at bank and in hand

95,790.38

102,191.13

Less: Current liabilities

Creditors and accruals

4

2,054.09

Net Current Assets

Net assets

Financed by:

General funds

Endowment fund

NOTES:

1. Fixed Assets:

B/fwd

Additions

Disposals

Almshouse property

1,163,293.00

-

-

1,163,293.00

-

-

2. Investments

BlackRock UK Bond Fund

136,551.01

-

(30,000.00)

NAACIF income shares

49,068.59

-

-

NAACIF Accumulation shares

224,001.60

-

-

COIF investment fund

114,555.41

-

(30,000.00)

CAF balanced fund

86,704.61

-

(30,000.00)

610,881.22

-

(90,000.00)

3. Debtors and prepayments

Contributions due

4. Creditors and accruals

Taxation and social security

Net pay & Pension Control

Accruals

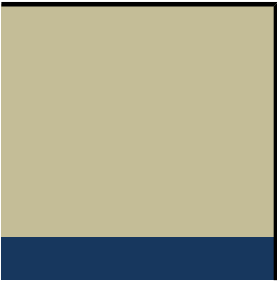
£
1,163,293.00
700,881.22
1,864,174.22
100,137.04
1,964,311.26
1,333,056.26
629,740.00
1,962,796.26
<u>C/fwd</u>
1,163,293.00
1,163,293.00
166,551.01
49,068.59
224,001.60
144,555.41
116,704.61
700,881.22
6,400.75
(299.88)
563.91
(2,318.12)
(2,054.09)

NEW WINDSOR MUNICIPAL CHARITES
NOTES
01/04/20 to 31/03/21

£

1)
Debtors owing more than £ 500.00, this threshold is due to the fact that the council pay 4 we
in arrears and would include lots of balances not really necessary.

<u>Flat</u>	<u>Name</u>	<u>Owing</u>
3	Patrick McNeall	556.00
5	John Collins	1,044.00
28	Phil Trainer	486.00
		<hr/>
		2,086.00
		<hr/>



eks

JOURNAL

1)

2)

JOURNAL

JOURNAL

NEW WINDSOR MUNICIPAL CHARITES
JOURNALS
2020 - 2021

NOMINAL ACCOUNT

BlackRock Charities UK Bond fund
M & G Common Income shares
M & G Common Accumulation shares
COIF investment fund
CAF balanced fund
Property
Contributions due
HSBC current account
HSBC deposit account
Petty cash
Accruals
Net pay control
PAYE & NI Control
Pension control
Endowment funds
Unrestricted funds

NEW WINDSOR MUNICIPAL CHARITES
JOURNALS
2020 - 2021

NOMINAL ACCOUNT

NEW WINDSOR MUNICIPAL CHARITES
JOURNALS
2020 - 2021

NOMINAL ACCOUNT

AMOUNT

136,551.01
49,068.59
224,001.60
114,555.41
86,704.61
1,163,293.00
6,400.75
40,940.54
98,267.43
146.44
(2,318.12)

(1,160.00)

(629,740.00)
(1,286,711.26)

