

MASTER PARK

England & Wales · Charity number 200846

Details

Status Registered

Legal form Other

Registered 1961-11-13

Register [View on the Charity Commission register](#)

Contact

Address The Park Hub
Master Park
Church Lane
Oxted
Surrey
RH8 9LD

Phone 07908 014525

Email hello@masterparkoxted.org

Website www.masterparkoxted.org

Activities

Objects: TO PROVIDE A RECREATION GROUND FOR THE INHABITANTS OF OXTED AND THEIR FRIENDS.

Activities: To maintain land for recreation and public use

Classification

- **How:** Provides Buildings/facilities/open Space
- **What:** General Charitable Purposes, Amateur Sport, Recreation
- **Who:** The General Public/mankind

Geography

- **Area of benefit:** OXTED.
- Surrey

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£35,164	£24,876	-	-
2024-03-31	£36,362	£35,384	-	-
2023-03-31	£46,616	£47,690	-	-
2022-03-31	£33,765	£38,020	-	-
2021-03-31	£40,262	£29,193	-	-

Trustees

Name	Role	Appointed
David Claridge		2026-01-26
Gareth Morgan		2024-07-24
Helen Hunt		2026-03-30
Laura Stradling		2026-03-30
Pamela McNaughton		2000-01-07
ROBERT SAYER		2019-01-15
Robert Pitt		
Sabrina Marnham		2026-03-30
Sarah Salmon		2025-07-23
Susan Wallace		2026-03-30
TONY BATCHELOR		2000-02-07
Warren Fairchild		2025-03-24

MASTER PARK

England & Wales - Charity number 200846

Accounts

**COMMITTEE OF MANAGEMENT OF
MASTER PARK, OXTED**



**STATEMENTS OF ACCOUNTS
FOR YEAR ENDED 31st MARCH 2025**



Registered Charity No. 200846

COMMITTEE OF MANAGEMENT OF MASTER PARK OXTED

Charity number: 200846

Contact address: Master Park Management Committee
PO Box 164
Oxted
RH8 9WE

Bankers: Barclays Bank
Sevenoaks Group
80 High Street
Sevenoaks
Kent
TN13 1LR

Independent Examiner: D. Steele

Current Members of the Management Committee

Name	Position	Joined	Additional Role
Ms P McNaughton	Trustee	07.01.2000	Oxted Lawn Tennis Club Rep
		15.01.2019	Master Park Chair
Mr A. Batchelor	Elected Trustee	07.02.2000	
Mr R Pitt	Elected Trustee	13.01.2007	
Mr R Sayer	Elected Trustee	15.01.2019	Legal Advisor
Mr R Thomas	Elected Trustee	12.07.2024	Treasurer
Mr P Trayner	Trustee	15.01.2019	Oxted & Limpsfield Cricket Club Rep
Mr G Morgan	Co-Opted Trustee	24.07.2024	
Mr W Fairchild	Trustee	30.01.2025	Oxted & District Football Club Rep

Resignations from the Management Committee

Name	Position	Role	Joined	Resigned
Keith Willis	Elected Trustee	Treasurer		18.07.2018
Vernon Hadida	Elected Trustee	Legal Advisor		18.07.2018
Henry Webber	Elected Trustee	Chair		22.11.2018
Kevin Powell	Trustee	OLCC - Cricket Representative		22.11.2018
Tony. Kulp	Co-Opted Trustee	Committee Member		05.12.2018
Alex Campbell	Elected Trustee	Committee Member	17.07.2019	13.07.2022
Cathy Emmott	Elected Trustee	Treasurer	13.07.2022	27.03.2023
Amanda Starr	Co-Opted Trustee	Committee Member	15.01.2019	12.07.2023
Gilbert Kearns	Elected Trustee	Committee Member	18.07.2018	24.06.2024
Ian Beagley	Trustee	ODFC - Football Representative	07.07.1996	08.08.2024
Sheralee Ghione	Co-Opted Trustee	Treasurer	24.07.2024	21.10.24
Mr D McNamara	Trustee	ODFC - Football Representative	30.09.2024	28.01.25

INDEPENDENT EXAMINER'S REPORT TO THE COMMITTEE OF MANAGEMENT OF MASTER PARK, OXTED, SURREY

I report on the accounts of the Trust for the year ended 31st March 2025 which are set out on pages 7 to 11.

Respective Responsibilities of Committee and Examiner

The Trust's Management Committee is responsible for the preparation of the accounts; it considers that the audit requirement of Section 144 of the Charities Act 2011 (the Act) does not apply and that an independent examination is needed. It is my responsibility to examine the accounts under Section 145 of the Act and state, on the basis of procedures specified in the General Directions given by the Charity Commission under Section 145(5) (b) of the Act, whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Management Committee and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a true and fair view, and the report is limited to those matters set out in the statement below.


Independent Examiner's Statement

In connection with my examination, no matter has come to my attention: -

1. which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with Section 130 of the Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act.

have not been met, or

2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



.....
D Steele

Dated: 12/7/2025

COMMITTEE OF MANAGEMENT OF MASTER PARK, OXTED, SURREY TRUSTEES REPORT FOR THE YEAR ENDED 31st MARCH 2025

The Trustees present their report and accounts for the year ended 31st March 2025

Constitution, Objects and Policies

Master Park was constituted under a Deed dated 16th March 1923 and its object was to lay out and reserve a parcel of land now known as Master Park for the healthy recreation and amusement of the inhabitants of the parish of Oxted.

A further parcel of land was conveyed into the Trust on 1st July 1946 and the original Trusts have been varied by two schemes of the Charity Commissioners dated 20th August 1982 and 6th November 2001 to update the administration of The Committee of Management.

Oxted Lawn Tennis Club, Oxted & District Football Club and Oxted & Limpsfield Cricket Club may each appoint one representative to the Committee.

Four committee members should be elected annually at the AGM and two more co-opted by the Committee.

In the event that four members are not elected at the AGM the Committee may co-opt a further two members to the Committee.

The trustees have had regard to the Charity Commission guidance on public benefit.

Annual Review and Future Developments

Grounds

Our main revenue streams are from the sports clubs, events on the park, donors, Friends of the Park and the invaluable help from Tandridge District Council and the Oxted Parish Council.

The Committee is very grateful for the number of donations received in the year from members of the public. We will be creating more events so as to encourage more of the local community to become "Friends of the Park".

Tandridge District Council kindly continued to cut the grassy areas which saves the Committee money. In addition, a contractor cuts the hedges and between trees.

The committee are pro-active in creating events on the Park to help generate funds to keep Master Park in good working order. The Committee have designed a new Park Hub to replace the old pavilion. This has been built to offer space for community & sporting pursuits as well as create a revenue stream to help sustain Master Park itself.

The Trustees are indebted to Titsey Rotary and Oxted Rotary for their donations and also grateful to Oxted Parish Council for annual funding of **£4,000** towards the cost of refuse collection by a third party and to Tandridge District Council for our grass cutting, which saves a few thousand pounds a year.

Children's playground

The playground continues to be very widely used by both able-bodied and disabled children. However, pieces of equipment will need replacing in the near future and funds will need to be found. This will be one of the areas that we envisage the Park Hub generating funds for.

COMMITTEE OF MANAGEMENT OF MASTER PARK, OXTED, SURREY TRUSTEES REPORT FOR THE YEAR ENDED 31st MARCH 2025 (continued)

New Park Hub

The new subsidiary charity, **Master Park Pavilion Charity**, was established to progress the new park hub project's fund-raising. The Group is defined as small under The Companies Act and has produced separate accounts for The Pavilion Charity.

The Trustees struggle to raise enough funds each year to carry out Park maintenance, repairs, and improvements and so have been obsessive in seeking grants towards the project of building the new Park Hub.

This construction work has finished and replaces the previously unfit-for-purpose building and will create a sustainable park by generating an annual revenue stream with lettings and rents. Planning permission was granted 2nd October 2019.

Surrey County Council's Your Fund Surrey awarded Master Park a grant of £1.86 million, Tandridge District Council awarded £530,000 and Oxted Parish Council £90,000. We have also secured a grant of £250,000 from COF and we are continuing our fundraising from the community.

The Park Hub is solely owned by Master Park Management Committee Charity but financial operations remain under the secondary charity Mater Park Pavilion Chairty for continuity of warranties, guarantees etc.

Finance

Income arises from lettings, summer events on the Park such as fun fairs, pram race, beer festival, boot fairs etc., rents from the sports clubs, donations, covenants and grants from local authorities.

There was a surplus for the year on the General Fund of £10,288 (2024 a surplus of £978) which, when added to the funds brought-forward gave a total General Fund of £56,133 (2024 £45,845) at 31st March 2025.

