



## Trustees' Annual Report for the period

Period start date		Period end date		
From	01	APR	2024	To 31 MAR 2025

### Section A Reference and administration details

Charity name WAYLAND ESTATES CHARITY

Other names charity is known by

Registered charity number (if any) 201662

Charity's principal address 56 PITTSFIELD

CRICKLADE

WILTSHIRE

Postcode

SN6 6AW

#### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	BARRIE BEASLEY	TRUSTEE		CRICKLADE TOWN COUNCIL
2	CELIA BINFIELD	TRUSTEE		CO - OPTED by the Trustees
3	FINBARRE BRENNAN	TRUSTEE		CO - OPTED by the Trustees
4	MARK CLARKE	TRUSTEE		EX- OFFICIO (being the Chairman of the Cricklade Town Council)
5	PAM DEBENHAM	TRUSTEE		CRICKLADE TOWN COUNCIL
6	ALISTAIR DICKSON	TRUSTEE		CRICKLADE TOWN COUNCIL
7	JOHN HARMAN	TRUSTEE		CO - OPTED by the Trustees
8	MIKE HATTON	TRUSTEE		CO - OPTED by the Trustees
9	NICK DYE	TRUSTEE		EX- OFFICIO (being the Wiltshire Council's Unitary Councillor for Cricklade)
10	TERRI ROBERTSON	TRUSTEE		CO - OPTED by the Trustees
11	CLIVE SMITH	TRUSTEE		EX- OFFICIO (being the High Bailiff of the Cricklade Manorial Court)
12	DAVID TETLOW	CHAIRMAN		CRICKLADE TOWN COUNCIL

#### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
n/a		

#### Name of chief executive or names of senior staff members (Optional information)

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## Section B

## Structure, governance, and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Scheme sealed 31 March 1976 and as amended by a resolution dated 8 July 2009 and as amended by a resolution dated 5th February 2020.
How the charity is constituted (eg. trust, association, company)	TRUST
Trustee selection methods (eg. appointed by, elected by)	4 Nominated by Cricklade Town Council, 5 Co-opted by the Trustees, 1 Ex officio being the High Bailiff of the Cricklade Manorial Court, 1 Ex officio being the Chairman of Cricklade Town Council 1 Ex officio being the Wiltshire Councillor for Cricklade

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees.
- the charity's organisational structure and any wider network with which the charity works.
- relationship with any related parties.
- Trustees' consideration of major risks and the system and procedures to manage them.

Mr Dye was appointed as the new Wiltshire Councillor on the election date of 14 March 2024 and his appointment as an ex-officio Trustee is recognised as the same date.

The position of each of the following Trustees was considered:

Terri Robertson

Term of Office ended 31 March 2025. Reappointed as a co-opted Trustee for a further 5 years

Alistair Dickson

Term of Office ended 31 March 2025.

Mr Dickson decided to retire as a Nominative Trustee. The Chairman thanked him for his 23 years of service particularly with regard to his incisive views as part of the finance subcommittee. Mr Dickson was warmly applauded by all those present at the February 2025 meeting.

The processes for appointing a new Trustee were also discussed. It was agreed that the vacancy be advertised in the Chronicle at the earliest opportunity so that any applications can be reviewed at June 2025 meeting. The Clerk had prepared a note which Trustees approved with amendments, and this will be published in the Chronicle and on the notice boards.

At the February 2025 meeting, Mr Tetlow was nominated as Chairman by Mrs Debenham, seconded by Mr Dickson. This was unanimously agreed and, therefore, Mr Tetlow was elected and took the Chair.

The Chairman welcomed two members of the public who were in attendance at this 'open' meeting.

#### Conflict of Interest Register

The Charity maintains an up-to date register. It is minuted that membership of an organisation need not necessarily prevent a Trustee from participating and voting on any decision about that organisation. Each situation, declared by a Trustee, will require an individual judgement from all Trustees.