AMOUNT

AMOUNT

NEW WINDSOR MUNICIPAL CHARITY EXTENDED TRIAL BALANCE 2020 - 2021															
	B/FWD	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Y/E ADJ	TOTAL
BlackRock UK Bond Fund	136,551.01	-	-	-	-	-	-	30,000.00	-	-	-	-	-	-	166,551.01
M & G Common Income shares	49,068.59	-	-	-	-	-	-	-	-	-	-	-	-	-	49,068.59
M & G Common Accumulation shares	224,001.60	-	-	-	-	-	-	-	-	-	-	-	-	-	224,001.60
COIF investment fund	114,555.41	-	-	-	-	-	-	30,000.00	-	-	-	-	-	-	144,555.41
CAF balanced fund	86,704.61	-	-	-	-	-	-	30,000.00	-	-	-	-	-	-	116,704.61
Property	1,163,293.00	-	-	-	-	-	-	-	-	-	-	-	-	-	1,163,293.00
Contributions due	6,400.75	-	-	-	-	-	-	-	-	-	-	-	-	-	6,400.75
HSBC current account	40,940.54	4,234.43	6,335.33 (16,447.09 (11,072.71 (7,522.01	5,187.88 (5,552.71 (6,293.35 (3,295.14 (4,608.75	5,747.46	7,955.90	-	52,458.00
HSBC deposit account	98,267.43	16.69	16.16	25,010.61	1.01	1.05	1.05 (79,999.05 (0.37	0.36	0.37	0.37	0.33	-	43,316.75
Petty cash	146.44	81.86 (50.97 (10.49 (30.12	36.87 (45.00 (41.08	45.07 (154.49 (19.49 (112.79 (11.56 (-	15.63
Accruals	(2,318.12)	-	-	-	-	-	-	-	-	-	-	-	-	- (2,318.12)
Net pay control	-	-	-	-	-	-	-	-	-	-	-	311.59	-	-	311.59
PAYE & NI Control	(1,160.00)	782.16 (377.84 (377.84 (755.48 (377.84 (377.84 (755.88 (378.04 (440.06 (1,095.98 (99.96 (99.96 (- (299.88)
Pension control	-	-	-	-	-	-	-	-	-	-	252.32	-	-	-	252.32
Endowment funds	(629,740.00)	-	-	-	-	-	-	-	-	-	-	-	-	-	(629,740.00)
Unrestricted funds	(1,286,711.26)	-	-	-	-	-	-	-	-	-	-	-	-	-	(1,286,711.26)
Contributions receivable	- (9,458.11) (9,469.78 (13,185.63 (8,878.00 (10,133.66 (13,020.48 (11,186.38 (10,442.66 (10,340.48 (9,063.86 (8,866.46 (10,575.47 (-	- (124,620.97)
misc. income	- (108.00) (100.00 (100.00 (232.00 (100.00 (146.00 (100.00 (108.00 (80.00 (110.00 (100.00 (195.00 (-	- (1,479.00)
Investment income	- (1,425.38) (1,580.21 (193.14 (1,425.38 (1,580.21 (462.06 (1,425.38 (1,003.90 (1,084.24 (1,299.45 (1,786.29 (1,711.81 (-	- (14,977.45)
Bank interest receivable	- (16.69) (16.16 (10.61 (1.01 (1.05 (1.05 (0.95 (0.37 (0.36 (0.37 (0.37 (0.33 (-	- (49.32)
Water rates	- 927.77	-	-	-	-	-	-	-	-	927.76	-	-	-	-	1,855.53
Light & heat	- 1,838.12	24.37	326.83	199.69	918.66	141.44	364.58	804.68	951.94	1,549.39	1,205.09	1,490.84	-	-	9,815.63
Insurance	-	-	-	-	-	-	-	-	-	5,259.85	-	-	-	-	5,259.85
Council tax	-	-	-	-	-	-	-	-	29.74	-	-	-	-	-	29.74
Laundry	- 189.60	189.60	189.60	189.60	189.60	189.60	189.60	-	189.60	379.20	-	189.60	-	-	1,896.00
Cleaning	-	-	130.00	50.00	180.00	50.00	180.00	50.00	50.00	180.00	50.00	180.00	150.00	-	1,250.00
Wages	- 2,285.70	2,285.70	2,285.70	2,285.70	2,285.70	2,285.70	2,285.70	2,285.70	2,285.70	3,596.18	1,625.00	1,625.00	1,625.00	-	26,756.78
Employers NI	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Employers Pension	- 90.72	90.72	90.72	90.72	90.72	90.72	90.72	90.72	90.72	90.72	33.15	33.15	33.15	-	915.93
Telephone	-	-	-	359.38	-	-	351.24	-	-	364.41	-	-	354.55	-	1,429.58
Subscriptions	-	-	-	-	-	-	-	-	-	295.00	-	-	-	-	295.00
Sundries	- 25.38	5.50	54.66	11.20	11.10	8.00	7.40	12.93	207.99	40.51	32.79	46.36	-	-	463.82
Print, post & stationery	- 0.76	61.43	5.83	10.68	2.03	56.00	1.52	77.48	-	-	-	10.20	-	-	225.93
general maintenance	- 157.57	639.95	1,653.75	17,557.48	935.02	5,410.80	2,784.95	1,903.33	2,801.94	1,418.72	1,930.82	1,485.38	-	-	38,679.71
Extraordinary maintenance	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Alarm costs	- 147.42	1,653.01	-	147.42	-	-	-	201.42	-	189.42	-	-	147.42	-	2,486.11
Fire alarm	-	-	-	147.72	-	-	-	851.22	-	-	-	-	-	-	998.94
Gardening	- 230.00	163.19	150.00	150.00	150.00	150.00	150.00	150.00	150.00	150.00	-	150.00	150.00	-	1,743.19
Accountancy	-	-	-	-	-	-	-	600.00	-	-	-	-	-	-	600.00
Bank charges	-	-	-	-	-	-	-	80.00	-	-	-	-	-	-	80.00
	-	-	-	-	-	-	-	-	-	-	220.00	440.00	855.00	-	1,515.00