Administration

In July 2024 an Annual General Meeting was held and the following Trustees were elected:

Elected Trustees

1. Mr A Batchelor
2. Mr R Pitt
3. Mr G Kearns
4. Mr R Sayer

Co-Opted Trustees

5. Mr R Thomas was co-opted by the Committee as Trustee

In addition to the five Trustees mentioned above, there are three Trustees nominated from the Sports Clubs, namely:

1. Ms P McNaughton (Oxted Lawn Tennis Club)
2. Mr P Trayner (Oxted & Limpsfield Cricket Club)
3. Mr D McNamara (Oxted & District Football Club)

COMMITTEE OF MANAGEMENT OF MASTER PARK, OXTED, SURREY TRUSTEES REPORT FOR THE YEAR ENDED 31st MARCH 2025 (continued)

Activities

In addition to regular use by the sports clubs, the park is used even more widely by the general public. This is a direct result of more houses and apartments being built in the area. Having a public park in the centre of town has made it even more noticeable that Master Park is definitely the Hub of the Community.

What is apparent is how **VITAL** parks are to communities for: well-being, exercise, mental health, socialising, and community spirit.

We hope these benevolent feelings from the community will translate into using the new Park Hub, thereby raising further monies to ensure financial stability of the Park.

Master Park is the true **centre of the community**, and we are determined that it stays that way.

Statement of Trustees Financial Responsibilities

The Trustees are required to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the Charity and of its results for that period. In preparing these financial statements, they are required to:


- (a) select suitable accounting policies and apply them consistently.
- (b) make judgements and estimates that are reasonable and prudent.
- (c) prepare the financial statements on a going concern basis unless it is inappropriate to assume that the Charity can continue.

They are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approval

This report and accounts were approved by the Trustees on 12th July 2025.
and signed on their behalf by


Pammie McNaughton
Chair


Tony Batchelor
Trustee

COMMITTEE OF MANAGEMENT OF MASTER PARK, OXTED, SURREY
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31st MARCH 2025

GENERAL FUND INCOME & EXPENDITURE

General Fund Income & Expenditure		2025		2024	
Income					
Rents Received					
	Sports Clubs	1,903		3,653	
	Other Lettings	20,933		15,412	
			22,836		19,065
Donations					
	Donations subject to Gift Aid	4,291		5,489	
	Other Donations	3,139		2,368	
			7,430		7,856
Grants					
	Oxted Parish Council	4,000		4,000	
	Other	0		0	
			4,000		4,000
Other Income					
	Sports Clubs	293		4,806	
	Benches	605		635	
	Sundry	0		0	
			898		5,441
Total Income			35,164		36,362
Expenditure					
Pavilion					
Electricity		238		1,963	
Insurance		0		811	
Water		221		1,183	
TDC Rates & Playing field Assoc.		52		53	
Pest Control, Fire & Safety		0		306	
Pavilion Repairs		0		0	
			511		4,316
Ground					
Trustees Insurance		812		1,086	
Ground, labour & equipment		6,336		8,880	
Sundry Expenses		1,093		398	
Regular Ground & Tree Maintenance		8,440		11,952	
Playground Repairs		473		252	
Grass (incl in Ground)		11		0	

GENERAL FUND INCOME & EXPENDITURE (continued)					
Refuse and Waste disposal (10% recharged to Sports Clubs)			3,559		4,905
Park/Playground Insurance			1,301		500
Benches			2,340		1,936
Fence Signs & boundary work			0		1,160
				24,365	31,068
Total Expenditure				24,876	35,384
Surplus/Deficit				10,288	978

COMMITTEE OF MANAGEMENT OF MASTER PARK, OXTED, SURREY
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31st MARCH 2025

				General Fund	Asset Replacement Fund	2025 TOTAL	2024 TOTAL
INCOMING RESOURCES							
Donations, legacies, grants and tax reclaimed				7,430		7,430	7,856
Income in furtherance of charitable objects				22,836		22,836	19,065
Income from activities for generating funds						0	0
Investment income				0		0	0
Other income				4,898		4,898	9,441
				35,164	0	35,164	36,362
RESOURCES EXPENDED							
Costs of generating funds							
CHARITABLE EXPENDITURE							
Grants payable in furtherance of charity's objects							
Expenditure in furtherance of charity's objects				24,876		24,876	35,384
Support costs of charitable activity						0	0
Management and administration expenditure						0	0
				24,876	0	24,876	35,384
Net (outgoing) incoming resources				10,288	0	10,288	978
Transfers between funds						0	0
Net (outgoing)/incoming resources after transfers				10,288	0	10,288	978
Unrealised gains/(losses) on rev. of tangible fixed assets							
Gains/(losses) on the disposal and rev. of investments							
MOVEMENT ON FUNDS FOR THE YEAR				10,288	0	10,288	978
Transfers between funds							
Brought forward balances				45,845		45,845	44,867
FUND BALANCES AT END OF YEAR				56,133	0	56,133	45,845

COMMITTEE OF MANAGEMENT OF MASTER PARK, OXTED, SURREY
BALANCE SHEET
FOR THE YEAR ENDED 31st MARCH 2025

	Note	General Fund	Asset Replacement Fund	2025 TOTAL	2024 TOTAL
FIXED ASSETS					
Land and Buildings	1.3				
Equipment	1.4				
CURRENT ASSETS					
Barclays Bank Current Account		23,604		23,604	37,175
Amount due from MPPC		33,703		33,703	5,496
Tax recoverable		1,860		1,860	1,068
Amount due from Sports Clubs		48		48	2,656
Other debtors and prepayments		0		0	0
		59,214	0	59,214	46,395
CURRENT LIABILITIES					
Amounts due for services/Receipts in advance		3,081		3,081	550
NET CURRENT ASSETS		56,133	0	56,133	45,845
FUNDS					
Balance brought forward		45,845	0	45,845	44,867
Surplus/(Deficit) for year		10,288	0	10,288	978
Transfer between fund		0	0	0	0
		56,133	0	56,133	45,845

**COMMITTEE OF MANAGEMENT OF MASTER PARK,
OXTED, SURREY
NOTES TO THE ACCOUNTS FOR THE YEAR ENDED
31st MARCH 2025**

1. Basis of Accounting

1.1. General

The financial statements are prepared under the historical cost convention.

1.2. Income and Expenditure

Donations are accounted for when received and income tax recoverable on gift aid donations is recognised when the related income is recognised. Grants and legacies to the charity are accounted for when notified, the amount is quantifiable, and its ultimate receipt is reasonably certain.

1.3. Land and Buildings

The land now known as Master Park was originally donated to the inhabitants of the Parish of Oxted for their recreational use. No consideration was incurred in 1923. The land is held by the Official Custodian who is a member of the Charity Commission. No market value is placed on the land as it cannot be sold. The old pavilion has been demolished. The new building, The Park Hub, is owned, solely, by Master Park.

1.4. Equipment

Various items of purchased equipment are used by the Charity for the maintenance of the Park. The equipment is not capitalised as it has a short life expectancy.

1.5. Donations in Kind

Master Park benefits from the voluntary efforts of some local citizens, in particular, the Trustees. The members of Oxted Football and Cricket Clubs provide assistance in maintaining the grounds. Tandridge District Council generously provided grass-cutting services during the financial year.

2. Trustees and Employees Remuneration

During the year the Trustees did not receive any reimbursement of expenses or remuneration from the charity (2025: £NIL).

There were no paid employees (2025: NIL).

MASTER PARK

England & Wales - Charity number 200846

Accounts



**MASTER PARK
MANAGEMENT COMMITTEE**
PO Box 164
Oxted, Surrey RH8 9WE
Telephone: 07908 014525
Email: hello@masterparkoxted.org
Website: www.masterparkoxted.org

Registered Charity Number: 200846

**COMMITTEE OF MANAGEMENT OF
MASTER PARK, OXTED**



**STATEMENTS OF ACCOUNTS
FOR YEAR ENDED 31st MARCH 2023**



Registered Charity No. 200846

COMMITTEE OF MANAGEMENT OF MASTER PARK OXTED

Charity number: 200846

Contact address: Master Park Management Committee
PO Box 164
Oxted
RH8 9WE

Bankers: Barclays Bank
Sevenoaks Group
80 High Street
Sevenoaks
Kent
TN13 1LR

Independent Examiner: R. Thomas

Members of the Management Committee

Name	Position	Joined	Additional Role
Ms P McNaughton	Trustee	07.01.2000	Oxted Lawn Tennis Club Rep
		15.01.2019	Master Park Chair
Mr A. Batchelor	Elected Trustee	15.11.1999	
Mr R Pitt	Elected Trustee	13.01.2007	Master Park Vice Chair
Mr I Beagley	Trustee	07.07.1996	Oxted & District Football Club Rep
Mr G Kearns	Elected Trustee	18.07.2018	
Mr P Trayner	Trustee	15.01.2019	Oxted & Limpsfield Cricket Club Rep & Treasurer
Ms A Starr	Co-Opted Trustee	15.01.2019	Secretary
Mr R Sayer	Co-Opted Trustee	15.01.2019	Legal Advisor
Ms C Emmott	Elected Trustee	13.07.2022	

Ex- Committee Members since 2018

K. Willis (Treasurer) – resigned 18.07.2018.
V. Hadida (Co-opted) – resigned 18.07.2018.
H. Webber (Chairman) – resigned 22.11.2018.
K. Powell (Oxted & Limpsfield Cricket Club) – resigned 22.11.2018.
T. Kulp (Co-opted) – resigned 05.12.2018.
A. Campbell (Elected Trustee) – resigned 13.07.2022.
C Emmott (Elected Trustee) – resigned 27.03.2023.