#### Public Benefit Declaration

The Trustees present at each meeting unanimously made the following declaration: *'We, the Trustees, are satisfied that we have carried out the Charity's purposes for the public benefit and confirm that, in doing so, we have had regard to the Charity Commission's public benefit guidance where relevant.'*

## Section C

## Objectives and activities

**Summary of the objects of the charity set out in its governing document**

To distribute the clear income of the Charity to local groups and organisations for projects that will be undertaken in and around Cricklade.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

In assessing the grants awarded the Trustees have had regard to the guidance issued by the Charity Commission on public benefit.

A copy of the Trustees eligibility declaration is available on request by writing to the Clerk at the principal address.

The Charity maintains financial investments and distributes the clear income from this source together with any other interest earned to those who meet the criteria set out.

A copy of the Trustee Information Pack (T.I.P) is available on request by writing to the Clerk at the principal address.

### Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grant making.
- policy programme related investment.
- contribution made by volunteers.

#### Trustee Information Pack

The Grant Application Strategy was formally reviewed by Mrs Robertson and Mr Dye as follows:

*'We have reviewed as required the Grant Application Strategy and propose that the changes we have made correctly set out Wayland Estates Charity's criteria and procedures for ensuring its purposes are adhered to. We recommend its adoption.'*

The Trustees accepted this review and approved the continued adoption of the Grant Application Strategy until the next review date (February 2028).

**Summary of the main achievements of the charity during the year**

**Donations**

Direct donations of £120 and a further £460 (£500 less fees of £40) were received via the 'giveasyoulive' website in memory of Mrs Margaret (Peggy) Andrews Faulkner who had served as a Trustee to this charity for over twenty years. Gift aid was claimed on the gross amount of £500 donated via 'giveasyoulive' and the sum of £125 was received from HMRC. Therefore, the total sum available for capital consideration in respect of Peggy was £705. Now that the processes are fully understood a gift aid claim will be made from time to time usually annually. Trustees were shown the gift aid declaration form that has been prepared for any future 'direct' donations.

**Finance**

At the May 2024 meeting, the year-end schedule of investments on 31 March 2024 was made available together with the draft accounts for 2023/2024. The meeting reviewed the figures and unanimously approved the accounts - subject to audit conducted by David Bell.

The Clerk subsequently filed the audited financial information with the Charity Commission at the proper time and the Chairman sent a letter of thanks to David Bell for his services.

It was noted that the total available for grant distribution is £10,716.52 from 2023/24 plus £5,377.60 carried over from previous years.

With the award of £10k in grants, it was agreed that £5k of the remaining surplus (£6k) be invested in M&G Charifund units. The purchase of 327.215 units was completed on 18<sup>th</sup> July 2024.

At the February 2025 meeting, the schedule of investments on 31 December 2024 was made available and Mr Tetlow reported the investment fund ratio of 93.4% in equities and 6.6% in other deposits was within the broad objective set out in the investment policy. The 'estimated' accounts for 2024/25 indicate that approximately £12.0k will be earned in the year net of donations. With a further £0.4k brought forward undistributed, a total of £13.1k may be available for grant awards in June 2025.

Trustees agreed that the net donation of £705 in respect of Mrs Margaret (Peggy) Andrews Faulkner be invested in M&G Charifund units – the purchase of 46.287 units was completed on 24 February 2025.

**Annual Report**

The Trustees annual report for the year ended 31 March 2024 was also made available and unanimously approved noting that, although the report is not a statutory requirement of the Charity Commission, it is a good practice and can be made available to the public.

**Grants**

The following 'interests' (\*prejudicial) in applications were divulged to the meeting in June 2024:

Cricklade Leisure Centre      Mr Dye\*, Mr Harman

Those named with a prejudicial interest did not speak during the consideration on this specific application other than to answer questions, nor did they vote on whether an award should be made.

Seven applications were received including the Prospect Hospice. This application was reviewed, as in previous years, by the Chairman without a Trustee visit. The other applicants were 'visited' by nominated Trustees who presented reports and recommendations to the meeting. The merit of each application was discussed and voted on individually by those present and the following awards were made:

	Applicant	Project	Amount
1	Bowls Club	Ground maintenance tools	£1,125.00
2	Prospect Hospice	Care services in 24/25	£1,750.00
3	Smart Zone	Safety helmets and scooters	£ 195.00
4	Latton Basin	Battery powered tools	£ 530.00
5	Leisure Centre	Gym mats and weights	£2,046.06
6	Memory Café	Start-up costs*	£1,000.00
7	Thames Preschool	Air conditioning**	£3,300.00
<b>Total</b>			<b>£9,946.06</b>

\*\* Trustees determined that the Memory Café should be given every assistance possible and therefore made an unspecified award for start-up costs. The organisers will be made aware that certain items detailed in this request might not be awarded should a future application be made.