NEW WINDSOR MUNICIPAL CHARITY
Bank Reconciliation

April 2020

HSBC Current Account

Control account

Balance Brought forward
Net movement for the month
Balance carried forwards

Reconciliation

Balance per statement
Less: Outstanding

Reference Amount

-
-
-
-
-
-
-
-

Add: Outstanding lodgements

-
-
-
-

Balance reconciled



40,940.54
<u>4,234.43</u>
<u>45,174.97</u>

<u>45,174.97</u>

-

-

<u>45,174.97</u>

NEW WINDSOR MUNICIPAL CHARITY
Bank Reconciliation

May 2020

HSBC Current Account

Control account

Balance Brought forward
Net movement for the month
Balance carried forwards

Reconciliation

Balance per statement
Less: Outstanding

Reference Amount

-
-
-
-
-
-
-
-

Add: Outstanding lodgements

-
-
-
-

Balance reconciled



45,174.97
6,335.33

51,510.30

51,510.30

-

-

51,510.30

NEW WINDSOR MUNICIPAL CHARITY
Bank Reconciliation

June 2020

HSBC Current Account

Control account

Balance Brought forward
Net movement for the month
Balance carried forwards

Reconciliation

Balance per statement
Less: Outstanding

Reference Amount

-
-
-
-
-
-
-
-

Add: Outstanding lodgements

774.00

-
-
-

Balance reconciled



51,510.30
(16,447.09)
35,063.21

34,289.21

-

774.00
35,063.21

July 2020

Control account

Balance Bpught forward	35,063.21
Net movement for the month	(11,072.71)
Balance carried forwards	<u>23,990.50</u>

Reconciliation

[illegible]

NEW WINDSOR MUNICIPAL CHARITY
Bank Reconciliation

August 2020

HSBC Current Account

Control account

Balance Brought forward
Net movement for the month
Balance carried forwards

Reconciliation

Balance per statement
Less: Outstanding

Reference

Amount

-
-
-
-
-
-
-
-

Add: Outstanding lodgements

-
-
-
-

Balance reconciled



23,990.50
7,522.01

31,512.51

31,512.51

-

-

31,512.51

NEW WINDSOR MUNICIPAL CHARITY
Bank Reconciliation

September 2020

HSBC Current Account

Control account

Balance Brought forward
Net movement for the month
Balance carried forwards

Reconciliation

Balance per statement
Less: Outstanding

Reference Amount

-
-
-
-
-
-
-
-

Add: Outstanding lodgements

-
-
-
-

Balance reconciled



31,512.51
5,187.88

36,700.39

36,700.39

-

-

36,700.39

NEW WINDSOR MUNICIPAL CHARITY
Bank Reconciliation

October 2020

HSBC Current Account

Control account

Balance Brought forward
Net movement for the month
Balance carried forwards

Reconciliation

Balance per statement
Less: Outstanding

Reference

Amount

-
-
-
-
-
-
-
-

Add: Outstanding lodgements

-
-
-
-

Balance reconciled



36,700.39
(5,552.71)
31,147.68

31,147.68

-

-

31,147.68

NEW WINDSOR MUNICIPAL CHARITY
Bank Reconciliation

November 2020

HSBC Current Account

Control account

Balance Brought forward
Net movement for the month
Balance carried forwards

Reconciliation

Balance per statement
Less: Outstanding

Reference

Amount

-
-
-
-
-
-
-
-

Add: Outstanding lodgements

-
-
-
-

Balance reconciled



31,147.68
6,293.35
<hr/>
37,441.03
<hr/>

37,441.03
<hr/>

-

-

37,441.03
<hr/>
<hr/>

NEW WINDSOR MUNICIPAL CHARITY
Bank Reconciliation

December 2020

HSBC Current Account

Control account

Balance Brought forward
Net movement for the month
Balance carried forwards

Reconciliation

Balance per statement
Less: Outstanding

Reference

Amount

-

-

-

-

-

-

-

-

-

-

Add: Outstanding lodgements

-

-

-

-

Balance reconciled



37,441.03
(3,295.14)

