

THE HOSPITAL OF SIR JOHN POPHAM KNIGHT

Registered Charity No 201003

FINANCIAL STATEMENTS

YEAR ENDED 31 DECEMBER 2021

Index	Page
Reference and administration details	1
Trustees' report	2 to 3
Accountant's report	4
Receipts and payments account	5
Statement of assets and liabilities	6

THE HOSPITAL OF SIR JOHN POPHAM KNIGHT
REFERENCE AND ADMINISTRATION DETAILS

The Hospital of Sir John Popham Knight is a scheme registered and approved by the Charity Commission. It is administered and managed by a body of Trustees.

Charity Registration No	201003
Principal address	Shute House 69 South Street Wellington Somerset TA21 8PD
Trustees	Mr D Helps (Chairman) Mrs M Blogg (Vice Chairman) Mr M Colman (Treasurer and Steward) Mrs S McGuirk Mrs T Bradnock Mrs V Stock-Williams Mr R Lane Mr M Lithgow Mr S Pringle-Kosikowsky
Independent examiner	Mrs M Hutchings Aspen Waite South West 21 Bampton Street Tiverton Devon, EX16 6AA

**THE HOSPITAL OF SIR JOHN POPHAM KNIGHT
TRUSTEES' REPORT
31 December 2021**

The Trustees present their report and the financial statements for the year ended 31 December 2021

Objectives and activities

The objective of the Charity is to provide accommodation for poor people who must be over the age of 50 at the date of acceptance.

The main activity of the Charity is the provision and maintenance of twelve almshouses within the parish.

The Trustees have had due regard to guidance published by the Charity Commission on public benefit. Compliance with this guidance is achieved via the Charity's objective and activities.

Achievements and performance

In 2021, all hallways have been redecorated to enhance the quality of the accommodation and overall experience of the hospitaliers.

The finances of the charity remain in good order. Maintenance contributions of £26,208 were received from the residents.

Financial review

During the year, income exceeded expenditure by £8,210.

The Trustees look to plan up to three years ahead the work they believe needs to be done to keep the properties in good order. The boilers have all been replaced over the past two years and are serviced annually. One kitchen will be replaced in the next 3 months, a kitchen which is looking somewhat tired. The outside walls have been redecorated over the past 5 years, to a high standard. It is intended that each bathroom will be further modernised over the next 12 months with "Xepelairs" fitted to ensure no condensation.

Structure, governance and management

The charity is governed by a Charity Commission scheme dated 2 November 1982.

Trustees are identified from the local community, both within the parish and in adjoining areas, on the basis of their personal career experience. The Trustees have established a Trustee Induction Policy that will be used on the appointment of any new Trustee.

Trustees' meetings are held twice per annum and are the principal forum for establishing management procedures, operational decisions and broader principles. There is an intention to hold the AGM by the end of May every year. Trustees also engage, on a regular basis, with the residents of the Almshouses and this dialogue helps guide the Trustees with their decision-making.

The placing of contracts for routine maintenance up to the value of £500 can be decided upon by the Steward alone and any major works are approved at the six monthly meetings or interim meetings, as appropriate - often decided by email through the Chairman.

The Trustees have examined the major risks which the charity faces and confirm that systems have been established with the objective of minimising those risks.

THE HOSPITAL OF SIR JOHN POPHAM KNIGHT
TRUSTEES' REPORT (continued)
31 December 2021

Trustees' responsibilities statement

The Trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable laws and regulations

The Charities Act 2011 require the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of its income and expenditure for that period.

In preparing these financial statements the Trustees are required to:

- (a) select suitable accounting policies and apply them consistently;
- (b) observe the methods and principles in the Charities SORP (FRS102);
- (c) make judgements and estimates that are reasonable and prudent;
- (d) state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- (e) prepare the financial statements on a going concern basis unless it is inappropriate to assume that the charity will continue in operation.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for taking reasonable steps to safeguard the assets of the charity and to prevent and detect fraud and other irregularities.

This report was approved on behalf of the Trustees on and signed on their behalf by

.....
Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE HOSPITAL OF SIR JOHN
POPHAM KNIGHT
ON THE UNAUDITED FINANCIAL STATEMENTS**

I report to the charity trustees on my examination of the accounts of the company for the year ended 31 March 2021 which are set out on pages 5 to 6

Responsibilities and basis of the report

As the charity trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Mrs M Hutchings
Aspen Waite South West
Chartered Accountants
21 Bampton Street
Tiverton
Devon
EX16 6AA

Date

THE HOSPITAL OF SIR JOHN POPHAM KNIGHT
RECEIPTS AND PAYMENTS ACCOUNT
For the year ended 31 December 2021

	Unrestricted Funds	Restricted Funds	2021 Total
	£	£	£
Receipts			
Maintenance contributions	26,208	-	26,208
Interest receivable	1	-	1
Dividends received	3,537	-	3,537
	<u>29,746</u>	<u>-</u>	<u>29,746</u>
Payments			
Water rates	2,663	-	2,663
Other rates	1,817	-	1,817
Insurance	1,102	-	1,102
Alarm system	358	-	358
Day to day maintenance	5,525	-	5,525
Cyclical maintenance	-	-	-
Extraordinary repairs	5,952	-	5,952
Treasurer salary	3,035	-	3,035
Printing, postage and stationery	198	-	198
Telephone	144	-	144
NAA subscription	438	-	438
Miscellaneous	394	-	394
	<u>21,626</u>	<u>-</u>	<u>21,626</u>
Excess of receipts over payments	<u>8,120</u>	<u>-</u>	<u>8,120</u>
Transfers	-	-	-
	<u>8,120</u>	<u>-</u>	<u>8,120</u>
Bank balance			
at 31 December 2020	<u>33,394</u>	<u>-</u>	<u>33,394</u>
at 31 December 2021	<u>41,514</u>	<u>-</u>	<u>41,514</u>

The financial statements were approved on behalf of the Trustees on and signed on their behalf by

.....(Trustee)(Trustee)

The notes on pages 7 to 11 form part of these financial statements

THE HOSPITAL OF SIR JOHN POPHAM KNIGHT
STATEMENT OF ASSETS AND LIABILITIES
31 December 2021

	2021
	£
Fixed assets	
Freehold housing properties at insurance value	1,099,369
Investments at market value	<u>137,053</u>
	1,236,422
Current assets	
Prepaid insurance and subscription	773
Cash at bank	<u>41,514</u>
	42,287
Total assets	<u><u>1,278,709</u></u>
Sundry creditors and accruals	
PAYE	700
Steward's salary	2,800
Water	906
Accountancy fees (inc VAT)	<u>1,800</u>
	<u><u>6,206</u></u>