\*\* This application had no specific amount requested because the overall project is extensive. Mr Clarke and Mr Dickson proposed that the Charity part fund the air conditioning units as that aspect would be completed irrespective of any other funding being raised. All present agreed with their proposal. Payment of the award was withheld until October 2024 when confirmation was received of the rest of the funding being available and an order submitted.

Details of the awards were included in the Chronicle.

### Grant Application Process 2025

The updated application form was considered and accepted by all present. Details about the application process were published in the Chronicle and on the Town Council Facebook page and placed on the Town notice boards. The deadline for applications is 1st May 2025.

### Legacies

The Legacy notice continues to appear in the Chronicle as and when there is space enough.

### Correspondence - General

- Requests for grants from Bobby Van Trust and Cricklade Art Group were advised to apply in May 2025.
- A request from the Christmas Tree Festival group was considered not within this Charity's terms of reference.
- The September 2024 Charity Commission newsletter was sent to all Trustees encouraging them to read all the 'five-minute guides'. The bulletin appeared to have no fundamental changes to the processes and understandings that WEC currently follows.

- The Cricklade Memory Café send a report on its first-year's activities which was shown to those present. Their AGM will be held on 12 February 2025 which Mrs Debenham attended.
- The Chairman reminded Trustees that the Charity Commission system now allows all Trustees to access its online services and each person is responsible for their own personal details that are held by the Commission. It is a requirement for all Trustees to keep this information up to date.

### Anonymous Donation

At the February 2025 meeting, the Clerk advised that he had received a letter with an offer of a donation (at this point the value has not been specified) which has the aim of supporting the Charity's grant making objectives and broader community development initiatives.

The offer is conditional on:

- Gift Aid Reclamation - The donation will be contingent upon the Trustees' agreement to reclaim Gift Aid on the contribution, thereby maximizing the total amount available for investment.
- Investment as an Endowment - The combined total of the donation and the reclaimed Gift Aid would be invested as an endowment in membership shares in Cricklade Development Foundation Limited, a non-profit organisation dedicated to advancing community objectives.

The offer states that this collaboration presents a tax efficient and mutually beneficial opportunity to achieve a meaningful and lasting impact with the objectives of:

- Income Distribution - This arrangement would allow the Wayland Estates Charity to benefit from a sustainable income stream derived from the endowment's returns. These funds would be available for distribution in accordance with its grant-making policy, supporting its mission and beneficiaries.
- Community Impact - The proposed investment will also provide essential funding for Cricklade Development Foundation Limited, enabling it to deliver its community-focused objectives effectively. By fostering this partnership, we can amplify the positive impact on the community while ensuring responsible stewardship of charitable resources.

Following an extensive discussion, some Trustees with conflict-of-interest concerns requested further clarification of the processes and regulations. The Clerk was asked to prepare a note\*\* for circulation as soon as possible. The Clerk had also already prepared a draft Donations policy which Trustees would be asked to consider, in the light of the review of this offer, before the next meeting where the policy can be formally adopted.

*\*\* After the meeting, the Clerk circulated a note which set out guidelines for Trustees to refer to and demonstrated the chain of transactions that would happen if the donation was accepted. The Clerk also shared the following advices from a phone call with the Charity Commission:*

- *The conditions imposed do not prevent WEC from accepting the donation.*
- *Trustees have followed the correct procedures with regard to WEC's Conflict of Interest Policy in recognising there is a legal*

*requirement for charity trustees to declare a conflict of interest immediately if there is any possibility that personal or wider interests could influence their decision making.*

- *No Trustee will receive any personal benefit from this specific investment in CDF.*
- *As the proposed investment is intended by the Trustees to help enable CDF to deliver its community-focused objectives effectively, there is no intent to seek a capital profit for WEC and therefore a capital profit for any Trustee who is an investor in CDF.*