INDEPENDENT EXAMINER'S REPORT TO THE COMMITTEE OF MANAGEMENT OF MASTER PARK, OXTED, SURREY

I report on the accounts of the Trust for the year ended 31st March 2023 which are set out on pages 7 to 13.

Respective Responsibilities of Committee and Examiner

The Trust's Management Committee is responsible for the preparation of the accounts; it considers that the audit requirement of Section 144 of the Charities Act 2011 (the Act) does not apply and that an independent examination is needed. It is my responsibility to examine the accounts under Section 145 of the Act and state, on the basis of procedures specified in the General Directions given by the Charity Commission under Section 145(5) (b) of the Act, whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Management Committee and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a true and fair view, and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention: -

1. which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with Section 130 of the Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act.

have not been met, or

2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



.....
R. Thomas

Dated: 6/2023

COMMITTEE OF MANAGEMENT OF MASTER PARK, OXTED, SURREY TRUSTEES REPORT FOR THE YEAR ENDED 31st MARCH 2023

The Trustees present their report and accounts for the year ended 31st March 2023

Constitution, Objects and Policies

Master Park was constituted under a Deed dated 16th March 1923 and its object was to lay out and reserve a parcel of land now known as Master Park for the healthy recreation and amusement of the inhabitants of the parish of Oxted.

A further parcel of land was conveyed into the Trust on 1st July 1946 and the original Trusts have been varied by two schemes of the Charity Commissioners dated 20th August 1982 and 6th November 2001 to update the administration of The Committee of Management.

Oxted Lawn Tennis Club, Oxted & District Football Club and Oxted & Limpsfield Cricket Club may each appoint one representative to the Committee.

Four committee members should be elected annually at the AGM and two more co-opted by the Committee.

In the event that four members are not elected at the AGM the Committee may co-opt a further two members to the Committee.

The trustees have had regard to the Charity Commission guidance on public benefit.

Annual Review and Future Developments

Grounds

Our main revenue streams are from the sports clubs, events on the park, donors, Friends of the Park and the invaluable help from Tandridge District Council and the Oxted Parish Council.

The Committee is very grateful for the number of donations received in the year from members of the public. We are currently creating many events so as to encourage more of the local community to become "Friends of the Park".

Tandridge District Council kindly continued to cut the grassy areas which saves the Committee much money. In addition, a contractor cuts the hedges and between trees.

The committee have been pro-active in creating events on the Park to help make up the shortfall left by the pandemic and loss of events able to be held during lockdowns.

The Trustees are indebted to Titsey Rotary and Oxted Rotary for their donations and also thanks Oxted Parish Council for annual funding of £4,000 towards the cost of refuse collection by a third party and towards the cost of hedge and grass cutting.

Children's playground

The playground continues to be very widely used by both able-bodied and disabled children. However, pieces of equipment will need replacing in the near future and funds will need to be found. We are in the process of creating a small area (within the playground) for under 3s and will be buying age-appropriate equipment with more donations from Titsey Rotary.

COMMITTEE OF MANAGEMENT OF MASTER PARK, OXTED, SURREY TRUSTEES REPORT FOR THE YEAR ENDED 31st MARCH 2023 (continued)

New Pavilion

The new subsidiary charity, **Master Park Pavilion Charity**, has been established to progress the new pavilion project's fund-raising. The Group is defined as small under The Companies Act and has produced separate accounts for The Pavilion Charity.

The Trustees struggle to raise enough funds each year to carry out Park maintenance, repairs, and improvements and so have been obsessive in seeking grants towards the project of building the new Hub. This will replace the currently unfit-for-purpose pavilion and will create a sustainable park by generating an annual revenue stream with lettings and rents. Planning permission was granted 2nd October 2019.

Surrey County Council's Your Fund Surrey has awarded Master Park a grant of £1.86 million, Tandridge District Council has awarded £500,000 and Oxted Parish Council £90,000. We are now in the process of raising a further £450,000 from the community.

Finance

Income arises from lettings, summer events on the Park such as fun fairs, pram race, beer festival, boot fairs etc., rents from the sports clubs, donations, covenants and grants from local authorities.

There was a deficit for the year on the General Fund of **-£1,073.62** which, when added to the funds brought-forward gave a total General Fund of **£44,866.92** at 31st March 2023.

Administration

In July 2022 an Annual General Meeting was held and the following Trustees were elected:

Elected Trustees

1. Mr A Batchelor
2. Mr R Pitt
3. Mr G Kearns
4. Ms C Emmott

Co-Opted Trustees

5. Ms A Starr was co-opted by the Committee as Trustee.
6. Mr R Sayer was co-opted by the Committee as Trustee

In addition to the six Trustees mentioned above, there are three Trustees nominated from the Sports Clubs, namely:

1. Ms P McNaughton (Oxted Lawn Tennis Club)
2. Mr I Beagley (Oxted & District Football Club)
3. Mr P Trayner (Oxted & Limpsfield Cricket Club)

COMMITTEE OF MANAGEMENT OF MASTER PARK, OXTED, SURREY TRUSTEES REPORT FOR THE YEAR ENDED 31st MARCH 2023 (continued)

Activities

In addition to regular use by the sports clubs, the park was used even more widely by the general public. This is a direct result of more houses and apartments being built in the area and so by having a public park in the centre of town has made it even more noticeably the Hub of the Community.

What is apparent is how VITAL parks are to communities for: well-being, exercise, mental health, socialising, and community spirit.

We hope these benevolent feelings will translate into raising £450,000 from our community fundraising launch for the new Hub.

Master Park is the true **hub of the community**, and we are determined that it stays that way.

Statement of Trustees Financial Responsibilities

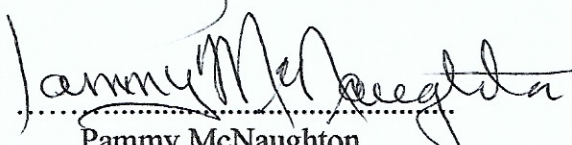
The Trustees are required to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the Charity and of its results for that period. In preparing these financial statements, they are required to:

- (a) select suitable accounting policies and apply them consistently.
- (b) make judgements and estimates that are reasonable and prudent.
- (c) prepare the financial statements on a going concern basis unless it is inappropriate to assume that the Charity can continue.

They are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approval

This report and accounts were approved by the Trustees on ...1st July 2023.
and signed on their behalf by



.....
Pammy McNaughton
Chairman



.....

Tony Batchelor
Trustee

**COMMITTEE OF MANAGEMENT OF MASTER PARK, OXTED, SURREY
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31st MARCH 2023**

GENERAL FUND INCOME & EXPENDITURE

General Fund Income & Expenditure		2022	2023
Income			
Rents Received			
	Sports Clubs	7403.00	7803.00
	Other Lettings	8316.00	16816.40
		15719.00	24619.40
Donations			
	Donations subject to Gift Aid	4937.00	3971.25
	Other Donations	2217.00	2895.92
		7154.00	6867.17
Grants			
	Oxted Parish Council	2000.00	4000.00
	Interest	6.86	0.00
		2006.86	4000.00
Other Income			
	Sports Clubs	5034.70	10849.77
	Benches	1865.00	135.00
	Sundry	1985.55	145.12
		<u>8885.25</u>	11129.89
Total Income		33765.11	46616.46

COMMITTEE OF MANAGEMENT OF MASTER PARK, OXTED, SURREY
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31st MARCH 2023

GENERAL FUND INCOME & EXPENDITURE (continued)

Expenditure	2022	2023
Electricity	4549.71	7923.51
Insurance	1832.89	2595.62
Water	777.33	729.69
TDC Rates & Playing field Assoc.	0.00	116.24
Pest Control	240.00	376.00
Trustees Insurance	333.21	501.69
	7733.14	12242.75
Pavilion Repairs	795.99	5029.77
Ground, labour & equipment	10982.50	1549.80
Sundry Expenses	200.00	560.39
Tree Maintenance	8790.00	13834.60
Playground Repairs	579.00	4344.44
Grass	3400.00	0.00
Refuse and Waste disposal	4379.13	4871.75
Playground Insurance	500.00	500.00
Benches	660.00	3413.06
Fence Signs & boundary work	0.00	1343.52
	30286.62	35447.33
Total Expenditure	38019.76	47690.08
Deficit/Surplus	-4254.65	-1073.62

**COMMITTEE OF MANAGEMENT OF MASTER PARK, OXTED, SURREY
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31st MARCH 2023**