34,145.89

34,145.89

-

-

34,145.89

Date	Details	Reference	Account	Amount	CI	
04.01.2021	J Moynes Plumber	Transfer	general maintenance	120.00		
12.01.2021	Smart Pension	DD	Pension control	340.72		HSBC Current
13.01.2021	SSE (Flat 25)	Transfer	Light & heat	24.27		
13.01.2021	SSE (Flat 16)	Transfer	Light & heat	30.97		<u>Control account</u>
14.01.2021	HMRC	Transfer	PAYE & NI Control	1,195.94		
19.01.2021	Tremlett Invoice 2496	Transfer	general maintenance	35.00		
19.01.2021	Castle Fire Protection	Transfer	general maintenance	539.28		
19.01.2021	Jon Tarr December invoice	Transfer	general maintenance	574.44		
21.01.2021	BG Business Electricity	DD	Light & heat	219.96		<u>Reconciliation</u>
25.01.2021	Gazprom	DD	Light & heat	1,274.19		
25.01.2021	Balmoral Gardening	Transfer	general maintenance	150.00		
29.01.2021	Jan Adams Wages	Transfer	Net pay control	1,469.79		
05.01.2021	Banking	40	Contributions receivable	(603.48)		
12.01.2021	Banking	41	Contributions receivable	(1,039.82)		
19.01.2021	Banking	42	Contributions receivable	(1,008.82)		
26.01.2021	Banking	43	Contributions receivable	(1,291.02)		
04.01.2021	Ron Clarke Rent	BGC	Contributions receivable	(332.00)		
04.01.2021	Peter Ormerod Rent	BGC	Contributions receivable	(110.00)		
05.01.2021	David Satchell Rent	BGC	Contributions receivable	(166.00)		
06.01.2021	Marie Hutton Rent	BGC	Contributions receivable	(332.00)		
08.01.2021	Peter Ormerod Rent	BGC	Contributions receivable	(110.00)		
10.01.2021	Philip Trainer Rent	BGC	Contributions receivable	(168.00)		
18.01.2021	Peter Ormerod Rent	BGC	Contributions receivable	(110.00)		
19.01.2021	Pauline Davis Rent	BGC	Contributions receivable	(440.00)		
19.01.2021	Peter Taylor Rent	BGC	Contributions receivable	(440.00)		
19.01.2021	John Thorne Rent	BGC	Contributions receivable	(332.00)		
19.01.2021	Alan Rogers Rent	BGC	Contributions receivable	(332.00)		
19.01.2021	David Satchell Rent	BGC	Contributions receivable	(83.00)		
20.01.2021	Black Rock Charities UK Bond	BGC	Investment income	(1,299.45)		
22.01.2021	RBWM Rent Payment	BGC	Contributions receivable	(1,584.72)		
24.01.2021	Peter Ormerod Rent	BGC	Contributions receivable	(110.00)		
25.01.2021	Philip Trainer Rent	BGC	Contributions receivable	(168.00)		
26.01.2021	David Satchell Rent	BGC	Contributions receivable	(83.00)		
26.01.2021	John Collins Rent	BGC	Contributions receivable	(220.00)		
29.01.2021	John Collins Rent	BGC	Contributions receivable	(220.00)		