***The recommendation from the Charity Commission is that WEC accepts this donation and its conditions.***

*Trustees unanimously agreed with this recommendation and the Clerk wrote to the donor accepting the offer. A gift aid declaration and the sum of £12,000 were subsequently received. The Clerk applied to HMRC for the gift aid sum of £3,000 and when this was received, an investment of £15,000 was applied to shares (300) in the Cricklade Development Foundation. The Clerk wrote a letter of thanks on 23 February 2025 to the donor advising that all conditions had been met and concluded.*

Retrospective conflict of interest declarations regarding the anonymous donation were made at the February 2025 meeting and by others subsequently who were not in attendance as follows:

Mr Brennan	Mr Clarke	Mr Dye
Mr Harman	Mr Hatton	Mrs Robertson (prejudicial)
Mr Smith	Mr Tetlow (prejudicial)	



**Brief statement of the charity's policy on reserves**

The trustees recognise their duty to be even-handed between the interests of present and future beneficiaries of the charity. In practice this means that consideration will be given as to whether an investment provides a suitable balance between providing income for current needs and preserving or increasing the value of the investments so that the charity can operate effectively in future.

Further recognising the need for a low-risk investment policy, the trustees, when investing directly in interest bearing loans, will endeavour to do so in UK Government issued gilt-edged index-linked securities (where the capital is increased in line with the Retail Prices Index) wherever possible. Bearing in mind the long-term nature of the charity this will be in appropriate mid to long term securities. Furthermore, investments in interest bearing loans, where possible, will be made at or close to "par" (the aim being to avoid the possibility of capital being swapped for income or vice versa).

No investments will be made in any speculative form of investment.

Recognising the need to be prudent, but also the need to protect the charity's funds for the future whilst generating income for distribution, the trustees will seek to invest 90% of the available funds into ordinary and other forms of share capital and 10% into deposits and/or interest-bearing loans. This is a broad objective that, given the small size of the overall assets, may be varied by 5%-10% from time to time. However, the ordinary and other forms of share capital value must not, at any time, exceed 95% of the available funds.

**Details of any funds materially in deficit**

None

**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising).
- how expenditure has supported the key objectives of the charity.
- investment policy and objectives including any ethical investment policy adopted.

The Charity had one principal source of income during the year being the dividends received from its M&G income units.

This Equities Investment Fund for Charities (Charifund) is a suitable investment for the equity portion of charitable funds. It is designed to provide a high and growing income for charities, while at the same time protecting capital from the erosive effect of inflation. Normally the Manager's policy is to invest in a portfolio of mainly equities and convertible stocks to provide a yield of about 60% more than that of the FTSE All Share Index. Wayland Estates has invested in this collective investment scheme for many years now and remain satisfied that it provides a suitably diversified portfolio of shares, with a good track record. It is run by recognised professional investment managers and covered by the Financial Services Compensation Scheme.

Interest is also received from the deposits at Lloyds Bank together with the bond held at Cambridge & Counties Bank.

A copy of the Charity's investment policy is available on request by writing to the Clerk at the principal address.



**Section F****Other optional information**


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**Section G****Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)

John Harman

Position (e.g., Secretary,  
Chair, etc)

Trustee and Clerk

Date

5 June 2025



# WAYLAND ESTATES CHARITY

CONSOLIDATED ACCOUNT  
FOR THE YEAR ENDED 31st MARCH 2025

## Income and Expenditure Account

2024/2025

2023/2024

M&G Charifund	£ 11,164.26	£ 10,403.91
Donations	£ 15,745.00	
Interest	£ 908.19	£ 481.63
<b>Investment Income</b>	<b>£ 27,817.45</b>	<b>£ 10,885.54</b>
Clerk's expenses	£ 180.20	£ 129.02
Donation charges	£ 40.00	£ -
Hire of hall	£ 40.00	£ 40.00
<b>Administration Expenses</b>	<b>£ 260.20</b>	<b>£ 169.02</b>
<b>Income for the Year</b>	<b>£ 27,557.25</b>	<b>£ 10,716.52</b>
<b>Grants Awarded</b>	<b>£ 9,946.06</b>	<b>£ 11,204.25</b>
<b>Net Income / (Loss) in the Year</b>	<b>£ 17,611.19</b>	<b>(£ 487.73)</b>