	2023 TOTAL
INCOMING RESOURCES	
Donations, legacies, grants and tax reclaimed	10867.17
Income from activities in furtherance of charitable objects	24619.40
Income from activities for generating funds	0.00
Investment income	0.00
Other income	11129.89
	46616.46
RESOURCES EXPENDED	
CHARITABLE EXPENDITURE	
Grants payable in furtherance of charity's objects	
Expenditure on activities in furtherance of charity's objects	47129.69
Support costs of charitable activity	
Management and administration expenditure	560.39
	47690.08
Net (outgoing) incoming resources	0.00
Transfers between funds	0.00
Net (outgoing)/incoming resources after transfers	0.00
Unrealised gains/(losses) on revaluation of tangible fixed assets	0.00
Gains/(losses) on the disposal and revaluation of investments	0.00
MOVEMENT ON FUNDS FOR THE YEAR	-1073.62
Transfers between funds	0.00
Brought forward balances	45940.54
FUND BALANCES AT END OF YEAR	44866.92

COMMITTEE OF MANAGEMENT OF MASTER PARK, OXTED, SURREY
BALANCE SHEET
FOR THE YEAR ENDED 31st MARCH 2023

	Note	
		2023 TOTAL
FIXED ASSETS		
Land and Buildings	1.3	
Equipment	1.4	
 CURRENT ASSETS		
Barclays Bank Current Account		32769.90
Tax recoverable from HMRC		794.25
Amount due from Sports Clubs		11752.77
Other debtors and prepayments		0.00
		45316.92
CURRENT LIABILITIES		
Amounts due for services		450.00
		44866.92
NET CURRENT ASSETS		
 FUNDS		
Balance brought forward		45940.54
Surplus/(Deficit) for year		-1073.62
Transfer between fund		0.00
		44866.92

**COMMITTEE OF MANAGEMENT OF MASTER PARK,
OXTED, SURREY
NOTES TO THE ACCOUNTS FOR THE YEAR ENDED
31st MARCH 2023**

1. Basis of Accounting

1.1. General

The financial statements are prepared under the historical cost convention.

1.2. Income and Expenditure

Donations are accounted for when received and income tax recoverable on gift aid donations is recognised when the related income is recognised. Grants and legacies to the charity are accounted for when notified, the amount is quantifiable, and its ultimate receipt is reasonably certain.

1.3. Land and Buildings

The land now known as Master Park was originally donated to the inhabitants of the Parish of Oxted for their recreational use. No consideration was incurred in 1923. The land is held by the Official Custodian who is a member of the Charity Commission. No market value is placed on the land as it cannot be sold. The pavilion is currently insured for £502,000.

1.4. Equipment

Various items of purchased equipment are used by the Charity for the maintenance of the Park. The equipment is not capitalised as it has a short life expectancy.

1.5. Donations in Kind

Master Park benefits from the voluntary efforts of some local citizens, in particular, the Trustees. The members of Oxted Football and Cricket Clubs provide assistance in maintaining the grounds. Tandridge District Council generously provided grass-cutting services during the financial year.

2. Trustees and Employees Remuneration

During the year the Trustees did not receive any reimbursement of expenses or remuneration from the charity (2023: £ NIL).

There were no paid employees (2023: £ NIL).

MASTER PARK

England & Wales - Charity number 200846

Accounts



**MASTER PARK
MANAGEMENT COMMITTEE**
PO Box 164
Oxted, Surrey RH8 9WE
Telephone: 07908 014525
Email: hello@masterparkoxted.org
Website: www.masterparkoxted.org

Registered Charity Number: 200846

**COMMITTEE OF MANAGEMENT OF
MASTER PARK, OXTED**



**STATEMENTS OF ACCOUNTS
FOR YEAR ENDED 31st MARCH 2023**



Registered Charity No. 200846

COMMITTEE OF MANAGEMENT OF MASTER PARK OXTED

Charity number: 200846

Contact address: Master Park Management Committee
PO Box 164
Oxted
RH8 9WE

Bankers: Barclays Bank
Sevenoaks Group
80 High Street
Sevenoaks
Kent
TN13 1LR

Independent Examiner: R. Thomas

Members of the Management Committee

Name	Position	Joined	Additional Role
Ms P McNaughton	Trustee	07.01.2000	Oxted Lawn Tennis Club Rep
		15.01.2019	Master Park Chair
Mr A. Batchelor	Elected Trustee	15.11.1999	
Mr R Pitt	Elected Trustee	13.01.2007	Master Park Vice Chair
Mr I Beagley	Trustee	07.07.1996	Oxted & District Football Club Rep
Mr G Kearns	Elected Trustee	18.07.2018	
Mr P Trayner	Trustee	15.01.2019	Oxted & Limpsfield Cricket Club Rep & Treasurer
Ms A Starr	Co-Opted Trustee	15.01.2019	Secretary
Mr R Sayer	Co-Opted Trustee	15.01.2019	Legal Advisor
Ms C Emmott	Elected Trustee	13.07.2022	

Ex- Committee Members since 2018

K. Willis (Treasurer) – resigned 18.07.2018.
V. Hadida (Co-opted) – resigned 18.07.2018.
H. Webber (Chairman) – resigned 22.11.2018.
K. Powell (Oxted & Limpsfield Cricket Club) – resigned 22.11.2018.
T. Kulp (Co-opted) – resigned 05.12.2018.
A. Campbell (Elected Trustee) – resigned 13.07.2022.
C Emmott (Elected Trustee) – resigned 27.03.2023.

INDEPENDENT EXAMINER'S REPORT TO THE COMMITTEE OF MANAGEMENT OF MASTER PARK, OXTED, SURREY

I report on the accounts of the Trust for the year ended 31st March 2023 which are set out on pages 7 to 13.

Respective Responsibilities of Committee and Examiner

The Trust's Management Committee is responsible for the preparation of the accounts; it considers that the audit requirement of Section 144 of the Charities Act 2011 (the Act) does not apply and that an independent examination is needed. It is my responsibility to examine the accounts under Section 145 of the Act and state, on the basis of procedures specified in the General Directions given by the Charity Commission under Section 145(5) (b) of the Act, whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Management Committee and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a true and fair view, and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention: -

1. which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with Section 130 of the Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act.

have not been met, or

2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



.....
R. Thomas

Dated: 6/2023

COMMITTEE OF MANAGEMENT OF MASTER PARK, OXTED, SURREY TRUSTEES REPORT FOR THE YEAR ENDED 31st MARCH 2023

The Trustees present their report and accounts for the year ended 31st March 2023

Constitution, Objects and Policies

Master Park was constituted under a Deed dated 16th March 1923 and its object was to lay out and reserve a parcel of land now known as Master Park for the healthy recreation and amusement of the inhabitants of the parish of Oxted.

A further parcel of land was conveyed into the Trust on 1st July 1946 and the original Trusts have been varied by two schemes of the Charity Commissioners dated 20th August 1982 and 6th November 2001 to update the administration of The Committee of Management.

Oxted Lawn Tennis Club, Oxted & District Football Club and Oxted & Limpsfield Cricket Club may each appoint one representative to the Committee.

Four committee members should be elected annually at the AGM and two more co-opted by the Committee.

In the event that four members are not elected at the AGM the Committee may co-opt a further two members to the Committee.

The trustees have had regard to the Charity Commission guidance on public benefit.

Annual Review and Future Developments

Grounds

Our main revenue streams are from the sports clubs, events on the park, donors, Friends of the Park and the invaluable help from Tandridge District Council and the Oxted Parish Council.

The Committee is very grateful for the number of donations received in the year from members of the public. We are currently creating many events so as to encourage more of the local community to become "Friends of the Park".

Tandridge District Council kindly continued to cut the grassy areas which saves the Committee much money. In addition, a contractor cuts the hedges and between trees.

The committee have been pro-active in creating events on the Park to help make up the shortfall left by the pandemic and loss of events able to be held during lockdowns.

The Trustees are indebted to Titsey Rotary and Oxted Rotary for their donations and also thanks Oxted Parish Council for annual funding of £4,000 towards the cost of refuse collection by a third party and towards the cost of hedge and grass cutting.

Children's playground

The playground continues to be very widely used by both able-bodied and disabled children. However, pieces of equipment will need replacing in the near future and funds will need to be found. We are in the process of creating a small area (within the playground) for under 3s and will be buying age-appropriate equipment with more donations from Titsey Rotary.

COMMITTEE OF MANAGEMENT OF MASTER PARK, OXTED, SURREY TRUSTEES REPORT FOR THE YEAR ENDED 31st MARCH 2023 (continued)

New Pavilion

The new subsidiary charity, **Master Park Pavilion Charity**, has been established to progress the new pavilion project's fund-raising. The Group is defined as small under The Companies Act and has produced separate accounts for The Pavilion Charity.

The Trustees struggle to raise enough funds each year to carry out Park maintenance, repairs, and improvements and so have been obsessive in seeking grants towards the project of building the new Hub. This will replace the currently unfit-for-purpose pavilion and will create a sustainable park by generating an annual revenue stream with lettings and rents. Planning permission was granted 2nd October 2019.

Surrey County Council's Your Fund Surrey has awarded Master Park a grant of £1.86 million, Tandridge District Council has awarded £500,000 and Oxted Parish Council £90,000. We are now in the process of raising a further £450,000 from the community.