Balance Brought forward	34,145.89
-------------------------	-----------

Net movement for the month	4,608.75
----------------------------	----------

Balance carried forwards	38,754.64
--------------------------	-----------

Balance per statement	38,534.44
-----------------------	-----------

—

—

—

Add: Outstanding lodgements	-
-----------------------------	---

Balance reconciled	38,534.44
--------------------	-----------

ERROR

Date	Details	Reference	Account	Amount	CI	
04.02.2021	Balmoral Gardening	Transfer	Gardening	150.00		
04.02.2021	JLA Total Care	Transfer	Laundry	189.60		HSBC Current
05.02.2021	Jon Tarr January invoice	Transfer	general maintenance	524.00		
11.02.2021	Smart Pension	DD	Pension control	88.40		<u>Control account</u>
12.02.2021	Tremlett	Transfer	general maintenance	1,003.68		
15.02.2021	Gazprom	DD	Light & heat	1,205.09		
18.02.2021	J Moynes Plumber	Transfer	general maintenance	285.00		
23.02.2021	J Moynes Plumber	Transfer	general maintenance	118.14		
26.02.2021	Jan Adams Wages	Transfer	Net pay control	1,781.38		<u>Reconciliation</u>
02.02.2021	Banking	44	Contributions receivable	(1,161.68)		
09.02.2021	Banking	45	Contributions receivable	(965.02)		
16.02.2021	Banking	46	Contributions receivable	(1,347.02)		
23.02.2021	Banking	47	Contributions receivable	(741.02)		
01.02.2021	Peter Ormerod Rent	BGC	Contributions receivable	(110.00)		
02.02.2021	Philip Trainer Rent	BGC	Contributions receivable	(168.00)		
03.02.2021	Ron Clarke Rent	BGC	Contributions receivable	(332.00)		
03.02.2021	David Satchell Rent	BGC	Contributions receivable	(83.00)		
07.02.2021	Peter Ormerod Rent	BGC	Contributions receivable	(110.00)		
08.02.2021	Marie Hutton Rent	BGC	Contributions receivable	(332.00)		
14.02.2021	Peter Ormerod Rent	BGC	Contributions receivable	(110.00)		
15.02.2021	Philip Trainer Rent	BGC	Contributions receivable	(168.00)		
16.02.2021	Pauline Davis Rent	BGC	Contributions receivable	(440.00)		
16.02.2021	Peter Taylor Rent	BGC	Contributions receivable	(440.00)		
16.02.2021	John Thorne Rent	BGC	Contributions receivable	(332.00)		
16.02.2021	Alan Rogers Rent	BGC	Contributions receivable	(332.00)		
19.02.2021	RBWM Rent Payment	BGC	Contributions receivable	(1,584.72)		
21.02.2021	Peter Ormerod Rent	BGC	Contributions receivable	(110.00)		
26.02.2021	COIF	BGC	Investment income	(1,225.43)		
26.02.2021	M&G Charity Multi Asset Fund	BGC	Investment income	(560.86)		
27.02.2021	John Collins Rent	BGC	Contributions receivable	(440.00)		

38,754.64

5,747.46

44,502.10

—
—
—
—
—
—
—
—
—
—

—
—
—
—

43,841.90

ERROR

Date	Details	Reference	Account	Amount	CI	
04.03.2021	BG Business Electricity	DD	Light & heat	213.78		
05.03.2021	Jon Tarr February Invoice	Transfer	general maintenance	524.00		HSBC Current
11.03.2021	Smart Pension	DD	Pension control	88.40		
17.03.2021	Jan Adams (Purchase x2 ovens)	Transfer	general maintenance	682.80		<u>Control account</u>
17.03.2021	Bracknell Forest	Transfer	Alarm costs	147.42		
17.03.2021	Stannah Lift Service	Transfer	general maintenance	163.08		
23.03.2021	Tremlett	Transfer	general maintenance	115.50		
26.03.2021	BG Business Electricity	DD	Light & heat	186.22		
29.03.2021	British Telecom	DD	Telephone	354.55		<u>Reconciliation</u>
29.03.2021	Gazprom	DD	Light & heat	1,090.84		
29.03.2021	Balmoral Gardening	Transfer	Gardening	150.00		
30.03.2021	Jan Adams Wages	Transfer	Net pay control	1,469.79		
02.03.2021	Banking	48	Contributions receivable	(713.47)		
09.03.2021	Banking	49	Contributions receivable	(1,616.82)		
16.03.2021	Banking	50	Contributions receivable	(1,614.82)		
23.03.2021	Banking	51	Contributions receivable	(842.82)		
30.03.2021	Banking	52	Contributions receivable	(236.82)		
01.03.2021	Peter Woodage rent	BGC	Contributions receivable	(509.00)		
01.03.2021	Peter Ormerod rent	BGC	Contributions receivable	(110.00)		
03.03.2021	Ron Clarke rent	BGC	Contributions receivable	(332.00)		
08.03.2021	Marie Hutton rent	BGC	Contributions receivable	(332.00)		
08.03.2021	John Collins rent	BGC	Contributions receivable	(220.00)		
08.03.2021	Peter Ormerod rent	BGC	Contributions receivable	(110.00)		
08.03.2021	Phil Trainer rent	BGC	Contributions receivable	(340.00)		
15.03.2021	CAF Investment Fund	BGC	Investment income	(1,711.81)		
15.03.2021	Peter Ormerod rent	BGC	Contributions receivable	(110.00)		
16.03.2021	Pauline Davis	BGC	Contributions receivable	(440.00)		
16.03.2021	Peter Taylor rent	BGC	Contributions receivable	(440.00)		
16.03.2021	John Thorne rent	BGC	Contributions receivable	(332.00)		
16.03.2021	Alan Rogers rent	BGC	Contributions receivable	(332.00)		
16.03.2021	David Satchell rent	BGC	Contributions receivable	(249.00)		
19.03.2021	RBWM Payment	BGC	Contributions receivable	(1,584.72)		
22.03.2021	Peter Ormerod rent	BGC	Contributions receivable	(110.00)		
22.03.2021	Phil Trainer rent	BGC	Contributions receivable	(83.00)		
25.03.2021	Wayne Parsons rent	BGC	Contributions receivable	(83.00)		
23.03.2021	David Satchell rent	BGC	Contributions receivable	(83.00)		
28.03.2021	Peter Ormerod rent	BGC	Contributions receivable	(110.00)		