## Balance Sheet at 31st March

2024/2025

2023/2024

The accumulated fund - opening	£ 205,244.39	£ 209,009.35
Increase / (decrease) in value of investments	£ 7,492.99	(£ 3,277.23)
Net Income / (Loss) in the Year	£ 17,611.19	(£ 487.73)
<b>The accumulated fund - closing</b>	<b>£ 230,348.57</b>	<b>£ 205,244.39</b>
Represented by		
M&G Charifund	£ 189,348.26	£ 176,150.27
Cambridge & Counties	£ 13,000.00	£ 13,000.00
Cricklade Development Foundation	£ 15,000.00	£ -
<b>RESTRICTED ENDOWMENT FUNDS</b>	<b>£ 217,348.26</b>	<b>£ 189,150.27</b>
Cash at bank - Lloyds instant deposit	£ 2,929.29	£ 5,672.88
Cash at bank - Lloyds fixed deposit	£ 10,000.00	£ 10,000.00
Cash at bank - Lloyds current	£ 71.02	£ 421.24
<b>GENERAL FUNDS</b>	<b>£ 13,000.31</b>	<b>£ 16,094.12</b>
	<b>£ 230,348.57</b>	<b>£ 205,244.39</b>
£	-	

I have examined these accounts and the underlying books and records of the Wayland Estates Charity for the year ended 31 March 2025. In my opinion they give a true and fair view of the year's transactions and the financial position at the balance sheet date.

David Bell FCA

Date

*David Bell*  
21/07/25



# WAYLAND ESTATES CHARITY

SUPPORTING INFORMATION  
FOR THE YEAR ENDED 31st MARCH 2025

## Valuation of Investments

			2024/2025		2023/2024	
M&G Charifund	Units				Units	
Brought Forward @14.5608	12,097.568	£ 176,150.27			Brought Forward @14.8317	12,097.568 £ 179,427.50
Units purchased 18/07/24	327.215	£ 5,000.00				
Units purchased 18/02/25	46.287	£ 705.00				
Increase/(decrease) in valuation of units during the year		£ 7,492.99			Increase/(decrease) in valuation of units during the year	(£ 3,277.23)
Carried Forward @15.1830	<u>12,471.070</u>	<u>£ 189,348.26</u>			Carried Forward @14.5608	<u>12,097.568</u> £ 176,150.27
<b>Cambridge &amp; Counties</b>						
5 Year Fixed Rate Bond - issue 33	16/10/2028	£ 13,000.00			5 Year Fixed Rate Bond - issue 4	16/10/2023 £ 13,000.00
<b>Cricklade Development Foundation</b>						
Community Benefit Society shares	300	£ 15,000.00				
Restricted Endowment Funds		<u>£ 217,348.26</u>			Restricted Endowment Funds	<u>£ 189,150.27</u>
<b>Schedule of Grants</b>			2024/2025		2023/2024	
Prospect Hospice		£ 1,750.00			Prospect Hospice	£ 1,500.00
Latton Basin		£ 530.00			Latton Basin	£ 530.00
Bowls Club		£ 1,125.00			Bowls Club	£ 1,148.50
Smart Zone		£ 195.00			Open Door	£ 227.00
Leisure Centre		£ 2,046.06			Chronicle	£ 500.00
Memory Café		£ 1,000.00			Festival Committee	£ 785.92
Thames Pre school		£ 3,300.00			Brownies	£ 306.08
					Historical Society	£ 500.00
					Playing Fields Management Cmte	£ 3,000.00
					Development Foundation	£ 2,390.75
					Cricket Club	£ 316.00
TOTAL DISTRIBUTED		<u>£ 9,946.06</u>			TOTAL DISTRIBUTED	<u>£ 11,204.25</u>



# WAYLAND ESTATES CHARITY

CONSOLIDATED ACCOUNT  
FOR THE YEAR ENDED 31st MARCH 2025

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David Bell FCA

Date

*David Bell*  
21/07/25





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