Finance

Income arises from lettings, summer events on the Park such as fun fairs, pram race, beer festival, boot fairs etc., rents from the sports clubs, donations, covenants and grants from local authorities.

There was a deficit for the year on the General Fund of **-£1,073.62** which, when added to the funds brought-forward gave a total General Fund of **£44,866.92** at 31st March 2023.

Administration

In July 2022 an Annual General Meeting was held and the following Trustees were elected:

Elected Trustees

1. Mr A Batchelor
2. Mr R Pitt
3. Mr G Kearns
4. Ms C Emmott

Co-Opted Trustees

5. Ms A Starr was co-opted by the Committee as Trustee.
6. Mr R Sayer was co-opted by the Committee as Trustee

In addition to the six Trustees mentioned above, there are three Trustees nominated from the Sports Clubs, namely:

1. Ms P McNaughton (Oxted Lawn Tennis Club)
2. Mr I Beagley (Oxted & District Football Club)
3. Mr P Trayner (Oxted & Limpsfield Cricket Club)

COMMITTEE OF MANAGEMENT OF MASTER PARK, OXTED, SURREY TRUSTEES REPORT FOR THE YEAR ENDED 31st MARCH 2023 (continued)

Activities

In addition to regular use by the sports clubs, the park was used even more widely by the general public. This is a direct result of more houses and apartments being built in the area and so by having a public park in the centre of town has made it even more noticeably the Hub of the Community.

What is apparent is how VITAL parks are to communities for: well-being, exercise, mental health, socialising, and community spirit.

We hope these benevolent feelings will translate into raising £450,000 from our community fundraising launch for the new Hub.

Master Park is the true **hub of the community**, and we are determined that it stays that way.

Statement of Trustees Financial Responsibilities

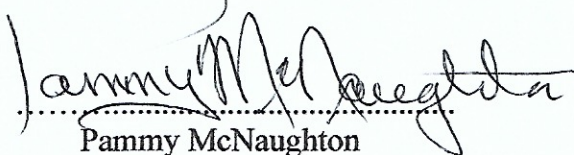
The Trustees are required to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the Charity and of its results for that period. In preparing these financial statements, they are required to:

- (a) select suitable accounting policies and apply them consistently.
- (b) make judgements and estimates that are reasonable and prudent.
- (c) prepare the financial statements on a going concern basis unless it is inappropriate to assume that the Charity can continue.

They are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approval

This report and accounts were approved by the Trustees on ...1st July 2023.
and signed on their behalf by



.....

Pammy McNaughton
Chairman



.....

Tony Batchelor
Trustee

**COMMITTEE OF MANAGEMENT OF MASTER PARK, OXTED, SURREY
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31st MARCH 2023**

GENERAL FUND INCOME & EXPENDITURE

General Fund Income & Expenditure	2022	2023
Income		
Rents Received		
Sports Clubs	7403.00	7803.00
Other Lettings	8316.00	16816.40
	15719.00	24619.40
Donations		
Donations subject to Gift Aid	4937.00	3971.25
Other Donations	2217.00	2895.92
	7154.00	6867.17
Grants		
Oxted Parish Council	2000.00	4000.00
Interest	6.86	0.00
	2006.86	4000.00
Other Income		
Sports Clubs	5034.70	10849.77
Benches	1865.00	135.00
Sundry	1985.55	145.12
	<u>8885.25</u>	11129.89
Total Income	33765.11	46616.46

COMMITTEE OF MANAGEMENT OF MASTER PARK, OXTED, SURREY
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31st MARCH 2023

GENERAL FUND INCOME & EXPENDITURE (continued)

Expenditure	2022	2023
Electricity	4549.71	7923.51
Insurance	1832.89	2595.62
Water	777.33	729.69
TDC Rates & Playing field Assoc.	0.00	116.24
Pest Control	240.00	376.00
Trustees Insurance	333.21	501.69
	7733.14	12242.75
Pavilion Repairs	795.99	5029.77
Ground, labour & equipment	10982.50	1549.80
Sundry Expenses	200.00	560.39
Tree Maintenance	8790.00	13834.60
Playground Repairs	579.00	4344.44
Grass	3400.00	0.00
Refuse and Waste disposal	4379.13	4871.75
Playground Insurance	500.00	500.00
Benches	660.00	3413.06
Fence Signs & boundary work	0.00	1343.52
	30286.62	35447.33
Total Expenditure	38019.76	47690.08
Deficit/Surplus	-4254.65	-1073.62

**COMMITTEE OF MANAGEMENT OF MASTER PARK, OXTED, SURREY
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31st MARCH 2023**

	2023 TOTAL
INCOMING RESOURCES	
Donations, legacies, grants and tax reclaimed	10867.17
Income from activities in furtherance of charitable objects	24619.40
Income from activities for generating funds	0.00
Investment income	0.00
Other income	11129.89
	46616.46
RESOURCES EXPENDED	
CHARITABLE EXPENDITURE	
Costs of generating funds	
Grants payable in furtherance of charity's objects	
Expenditure on activities in furtherance of charity's objects	47129.69
Support costs of charitable activity	
Management and administration expenditure	560.39
	47690.08
Net (outgoing) incoming resources	0.00
Transfers between funds	0.00
Net (outgoing)/incoming resources after transfers	0.00
Unrealised gains/(losses) on revaluation of tangible fixed assets	0.00
Gains/(losses) on the disposal and revaluation of investments	0.00
MOVEMENT ON FUNDS FOR THE YEAR	-1073.62
Transfers between funds	0.00
Brought forward balances	45940.54
FUND BALANCES AT END OF YEAR	44866.92

COMMITTEE OF MANAGEMENT OF MASTER PARK, OXTED, SURREY
BALANCE SHEET
FOR THE YEAR ENDED 31st MARCH 2023

	Note	
		2023 TOTAL
FIXED ASSETS		
Land and Buildings	1.3	
Equipment	1.4	
CURRENT ASSETS		
Barclays Bank Current Account		32769.90
Tax recoverable from HMRC		794.25
Amount due from Sports Clubs		11752.77
Other debtors and prepayments		0.00
		45316.92
CURRENT LIABILITIES		
Amounts due for services		450.00
		44866.92
NET CURRENT ASSETS		
FUNDS		
Balance brought forward		45940.54
Surplus/(Deficit) for year		-1073.62
Transfer between fund		0.00
		44866.92

**COMMITTEE OF MANAGEMENT OF MASTER PARK,
OXTED, SURREY
NOTES TO THE ACCOUNTS FOR THE YEAR ENDED
31st MARCH 2023**

1. Basis of Accounting

1.1. General

The financial statements are prepared under the historical cost convention.

1.2. Income and Expenditure

Donations are accounted for when received and income tax recoverable on gift aid donations is recognised when the related income is recognised. Grants and legacies to the charity are accounted for when notified, the amount is quantifiable, and its ultimate receipt is reasonably certain.

1.3. Land and Buildings

The land now known as Master Park was originally donated to the inhabitants of the Parish of Oxted for their recreational use. No consideration was incurred in 1923. The land is held by the Official Custodian who is a member of the Charity Commission. No market value is placed on the land as it cannot be sold. The pavilion is currently insured for £502,000.

1.4. Equipment

Various items of purchased equipment are used by the Charity for the maintenance of the Park. The equipment is not capitalised as it has a short life expectancy.

1.5. Donations in Kind

Master Park benefits from the voluntary efforts of some local citizens, in particular, the Trustees. The members of Oxted Football and Cricket Clubs provide assistance in maintaining the grounds. Tandridge District Council generously provided grass-cutting services during the financial year.

2. Trustees and Employees Remuneration

During the year the Trustees did not receive any reimbursement of expenses or remuneration from the charity (2023: £ NIL).

There were no paid employees (2023: £ NIL).

MASTER PARK

England & Wales - Charity number 200846

Accounts



**MASTER PARK
MANAGEMENT COMMITTEE**
PO Box 164
Oxted, Surrey RH8 9WE
Telephone: 07908 014525
Email: hello@masterparkoxted.org
Website: www.masterparkoxted.org

Registered Charity Number: 200846

**COMMITTEE OF MANAGEMENT OF
MASTER PARK, OXTED**



**STATEMENTS OF ACCOUNTS
FOR YEAR ENDED 31st MARCH 2022**



Registered Charity No. 200846

COMMITTEE OF MANAGEMENT OF MASTER PARK OXTED

Charity number: 200846

Contact address: Master Park Management Committee
PO Box 164
Oxted
RH8 9WE

Bankers: Barclays Bank
Sevenoaks Group
80 High Street
Sevenoaks
Kent
TN13 1LR

Independent Examiner: R. Thomas

Members of the Management Committee

Name	Position	Joined	Additional Role
Ms P McNaughton	Trustee	07.01.2000	Oxted Lawn Tennis Club Rep
		15.01.2019	Master Park Chair
Mr A. Batchelor	Elected Trustee	15.11.1999	
Mr R Pitt	Elected Trustee	13.01.2007	
Mr I Beagley	Trustee	07.07.1996	Oxted & District Football Club Rep
Mr G Kearns	Elected Trustee	18.07.2018	
Mr P Trayner	Trustee	15.01.2019	Oxted & Limpsfield Cricket Club Rep
Ms A Starr	Co-Opted Trustee	15.01.2019	Treasurer
Mr R Sayer	Co-Opted Trustee	15.01.2019	

Ex- Committee Members since 2018

K. Willis (Treasurer) – resigned 18.07.2018
V. Hadida (Co-opted) – resigned 18.07.2018
H. Webber (Chairman) – resigned 22.11.2018
K. Powell (Oxted & Limpsfield Cricket Club) – resigned 22.11.2018
T. Kulp (Co-opted) – resigned 05.12.2018
A. Campbell (Elected Trustee) – resigned 13.07.2022

INDEPENDENT EXAMINER'S REPORT TO THE COMMITTEE OF MANAGEMENT OF MASTER PARK, OXTED, SURREY

I report on the accounts of the Trust for the year ended 31st March 2022 which are set out on pages 7 to 13.