29.03.2021	Phil Trainer rent	BGC	Contributions receivable	(83.00)
29.03.2021	David Satchell rent	BGC	Contributions receivable	(83.00)
31.03.2021	John Collins rent	BGC	Contributions receivable	(330.00)

t Account

Balance Bpught forward	44,502.10
Net movement for the month	<u>7,955.90</u>
Balance carried forwards	<u>52,458.00</u>

Balance per statement	<u>50,942.80</u>
Less: Outstanding	

Reference

Amount

-

-

-

-

-

-

-

-

-

Add: Outstanding lodgements

-

-

-

-

Balance reconciled

50,942.80

ERROR

NEW WINDSOR MUNICIPAL CHARITY
Bank Reconciliation
2020 - 2021

HSBC Deposit Account

Dr

Control account

Balance Bought forward	98,267.43
Deposited	25,000.00
Interest received	49.32
Withdrawn	
Balance C/fwd	

123,316.75

	<u>Deposits</u>	<u>Interest</u>	<u>Withdrawn</u>
Apr	-	16.69	
May	-	16.16	-
Jun	25,000.00	10.61	-
Jul	-	1.01	-
Aug	-	1.05	-
Sep	-	1.05	-
Oct	-	0.95	80,000.00
Nov	-	0.37	-
Dec	-	0.36	-
Jan	-	0.37	-
Feb	-	0.37	-
Mar	-	0.33	-
	<u>25,000.00</u>	<u>49.32</u>	<u>80,000.00</u>



Cr

80,000.00

43,316.75

123,316.75

NEW WINDSOR MUNICIPAL CHARITY

PETTY CASH

2020 - 2021

	Misc Income	From Bank	Total Expenses	Print, Post & Stationery	Gardening	Cleaning	Sundry
Apr	108.00		26.14	0.76			25.38
May	100.00		150.97	2.28	13.19	130.00	5.50
Jun	100.00		110.49	5.83		50.00	54.66
Jul	232.00		201.88	10.68		180.00	11.20
Aug	100.00		63.13	2.03		50.00	11.10
Sep	146.00		191.00	3.00		180.00	8.00
Oct	100.00		58.92	1.52		50.00	7.40
Nov	108.00		62.93			50.00	12.93
Dec	80.00		234.49			180.00	54.49
Jan	110.00		90.51			50.00	40.51
Feb	100.00		212.79			180.00	32.79
Mar	195.00		206.56	10.20		150.00	46.36
	1,479.00	-	1,609.81	36.30	13.19	1,250.00	310.32

Cash Account Reconciliation

Balance b/fwd	146.44
Receipts	1,479.00
Payments	(1,609.81)
Balance C/fwd	<u>15.63</u>