Respective Responsibilities of Committee and Examiner

The Trust's Management Committee is responsible for the preparation of the accounts; it considers that the audit requirement of Section 144 of the Charities Act 2011 (the Act) does not apply and that an independent examination is needed. It is my responsibility to examine the accounts under Section 145 of the Act and state, on the basis of procedures specified in the General Directions given by the Charity Commission under Section 145(5) (b) of the Act, whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Management Committee and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a true and fair view and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with Section 130 of the Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act.

have not been met, or

2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



.....
R. Thomas

Dated: 2022/July/11

COMMITTEE OF MANAGEMENT OF MASTER PARK, OXTED, SURREY TRUSTEES REPORT FOR THE YEAR ENDED 31st MARCH 2022

The Trustees present their report and accounts for the year ended 31st March 2022.

Constitution, Objects and Policies

Master Park was constituted under a Deed dated 16th March 1923 and its object was to lay out and reserve a parcel of land now known as Master Park for the healthy recreation and amusement of the inhabitants of the parish of Oxted.

A further parcel of land was conveyed into the Trust on 1st July 1946 and the original Trusts have been varied by two schemes of the Charity Commissioners dated 20th August 1982 and 6th November 2001 to update the administration of The Committee of Management.

Oxted Lawn Tennis Club, Oxted & District Football Club and Oxted & Limpsfield Cricket Club may each appoint one representative to the Committee.

Four committee members should be elected annually at the AGM and two more co-opted by the Committee.

In the event that four members are not elected at the AGM the Committee may co-opt a further two members to the Committee.

The trustees have had regard to the Charity Commission guidance on public benefit

Annual Review and Future Developments

Ground

Our main revenue streams are from the sports clubs, events on the park, donors, Friends of the Park and the invaluable help from Tandridge District Council and the Oxted Parish Council.

The Committee is very grateful for the number of donations received in the year from members of the public. We are currently creating many events so as to encourage more of the local community to become "Friends of the Park".

Tandridge District Council kindly continued to cut the grassy areas which saves the Committee much money. In addition, a contractor cuts the edges and in between trees.

The finances have been frugally spent as we lost 2 years of Beer Festival revenue as well as very few events being held due to covid restrictions. The park continues to be indebted to the Rotary Club of Titsey who donated £1,200 to the park following their very successful car boot sales on the park.

The Committee thanks Oxted Parish Council for annual funding of **£4,000** towards the cost of refuse collection by a third party and towards the cost of hedge and grass cutting.

However, the Committee struggles to raise enough funds each year to carry out the many projects it wishes to do and for this reason the Committee sought Planning Permission to build a new Pavilion (to replace the old Pavilion which is now unfit for purpose). Planning permission was granted 2nd October 2019. This will be a multi-use facility, generating much needed funds to help maintain the Park, the Pavilion as well as meeting the high requirements now needed for the Football & Cricket Clubs as stated by their governing bodies.

COMMITTEE OF MANAGEMENT OF MASTER PARK, OXTED, SURREY TRUSTEES REPORT FOR THE YEAR ENDED 31st MARCH 2022 (continued)

Children's playground

The playground continues to be very widely used by both able-bodied and disabled children. However, pieces of equipment will need replacing in the future and funds will need to be found. We are in the process of creating a small area (within the playground) for under 3s and will be buying age-appropriate equipment with more donations from Titsey Rotary.

New Pavilion

A new subsidiary charity, **Master Park Pavilion Charity**, has been established to progress the new pavilion project's fund-raising. The new charity has six committee members, 3 members appointed by the Master Park charity, 1 by Oxted Football Club and 2 by Oxted and Limpsfield Cricket Club. The Group is defined as small under The Companies Act and has produced separate accounts for The Pavilion Charity.

Finance

As a result of successful fundraising over the last few years and the considerable financial help from Oxted Parish Council the park is now in a stable financial position.

Income arises from lettings, summer events on the Park such as fun fairs, pram race, beer festival, boot fairs etc., rents from the sports clubs, donations, covenants and grants from local authorities.

There was a deficit for the year on the General Fund of **-£4254.65** which, when added to the funds brought-forward gave a total General Fund of **£45940.54** at 31st March 2022.

Administration

In July 2021 an Annual General Meeting was held and the following Trustees were elected:

Elected Trustees

1. Mr A Batchelor
2. Mr R Pitt
3. Mr G Kearns
4. Mr A Campbell

Co-Opted Trustees

5. Ms A Starr was co-opted by the Committee as Trustee.
6. Mr R Sayer was co-opted by the Committee as Trustee

In addition to the six Trustees mentioned above, there are three Trustees nominated from the Sports Clubs, namely:

1. Ms P McNaughton (Oxted Lawn Tennis Club)
2. Mr I Beagley (Oxted & District Football Club)
3. Mr P Trayner (Oxted & Limpsfield Cricket Club)

COMMITTEE OF MANAGEMENT OF MASTER PARK, OXTED, SURREY TRUSTEES REPORT FOR THE YEAR ENDED 31st MARCH 2022 (continued)

Activities

In addition to regular use by the sports clubs, the park was used even more widely by the general public. This is a direct result of Covid restrictions and with social distancing and lockdowns, the privilege of having an 11-acre Park in the centre of town has made the local community appreciate it (and use it) even more than before.

What became glaringly apparent is how VITAL parks are to communities for: well-being, exercise, mental health, socialising and community spirit.

We hope to use these benevolent feelings when launching our fundraising drive for the new Park Pavilion.

Master Park is the true **hub of the community**, and we are determined that it stays that way.

Statement of Trustees Financial Responsibilities

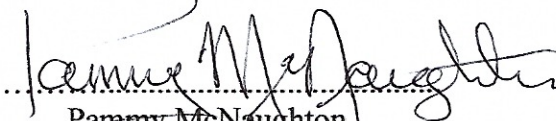
The Trustees are required to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the Charity and of its results for that period. In preparing these financial statements, they are required to:


- (a) select suitable accounting policies and apply them consistently.
- (b) make judgements and estimates that are reasonable and prudent.
- (c) prepare the financial statements on a going concern basis unless it is inappropriate to assume that the Charity can continue.

They are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approval

This report and accounts were approved by the Trustees on ...11th... July 2022
and signed on their behalf by


Pammy McNaughton
Chairman


Tony Batchelor
Trustee

**COMMITTEE OF MANAGEMENT OF MASTER PARK, OXTED, SURREY
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31st MARCH 2022**

GENERAL FUND INCOME & EXPENDITURE

General Fund Income & Expenditure		2022	2021
Income			
Rents Received			
	Sports Clubs	7403.00	4403.00
	Other Lettings	8316.00	13988.48
		15719.00	18391.48
Donations			
	Donations subject to Gift Aid	4937.00	3333.00
	Other Donations	2217.00	9137.96
		7154.00	12470.96
Grants			
	Oxted Parish Council	2000.00	6000.00
	Interest	6.86	0.00
		2006.86	6000.00
Other Income			
	Sports Clubs	5034.70	3400.00
	Benches	1865.00	0.00
	Sundry	1985.55	0.00
		8885.25	3400.00
Total Income		33765.11	40262.44

COMMITTEE OF MANAGEMENT OF MASTER PARK, OXTED, SURREY
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31st MARCH 2022

GENERAL FUND INCOME & EXPENDITURE (continued)

Expenditure	2022	2021
Electricity	4549.71	3232.95
Insurance	1832.89	1818.53
Water	777.33	525.14
TDC Rates & Playing field Assoc.	0.00	53.48
Pest Control	240.00	240.00
Trustees Insurance	333.21	318.06
	7733.14	6688.16
Pavilion Repairs	795.99	1197.79
Ground, labour & equipment	10982.50	5027.83
Sundry Expenses	200.00	0.00
Tree Maintenance	8790.00	8628.00
Playground Repairs	579.00	1686.60
Grass	3400.00	0.00
Refuse and Waste disposal	4379.13	2838.34
Playground Insurance	500.00	500.00
Benches	660.00	0.00
Fence Signs & boundary work		3126.59
	30286.62	22505.15
Total Expenditure	38019.76	29193.31
Deficit/Surplus	-4254.65	11069.13

COMMITTEE OF MANAGEMENT OF MASTER PARK, OXTED, SURREY
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31st MARCH 2022

	2022 TOTAL
INCOMING RESOURCES	
Donations, legacies, grants and tax reclaimed	9154.00
Income from activities in furtherance of charitable objects	15719.00
Income from activities for generating funds	0.00
Investment income	6.86
Other income	8885.25
	33765.11
RESOURCES EXPENDED	
CHARITABLE EXPENDITURE	
Costs of generating funds	
Grants payable in furtherance of charity's objects	
Expenditure on activities in furtherance of charity's objects	37819.76
Support costs of charitable activity	
Management and administration expenditure	200.00
	38019.76
Net (outgoing) incoming resources	-4254.65
Transfers between funds	0.00
Net (outgoing)/incoming resources after transfers	-4254.65
Unrealised gains/(losses) on revaluation of tangible fixed assets	0.00
Gains/(losses) on the disposal and revaluation of investments	0.00
MOVEMENT ON FUNDS FOR THE YEAR	-4254.65
Transfers between funds	0.00
Brought forward balances	50195.19
FUND BALANCES AT END OF YEAR	45940.54

COMMITTEE OF MANAGEMENT OF MASTER PARK, OXTED, SURREY
BALANCE SHEET
FOR THE YEAR ENDED 31st MARCH 2022

	Note	2022 TOTAL
FIXED ASSETS		
Land and Buildings	1.3	
Equipment	1.4	
CURRENT ASSETS		
Barclays Bank Current Account		38756.09
Tax recoverable from HMRC		2649.75
Amount due from Sports Clubs		5034.70
Other debtors and prepayments		0.00
		46440.54
CURRENT LIABILITIES		
Amounts due for services		500.00
		45940.54
NET CURRENT ASSETS		
FUNDS		
Balance brought forward		50195.19
Surplus/(Deficit) for year		-4254.65
Transfer between fund		0.00
		45940.54

**COMMITTEE OF MANAGEMENT OF MASTER PARK,
OXTED, SURREY
NOTES TO THE ACCOUNTS FOR THE YEAR ENDED
31st MARCH 2022**

1. Basis of Accounting

1.1. General

The financial statements are prepared under the historical cost convention.

1.2. Income and Expenditure

Donations are accounted for when received and income tax recoverable on gift aid donations is recognised when the related income is recognised. Grants and legacies to the charity are accounted for when notified, the amount is quantifiable, and its ultimate receipt is reasonably certain.

1.3. Land and Buildings

The land now known as Master Park was originally donated to the inhabitants of the Parish of Oxted for their recreational use. No consideration was incurred in 1923. The land is held by the Official Custodian who is a member of the Charity Commission. No market value is placed on the land as it cannot be sold. The pavilion is currently insured for £502,000.

1.4. Equipment

Various items of purchased equipment are used by the Charity for the maintenance of the Park. The equipment is not capitalised as it has a short life expectancy.

1.5. Donations in Kind

Master Park benefits from the voluntary efforts of some local citizens, in particular, the Trustees. The members of Oxted Football and Cricket Clubs provide assistance in maintaining the grounds. Tandridge District Council generously provided grass-cutting services during the financial year.

2. Trustees and Employees Remuneration

During the year the Trustees did not receive any reimbursement of expenses or remuneration from the charity (2021: £ NIL).

There were no paid employees (2021: £ NIL).

MASTER PARK

England & Wales - Charity number 200846

Accounts



**MASTER PARK
MANAGEMENT COMMITTEE**

PO Box 164
Oxted, Surrey RH8 9WE
Telephone: 07908 014525
Email: hello@masterparkoxted.org
Website: www.masterparkoxted.org

Registered Charity Number: 200846

**COMMITTEE OF MANAGEMENT OF
MASTER PARK, OXTED**

•
**STATEMENTS OF ACCOUNTS
FOR YEAR ENDED 31st MARCH 2021**

•
Registered Charity No. 200846

COMMITTEE OF MANAGEMENT OF MASTER PARK OXTED

Charity number: 200846

Contact address: Master Park Management Committee
PO Box 164
Oxted
RH8 9WE

Bankers: Barclays Bank
Sevenoaks Group
80 High Street
Sevenoaks
Kent
TN13 1LR

Independent Examiner: R. Thomas

Members of the Management Committee

Name	Position	Joined	Additional Role
Ms P McNaughton	Trustee	07.01.2000	Oxted Lawn Tennis Club Rep
		15.01.2019	Chairman
Mr A. Batchelor	Elected Trustee	15.11.1999	
Mr R Pitt	Elected Trustee	13.01.2007	Vice Chairman
Mr I Beagley	Trustee	07.07.1996	Oxted & District Football Club Rep
Mr G Kearns	Elected Trustee	18.07.2018	
Mr P Trayner	Trustee	15.01.2019	Oxted & Limpsfield Cricket Club Rep
Ms A Starr	Co-Opted Trustee	15.01.2019	Treasurer
Mr R Sayer	Co-Opted Trustee	15.01.2019	
Mr A Campbell	Elected Trustee	17.07.2019	

Ex- Committee Members since 2018

K. Willis (Treasurer) – resigned 18.07.2018
V. Hadida (Co-opted) – resigned 18.07.2018
H. Webber (Chairman) – resigned 22.11.2018
K. Powell (Oxted & Limpsfield Cricket Club) – resigned 22.11.2018
T. Kulp (Co-opted) – resigned 05.12.2018

INDEPENDENT EXAMINER'S REPORT TO THE
COMMITTEE OF MANAGEMENT OF MASTER PARK, OXTED, SURREY

I report on the accounts of the Trust for the year ended 31st March 2021 which are set out on pages 7 to 13.

Respective Responsibilities of Committee and Examiner

The Trust's Management Committee is responsible for the preparation of the accounts: it considers that the audit requirement of Section 144 of the Charities Act 2011 (the Act) does not apply and that an independent examination is needed. It is my responsibility to examine the accounts under Section 145 of the Act and state, on the basis of procedures specified in the General Directions given by the Charity Commission under Section 145(5) (b) of the Act, whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Management Committee and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a true and fair view and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with Section 130 of the Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act.

have not been met, or

2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

.....
R. Thomas
Dated: 2021

R. Thomas 15/7/2021

COMMITTEE OF MANAGEMENT OF MASTER PARK, OXTED, SURREY
TRUSTEES REPORT
FOR THE YEAR ENDED 31st MARCH 2021

The Trustees present their report and accounts for the year ended 31st March 2021.

Constitution, Objects and Policies

Master Park was constituted under a Deed dated 16th March 1923 and its object was to lay out and reserve a parcel of land now known as Master Park for the healthy recreation and amusement of the inhabitants of the parish of Oxted. A further parcel of land was conveyed into the Trust on 1st July 1946 and the original Trusts have been varied by two schemes of the Charity Commissioners dated 20th August 1982 and 6th November 2001 to update the administration of The Committee of Management. Oxted Lawn Tennis Club, Oxted & District Football Club and Oxted & Limpsfield Cricket Club may each appoint one representative to the Committee. Four committee members should be elected annually at the AGM and two more co-opted by the Committee. In the event that four members are not elected at the AGM the Committee may co-opt a further two members to the Committee.

The trustees have had regard to the Charity Commission guidance on public benefit

Annual Review and Future Developments

Ground

Our main revenue streams are from the sports clubs, events on the park, donors, Friends of the Park and the invaluable help from Tandridge District Council and the Oxted Parish Council.

The Committee is very grateful for the number of donations received in the year from members of the public. We hope to encourage more of the local community to become "Friends of the Park".

Tandridge District Council kindly continued to cut the grassy areas which saves the Committee much money. In addition, a contractor cuts the hedges and in between trees.

The finances were severely curtailed in 2020 (as they were for many charities around the world) due to the covid pandemic. We lost all the income from our annual events and were very grateful for the Covid grant of £10,000 offered by Tandridge District Council to help local charities & clubs. This helped with our ongoing costs of litter and waste removal and we were extremely frugal in our spending - only spending on absolute essentials such as litter and the children's playground.

The Committee thanks Oxted Parish Council for annual funding of £4,000 towards the cost of refuse collection by a third party and towards the cost of hedge and grass cutting.

Children's playground

The playground continues to be very widely used by both able-bodied and disabled children. However, pieces of equipment will need replacing in the future and funds will need to be found.

COMMITTEE OF MANAGEMENT OF MASTER PARK, OXTED, SURREY
TRUSTEES REPORT
FOR THE YEAR ENDED 31st MARCH 2021 (continued)

New Pavilion

A new subsidiary charity, **Master Park Pavilion Charity** (MPPC), has been established to progress the new pavilion project's fund-raising. Once this new pavilion is built, MPPC will return all operations and management of the building to the Master Park Management Committee (MPMC). The MPPC Group is defined as small under The Companies Act and has produced separate accounts for The Pavilion Charity.