NEW WINDSOR MUNICIPAL CHARITY

WAGES

2020 - 2021

	Total Gross	Tax	Employee NIC's	Employee Pension	Net Pay	Employer Pension	Employer NIC's	Employers Rebate
Apr	2,285.70	(198.60)	(179.24)	(250.00)	1,657.86	90.72	214.41	(214.41)
May	2,285.70	(198.60)	(179.24)	(250.00)	1,657.86	90.72	214.41	(214.41)
Jun	2,285.70	(198.60)	(179.24)	(250.00)	1,657.86	90.72	214.41	(214.41)
Jul	2,285.70	(198.80)	(179.24)	(250.00)	1,657.66	90.72	214.40	(214.40)
Aug	2,285.70	(198.60)	(179.24)	(250.00)	1,657.86	90.72	214.41	(214.41)
Sep	2,285.70	(198.60)	(179.24)	(250.00)	1,657.86	90.72	214.41	(214.41)
Oct	2,285.70	(198.60)	(179.24)	(250.00)	1,657.86	90.72	214.41	(214.41)
Nov	2,285.70	(198.80)	(179.24)	(250.00)	1,657.66	90.72	214.41	(214.41)
Dec	3,596.18	(198.60)	(241.46)	(250.00)	2,906.12	90.72	294.24	(294.24)
Jan	1,625.00	-	(99.96)	(55.25)	1,469.79	33.15	123.23	(123.23)
Feb	1,625.00	-	(99.96)	(55.25)	1,469.79	33.15	123.23	(123.23)
Mar	1,625.00	-	(99.96)	(55.25)	1,469.79	33.15	123.23	(123.23)
	26,756.78	(1,787.80)	(1,975.26)	(2,415.75)	20,577.97	915.93	2,379.20	(2,379.20)

Net ER's NI		DUE TO HMRC
	-	
-	(377.84)
-	(377.84)
-	(377.84)
-	(378.04)
-	(377.84)
-	(377.84)
-	(377.84)
-	(378.04)
-	(440.06)
-	(99.96)
-	(99.96)
-	£#	(99.96)
-	(3,763.06)

<u>Account</u>	Flats
Accountancy	Flat 1
Accruals	Flat 2
Alarm costs	Flat 3
Bank charges	Flat 4
Bank interest receivable	Flat 5
CAF balanced fund	Flat 6
BlackRock UK Bond Fund	Flat 7
Cleaning	Flat 8
COIF investment fund	Flat 9
Contributions receivable	Flat 10
Council tax	Flat 11
Employers NI	Flat 12
Endowment funds	Flat 13
Extraordinary maintenance	Flat 14
Fire alarm	Flat 15
Gardening	Flat 16
general maintenance	Flat 17
HSBC current account	Flat 18
HSBC deposit account	Flat 19
Insurance	Flat 20
Investment income	Flat 21
Laundry	Flat 22
Light & heat	Flat 23
misc. income	Flat 24
NAACIF income shares	Flat 25
Net pay control	Flat 26
PAYE & NI Control	Flat 27
Pension control	Flat 28
Pension	Flat 29
Petty cash	Flat 30
Print, post & stationery	Flat 31
Property	Flat 32
Subscriptions	
Sundries	
Telephone	
Unrestricted funds	
Wages	
Water rates	

Signed Copy

Registered Charity Number 201913

NEW WINDSOR MUNICIPAL CHARITIES

Unaudited financial statements for the
Year ended 31st March 2021

Independent Examiner's report to the Trustees of New Windsor Municipal Charities

I report on the accounts of New Windsor Municipal Charities (the Charity) for the year ended 31st March 2021, which are set out on pages 2 to 5.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by Section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Neil Beaton
Neil Beaton & Co.
Janda, The Friary
Old Windsor
SL4 2NR

Date: 21/07/2021 2021

Neil Beaton

New Windsor Municipal Charities

RECEIPTS AND PAYMENTS ACCOUNT

Year ended 31st March 2021

	<u>Note</u>	<u>General</u> <u>Fund</u>	<u>Endowment</u> <u>Fund</u>	<u>Total</u>	<u>2020</u>
		£	£	£	£
Receipts					
Almshouse rents and service charges		126,136		126,136	128,899
Legacy received		-		-	25,000
Investment income		14,978		14,978	13,929
Bank interest		49		49	120
Miscellaneous income		1,479		1,479	1,689
Total receipts		142,642		142,642	169,637
		=====	=====	=====	=====
Payments					
<u>Management and running costs of the Almshouses:</u>					
Staff costs	3	29,097		29,097	27,307
Office and administration costs		16,158		16,158	20,958
Utilities		11,671		11,671	11,165
General maintenance		25,348		25,348	22,101
Extraordinary maintenance	4	13,332		13,332	7,020
		95,606		95,606	88,551
<u>Governance:</u>					
Accountancy and Examiner's fees		600		600	600
		96,206		96,206	89,151
<u>Investment purchases</u>					
Charinco Income Fund units		30,000		30,000	17,000
COIF Investment Fund shares		30,000		30,000	17,000
CAF UK Equity B Income shares		30,000		30,000	17,000
		90,000		90,000	51,000
Total Payments		186,206		186,206	140,151
Net receipts/(payments)		(43,564)		(43,564)	29,486
Cash funds at 31st March 2020		139,354		139,354	109,868
Cash funds at 31st March 2021		95,790		95,790	139,354
		=====	=====	=====	=====

The notes on pages 4 and 5 form part of these accounts.