Finance

As a result of successful fundraising over the last few years and the considerable financial help from Oxted Parish Council the park is now in a stable financial position.

Income arises from lettings, summer events on the Park such as fun fairs, pram race, beer festival, boot fairs etc., rents from the sports clubs, donations, covenants and grants from local authorities.

There was a surplus for the year on the General Fund of £11069.13 which, when added to the funds brought-forward gave a total General Fund of £53532.62 at 31st March 2021.

Administration

There was no AGM in 2020. A phone call was made to the Charities Commission asking for guidance regarding AGMs and lockdowns. We followed their advice and informed the community that we would not be having an AGM and that this would now take place in July of 2021.

In absence of an AGM the following Trustees remained as is:

Elected Trustees

1. Mr A Batchelor
2. Mr R Pitt
3. Mr G Kearns
4. Mr A Campbell

Co-Opted Trustees

5. Ms A Starr was co-opted by the Committee as Trustee.
6. Mr R Sayer was co-opted by the Committee as Trustee

In addition to the six Trustees mentioned above, there are three Trustees nominated from the Sports Clubs, namely:

1. Ms P McNaughton (Oxted Lawn Tennis Club)
2. Mr I Beagley (Oxted & District Football Club)
3. Mr P Trayner (Oxted & Limpsfield Cricket Club)

COMMITTEE OF MANAGEMENT OF MASTER PARK, OXTED, SURREY
TRUSTEES REPORT
FOR THE YEAR ENDED 31st MARCH 2021 (continued)

Activities

All 2020 activities were cancelled in accordance with government guidelines. Cricket, Football and Tennis matches took place, again only as and when government guidelines and governing sporting bodies permitted.

What became glaringly apparent is how **VITAL** parks are to communities for: well-being, exercise, mental health, socialising and community spirit.

Master Park became the true **hub of the community** and we are even more determined that it stays that way.

Statement of Trustees Financial Responsibilities

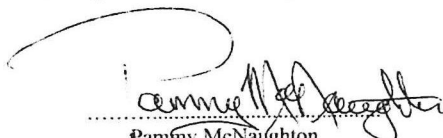
The Trustees are required to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the Charity and of its results for that period. In preparing these financial statements, they are required to:

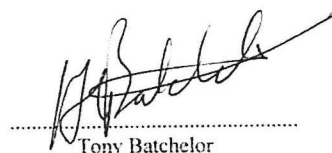
- (a) select suitable accounting policies and apply them consistently;
- (b) make judgements and estimates that are reasonable and prudent;
- (c) prepare the financial statements on a going concern basis unless it is inappropriate to assume that the Charity can continue.

They are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approval

This report and accounts were approved by the Trustees on July 5th 2021
and signed on their behalf by


Pamfry McNaughton
Chairman


Tony Batchelor
Trustee

COMMITTEE OF MANAGEMENT OF MASTER PARK, OXTED, SURREY
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31st MARCH 2021

GENERAL FUND INCOME & EXPENDITURE

	2021		2020
INCOME			
Rents received			
Sports Clubs	4403.00		4040
Other lettings	<u>13988.48</u>	<u>18893.80</u>	
	18391.48		22939.80
Donations (Gift Aided)	3333.00		3983
Donations (Non-tax)	9137.96	<u>7373.50</u>	
Tax claim - current year		<u>7.65</u>	
	12470.96		13423.25
 Grants and Donations			
Donations for new benches		1690.00	
Oxted Parish Council	6000	4000	
Pram race		<u>0</u>	
	6000		6190
Income from Sports Clubs	<u>3400</u>		<u>9221.19</u>
TOTAL INCOME	<u>40262.44</u>		<u>49,480.16</u>

COMMITTEE OF MANAGEMENT OF MASTER PARK, OXTED, SURREY
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31st MARCH 2021

GENERAL FUND INCOME & EXPENDITURE (continued)

EXPENDITURE	2021	2020
Electricity	3232.95	3337.18
Insurance	1636.59	1611.87
Water rates	525.14	654.01
TDC rates	53.48	209.16
Secretarial/Sundry	0.00	255.00
Playing Field Assoc	10.00	10
Pest control	240.00	306.00
Officers insurance	500.00	<u>500</u>
	6198.16	6883.02
 Maintenance		
Pavilion repairs	489.92	1672.58
Ground - labour & equipment	5027.83	17086.13
Sundry repairs/costs	3658.09	2961.05
Tree maintenance	8628.00	273.00
Playground maintenance and repairs	1686.60	5210.82
Grass cutting	0.00	4680.00
Refuse and Waste disposal	2838.34	9324.04
Playground insurance	500.00	500
Northern Boundary works	0	0
New bench and fence works	0	0
Memorial Benches	0	1919.95
Fire extinguishers and servicing	166.37	<u>160.74</u>
	22995.15	43793.31
 TOTAL EXPENDITURE	29193.31	50671.53
 SUMMARY OPERATING SURPLUS		
General Income Total	40262.44	49480.16
General Expenditure Total	29193.31	50671.53
 Net (Deficit)/Surplus for Year	11069.13	-1191.37

COMMITTEE OF MANAGEMENT OF MASTER PARK, OXTED, SURREY
STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31st MARCH 2020

	General Fund	Asset Replacement Fund	2021 TOTAL
INCOMING RESOURCES			
Donations, legacies, grants and tax reclaimed	12470.96		12470.96
Income from activities in furtherance of charitable objects	18391.48		18391.48
Income from activities for generating funds		0.00	0.00
Investment income	9400.00		9400.00
Other income	40262.44	0.00	40262.44
CHARITABLE EXPENDITURE			
Grants payable in furtherance of charity's objects	29193.31		29193.31
Expenditure on activities in furtherance of charity's objects			0.00
Support costs of charitable activity			0.00
Management and administration expenditure	29193.31	0	29193.31
Net (outgoing) incoming resources	11069.13	0.00	11069.13
Transfers between funds	75.42	-75.42	0.00
Net (outgoing)/incoming resources after transfers	11144.55	-75.42	11069.13
MOVEMENT ON FUNDS FOR THE YEAR	11144.55	-75.42	11069.13
Transfers between funds	8205.30	-8205.30	
Brought forward balances	34258.19	8205.30	39126.06
FUND BALANCES AT END OF YEAR	53608.04	-75.42	50195.19

COMMITTEE OF MANAGEMENT OF MASTER PARK, OXTED, SURREY
BALANCE SHEET AT 31st MARCH 2020

	General Fund	Asset Replacement Fund	2021 TOTAL
FIXED ASSETS			
Land and Buildings			
1.3			
Equipment			
1.4			
CURRENT ASSETS			
National Savings Bank	0.00	0.00	0.00
Barclays Bank Current Account	48628.44		48628.44
COIF Deposit	0.00		0.00
Tax recoverable	2066.75		2066.75
Amount due from Sports Clubs	0.00		0.00
Other debtors and prepayments	0.00		0.00
	<u>50695.19</u>	<u>0.00</u>	<u>50695.19</u>
CURRENT LIABILITIES			
Amounts due for services	500.00		500.00
	<u>50195.19</u>	<u>0.00</u>	<u>50195.19</u>
NET CURRENT ASSETS			
	34258.19	8205.30	39126.06
	11144.55	-75.42	11069.13
	8205.30	-8205.30	0.00
	<u>53608.04</u>	<u>-75.42</u>	<u>50195.19</u>
FUNDS			
Balance brought forward			
Surplus/(Deficit) for year			
Transfer between fund			

COMMITTEE OF MANAGEMENT OF MASTER PARK,
OXTED, SURREY
NOTES TO THE ACCOUNTS FOR THE YEAR ENDED
31st MARCH 2021

1. Basis of Accounting

1.1. General

The financial statements are prepared under the historical cost convention.

1.2. Income and Expenditure

Donations are accounted for when received and income tax recoverable on gift aid donations is recognised when the related income is recognised. Grants and legacies to the charity are accounted for when notified, the amount is quantifiable and its ultimate receipt is reasonably certain.

1.3. Land and Buildings

The land now known as Master Park was originally donated to the inhabitants of the Parish of Oxted for their recreational use. No consideration was incurred in 1923. The land is held by the Official Custodian who is a member of the Charity Commission. No market value is placed on the land as it cannot be sold. The pavilion is currently insured for £502,000.

1.4. Equipment

Various items of purchased equipment are used by the Charity for the maintenance of the Park. The equipment is not capitalised as it has a short life expectancy.

1.5. Donations in Kind

Master Park benefits from the voluntary efforts of some local citizens, in particular, the Trustees. The members of Oxted Football and Cricket Clubs provide assistance in maintaining the grounds. Tandridge District Council generously provided grass-cutting services during the financial year.

2. Trustees and Employees Remuneration

During the year the Trustees did not receive any reimbursement of expenses or remuneration from the charity (2020: £ NIL).
There were no paid employees (2020: £ NIL).