New Windsor Municipal Charities

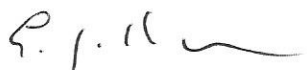
STATEMENT OF ASSETS AND LIABILITIES

At 31st March 2021

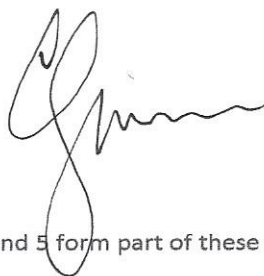
	Note	General Fund £	Endowment Fund £	Total £	2020 £
Cash funds					
Balances at bankers and cash in hand		95,790	-	95,790	139,354
		=====	=====	=====	=====
Other monetary assets					
Debtors and prepayments		5,439	-	5,439	6,401
		=====	=====	=====	=====
Investment assets					
Unit trusts at market value	6	828,496	-	828,496	610,881
		=====	=====	=====	=====
Assets retained for the charity's own use					
Almshouse property	5	533,553	629,740	1,163,293	1,163,293
		=====	=====	=====	=====
Liabilities					
Creditors and accruals		1,999	-	1,999	3,478
		=====	=====	=====	=====
Net asset value at 31st March 2021		1,461,279	629,740	2,091,019	1,916,451
		=====	=====	=====	=====

Approved by the trustees on 21st July 2021 and signed on their behalf by:

G J Barlow
Trustee



C.M.A.Simon FCA
Trustee



The notes on pages 4 and 5 form part of these accounts.

New Windsor Municipal Charities

NOTES TO THE ACCOUNTS

Year ended 31st March 2021

1. Basis of preparation

These accounts have been prepared as Receipts and Payments Accounts under S.133 of the Charities Act 2011.

2. Fund accounting

The charity maintains various types of funds as follows:

General (unrestricted) funds:

General (unrestricted) funds represent resources which are expendable at the discretion of the Trustees in the furtherance of the objects of the charity.

Permanent Endowment fund:

Funds granted for the specific purpose of acquiring the Almshouse property. Subsequent additions and improvements have been paid for from general funds.

3. Staff costs

Salaries and wages
Pension costs

		<u>2020</u>
	£	£
	27,929	26,268
	1,168	1,039
	<u>29,097</u>	<u>27,307</u>
	=====	=====

4. Extraordinary maintenance

Repairs to drains
Quinquennial inspection and report

	13,332	-
	<u>13,332</u>	<u>7,020</u>
	=====	=====

5. Almshouse property

Cost at 1st April 2020 and 2021

£
1,163,293
=====

The Almshouse property is owned freehold and is a listed building. It is maintained to a high standard. The trustees believe that the property has a value at least equal to the accumulated cost shown above and, therefore, depreciation is not provided in respect of either the land or the building.

New Windsor Municipal Charities

NOTES TO THE ACCOUNTS (continued)

Year ended 31st March 2021

6. Investments

The original cost of some of the investments is unknown. The costs shown are for more recent additions to the investment portfolio.

	<u>Holding</u>	<u>Cost</u>	<u>Market value</u>	
	<u>31.3.2021</u>	<u>31.3.2021</u>	<u>2021</u>	<u>2020</u>
<u>Cost known</u>		£	£	£
BlackRock Charities UK Bond Fund units	86,630	124,000	162,171	136,551
COIF Investment Fund shares	9,434	123,600	168,782	114,555
CAF UK Equity Fund Income shares	97,373	124,525	149,457	86,705
		<u>372,125</u>	<u>480,410</u>	<u>337,811</u>
<u>Cost unknown</u>				
M & G Charities Common Investment Fund				
Income units	70,108		60,223	49,069
Accumulation units	3,000		287,862	224,002
			<u>348,085</u>	<u>273,071</u>
<u>Total market value of portfolio</u>			<u>828,495</u>	<u>610,882</u>
			=====	=====